



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH ATHLETIC COMPLEX MINUTES

Meeting Type:	Meeting
Meeting Location:	City Hall, Council Conference Room, second floor, 288 Central Ave, Dover, NH
Meeting Date:	Wednesday, August 20, 2025
Meeting Time:	5:30 p.m.

I. CALL TO ORDER at 5:41pm.

II. ROLL CALL ATTENDANCE

- a. Present: Fergus Cullen, Linnea Nemeth, Craig Flynn, Michelle Clancy.
- b. Attending Remotely: Ernie Clark due to medical conflict.
- c. Absent: Ronan O'Doherty (excused)
- d. Staff: Dr. Boston, Michael Limanni, Peter Driscoll, Josh Knight, John Storer
- e. Consultants: Neil Hanson (Tighe & Bond), John DeLoia and Jason Lambert (Eckman Construction)

III. APPROVAL OF MEETING MINUTES

- A. August 6, 2025 regular meeting - Michelle made a motion to approve the minutes, seconded by Craig. Approved 5-0.

IV. FINANCIAL REPORT

- a. Updates discussed: Contract proposals, contract management fee of 3%.
- b. Manifest overview from Michael Limanni:
 - AOT Application Fee: Craig made a motion to approve the invoice, Michelle seconded the motion. Approved 5-0.
 - Expense reimbursement for Fergus Cullen (site plan printing): Continued to next meeting

V. PUBLIC FORUM - Seeing none, the public forum was closed.

VI. OLD BUSINESS - None.

VII. NEW BUSINESS

A. Consideration of, and possible vote on, extending consultant agreements

- a. Tighe & Bond - There was discussion on feedback from city staff and addressed by Neil from Tighe & Bond. Motion to approve the proposal from Tighe & Bond made by Craig, seconded by Michelle. Approved 5-0.
- b. Eckman - There was a discussion on the structure of the contract and addressed questions from staff and JBC. Michelle made a motion to approve Eckman contract proposal for preconstruction and construction services. This was seconded by Craig. Approved 5-0.

B. Permitting status update

- a. State - Discussion on updates made on forthcoming AOT permit. Timeline running at approval for late November as this will be submitted on 8/22. This means site work probably cannot begin until after Thanksgiving, though demo could begin sooner. Shoreline Review will need to be submitted next, the state has 30 days to review. Sewer connection permit only needs to be in hand before



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connecting.

- b. City of Dover – On Aug 11, Conservation Commission endorsed a conditional use permit for permanent and temporary impacts on wetland buffers, but tabled a CUP related to work in a secondary groundwater protection zone. Next steps will be reviewed with the TRC on 8/28 and then the Planning Board in September.
- C. Discussion with consultants about base options and alternatives for bid package
 - a. Bid release expected Sept 9.
 - b. Confirmed that synthetic field maintenance costs will not vary based on infill type.
 - c. School staff would like more information on fencing plans and some product selections to provide feedback. Hanson will schedule a meeting in the coming weeks.
 - d. FF&E contingency will cover equipment.

VIII. CONFIRM NEXT MEETING DATES/TIMES

- a. Meeting if needed prior to bid release penciled in for September 3rd at 5:30.
- b. Tentative upcoming dates: 9/17, 10/1, 10/15, 10/29, 11/12 (tentatively bi-weekly on Wednesdays)

IX. FOR THE GOOD OF THE ORDER

- a. Somersworth is currently considering a similar project and proposed a meeting to get feedback on the process on Sept 25.
- b. Metal building information gathering for best costs will be presented at next meeting.

X. ADJOURNMENT - Meeting adjourned at 7:11pm. (Ernie left the meeting at 6:45pm.)