

CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, August 13, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Carrier called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Retrosi led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer (arrived at 7:05 PM), Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Absent: Councilor Nemeth

Also Present: Deputy City Manager Parker, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi.
Vote: 7-0.

7. PUBLIC HEARINGS

- A. RESCIND FY2025 CAPITAL IMPROVEMENTS PROGRAM \$2.5 MILLION APPROPRIATION AND AUTHORIZATION FOR BONDING FOR DOVER HIGH SCHOOL TURF & TRACK REPLACEMENT PROJECT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(VOTE TO OCCUR AUGUST 27, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST**

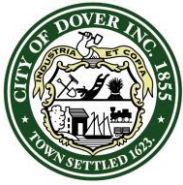
The Mayor, seeing no one wishing to speak, closed the Public Hearing.

- B. RESCIND FY2026 CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION AND AUTHORIZATION FOR BONDING SOUTH END FIRE STATION ADDITION
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(VOTE TO OCCUR AUGUST 27, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

- C. FY2026 GENERAL FUND BUDGET AMENDMENT – APPROPRIATION FOR TRANSFER TO SCHOOL FACILITIES CAPITAL RESERVE AND OFFSETTING REDUCTION TO SCHOOL DEBT SERVICE APPROPRIATION
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(VOTE TO OCCUR AUGUST 27, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.



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D. REPROGRAM UNEXPENDED CIP APPROPRIATIONS FROM SELF CONTAINED BREATHING APPARATUS REPLACEMENT TO FIRE TRAINING FACILITIES PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (VOTE TO OCCUR AUGUST 27, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Ryan Crosby, Executive Director of the Dover Housing Authority, spoke about the importance of supportive housing.

Tom Regan, 61 Union St, spoke about concerns with the Dover Housing Authority.

9. CITY MANAGER'S REPORT

Deputy City Manager Parker gave an overview of the City Manager's Report that was submitted in writing to the Council.

Deputy Mayor Shanahan moved to accept the City Manager's Report, seconded by Councilor Williams.

Vote: 8-0.

10. APPROVAL OF MINUTES

A. July 23, 2025 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Warach.

Vote: 8-0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of the meetings and events he attended over the last few weeks.

Mayor Carrier appointed Krysta Gingue to the Strafford Regional Planning Commission.

Mayor Carrier invited Monica Chu & Ruade Raychel to the podium to give an overview of the Indonesian Community Connect group and they gifted the Council a book featuring Ms. Raychel's story of coming to Dover in 1998.

Deputy Mayor Shanahan moved to accept the Mayor's Report to include the appointment of Krysta Gingue to the Strafford Regional Planning Commission, seconded by Councilor Hackett.

Vote: 8-0.

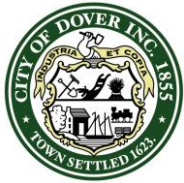
12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS



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A. CONSENT CALENDAR

1. **B26002 AUTHORIZATION TO PURCHASE ONE (1) FORD 600 TRUCK WITH PLOW AND HOOKLIFT FOR WWTP**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B26008 AUTHORIZATION TO PURCHASE ONE (1) FORD MAVERICK XL FOR FACILITIES AND GROUNDS**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B26006 CRACK SEALING SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B25022 REPLACEMENT EVALUATION OF COUNTY FARM ROAD CULVERT – ADDITIONAL CONSTRUCTION SERVICES – ENVIRONMENTAL PARTNERS GROUP**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **VARIOUS SENIOR CENTER TRIPS**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Richer.

Roll Call Vote: 8-0.

COMMITTEE REPORTS

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| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

Councilor Williams presented the Appointments Committee to the Council for consideration:

New Appointments:

Otis Perry – Dover Utilities Commission – Regular Member (term: 8/13/2025 to 8/13/2028)

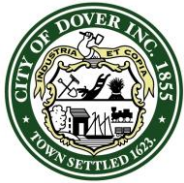
Douglas Lafleur – Dover Utilities Commission – Alternate Member (term: 7/23/2025 to 7/23/2028)

Alex Farrell – Recreation Advisory Board – Alternate Member (term: 8/13/2025 to 1/24/2027)

Resignations:

Sam Haddadin – DBIDA

Kirsten Murphy – Open Lands Committee



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Chris Staub – Open Lands Committee
Rick Mikulis – Recreation Advisory Board

Change in Status:

Jeffrey Lapak – Recreation Advisory Board - Alternate to Regular
Donovan Ingle – Recreation Advisory Board – Alternate to Regular
Deputy Mayor Shanahan moved to accept the Appointments Committee recommendations, seconded by Councilor Retrosi.

Vote: 8-0.

Councilor Cullen gave an update on the Joint Building Committee – Athletic Complex to the Council.

Councilor Hackett gave an update on the Solid Waste Advisory Commission to the Council.

B. RESOLUTIONS

1. AUTHORIZATION TO PURCHASE CATERPILLAR GENERATOR FOR LIBRARY FROM MILTON CAT VIA SOURCEWELL

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Williams.
Deputy City Manager Parker gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

2. B25029 - DOVER PUBLIC LIBRARY RENOVATION ADDITIONAL SCOPE OF WORK REPLACEMENT OF EXISTING WINDOWS

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach.
Deputy City Manager Parker gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

3. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON AUGUST 27, 2025)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing and vote on August 27, seconded by Councilor Warach.

Vote: 8-0.

4. APPROVAL TO APPLY FOR DHA GRANT TO ESTABLISH RECOVERY HOUSE ON AVON AVENUE

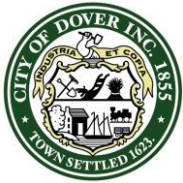
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON AUGUST 27, 2025)

SPONSORED BY COUNCILOR RICHER

Deputy Mayor Shanahan moved to refer the resolution to a public hearing and vote on August 27, seconded by Councilor Richer.

Vote: 8-0.



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**5. ADOPTION OF RESIDENTIAL ANTI DISPLACEMENT AND RELOCATION ASSISTANCE PLAN RELATED TO RECOVERY HOUSING PROGRAM GRANT FROM NH COMMUNITY DEVELOPMENT FINANCE AUTHORITY
(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON AUGUST 27, 2025)
SPONSORED BY COUNCILOR RICHER**

Deputy Mayor Shanahan moved to refer the resolution to a public hearing and vote on August 27, seconded by Councilor Richer.
Vote: 8-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Williams informed the Council that on 8/21 there will be a walk in downtown Dover for those interested in learning about the ash trees that are facing degradation from the emerald ash bore.

Councilor Richer thanked Mayor Carrier for attending the housing chat that took place in July on Florence Street.

Mayor Carrier requested that the Recreation Department's Senior Center Coordinator perhaps attend a Council meeting so they may ask questions and understand more how the Senior Center operates.

16. ADJOURN

Councilor Warach moved to adjourn, seconded by Councilor Williams.
Vote: 8-0.