

## **NON-PUBLIC MEETING MINUTES**

Dover Housing Authority

July 29, 2025

1:01 p.m.

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Board Members Present:

Timothy Granfield, Chair

Mark Moeller, Vice Chair

Laurie Young, Commissioner

Mary Beth Rudolph, Commissioner

Also present: Ryan Crosby, Executive Director; Wendy Tenney, Finance Director; Chris Allen, Capital Improvements/Maintenance Supervisor; Rebecca Garnett, Director of Occupancy; Kathy Noel, Administrative Assistant

Mark Moeller moved to bring the following resolution to the table, seconded by Laurie Young.

### **RESOLUTION NO. 2025-07-29-A**

WHEREAS the City of Dover currently owns property Map 33 Lot 59A, a parcel of land located on Avon Avenue that abuts 1623 Settlement Dover LP/Whittier Falls Housing property; and

WHEREAS the City of Dover is accepting bids to purchase the parcel of land located on Avon Avenue; and

WHEREAS the Executive Director of the Dover Housing Authority would like to submit a bid to the City of Dover to purchase this parcel of land for \$25,000 to be used in future development,

NOW, THEREFORE BE IT RESOLVED, the Commissioners of the Dover Housing Authority hereby authorize the Executive Director to submit a proposal to the City of Dover, along with the required 10% deposit. The bid security deposit will be returned to unsuccessful bidders once the transfer of ownership has been completed or if all bids are rejected.

The Executive Director is further authorized to sign all closing documents to complete transfer of ownership should the Dover Housing Authority's bid be

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accepted to purchase this parcel of land.

Above is a true and correct copy of the resolution passed by the Dover Housing Authority Board of Commissioners at a non-public meeting on July 29, 2025.

On a roll call vote to approve the resolution:

**Aye**

Timothy Granfield  
Mark Moeller  
Mary Beth Rudolph  
Laurie Young

**Nay**

None

The Motion passed.

The Board Members discussed sealing the Non-Public Meeting Minutes but determined it would not be necessary due to the timing of the Bid opening for the purchase of the property 59A Avon Ave.

**Adjournment:**

There was a motion from Mark Moeller to adjourn the Non-Public Meeting and return to the Public Meeting, with a second from Laurie Young.

On a call of hands vote, the motion passed and the Nonpublic Meeting adjourned at 1:08 p.m.

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Chair

Date

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Secretary

Date