



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type:	Regular Meeting
Meeting Location:	City Hall, Council Conference Room
Meeting Date:	July 22, 2025
Meeting Time:	Immediately following the 4:00 p.m. non-public session

Present: Sean O'Connell, Rick Lundborn, Nathania Sitiwatjana, Sam Haddadin, Guy Eaton, Karen Weston, Derek Fisher, Abby Bachman, Kristen Hopkins

Absent: Josh Hynes

Ex Officio Members Present: Christopher Parker, Deputy City Manager

Staff Present: James Burdin, Business Development Coordinator, Reid Bickley, Business Development Specialist

1. CALL TO ORDER

The Chair called the meeting to order.

The Chair called for a roll call attendance. A quorum was present.

2. APPROVAL OF MINUTES

Motion: S.Haddadin made a motion to approve the April 1, 2025, regular meeting draft minutes and the April 25, 2025, Executive Committee draft minutes. Seconded by A.Bachman. Roll call vote: U/A

3. GOOD NEWS ROUNDTABLE

Board Members shared positive updates and observations related to the Dover business community.

4. ENTERPRISE PARK MANAGEMENT ASSOCIATION

J. Burdin reviewed the original covenants requiring the formation of an owners' association at Enterprise Park. Draft documents were presented for Board input. The final version will be brought to DBIDA for approval at a future meeting.

5. STRATEGIC PLAN IMPLEMENTATION BREAKOUTS

Board Members were asked to initiate meetings within their assigned working groups to begin work on Strategic Plan initiatives. Staff will distribute a scheduling poll to each group and follow up with a reminder outlining focus areas and next steps.

G.Eaton left the meeting at 4:57 p.m.

S.O'Connell left the meeting at 5:16 p.m.

6. BOARD MEMBER COMMENTS/QUESTIONS

7. ADJOURN

Motion: K.Weston made a motion to adjourn. Seconded by S.Haddadin. Vote: U/A.