



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH ATHLETIC COMPLEX MINUTES

Meeting Type:	Meeting
Meeting Location:	City Hall, Council Conference Room, second floor, 288 Central Ave, Dover, NH
Meeting Date:	Wednesday, September 3, 2025
Meeting Time:	5:30 p.m.

I. CALL TO ORDER at 5:33pm.

II. ROLL CALL ATTENDANCE

- a. Present: Linnea Nemeth, Craig Flynn, Ronan O'Doherty, Michelle Clancy.
- b. Absent: Fergus Cullen, Ernie Clark (both excused).
- c. Staff: Dr. Boston, Peter Driscoll, Mike Limanni, Ken Mavrogeorge.
- d. Consultants: Neil Hanson (Tighe & Bond), John DeLoia and Jason Lambert (Eckman Construction).

III. APPROVAL OF MEETING MINUTES

- A. August 20, 2025 regular meeting - Michelle made a motion to approve the minutes, Craig seconded. Approved 4-0.

IV. FINANCIAL REPORT

- a. Discussion on best practices to get financial reports ahead of meeting to be sure to include in postings.
- b. Proposal REMB1 for \$500. - Linnea made a motion to approve, Michelle seconded. Approved 4-0.
- c. Invoices FERG 8-25-25, TB-1023363, TB-1024110. Michelle made a motion to approve all 3 invoices, seconded by Ronan. Approved 4-0.

V. PUBLIC FORUM

- a. Peter Schmidt - Question on if the JBC has received a letter of concern with water disbursement on the baseball field and how drainage and filtering would be managed.

VI. OLD BUSINESS - None to discuss.

VII. NEW BUSINESS

A. Permitting status update from Neil at Tighe & Bond:

- a. State: AOT filed but was not accepted due to the Natural Heritage review memo being expired. T&B have reapplied but lost a week.
- b. City of Dover: Met with TRC on August 28th with comments received:
 - i. The building inspector has specific questions, recommending a separate meeting with the School and some members of JBC.
 - ii. EV ready parking spaces should be included. Compromise could be included in the maintenance yard location. Agreed that EV ready is doable.
 - iii. JBC will need to help with feedback and justification on the layout. Timeline and the date that funding was received is the most important data point.



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- iv. Police Feedback: lengthen drop off in parking lot to accommodate 2 buses. Would require moving a lightpole. JBC agreed to this.
- v. Spectator viewing area for shotput and longjump needs to be clarified in this request for context.
- vi. Complex occupancy load: to be used in permitting to determine if an event can be handled. Context needs to be clarified before giving an answer.
- vii. Next steps to set up a meeting with Inspection Services to understand the context in some points. Need to have answers by the next TRC and latest for the Planning Board.

B. Discussion with consultants about base options and alternatives for the bid package - nothing further needed currently.

C. Discussion of facilities building

- a. Eckman pushed for release bids in order to start work on the new building. This would be for the metal "shell" structure only.
- b. 25% deposit will be required at time of order, buildings range up to \$350k.
- c. Michelle seconded moving to release building for Eckman to get bids, Ronan seconded. Approved 4-0.

VIII. CONFIRM NEXT MEETING DATES/TIMES - September 17th at 5:30.

IX. FOR THE GOOD OF THE ORDER - none/

X. ADJOURNMENT - Michelle moved to adjourn, seconded by Ronan. Approved 4-0 at 6:42pm.