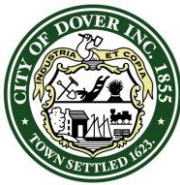


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular
Meeting Location: McConnell Center, 61 Locust St., Dover, NH 03820
Meeting Date: **Thursday, September 4, 2025**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The September meeting was called to order at 4:00 pm by Michael Egan. Also attending were Dorothy Wagner, Jill Martin, Cliff Blake, Denise LaFrance, April Richer, Jean Finnerty, and Patty Falconer. Ann Schultz and Beth Evans were excused absences.
2. **MINUTES**—Minutes of the June meeting were approved on a motion made by Dorothy Wagner and seconded by Jill Martin. Unanimously approved.
3. **PUBLIC FORUM --- (EVERY OTHER MONTH) – No Comments.**
4. **REPORT OF THE LIBRARY DIRECTOR (AUGUST) --** The Report of the Library Director was approved on a motion made by Cliff Blake and seconded by Jean Finnerty. Unanimously approved.
5. **CORRESPONDENCE**— None to report.
6. **OLD BUSINESS**
 - A. Renovation Updates: The steel structure for the addition is in place. Concrete has been pored for the ramp in the Children's area. Granite pillars from the original Library have been exposed and will remain visible in the Children's Room. All windows are being removed so openings can be measured for replacement windows. Transformer has been ordered from Eversource. Generator has also been ordered.
 - B. Friends of the Library Fundraising: Cliff Blake reported that the donation levels for sponsorship have been dropped by half. Friends have been attending community events and requesting donations from local businesses.
 - C. Shelving: Final quote should be going to the September 24 City Council meeting to get approval to use trust fund money for payment.
7. **NEW BUSINESS**
 - A. Furniture: Still no word on potential furniture donation from the former Liberty Mutual space.
 - B. Summer Reading Program: Participation was on par with last summer despite being in temporary location and having limited space. Collaborations with Dover Arts Commission and other local groups were very successful.
 - C. Moving Plans: Staff has been divided into teams and assigned tasks that need to be worked on to facilitate the move back to the renovated library in early 2026. Denise working on Request for Proposal to hire a book moving company.



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8. ITEMS OF CONCERN: Cliff Blake attended the NH State Library Trustees meeting and reported that the State Library is operating at 75% capacity due to a hiring freeze. There will be a regional Trustees meeting at the Barrington Library on October 24.

9. Adjournment-- The meeting was adjourned at 4:53 pm on a motion made by Dorothy Wagner and seconded by Jean Finnerty. Unanimously approved.

NEXT MEETING DATE: THURSDAY, OCTOBER 2, 2025