

SOLID WASTE ADVISORY COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Thursday, August 21, 2025**
Meeting Time: **6:00 pm**

Members Present: Katherine Surman, Lynn Peterson, Douglas Kemp

Members Excused Absent: Chair, Dave Dinzeo, Council Liaison, Debra Hackett, Vice-Chair Gary Gilmore

Alternate Members Present: Virginia Kristl

Alternate Members Excused Absent: Tim Casey

Staff Present: Mike Moore, Solid Waste Coordinator, Nancy Usbelger, Recording Secretary

1. Call to Order

The meeting was called to order at 6:03 p.m.

Peterson filled in for Dinzeo as the acting Chair and conducted the meeting.

2. Citizens Forum (5 min. max.)

None

3. Approval of Minutes of July 10, 2025

Motion: Kemp made a motion to approve the minutes, Kristl seconded.

Vote: U/a

4. Monthly Update

Moore went over the reports.

5. New Business

A. Ad Hoc Committee up date

Kemp shared that the SWAC Committee will have to go over the current ordinances. As a committee, he would like to stick with the original suggestion as far as three units or less to be able to participate in the new program, not four units. He shared that Waste Management will have their logo on the toters. The biggest issue is probably going to be private roads, we will try to be as reasonable as possible when reviewing them.

Moore shared the next AdHoc meeting will take place on September 10th. He also shared the importance of educating residents. We need the City Council to agree with how we want this program to work. Maybe even get a letter and or formal recommendation out to property owners. Moore shared there should be two AdHoc meetings in October, two in November, and two in December hopefully.



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Peterson suggested maybe at the SWAC meeting in November we could be looking for a vote for city council as far as the letter of final recommendation.

B. Apple Harvest Day

Moore shared it is on October 4th, and he would like Waste management to have a toter specific stand. He really would like to introduce the toters and stay away from the specifics. Maybe show how different communities are currently using them.

Peterson asked if Waste Management could possibly give info of what can and can't go into the recycling bins, to resolve issues with contamination. Maybe having the actual items of what can and can't be recycled.

Kristl shared she is starting to redesign the Solid Waste brochure.

Peterson shared she would really like a visual list from Pete Lachapelle from Waste Management.

C. Household Hazardous Waste Day

Moore said that MXI is doing the collection and has been for the last seven years. It will be held from 8:30 am - 12:30 pm on Saturday, August 23rd. He shared if there is any major traffic congestion for more than 20 minutes, he will contact the Police to help with the traffic. Moore did share that this is his 26th Household Hazardous Waste Day that he's worked.

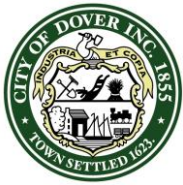
Peterson thanked Moore and his crew as well as shared that it's a pretty amazing service that the City provides.

D. Cardinal Drive Acceptance

Moore shared that the ordinance 145 says that a private way can petition the City to receive trash and recycling pickup. Residents will be required to fill out paperwork to be reviewed and approved by the Planning Department first, then John Storer, Director of Community Service and Mike Moore, Solid Waste Coordinator would need to review it. Waste Management would then need to make sure that they can access the route safely, and the final review and decision will go before the Solid Waste Advisory Committee.

Recommendation: Peterson made the recommendation to approve Cardinal Drive to begin receiving trash and recycling services as soon as feasibly possible, Kemp seconded.

Vote: U/a



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Peterson brought up the concern about a take back for City of Dover recycling bins. She feels maybe there is a way to take them back for people and or maybe the AdHoc Committee could make it a topic of discussion at their next meeting.

Moore shared he would like to see some creative ideas for the old recycling bins for residents.

6. Old Business

7. Set Future Meeting

September 11, 2025
October 16, 2025
November 13, 2025

8. Adjournment

Motion: Peterson made the motion to adjourn at 6:54 p.m., Kemp seconded.

Vote: U/a