



CITY OF DOVER

DOVER UTILITIES COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, September 15, 2025**
Meeting Time: **6:00 pm**

Members Present: Chairman, Brett Carmichael, Vice-Chair, Jay Stephens, Mark Moeller, Bill Davis, Dennis Munson, Richard Robison, Otis Perry

Alternate Members Present: Douglas Lafleur

Staff Present: John Storer, Director of Community Services, Krystian Kozlowski, Asst. City Engineer; Nancy Usbelger, Recording Secretary

1. Call to Order

Meeting was called to order at 6:01 P.M.

Carmichael introduced the new alternate member, Douglas Lafleur.

2. User's Forum

None

3. Approval of Minutes from August 18, 2025

Motion: Stephens made the motion to approve the minutes, Perry seconded.

Vote: U/a

Moeller arrived at 6:05 pm.

4. Abatement Requests

A. 401 Sixth Street – Avishay Alon, c/o Itay Alon – Discussion for future phone or video conference abatement appeal

Storer shared the news about Dan Lynch, the new Utility Superintendent that will be starting next Wednesday.

Storer explained that the members would need to agree or not agree to accommodate a video conference for the abatement appeal that was denied by the Abatement Review Team.

Motion: Perry made the motion that we refer the abatement to the following meeting and that we make arrangements for a remote video access for applicant, Davis seconded.

Vote: U/a

5. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by staff.

Carmichael explained what memo meters are and why they should be used.



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B. Utilities Report

The report was reviewed and discussed by staff.

Storer spoke about the drought conditions, and how the U.S. Drought Monitor has Dover and Strafford County in the Moderate Drought stage. He also shared that according to data in Foster's, we've only received 19.97 inches of rain year-to-date, and normal is 34.10 inches. While we are requesting voluntary conservation, nearby communities such as Exeter, Portsmouth, Rye and South Berwick, Maine have instituted forms of mandatory conservation.

Motion: Perry made a recommendation to notify residents for a voluntary water use restriction, Munson seconded.

Vote: U/a

Storer shared that the Garrison Hill tank is all set and has been renovated and put back online. He also shared the updates about the Broadway water main renewal project. He is hopeful that paving will begin this Friday.

C. Finance Report

The report was reviewed and discussed by staff.

Motion: Perry made a motion to approve the reports, Munson Seconded.

Vote: U/a

6. Old Business

Carmichael brought up previous discussions about the DUC making recommendations for the Utility Rules and Regulations.

Storer shared the time line of about three to six months, bringing the DUC Rules and Regulations in front of the DUC members to make some recommendations.

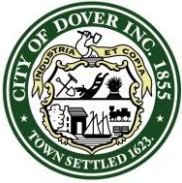
7. New Business

8. Areas of Concern

9. Next Meeting Date

October 20, 2025

Stephens and Perry will both not be able to attend the next meeting.



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10. Adjournment

Motion: Munson made a motion to adjourn at 6:50 P.M., Perry seconded.

Vote: U/a

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