 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: Dover City Hall – 2nd Floor Conference Room 288 Central Ave. Dover, NH Meeting Date: Tuesday, May 20, 2025 Meeting Time: 8:30 a.m.
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Meeting called to order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Thomas Massingham, Anthony McManus, Periklis Karoutas, Joseph DiGregorio, Jack Buckley, and City Council Liaison Robert Warach (by video conference).

Member Absent: Vice Chairman George Maglaras (excused)

Others Present: Christopher Parker (Deputy City Manager), Jamie Stevens (Waterfront Construction Manager), William Simons (Parking Manager), Michael Cicchese (Deputy Parking Manager).

2) CITIZENS' FORUM

No one present to address the Commission.

3) MEETING MINUTES

Review and Approval of April meeting minutes.

Commissioner Buckley made a motion to approve the minutes from the April 15, 2025 meeting of the Parking Commission. Motion seconded by Commissioner Karoutas.

ROLL CALL VOTE: McManus – YES; Massingham – YES; Buckley – YES; DiGregorio – YES; Karoutas – YES; Reynolds – YES -- **APPROVED 6-0**

4) STAFF UPDATES

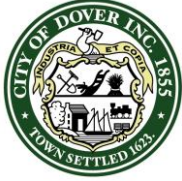
a. Downtown Development Update

Deputy City Manager Christopher Parker provided an update on Downtown development projects. He reported the city has received immediate interest in the commercial spaces recently vacated by two restaurants closing.

b. Parking Activity & Budget

Parking Manager William Simons presented current financial figures to the Commission. He reported parking meter activity in April 2025 was up 5.7% from April 2024. He added that use of the EV charging stations in the Orchard St. Parking Garage have dropped due the opening of a local super charger station.

5) NEW BUSINESS



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5A: Presentation by Jamie Stevens – Dover Waterfront Update

City of Dover Waterfront Construction Manager Jamie Stevens gave an update on the Waterfront project, pointing out the parking locations.

5B: Metered Parking – Dover Waterfront

Resolution: Recommend to the City Council

§ 141-51. Schedule L: Parking meter zones

Add:

Seaport Way, both sides, from the intersection with Payne Street, easterly to the easterly intersection with River Street.

Payne Street, both sides, from the intersection with Henry Law Avenue, northerly to the intersection with Seaport Way.

Payne Street Parking Lot

Amend:

River Street to: both sides, from the intersection with Payne Street, northerly, then easterly and then southerly to the easterly intersection with Seaport Way.

Background: Parts of the Dover waterfront project are expected to open as early as October 2025. The 435 residential units in combination with numerous commercial (retail/restaurants) and public amenities will require a parking management system in place. The Dover Waterfront Committee voted unanimously on 4/15/25 to support metering of the above locations.

Motion made by Commissioner Massingham to recommend the City Council approve the metered parking plan for the Dover Waterfront. Seconded by Commissioner Karoutas.

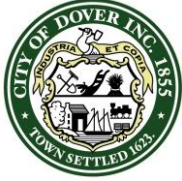
ROLL CALL VOTE: DiGregorio -- YES; Buckley – YES; McManus – NO; Massingham – YES; Karoutas – YES; Reynolds – YES -- APPROVED 5-1

5C: Parking Permits - Dover Waterfront

Resolution: Recommend to the City Council

§ 141-52. Schedule M: Parking Permit Zones

Amend “River Street Lot” to “Payne Street Lot”.



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Add:

A) Seaport Way Lot

B) River Street, from the easterly intersection with Seaport Way, northerly.

C) Seaport Way

D) Payne Street

Commissioner DiGregorio made a motion to recommend the City Council approve the proposed parking permit program for the Dover Waterfront. Commissioner Karoutus seconded the motion.

ROLL CALL VOTE: DiGregorio -- YES; Buckley – YES; McManus – NO; Massingham – YES; Karoutas – YES; Reynolds – YES -- APPROVED 5-1

5D: FY26 Fee Schedule

Resolution: Recommend to the City Council

Add: Parking Permits

Payne Street Lot: \$30/month (to go to the Henry Law Trust) Open late 2026.

Seaport Way Lot: \$20/month (open late 2026)

Seaport Way: \$60/month

River Street: \$60/month

Payne Street: \$30/month

Commissioner DiGregorio made a motion to recommend the City Council approve the proposed FY26 fee schedule regarding parking permits for the Dover Waterfront. Commissioner Karoutus seconded the motion.

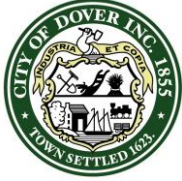
ROLL CALL VOTE: DiGregorio -- YES; Buckley – YES; McManus – NO; Massingham – YES; Karoutas – YES; Reynolds – YES -- APPROVED 5-1

5E: Outdoor Dining Renewal

Sonny's Tavern – Belknap Lot, three spaces.

Commissioner Karoutus made a motion to approve the outdoor dining application from Sonny's Tavern. Seconded by Commissioner Buckley.

ROLL CALL VOTE: DiGregorio -- YES; Buckley – YES; McManus – YES; Massingham – YES; Karoutas – YES; Reynolds – YES -- APPROVED 6-0



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6) Commission member's matters of interest.

Chairman Reynolds queried members if anyone would like to make a motion to recommend parallel parking on Henry Law Avenue in order to provide a bike lane. No member made a motion. Chairman Reynolds asked Bill Simons to notify the presenter from the April Meeting.

7) Adjourn

Commissioner Karoutas moved to adjourn. Seconded by Commissioner DiGregorio.

ROLL CALL VOTE: DiGregorio -- YES; Buckley – YES; McManus – YES; Massingham – YES; Karoutas – YES; Reynolds – YES -- APPROVED 6-0

Meeting adjourned at 9:04 a.m.