



**CITY OF DOVER**

## CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **City Hall, Council Chambers**  
Meeting Date: **Wednesday, September 10, 2025**  
Meeting Time: **7:00 pm**

### 1. CALL TO ORDER

Mayor Carrier called the meeting to order at 7:00 PM.

### 2. MOMENT OF SILENCE

### 3. PLEDGE OF ALLEGIANCE

Councilor Warach led the pledge of allegiance.

### 4. ROLL CALL ATTENDANCE

**Present:** Councilor Richer, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

**Absent:** Councilor Nemeth

**Also Present:** City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylvong-Bizier

### 5. PROCLAMATIONS/AWARDS

### 6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Williams.  
Vote: 8-0.

### 7. PUBLIC HEARINGS

### 8. PUBLIC FORUM

*Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.*

The Mayor, seeing no one wishing to speak, closed the Public Forum.

### 9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of his report that he submitted to the Council in writing. Deputy Mayor Shanahan moved to accept the City Manager's Report, seconded by Councilor Williams.

Vote: 8-0.

### 10. APPROVAL OF MINUTES

#### A. August 27, 2025 – Regular Meeting & Non-Public Meeting

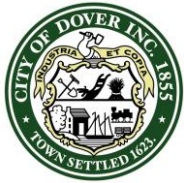
#### B. September 3, 2025 – Workshop Meeting

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Hackett.  
Vote: 8-0.

### 11. MAYOR'S REPORT

Mayor Carrier and Deputy Mayor Shanahan gave an overview of the events and meetings they attended over the last few weeks.

City Manager Joyal introduced the Council to David Terlemezian, the new Police Chief for the City of Dover.



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Mayor Carrier invited Fire Chief Plummer and Police Chief Terlemezian to the podium to begin a 9/11 Memorial Ceremony.

Fire Chief Plummer and Police Chief Terlemezian shared remarks on the 9/11 anniversary and the names of those from Dover who lost their lives in the attack.

Sierra Rodenhuis performed God Bless America.

Division Chief Irwin and Police Chief Terlemezian tolled the bell and a moment of silence was observed.

Mayor Carrier announced that there will be a committee tasked with procuring a 9/11 monument that will be placed somewhere in the City where the public can visit and reflect on the events of 9/11/2001. The Dover Firefighters Charitable Association presented a \$1,000 check to Mayor Carrier and the Dover Police Charities presented a \$1,000 check to the Mayor Carrier to kickstart the fundraising efforts for the committee.

Deputy Mayor Shanahan moved to approve the Mayor's Report, seconded by Councilor Retrosi. Vote: 8-0.

### 12. UNFINISHED BUSINESS

#### A. ORDINANCES IN THE 2<sup>ND</sup> READING

#### B. ORDINANCES IN THE 3<sup>RD</sup> READING

#### C. RESOLUTIONS

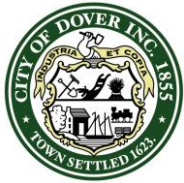
### 13. NEW BUSINESS

#### A. CONSENT CALENDAR

1. **B26005 LABORATORY TESTING SERVICES**  
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B26016 AUTHORIZATION TO PURCHASE TWELVE (12) SHIPPING CONTAINERS FOR FIRE DEPARTMENT**  
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **PURCHASE OF VOLVO EW60E WHEELED EXCAVATOR VIA SOURCEWELL CONTRACT**  
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **APPROVAL OF AMENDMENTS TO DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY OPERATING RULES**  
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **APPROVAL OF MODIFIED CONVENANTS BETWEEN THE CITY, THE DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY AND Q, LLC**  
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Williams.

Roll Call Vote: 8-0.



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### COMMITTEE REPORTS

1. Arts Commission (Nemeth)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Nemeth)
4. Appointments Committee (Williams)
5. Planning Board (Cullen)
6. School Board Liaison (Hackett)
7. Recreation Advisory (Retrosi)
8. Energy Commission (Richer)
9. Parking Commission (Warach)
10. Legislative Liaison (Shanahan)
11. Committee for Racial Equity and Inclusion (Nemeth)
12. Graffiti Management Advisory Committee (Nemeth)
13. Ordinance Committee (Shanahan)
14. Solid Waste Advisory Committee (Hackett)
15. Transportation Advisory Commission (Richer)
16. Heritage Commission (Retrosi)
17. Board of Health (Richer)
18. Downtown TIF Advisory Board (Warach)
19. Cochecho Waterfront Development Advisory Committee (Carrier)
20. COAST (Shanahan)
21. Waterfront TIF Advisory Board (Warach)
22. Dover Main Street (Carrier)
23. Strafford Regional Planning Commission (Williams)
24. Government Affairs (Carrier)
25. Cemetery Board (Warach)
26. Joint Building Committee – Athletic Complex (Cullen)

Councilor Richer gave an overview of the Library Board of Trustees report to the Council.

### B. RESOLUTIONS

#### 1. AUTHORIZING THE ABATEMENT OF OUTSTANDING CHARGES AND ACCRUED INTEREST FOR THE DOVER HOLIDAY PARADE TRAFFIC DETAILS SPONSORED BY MAYOR CARRIER AND DEPUTY MAYOR SHANAHAN

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach.  
City Manager Joyal gave an overview of the resolution to the Council.  
Roll Call Vote: 8-0.

### C. ORDINANCES IN 1<sup>ST</sup> READING

#### 14. COUNCIL CORRESPONDENCE

#### 15. COUNCIL MATTERS OF INTEREST

Councilor Williams reminded the Council and public that Dover Leadership Academy will be starting in October. Information for the academy can be found on the Chamber of Commerce website.

Councilor Warach reminded the Council and public that the filing period for public office ends on September 19<sup>th</sup> and that there are still openings for election officers, as well ward 4 city councilor.

Mayor Carrier invited Deputy City Manager Parker to the podium, Mr. Parker gave a brief DBIDA update.

#### 16. ADJOURN

Councilor Warach moved to adjourn, seconded by Councilor Retrosi.  
Vote: 8-0.  
Meeting adjourned at 7:37 PM.