



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall 1st Floor Conference Room, 288 Central Ave., Dover
Meeting Date: **Thursday, September 25, 2025**
Meeting Time: **5:30 PM**

Members Present: ☒ Anne Boudreau (Chair) ☐ Kristen Murphy (Vice Chair) ☒ Shawn Herrick (Secretary)
☐ Nabia Fortier ☐ Nancy O'Connor ☐ Ann Reid ☒ Mary Beth Rudolph ☒ Nancy Volpe ☒ Christina Lawrence
☐ Melissa Wood ☒ Kieran Seavey ☒ Makayla Edgecomb (Planning Staff)

A. Roll Call Attendance

- a. A. Boudreau opened the meeting and did a roll call.
 - i. Nabia Fortier – communicated that she will be “stepping away” from the committee for the foreseeable future; Chris Straub will be “stepping away” from the committee for the foreseeable future; Kristen Murphy – stepping down from the committee.
 - ii. All other absents are excused: Nancy O'Connor, Melissa Wood.

B. Citizens and Member Forum (5 minute limit)

- a. Mary Beth expressed interest and offered to be Vice Chair of the Open Lands Committee
 - i. S. Herrick motioned to nominate Mary Beth Rudolph as Vice Chair of the Dover Open Lands Committee, C. Lawrence seconded. Vote: Passed.

C. Approval of Minutes:

- a. Approval for the regular meeting minutes on July 24th (3 minutes)
 - i. C. Lawrence motioned to approve the minutes. S. Herrick seconded. Vote: Passed
- b. Approval for the special meeting minutes on August 14th (3 minutes)
 - i. M.B. Rudolph motioned to approve the special meeting minutes. K. Seavey seconded. C. Lawrence abstained. Vote: Passed

D. Treasurer's Report (3 minutes) – Makayla Edgecomb

- a. Conservation Fund: \$783,538.22
- b. Receivable: \$10,206.00
- c. Total: \$793,744.22

E. Public Land Conservation Projects (20 minutes)

- a. None to report on at this time

F. Report by Task Groups

- a. Outreach and Education (15 minutes)



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i. Apple Harvest Day – 10/4

1. M. Edgecomb – There is no space for OLC alone, but Dover Planning has a spot and all boards are “piggybacking” on their spot, so there will only be room for some brochures, probably no room for other info. K. Seavey will be there as spokesperson

A. Boudreau asked about putting up a QR code with the link to the website; M. Edgecomb suggested mentioning a few of the properties that can be listed as well as the Community Trail; M. Edgecomb won’t be able to make it to AHD, but will prepare materials, ie. Ash Tree info, etc.

ii. Photo Contest – posted, but currently no photo entries

iii. Full Moon Walk – The timing for this event is a bit off and there is currently no capacity to schedule the event and coordinate all the logistics for it.

b. Easement Monitoring (10 minutes)

- i. Fall – M. Rudolph – need to finish up the easement monitoring and will start to get the scheduling organized; We have both a weekday and weekend group

1. M. Edgecomb mentioned a property that needs to be monitored because it’s been since 2019 – Goldberg/Wyndbrook at Dover HOA – need to research this more but make sure to schedule it.

G. New Business:

- a. None

H. Old Business

- a. M. Edgecomb reminded the committee about updating our criteria for ranking conservation easements; M. Edgecomb was at a conference that mentioned some interesting concepts that could potentially be added to a ranking sheet. A. Bourdreau will reach out to K. Murphy on the status of our criteria sheet.

I. Enter non-Public Session – Report on the status of individual land protection efforts / transactions per RSA 91-A:3, II(d) (20 minutes)

- a. M.B. Rudolph made a motion to enter non-public session per RSA 91-A3, II(D) to report on the status of individual land protection efforts and transactions at 6:18 PM. K. Seavey seconded. All members approved on a roll call vote.
- b. The Committee reentered public session and agreed to seal the minutes.
- c. M.B. Rudolph motioned to seal the non-public meeting minutes per RSA 91-A(3) because its divulgence would render the proposed action ineffective. K. Seavey seconded. Voted: Passed



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unanimously.

J. Confirm Next Meeting: 11/20/25, 5:30pm – 3rd Thursday because the 4th is Thanksgiving

K. Adjourned at 6:30pm

DRAFT