



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 23, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Nemeth led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen, Deputy Mayor Shanahan, Mayor Carrier

Absent: Councilor Richer, Councilor Hackett, Councilor Warach

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS – ST. THOMAS GIRLS LACROSSE, ST. THOMAS GIRLS SOFTBALL & ALEX MOLDA

Mayor Carrier presented a proclamation to the St. Thomas Girls Lacrosse Team, a proclamation to the St. Thomas Girls Softball Team, and a proclamation to Alex Molda.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi.

Deputy Mayor Shanahan moved to amend the agenda to substitute item 12.A.1. in the whole, seconded by Councilor Williams.

Deputy Mayor Shanahan moved to approve the amended agenda, seconded by Councilor Retrosi.

Vote: 6-0.

7. PUBLIC HEARINGS

A. CHAPTER 141, SECTION 42 SCHEDULE C

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Luz Bay, 290 Long Hill Rd, spoke about Immigrants Park.

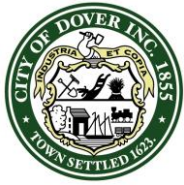
Nicole Morin, 254 Washington St, spoke in favor of adopting some policies from the ad-hoc housing committee report.

Aaron Williams, 51 Sixth St, spoke in favor of adopting some of the policies from the ad-hoc housing committee report.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of the report submitted to the Council.

Deputy Mayor Shanahan moved to accept the City Manager's Report, seconded by Councilor



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Williams.
Vote: 6-0.

10. APPROVAL OF MINUTES

A. July 9, 2025 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Retrosi.
Vote: 6-0.

11. MAYOR'S REPORT

Mayor Carrier invited Shane Morin to the podium to introduce himself as the new Literary Laureate for the Arts Commission.

The Mayor invited Krysta Gingue to the podium to give an overview and presentation of the report from the Ad-Hoc Committee to Address Community Housing Needs to the Council.

Deputy Mayor Shanahan moved to accept the Mayor's Report to include the appointment of Shane Morin to the Arts Commission as the Literary Laureate, seconded by Councilor Retrosi.
Roll Call Vote: 6-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 141, SECTION 42 SCHEDULE C SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the ordinance, seconded by Councilor Retrosi.
Deputy Mayor Shanahan gave an overview of the ordinance to the Council to include the amendments made at the Ordinance Committee meeting held on July 21st.
Roll Call Vote: 6-0.

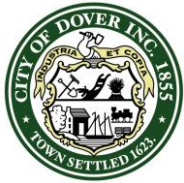
B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **APPROVAL OF THE COOPERATIVE ALLIANCE FOR SEACOAST
TRANSPORTATION MEMORANDUM OF AGREEMENT WITH THE CITY OF DOVER**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **ADOPTING AMENDMENTS TO CLASSIFICATION PLAN**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B21048-RFP22-002 ADDITIONAL SCOPE OF WORK DESIGN CONSULTING
SERVICES FOR THE FIFTH & GROVE STREETS RECONSTRUCTION PROJECT
AMENDMENT #6**
SPONSORED BY MAYOR CARRIER BY REQUEST



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4. B25074 HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Williams.

Deputy Mayor Shanahan asked to have item 13.A.1. pulled
Roll Call Vote on remaining items: 6-0.

Councilor Williams moved to approve item 13.A.1., seconded by Councilor Retrosi.
Deputy Mayor Shanahan stated he will recuse himself from the vote due to his position on the board.
Roll Call Vote: 6-0.

COMMITTEE REPORTS

- | | |
|---|---|
| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

Councilor Williams presented the Appointments Committee recommendations to the Council as follows:

New Appointments:

Shane Morin – Arts Commission – Literary Laureate (term: 7/23/2025 to 5/10/2026)
Brendan Mulhall – Conservation Commission – Alternate Member (term: 7/23/2025 to 3/27/2027)
Nicole Morin – Zoning Board – Alternate Member (term: 7/23/2025 to 7/23/2028)

Resignations:

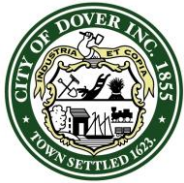
Deb Clough – Solid Waste Advisory Committee
Ernie Clark – Ad-Hoc Committee to Address Community Housing Needs
Deputy Mayor Shanahn moved to accept the recommendations of the Appointments Committee, seconded by Councilor Retrosi.
Vote: 6-0.

Deputy Mayor Shanahan gave an overview of the Legislative Liaison report to the Council.

Councilor Nemeth gave an overview of the Racial Equity and Inclusion Committee report to the Council.

Deputy Mayor Shanahan gave an overview of the Ordinance Committee report to the Council.

Councilor Retrosi gave an overview of the Heritage Commission report to the Council.



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Deputy City Manager Parker gave an update on the Cochecho Waterfront Development Advisory Committee to the Council.

Deputy Mayor Shanahan gave a COAST update to the Council.

B. RESOLUTIONS

1. B24026 FIFTH & GROVE RECONSTRUCTION PROJECT - AUTHORIZATION TO INCREASE CONTINGENCY

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 6-0.

**2. RESCIND FY2025 CAPITAL IMPROVEMENTS PROGRAM \$2.5 MILLION APPROPRIATION AND AUTHORIZATION FOR BONDING FOR DOVER HIGH SCHOOL TURF & TRACK REPLACEMENT PROJECT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 13, 2025 WITH A VOTE TO OCCUR AUGUST 27, 2025)**

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing, seconded by Councilor Williams.
Vote: 6-0.

**3. RESCIND FY2026 CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION AND AUTHORIZATION FOR BONDING FOR SOUTH END FIRE STATION ADDITION
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 13, 2025 WITH A VOTE TO OCCUR ON AUGUST 27, 2025)**

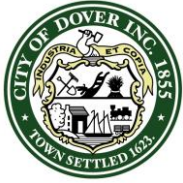
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing, seconded by Councilor Nemeth.
Vote: 6-0.

**4. FY2026 GENERAL FUND BUDGET AMENDMENT – APPROPRIATION FOR TRANSFER TO SCHOOL FACILITIES CAPITAL RESERVE AND OFFSETTING REDUCTION TO SCHOOL DEBT SERVICE APPROPRIATION
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 13, 2025 WITH A VOTE TO OCCUR ON AUGUST 27, 2025)**

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing, seconded by Councilor Williams.
Vote: 6-0.



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5. REPROGRAM UNEXPENDED CIP APPROPRIATIONS FROM SELF CONTAINED BREATHING APPARATUS REPLACEMENT TO FIRE TRAINING FACILITIES PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING ON AUGUST 13, 2025 WITH A VOTE TO OCCUR ON AUGUST 27, 2025)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing, seconded by Councilor Nemeth.

Vote: 6-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Nemeth thanked Community Services staff and Director Storer for the help and logistics for installing the reaching across sculpture on Central Ave at the Joe Parks entrance.

Councilor Nemeth also informed the Council that there will be a ribbon cutting on August 11 at 6:00 pm.

16. ADJOURN

Councilor Retrosi moved to adjourn, seconded by Councilor Williams.

Vote: 6-0.