



DOVER SCHOOL
DISTRICT

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #10
Meeting Location: City Hall, Council Chambers
Meeting Date: Monday, October 6, 2025
Meeting Time: 7:00 p.m.

A. CALL TO ORDER: Chairperson Robin Trefethen called a meeting of the Dover School Board to order on Monday, October 6, 2025, at 7:00 p.m.

B. ROLL CALL: Present were Robin Trefethen, Carolyn Mebert, Michelle Clancy, Maggie Fogarty, Micaela Demeter, and Craig Flynn. Elizabeth Goldman was excused.

Also present were Superintendent Christine Boston, Chief Financial Officer Michael Limanni, District Administrator's Tom Rup, Abby Small, Jennifer Krans, Kiley Hemphill, Siobhan Mehalek, Travis Bickford, Peter Driscoll, Lindsay Dube, Beth Dunton, and Brittany Granfield.

C. PLEDGE OF ALLEGIANCE: Micaela Demeter led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Carolyn Mebert moved; Craig Flynn seconded to approve the agenda. **An Oral Vote PASSED 6/0.**

E. CITIZEN'S FORUM:

No citizens were present.

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. **Non-Public Meeting, September 8, 2025**
2. **Regular Meeting, September 8, 2025**

Carolyn Mebert moved; Micaela Demeter seconded approval of the minutes. **An Oral Vote PASSED 6/0.**

G. SUPERINTENDENT'S REPORT:

The Superintendent submitted her report to the Board.

H. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Jessica Kuehl – Float Nurse – Dover Middle School – Resignation (10/25/25)
 - b. Doris Zucco – Paraeducator – Woodman Park School – Resignation (09/26/25)
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. DALC Nomination
 - b. DEOP Nomination
 - c. Non-Union Nominations
6. **Extended Travel (Student Trips):** None
7. **Donations:** October Donation



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Items added to the agenda will be archived with the meeting minutes.

Carolyn Mebert moved; Maggie Fogarty seconded to approve the amended consent agenda. **An Oral Vote PASSED 6/0.**

I. STUDENT REPRESENTATIVE REPORT: None

J. FINANCIAL REPORT:

Michael Limanni presented his financial report to the Board.

K. POLICIES – CHANGES - PROPOSALS:

1. AD – Philosophy of the School District: Mission Statement – Revised Policy – First Reading
2. BBA – School Board Powers and Duties – Withdraw Policy – First Reading
3. BBAA – School Board Member Authority – Revised Policy – First Reading
4. BEDG – Meeting Minutes – Revised Policy – First Reading
5. BGAA – Policy Development, Adoption, and Review – Revised Policy – First Reading
6. EBCH – Chemical Safety and Chemical Hygiene Plan – Revised Policy – First Reading
7. IJ – Educational Materials Selection – Revised Policy – First Reading
8. IK – Earning of High School Credit – Revised Policy – First Reading
9. IKA – Grading System – Grades 5 Through 12 – Revised Policy – First Reading
10. IKAA – Interdisciplinary Credit – Withdraw Policy – First Reading
11. ILBAA – High School Graduation Competencies – Withdraw Policy – First Reading
12. JIHB – Searches of Student Automobiles on School Property – Revised Policy – First Reading

Craig Flynn moved; Maggie Fogarty seconded to table the policies presented until the next regular meeting. **An Oral Vote PASSED 6/0.**

L. POLICY ADOPTION:

1. JEB – School Entrance Requirements – Revised Policy – Second Reading

Carolyn Mebert moved; Micaela Demeter seconded to approve the policy presented. **An Oral Vote PASSED 6/0.**

M. RESOLUTIONS: None

N. OLD BUSINESS: None

O. NEW BUSINESS:

1. Research Request by Kimberly Morton Lee – What is So Great About Competency-Based Education: Meeting the Academic

Micaela Demeter moved; Craig Flynn seconded to approve the research request. **An Oral Vote FAILED 0/6.**

2. Bid Award – Reunification Software Platform



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Siobhan Mehalek and Tom Rup provided an overview of the Reunification Software Platform.

Maggie Fogarty moved; Micaela Demeter seconded to award the amount of \$18,905 to CrisisGo. **A Roll Call Vote PASSED 6/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Excused
Micaela Demeter - Aye
Craig Flynn - Aye

3. Paraeducator Positions

Abby Small and Michael Limanni reviewed the need for additional paraeducators, and requested the Board approve an additional eleven positions.

Robin Trefethen requested the Board postpone voting until after SchoolCare discussions.

Micaela Demeter moved; Maggie Fogarty seconded to table the vote for additional paraeducator positions until after discussions for line item 5; SchoolCare. **An Oral Vote PASSED 6/0.**

Micaela Demeter moved; Craig Flynn seconded to approve an additional eleven paraeducator positions. **An Oral Vote PASSED 6/0.**

4. Memorandum of Agreement: Dover School Board and Dover Teachers' Union

Robin Trefethen announced the Memorandum of Agreement pertains to teachers absorbing students when substitutes are unavailable.

Maggie Fogarty moved; Micaela Demeter seconded to approve the Memorandum of Agreement presented. **An Oral Vote PASSED 6/0.**

5. SchoolCare

Dr. Boston provided an overview on SchoolCare's contribution assessment. She explained SchoolCare has a shortfall in their reserves of approximately \$30 million across the state of New Hampshire. To cover these costs, SchoolCare has assessed districts throughout the state and are charging them approximately one-and-a-half months of what their typical fees would be, with Dover's totaling approximately \$1.6 million.

Dr. Boston and Michael Limanni reviewed possible funding options to cover the cost.

The Board re-opened discussions for line item 3; Paraeducator Positions. (Motion shown in 3. above)

6. District Capacity Assessment Data

Travis Bickford discussed the District's Capacity Assessment Data.



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7. 2025 New Hampshire School Boards Association (NHSBA) Delegate Assembly

Micaela Demeter requested the Boards feedback on separate items relating to the Delegates Assembly.

Micaela Demeter moved; Maggie Fogarty seconded to authorize Micaela Demeter to represent the Board's agreed upon interests at the Delegate Assembly on October 25. **An Oral Vote PASSED 6/0.**

8. Bid Waiver Request (Addition to the Agenda)

Tom Rup reviewed the bid waiver and discussed costs.

Craig Flynn moved; Micaela Demeter seconded to waive bidding and award the amount of \$5,261 to Auvik Essentials. **A Roll Call Vote PASSED 6/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Excused
Micaela Demeter - Aye
Craig Flynn - Aye

P. SUBMISSION AND PAYMENT OF BILLS:

Michelle Clancy moved; Micaela Demeter seconded to direct the Superintendent to pay Manifest 26-D in the amount of \$3,189,294.18 for FY26 for the period of September 5, 2025, through October 3, 2025. **A Roll Call Vote PASSED 6/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Excused
Micaela Demeter - Aye
Craig Flynn - Aye

Q. COMMITTEE REPORTS:

Craig Flynn announced the Dover High School Athletic Complex Joint Building Committee received Planning Board approval for various permits. He included the JBC is hoping for site work to begin mid-November.

R. SCHOOL BOARD MATTERS OF INTEREST:

Robin Trefethen announced the last home football game will be held on November 1st at 12 p.m., prior to the site-work beginning.

Micaela Demeter announced the Music Club's Craft Fair will also be held the same day from 9:30 a.m. – 3 p.m.



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Mr. Driscoll announced people can park on the baseball field for both events due to the field not being used next spring.

Craig Flynn announced the Dover Baseball Boosters will be hosting an alumni baseball game on October 11th from 10-2:00. This will be the final game held on the baseball field before its upgrade.

Micaela Demeter announced a more permanent level of injunctive relief was reached regarding the lawsuit against the state on the DEI ban.

Robin Trefethen reminded the public that October 10th is a Teacher Workshop Day, October 13th is a holiday, and October 18th is the Annual Band Show.

Re-opening of Citizen's Forum:

Deborah Hackett, 4 Brookmoor Road – Spoke regarding HB314.

Carolyn Mebert moved; Maggie Fogarty seconded to adjourn Citizen's Forum. **An Oral Vote PASSED 6/0.**

S. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 8:48 p.m. **An Oral Vote PASSED 6/0.**