

CITY OF DOVER

RECREATION ADVISORY BOARD - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover Arena, 110 Portland Ave, Dover NH
Meeting Date: Monday, September 08, 2025
Meeting Time: **6:00pm**

DRAFT

Call To Order at 6:00pm

1. ROLL CALL

- A. **Members Present:** Heather Twombly (Chair), Beth Fischer, Chris Jennings, Donovan Ingle, Jeff Lapak, John O'Connor, Jessica Nyby, Alex Farrell (Alternate), Ricky Conway (Assistant Recreation Director), Erika Friedman (Aquatics Facility Manager), Kevin Hebert (Recreation Director) Chris Hitchcock (Arena Facility Manager Mike Young (Arena Programming & Marketing Supervisor).
- B. **MEMBERS ABSENT:** David Beaulieu (Secretary), Tim Casey, Matt Charbono, Pat Campbell, Dennis Munson, Katie Smith, Anthony Retrosi (City Council Liaison),

2. APPROVAL OF MINUTES FOR JUNE 9, 2025

- A. **Motion to approve:** John O'Connor
- B. **2nd:** Jessica Nyby
- C. **Vote:** All in Favor

3. PUBLIC FORUM

- A. None

4. REPORTS

A. ADVISORY BOARD

- i. Heather noted Rick had resigned due to moving out of the area and the group will need to nominate a new Vice Chair
- ii. Chris J. mentioned Aquatics Staff do a good job opening the doors at the Indoor Pool for patrons that need assistance but noted the Pools and Ice Arena would benefit from ADA buttons on front doors. Recreation Staff will look in to cost

B. RECREATION ASSISTANT DIRECTOR, RICKY CONWAY

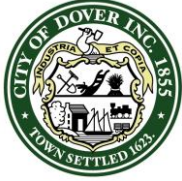
- i. Fall Programs have started at McConnell Center

C. AQUATIC FACILITY MANAGER, ERIKA FRIEDMAN

- i. Indoor Pool running efficiently, Adjusting to Summer Staff going back to school, Fall Programs have started

D. ARENA FACILITY MANAGER, CHRIS HITCHCOCK

- i. Chris led a tour of the facility, preparing for 2nd sheet of ice to go in, Update on new scoreboards



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5. OLD BUSINESS

A. PARK VISITS

- i. Group discussed doing regular park visits and passed the list of available parks around the room until each park had a member assigned to it.

6. NEW BUSINESS

A. JTP RENOVATION

- i. Renovation is on schedule to be completed June 2026

B. OPEN VP SEAT

- i. **MOTION TO NOMINATE JESSICA NYBY:** Chris Jennings
- ii. **2ND:** John O'Connor
- iii. **VOTE:** All in Favor

C. TREE LIGHTING

- i. December 5, 2025 6pm, Group will form a subcommittee to assist with preparations in October, Jessica Nyby will follow up with Ricky's email to DMS in regards to their chorus performing

D. FIREWORKS

- i. July 2, 2026, location still TBD

7. MOTION TO ADJOURN: Jessica Nyby

- A. **2ND:** John O'Connor
- B. **VOTE:** All in Favor

Respectfully submitted,
Ricky Conway