

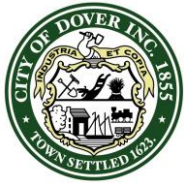
CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 22, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL ATTENDANCE
5. PROCLAMATIONS/AWARDS
 - A. CHARLES BOYLE RECOGNITION
 - B. NATIONAL AMERICAN INDIAN HERITAGE MONTH
 - C. EPILEPSY RECOGNITION MONTH
- D. APPROVAL OF AGENDA
- E. PUBLIC HEARINGS
 - A. APPROVAL OF TRI-CITY AGREEMENT FOR CONSTRUCTION AND OPERATIONS OF A NEW COUNTY-WIDE SEASONAL WARMING CENTER
SPONSORED BY MAYOR CARRIER BY REQUEST
 - B. AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01816 CENTRAL AVE (CDS)
CONGRESSIONALLY DIRECTED SPENDING GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
 - C. AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01817 HENRY LAW AVE (CDS)
CONGRESSIONALLY DIRECTED SPENDING GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
 - D. REPROGRAMMING OF SEWER CIP APPROPRIATIONS TO SEWER SCADA REMOTE MONITORING PROGRAM
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
- F. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
9. CITY MANAGER'S REPORT
10. APPROVAL OF MINUTES
 - A. October 8, 2025 – Regular Meeting
11. MAYOR'S REPORT
12. UNFINISHED BUSINESS



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 22, 2025**
Meeting Time: **7:00 pm**

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. **APPROVAL OF TRI-CITY AGREEMENT FOR CONSTRUCTION AND OPERATIONS OF A NEW COUNTY-WIDE SEASONAL WARMING CENTER**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **RESCIND \$1.0 MILLION PORTION OF FY2026 CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION AND AUTHORIZATION FOR BONDING FOR FIRE & RESCUE PUMPER/LADDER REPLACEMENT**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01816 CENTRAL AVE (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01817 HENRY LAW AVE (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **REPROGRAMMING OF SEWER CIP APPROPRIATIONS TO SEWER SCADA REMOTE MONITORING PROGRAM**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST

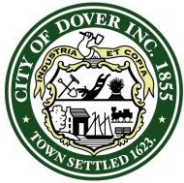
13. NEW BUSINESS

A. CONSENT CALENDAR

1. **APPROVAL OF CITY OF DOVER EMPLOYMENT AGREEMENT REGARDING POLICE CHIEF**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B26021 WELL CLEANING OF WILLAND POND #1 AND CUMMINGS WELL**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|---------------------------------------|--|
| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 22, 2025**
Meeting Time: **7:00 pm**

- | | |
|--|--|
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

B. RESOLUTIONS

1. **AUTHORIZING WATERFRONT PHASE II PUBLIC IMPROVEMENTS COMPLETION AGREEMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **AUTHORIZATION TO REPAIR FILTERS AT LOWELL AVE WATER TREATMENT PLANT – ROBERTS FILTER – SOLE SOURCE**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B26013 DOWNTOWN PEDESTRIAN AND VEHICLE IMPROVEMENT PROJECT CDBG**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **AUTHORIZATION TO PURCHASE A VOLVO ERC145FL5 CRAWLER EXCAVATOR VIA SOURCEWELL CONTRACT**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **ADOPTION OF FY2027-FY2032 CAPITAL IMPROVEMENTS PLAN**
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 12, 2025 WITH A VOTE TO OCCUR DECEMBER 10, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST
6. **APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 12, 2025 WITH A VOTE TO OCCUR DECEMBER 10, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST
7. **APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM AND AUTHORIZATION FOR BONDING**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 12, 2025 WITH A VOTE TO OCCUR DECEMBER 10, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

C. ORDINANCES IN 1ST READING

1. **DOGS, CHAPTER 69, SECTION 18**
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 12, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURN



PROCLAMATION

- WHEREAS:** The history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and
- WHEREAS:** The contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today; and
- WHEREAS:** Their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and
- WHEREAS:** Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November, as National American Indian Heritage Month; and
- WHEREAS:** In honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational, and historical activities have been planned;

NOW, THEREFORE, I, Robert Carrier, Mayor of the City of Dover in the State of New Hampshire, do hereby proclaim the month of November as:

NATIONAL AMERICAN INDIAN HERITAGE MONTH

in the City of Dover and call this to the attention of all citizens.

IN WITNESS WHEREOF, I have here unto set my hand and caused the Seal of the City of Dover to be affixed this 22nd Day of October, 2025.

Robert Carrier, Mayor
City of Dover, New Hampshire



PROCLAMATION

WHEREAS: Epilepsy is a neurological condition affecting people of all ages, races, and backgrounds, characterized by recurrent seizures that can vary in type and severity; and

WHEREAS: National Epilepsy Awareness Month (NEAM) is observed throughout November to raise public awareness, promote education, and reduce stigma surrounding epilepsy and seizure disorders; and

WHEREAS: Each year, the epilepsy community unites during the month of November to host events, share personal stories, and encourage understanding through initiatives such as wearing purple, learning seizure first aid, and participating in awareness campaigns like #MyEpilepsyJourney; and

WHEREAS: These efforts help build a more informed and compassionate community that supports individuals living with epilepsy and their families through advocacy, research, and outreach; and

WHEREAS: Additional awareness efforts such as SUDEP Action Day on October 15, 2025, and Purple Day on March 26, 2025, further highlight the importance of education, prevention, and community support for those affected by epilepsy;

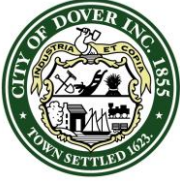
NOW, THEREFORE, I, Robert Carrier, Mayor of the City of Dover in the State of New Hampshire, do hereby proclaim the month of November as:

NATIONAL EPILEPSY AWARENESS MONTH

in the City of Dover and call this to the attention of all citizens.

IN WITNESS WHEREOF, I have here unto set my hand and caused the Seal of the City of Dover to be affixed this 22nd Day of October, 2025.

Robert Carrier, Mayor
City of Dover, New Hampshire



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2025.10.08 - 53**

Resolution Re: Approval of Tri-City Agreement for Construction and Operations of a New County-Wide Seasonal Warming Center

WHEREAS: Strafford County and a Tri-City partnership consisting of the Cities of Dover, Rochester, and Somersworth, wish to transition from the temporary Warming Center the City of Dover created at 30 Willand Drive, Somersworth, N.H. to a more permanent space; and

WHEREAS: Strafford County has offered land located off County Farm Road in Dover for the construction of a new Warming Center to serve a County-Wide population; and

WHEREAS: Strafford County and a Tri-City partnership consisting of the Cities of Dover, Rochester, and Somersworth, have developed a proposal where the Tri-Cities will donate the funds for the construction of the new Warming Center, and the County will operate said center, upon construction.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is hereby authorized to enter into an agreement along with Strafford County and the Cities of Rochester and Somersworth for the donation of funds to create a new Emergency Extreme Cold Weather Warming Center on County Farm Road.

AND BE IT FURTHER RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager shall market for sale the existing Willand Warming Center located at 30 Willand Drive, Somersworth. The sale shall not be consummated until the new Warming Center has been constructed and the proceeds from the sale, minus expenses incurred by the City of Dover, shall reimburse the City for costs for the donation.

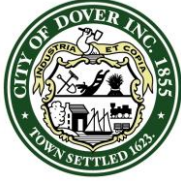
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 12.C.1.	
Resolution Number: R - 2025.10.08 - 53 Resolution Re: Approval of Tri-City Agreement for Construction and Operations of a New County-Wide Seasonal Warming Center		

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

In November of 2020, the City of Dover purchased property located at 30 Willand Drive, Somersworth, N.H. to be used as an Emergency Extreme Cold Weather Warming Center for the area in order to provide for the welfare of those in need and meet safety needs related to COVID-19. Strafford County and a Tri-City partnership, led by the Cities of Dover, Rochester, and Somersworth, have identified that a long-term solution for a permeant space located on County property, with operations funded by the County is more advantageous than the current location.

The entities negotiated an agreement whereby the Tri-Cities communities will donate the funds for the construction of the new Warming Center, and Strafford County will fund and operate the warming center on a County-wide basis. The donated funds will be in part the proceeds from the sale of the existing facility at 30 Willand Drive, minus expenses incurred by the City of Dover.

The County will own and manage the building and will oversee the construction activities, utilizing the construction funds donated by the Cities. Once completed, and operational, extreme cold weather events necessitating the opening and operation of the Warming Center shall be determined by the Tri-City Emergency Management Directors (“EMDs”) utilizing emergency sheltering criteria established through consultation with state and federal officials.

Document Created by: Legal Document Posted on: October 17, 2025	R-2025.10.08 Approval of Tri-City Agreement for Construction and Operations of a New County-Wide Seasonal Warming Center Page 2 of 2
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STRAFFORD COUNTY
259 County Farm Road Dover, New
Hampshire 03820 Telephone: 603-742-1458

**AGREEMENT BETWEEN STRAFFORD COUNTY, THE CITY OF DOVER, THE CITY
OF ROCHESTER, AND THE CITY OF SOMERSWORTH REGARDING THE
CONSTRUCTION OF A NEW COUNTY-WIDE SEASONAL WARMING CENTER**

The Cities of Dover, Rochester, and Somersworth (hereafter “the Tri-Cities”) are working cooperatively with the Strafford County Commissioners’ Office to construct a warming center for Strafford County residents to be located on County land replacing the area formerly occupied by the Humane Society located on the south corner of the Strafford County Department of Corrections.

The Tri-Cities agree to donate funds, for the construction of the warming center, to Strafford County, based on the results of a Request for Proposal, upon the following terms agreed to by Strafford County:

1. All funding is subject to affirmative votes by each Cities respective City Councils.
2. Funding for the project construction will be borne by the Tri-Cities in proportion to each Cities’ portion of the combined equalized assessed value at the time of construction.
3. Strafford County agrees to supply the land at no cost
4. Upon completion of construction, the finished space in the new warming center will only be used by Strafford County to house a County-wide, seasonal warming center. Strafford County cannot and will not use the building¹ for any other purpose until a suitable, County-wide replacement is implemented and agreed to as suitable by the Tri-Cities.
5. Upon completion of construction, the operational costs of the new warming center will be borne by Strafford County.
6. Should Strafford County fail to budget for the annual operational costs of the new warming center, the building shall still only be designated for use as a county-wide seasonal warming center and Strafford County will allow operational costs to be borne by alternative sources of funding and the County will continue to manage the operations of the warming center.
7. Upon completion of construction, the City of Dover shall sell its building at 30 Willand Drive, Somersworth, New Hampshire, the so-called Willand Warming Center, and use the proceeds, minus expenses, towards the funding of this Agreement.

All terms and obligations of this Agreement are dependent, conditional, and contingent upon one another. Should any party fail to fulfill any of its obligations, the entire Agreement is void.

SIGNATURES OF AGREEMENT:

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this date of ____.

George Maglaras, Chair
Strafford County Board of Commissioners

J. Michael Joyal, Jr – City Manager
City of Dover, New Hampshire

Kathryn Ambrose – City Manager
City of Rochester, New Hampshire

David Moore – City Manager
City of Somersworth, New Hampshire

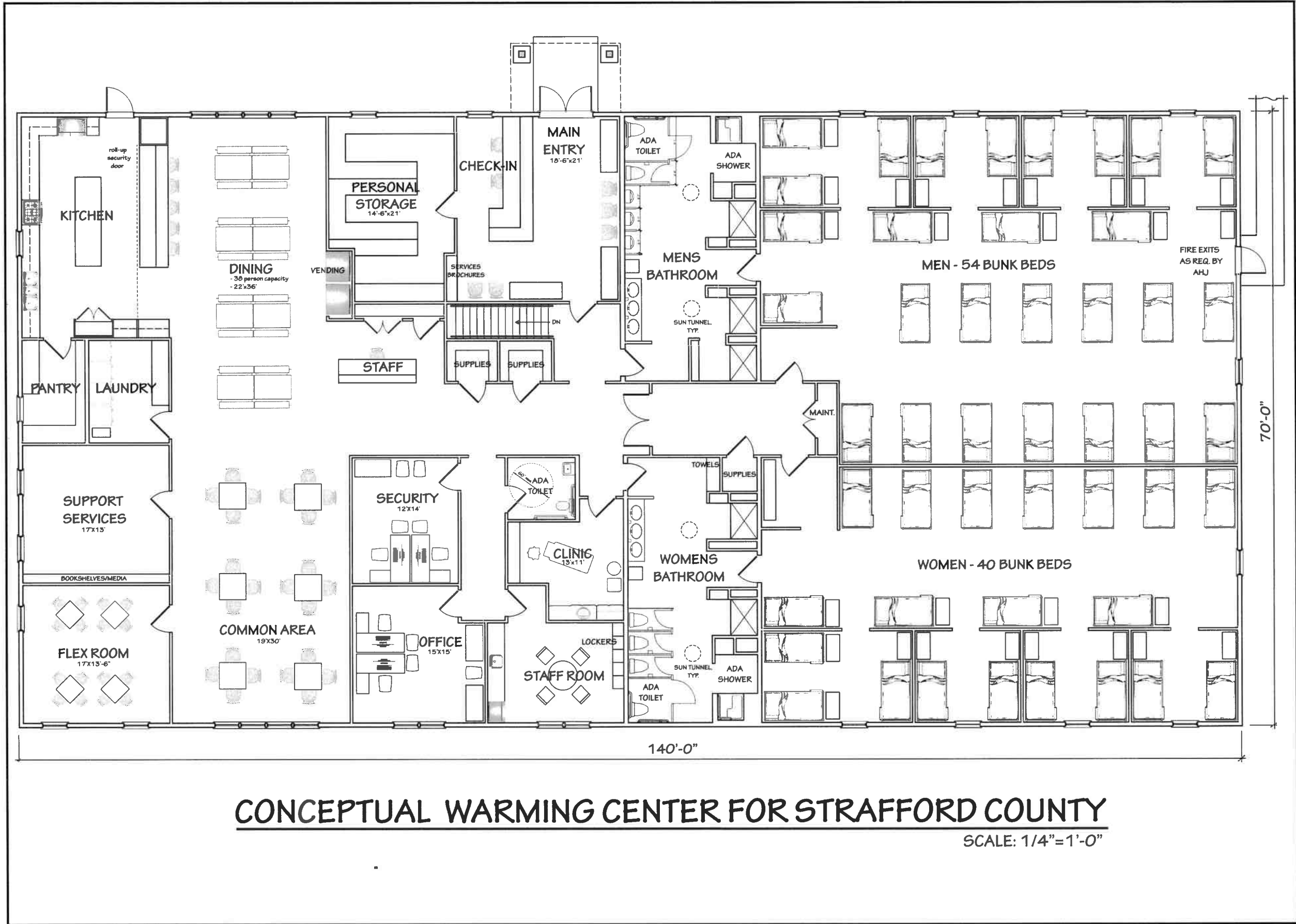
¹The basement of the building may be used by Strafford County for purposes not related to the county-wide seasonal warming center.

C2

Fullerton Associates, Inc.
281 Atlantic Avenue
North Hampton, NH 03862
www.fullertonassociates.net
603-770-3508

REVISIONS
10.1.25

CONCEPTUAL WARMING CENTER FOR
STRAFFORD COUNTY
259 County Farm Rd., Dover, NH 03820



CONCEPTUAL WARMING CENTER FOR STRAFFORD COUNTY

SCALE: 1/4"=1'-0"

C3

Fullerton Associates, Inc.
281 Atlantic Avenue
North Hampton, NH 03862
www.fullertonassociates.net
603-770-3508

REVISIONS
10.1.25

CONCEPTUAL WARMING CENTER FOR
STRAFFORD COUNTY
259 County Farm Rd., Dover, NH 03820

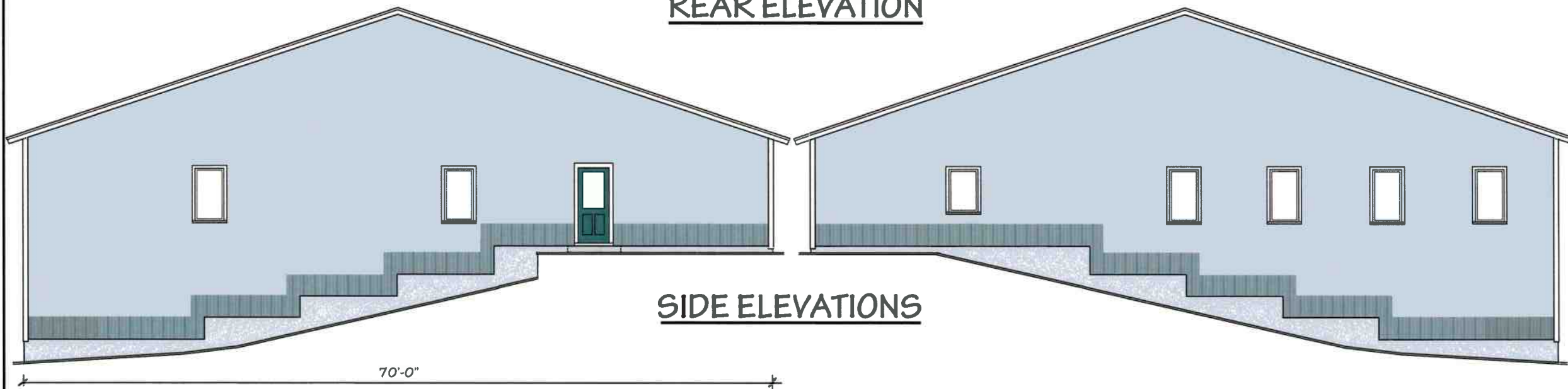


CONCEPTUAL WARMING CENTER FOR STRAFFORD COUNTY - FRONT ELEVATION

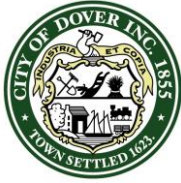
SCALE: 1/4"=1'-0"



REAR ELEVATION



SIDE ELEVATIONS



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2025.10.08 - 56**

Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01816
Central Ave(CDS) Congressionally Directed Spending Grant

WHEREAS: The City has received notice from the U.S. Environmental Protection Agency (USEPA) of a Congressionally Directed Spending (CDS) Award in the amount of \$3,452,972 to be utilized for eligible costs for the Central Avenue Water Main Replacement; and

WHEREAS: The grant application requested funding in the amount of \$3,452,972 and lists a city match of \$3,828,268 and a state contribution of \$859,689 for a total project cost of \$8,140,929 for Design/Engineering, Construction Engineering and Construction services. A scope is outlined in the background section of this resolution; and

WHEREAS: In adhering to the requirements established by the USEPA and per NH RSA 31:95-b and RSA 21-P:43, authorization by the City Council to apply for, accept, and expend Grant funds for eligible project costs is needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to apply for, accept, and expend CDS grant funds allocated to the City of Dover for the Central Ave Water Main Replacement, and any funding received is hereby appropriated for said purposes. The City Council, in a majority vote, accepts the terms and requirements of the Grant, and authorizes the City Manager to sign all necessary paperwork for the grant as well as contract(s) with a vendor, consistent with the authority herein.

AND, FURTHER BE IT RESOLVED THAT:

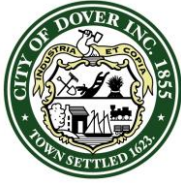
In expending funds for eligible costs identified in the USEPA CDS grant, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Article III Purchasing Procedure. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
TBD	CDS Central Ave Water Main Replacement	3,452,972.00	3,452,972.00
5300.1.300.43320.4757.03568.22	Water Main Replacement Central Ave	1,752,406.00	1,699,400.00
5300.1.300.43220.4757.03568.26	Water Main Replacement Central Ave	3,359,689.00	3,359,689.00

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2025.10.08 - 56**

Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01816
Central Ave(CDS) Congressionally Directed Spending Grant

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Jennifer R. Perez
Form and Compliance: Acting City Attorney

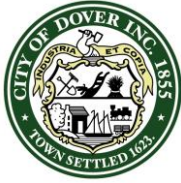
Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2025.10.08 - 56**
Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01816
Central Ave(CDS) Congressionally Directed Spending Grant

RESOLUTION BACKGROUND MATERIAL:

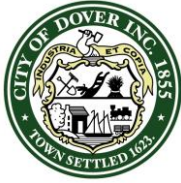
A critical remaining component of the long-term Water System Master Plan is to replace the main water distribution trunk line that runs along Central Avenue. The current water main dates back to 1888, or earlier. Due to internal pipe corrosion, the existing flow capacity is restricted. The proposed water main replacement project will include the installation of approximately 1,000 feet of new 20-inch diameter main along Abbey Sawyer, leading from the recently renovated Garrison Hill Water Storage tank and extending down to Central Avenue. Along Central Avenue, new 16-inch water main will extend southerly, approximately 4,600 feet, from Abbey Sawyer down to the intersection of Broadway. This will include a crossing beneath the CSX rail line. At Abbey Sawyer, the new main will connect to recently upgraded piping installed in 2024 that heads northerly past Wentworth Douglass Hospital.

The existing water main is approaching 140 years old and is well beyond its expected service life. The proposed replacement project will significantly improve the reliability, efficiency, and capacity of the public water distribution system. It will enhance overall flow capacity, ensuring adequate fire suppression, and ability to meet increasing system demand as housing and residential options expand and increase throughout the City.

The applicability of the CDS funds was contingent on enhancing the City's reliability or capacity to meet increasing system demands. As such, this upgraded water main can serve as a critical transmission main for future delivery of water either south to Portsmouth, or north to Somersworth, if there expanded, regional interconnections of municipal drinking water systems.

The overall projected budget is \$8,140,931. Of that amount, \$3,452,972 will be covered with acceptance of this EPA CDS grant award. Additionally, the City also qualified for additional grant assistance of \$859,689 as part of a State of NH Housing Champions grant approved by council via [R-2025.04.23-62](#), as the project supports additional residential growth within the City.

A public informational meeting is being planned for mid to late October to present the project details and impacts to the public. Pending feedback, it is anticipated the project would be released for public bidding by early December, and pending award of a construction contract could possibly commence in Spring of 2026.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.4.

Resolution Number: **R – 2025.10.08 - 57**

Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01817
Henry Law (CDS) Congressionally Directed Spending Grant

WHEREAS: The City has received notice from the (USEPA) U.S. Environmental Protection Agency of a Congressionally Directed Spending (CDS) Award in the amount of \$800,000 to be utilized for eligible costs for the Henry Law Stormwater Infrastructure Project; and

WHEREAS: The grant application requested funding in the amount of \$800,000, which will cover 12.12% of the total project expenditures. Additional funding will come from a previously awarded State Revolving Loan fund in the amount of \$3,500,000 and a City FY26 CIP allocation of \$2,300,000 for a total project cost of \$6,600,000, which includes Design/Engineering, Construction Engineering and Construction services. A full project scope is outlined in the background section of this resolution; and

WHEREAS: In adhering to the requirements established by the USEPA and per NH RSA 31:95-b and RSA 21-P:43, authorization by the City Council to apply for, accept, and expend Grant funds for eligible project costs is needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with USEPA, the City Manager is authorized to apply for, accept, and expend CDS grant funds allocated to the City of Dover for the Henry Law Stormwater Infrastructure Project, and any funding received is hereby appropriated for said purposes. The City Council, in a majority vote, accepts the terms and requirements of the Grant, and authorizes the City Manager to sign all necessary paperwork for the grant as well as contract(s) with a vendor, consistent with the authority herein.

AND, FURTHER BE IT RESOLVED THAT:

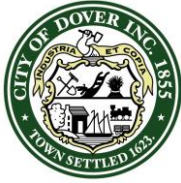
In expending funds for eligible costs identified in the USEPA CDS grant, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Article III Purchasing Procedure. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
2400.1.300.43155.4715.03208.26	CDS Henry Law Stormwater Infrastructure	800,000.00	800,000.00

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.4.

Resolution Number: **R – 2025.10.08 - 57**

Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01817
Henry Law (CDS) Congressionally Directed Spending Grant

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Jennifer R. Perez
Acting City Attorney

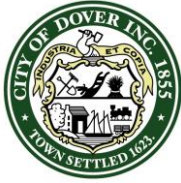
Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.4.

Resolution Number: **R – 2025.10.08 - 57**

Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01817
Henry Law (CDS) Congressionally Directed Spending Grant

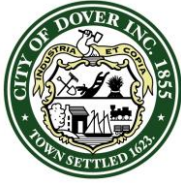
RESOLUTION BACKGROUND MATERIAL:

The FY24 CIP included a proposed project for the full reconstruction of Henry Law Avenue, focusing on the portion between Washington Street and River (formerly, now Payne St)/George Street. Construction would also focus on pedestrian improvements, vehicular improvements, geometric realignment at George Street, underground electrical & telecoms, and stormwater upgrades including installation of Best Management Practices (BMP's) within or under Henry Law Park.

Subsequently, upon qualifying for eligibility to fund related stormwater improvements under the State of NH's Clean Water State Revolving Loan Fund (SRF), the City Council approved Resolution [R-2023.08.23-138](#) which made an appropriation for a FY2024 Capital Improvements Program project in the amount of \$3,500,000 for the Henry Law Park Stormwater project. This portion of the SRF-funded stormwater project will be financed through participation in the Clean Water State Revolving Fund.

While the roadway will be fully reconstructed, the goal of the stormwater related project is rather extensive. All new collection system piping will be installed to adequately handle projected flows. A 48-inch diameter outfall pipe will be installed across Henry Law Park, to allow discharge to the Cocheco River. As part of the work, the existing granite-block retaining wall running along the Cocheco River will be stabilized to ensure long-term structural integrity. Within, or under Henry Law Park, a gravel infiltration chamber will be installed, with an inlet screening structure, to provide stormwater treatment.

The gravel-retention BMP will provide pollutant removal and flow mitigation for the highly urbanized downtown area and could include up to 120 acres of contributing municipal, residential, and commercial properties with associated roadway networks, while also preparing for sea-level rise impacts and extreme high tide events. The construction of the BMP below grade will also preserve open space in the heavily used park, with no net change in space or use expected. In conjunction with the BMP, and as part of the ongoing MS4 stormwater requirements, the City plans to install educational materials regarding the BMP to strategically engage park patrons.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.5.

Resolution Number: **R – 2025.10.08 - 58**

Resolution Re: Reprogramming of Sewer CIP Appropriations to Sewer SCADA Remote Monitoring Project

WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Capital Reserve (Non-Debt) Financing authorization for certain Community Services - Sewer Fund projects; and

WHEREAS: On May 8, 2019, the City Council adopted a FY2020 CIP Non-Debt Financing authorization for a \$75,000.00 appropriation for Wastewater Pump Stations Evaluation to be financed through the use of the Sewer Fund Capital Reserve Fund; and

WHEREAS: The City initially expended \$1,710 for the Wastewater Pump Station Evaluation project, and was subsequently awarded an ARPA Grant for \$100,000.00 from the NH Department of Environmental Services for wastewater pump station evaluations. This resulted in \$73,290.00 being available for other Sewer Fund projects; and

WHEREAS: The Community Services Department has identified the need to make improvements to the SCADA computer hardware and applications; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The amount of \$73,290.00 of unexpended Sewer Fund CIP appropriation is hereby reprogrammed from the Wastewater Pump Stations Evaluation project to SCADA Remote Monitoring project as listed in the table below.

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
5320.1.300.43250.4757.04571.20.000.000.700	Sewer - Pump Station Evaluations	73,290.00	(73,290.00)	0.00
5320.1.300.43250.4745.04511.20.000.000.700	Sewer - SCADA Remote Monitoring	0.00	73,290.00	73,290.00
		73,290.00	0.00	73,290.00

NOTE: This resolution reprograms appropriations and, therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage per C6-6 of the Charter. Vote may occur at same meeting as the public hearing.

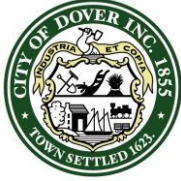
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Jennifer R. Perez
Form and Compliance: Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.5.

Resolution Number: **R – 2025.10.08 - 58**

Resolution Re: Reprogramming of Sewer CIP Appropriations to Sewer
SCADA Remote Monitoring Project

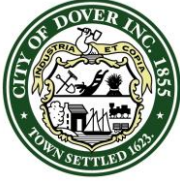
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.5.

Resolution Number: **R – 2025.10.08 - 58**

Resolution Re: Reprogramming of Sewer CIP Appropriations to Sewer SCADA Remote Monitoring Project

RESOLUTION BACKGROUND MATERIAL:

This resolution reprograms \$73,290.00 of appropriations from an existing Sewer Fund CIP project to Sewer Fund – SCADA Remote Monitoring. The City Council previously authorized the appropriation of \$75,000.00 FY2020 CIP for Wastewater Pump Station evaluations on May 8, 2019. The City started the project and had expended \$1,710.00. Subsequently NH Department of Environmental Services awarded the City a \$100,000.00 grant to perform wastewater pump station evaluations. This has resulted in the Sewer CIP appropriation being available for other Sewer related projects.

This resolution does not authorize an increase in the indebtedness of the city. The appropriation in this resolution is funded by the Sewer Fund Capital Reserve.

Past Capital Improvements Programs included allocations for SCADA-related upgrades for both the water and sewer supervisory control and data acquisition (SCADA) systems. SCADA systems are the computer-based and operational control systems that provide our municipal Water and Sewer system operators with real-time data, alarm notifications, and mean for controlling critical system functions and processes.

While grant funding supported recent upgrade of water and sewer SCADA computer hardware and applications, aging Programmable Logic Controllers (PLCs) and related communications equipment are still in need of replacement. Recent City of Dover Resolution R - 2025.09.24 – 42, B25081 Award Programmable Logic Controller (PLC) Replacement for Sewer and Water to Wilson Control, LLC, will address the upgrade of twenty-one (21) PLCs within the City of Dover located at various water and sewer sites. The requested reprogramming of funds will support the needed replacement of aging communications equipment not only for water, sewer and wastewater environment but also for communications to managed traffic control environment.

The goal with this upgrade is to increase communications resiliency from remote sites to the City's communication towers. This project will need to address resiliency from remote sites to communication hubs and ultimately to key personnel. The resulting design may very well include alternate, diverse communications routes. This work aims to increase security of wired and wireless communications, standardize hardware that can be easily monitored and managed by City of Dover staff and allow for expansion of sites and bandwidth (additional well, pump station, traffic light) as needed. Per recent work with Cybersecurity and Infrastructure Agency (CISA), our goal is continuous improvement of the City of Dover's utilities system security, situational awareness, resiliency and response of which communications is a significant component.

The expected combined allocation between Water and Sewer is anticipated to be around \$400,000 total. Water currently has sufficient funding via existing budget allocations in the Water Treatment Plant & Well Equipment CIP project. The Sewer Fund seeks this reprogramming to fund its share of the SCADA project.

CITY MANAGER'S REPORT

REPORTING ON: SEPTEMBER 2025



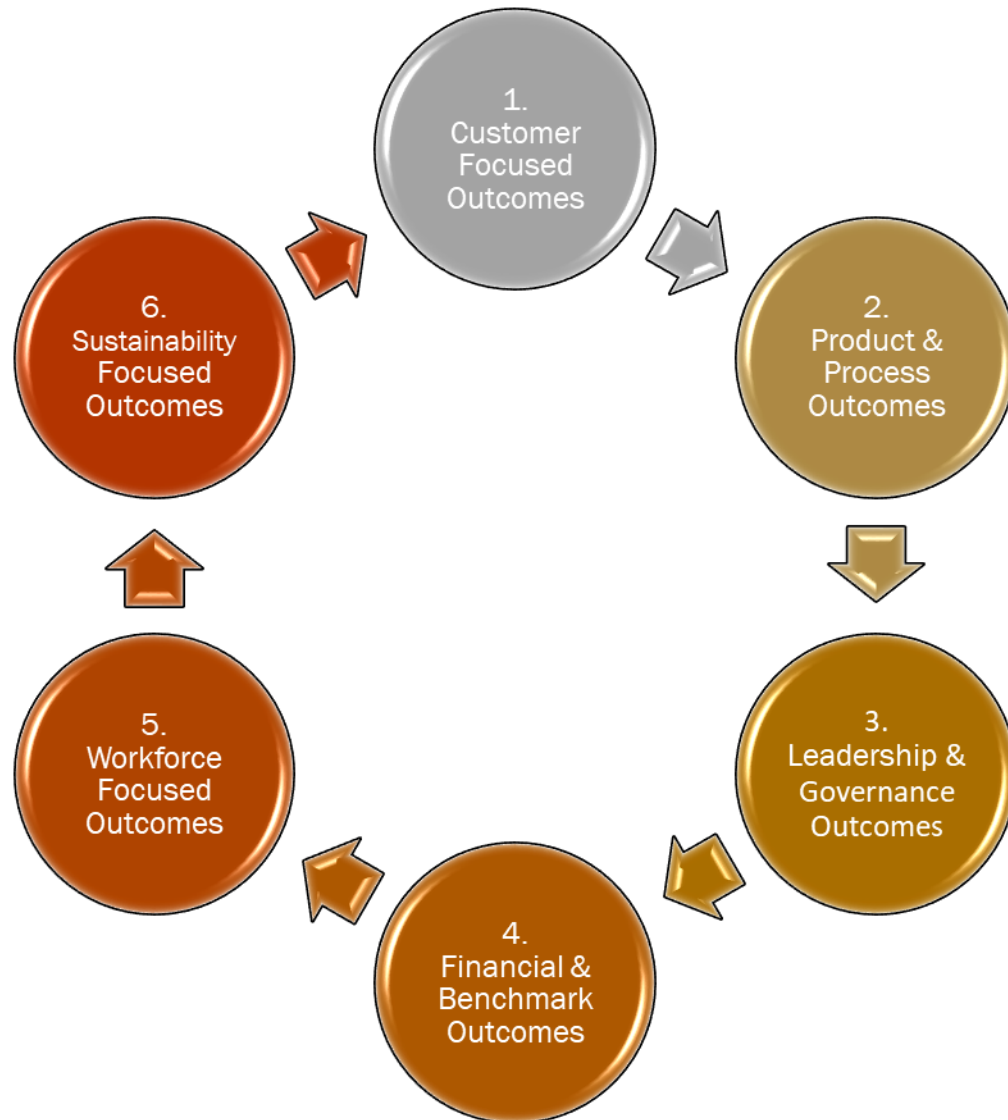
Swearing in of Chief David Terlemezian

Photo: M.Gillis

October 22, 2025

By: City Manager J. Michael Joyal, Jr.

The City Manager's Report is a collaboration of City department updates provided each month to update the City Council and general public on the intricate workings of the City of Dover. The updates are broken out by department reflecting the six categories of intended outcomes relating back to the City of Dover's strategic management framework which you will find below.



The department updates are then highlighted at the end of the report to show how these updates fit into supporting the seven 2024 – 2025 City Council Goals below:

Goal #1
Our City has Diverse Housing

- Support a Dover that has housing which is attainable and available.

Goal #2
Our City is Civically Engaged

- Ensure that the public is part of the community's governance and has multiple channels to provide feedback.

Goal #3
Our City is Resilient

- Ensure the City's social, built and natural infrastructure is designed to evolve and support community needs.

Goal #4
Our City is Safe and Inviting

- Ensure that the City's infrastructure and environment is welcoming.

Goal #5
Our City is Inclusive and Welcoming

- Support a Dover that is welcoming to all no matter socio economic background.

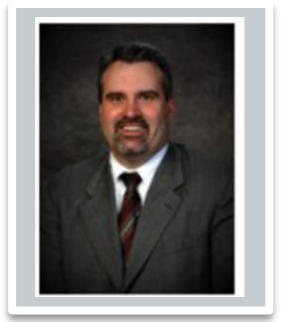
Goal #6
Our City has Sustainable Financial Policies

- Ensure the City's financial health is sustainable and open for all to view and understand.

Goal #7
Our City's Opportunities are Accessible for All

- Support a Dover that has inviting public spaces for all people living in, working in or visiting the City.

City of Dover's Municipal Leadership Team



City Manager
J. Michael Joyal, Jr.



David Balian
Public Welfare
Director



Donna Benton
Planning & CDBG
Director



Annie Dove
Information
Technology Director



Michael Gillis
Media Services
Director



Kevin Hebert
Recreation Director



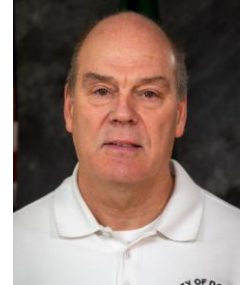
Denise LaFrance
Public Library
Director



Daniel Lynch
Finance Director



Christopher Parker
Deputy City Manager



Perry Plummer
Fire & Rescue Chief
Emergency Management
Director



John Storer
Community Services
Director



David Terlemezian
Police Chief



**Jerrica Vansylyvong-
Bizier**
City Clerk Tax
Collector



Heather Worrall
Human Resources
Director

Pending

City Attorney

Community Services Department

Administration

Staff News:

Community Services is proud to announce the promotion of Jillian Semprini to City Engineer. Jill succeeds Ken Mavrogeorge who was recently promoted to Deputy Director of Community Services. Semprini previously served as Deputy City Engineer, a position she was promoted to in November 2024 following two years as Assistant City Engineer. In her new role, Semprini will lead the Engineering Division of Community Services, overseeing a wide range of critical initiatives, including the completion of the waterfront redevelopment project, the revitalization of public recreation facilities, and the ongoing management of the City's aging infrastructure.



Jillian Semprini,
City Engineer

The Highway crew, accompanied by the Director and Deputy Director of Community Services, attended the NH Salt Symposium in Concord on September 10, 2025. The day-long event, sponsored by the New Hampshire Department of Environmental Services (NHDES) and hosted by the Snow Ice and Management Association (SIMA), was focused on best practices for winter road maintenance. The Symposium offered a variety of sessions, including technical workshops tailored for municipalities, an equipment and vehicle display, and practical, hands-on salt-spreader calibration demonstrations. The crew's attendance was a key step in their goal to have all winter operators become NH Certified Green SnowPro professionals. The overall objective of attending the event was to expand the knowledge base of staff and increase focus on optimizing salt operations to significantly reduce the potential for chloride contamination of local public drinking water wells. This training ensures more responsible and environmentally conscious winter maintenance.

The Department demonstrated a strong commitment to environmental stewardship and public safety by hosting a Green SnowPro – Snowfighters' Seminar on September 24, 2025. This training and certification program, run by the New Hampshire Department of Environmental Services (NHDES), educates municipal and commercial winter maintenance professionals on best practices for salt reduction to protect local water bodies while maintaining safe road conditions. With the goal of the city becoming fully Green SnowPro certified, the seminar was attended by 34 employees, representing Dover's entire snow plow crew, who received the necessary education, training, and testing.

Utilities staff attended Planning For and Responding to Water Main Breaks Class, presented by NEWWA and held in Portsmouth, NH.

A number of staff attended the TTC-E-0037 Certified Culvert Maintainer Recertification 2025, presented by UNH. The class was held in New London, NH.

Meeting Updates:

Dover Utilities Commission: Dover Utilities Commission met on September 15th, 2025. The next meeting is scheduled for October 20th, 2025.

- CS Director Storer attended the meeting and spoke about the drought conditions, and how the U.S. Drought Monitor has Dover and Strafford County in the Moderate Drought stage. He also shared that according to data in Foster's, we've only received 19.97 inches of rain year-to-date, and normal is 34.10 inches. While we are requesting voluntary conservation, nearby communities such as Exeter, Portsmouth, Rye and South Berwick, Maine have instituted forms of mandatory conservation.
- Member Perry made a recommendation to notify residents for a voluntary water use restriction, Member Munson seconded.
- Storer shared that the Garrison Hill tank is all set and has been renovated and put back online. He also shared the updates about the Broadway water main renewal project.

Planning Board: Planning Board met twice in September with highlights including:

Tuesday, September 9th:

- Consideration and acceptance of a Conditional Use Permit for Liberty Mutual Insurance (Proposal is to establish a Residential Commercial Mixed-Use (RCM) Overlay District. The conversion of the existing office building into a mixed-used building with office, commercial, and residential units.)

Tuesday, September 23rd:

- City of Dover Athletic Field:
 - Consideration and acceptance of a Conditional Use Permits for the City of Dover, located 25 Alumni Drive. (1) Proposal for approximately 378 s.f. of permanent impacts within the 50' wetland buffer as a result of the proposed renovation of the Dover High School Athletic Complex. (2) Proposal seeking to allow relief from the Secondary Groundwater Protection District for development that creates more than 20% impervious surface for the proposed renovation of the Dover High School Athletic Complex.
 - Consideration and acceptance of Site Plan Amendment for the City of Dover, located at 25 Alumni Drive. (Proposal is for the reconstruction of the Dover High School Athletic Complex.)
- McIntosh
 - Site Plan Amendment for McIntosh Dover, LLC located at 11 McIntosh Drive. (Proposal is to amend plans for Building 2 as part of the previously approved development proposal at McIntosh Drive. Proposal includes an increase in 20

residential units from 39 to 59, and adding 25 underground parking spaces and a 2-story amenities space in place of a clubhouse.)

- Richardson Estates
 - Consideration and acceptance of a Conditional Use Permit for Richardson Estates of Dover, LLC, located at 141 Sixth Street. (Proposal seeks to allow approximately 35% impervious surface coverage where 20% max is allowed within the Secondary Groundwater Protection District.)
 - Consideration and acceptance of a Site Plan for Richardson Estates of Dover, LLC located at 141 Sixth Street. (Proposal is to construct ten (10), two-family dwelling units on a private road.)

Transportation Advisory Committee (TAC): TAC met on September 22nd, 2025. The next meeting is scheduled for November 24th, 2025. Meeting highlights include:

- Discussion pertained to advocacy efforts to NHDOT for improvements to a state-controlled intersection, request for new stop signs, outreach regarding truck route ordinances and regulations, and speed concerns.

Technical Review Committee: There was one TRC meeting that took place September 11th, 2025. Meeting highlights include:

- Site Plan for Airey Row on Central, LLC located at 376 & 378 Central Avenue. (Proposal is to renovate the existing 4-story building to include three commercial spaces on the first floor and sixteen (16) residential units on the upper floors).

Municipal Alliance for Adaptive Management (MAAM): MAAM had one meeting on September 22nd, 2025 to conduct the Annual review of the Adaptive Management Plan (AMP)

- Each community (Rochester, Portsmouth, Newington, Dover) read through their AMP and revised the following points:
 - Costs associated with maintenance of stormwater best management practices (BMPs).
 - GIS recording of stormwater BMPs.
 - Purchase equipment to assist in reducing stormwater pollutants, i.e. street sweeper.
 - Waste Water Treatment Facility Upgrades to reduce nutrient (Nitrogen) loading to receiving waters and the Great Bay.
 - Implementation of new stormwater BMPs in municipal projects.
 - Future projects and incorporation of stormwater BMPs.

Seacoast Stormwater Coalition (SSC): A meeting took place on September 17th, 2025. Topics included the EPA MS4 Year 7 Annual Report submittal, which was due on 9/29/2025 and PTAPP reports that have been posted to the NHDES website for each community.

TIF Advisory Committee/Cocheco Waterfront Development Committee (CWDAC)/Park Subcommittee:

- CWDAC met on September 16th, 2025 including a site tour. A TIF advisory meeting was held on September 22nd, 2025. Additionally, NHWWA events were attended on September 10th and 11th, 2025. On September 3rd and 17th bi-weekly coordination meetings for the pavilion building construction project took place. LWCF site visit and tour took place September 19th. And, several site tours were hosted throughout the month.

Utilities Division

The utilities street crew has demonstrated a high level of productivity and operational efficiency across routine maintenance and critical infrastructure projects. In recent activities, the team successfully closed a total of 52 maintenance actions, comprising 15 service requests and 28 work orders for water distribution, and 5 service requests and 4 work orders for sewer collection. Furthermore, the crew rapidly addressed urgent incidents, tackling 3 sewer backups, 2 water main breaks, and 3 service leaks. On the infrastructure front, the Court Street Water Main Project is moving toward completion, with the new main installed from Central Ave to Union St and expected to be active next week, significantly enhancing water service reliability. The crew is also actively completing the required documentation for the Lead Service Line Inventory (LSLI). Finally, a crucial system upgrade was executed with the installation of a new surge protector on Dover Point Rd, a device essential for eliminating water hammer at the system's highest pressure point, thereby protecting the longevity and integrity of the water network.

No water quality complaints during the month of September. Related, to note that the City is fully compliant with federal and state drinking water quality standards:

- All 30 'absence of bacteria' monthly system samples have been collected / submitted to independent lab and are all confirmed to be absent of bacteria.
- September Artificial Recharge report has been submitted. No water recharged.
- September Fluoride report has been submitted. All levels within compliance.
- Q3 DBP report has been submitted. All levels within compliance.

Total Water Produced were 69 million gallons; an average daily production of 2.3 million gallons

Three water filtration plants and one chemical injection facility have operated smoothly. With fall here system demand is dropping and operators are letting aquifers recover for longer periods.

Certain wells, like Cummings, Willand, and Campbell are seeing historical low well levels, so operators are resting those wells for longer periods.

Precipitation was approximately 3.66 inches in September. Statewide groundwater levels ranged from very low to low, with Dover's wells reflecting similar impacts. The lack of precipitation has led to the consensus that this is the driest summer in recorded history.

Severe Drought conditions are expected to improve. With system demand dropping and water conservation measures in place, historically winter will lead to improving water levels.

Pudding Hill WTP GAC lead vessel(s) media changeout:

After pumping approximately 300 million gallons through the new pudding hill PFAS/MTBE/1,4D/Iron/Manganese removal systems, operators worked with Calgon-Carbon to conduct our first GAC (Granular Activated Carbon) media changeout. 60,000lbs of GAC media was replaced. GAC is what removes PFAS/MTBE/1,4D; when levels started penetrating deeper into the lead filters, operators shut down the facility until lead vessel media changeout was complete.



Exhibit of removal system

Pudding Hill WTP GAC Filters Butterfly Valve Repairs:

During GAC media changeout, GAC lead filter #1 would not flow water properly. Raw pressure would spike to the point of WTP emergency shutdown. Operators found that two butterfly valves were not opening/closing properly. These valve assemblies are a complex layout (14-valves to operate one lead/lag filter), which are factory built. When attempting to have flow move in the opposite direction, the faulty valves prevented operation. Valves have since been replaced and operating well.

Pudding Hill WTP Ultrasonic Raw water meter install:

The incoming water into any treatment facility is read through a mag-meter, which calculates the incoming flow. WTPS chemical systems then 'flow-place' off that said meter reading. The pudding hill water treatment facilities ultra-violet reactors seems to be emitting EMF interference, which has been challenging to diagnose. The original meter would fault out with high 'polarization voltage' error. Operators and the city electrician replaced the Raw mag-meter with an ultrasonic, which seems to be handling the EMF interference better.

Lowell Ave WTP Roberts filters valve repairs:

The Roberts filters which remove iron and manganese, were having two modulating valves not operate correctly and leaking out the valve stems. These valves were taken apart and cleaned through / gaskets changed. The filters are now modulating flow correctly from these repairs.

Wastewater Treatment Plant & Pump Station

Clarifier #3 Project:

Placement is complete for the clarifier's 30-inch influent pipe and the Return Activated Sludge (RAS) line. Additionally, the first concrete pour for the center well is finished.



Clarifier #3 Project

River Street Pump Station:

Work at the River Street Pump Station is moving forward efficiently. The power feeds are now being installed by Waterline, and electrical work for the Motor Control Center (MCC) is ongoing.

Cranbrook Pump Station:

The new standby generator has been successfully set onto its dedicated pad. Trenching for the installation of the gas supply line is complete and ready for pipe placement. being installed by Waterline, and electrical work for the Motor Control Center (MCC) is ongoing.

Streets & Stormwater

In September, the team focused on several key maintenance and improvement tasks. The division prioritized filling potholes and clearing roadside overgrowth using a brush cutter. Work continued on annual paving and striping programs. To end the month work began on the annual catch basin cleaning contract. Many service requests were addressed with the majority logged and closed related to pothole, animal collection, tree and brush overgrowth as well as sidewalk repairs. Looking ahead, the division is focusing its energy on essential road and drainage maintenance as the seasons change and the city prepares for cooler weather.

Paving & Striping:

The massive 2025 street paving program is in full swing, with contractors from Continental Paving of Londonderry diligently working across the city. Already, 17 streets have been completed, marking solid progress toward a smoother network. This commitment to road longevity continues into the fall with crack sealing scheduled for October, set to be completed on an additional 17 streets. Meanwhile, crews are maintaining a constant vigil over the existing road surfaces, making sure to prioritize the ongoing task of filling potholes wherever they emerge throughout the summer.



Broadway Paving



Broadway Paving

Additionally, ensuring driver and pedestrian safety remains paramount. The yearly striping program is continuing, with crews working through the night—a schedule chosen to minimize traffic disruptions and maximize efficiency—to repaint all crosswalks, arrows, stop bars, parking stalls, and refresh all roads that have both a yellow centerline and a white fog line. All these operational focuses will be managed alongside the continued push to address the remaining service requests promptly and completely.

To keep the city's roadways safe and clean, essential daily tasks continue uninterrupted. The loader with the mowing attachment is out every day, ensuring roadside growth is kept in check. When weather permits, street sweepers will be deployed on an as-needed basis, with a primary focus on keeping the downtown area spotless.

A major initiative is underway to safeguard the city against winter precipitation and leaf debris. Crews will dedicate the next 8 to 10 weeks to a significant drainage project. The cleaning of 1,600 catch basins across the entire southern half of the city. Complementing this effort,

workers are also beginning to clear leaves off the streets to prevent them from covering catch basin grates, a critical step to minimize the risk of flooding.

Stormwater Management:

Recently, The City of Dover Community Services Department completed Year 7 (July 1, 2024 – June 30, 2025) of its stormwater management efforts, submitting its EPA Municipal Separate Storm Sewer System (MS4) Annual Report on September 29, 2025. This comprehensive report details the city's progress across the six Minimum Control Measures (MCMs) designed to reduce pollutants in stormwater runoff before it reaches local receiving waters. The Stormwater Management Program was comprehensively developed to ensure each stage of the program was set up for success.

The city began by ensuring the Public Education component (MCM 1) was robust, distributing educational messages covering critical topics such as proper disposal of pet waste, appropriate lawn fertilizer use, yard waste management, the impact of nitrogen on the Great Bay, and best practices for construction site pollution prevention. This outreach was complemented by Public Participation efforts (MCM 2), where opportunities for public involvement in the Stormwater Management Program (SWMP) were discussed at the annual Apple Harvest Day, with Community Services providing informational material to residents.

A significant part of the city's work focused on the Illicit Discharge Detection and Elimination (IDDE) program (MCM 3). This effort involves systematically assessing the stormwater network for improper sewer connections. While the city's investigations revealed no illicit connections in Year 7, one Sanitary Sewer Overflow (SSO) was identified and promptly removed, traced to a damaged air release valve at a wastewater pump station. Additionally, the city continued its multi-year process of electronically mapping (GIS) its MS4 system, a requirement that expands each year until the entire network is mapped by Year 10. City employees also routinely received training to effectively identify illicit discharges and SSOs.

The remaining control measures focused on infrastructure and development. For Construction Site Stormwater Runoff Control (MCM 4), the report tracked the volume of work through the number of site plan reviews, inspections, and enforcement actions completed. Post-Construction Stormwater Management (MCM 5) focused on completed projects, requiring the city to report on received as-built drawings, updates to the street design and parking lot reports, and the inventory of green infrastructure and stormwater retrofit properties. Finally, Good Housekeeping (MCM 6) outlined the essential annual maintenance of the municipal infrastructure, including documentation of catch basin cleaning, street sweeping, and inspections of municipal facilities' Stormwater Pollution Prevention Plans (SWPPPs).

Additionally, specific neighborhood stormwater improvement projects have been underway not limited to but inclusive of the following areas:

- Crickett Brook
 - The City is working with Crickett Brook Apartments management group to develop a public/private partnership to improve stormwater management on the Crickett Brook property. The stormwater issue at Crickett Brook Apartments involves approximately 32 acres of offsite drainage flowing across the Crickett

Brook property and annually creating local flooding resulting in damage to residents' vehicles and other private property. The stormwater design involves improvements to the existing stormwater system to provide additional storage, improved stormwater conveyance, and improved stormwater pollutant reduction. This system will reduce future flooding (private benefit) and reduce stormwater pollutants from entering the Cocheco River (public benefit).

- Middle School BMP
 - Community Services is working the UNH Stormwater Center on design and implementation of a stormwater retrofit project, which includes altering the existing drainage channel on Daley Drive to reduce stormwater velocity, erosion, and pollutant loading to the Bellamy River. Implementation is scheduled for the week of October 13th.
- Progress Drive
 - Community Services investigated a failed drainage culvert that crosses Progress Drive. The existing culvert is a 12in corrugated metal pipe (CMP) that has begun to rust and collapse. A sink hole is starting to develop in the pavement. CS has designed a stormwater improvements plan along Progress Drive that includes a water quality swale and redirection of stormwater to a proposed 36in reinforced concrete pipe (RCP) that will replace the existing 36in CMP.

Facilities, Grounds & Cemeteries

September proved to be a high-volume month for the Facilities, Grounds, and Cemetery Division, which successfully closed a majority of its incoming requests. The division received 93 Service Requests and managed to close out 75 of them. Similarly, out of 100 Work Orders issued, a strong 80 were fully completed and closed. The work orders addressed a wide variety of municipal needs, with the highest numbers pertaining to Facility Issues (26) and Recreation Issues (22), followed by Sign Issues (19), Traffic and Street Light Issues (11), Cemetery Issues (9), Tree Issues (7), and Grounds Issues (6).

At the Pine Hill Cemetery, staff conducted two full burials and four ash interments and sold six full graves. The city's ongoing mission to replace sickly ash trees downtown continued, with six more removed and replaced with a variety of young, native trees to ensure they are acclimated to the region and less susceptible to future pests or diseases. Additionally, Immigrants Park (at the corner of Main Street and School Street) received a thorough clean-up. Crews pressure-washed the white painted walls and benches, trimmed the trees to improve the visibility of the flags, and prettied up the planting beds with seasonal plants.

Significant effort was directed toward infrastructure projects this month. Crews worked with contractors to continue replacing the obsolete decorative street lights along the downtown corridor, removing and rewiring an additional 22 light poles. This installation process will continue until complete. To prepare for the



Street light replacement

winter months, additional Winter Parking Ban signs were installed on New York Street, Freeman Court, Northway Circle, Western Ave, and Westgate Drive. These signs are essential for preventing on-street parking at night and allowing plow crews to keep the roads clear.

Flag protocols were followed during the month. Flags were lowered to half-staff on September 11th for Patriot Day, honoring those lost in the tragic events of 2001. They remained at half-staff until September 14th, extending the observance based on a proclamation by President Donald J. Trump, "Honoring the memory of Charlie Kirk."

Engineering:

In addition to supporting other City departments and working on Capital Projects, Engineering staff takes Service Calls from the public and responds to them as quickly as they can. The team meets regularly to review open Service Calls and discuss how to respond. The Table below shows the total Engineering related calls year to date and over the past month.

Time Period	Logged Service Calls	Resolved Service Calls
July 2025	14	25
August 2025	22	10
September 2025	27	19
2025 YTD	129	111

Projects

Engineering staff is actively supporting a number of projects across the city. The following are some highlights on just some of the active projects.

Fifth and Grove Reconstruction:

The contractor, N. Granese and Sons, is working to schedule the remaining punch list items for the project. Rain events this past month have provided the city an opportunity to identify low spots within the roadway. The pavement striping and markings will be scheduled when the low spots have been addressed.

Central Avenue (Central Core Phase I) Water Main Replacement:

The City continues to work with Underwood Engineers on revising plans for the next phase of the Central Avenue water main replacement project. The City has received the Project Manual and Design drawings from our consultant, Underwood Engineers. The scope of work includes replacement of approximately 5,620 LF of 16in water main along Central Avenue and portions of Abbey Sawyer Memorial Highway. Additionally, construction of temporary water mains and services to supply water during the construction phase. Lastly, water main and service

connections improvements along the project area.

Downtown Lighting Improvements:

Engineering staff is in the process of replacing 22 street lights on Central Ave from the railroad tracks heading south to Chapel Street on the easterly side and to second street on the westerly side. The city's site contractor, S.U.R. Construction, Inc. has installed all 22 street light concrete base foundations, and the city's electrical contractor, Negm Electric, has started installing the wires for the lights.



Crew getting ready to set décor light.

Cochecho Waterfront Redevelopment:

The project site is showing steady progress, with the construction on buildings C and D now presenting a largely completed with work continuing on the interior finishes and final exterior details of the buildings. Townhome groups are framed by new, sturdy granite curbing, and the roads immediately surrounding them have received their final layer of finish pavement. The exterior work on the three-unit townhome parcel is progressing steadily, with all landscaping finished and tidied for the three-unit townhome parcel. Excitement is building as the Townhome Group 3 unit prepares to welcome its very first official residents, marking a major milestone for the development.

As to public improvements, the end of the current planting season is in sight, with the final plantings of turf grass, meadow grass, and other vegetation nearing completion across the site. The sod grass areas have been laid and are now settling in to become established lawns, supported by an irrigation contractor who is diligently fine-tuning the system for peak efficiency. A special focus has been placed on the new park spaces. All park plantings are now in, with particular attention given to creating the "urban understory area" alongside the stone dust pathways by the river. Crucially, the City's environmental initiative to fortify the riverbanks has been bolstered by the completion of additional shoreline plantings, soil placement, and matting, stabilizing previously deteriorated areas.

Regarding infrastructure and permitting advances, a major administrative hurdle has been cleared with the official project amendment approval received from the NH DES Wetlands Bureau. Staff will spend the next few weeks finalizing the remaining permitting details, clearing the way for full project completion. On the ground, the streetscape is taking its final shape. Installation of light poles has begun, illuminating the new park areas and the City's roadway. Furthermore, numerous street trees have been planted, with more scheduled to line River Street throughout the month, enhancing the corridor's aesthetic appeal.

The Pavilion construction has gained momentum with work on the central Pavilion structure is accelerating. A flurry of activity includes the electrical, plumbing, and carpentry trades actively working inside. The exterior is quickly defining itself as the mason nears the completion of the striking granite ground-face block veneer. Excitement is building as the timber framers are slated to mobilize in the coming days, while first-floor metal framing continues its vertical ascent, ensuring the building takes its final, commanding form.

Mill St Pump Station Reconstruction:

The consultant Woodard and Curran (W&C) have submitted the Basis of Design Report to the City for review. Flow monitoring results have also been provided to the City for verification of flows, volumes, and pump selection.

Garrison Hill and Oak St. Water Main:

Community Services worked with the engineering firm Underwood Engineers to design water main improvements around Broadway. The water main upgrades will run first from the Garrison Hill Tank down to Oak St. Then, from Oak St the water main will head east down towards Broadway before heading south towards Florence St. As of September, water main installation, connections to side streets, service line connections, trench backfill, hydrologic pressure testing and bacteria testing work has been completed. The water main trench has been paved with binder for the winter. To allow for settling, the contractor will return in spring 2026 to repair the trench as needed and place the final pavement layer. Localized clean up of construction debris, hydroseeding of grassed areas, and curb replacement are underway to finalize the project.

Dredge Cell Closure:

NHDES Standard Permit Application for Solid Waste Landfill Facility has been submitted to NHDES for approval. The permit application is requesting approximately 25,000 CY of additional capacity beyond the previously approved volume. Draft comprehensive Alteration of Terrain permit for the Dredge Cell/Maglaras Park have been provided to the City for review.

Maglaras Park Reconstruction:

The City is working with the consulting engineer, Verdantas on the park's redevelopment design to ensure efficiency as well as beautification of the area. At this stage, the City has received and reviewed the soil management plan provided by Verdantas for movement of soils onto Maglaras Park for raising the grades. A Shoreland Permit by Notification has been submitted to NHDES for review for work within the shoreland boundary.

Lower Central Ave Street Reconstruction:

The project will include the rebuilding of Central Ave from Stark Ave to Silver Street including new utilities, sidewalks, and drainage. The city met with their consultant, Sebago Technics, and the NHDOT in September to discuss the overall progress of the project. The focus of the project included the city's standard street lights and ensuring they meet the federal grant requirements.

Court Street and Union Street Reconstruction:

The contractor, S.U.R. Construction, Inc., mobilized to the site the first week of September and has installed the temporary water main on Court Street between Central Ave and Union Street, and along Union Street between Central Ave and Court Street. The contractor has begun installing the new watermain on Court Street between Central Ave and Union St, and has installed some drainage structures adjacent to the new water main.

Hale Street and Locust Street Reconstruction:

CS Engineering is advancing the design of a drainage infrastructure improvement project at the intersection of Hale and Locust Streets to meet current stormwater management standards. As of September, the Hale & Kirkland drainage infrastructure improvement design has been completed and will be issued to stakeholders for comments and discussions. Community Services intends to issue the design drawings for bids in October.

Central Crossings Project:

The initiative pertains to new pedestrian bump outs on Central Avenue. The project has been advertised and the city held a pre-bid meeting with two potential bidders.

Henry Law Avenue/Payne Street Reconstruction:

The reconstruction project will include the installation of two underground stormwater management systems, and improvements to the sidewalk, roadway, and street lighting. Parking is anticipated to increase around the park as part of the work. Engineering staff has been working with the design consultant, Kleinfelder, to ensure the design coordinates with the work completed as part of the Cochecho Waterfront Redevelopment project.

Facilities Projects:

Library Expansion Renovation:

The Dover Community Services Department, in collaboration with the Library Department, is pleased to report substantial progress on the library renovation project throughout September. The building addition has now been fully framed and walled in, with the roof installed and successfully tied into the existing structure. Crews also removed the windows scheduled for replacement. Insulation work has begun in the addition, providing another step toward preparing the interior for upcoming finishes. On the systems side, the rough-in for the new sprinkler system was inspected and approved, marking a key milestone in life-safety improvements. Looking ahead, sewer connections are scheduled for early October, which will further integrate the new addition into the City's infrastructure. The project remains on schedule, with completion anticipated in early 2026. Library patrons are encouraged to contact the Library directly with any questions regarding access to materials during the renovation period.



Library Expansion

Downtown Tree Improvements:

The Facilities, Grounds, and Cemetery Division with the support of the Highway crew continued tree replacement efforts in the downtown area throughout September. Six trees were removed and replaced in various downtown locations, contributing to the ongoing effort to refresh and enhance the streetscape. In addition, six more trees were removed and are scheduled to be replanted following Apple Harvest Day. This phased approach allows crews to coordinate planting with community events while ensuring long-term improvements to the health, appearance, and vibrancy of the downtown area.

City Hall HVAC Renovation:

The City of Dover continues to move forward with the City Hall HVAC renovation project. In

September, a walkthrough was held with the contractor, Palmer & Sicard, to review the upcoming phases of work and ensure alignment on the project schedule. All required materials have been ordered, positioning the project to remain on track. Work is scheduled to begin by early November and will include the replacement of select mini-split units, installation of a new condenser system, and updated refrigerant and condensate lines. This renovation remains a priority investment to improve energy efficiency and comfort within City Hall, and the City looks forward to seeing construction commence in the coming weeks.

Jenny Thompson Pool

The Community Services Department continues to advance the much-needed renovation of the Jenny Thompson Outdoor Pool. Building on the demolition and mobilization activities completed in August, construction crews made significant progress in September. The wall of the pool was cut down by approximately three feet to allow for the forming and installation of the new gutter system, a key component of the modernization. The remainder of the existing concrete decking around the pool was also removed, clearing the way for the next phases of structural and surface work. In addition, crews began chipping away the existing plaster inside the pool basin in preparation for a new surface. Work also started on dismantling the mechanical pumps to make way for the installation of new, updated pump systems. These efforts mark major steps toward upgrading both the structure and the critical mechanical systems that will support the pool's long-term operation. These milestones represent another step forward in the comprehensive renovation effort, with visible progress taking place throughout the month. Additional updates will follow as construction continues into the fall.

Permits & Licenses

Permit & License Summary Three Month Overview	June 2025	July 2025	Aug 2025	Sept 2025
Driveway Permits:	06	23	16	13
Utility Licenses:	02	06	01	02
Paving Licenses:	01	03	04	00
Excavation Permits:	17	09	09	09
Certificate of Occupancy Inspections	05	10	05	03
Construction Permits	01	01	01	02
Obstruction Permits:	03	00	02	03
Sewer Connection Permit:	01	01	02	02
Septic Design Reviews:	01	01	02	01

Construction Oversight:

Engineering Technician, Jordan Chambers, continues to conduct oversight of over 65 private construction projects approved by the Planning Board. Most recently, Saint Thomas High School at 197 Dover Point Road has been working on an addition. Other projects that are underway or have been completed include:

- 725 Central Ave Development (Central Ave and Brick Rd.)
- Ember Dr (New Rochester Rd.)
- Mixed Use Residential – The Station (2 Grove St)
- Waterfront Private Development
- Chase Bank on Central Ave
- Pointe Place
- Fisher St. Residential (Lenox Dr)
- 48 Whittier St. Residential
- McIntosh Commons
- 59 Tolend Rd.
- 110-114 Silver Street
- 180 Tolend Road
- 17 Summer Street
- 73 Locust Street (Dover Public Library)
- Dover Fields (Route 108 & Mast Road)



44 Third Street



Ember Drive



Dover Fields



114 Silver Street

Finance Department

Administration:

On September 3rd, Director of Finance, Daniel Lynch and Deputy Finance Director, Ann Legere met with representatives of Citizens Bank once again in regards to the City Credit card program. Learning Objectives included an overview of the vendor payment system and updating vendor classification codes that were set up over twenty years ago.

On September 4th, Deputy Finance Director, Ann Legere met with representatives of the Northern New England Passenger Rail Authority and city staff in regards to the availability of funds through the State of Good Repair Grant Program for the Dover Downeaster Station. The grant program can assist in repairing and maintaining the platform area.

On September 18th, Esina Navarro, Executive Secretary-Finance Department Attended 10-in-10 AI Challenge in an online webinar. Sponsored by LinkedIn Learning. Learning Objectives included various ways AI is being used in professional offices as a tool.

On September 18th, Esina Navarro, Executive Secretary-Finance Department Attended Unlocking Team Candor, Creativity, and Innovation as a Leader in an online webinar. Sponsored by LinkedIn Learning. Learning Objectives included Understanding your impact on other people, and how to build relationships for teamwork.

On September 30th, Director of Finance, Daniel Lynch and Deputy Finance Director, Ann Legere met with representatives of the Tyler Enterprise ERP and city staff for a demonstration of the Tyler Enterprise ERP (Munis) Project & Accounting Module for CIP budgeting.

City Clerk Tax Collection (CC/TC)

No update at the time of this report.

Finance / Accounting / Purchasing

The City was recently notified of the award of three major grants;

- 1) On September 9th, Deputy Finance Director and city staff met with NHDES to review the Lead Service Line Investigation grant that was awarded in the amount of \$5,940,000.
- 2) U.S. Environmental Protection Agency (USEPA) Congressionally Directed Spending (CDS) Central Avenue Water Main Replacement grant in the amount of \$3,452,972 and lists a city match of \$3,828,268 and a state contribution of \$859,689 for a total

project cost of \$8,140,929 for Design/Engineering, Construction Engineering and Construction services.

- 3) U.S. Environmental Protection Agency (USEPA) of a Congressionally Directed Spending (CDS) Award in the amount of \$800,000 to be utilized for eligible costs for the Henry Law Stormwater Infrastructure Project

Esina Navarro, Executive Secretary began prepping for compiling and printing CIP booklets, and distributing drafts for upcoming FY2027 Schedule of Fees and Budget files. Esina also completed Stationery ordering for the City-wide bulk order. Esina assisted Tax Assessing with training on creating Purchase orders, and various other administrative tasks.

On September 22nd, Director of Finance, Daniel Lynch attended the Downtown Dover TIF board meeting and the Waterfront TIF board meeting to provide FY2025 annual financial reports to each respective board.

Tax Assessment

On Monday September 29th, Nicole Moylan began her employment with the City as a Tax Assessing Data Technician. Welcome aboard Nicole!

Water/Sewer Utility Billing

On September 4, 2025 the office completed the August 2025 monthly billing of 22.3 million gallons of usage for 843 accounts, representing a total amount billed of \$552,667.93.

Bid Solicitation:

Department	Bid #	Bid Date	Description
Library	B26020	9/9/2025	Book Relocation for Dover Public Library
CS	Q26-002	9/10/2025	High Performance Cold Patch and/or Hot Patch
CS	B26013	9/16/2025	Downtown Pedestrian and Vehicle Improvement Project CDBG

Purchase Orders over \$5,000:

Department/Division	PO Date	Vendor	Amount
Finance Office	9/24/2025	NEW ENGLAND FIRE EQUIPMENT	\$5,017.50
Finance Office	9/18/2025	WAYNE CHALOUXS CUSTOM	\$6,602.18
Finance Office	9/15/2025	CHADWICK BAROSS, INC.	\$125,857.00
Info Technology	9/5/2025	NEARMAP US, INC.	\$6,500.00
Info Technology	9/3/2025	DATA TRANSFER SOLUTIONS, LLC	\$8,268.10
Info Technology	9/16/2025	GOVCONNECTION, INC.	\$10,482.33
Info Technology	9/2/2025	CORNERSTONE ONDEMAND CANADA,	\$35,039.36
Community Services	9/24/2025	REXEL USA INC	\$5,156.64
Community Services	9/22/2025	SCHERBON CONSOLIDATED, INC.	\$5,760.00
Community Services	9/26/2025	TRITECH ENGINEERING CORP	\$5,820.00
Community Services	9/17/2025	STILES COMPANY INC.	\$8,844.48
Community Services	9/5/2025	GLASS ROUTES, INC.	\$9,925.60
Community Services	9/2/2025	GC/AAA FENCES, CO., INC.	\$12,528.00
Community Services	9/16/2025	WOODARD & CURRAN INC.	\$16,010.50
Community Services	9/2/2025	STRAFFORD COUNTY REGISTRY	\$16,630.00
Community Services	9/19/2025	C.N. WOOD CO., INC.	\$18,721.67
Community Services	9/11/2025	PIPING SPECIALTIES, INC	\$21,700.67
Community Services	9/19/2025	PATTEN'S COMMERCIAL DRIVER	\$23,750.00
Community Services	9/2/2025	TRI-STATE SEALCOATING & PAVING, INC.	\$35,400.00
Community Services	9/2/2025	SOLENIS, LLC.	\$52,100.00
Community Services	9/23/2025	ENVIRONMENTAL PARTNERS GROUP, LLC	\$170,847.50
Community Services	9/5/2025	WASTE MANAGEMENT OF NH	\$1,614,284.46
Executive	9/25/2025	DRUMMOND WOODSUM	\$7,500.00
Executive	9/9/2025	EVERSOURCE ENERGY	\$13,235.00
Fire and Rescue	9/16/2025	POSITIVE PROMOTIONS	\$7,034.81
Fire and Rescue	9/29/2025	ROCKY COAST PRINTWORKS, INC.	\$8,541.80
Fire and Rescue	9/19/2025	ZOLL MEDICAL CORPORATION	\$12,696.00
Fire and Rescue	9/12/2025	USED CONEX, LLC	\$35,400.00
Fire and Rescue	9/29/2025	GREENWOOD EMERGENCY VEHICLES,	\$830,000.00
Police	9/16/2025	NEGM ELECTRIC, LLC.	\$17,188.55
Police	9/5/2025	POWER DMS, INC.	\$23,831.13
Police	9/2/2025	GRAPPONE FORD	\$29,701.00
Recreation	9/17/2025	CARRIER CORPORATION	\$7,200.00
Recreation	9/24/2025	A YANKEE LINE, INC.	\$15,980.00
Tax Assessment	9/18/2025	COSTAR REALTY INFORMATION, INC.	\$5,600.00

Fire & Rescue

Calls for Service / Activity Statistics

Responses are tracked and categorized using the National Fire Incident Reporting System (NFIRS), with incidents typically classified into the following categories:

- Fires
- Medical Emergencies
- Hazardous Conditions (e.g., gas leaks, downed power lines)
- False Calls (good intent)
- Non-Emergency Requests

Calls for Service – Monthly Comparison		
	Number of Calls	Average calls in 24-hr period
April	544	18
May	617	20
June	665	22
July	627	20
August	601	19
September	566	19

Simultaneous Calls and Resource Management

Simultaneous incidents—emergency calls that occur at overlapping times—present operational challenges and can strain available resources. If one crew is committed to an incident and another call comes in before that crew is cleared, response times may be affected as units respond from outside their designated district.

With the exception of major, multi-company responses such as structure fires, current staffing levels allow Dover Fire & Rescue to effectively manage two simultaneous incidents without degrading service delivery. A third simultaneous call may also be managed, depending on the nature of each incident and the location of available units.

Simultaneous Call Statistics		
	2 Calls Simultaneously	3 Calls Simultaneously
February 2025	197	121
March 2025	195	87
April 2025	174	60
May 2025	200	97
June 2025	210	101
July 2025	201	98
August 2025	186	87
September 2025	168	70

These figures reflect the ongoing demands placed on personnel and highlight the importance of strategic resource deployment to maintain response effectiveness.

In September, Dover Fire & Rescue completed its annual fire apparatus pump testing, an essential requirement under NFPA 1911, *Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles*. This comprehensive testing ensures that every fire engine's pump system performs at its rated capacity and operates safely under demanding fireground conditions. By verifying pressures, flow rates, relief valve settings, and overall mechanical integrity, the department confirms that its equipment can deliver the critical water supply needed during emergencies. Beyond meeting compliance standards, pump testing reinforces operational readiness, builds firefighter confidence, and protects the community by ensuring that every piece of apparatus will perform as expected when lives and property are on the line.

Fire Department History

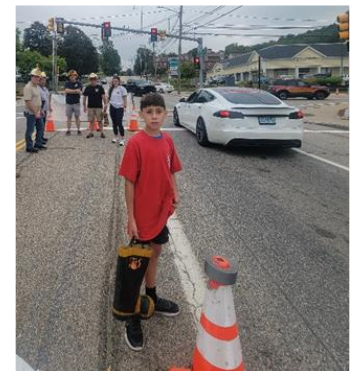
Sept. 9, 1851 — *Dover, like many towns in New England at the time, was troubled by a wave of suspicious fires. Known at the time as incendiary fires, these were blazes deliberately set, often destroying homes, barns, or mills. The problem had become so widespread by 1851 that Dover's residents convened a special town meeting on this day. At that meeting, the town's selectmen were granted authority to offer cash rewards for the capture of those responsible. They were also directed to establish a night watch and to form a committee of vigilance to maintain a constant lookout for suspicious activity. We have come a long way!*



Dover Fire & Rescue continues to demonstrate the remarkable diversity of work our members perform daily and the critical importance of continuous, high-quality training. Our firefighters and paramedics serve not only as emergency medical professionals but also as technical rescuers, hazardous materials specialists, and fire suppression experts. Recent training evolutions have highlighted this wide range of responsibilities—from advanced pump operations and high-angle rope rescue drills to complex EMS simulations and documentation training. Each of these sessions reinforces our commitment to readiness, safety, and professionalism. Ongoing training ensures that when the call comes—whether for a medical emergency, fire, or technical rescue—our personnel are fully prepared to deliver the highest level of service to the residents and visitors of Dover.



Dover Fire & Rescue Members once again showed their heart and character and compassion through this year's Firefighters MDA Boot Drives. Volunteerism is deeply woven into the fabric of our department and our firefighter unions, and the success of this year's campaign is a direct reflection of our members' extraordinary dedication. Dozens of firefighters gave their own time—volunteering on their days off—to stand in the streets, greet the public, and collect donations for a cause they believe in. Their enthusiasm and commitment turned this year's effort into one of our most successful yet, raising thousands of dollars for the Muscular Dystrophy Association. We extend our sincere gratitude to the Dover community for their generous support. Every dollar collected by our firefighters goes directly to MDA to help fund research, care, and hope for families living with neuromuscular disease.



The annual Blue Mass at St. Joseph Church, hosted by the Knights of Columbus, was well attended by both on- and off-duty members of Dover Fire & Rescue who came together to show their support for our community and fellow first responders. The event, held on Sunday, September 14th, honored those who dedicate their lives to public service and provided a meaningful opportunity for reflection and unity. Father Aggie once again blessed our apparatus, continuing a long-standing tradition that symbolizes protection and appreciation for the work our firefighters perform every day. This year, Dover Fire & Rescue was also invited to take an active role in the service, with one of our members delivering a reading alongside the Dover Police Department. The participation and turnout from our firefighters demonstrated the pride, commitment, and sense of community that define our department.



The Dover High School Career and Technical Center (CTC) Fire Science program, held at the North End Fire Station and taught by Dover Firefighters, continues to thrive with a full class of hardworking and energetic students. Despite some environmental limitations such as water conservation measures and burn bans, the class has made excellent progress. Students remain actively engaged, motivated, and eager to learn each day. Recent lessons have covered a wide range of foundational firefighting skills and

knowledge, including search and rescue techniques, gear cleaning and use, SCBA operations, ropes and knots, ventilation principles, and building construction. The class also participated in a detailed review of the FDNY response on 9/11, paired with a hands-on LEGO activity designed to improve radio communication and teamwork. Next week, students will advance into stretching hose lines and estimating stretches—an exciting step in their development as future firefighters. This program continues to be an outstanding example of partnership between Dover Fire & Rescue and our schools, inspiring the next generation of public safety professionals.

Division of Emergency Medical Services (EMS):



The Department's EMS Simulation Lab project continues to advance steadily, reflecting the team's strong commitment to building a cutting-edge training environment for our personnel. Recently, several Dover Fire & Rescue members toured regional simulation labs—including Boston MedFlight, New Hampshire Technical Institute to gather best practices, design insights, and operational lessons that will help shape the future of Dover's facility. These visits proved invaluable, providing firsthand exposure to innovative layouts, technology integration, and program structures that will ensure our Sim Lab delivers high realism and meaningful training experiences. The information gathered is now being applied to our design and planning process, ensuring that every dollar invested in this project produces maximum value and long-term capability for the department and the community we serve.

The Department continues to place a strong emphasis on high-quality EMS training to ensure that our personnel deliver the best possible care to the community. This month's training centered on the importance of proper documentation within Patient Care Reports (PCRs). Each shift participated in a highly interactive mock trial exercise where instructors served as the jury, demonstrating how documentation quality can directly impact how a provider is perceived in a courtroom setting. The session included numerous teaching moments that reinforced national standards and best practices for report writing, emphasizing accuracy, clarity, and professionalism.

Additionally, the Department partnered with Zoll to provide advanced training on the Department's new Zoll zVent Emergency Ventilators. These sessions are designed to ensure that every member is confident and proficient with this critical piece of life-saving equipment. Over the coming weeks, all shifts will receive hands-on instruction and scenario-based practice to enhance skill retention and readiness for real-world application.

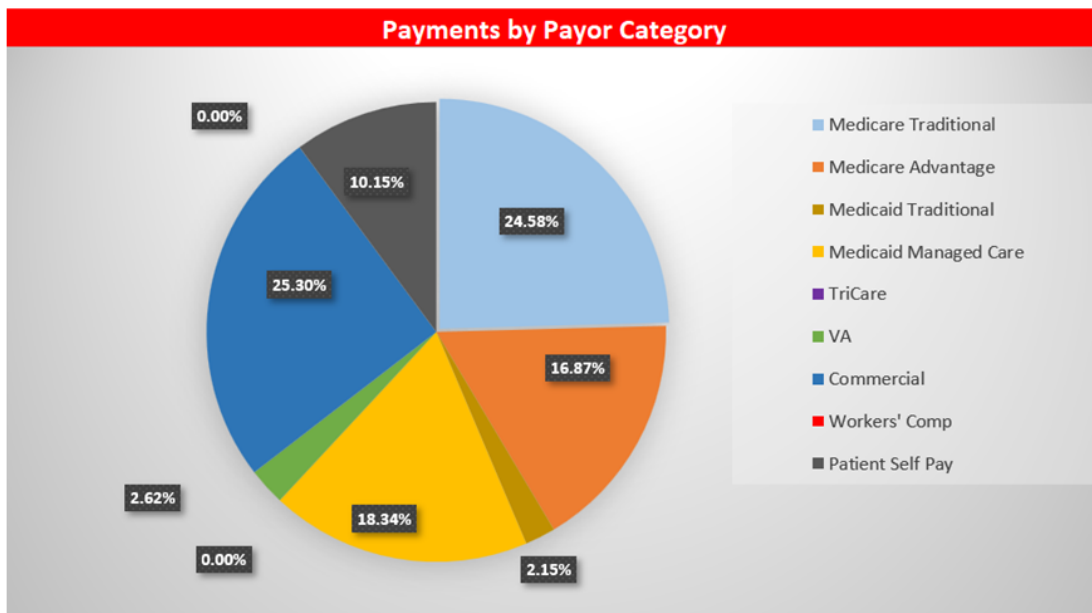


Based on a trip volume processed by QMC for the month, the Ambulance revenue generated, is as follows:

TOTAL REVENUE	
Total Revenue from all Transport Types	
\$114,711.70	

SOURCES OF GROUND REVENUE

Traditional (Fee-for Service) Medicare	Medicare Advantage	Traditional (Fee-for Service) Medicaid
\$28,191.45	\$19,355.12	\$2,460.78
Medicaid Managed Care	TriCare	Veterans Health
\$21,037.56	\$0.00	\$3,005.01
Commercial Insurance	Workers' Compensation	Patient Self-Pay
\$29,016.33	\$0.00	\$11,645.45



SERVICE MIX

Call Type	Priority	Trip Volume	Percentage
ALS	Emergency	195	67.71%
ALS2	Emergency	5	1.74%
BLS	Emergency	87	30.21%
SCT	Emergency	1	0.35%

Planning & Community Development

Inspection Services:

Inspections & Permits	June 2025	July 2025	August 2025
Life Safety Inspections	64	28	87
Business Inspections	6	1	7
Sprinkler / Alarm Inspections	21	105	99
Building Inspections	309	289	368
Electrical Inspections	186	178	145
Plumbing / Mechanical Inspections	366	359	238
Blasting Inspections	0	0	0
Health/Housing Standards Inspections	60	58	68
School / Daycare Inspections	4	12	6
Oil Burner Inspections	0	0	0
Woodstove / Fireplace Inspections	0	0	0
Building Permits	43	42	96
Blasting Permits	0	0	0
Certificate of Occupancy Permits	6	11	9
Walk-in Customers	94	109	126

Construction value for the month of September was approx. 20.7 million

IS staff is settling into the new facility and standing by for additional furniture delivery.

Building Official, Building and Electrical Inspectors attended the monthly NH Building Official training for renewable energy in Newington.

Building Official attended the monthly NH Building Code Review Board meeting in Newington as the State is in the process of adopting the 2024 set of Building Codes.

Health/Life Safety Inspector Donovan retired after 37 years of service to Dover- Many thanks to Jaimie Donovan for his years of service to the community.

Planning Administration

Technical Review Committee (TRC) met on September 11th to review an adaptive reuse proposal at 376 and 379 Central Ave. The project was proposing three commercial spaces and sixteen residential units. Following TRC review and feedback, staff expects that makeup to be amended in October.

Private developments approved by the Planning Board are underway as shown in the subdivision and site plan report including the status on building permits. Staff has heard from some of the developments such as the mixed-use project at 47 Chestnut St have been on hold due to budgetary reasons. McIntosh Commons has come before the Planning Board for an amendment in the past, phase 1 is currently under construction and the developer applied for another amendment to add more units and combine previously separated buildings which is heading to the Planning Board in September. The residential project list has an “attainable” column which indicates the number of units that are restricted in size or HUD Fair Market rates. The applicant for 47 Chestnut St. asked for extension request (for vesting purposes) in March to the Planning Board.

The Planning Board voted in September 2024 to set the impact fee to \$0 and to not charge impact fees to projects that came to PB for approval in 2024 since discussions about impact fees began. The goal is that those savings get passed on to the residents to help with housing costs. The Board voted on further clarification and draft policy in October. A zoning amendment was posted in March 2025 and a public hearing is scheduled for all zoning amendments at the Planning Board meetings in August and September and then will be forwarded to City Council for a hearing in October.

Planning and Community Development staff wrapped up work with the Strafford Regional Planning Commission (SRPC) and the University of New Hampshire (UNH) on the Regulatory Audit of policies and practices in addition to an analysis of the City’s demographics and housing market. The project was funded entirely by a Housing Opportunity Planning (HOP) Grant from the InvestNH program. The regulatory Audit was released in November and findings were presented to the Ad-Hoc Committee to Address Community Housing Needs. Copies of the Land Use Audit are available in the Planning Office and it will be used to inform the impending update of the City’s Land Use Chapter of the Master Plan in 2025. The audit also helped determine potential zoning amendments which were posted and public hearings were held in August and again in September at the Planning Board level.

Planning and Community Development staff are working on proposed zoning amendments to assess the Transfer of Development Rights (TDR) Ordinance and modify other policies and processes to better support a contextually sensitive variety of attainable housing options. A subcommittee focusing on reviewing and suggesting amendments to the TDR ordinance has been meeting monthly and will be drafting amendments this fall.

The City has received awards totaling \$560,000 from the InvestNH Municipal Per-Unit Grant program in recognition of planning practices and partnerships that resulted in the creation of attainable housing units at both the Cottages at Back River Road and the Old Strafford County Court House. It is expected that funds received from this program will be leveraged to support

the City's future efforts to address resident housing needs including the hiring of a Housing Planner. The Ad-Hoc Housing Committee met to finalize their report and summary of recommendations and presented their report to the City Council on July 23. Assistant City Planner Galloway-Burke presented an Action and Implementation Plan prioritizing the Committee's recommendations to the City Council on September 3rd, and the Planning Board Sept. 9th. The Ad-Hoc Housing Committee had their final meeting on September 25.

Assistant City Planner Galloway-Burke attended the Workforce Housing Coalition of the Greater Seacoast's Spring Policy Session, which featured legislators and policy experts discussing housing-related legislation from the 2025 State Legislative Session.

The Planning Board approved an application for a TDR project at 52 Old Rochester Road. The project proposes a mixed-use development with 3 buildings, including 44 one-bedroom units restricted to HUD Fair Market rents.

Dover was one of 16 communities across the country selected to participate in Housing Supply Accelerator Challenge. A nationwide network launched by the National League of Cities (NLC) and the American Planning Association (APA), the Housing Supply Accelerator Challenge is designed to accelerate the implementation of proven and innovative housing strategies and expand the supply of housing in communities across the country.

Director Benton attended the SRPC commissioners' special meeting with UNH Planning Students to discuss housing in the region on September 25th.

City Planner Bassegio recorded an episode of the Dover Download podcast in September to cover the month's land use board meetings, including zoning board decisions, Arts Commission projects, Conservation Commission endorsements, and Planning Board approvals.

The Department of Planning and Community Development continued to update its newsletter, Facebook page, and Twitter feed to communicate with the public. The Department of Planning and Community Development has 896 Facebook followers (City of Dover NH Planning).

The Department of Planning and Community Development promoted the Dover Community Trail through the Facebook fan page for the trail (with 3,400 likes and 3,813 followers).

Planning and Media Services staff continued to develop and enhance an electronic "newsletter" for planning related items (with 1,176 subscribers). Two newsletters were sent in September. Content included meeting summaries, meeting previews, and various special topics such as information on the upcoming Knockout Knotweed and Apple Harvest Day events, the city's selection in the National League of Cities' Housing Supply Accelerator Challenge, the InvestNH 2.0 programming, and responses to resident questions about downtown improvement planning. Readers were also encouraged to respond via Polco on master planning efforts.

Planning Staff continues to update a webpage on the City website dedicated to Transfer of Development Rights. The page includes an overview of the ordinance and information on individual applications received by the Planning Department; this includes links to project materials, project address, and status updates. The website was updated but there were no new TDR applications to add to the webpage in September.

Planning staff met with several prospective developers and real estate agents to discuss proposed residential and commercial project viability for several properties in the City's Central Business and Commercial zoning district, as well as several single-family homeowners to discuss various home addition plans and the construction of Accessory Dwelling Units.

City staff and project consultants Resilience Planning and Design created a survey and outreach activity for the draft land use map as part of the update project for the Land Use Analysis Chapter of the Master Plan. The survey has been shared throughout September. The next meeting of the Steering Committee is planned for October.

City Planner Bassegio staffed the Community Trail Advisory Committee meeting on September 2nd. CTAC discussed outreach events and potential trail improvements. The group planned a Knotweed Knockout volunteer event for Oct. 5th.

Assistant City Planner Edgecomb staffed the Conservation Commission on Monday, September 8th where they reviewed local Conditional Use Permits, NHDES wetlands application update letters.

Zoning Administrator Crouser staffed the September 8th Arts Commission meeting, in which the proposed rotating sculpture program at Henry Law and Nebi Park was discussed.

Resilience Coordinator Merchant staffed the Energy Commission meeting on September 17th where the commission discussed the Wastewater Treatment Facility solar project and Energy Tips from the Energy Commission for the Dover Download.

Resilience Coordinator Merchant, in conjunction with the Energy Commission, continued to release bi-weekly Energy Tips in the Dover Download focused on relevant energy efficiency topics.

Resilience Coordinator Merchant released a special Energy Prices Update regarding the Public Utilities Commission's ruling that will impact energy prices for residents.

Assistant City Planner Edgecomb coordinated a Conservation Photo Contest with the Open Lands Committee.

Zoning Administrator Crouser staffed the September 18th Zoning Board of Adjustment meeting, in which a variance was granted to the owners of 4 Bay View Rd. to allow for a slight excess of lot coverage past the mandated 10% in order to construct a detached garage.

Zoning Administrator Crouser received one (1) resident complaint during the month of September regarding temporary signs near the Rt. 108 and Long Hill Road intersection. In addition, a pending code violation regarding nuisance site lighting on Broadway was resolved.

Assistant City Planner Edgecomb and Director Benton attended a Coastal Adaptation Work group on Thursday September 25th where members gave input for the 2025-2026 update of the NH Coastal Flood Risk Summary.

Resilience Coordinator Merchant continued to meet with EEI as they complete their building audits for the energy savings performance contract.

Resilience Coordinator Merchant selected ReVision Energy for the WWTF Solar project bid and will attend City Council in October to support the resolution.

Resilience Coordinator Merchant continued to revise the City's Resilience Plan and draft updates.

Planning staff continues to work with representatives from local and regional agencies, including One Sky Community Services, Our Place, & AbleNH, to better understand the challenges faced by residents with disabilities and those who care for them. This has included a collaborative review of a proposed zoning definition and criteria for 'Community Residence,' a supportive housing type designed to meet the needs of adults living with disabilities or acquired brain injuries.

Staff from Planning, Business Development, Community Services, and the Police Department have worked on a bicycle plan for the city to help ensure better bikeability throughout the city which was presented to the Transportation Advisory Committee. This topic will certainly be discussed further in the future, especially with the Transportation Chapter being the next Master Plan Chapter to be updated.

Director Benton and City Planner Bassegio have been working with SRPC staff on general accessibility, public transportation, and active transportation.

Director Benton and other city staff have been discussing the Route 108 complete streets projects with the Somersworth, Rochester, SRPC, and NHDOT. The GACIT hearing in Dover is coming up on October 23rd.

Director Benton, Zoning Administrator Crouser, and City Planner Bassegio met with several commercial and residential developers to discuss the viability of their proposed projects at several potential sites around the City, to include several single-family home projects and future development goals for the former Harvey's Bakery property.

This summer, Director Benton began collecting CIP requests from various departments and began putting together draft CIPs. Over the summer she will work with the Finance Director, Deputy City Manager, and City Manager to draft the CIP. The CIP is planned to be revealed to the City Council and Planning Board on October 15. Both the Planning Board and City Council will hold discussions and public hearings. The Planning Board will then make a recommendation on the CIP to the City Council and the City Council can choose to vote to adopt the CIP.

Planning Staff submitted a Housing Infrastructure Municipal Grant that is proposed to be used towards the Central Avenue Water Main Replacement Project. The City of Dover was eligible to

apply for these funds as a Housing Champion community. In April, staff were notified that the City had been awarded \$859,689 in grant funds towards the project.

Director Benton and other staff are reviewing possible options for software to streamline CIP, Strategic planning, and master plan creation and tracking.

Planning and Community Development staff are reviewing zoning definitions that would clarify uses and expand housing access for unhoused residents and those experiencing disabilities for the Planning Board to consider next year.

Director Benton attended a session and walking tour of Tuscan Village and surround area in Salem, NH to discuss mixed use developments, diverse housing, and commercial/retail uses.

Community Development Planner Carpenter completed and submitted the FY25 CDBG close-out report.

Assistant City Planner Galloway-Burke began environmental reviews for several CDBG funded projects.

Community Development Planner Carpenter and Assistant City Planner Galloway-Burke performed several site visits for CDBG approved activities.

Community Development Planner Carpenter and Assistant City Planner Galloway-Burke attended the pre-bid meeting for the downtown Central Avenue crossings project.

Community Development Planner Carpenter completed edits to the FY26-FY30 CDBG Consolidated Plan.

The Department was notified that the FY26-FY30 CDBG Consolidated Plan and FY26 CDBG Action Plan were approved by HUD.

The NHPA's Legislative Subcommittee resumed regular meetings with Director Benton and Zoning Administrator Crouser in attendance, to discuss proposed Legislative Service Requests relevant to NH Land Use law.

Zoning Administrator Crouser and Planning Director Benton had discussions regarding additional ordinance changes pursuant to NH land use bills recently signed into law by Governor Ayotte.

Assistant City Planner Edgecomb completed her first year with the City of Dover on September 30th.

The Department said goodbye to Tim Wilder who helped as a part time temporary employee for fire and life safety plan review and inspections.

The Department said goodbye Jaimie Donovan who was employed by the City of Dover for 37 years. Most recently as the Health Official.

The Department welcomed a new custodian for the Inspection Services building.

Police Department

Prevention Services Unit



Dover Youth to Youth member Mike works with a group of Cohasset students to practice PSA scripts.

On September 12, 2025, Conor Wiley and four Y2Y members traveled to Cohasset, MA, to present at a youth training. The training was for new members of the Safe Harbor Cohasset Coalition, a youth coalition inspired by Dover Y2Y. The Y2Y members presented about their program and worked in groups with Safe Harbor students to practice radio PSA scripts and plan activities for the new school year. Around 45 Cohasset youth were in the audience.

On September 30, thirteen members of Dover Youth to Youth traveled to the radio studio at FRANK FM in Dover and recorded 3 radio PSAs. One 30-second PSA was designed to promote Drug Take Back Day in October and will play 4 times per day in the 2 weeks before the event. The other 2 PSAs will play later in the year and both support community education around the cancer-alcohol connection.

Regular weekly meetings of the 4 Youth to Youth teams started in September. During this month:

- The Monday High School Student Team met 4 times
- Older middle school students on the Wednesday Evening Team met 3 times.
- Y2Y members in grade 6 and 7 meet on two teams after school – one on Wednesday and another on Thursday.
 - The Wednesday Team met 1 time.
 - The Thursday Team met 1 time.

Dover Youth to Youth student members and staff continue to be a resource for youth empowerment activities in NH and throughout the US. The program's resources, training materials and experienced student trainers are helping many other communities.

During this month, Toolkits were provided to:

- Join Together Northern Nevada in Reno, NV
- Aspen Family Connections in Aspen, CO
- West Virginia Prevention Solutions in Clarksburg, WV

Dover Teen Center

During the month, there was a total of 383 youth in attendance over 21 days of programming at the Dover Teen Center. The average was about 18 youth per day.

TC After School Program - September 2025

The return of the school year has provided us with opportunities to welcome back our youth participants for the afterschool program, where they can receive academic and social/emotional support via our intern mentors and program mission.

These included, but were not limited to:

- Friday Flix Movie Day
- Welcome Back BBQ
- York Beach Afterschool Trip
- Apple Picking Trip @ DeMerritt Hill Farm
- Outdoor Fun Day with Classic Yard Games
- Featured Snack Special Days (Tacos, Chicken Nuggets, Pancakes, Ice Cream)
- Video Game Tournaments
- Table Game Tournaments
- TC Bingo Mania
- TC Van Cleaning Community Service Day

- ***TC Facebook Page & Sign-Up Genius Portal***

Continued efforts made to maintain the TC Facebook bulletin page and Sign-Up Genius scheduling portal with resources, program/schedule announcements, inspirational messaging and best practices. The Teen Center staff also share photos of TC youth participants to continue to promote all opportunities provided at the TC.

- ***TC Youth & Family Outreach***

A weekly email is sent to connected families and youth, to encourage sign-ups for the daily Chill Zone Day and Trip reservation slots through the Sign-Up Genius online portal. Announcements, webinars, trainings and opportunities are also shared on a weekly basis.

The Teen Center welcomed (13) new interns to the Fall 2025 staff, all from various disciplines at UNH-Durham (Justice Studies, Psychology and Social Work). They participated in a staff training evening where all facets of the internship were covered.

As the program heads into October 2025, there will be much anticipation and excitement for the various events, trips and happenings that are being planned...particularly the annual



Teen Center youth participants demonstrating team work while cleaning the Teen Center vans.



Teen Center youth participants at a trip to DeMerritt Hill Farm for apple picking.

Teen Center “Hallo-Week”...where there are plenty of Halloween-themed programs, events and trips available to all registered Teen Center youth participants.

The TC received (7) new registrations in September 2025.

Diversion Program

The Diversion Committee met on Wednesday, September 24, 2025.

Current Diversion youth participants continue to have meetings with Bridget Ryan and Steve Pappajohn for specific contract obligations, including computer courses and project research at the Dover Teen Center.

As a result of evaluating the case-load heading into September 2025, the following is committee’s case breakdown:

- (3) cases in active Diversion Contracts
- (0) case in active Alternative Suspension Program
- (0) successful completion and release from Diversion Contract (SEP 2025)
- (2) new Diversion case heard (SEP 2025)
- (0) new Alternative Suspension cases heard (SEP2025)
- (0) successful completion for Alternative Suspension (SEP 2025)
- (0) new Diversion case hearing, anticipated (OCT 2025)*
- (1) cases sent back to Detectives for “failure to comply”

(* = at the time of report)

Community Service

The Community Service program tracked (14) participants in the month September 2025. A total of (32.0) hours of community service work completed with (1) participant finishing allocated hours.

Community Response & Engagement Unit (CREU)

Throughout September, Lieutenant Alex Mitrushi provided supervision and support to members of the Community Outreach Bureau.

On September 8, 2025, Lt. Mitrushi coordinated CRASE training for the Dover High School and Dover Middle School. Lt. Mitrushi, Sergeant Keefe, Sergeant Collis, Officer Berdecia, Officer Watkins, Officer Palmer, Detective Jalbert, and Detective D. Anderson trained staff at both

schools, as well as Bellamy Academy on Civilian Response to Active Shooter Education. This is an annual training that is coordinated with the Dover SAU, which allows officers to walk through hallways and classrooms with school staff to answer questions related to their building and active attacker events.

On September 12, 2025, Lt. Mitrushi facilitated the quarterly Seacoast NH Critical Incident Stress Management Team meeting, hosted at the Portsmouth Police Department. Members of the Seacoast NH CISM Team met to discuss on-going training, Critical Incident Stress Debriefs, and a possible Spring Wellness Summit.

Lt. Mitrushi created 7 social media posts in September.

Problem-Oriented Police Officer

Officer Palmer was the point of contact for any reports or issues associated with violent crime motivated by substance misuse. Officer Palmer was responsible for notifying the NH Information and Analysis Center of all felony drug arrests made by the department this month. These cases are ongoing.

During September, Officer Palmer conducted foot and bike patrols of the Downtown Business District and Dover Community Trail. Officer Palmer assisted patrol throughout September to include working several overtime shifts. Officer Palmer responded to 72 calls for service and made nine 9 arrests.

Officer Palmer located one active campsite on private property and several individuals living in their vehicles. Officer Palmer worked with the individuals in seeking resources and assisted the private property owner with removing the site. Several subjects experiencing homelessness/substance abuse disorders were offered assistance and connected to the Social Work Unit. Officer Palmer continues to work with several property owners and property managers to issue trespass notifications to individuals loitering or sleeping in apartment complexes and businesses without permission.

During the month September, Officer Palmer attended meetings with Dover Youth to Youth staff and students. Officer Palmer attended several DARE meetings pertaining to the upcoming school year as DARE classes will begin in October.

During September, Officer Palmer assisted the Special Investigations Unit, Strafford County Sheriff's Officer and DEA with drug-related cases in Dover, and these cases are ongoing.

Dover Middle School Liaison Officer

In the month of September, Officer Berdecia handled a variety of calls for service in his return to the Dover Middle and Elementary School Resource Officer role. Among the calls handled were 8 juvenile matters, 8 welfare checks, 5 community contacts, and 3 police information calls. Of the calls handled, school sanctions were issued in 7, and 2 were referred to the Dover Police Department's Youth and Family Social Worker (YFSW).

On September 9th, Officer Berdecia assisted Patrol with investigating a dumpster fire that was intentionally set at Garrison Elementary School. Officer Berdecia reviewed the school's surveillance footage and obtained a description of the individuals involved and their actions prior to and after the dumpster was set ablaze. Officer Berdecia later provided his findings to the Patrol Sergeant and submitted the footage into evidence.

On September 15th, Officer Berdecia handled a juvenile matter in which a 7th grade student exhibiting defiant behavior pushed a classroom door into his teacher. Officer Berdecia remained with the student following the incident, attempting to calm him from his defiant state.



Officer Berdecia supporting students at the FGH 5K Road Race.

He then spoke with the teacher, who provided him with her account of the situation. The student, who had a history of defiant behavior, was issued a 10-day Out of School Suspension (OSS). Officer Berdecia later referred the family to the PD's YFSW.

On September 25th, Officer Berdecia handled a juvenile matter in which three 8th grade students were reportedly vaping in school. Following an investigation into the matter, it was found the students were in possession of a vape device and admitted to smoking in school. Two of the three students were offered a referral to the PD's Alternative Suspension Program; however, both of their

families declined the offer. The three students were subsequently issued a 3-day OSS.

Additionally, Officer Berdecia attended Open Houses for all Dover public schools, where he interacted with students and their families. On September 21st, he assisted with keeping runners safe by providing road closure support and traffic management during the Horne Street 5k.

[Dover High School Liaison Officer](#)

During the month of September, Officer Watkins welcomed students and teachers back to the school for the 2025-2026 school year. Officer Watkins also responded to numerous calls for service to include students in a mental health crisis, physical altercations, motor vehicle accidents, medical assistances and a variety of other non-criminal and criminal incidents.

Officer Watkins worked with DHS administrators to investigate a fight that occurred in the DHS town square (cafeteria) prior to the start of school. A student punched another student after an argument took place the day prior between one of the involved students and the other involved student's sibling. Both parties received school sanctions.

Officer Watkins investigated a motor vehicle disturbance that took place at DMS during morning traffic. A member of the DMS staff reported a DHS student speeding through the drop off zone while buses were actively off-loading students. Officer Watkins spoke with the student about

their driving. A DHS administrator also warned the student about penalties for motor vehicle infractions on school grounds.

Officer Watkins performed various other duties as the School Resource Officer, including: interacting with students and faculty on a regular basis, building relationships within the school community, morning bus duty, traffic control, and police details at various school events.

Whittier Falls Liaison Officer

During the month of September 2025, Officer Gore responded to 136 calls for service. Officer Gore maintained a visible and approachable presence within the DHA communities and the City of Dover. Officer Gore also assisted both DHS and DMS School resource Officers in coverage due to trainings.

Officer Gore continued to be proactive by patrolling all DHA communities, conducting foot patrols, property checks, and assisting patrol with non-DHA calls for service when he was available. In addition to proactive patrols, Officer Gore handled various calls for service to include; assistance calls, checkups, welfare checks, motor vehicle accidents, disturbances, animal complaints, and alarms. Additionally, Officer Gore made 2 arrests, conducted 11 community contacts, preformed 30 motor vehicle stops, and completed 33 background investigations for DHA applicants and new DHA hires. Office Gore also worked 41 hours of patrol overtime this month to assist patrol in coverage for vacations, trainings, sick callouts and injuries.

Officer Gore, along with several members of the Dover Police Department were invited a 9/11 first responder breakfast located at Silver Square Retirement Home. Officer Gore arrived and met with several residents talking about college football, current events, and enjoyed listing to, "How things used to be," according to the residents.

Officer Gore responded to Hampshire Circle for a report of a fire in the building with smoke showing. Officer Gore arrived on scene and assisted by moving vehicles out of the area to allow Dover Fire and Rescue vehicles to enter the scene. Officer Gore met with DHA and DFD and discovers that there was a small outside fire that was thought to have started from a contractor welding. There was some damage to the building as a result of incident.

Officer Gore responded to an apartment complex for a welfare check. An out-of-state family member called to report concerning behavior and remarks for a family member with mental health concerns. Officer Gore arrived spoke with the individual and later transported the individual to the hospital for a mental health evaluation as they had not had medication in over a month.

Officer Gore spent a portion of September preparing to teach Dover Middle School 5th grade students the DARE program. Officer Gore will spend several hours in the Dover Middle School teaching the program to students, building relationships between the school and the police department, and encouraging students to join the Youth to Youth program.

Social Work Unit

Social Work Unit Supervisor

Kaitlin Jones had 4 new referrals in September 2025. In total, Kaitlin Jones has had 63 referrals in 2025.

Throughout the month of September, Kaitlin Jones attended and participated in a number of events and meetings. This included biweekly case review with the Directors of Dover City Welfare and Dover Housing Authority, facilitating the monthly NH PSW Peer Support Group meeting, in addition to separate meetings with Adam Scalingi to discuss PR811 housing referrals, Ashley Wheeler of Strafford County Public Health Network to discuss a client screening tool for food insecurity, Josh Colwell of Brighter Day Recover IOP/PHP in Somersworth, NH, and with Jack O'Connor of Live Free Recovery.

Kaitlin Jones and Lieutenant Alex Mitrushi met virtually with Chief Lemoine of Berlin Police Department to discuss Social Work program and the Unit's development. This is the eighth police department that Kaitlin Jones has provided consultation to.

Kaitlin Jones attended the Community Partners Annual Meeting at the Cocheco Country Club in support of the Brian Collins Impact Award recipient, former Dover Police Chief Breault, who could not attend.

Kaitlin Jones and Bridget Ryan finalized a proposal with a letter of support from Chief Terlemezian to the University of New Hampshire to conduct a research study using 12-16 PhD students. The UNH research students will collect data and analyze Social Work Unit programming in an effort to move toward evidenced based program certification.

Kaitlin Jones began training and onboarding three University of New Hampshire social work interns: Britney Jackson (BSW), Cole Bouchard-Liporto (MSW), and Jenna Souza (MSW). All three interns to each spend 16 hours a week with the Social Work Unit, September 2025 through May 2026.

Outreach Social Worker (OSW):

Shannon Snyder joined the Social Work Unit as the Outreach Social Worker on July 7, 2025. Throughout the month of September, Shannon Snyder focused on cultivating community relationships and building a case load through both lobby calls and patrol referrals.

Shannon Snyder had 7 new cases in September 2025. In total, Shannon Snyder has had a total of 16 cases in 2025 and the Outreach Social Worker position has had a total of 51 cases for 2025.

General case management is offered to adults referred by patrol or who generate frequent and ongoing calls for service due to unmet social service needs. Shannon Snyder also conducts

community outreach throughout the City of Dover, which includes citizens in need of services, businesses, and community organizations.

Throughout the month of September, Shannon Snyder participated in meetings and events with various local organizations in an effort to build new connections and maintain collaboration with providers, to include: Homeless Outreach Meeting, Collaboration Meeting for mutual client with Alliance Asset Management, Regional Mental Health Alliance Season Kick Off event, Collaboration Meeting with VA Outreach, Screening for Food Insecurity project invitation with Strafford County Public Health Network, Collaboration Meeting with Freeman House, Dover City Welfare and Dover Housing Authority Case Reviews, Collaboration Meeting with and Tour of Brighter Day Recovery, Community Partners Annual Meeting, Collaboration Meeting with Live Free Recovery Services, and Case Conference at Strafford County House of Corrections.

Youth & Family Social Worker

Alexis Taatjes had 13 new referrals in September 2025. In total, Alexis Taatjes, has had a total of 110 referrals in 2025.

General case management is offered to youth and families when a child is involved in a call for service (CFS) or if they are referred for additional supports. This is also offered to youth and families referred by the Juvenile Services Detective, to collaborate with the assigned DCYF CPSW to provide supplemental case management.

Throughout the month of September, Alexis Taatjes participated in meetings and trainings with various local organizations in an effort to build new connections and maintain collaboration with providers, to include: Strafford County's Public Health Network Prevention Leadership Work Group, Regional Mental Health Alliance Meeting, NH Police Social Work Group, Meeting with Ashley Wheeler from the Strafford County Public Health Network, Children's Advocacy Center Monthly Case Review, Collaboration Meeting with Dover City Welfare and Dover Housing Authority, Strafford County Public Health Network Healthy Living Coalition Work Group, Collaboration Meeting with GSIL IMPACCT Academy, Community Partners Annual Meeting, Collaboration Meeting with Live Free Recovery, and Collaboration Meeting with the Director of Multi-Tiered System of Supports.

Alexis Taatjes facilitated the Bi-Weekly Youth and Family Case Review with the following community providers in attendance: Community Partners, HAVEN, Waypoint, Dover Children's Home, Dover Teen Center, and Community Action Partnership of Strafford County.

Traffic Bureau

At the end of September, Lt. Mitrushi was assigned some responsibilities of the Traffic Coordinator position and spent time communicating with different groups and organizations that he will be working with.

One of the responsibilities was creating an operations plan for the Annual Apple Harvest Day event, scheduled for October 4, 2025. Additionally, he met with some of the representatives of the Traffic Advisory Committee and the Technical Review Committee as he will be a member of both committees.

Permit Applications Submitted/Reviewed

<i>Taxi Cab Licenses</i>		<i>Road Toll Permits</i>	
<i>Notifications to City Hall</i>		<i>Dance / Entertainment</i>	
<i>Raffle/Tagging Permits</i>	<i>3</i>	<i>License to Sell Firearms</i>	
<i>Block Party Permits</i>	<i>1</i>	<i>Hawker / Peddler</i>	
<i>Parade Permits</i>	<i>2</i>	<i>Road Race</i>	<i>1</i>
<i>License to Carry Firearm</i>	<i>7</i>	<i>Other</i>	

Standards Unit

Christiana Fontaine was hired as a full time Parking Enforcement Officer on September 8, 2025. Prior to working here in Dover, she was a Community Service Officer for the Chatham, MA Police Department for three seasons. She has studied Criminal Justice at Fitchburg State College and hopes to pursue a career with NH Fish and Game.



PEO Christiana Fontaine



Chief

David A. Terlemezian

On September 19, 2025, Chief William M. Breault retired from the Dover Police Department after nearly 27 years with the department. He is moving to Vermont to be the Chief of Police in South Burlington.

He was succeeded by Chief David Terlemezian who has been with the department since April 1, 1996.

On September 3-4, 2025, Detective Lynch attended the 2025 Partnering for a Future Without Violence Conference in Manchester. The conference addressed critical issues such as child abuse and neglect, domestic and sexual violence, elder abuse, stalking, and human trafficking. It aimed to bring together professionals from various fields to collaborate on solutions and strategies to combat these issues.

On September 1-12, 2025, Officer Casarra Roderick attended Basic Police Motorcycle Operator training held in Mashpee, MA. This 80-hour course introduced the participant to the police motorcycle low-threat but highly challenging training environment. Participants were given multiple opportunities to develop and practice the skills necessary to operate within a general police patrol environment, often with limited space to maneuver.

On September 9, 2025, Lieutenant Marn Speidel attended Intoxilyzer Re-certification held in Concord, NH. This re-certification is required annually to conduct breathalyzer exams.

On September 23, 2025, Officer Jonathan Palmer attended Intoxilyzer Re-certification held in Concord, NH. This re-certification is required annually to conduct breathalyzer exams.

Special Services Bureau

During the month of September 2025, 16 registered sex offenders were processed by the Dover Police Department's Special Investigations Unit. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration, and can also include a change of address or other information that must be updated.

SIU detectives presented 10 investigations to a Grand Jury for indictment. All of the presentations resulted in a "true bill", meaning the Grand Jury determined that probable cause existed that the accused committed a crime. Cases presented to the Grand Jury are classified as a felony offense or a misdemeanor with an enhanced penalty.

SIU detectives investigated 3 unattended deaths in September 2025.

Throughout September 2025, SIU detectives conducted targeted drug operations with local, county, and federal law enforcement.

As a result of a SIU investigation, a Dover man was arrested for Reckless Conduct, a felony offense.

SIU detectives attended 2 forensic interviews at the Strafford County Child Advocacy Center. These interviews are designed to document detailed information about alleged crimes that were experienced or witnessed by children.

On September 3, 2025, Detective Martuscello and Police Academy Lieutenant Tim Burt (who is a former Dover Police Department Detective) presented crime scene related training at the NH Attorney General's Future Without Violence conference.



Detective Martuscello and PSTC Lieutenant Tim Burt

In September 2025, 2 cases were forwarded to the Strafford County Attorney's Office for review and Grand Jury indictment.

SIU detectives obtained 5 search warrants to further ongoing criminal investigations.

SIU detectives referred 12 police reports to the Division of Children, Youth and Families. These informational referrals are for incidents that officers responded to in which children witnessed or were alleged victims of criminal acts or other concerning conduct.

The Special Investigations Unit investigates Internet-based crimes occurring in Dover as assigned by the Internet Crimes Against Children (ICAC) Task Force. In September 2025, SIU detectives had 1 active ICAC case.

At the end of September, detectives had 30 open investigations.

Parking Bureau

The upgraded parking meters were delivered in September and are being built. Once completed, they will be deployed on Central Avenue and some of the meters being replaced will be installed on River, Payne streets and Seaport Way (Dover waterfront) as those areas open.

Dover will also be moving to ParkMobile for Pay-by-Phone and Pay-by-Text parking sessions. The current system, Flowbird, is being discontinued by the company as it has been bought out by the parent company of ParkMobile. This system is used in Portsmouth, which will make transition easier for users.

Parking Bureau staff posted no parking barricades in 20 locations throughout the city in support of several projects conducted by Community Services. Barricades were also posted in support of the Mystics Makers & Magick's and SOS Recovery Rally community events.

	Aug-25	Aug-24	Aug-23	Fiscal YTD 2026	FY 2025	FY 2024
Meter Activity - Total						
Meter Transactions	47,730	51,341	50,655	94,610	563,361	547,885
Income at Meters	\$114,217	\$105,888	\$100,666	\$225,577	\$1,298,991	\$1,127,158
Active Meter Days	26	27	27	52	302	301
Average Daily Meter Transactions	1,836	1,902	1,876	1,819	1,865	1,820
Meter Activity - Parking Garage						
Meter Transactions	1,985	2,386	2,231	3,857	29,917	29,338
Income from Meters	\$6,198	\$7,119	\$6,610	\$12,027	\$101,175	\$86,980
Active Meter Days	31	31	31	31	365	365
Average Daily Meter Transactions	31	77	72	62	62	87
Permit Activity						
Total Parking Permits Issued	825	845	777	1,713	9,891	9,743
Permit Income	\$20,144	\$16,848	\$17,603	\$99,611	\$424,938	\$381,967
Parking Ticket Activity						
Total Parking Tickets Issued	1,160	1,138	598	2,233	15,838	11,239
Parking Ticket Income	\$21,107	\$23,384	\$12,874	\$52,388	\$382,319	\$235,326
Number of times Stations Used	37	78	56	52	649	800

K-9 Unit

On September 4, 2025, at approximately 2139 hours, Officer David and K9 Vision deployed on Route 16 to search for an operator who fled from a traffic stop. The track led from the highway, through a neighborhood, across Old Rochester Road, across New Rochester Road, and down High Street in Somersworth. While in a neighborhood in Somersworth, an Uber Driver advised

officers that the suspect called for an Uber. Officers and K9 Vision searched the area extensively, but he was ultimately not located at this time. He was identified and arrested later in the month.

On September 16, 2025, Officer David and K9 Vision assisted the Barrington Police Department with a search of a motor vehicle for which they had obtained a search warrant. K9 Vision was utilized to look for hidden narcotics in the vehicle. Ultimately, K9 Vision showed interest in multiple parts of the vehicle, both of which appeared to have been altered to be utilized as hiding spots. No additional narcotics were located during this search.

On September 17, 2025, Officer David and K9 Vision assisted other officers with arresting a historically violent suspect who was hiding in an apartment. Officers gained entry into the apartment and began making announcements. K9 Vision was barking as a warning to the suspect, that the dog was outside the apartment to locate him. Ultimately, the male was arrested without issue.

Accident Reconstruction Team

The Accident Reconstruction Team was not called out during the month of September for any collisions in Dover.

Patrol

Patrol Activity	September 2025
Calls for Service	1,740
Traffic Stops	789
Initiated Non-Enforcement Related Contacts	152
Incidents handled by Patrol Officers	2,681
Responded to Emergency 911 Calls	20
Responded to Alarms	78
Responded to Traffic Accidents	83
Issued Traffic Citations	64
Arrests Made	67
Number of Police Reports, Department Wide	594

- Conducted checks of the Community Trail.
- Conducted daily checks of the Transportation Center.
- Conducted daily checks of City parks.
- Conducted daily checks of the parking garage
- Conduct daily checks of the McConnell Center / Library parking area.

Dispatch Communications

	<i>September 2025</i>
<i>Radio Transmissions</i>	15,801
<i>Phone Calls</i>	6,756
<i>911 Calls</i>	448
<i>Police Alarms Received</i>	78
<i>Fire/Medical Alarms Received</i>	54
<i>Lobby Traffic</i>	1,899

Calls for Service by Priority Code:

The following is a general description of the police priority response system.

PRIORITY 1: IMMEDIATE RESPONSE: Crimes “in progress”; injury accidents; alarms.

PRIORITY 2: RAPID RESPONSE: Crimes or incidents that are not “in progress” but require quick response to preserve evidence, locate witnesses or provide for public safety; to include suspicious activity and domestic disturbances.

PRIORITY 3: TIMELY RESPONSE: Disturbances; noise violations; welfare checks; motor vehicle disturbances; minor collisions.

PRIORITY 4: AS OFFICERS BECOME AVAILABLE: Non criminal related activity; crimes reported well after they have been committed; message delivery; tow request; littering; fingerprints; assistance; abandoned vehicles.

Total Calls by Priority for September 2025	
Priority 1	117
Priority 2	97
Priority 3	1,451
Priority 4	661

Animal Control

Total Calls for Service: 63	Breakdown:
Handled by Officers/Dispatch: 46	Found/Loose Animals: 30
Handled by Animal Control Officer: 17	Welfare Checks: 9
	Animal Bites: 2
	Misc/Other: 22

The Animal Control Officer responded to 39 voicemail messages and followed up on 3 reports taken by patrol officers. One call involved two dogs named “Ted” and “Layla” who escaped from their fenced in backyard but were reunited with their owners.



Ted



Layla

Public Library

The Dover Public Library Trustees and staff are currently working on updating the Library’s Confidentiality Policy in response to the passage of House Bill 273 relative to a parent’s access to their minor child’s library records. This will become active on January 1, 2026 as part of

RSA Chapter 201-D:11. A form is also being crafted to deal with any requests relating to this bill.

The Library offered 67 programs in September with 1,486 attendees.

→ Highlights of the month's programming are as follows:

On Saturday, Sept 13th, the Dover Public Library partnered with Pollinator Pathways NH, to offer a free lecture on pollinator gardens, and then a hands-on workshop with professional landscapers and Master gardeners, to help attendees plan their home gardens. About 75 people attended in Dover's City Hall Auditorium.

On Monday, September 15th, the Dover Public Library partnered with AARP and the Dover Police Department, to offer a program for anyone interested in learning more about common scams and ways to avoid them. AARP brought lots of handouts for the 25 attendees to study at home.

A crowd of twenty-one people gathered on the lawn of the McConnell Center on Wednesday, September 17 for "Battle of the Brains Trivia Night" hosted by local teacher Lee Sims. The six teams competed until dark to see who could conquer the mix bag of trivia and win the grand prize of a 4-person pass to the splatter or smash room at Vent in Portsmouth, a \$200 value generously donated by the business. Participants also received a free sticker donated by local artist Becca Lane of One Lane Studios (\$120 value). A great time was had by all and now we'll never forget that Starbursts started out as M&M Fruit Chews!

On Friday, September 19th The Dover Public Library Children's Room began a new session of Family Place Workshop. This workshop is offered twice a year, with five week sessions. These sessions are currently held at Dover City Hall Auditorium, and feature a different specialist visiting each week. The library transforms the auditorium into a safe play space for children. The areas of interest that are focused on throughout the workshop are Speech/Language, Occupational Therapy, Nutrition, Literacy, and Music/Movement. These sessions are designed to give families an opportunity to meet local experts in these areas in an informal and fun format. Family place is for families with children ages 0-4, and is run by Children's Librarian Crystal Lisbon and Library Assistant Inga Gardner. This program is always hugely successful, and the current workshop has 25 people attending.

The library continues to grow and promote the Library of Things, physical items for library patrons to borrow. 95 items from the collection were borrowed this month. Many items were added to the collection in September such as new board games thanks to a generous donation from a community member. The games added were: Oath, Lancaster, and a Children's Chess Game. A new electric knife sharpener is now part of the collection and the digital trail camera has been replaced with a new one after the old camera waterproof seal couldn't be repaired and maintained.

On Tuesday, September 2, Dover Public Library's Teen & Information Services Librarian Emily Ainaire visited the Dover High School Library to register faculty members for public library cards. Seven faculty members visited to renew or create library accounts and to learn more about Dover Public Library's services.

On September 10 and 11, Dover Public Library's Teen & Information Services Librarian Emily Ainaire visited the Dover High School Library to assist with Freshman Library Orientation. Approximately 150 students in various English 9 classes received an overview of their school library collection and resources, met Emily and learned about the public library's resources, and then selected a free choice book to read.



Toddlerfest

This fall, the Dover Public Library was invited to be a part of Toddlerfest at The Children's Museum of New Hampshire. Toddlerfest takes place every September at the museum, and features a focus on programming for toddlers. This year, the Children's Room of the Dover Public Library was able to participate in two different programs. The first program was run by Library Assistant Tina Harris on September 23, and featured music and stories. This particular program brought 34 people, and offered fun, music, and movement. The second program was offered on September 30 by Library Assistant Karin

Mayer-Gottlob, and featured stories and crafts. This was a hands on activity, filled with creativity, and a little bit of mess! This program was also well attended as well, with 17 attending. The library is always excited to collaborate with The Children's Museum of New Hampshire, and looks forward to the continued work we can do together.

Systems and technology librarian, Nick Gagnon, attended the Primex Supervisors' Academy training in September. The 3 day training took place in Concord, NH and covered several topics about leadership, human resources, and team management.

The Dover Public Library staff made 26 visits to community members via the Homebound Delivery Service in September. Homebound Delivery is steadily growing and provides a vital link to Library services for those who cannot come to the physical building.



Library Renovation

Library Metrics:

- September library circulation totaled 16,744 items. (5,328 adult + 5,097 children's print items; plus 6,319 items downloaded including 5,617 audiobooks & eBooks, 514 Hoopla streaming music, movies, and books, and 188 Kanopy plays).
- 232 new library patrons registered; total active cardholders 13,449.
- The Dover Public Library's Book a Librarian service helped 9 community members.

- The Library's museum passes were borrowed 84 times saving our community members approximately \$2,690.50 in admission fees.
- 24 new patrons registered for downloadable audiobooks/ eBooks via Overdrive (total = 8,458) and 24 registered for Hoopla (total = 3,162) and 22 registered for Kanopy (total 697).
- Internet and PC uses by the public totaled 518 on library workstations.
- The library's website statistics showed 83,000 page views by 24,282 users in 44,120 sessions.
- The Dover Public Library has 6,716 subscribers to its two monthly e-newsletters—Children's and Adults.
- Library staff posted 118 items to its various social media platforms. Total social media platform followers = 11,453.

Public Welfare

Dover Welfare recorded 131 various types of customer contacts this month, down 17 from August.

The number of individuals served was 80, down from 111 in August.

The amount of Assistance provided was \$21,302 up \$3,662 over last month.

A total cost of \$16,939 in rent and another \$3,445 in motel costs for a total of \$20,384 for housing expenses

There was one cremation paid for. Other expenditures were for electric assistance and transportation to shelters.

Welfare staff handled 589 calls in September. 302 calls were answered and 287 were outgoing.

Client appointment time remains longer than in the past. Averaging an hour to an hour and a half. Some of this is due to the electronic banking applications being more difficult to verify.

6 people accessed showers this month and 5 laundry cards were issued.

Director was interviewed by a UNH student about Local Welfare and the director met with a potential UNH intern.

Dover Welfare staff attended a Welfare Association training and a zoom training on First Amendment Auditors.

Recreation Department

Gym & Programs

The Junior High & High School Divisions of Fall Basketball are full, and games started September 6th. School Gyms have been reserved for the Recreation Department's winter programming and registrations will open for Dover Residents Thursday, 10/7. Non-Dover Residents will be eligible to register providing there is still space available beginning Friday, 11/1. Private & Small Group Basketball Training time slots have been in very high demand. Open gym hours remain busy with indoor time for pickleball when it rains. Tuesday night Adult Open Gym continues to be extremely popular with over 20 participants most nights. Badminton continues Friday nights throughout the fall. Outdoor pickleball courts remain very busy – time limits have been implemented to help with court turnover during the most popular times. Senior Center designated times see upwards of 40-50 people on a regular basis. With school in session the start time for Senior Pickleball outside has been moved to 8:30am to allow school traffic to thin out before seniors arrive. Adult Basketball Leagues (18+, 35+, 50+) have begun registrations, the 18+ & 35+ Basketball Leagues are full. The 18+ League will begin Sunday, 10/12. Birthday Parties: 0

Indoor Pool & Jenny Thompson Pool

Fall programs began September 9th with all classes at capacity. The adult group lesson program saw a significant increase in participation this fall and had a waitlist. Waitlists were not able to be accommodated due to staffing shortages for both lifeguards and swim instructors. The lifeguard class did not run this month due to low enrollment. Minimum number of participants to run the class is five. There is a lifeguard course planned for October, where the September applicants were transferred into. Family float nights returned for the school year with "Back to School Pool" on September 19th. There were 22 families that attended. Themed family float nights will continue once a month on Fridays throughout the school year. Pool Rentals: Current North Aquatics, Birthdays: 2



Back to School Family Float Night

Dover Ice Arena

Foster Rink opened on Thursday, Sept 25th. Both ice sheets are up and running.

Dover Youth Hockey is up and running, ages 5 to 18, 7 days a week for most of September. Youth Intro to Hockey program is running for 6 weeks on Wednesdays. Coed League started its Fall / Winter Session on Monday, September 29th, it runs 14 weeks. Adult Skills Program started back up on Friday, September 26th. Over 30 League started back up on Sunday, September 21st. Over 45 League started back up on Monday, September 29th. Our drop-in programs of adult stick practice, coed stick practice and chix with stix are all running. Have added instructional skate on Tuesday and Thursday afternoons, and public skating has returned on Sunday afternoons. Rock Nights returned on Saturday, Sept 13th

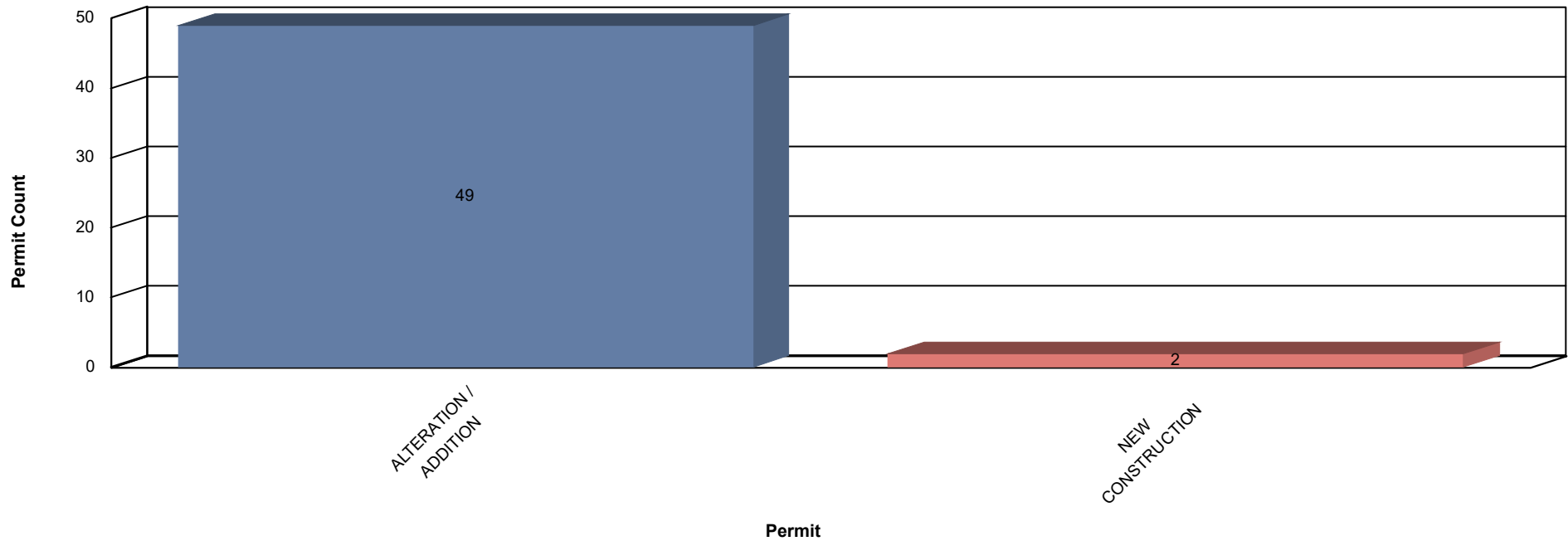
Have several weekly private rentals with adult groups that rent the ice for pick up hockey. Great Bay Figure Skating Club is back with ice on Mondays, Wednesdays and Saturdays. Birthday Parties: 1, Adult and Youth Stick Practice: 289

Dover Senior Center

This month the Senior Center continued to hold Chair Yoga, Yoga for Bone Strength, Tai Chi, Dance class, pickleball, as well as daily games and activities. The Senior Center hosted an all-day Safe Driving class through AARP. In addition, the members enjoyed a beautiful overnight to Nantucket, as well as the world premiere presentation of When Elvis Met the Beatles at Ogunquit Playhouse.



PERMITS ISSUED BY WORK CLASS (09/01/2025 TO 09/30/2025) FOR CITY OF DOVER, N.H.



Permit #	Type <i>Application Date</i> <i>Zone</i>	Workclass <i>Issue Date</i> <i>Fee Total</i>	<i>Expiration</i> <i>Sq Ft</i>	Main Address <i>Last Inspection</i> <i>Valuation</i>	<i>Finaled Date</i> <i>Project Zone</i>	<i>Applied Online</i> <i>Assigned To</i>	Parcel
ALTERATION / ADDITION							
BLDM-2025-0359	Building - Minor 07/29/2025 R-40 Residential - Rura	Alteration / Addition 09/02/2025 \$933.00	Issued 03/23/2026 1,100	407 Blackwater Rd, Dover, NH 09/23/2025 \$78,000.00	 Residential	None Yes Justin Corrow	A0024-A00000
<i>Description: Just bought this home and it needs a lot of work. it needs new kitchen cabinets, reframe some interior walls, new cellar stairs, new electrical, replacement windows and vinyl siding. also would like to put a deck in rear of home.</i>							
BLDM-2025-0381	Building - Minor 08/08/2025 R-12 Residential - Medi	Alteration / Addition 09/02/2025 \$124.00	Issued 03/04/2026 26	120 Sixth St, Dover 03820 \$9,114.00	 Residential	None Yes Justin Corrow	34014-000000
<i>Description: Stabilizing one foundation wall under addition with powerbrace wall system.</i>							
BLDM-2025-0396	Building - Minor 08/19/2025 R-20 Residential - Low	Alteration / Addition 09/02/2025 \$75.00	Complete 03/04/2026 39	181 Spur Rd, Dover, NH 09/23/2025 \$24,495.00	09/23/2025 Residential	None Yes	L0045-C00000
<i>Description: rip and replace entire roof with new shingles</i>							

PERMITS ISSUED BY WORK CLASS (09/01/2025 TO 09/30/2025)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2025-0409	Building - Minor 08/26/2025 H Hospital	Alteration / Addition 09/03/2025 \$10,855.00	Issued 03/05/2026 18,950	789 Central Av, Dover, NH \$980,281.00	Non-Residential	None Yes Justin Corrow	37001-000000
Description: Remove existing roof on 3 sections. install new tapered insulation and adhered rubber roofing							
BLDM-2025-0411	Building - Minor 08/27/2025 R-40 Residential - Rura	Alteration / Addition 09/04/2025 \$69.00	Issued 04/06/2026 315	20 Cornerstone Dr, Dover, NH \$4,204.00	Residential	None Yes Justin Corrow	B0018-045000
Description: Project scope is a 315 sq ft basement room with total project cost of \$4,204. Cost breakdown is Building = \$1,254, Electrical \$2,950.							
BLDM-2025-0410	Building - Minor 08/26/2025	Alteration / Addition 09/04/2025 \$75.00	Issued 03/06/2026 1,600	58 Grove St, Dover, NH \$21,667.00	Residential	None Yes Justin Corrow	
Description: Striping and re-shingle roof							
BLDM-2025-0399	Building - Minor 08/20/2025 R-20 Residential - Low	Alteration / Addition 09/04/2025 \$311.00	Complete 04/06/2026 420	45 Sandra'S Run, Dover, NH \$26,178.00	Residential	None Yes	G0024-J00155
Description: I will demolish the current deck and build a new one							
BLDM-2025-0392	Building - Minor 08/18/2025 R-40 Residential - Rura	Alteration / Addition 09/04/2025 \$575.00	Issued 03/23/2026 800	54 Grandview Dr, Dover, NH \$50,000.00	Residential	None Yes Justin Corrow	F0043-018000
Description: Basement Finish -sheetrock walls and ceiling , floating floor over existing concrete slab , add a half bathroom, gym/workout area, tv/sitting area -electric fireplace							
BLDM-2025-0403	Building - Minor 08/22/2025 R-12 Residential - Medi	Alteration / Addition 09/04/2025 \$1,620.00	Issued 03/23/2026 312	19 Highland St, Dover, NH \$145,000.00	Residential	None Yes Justin Corrow	10018-000000
Description: remodel bathroom and add an addition							
BLDM-2025-0423	Building - Minor 09/03/2025 R-40 Residential - Rura	Alteration / Addition 09/08/2025 \$80.00	Issued 03/23/2026 28	53 Bellamy Woods, Dover 03820 \$5,200.00	Residential	None Yes Justin Corrow	I0001-N00000
Description: Replace existing front door landing at Unit #53 Bellamy Woods. Plan on file at inspection office. Approval by Evergreen Mgt has been given. This is the 7th landing replacement project.							
BLDM-2025-0421	Building - Minor 09/02/2025 R-40 Residential - Rura	Alteration / Addition 09/09/2025 \$1,653.00	Issued 03/11/2026 10	32 Wisteria Dr, Dover, NH \$148,000.00	Residential	None Yes Jim Maxfield	N0008-002000
Description: Encase 10 failing steel pilings							
BLDM-2025-0275	Building - Minor 06/13/2025 CBD-G Central Busines	Alteration / Addition 09/10/2025 \$80.00	Issued 03/12/2026 306	15 Hanson St, Dover, NH \$4,900.00	Residential	None Yes Justin Corrow	20048-000000
Description: 28 x 6 replacement deck 23 x 6 replacement deck							
BLDG-2025-0074	Building - Major 05/07/2025 RM-U Residential - Urb	Alteration / Addition 09/10/2025 \$3,325.00	Issued 03/10/2026 1,400	29 Hough St, Dover, NH \$300,000.00	Residential	None Yes Jim Maxfield	30030-000000
Description: Convert barn to dwelling unit with addition per ZBA decision with attached garage.							

PERMITS ISSUED BY WORK CLASS (09/01/2025 TO 09/30/2025)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2025-0425	Building - Minor 09/04/2025 R-40 Residential - Rura	Alteration / Addition 09/10/2025 \$223.00	Issued 03/12/2026 650	2 Ruthie'S Run, Dover 03820 \$17,500.00	Residential	None Yes Justin Corrow	M0090-D00002
	Description: Partial Pool Removal- Inground, gunite						
BLDM-2025-0401	Building - Minor 08/21/2025 RM-U Residential - Urb	Alteration / Addition 09/10/2025 \$91.00	Issued 03/12/2026 0	61 Court St, Dover, NH \$6,253.11	Residential	None Yes Justin Corrow	19017-000000
	Description: Insulation, Weatherization and Air Sealing						
BLDM-2025-0418	Building - Minor 09/02/2025 R-20 Residential - Low	Alteration / Addition 09/10/2025 \$80.00	Issued 03/12/2026 0	3 Roberts Rd, Dover, NH \$5,000.00	Residential	None Yes Justin Corrow	L0095-B00000
	Description: Cutting in a door into the basement foundation						
BLDM-2025-0382	Building - Minor 08/13/2025 R-40 Residential - Rura	Alteration / Addition 09/10/2025 \$575.00	Issued 03/12/2026 500	12 Prosperity Dr, Dover, NH \$50,000.00	Residential	None Yes Justin Corrow	N0013-001004
	Description: Inground 34' pool						
BLDM-2025-0419	Building - Minor 09/02/2025 R-40 Residential - Rura	Alteration / Addition 09/10/2025 \$960.00	Issued 03/12/2026 466	10 Gerrys Ln, Dover, NH \$85,000.00	Residential	None Yes Justin Corrow	N0022-C00008
	Description: Construction of a tidal docking structure consisting of a 4' x 5' accessway, a 4' x 30' fixed wood pier, a 3' x 42' gangway and a 10' x 20' float						
BLDM-2025-0424	Building - Minor 09/04/2025 R-12 Residential - Medi	Alteration / Addition 09/10/2025 \$223.00	Issued 03/12/2026 0	7 Morningside Dr, Dover, NH \$17,912.48	Residential	None Yes Justin Corrow	I0078-Y00000
	Description: REMOVE & REPLACE 2 WINDOWS; INCLUDES 1 OPENING MODIFICATION ENLARGING FROM 97 TO 144 INCHES; LIKE FOR LIKE SIZE; NO STRUCTURAL CHANGES						
BLDM-2025-0432	Building - Minor 09/09/2025 G Gateway District	Alteration / Addition 09/11/2025 \$273.00	Complete 03/16/2026 1,900	686 Central Av, Dover, NH 09/17/2025 \$18,000.00	Residential	None Yes	29003-000000
	Description: Strip and reshingle roof						
BLDM-2022-0250	Building - Minor 10/17/2022 R-12 Residential - Medi	Alteration / Addition 09/11/2025 \$490.00	Complete 03/18/2026 90	37 Arch St, B, Dover 03820 09/19/2025 \$19,700.00	Residential	None Yes	10155-000000
	Description: On the back side of my home is an entrance to the second floor in law apartment. The wood staircase and deck area [8ft. x 9ft.] that leads into the house is in need of replacement.						
BLDM-2025-0405	Building - Minor 08/22/2025 R-40 Residential - Rura	Alteration / Addition 09/13/2025 \$2,055.00	Issued 03/15/2026 458	55 Sandpiper Dr, Dover, NH \$180,000.00	Residential	None Yes Justin Corrow	C0002-B00007
	Description: Remodel of existing primary suite bathroom and closets. Extension of three season porch. Exterior stairs from porch to grade.						

PERMITS ISSUED BY WORK CLASS (09/01/2025 TO 09/30/2025)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDG-2025-0082	Building - Major 05/27/2025 RM-U Residential - Urb	Alteration / Addition 09/15/2025 \$619.00	Issued 03/17/2026 650	62A Whittier St, Dover 03820 \$53,800.00	None Yes Mixed Use	Jim Maxfield	33002-002000
	Description: Create new lobby/reception area for the main office of the Dover Housing Authority by adding partition walls and doors to an existing room and using an existing entrance and bathroom.						
BLDM-2025-0428	Building - Minor 09/07/2025 R-12 Residential - Medi	Alteration / Addition 09/15/2025 \$58.00	Issued 03/17/2026 50	14 Wingate Ln, Dover, NH \$3,000.00	None Yes Residential	Justin Corrow	I0005-000000
	Description: Remodel 1st floor powder room., Remove sink, Toilet, tile, baseboard trim. Replace tile, toilet, base board trim, repaint.						
BLDM-2025-0294	Building - Minor 06/25/2025 R-40 Residential - Rura	Alteration / Addition 09/15/2025 \$465.00	Issued 03/17/2026 372	375 Back Rd, Dover, NH \$40,000.00	None Yes Residential	Jim Maxfield	M0105-001000
	Description: This permit is solely for a detached accessory structure foundation. Additional permits are required for any further construction.						
BLDG-2025-0112	Building - Major 07/23/2025 R-20 Residential - Low	Alteration / Addition 09/15/2025 \$300.00	Issued 03/17/2026 1,019	35 Boston Harbor Rd, Dover, NH \$25,000.00	None Yes Residential	Jim Maxfield	07014-000000
	Description: Demolition existing single family.						
BLDM-2025-0441	Building - Minor 09/12/2025 R-12 Residential - Medi	Alteration / Addition 09/15/2025 \$289.00	Issued 03/17/2026 0	35 Morningside Dr, Dover, NH \$24,046.82	None Yes Residential	Justin Corrow	I0077-C00000
	Description: Remove and install 5 windows-like sizes. No structural changes						
BLDM-2025-0437	Building - Minor 09/10/2025 R-40 Residential - Rura	Alteration / Addition 09/15/2025 \$69.00	Issued 03/30/2026 485	18 Reyners Brook Dr, Dover 03820 09/29/2025 \$3,500.00	None Yes Residential	Justin Corrow	A0047-019000
	Description: Construct roof over existing deck						
BLDM-2025-0416	Building - Minor 08/30/2025 O Office	Alteration / Addition 09/16/2025 \$355.00	Issued 03/18/2026 200	833 Central Av, Dover 03820 \$30,000.00	None Yes Non-Residential	Justin Corrow	37024-000000
	Description: Interior alteration of the HTGO area.						
BLDM-2025-0431	Building - Minor 09/08/2025 R-12 Residential - Medi	Alteration / Addition 09/16/2025 \$113.00	Complete 03/31/2026 144	3 Cobble Hill Dr, Dover, NH 10/02/2025 \$8,083.28	None Yes Residential		20114-001000
	Description: LP siding repair/replace boards and Rake fascia replacement with PVC.						
BLDM-2025-0389	Building - Minor 08/14/2025 R-20 Residential - Low	Alteration / Addition 09/17/2025 \$850.00	Issued 03/19/2026 300	129 Spur Rd, Dover, NH \$75,000.00	None Yes Residential	Justin Corrow	L0031-000000
	Description: Building a second floor room above existing garage.						
BLDG-2025-0132	Building - Major 09/03/2025 R-12 Residential - Medi	Alteration / Addition 09/18/2025 \$2,775.00	Issued 03/20/2026 3,041	140 Back River Rd, Dover 03820 \$250,000.00	None Yes Residential	Jim Maxfield	I0077-B00001
	Description: Interior and exterior renovation due to fire. Structure will have contents removed to exterior wall studs.						

PERMITS ISSUED BY WORK CLASS (09/01/2025 TO 09/30/2025)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2025-0346	Building - Minor 07/23/2025 R-12 Residential - Medi	Alteration / Addition 09/18/2025 \$355.00	Issued 03/20/2026 720	368 Washington St, Dover, NH \$29,637.00	Residential	None Yes Jim Maxfield	G0018-000000
Description: Structural Reinforcements: Secure and pull wall back into alignment, tie wall sections together, and install new outer wall supports for stability.							
BLDM-2025-0387	Building - Minor 08/14/2025 R-12 Residential - Medi	Alteration / Addition 09/23/2025 \$270.00	Complete 03/31/2026 80	31 Samuel Hanson Av, Dover 03820 10/02/2025 \$10,000.00	Residential	None Yes	21026-037000
Description: Small coffee roasting room in a portion of our finished basement							
BLDM-2025-0435	Building - Minor 09/10/2025 R-12 Residential - Medi	Alteration / Addition 09/23/2025 \$75.00	Issued 03/25/2026 5,181	54 Crown Point Dr, Dover, NH \$29,911.00	Residential	None Yes Justin Corrow	16015-002000
Description: Full Roof Asphalt Shingle Replacement with full tear off							
BLDG-2025-0137	Building - Major 09/18/2025 H Hospital	Alteration / Addition 09/24/2025 \$256.00	Issued 03/26/2026 175	795 Central Av, Dover, NH \$21,195.00	Non-Residential	None Yes Jim Maxfield	37001-A00000
Description: Conversion of an office space into a residential room. Bumping out a 2x4 wall to enlarge a closet to make space for a 1/2 bathroom with a sink and toilet.							
BLDM-2025-0444	Building - Minor 09/16/2025 CBD-G Central Busines	Alteration / Addition 09/24/2025 \$135.00	Issued 03/26/2026 32	44 New York St, Dover, NH \$10,000.00	Residential	None Yes Justin Corrow	27062-000000
Description: Repairing a leaky section of the roof by putting a new dormer in. This will be a shed dormer with two new windows							
BLDM-2025-0438	Building - Minor 09/10/2025 R-40 Residential - Rura	Alteration / Addition 09/25/2025 \$630.00	Issued 03/27/2026 584	79 Hidden Valley Dr, Dover 03820 \$55,000.00	Residential	None Yes Justin Corrow	I0094-C00008
Description: Finishing 3rd floor							
BLDM-2025-0413	Building - Minor 08/28/2025 R-12 Residential - Medi	Alteration / Addition 09/25/2025 \$850.00	Issued 03/27/2026 198	17 Pondview Dr, Dover, NH \$75,000.00	Residential	None Yes Justin Corrow	I0051-A00014
Description: kitchen and bathroom remodel, slight change in floor plan, widen opening into dining room from Kitchen and install LVL support beam(s). Install fire rated door to garage in new location, rebuild garage landing and stairs.							
BLDM-2025-0357	Building - Minor 07/28/2025 R-40 Residential - Rura	Alteration / Addition 09/26/2025 \$1,279.00	Issued 03/28/2026 1,344	4 Bay View Rd, Dover, NH \$114,240.00	Residential	None Yes Jim Maxfield	J0017-000000
Description: Detached Garage							
BLDM-2025-0447	Building - Minor 09/18/2025 R-40 Residential - Rura	Alteration / Addition 09/26/2025 \$201.00	Issued 03/28/2026 950	27 Spruce Dr, Dover, NH \$16,303.66	Residential	None Yes Justin Corrow	I0027-J00000
Description: Installing Basement Waterproofing on the interior of the home including: Aqua Grate, Sump Pump system, exterior discharge line, WallSeal on basement walls, and Basement Gutter.							
BLDM-2025-0449	Building - Minor 09/18/2025 R-40 Residential - Rura	Alteration / Addition 09/26/2025 \$223.00	Issued 03/28/2026 168	164 Littleworth Rd, Dover, NH \$18,342.19	Residential	None Yes Justin Corrow	F0045-000000
Description: Installing 4 helical piers to stabilize the right corner of foundation.							

PERMITS ISSUED BY WORK CLASS (09/01/2025 TO 09/30/2025)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2025-0422	Building - Minor 09/02/2025 RM-U Residential - Urb:	Alteration / Addition 09/26/2025 \$245.00	Issued 03/28/2026 400	41 Forest St, Dover, NH \$20,000.00	Residential	None Yes Justin Corrow	24082-000000
	Description: Taking 3 season porch and making it climate controlled livable space						
BLDG-2025-0102	Building - Major 06/30/2025 R-40 Residential - Rura	Alteration / Addition 09/28/2025 \$0.00	Issued 03/30/2026 6,500	484 Middle Rd, Dover, NH \$6,767,677.00	Non-Residential	None Yes Jim Maxfield	M0057-A00000
	Description: Addition of new 90 foot diameter circular clarifier and associated mechanical equipment, piping, site improvements, and electrical work.						
BLDM-2025-0443	Building - Minor 09/14/2025 R-12 Residential - Medi	Alteration / Addition 09/28/2025 \$377.00	Issued 03/30/2026 270	128 Grove St, Dover 03820 \$32,000.00	Residential	None Yes Justin Corrow	29068-C00000
	Description: Shed Dormer						
BLDG-2025-0094	Building - Major 06/17/2025 CBD-G Central Busines	Alteration / Addition 09/29/2025 \$740.00	Issued 03/31/2026 2,613	1 Washington St, 3188, Dover 03820 \$65,430.00	Non-Residential	None Yes Jim Maxfield	23014-000000
	Description: Fit-up space for a soup kitchen, unit 3188						
BLDG-2025-0125	Building - Major 08/28/2025 R-12 Residential - Medi	Alteration / Addition 09/30/2025 \$575.00	Issued 04/01/2026 400	6 Page Av, 2, Dover, NH \$50,000.00	Residential	None Yes Jim Maxfield	37052-B00000
	Description: Convert finished second floor of garage into a 400 sq ft ADU.						
BLDM-2025-0463	Building - Minor 09/25/2025 R-40 Residential - Rura	Alteration / Addition 09/30/2025 \$421.00	Issued 04/01/2026 0	10 Overlook Dr, Dover, NH \$35,883.00	Residential	None Yes Justin Corrow	M0083-001000
	Description: REMOVE & REPLACE 7 WINDOWS; 2 PATIO DOORS; LIKE FOR LIKE SIZE; NO STRUCTURAL CHANGES						
BLDM-2025-0457	Building - Minor 09/23/2025 R-12 Residential - Medi	Alteration / Addition 09/30/2025 \$355.00	Issued 04/06/2026 1,500	4 Barry St, Dover, NH \$30,000.00	Residential	None Yes Justin Corrow	36002-B00000
	Description: Removing load bearing wall between kitchen and living room, Installing LVL. Closing up part of living space (former bedroom), and converting back to bedroom. Demoing closet to convert existing 1/2 bath into full bath. New shower valve in existing full bath. Electrician and plumber pulling their permits.						
SUBTOTALS FOR ALTERATION / ADDITION:			56,746 Sq Ft	\$10,089,453.54	Residential:	43	PERMITS ISSUED:
					Non-Residential:	5	
					Mixed Use:	1	

NEW CONSTRUCTION

BLDM-2025-0436	Building - Minor 09/10/2025 IT Non-Residential - Inn	New Construction 09/15/2025 \$113.00	Issued 03/17/2026 12	38 Sierra Hill Dr, Dover 03820 \$8,000.00	Residential	None Yes Justin Corrow	K0019-003000
	Description: Walkout bulkhead roughly 54"x45"						

PERMITS ISSUED BY WORK CLASS (09/01/2025 TO 09/30/2025)

Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Fee Total</i>	<i>Expiration Sq Ft</i>	Main Address <i>Last Inspection Valuation</i>	<i>Finaled Date Project Zone</i>	<i>Applied Online Assigned To</i>	Parcel
BLDG-2025-0124	Building - Major 08/25/2025 R-20 Residential - Low	New Construction 09/15/2025 \$7,175.00	Issued 03/17/2026 2,664	37 Boston Harbor Rd, Dover, NH \$650,000.00	Residential	None Yes Jim Maxfield	07014-000000
Description: Construct a two story TDR dwelling unit with two car attached garage and unfinished attic and basement. This is a TDR unit.							
SUBTOTALS FOR NEW CONSTRUCTION:			2,676 Sq Ft	\$658,000.00	Residential:	2	PERMITS ISSUED: 2
					Non-Residential:	0	
					Mixed Use:	0	
			59,422 Sq Ft	\$10,747,453.54	Residential:	45	GRAND TOTAL OF PERMITS: 51
					Non-Residential:	5	
					Mixed Use:	1	

NAME	STREET NAME	Type	Total Units	Units Built*	Units left	Attainable Units	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	L0T	EXPIRATION DATE	SCHOOL	Students**
Mixed Use															
Brady Sullivan - Liberty Mutual Redev.	150 Liberty Way	M	245	0	245	No	-	9/3/2025	Site	SITE-2025-0008	E	24	-	H	7.35
Dover Development, LLC	52 Old Rochester Road	M	44	0	44	44	TBD	8/26/2025	Site	SITE-2024-0009	40	25	-	H	1.32
Wooden Ruler	42-44 Third St	M	58	0	58	No	6/27/2023	11/8/2022	Site	P22-60	6	32 & 40	6/27/2028	H	1.74
Equine Properties	239 Knox Marsh Road	M	64	0	64	12	9/26/2023	8/22/2023	Site	SITE2023-0010	H	37A	9/26/2028	W	1.92
Redgate 47 Chestnut	47 Chestnut Street	A	173	0	173	No	9/13/2022	5/10/2022	Site	P21-84	31	5	9/13/2027	H	5.19
Cochecho Waterfront Development	River Street	M	419	263	156	No	8/25/2022	6/14/2022	Site	P21-69	22	1-2 & 1-4	8/25/2027	G	12.57
Downtown Dover Storage, LLC	14 Broadway	A	24	0	24	No	9/13/2022	12/14/2021	Site	P21-29	4	5	9/13/2027	H	0.72
Pointe Place Phase V	Northfield Drive	A	84	72	12	No	10/13/2020	7/28/2020	Site	P20-32	K	19	10/13/2025	G	2.5
Fakhoury	12 Preble Street	A	12	0	12	No	9/23/2023	2/18/2019	Site	P19-11	4	76	9/23/2028	H	0.4
Soujour	66 Third Street	A	10	0	10	No	7/2/2020	1/29/2020	Site	P19-61	31	7	7/2/2025	H	0.3
Little Bay Marina	421 Dover Point Road	A	25	24	1	No	7/31/2020	2/25/2020	Site	P19-05	8	9,10,11,	7/31/2025	G	0.8
Total: Mixed Use			869	359	510	12									26.1
Multi-Family:															
DBS Holdings, Inc	512 Sixth St	H	5	0	5	No	4/22/2025	4/8/2025	Site	SITE-2024-0018	B	2	4/22/2030	H	0.6
Our Place, Inc	Durham Road	A	9	0	9	No	12/10/2024	10/8/2024	Site	SITE-2024-0004	H	6-4	12/10/2029	G	1.1
H.J. Stabile & Son, Inc.	Fisher St.	H	21	17	10	No	7/23/2024	6/11/2024	Site	SITE-2023-0015	15	40-A	7/23/2029	W	2.5
Robert Baldwin	Ember Drive/34 New Rochester	H	15	12	3	TBD	5/6/2024	1/23/2024	Site	SITE-2023-0007	39	103	5/6/2029	H	1.8
Knox Marsh Development LLC	757 Central Ave	M	7	1	6	No	11/21/2022	7/26/2022	Site	P22-15	28	7	11/21/2027	H	0.8
DHA Whittier Street	48 Whittier Street	A	6	6	0	6	9/13/2022	6/28/2022	Site	P21-37	33	1-A	9/13/2027	W	0.7
McIntosh Dover, LLC	23 Cataract	A	178	78	100	78	8/13/2024	6/25/2024	Site	WAIV-2024-0010	13	23 & 34	8/13/2029	W	21.4
Marker 44	87 Portland Ave	A	32	0	32	No	6/11/2019	11/13/2018	Site	P-18034	24	114	6/11/2024	H	3.8
Total: Multi-family			268	114	142	84									32.2
Subdivisions:															
Richardson Estates of Dover, LLC	Fawn Drive - 141 Sixth St	D	20	0	20	No	-	9/23/2025	Site	(SITE-2025-0010	34	64	-	H	2.4
Sophie/Banner Part 2	Cold Springs/Sophie	H	8	1	7	No	-	5/27/2025	Site	SITE-2024-0015	H	47-A	-	W	1.0
566 Sixth St	566 Sixth St	H	5	5	0	No	-	5/27/2025	Subdivision	SUBM-2024-0005	B	4-F	-	H	1.0
210 Tolend Rd LLC	210 Tolend Road/Emerald Ln	H	32	1	31	No	-	5/13/2025	Subdivision	SUBD-2025-0001	F	3	-	W	3.8
Stonereach Development Corp	53 & 65 Tolend & 22 SunHawk	H	27	5	22	No	6/26/2024	8/23/2023	Subdivision	SUBD-23-0005	E	65 & 65-1	6/26/2029	W	3.2
Chinburg Development, LLC	Gulf Rd & Oak St.	H	11	5	6	No	9/26/2023	6/27/2023	10/25/2023	SUBD-23-0001	N	13-1	9/26/2028	H	1.3
Settlement on Sixth	447 Sixth Street	H	11	10	1	No	2/8/2022	11.9.2021	Site	P21-43	B	5	2/8/2027	H	1.3
Khavari	Leather's Lane	H	40	40	0	No	4/27/2021	12/15/2020	Site	P20-71	I	4-A	4/27/2026	G	4.8
Georgakilas/Middle Road	Hayden Drive	H	13	8	5	No	12/15/2020	10/27/2020	12/15/2020	P20-51	M	102-12	12/15/2025	G	1.6
Lawrence & Cheryl Mulcahy	71 Glenwood Road	H	7	0	7	No	4/27/2021	1/26/2021	4/27/2021	P20-18	D	20	4/27/2026	H	0.8
Porch Light Drive	Cataract Ave	H	18	16	2	No	5/10/2022	3/8/2022	5/11/2022	P19-80B	14	10-G	5/10/2027	W	2.2
RV Paolini Construction, LLC	Cottage Park Drive	M	5	2	3	No	6/18/2019	12/11/2018	Site	P18-45	M	6	6/18/2024	G	0.6
Ayer	Eagan Drive	H	17	11	6	No	11/17/2017	4/11/2017	1/10/2018	P16-25	N	18	11/17/2022	G	2.0
Arch St	Fresian Drive	H	11	0	11	No	7/30/2013	10/23/2012	8/1/2013	P12-28	11	16	7/30/2018	W	1.3
Hidden Valley Drive	Hidden Valley Dr	H	10	8	2	No	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	1.2
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	4	5	No	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	H	1.1
StoneCroft	Carriage Hill Ln	H	11	10	1	No	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	1.3
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	30	2	No	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	3.8
Weeden	Garrison Rd	H	4	3	1	No	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	0.5
Total: Subdivisions			226	152	74	0									27.1
Elderly:															
Arbor Woods Townhomes	Cielo Dr	H	56	0	56	No	12/29/2023	11/14/2023	Site	P06-25F	H	4	12/29/2028	W	6.7
Arbor Woods	Cielo Dr	H	72	68	4	No	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	8.64
Total: Elderly			128	68	60	0									
TOTAL APPROVED UNITS			1491	693	796	96									

City of Dover

Revenues of Major Funds
September 30, 2025

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 125,760,522	73,663	2,225,933	2.0%	\$ 123,534,589	\$ -	\$ 123,534,589	98.0%
Licenses & Permits	8,070,506	711,644	2,213,718	27.0%	5,856,788	-	5,856,788	73.0%
Intergovernmental	4,313,864	6,708	207,873	5.0%	4,105,991	-	4,105,991	95.0%
Charges for Services	7,070,119	433,874	1,387,545	20.0%	5,682,574	-	5,682,574	80.0%
Miscellaneous Revenue	3,320,862	334,041	943,411	28.0%	2,377,451	-	2,377,451	72.0%
Education	20,726,158	2,052,288	2,444,547	12.0%	18,281,611	-	18,281,611	88.0%
Operating Transfers In	566,507	-	-	0.0%	566,507	-	566,507	100.0%
Other Financing Sources	150,200	-	-	0.0%	150,200	-	150,200	100.0%
Sub-total : 1000 General Fund	\$ 169,978,738	3,612,218	9,423,027	6.0%	\$ 160,555,711	\$ -	\$ 160,555,711	94.0%
3213 Parking Activity Fund								
Licenses & Permits	\$ 415,000	47,233	146,844	35.0%	\$ 268,156	\$ -	\$ 268,156	65.0%
Parking Income	1,145,264	114,557	320,700	28.0%	824,564	-	824,564	72.0%
Parking Fines	225,000	35,538	87,926	39.0%	137,074	-	137,074	61.0%
Other Financing Sources	0	-	-	0.0%	-	-	0	0.0%
Sub-total : 3213 Parking Activity Fund	\$ 1,785,264	197,328	555,470	31.0%	\$ 1,229,794	\$ -	\$ 1,229,794	69.0%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 800,377	66,166	197,808	25.0%	\$ 602,569	\$ -	\$ 602,569	75.0%
Operating Transfers In	60,853	3,857	11,570	19.0%	49,283	-	49,283	81.0%
Sub-total : 3381 McConnell Center	\$ 861,230	70,023	209,378	24.0%	\$ 651,852	\$ -	\$ 651,852	76.0%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 458,600	7,523	99,329	22.0%	\$ 359,271	\$ -	\$ 359,271	78.0%
Miscellaneous Revenue	10,000	350	2,670	27.0%	7,330	-	7,330	73.0%
Operating Transfers In	25,000	-	410	2.0%	24,590	-	24,590	98.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 493,600	7,873	102,409	21.0%	\$ 391,191	\$ -	\$ 391,191	79.0%
5300 Water Fund								
Intergovernmental	\$ 2,500	-	-	0.0%	\$ 2,500	\$ -	\$ 2,500	100.0%
Charges for Services	8,153,412	816,570	2,093,049	26.0%	6,060,363	-	6,060,363	74.0%
Miscellaneous Revenue	386,000	5,750	22,770	6.0%	363,230	-	363,230	94.0%
Other Financing Sources	87,500	-	-	0.0%	87,500	-	87,500	100.0%
Sub-total : 5300 Water Fund	\$ 8,629,412	822,321	2,115,819	25.0%	\$ 6,513,593	\$ -	\$ 6,513,593	75.0%
5320 Sewer Fund								
Intergovernmental	\$ 88,088	-	-	0.0%	\$ 88,088	\$ -	\$ 88,088	100.0%
Charges for Services	10,297,912	886,073	2,280,296	22.0%	8,017,616	-	8,017,616	78.0%
Miscellaneous Revenue	70,000	4,149	19,281	28.0%	50,719	-	50,719	72.0%
Other Financing Sources	391,150	-	-	0.0%	391,150	-	391,150	100.0%
Sub-total : 5320 Sewer Fund	\$ 10,847,150	890,222	2,299,577	21.0%	\$ 8,547,573	\$ -	\$ 8,547,573	79.0%
6100 Dovernet Fund								
Charges for Services	\$ 2,053,796	180,003	539,960	26.0%	\$ 1,513,836	-	\$ 1,513,836	74.0%
Miscellaneous Revenue	50,000	-	-	0.0%	50,000	-	50,000	100.0%
Operating Transfers In	-	-	-	0.0%	0	-	0	0.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 6100 Dovernet Fund	\$ 2,103,796	180,003	539,960	26.0%	\$ 1,563,836	\$ -	\$ 1,563,836	74.0%
6310 Fleet Maintenance Fund								
Charges for Services	\$ 1,824,990	57,962	185,173	10.0%	\$ 1,639,817	\$ -	\$ 1,639,817	90.0%
Miscellaneous Revenue	25,000	-	-	0.0%	25,000	-	25,000	100.0%
Operating Transfers In	-	-	-	0.0%	0	-	0	0.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 6310 Fleet Maintenance Fund	\$ 1,849,990	57,962	185,173	10.0%	\$ 1,664,817	\$ -	\$ 1,664,817	90.0%
Total : REVENUES	\$ 196,549,180	5,837,951	15,430,813	8.0%	\$ 181,118,367	\$ -	\$ 181,118,367	92.0%

City of Dover

Expenditures of Major Funds

September 30, 2025

(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 701,566	\$ 1,453	\$ 12,304	2.0%	\$ 689,262	\$ 636,716	\$ 52,546	7.5%
Executive	2,632,223	145,528	546,080	21.0	2,086,143	1,505,926	580,217	22.0
Finance	2,977,903	186,264	694,368	23.0	2,283,535	1,816,890	466,644	15.7
Planning	2,565,058	180,223	562,534	22.0	2,002,524	1,372,266	630,258	24.6
Misc General Government	1,438,105	53,464	257,337	18.0	1,180,768	86,983	1,093,786	76.1
Police	12,372,344	823,941	2,892,483	23.0	9,479,861	6,964,178	2,515,683	20.3
Fire & Rescue	13,312,231	1,036,691	3,356,353	25.0	9,955,878	7,492,383	2,463,496	18.5
Community Service Public Works	14,157,251	454,108	1,474,374	10.0	12,682,877	5,848,999	6,833,878	48.3
Recreation	3,376,552	187,612	683,120	20.0	2,693,432	1,448,882	1,244,551	36.9
Public Library	2,001,997	136,523	456,423	23.0	1,545,574	1,261,234	284,340	14.2
Public Welfare	932,035	40,976	132,023	14.0	800,012	266,032	533,980	57.3
Debt Service	6,332,062	-	990,459	16.0	5,341,603	-	5,341,603	84.4
Other Financing Sources/Uses	4,604,272	-	269,687	6.0	4,334,585	-	4,334,585	94.1
School	90,989,019	5,469,424	12,039,448	13.0	78,949,571	65,364,498	13,585,073	14.9
Intergovernmental	11,694,037	-	-	0.0	11,694,037	11,694,037	-	0.0
Sub-total : 1000 General Fund	\$ 170,086,655	\$ 8,716,205	\$ 24,366,993	14.3%	\$ 145,719,661	\$ 105,759,023	\$ 39,960,639	23.5%
3213 Parking Activity Fund								
Police	\$ 1,785,264	\$ 88,026	\$ 297,079	17.0%	\$ 1,488,185	\$ 650,478	\$ 837,706	46.9%
Sub-total : 3213 Parking Activity Fund	\$ 1,785,264	\$ 88,026	\$ 297,079	16.6%	\$ 1,488,185	\$ 650,478	\$ 837,706	46.9%
3381 McConnell Center Fund								
Recreation	\$ 861,230	\$ 25,315	\$ 95,386	11.0%	\$ 765,844	\$ 286,816	\$ 479,028	55.6%
Sub-total : 3381 McConnell Center Fund	\$ 861,230	\$ 25,315	\$ 95,386	11.1%	\$ 765,844	\$ 286,816	\$ 479,028	55.6%
3410 Recreation Special Revenue Fund								
Recreation	\$ 510,107	\$ 29,679	\$ 119,030	23.0%	\$ 391,077	\$ 46,831	\$ 344,247	67.5%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 510,107	\$ 29,679	\$ 119,030	23.3%	\$ 391,077	\$ 46,831	\$ 344,247	67.5%
5300 Water Fund								
Community Service Public Works	\$ 9,055,462	\$ 620,162	\$ 1,772,709	20.0%	\$ 7,282,753	\$ 2,204,877	\$ 5,077,876	56.1%
Sub-total : 5300 Water Fund	\$ 9,055,462	\$ 620,162	\$ 1,772,709	19.6%	\$ 7,282,753	\$ 2,204,877	\$ 5,077,876	56.1%
5320 Sewer Fund								
Community Service Public Works	\$ 11,124,294	\$ 572,711	\$ 1,938,640	17.0%	\$ 9,185,654	\$ 3,124,385	\$ 6,061,270	54.5%
Sub-total : 5320 Sewer Fund	\$ 11,124,294	\$ 572,711	\$ 1,938,640	17.4%	\$ 9,185,654	\$ 3,124,385	\$ 6,061,270	54.5%
6100 Dovernet Fund								
Executive	\$ 2,746,781	\$ 166,527	\$ 446,526	16.0%	\$ 2,300,255	\$ 1,115,557	\$ 1,184,698	43.1%
Sub-total : 6100 Dovernet Fund	\$ 2,746,781	\$ 166,527	\$ 446,526	16.3%	\$ 2,300,255	\$ 1,115,557	\$ 1,184,698	43.1%
6310 Fleet Maintenance Fund								
Community Service Public Works	\$ 1,970,468	\$ 155,759	\$ 346,713	18.0%	\$ 1,623,755	\$ 706,214	\$ 917,541	46.6%
Sub-total : 6310 Fleet Maintenance Fund	\$ 1,970,468	\$ 155,759	\$ 346,713	17.6%	\$ 1,623,755	\$ 706,214	\$ 917,541	46.6%
Total : EXPENDITURES	\$ 198,140,261	\$ 10,374,385	\$ 29,383,075	14.8%	\$ 168,757,186	\$ 113,894,181	\$ 54,863,005	27.7%

City of Dover

Arena - General Fund Revenue & Expenditure Report (Including Arena Debt Service attributed to the General Fund) September 30, 2025

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenues	1,140,085	73,846	173,988	15.3	966,097	0	966,097	84.7
Expenditures	1,423,164	86,027	266,213	18.7	1,156,951	599,394	557,558	39.2
Debt Service								
Principal	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-
	<u>(283,079)</u>	<u>(12,181)</u>	<u>(92,225)</u>	<u>(3.5)</u>	<u>(190,854)</u>	<u>(599,394)</u>	<u>408,540</u>	<u>45.6</u>

City of Dover
FY26 State of NH Aid/Grant Revenue

Aid By Category	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026	
Education													
Adequate Education			\$ 2,023,899.00										
Building Aid													
School Meals		\$ 36,595.67											
Special Education		\$ 175,533.05											
Tuition & Transportation		\$ 179,777.41											
Emergency Relief Funds													
Local Education Improvements	\$ 3,867.60	\$ 48,605.16	\$ 60,175.80										
Adult Education		\$ 36,812.17											
<i>Total Education</i>	\$ 3,867.60	\$ 477,323.46	\$ 2,084,074.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,565,265.86
Environmental													
State Aid Grants - Wastewater													
SRF - Chapel St. Revine													
SRF - River St Pump Station													
SRF - Secondary Clarifier			\$ 303,340.77										
SRF - Henry Law Park Stormwater													
Lead Service Line Grants													
Pudding Hill Water Treatment													
Community Trail Land Improvements													
<i>Total Environmental</i>	\$ -	\$ -	\$ 303,340.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 303,340.77
Other Gen. Funds													
Meals & Rooms Distribution													
InvestNH; HOP Housing Navigator													
InvestNH; HOP Grant Reimbursement													
Household Hazardous Waste Collection													
SCADA (ARPA)													
Opioid Settlement			\$ 53,074.21										
DRA Railroad Taxes	\$ 3,751.27												
Other	\$ 4,388.00		\$ 5,539.89										
<i>Total Other Gen. Funds</i>	\$ 8,139.27	\$ -	\$ 58,614.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,753.37
Highway Funds													
Highway Block Grants													
Highway Construction Aid													
Municipal Bridge Aid													
<i>Total Highway Funds</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety Funds													
Overtime Reimbursemnt													
SOR Reimburse	\$ 90.00												
Safe Streets Grant													
Seabrook Drill Training			\$ 3,375.00										
Highway Safety Grant													
DRE Call Out													
NH Safe Streets													
DHHS - Coalition Support Svcs													
Granite Hammer Grant													
HSGP SWAT													
LETPA Grant			\$ 6,355.70										
FEMA Public Assistance Grant													
<i>Total Public Safety</i>	\$ 90.00	\$ -	\$ 9,730.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,820.70
<i>Grand Total</i>	\$ 12,096.87	\$ 477,323.46	\$ 2,455,760.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,945,180.70

CITY COUNCIL GOALS

2024-2025



How the City of Dover Management Team & employees supported City Council goals in **September 2025**

GOAL 1: OUR CITY HAS DIVERSE HOUSING

The following objectives support a Dover which has housing that is attainable and available.

- Continue actions which promote and incentivize diverse and resilient housing options in Dover.
- Educate the public on growth rates and how the City is working to accommodate those rates, rather than discourage them.
- Review land use regulations to promote density in appropriate locations and context, and ensure fees do not hinder growth.
- Utilize Public Private Partnerships to enhance the City's ability to meet these goals and participate in developments.
- Understand housing needs and impediments to affordable housing by analyzing data and trends as well as anecdotes.
- Integrate options for income indexed, market rate and other diverse housing formats into the community as a whole.

Assistant City Planner Galloway-Burke attended the Workforce Housing Coalition of the Greater Seacoast's Spring Policy Session, which featured legislators and policy experts discussing housing-related legislation from the 2025 State Legislative Session.

The Planning Board approved an application for a TDR project at 52 Old Rochester Road. The project proposes a mixed-use development with 3 buildings, including 44 one-bedroom units restricted to HUD Fair Market rents.

Director Benton attended the SRPC commissioners' special meeting with UNH Planning Students to discuss housing in the region on September 25th.

Planning and Community Development staff are reviewing zoning definitions that would clarify uses and expand housing access for unhoused residents and those experiencing disabilities for the Planning Board to consider next year.

GOAL 2: OUR CITY IS CIVICALLY ENGAGED

The following objectives ensure that the public is part of the community's governance and has multiple channels to provide feedback.

- Communicate in a manner which will meet people where they are, in content, communication style and format.
 - Reboot the City of Dover website to be more collaborative, accessible and informative.
 - Increase public engagement through innovative and diverse citizen feedback options.
 - Create topic based symposiums for the public on areas affecting the community.
 - View all customer interactions as an opportunity to communicate with the public.
-

Planning Staff continues to update a webpage on the City website dedicated to Transfer of Development Rights. The page includes an overview of the ordinance and information on individual applications received by the Planning Department; this includes links to project materials, project address, and status updates. The website was updated but there were no new TDR applications to add to the webpage in September.

Planning and Media Services staff continued to develop and enhance an electronic “newsletter” for planning related items (with 1,176 subscribers). Two newsletters were sent in September. Content included meeting summaries, meeting previews, and various special topics such as information on the upcoming Knockout Knotweed and Apple Harvest Day events, the city's selection in the National League of Cities' Housing Supply Accelerator Challenge, the InvestNH 2.0 programming, and responses to resident questions about downtown improvement planning. Readers were also encouraged to respond via Polco on master planning efforts.

City Planner Bassegio recorded an episode of the Dover Download podcast in September to cover the month's land use board meetings, including zoning board decisions, Arts Commission projects, Conservation Commission endorsements, and Planning Board approvals.

GOAL 3: OUR CITY IS RESILIENT

The following objectives ensure the City's social, built and natural infrastructure is designed to evolve and support community needs.

- Implement Citywide resilience plan into City and School programs and policies.
 - Develop infrastructure improvements which adapt to climate change needs.
 - Develop waterfront in an environmentally friendly manner.
 - Implement options for reducing food waste.
 - Develop community incentive program to address stormwater/flooding resilience.
 - Implement updates to procurement policies so the City is a leader in a circular economy.
-

City staff and project consultants Resilience Planning and Design created a survey and outreach activity for the draft land use map as part of the update project for the Land Use Analysis Chapter of the Master Plan. The survey has been shared throughout September. The next meeting of the Steering Committee is planned for October.

Resilience Coordinator Merchant staffed the Energy Commission meeting on September 17th where the commission discussed the Wastewater Treatment Facility solar project and Energy Tips from the Energy Commission for the Dover Download.

Assistant City Planner Edgecomb and Director Benton attended a Coastal Adaptation Work group on Thursday September 25th where members gave input for the 2025-2026 update of the NH Coastal Flood Risk Summary.

Resilience Coordinator Merchant continued to meet with EEI as they complete their building audits for the energy savings performance contract.

Resilience Coordinator Merchant selected ReVision Energy for the WWTF Solar project bid and will attend City Council in October to support the resolution.

Resilience Coordinator Merchant continued to revise the City's Resilience Plan and draft updates.

GOAL 4: OUR CITY IS SAFE AND INVITING

The following objectives ensure that the City's infrastructure and environment is welcoming.

- Continue to review and improve roadway safety concerns, based upon analytical data not anecdotal data and communicate the resulting decisions.
- Embrace opportunities to bring advocates for accessibility to the table to discuss infrastructure improvements.
- Systematically collect and analyze data to better understand accident trends and proactively make improvements.

Ensuring driver and pedestrian safety remains paramount. The yearly striping program is continuing, with crews working through the night—a schedule chosen to minimize traffic disruptions and maximize efficiency—to repaint all crosswalks, arrows, stop bars, parking stalls, and refresh all roads that have both a yellow centerline and a white fog line. All these operational focuses will be managed alongside the continued push to address the remaining service requests promptly and completely.

To keep the city's roadways safe and clean, essential daily tasks continue uninterrupted. The loader with the mowing attachment is out every day, ensuring roadside growth is kept in check. When weather permits, street sweepers will be deployed on an as-needed basis, with a primary focus on keeping the downtown area spotless.

A major initiative is underway to safeguard the city against winter precipitation and leaf debris. Crews will dedicate the next 8 to 10 weeks to a significant drainage project. The cleaning of 1,600 catch basins across the entire southern half of the city. Complementing this effort, workers are also beginning to clear leaves off the streets to prevent them from covering catch basin grates, a critical step to minimize the risk of flooding.

GOAL 5: OUR CITY IS INCLUSIVE AND WELCOMING

The following objectives support a Dover that is welcoming to all no matter socio economic background.

- Continually recruit volunteers from all areas of the community to ensure the volunteer boards represent the full community.
- Review the mission and purpose for each Board, Committee and Commission for relevancy.
- Update Board, Committee and Commission expectations, for volunteers to understand their role and the need to be inclusive.
- Integrate inclusivity into all aspects of strategic planning and report on progress.
- Develop/curate materials related to promoting inclusivity.
- Continue having the City Council model healthy civic debate in the community.

Planning staff continues to work with representatives from local and regional agencies, including One Sky Community Services, Our Place, & AbleNH, to better understand the challenges faced by residents with disabilities and those who care for them. This has included a collaborative review of a proposed zoning definition and criteria for 'Community Residence,' a supportive housing type designed to meet the needs of adults living with disabilities or acquired brain injuries.

Staff from Planning, Business Development, Community Services, and the Police Department have worked on a bicycle plan for the city to help ensure better bikeability throughout the city which was presented to the Transportation Advisory Committee. This topic will certainly be discussed further in the future, especially with the Transportation Chapter being the next Master Plan Chapter to be updated.

Director Benton and City Planner Bassegio have been working with SRPC staff on general accessibility, public transportation, and active transportation.

GOAL 6: OUR CITY HAS SUSTAINABLE FINANCIAL POLICIES

The following objectives ensure the City's financial health is sustainable and open for all to view and understand.

- Practice transparency in finances and decision making at all levels of governance.
 - Enhance the budget process by encouraging school department participation in developing Capital Improvement Programming.
 - Enhance adherence to financial discipline to maintain financial stability and affordability for tax payers.
-

Planning Staff submitted a Housing Infrastructure Municipal Grant that is proposed to be used towards the Central Avenue Water Main Replacement Project. The City of Dover was eligible to apply for these funds as a Housing Champion community. In April, staff were notified that the City had been awarded \$859,689 in grant funds towards the project.

On September 4th, Deputy Finance Director, Ann Legere met with representatives of the Northern New England Passenger Rail Authority and city staff in regards to the availability of funds through the State of Good Repair Grant Program for the Dover Downeaster Station. The grant program can assist in repairing and maintaining the platform area.

The City was recently notified of the award of three major grants;

- 1) On September 9th, Deputy Finance Director and city staff met with NHDES to review the Lead Service Line Investigation grant that was awarded in the amount of \$5,940,000.
- 2) U.S. Environmental Protection Agency (USEPA) Congressionally Directed Spending (CDS) Central Avenue Water Main Replacement grant in the amount of \$3,452,972 and lists a city match of \$3,828,268 and a state contribution of \$859,689 for a total project cost of \$8,140,929 for Design/Engineering, Construction Engineering and Construction services.
- 3) U.S. Environmental Protection Agency (USEPA) of a Congressionally Directed Spending (CDS) Award in the amount of \$800,000 to be utilized for eligible costs for the Henry Law Stormwater Infrastructure Project

GOAL 7: OUR CITY'S OPPORTUNITIES ARE ACCESSIBLE FOR ALL

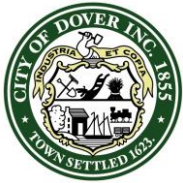
The following objectives support a Dover that has inviting public spaces for all people living in, working in or visiting the City.

- Universal design is incorporated into all infrastructure improvements.
 - Development of the waterfront includes amenities and opportunities for all to enjoy.
 - Enhance access for all to Dover's rivers and trail networks, through additional recreation outlets.
 - Educate the public on the causes of housing insecurity with the goal of destigmatizing homelessness while developing pragmatic solutions to manage the issue.
 - Educate the public and volunteer boards on the effects of mental health and opioid issues in the community.
-

On Tuesday, September 2, Dover Public Library's Teen & Information Services Librarian Emily Ainaire visited the Dover High School Library to register faculty members for public library cards. Seven faculty members visited to renew or create library accounts and to learn more about Dover Public Library's services.

On September 10 and 11, Dover Public Library's Teen & Information Services Librarian Emily Ainaire visited the Dover High School Library to assist with Freshman Library Orientation. Approximately 150 students in various English 9 classes received an overview of their school library collection and resources, met Emily and learned about the public library's resources, and then selected a free choice book to read.

The Dover Public Library staff made 26 visits to community members via the Homebound Delivery Service in September. Homebound Delivery is steadily growing and provides a vital link to Library services for those who cannot come to the physical building.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 8, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Carrier called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Richer led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen (arrived at 7:05 PM), Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylvong-Bizier

5. PROCLAMATIONS/AWARDS – CHILDREN’S ENVIRONMENTAL HEALTH DAY

Mayor Carrier presented a proclamation recognizing Thursday, October 9th as Children’s Environmental Health Day.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi. Councilor Cullen moved to remove item 13.B.2. from the agenda, the motion received no second, motion failed.

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi. Vote: 9-0.

7. PUBLIC HEARINGS

A. AUTHORIZATION TO APPLY FOR AND ACCEPT NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY-STATE OF GOOD REPAIR GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

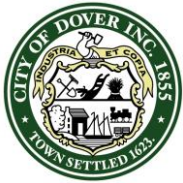
B. AMENDMENT OF FY2026 SCHEDULE OF FEES TO CHANGE PARKING FEE PAY BY PHONE/TEXT TRANSACTION FEE (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

C. REPROGRAM NON-DEBT FY25 AND FY26 CIP APPROPRIATIONS FOR FIRE & RESCUE DEPARTMENT UTILIZING FIRE & RESCUE CAPITAL RESERVE FUNDS AND APPROPRIATING ADDITIONAL FIRE & RESCUE CAPITAL RESERVE FUNDS FOR FY26 CIP PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 8, 2025**
Meeting Time: **7:00 pm**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

- D. RESCIND \$1.0 MILLION PORTION OF FY2026 CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION AND AUTHORIZATION FOR BONDING FOR FIRE & RESCUE PUMPER/LADDER REPLACEMENT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(VOTE TO OCCUR OCTOBER 22, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

- E. CHAPTER 170 ZONING ORDINANCE
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of the report he submitted in writing to the Council. Deputy Mayor Shanahan moved to accept the City Manager's Report, seconded by Councilor Warach.
Vote: 9-0.

10. APPROVAL OF MINUTES

A. September 24, 2025 – Regular Meeting & Non-Public Meeting

Deputy Mayor Shanahan moved to approve both sets of minutes, seconded by Councilor Hackett.
Vote: 9-0.

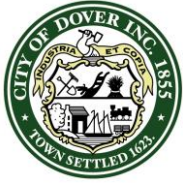
11. MAYOR'S REPORT

Mayor Carrier gave an overview of the meetings and events he attended over the last few weeks. The Mayor invited Strafford County Commissioner George Maglaras to the podium. Commissioner Maglaras gave an overview of item 13.B.2., and answered questions from the Council. Deputy Mayor Shanahan moved to accept the Mayor's Report, seconded by Councilor Warach.
Vote: 9-0.

Deputy Mayor Shanahan motioned to take action on items 13.B.1. and 13.B.2. immediately following the Mayor's Report, second by Councilor Hackett.
Roll Call Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 8, 2025**
Meeting Time: **7:00 pm**

1. CHAPTER 170 ZONING ORDINANCE

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the ordinance, seconded by Councilor Williams.

Deputy Mayor Shanahan gave an overview of the ordinance to the Council.

Roll Call Vote: 9-0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. AUTHORIZATION TO APPLY FOR AND ACCEPT NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY-STATE OF GOOD REPAIR GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

2. AMENDMENT OF FY2026 SCHEDULE OF FEES TO CHANGE PARKING FEE PAY BY PHONE/TEXT TRANSACTION FEE (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

3. REPROGRAM NON-DEBT FY25 AND FY26 CIP APPROPRIATIONS FOR FIRE & RESCUE DEPARTMENT UTILIZING FIRE & RESCUE CAPITAL RESERVE FUNDS AND APPROPRIATING ADDITIONAL FIRE & RESCUE CAPITAL RESERVE FUNDS FOR FY26 CIP PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Richer.

City Manager Joyal gave an overview of the resolution to the Council.

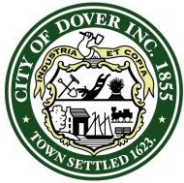
Roll Call Vote: 9-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. AUTHORIZATION TO PURCHASE ONE (1) FORD T350 HR CARGO VAN

SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 8, 2025**
Meeting Time: **7:00 pm**

2. B25029 DOVER PUBLIC LIBRARY RENOVATION ADDITIONAL SCOPE OF WORK - INSTALLATION OF CONCRETE SIDEWALKS AND LIGHT POLES SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Hackett.

Roll Call Vote: 9-0.

COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

B. RESOLUTIONS

1. APPROVAL OF TRI-CITY AGREEMENT FOR OPERATION OF EMERGENCY WARMING CENTER DURING 2025-2026 WINTER MONTHS SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

2. APPROVAL OF TRI-CITY AGREEMENT FOR CONSTRUCTION AND OPERATIONS OF A NEW COUNTY-WIDE SEASONAL WARMING CENTER SPONSORED BY MAYOR CARRIER BY REQUEST

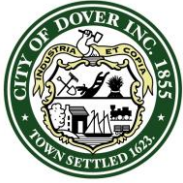
Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach.

A lengthy discussed ensued.

Deputy Mayor Shanahan amended his motion from approving the resolution to referring the resolution to a Public Hearing on October 22, seconded by Councilor Cullen.

Roll Call Vote: 5-3, with Councilor Retrosi, Councilor Warach, and Mayor Carrier opposed. Councilor Nemeth was recused from the vote.

3. B25035 AWARD OF BID TO VHB FOR CONSULTING SERVICES FOR BELLAMY RIVER FISH PASSAGE RESTORATION PROJECT & BRIDGE REPLACEMENT RELATED TO THE FHWA CULVERT AOP GRANT SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 8, 2025**
Meeting Time: **7:00 pm**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-1, with Councilor Cullen opposed.

4. B26014 INSTALLATION OF ROOF MOUNTED SOLAR PHOTOVOLTAIC (PV) SYSTEM AT THE WWTP
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Richer.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

5. AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01816 CENTRAL AVE (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON OCTOBER 22, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a Public Hearing, seconded by Councilor Warach.
Vote: 9-0.

6. AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01817 HENRY LAW (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON OCTOBER 22, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a Public Hearing, seconded by Councilor Nemeth.
Vote: 9-0.

7. REPROGRAMMING OF SEWER CIP APPROPRIATIONS TO SEWER SCADA REMOTE MONITORING PROGRAM (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON OCTOBER 22, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

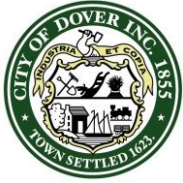
Deputy Mayor Shanahan moved to refer the resolution to a Public Hearing, seconded by Councilor Williams.
Vote: 9-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Hackett gave an update on the SWAC and Waste Management table at Apple Harvest. Councilor Hackett said most people who visited the booth had positive remarks.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 8, 2025**
Meeting Time: **7:00 pm**

Mayor Carrier read an email from a resident thanking Community Services for filling and covering the potholes on Spring Street.

The Mayor also gave an update on the 9/11 memorial project, the location of the piece will be in the courtyard off of Central ave.

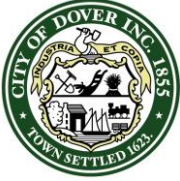
Councilor Warach reminded folks that the municipal election on November 4, 2025.

16. ADJOURN

Deputy Mayor Shanahan moved to adjourn, seconded by Councilor Retrosi.

Vote: 9-0.

Meeting adjourned at 8:42 PM.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R - 2025.10.08 - 53**

Resolution Re: Approval of Tri-City Agreement for Construction and Operations of a New County-Wide Seasonal Warming Center

WHEREAS: Strafford County and a Tri-City partnership consisting of the Cities of Dover, Rochester, and Somersworth, wish to transition from the temporary Warming Center the City of Dover created at 30 Willand Drive, Somersworth, N.H. to a more permanent space; and

WHEREAS: Strafford County has offered land located off County Farm Road in Dover for the construction of a new Warming Center to serve a County-Wide population; and

WHEREAS: Strafford County and a Tri-City partnership consisting of the Cities of Dover, Rochester, and Somersworth, have developed a proposal where the Tri-Cities will donate the funds for the construction of the new Warming Center, and the County will operate said center, upon construction.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is hereby authorized to enter into an agreement along with Strafford County and the Cities of Rochester and Somersworth for the donation of funds to create a new Emergency Extreme Cold Weather Warming Center on County Farm Road.

AND BE IT FURTHER RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager shall market for sale the existing Willand Warming Center located at 30 Willand Drive, Somersworth. The sale shall not be consummated until the new Warming Center has been constructed and the proceeds from the sale, minus expenses incurred by the City of Dover, shall reimburse the City for costs for the donation.

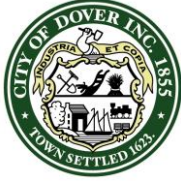
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 12.C.1.	
Resolution Number: R - 2025.10.08 - 53 Resolution Re: Approval of Tri-City Agreement for Construction and Operations of a New County-Wide Seasonal Warming Center		

DOCUMENT HISTORY:

First Reading Date: _____ Approved Date: _____	Public Hearing Date: _____ Effective Date: _____
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

In November of 2020, the City of Dover purchased property located at 30 Willand Drive, Somersworth, N.H. to be used as an Emergency Extreme Cold Weather Warming Center for the area in order to provide for the welfare of those in need and meet safety needs related to COVID-19. Strafford County and a Tri-City partnership, led by the Cities of Dover, Rochester, and Somersworth, have identified that a long-term solution for a permeant space located on County property, with operations funded by the County is more advantageous than the current location.

The entities negotiated an agreement whereby the Tri-Cities communities will donate the funds for the construction of the new Warming Center, and Strafford County will fund and operate the warming center on a County-wide basis. The donated funds will be in part the proceeds from the sale of the existing facility at 30 Willand Drive, minus expenses incurred by the City of Dover.

The County will own and manage the building and will oversee the construction activities, utilizing the construction funds donated by the Cities. Once completed, and operational, extreme cold weather events necessitating the opening and operation of the Warming Center shall be determined by the Tri-City Emergency Management Directors (“EMDs”) utilizing emergency sheltering criteria established through consultation with state and federal officials.



STRAFFORD COUNTY
259 County Farm Road Dover, New
Hampshire 03820 Telephone: 603-742-1458

**AGREEMENT BETWEEN STRAFFORD COUNTY, THE CITY OF DOVER, THE CITY
OF ROCHESTER, AND THE CITY OF SOMERSWORTH REGARDING THE
CONSTRUCTION OF A NEW COUNTY-WIDE SEASONAL WARMING CENTER**

The Cities of Dover, Rochester, and Somersworth (hereafter “the Tri-Cities”) are working cooperatively with the Strafford County Commissioners’ Office to construct a warming center for Strafford County residents to be located on County land replacing the area formerly occupied by the Humane Society located on the south corner of the Strafford County Department of Corrections.

The Tri-Cities agree to donate funds, for the construction of the warming center, to Strafford County, based on the results of a Request for Proposal, upon the following terms agreed to by Strafford County:

1. All funding is subject to affirmative votes by each Cities respective City Councils.
2. Funding for the project construction will be borne by the Tri-Cities in proportion to each Cities’ portion of the combined equalized assessed value at the time of construction.
3. Strafford County agrees to supply the land at no cost
4. Upon completion of construction, the finished space in the new warming center will only be used by Strafford County to house a County-wide, seasonal warming center. Strafford County cannot and will not use the building¹ for any other purpose until a suitable, County-wide replacement is implemented and agreed to as suitable by the Tri-Cities.
5. Upon completion of construction, the operational costs of the new warming center will be borne by Strafford County.
6. Should Strafford County fail to budget for the annual operational costs of the new warming center, the building shall still only be designated for use as a county-wide seasonal warming center and Strafford County will allow operational costs to be borne by alternative sources of funding and the County will continue to manage the operations of the warming center.
7. Upon completion of construction, the City of Dover shall sell its building at 30 Willand Drive, Somersworth, New Hampshire, the so-called Willand Warming Center, and use the proceeds, minus expenses, towards the funding of this Agreement.

All terms and obligations of this Agreement are dependent, conditional, and contingent upon one another. Should any party fail to fulfill any of its obligations, the entire Agreement is void.

SIGNATURES OF AGREEMENT:

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this date of _____.

George Maglaras, Chair
Strafford County Board of Commissioners

J. Michael Joyal, Jr – City Manager
City of Dover, New Hampshire

Kathryn Ambrose – City Manager
City of Rochester, New Hampshire

David Moore – City Manager
City of Somersworth, New Hampshire

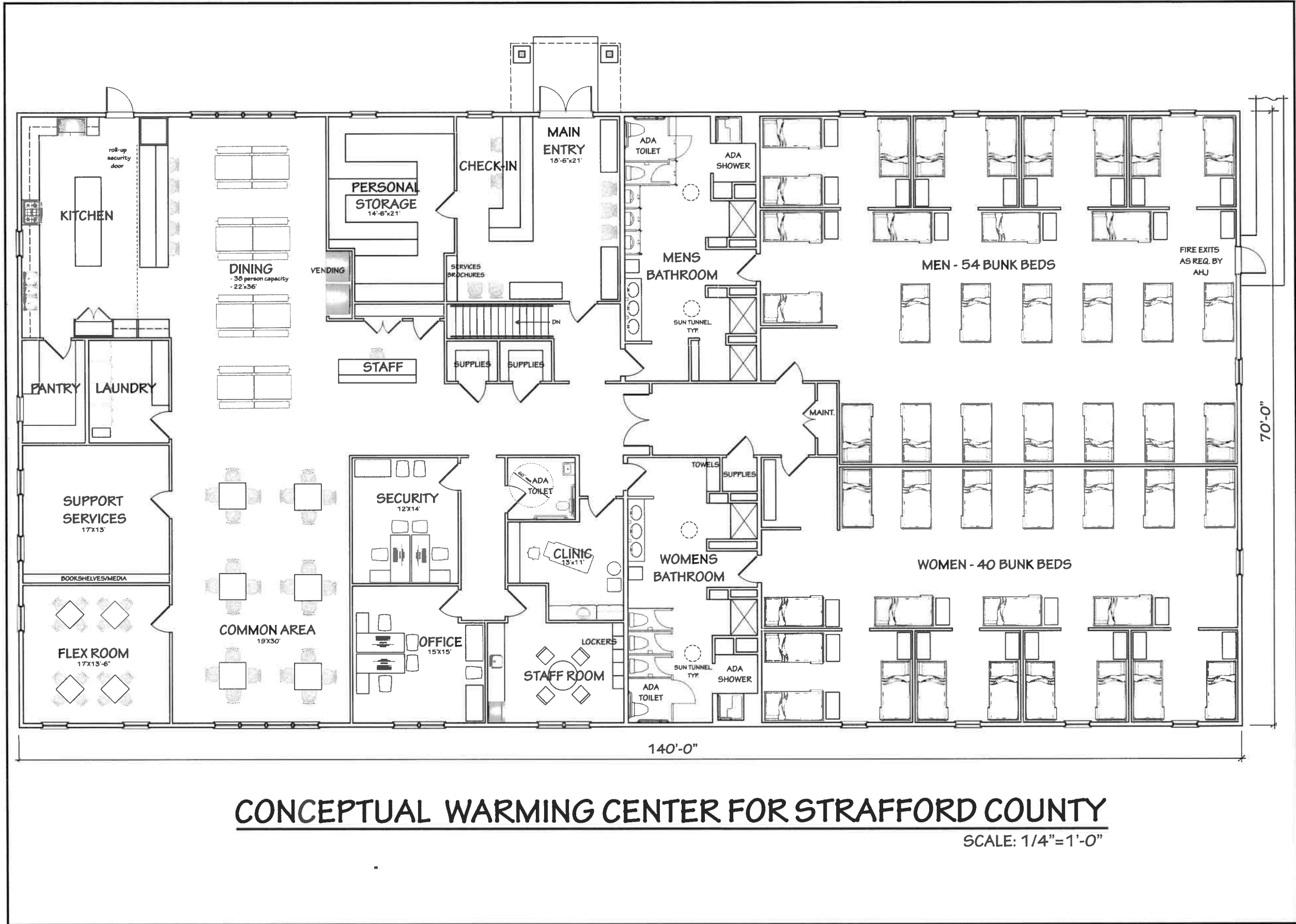
¹The basement of the building may be used by Strafford County for purposes not related to the county-wide seasonal warming center.

C2

Fullerton Associates, Inc.
281 Atlantic Avenue
North Hampton, NH 03862
www.fullertonassociates.net
603-770-3508

REVISIONS
10.1.25

CONCEPTUAL WARMING CENTER FOR
STRAFFORD COUNTY
259 County Farm Rd., Dover, NH 03820



CONCEPTUAL WARMING CENTER FOR STRAFFORD COUNTY

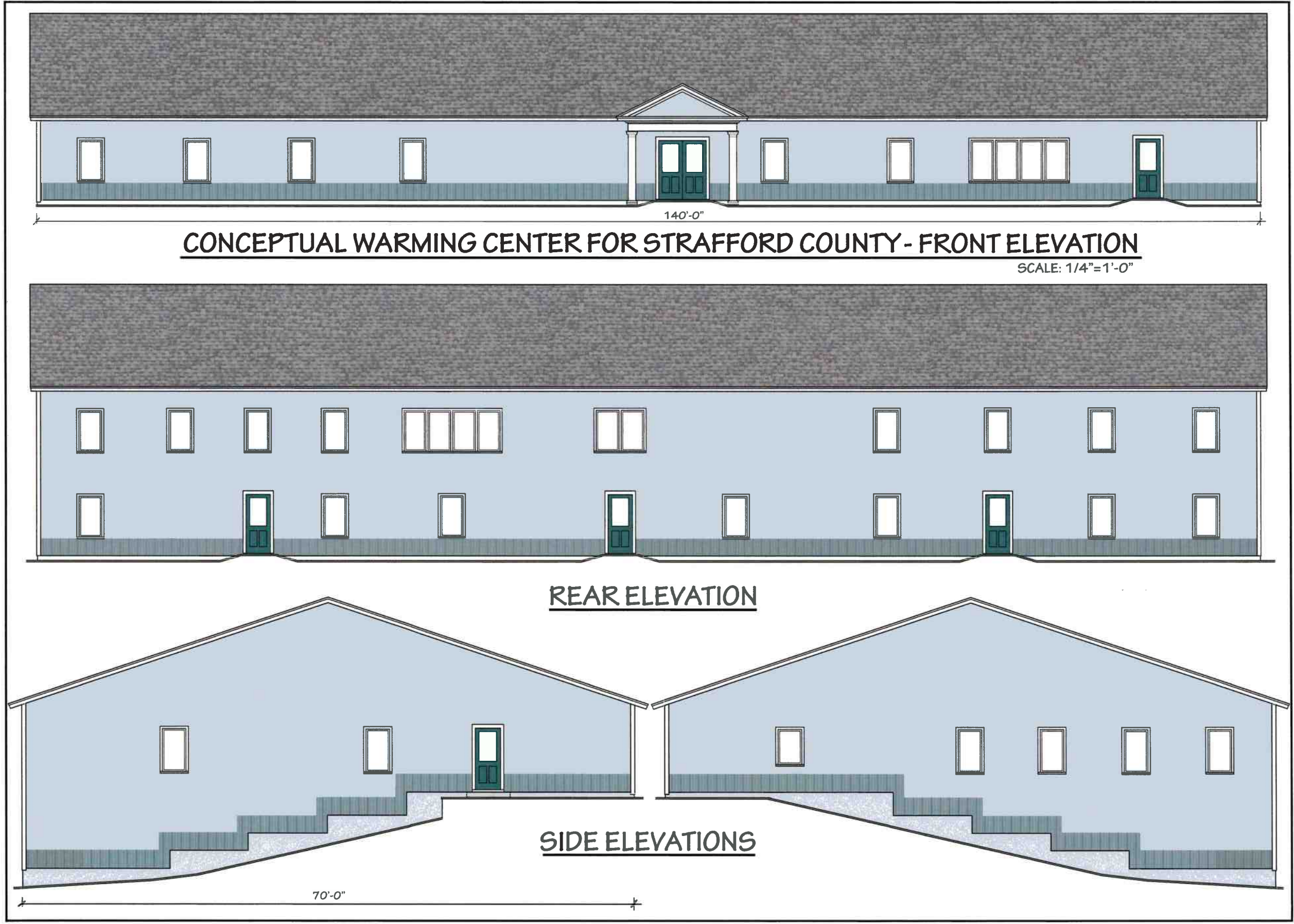
SCALE: 1/4"=1'-0"

C3

Fullerton Associates, Inc.
281 Atlantic Avenue
North Hampton, NH 03862
www.fullertonassociates.net
603-770-3508

REVISIONS
10.1.25

CONCEPTUAL WARMING CENTER FOR
STRAFFORD COUNTY
259 County Farm Rd., Dover, NH 03820

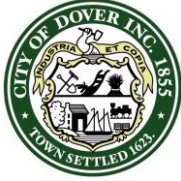


CONCEPTUAL WARMING CENTER FOR STRAFFORD COUNTY - FRONT ELEVATION

SCALE: 1/4"=1'-0"

REAR ELEVATION

SIDE ELEVATIONS



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2025.09.24 - 49**
Resolution Re: To Rescind \$1.0 Million Portion of FY2026 Capital Improvements Program Appropriation and Authorization for Bonding for Fire & Rescue Pumper/Ladder Replacement

- WHEREAS: The City Council desires to make public improvements and to finance these improvements with the sale of general obligation bonds.
- WHEREAS: The City Council approved FY2026 Capital Improvements Program (CIP) appropriations and authorization for bonding resolution R-2024.10.23-191 on December 11, 2024, which included \$1,400,000.00 for Fire & Rescue Pumper/Ladder Replacement; and
- WHEREAS: The Fire & Rescue Department has identified a Pumper replacement for a projected cost of \$900,000.00 for the vehicle and fit-out equipment, and utilizing approximately \$500,000.00 in Fire & Rescue Facilities impact fees, resulting in an overall need to bond and expend \$1,000,000.00 less; and
- NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The FY2026 CIP Appropriation and Authorization for Bonding of \$1,000,000.00 for the Fire & Rescue Pumper/Ladder Replacement project is hereby rescinded:

		CIP	Date	Amount	Amount	Revised
Project Number	Project Name	Fiscal Year	Authorized	Authorized	To Rescind	Authorization
4026.1.220.42220.4743.02253.26.000.000.700	Fire & Rescue - Pumper/Ladder Replacement	2026	12/11/2024	1,400,000.00	1,000,000.00	400,000.00

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after public hearing.

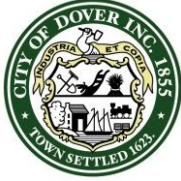
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

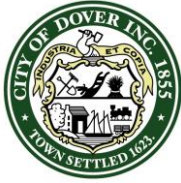
Resolution Number: **R – 2025.09.24 - 49**
Resolution Re: To Rescind \$1.0 Million Portion of FY2026 Capital Improvements Program Appropriation and Authorization for Bonding for Fire & Rescue Pumper/Ladder Replacement

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2025.09.24 - 49**

Resolution Re: To Rescind \$1.0 Million Portion of FY2026 Capital Improvements Program Appropriation and Authorization for Bonding for Fire & Rescue Pumper/Ladder Replacement

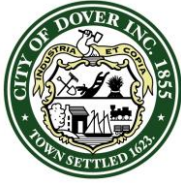
RESOLUTION BACKGROUND MATERIAL:

This resolution seeks to repeal a portion of an appropriation and authorization for bonding for Fire & Rescue Pumper/Ladder Replacement project that was contained in the FY2026 CIP. The \$1,400,000.00 for Fire & Rescue Pumper/Ladder Replacement project was approved in resolution R-2024.10.23-191 on December 11, 2024. The \$1,400,000.00 authorization has not been bonded, and remains as authorized unissued debt.

Since the approval of the FY2026 CIP, the City's Fire & Rescue Department evaluated options and identified the feasibility of a change to their front-line vehicles. The proposed implementation of the change for front-line vehicle replacement was presented to the City Council at their September 3, 2025 workshop session.

The Fire & Rescue Department has identified a Pumper replacement for a projected cost of \$900,000.00 for the vehicle and fit-out equipment, and utilizing approximately \$500,000.00 in Fire & Rescue Facilities impact fees, resulting in an overall need to bond and expend \$1,000,000.00 less.

Therefore, the previous FY2026 CIP appropriation and authorization for bonding of \$1,400,000.00 for the Fire & Rescue Pumper/Ladder Replacement project can have \$1,000,000.00 rescinded.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2025.10.08 - 56**

Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01816
Central Ave(CDS) Congressionally Directed Spending Grant

WHEREAS: The City has received notice from the U.S. Environmental Protection Agency (USEPA) of a Congressionally Directed Spending (CDS) Award in the amount of \$3,452,972 to be utilized for eligible costs for the Central Avenue Water Main Replacement; and

WHEREAS: The grant application requested funding in the amount of \$3,452,972 and lists a city match of \$3,828,268 and a state contribution of \$859,689 for a total project cost of \$8,140,929 for Design/Engineering, Construction Engineering and Construction services. A scope is outlined in the background section of this resolution; and

WHEREAS: In adhering to the requirements established by the USEPA and per NH RSA 31:95-b and RSA 21-P:43, authorization by the City Council to apply for, accept, and expend Grant funds for eligible project costs is needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized to apply for, accept, and expend CDS grant funds allocated to the City of Dover for the Central Ave Water Main Replacement, and any funding received is hereby appropriated for said purposes. The City Council, in a majority vote, accepts the terms and requirements of the Grant, and authorizes the City Manager to sign all necessary paperwork for the grant as well as contract(s) with a vendor, consistent with the authority herein.

AND, FURTHER BE IT RESOLVED THAT:

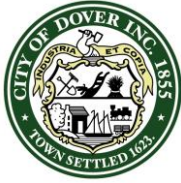
In expending funds for eligible costs identified in the USEPA CDS grant, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Article III Purchasing Procedure. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
TBD	CDS Central Ave Water Main Replacement	3,452,972.00	3,452,972.00
5300.1.300.43320.4757.03568.22	Water Main Replacement Central Ave	1,752,406.00	1,699,400.00
5300.1.300.43220.4757.03568.26	Water Main Replacement Central Ave	3,359,689.00	3,359,689.00

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2025.10.08 - 56**

Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01816
Central Ave(CDS) Congressionally Directed Spending Grant

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Jennifer R. Perez
Form and Compliance: Acting City Attorney

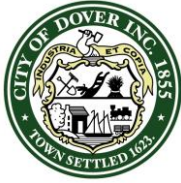
Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2025.10.08 - 56**
Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01816
Central Ave(CDS) Congressionally Directed Spending Grant

RESOLUTION BACKGROUND MATERIAL:

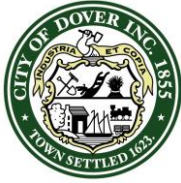
A critical remaining component of the long-term Water System Master Plan is to replace the main water distribution trunk line that runs along Central Avenue. The current water main dates back to 1888, or earlier. Due to internal pipe corrosion, the existing flow capacity is restricted. The proposed water main replacement project will include the installation of approximately 1,000 feet of new 20-inch diameter main along Abbey Sawyer, leading from the recently renovated Garrison Hill Water Storage tank and extending down to Central Avenue. Along Central Avenue, new 16-inch water main will extend southerly, approximately 4,600 feet, from Abbey Sawyer down to the intersection of Broadway. This will include a crossing beneath the CSX rail line. At Abbey Sawyer, the new main will connect to recently upgraded piping installed in 2024 that heads northerly past Wentworth Douglass Hospital.

The existing water main is approaching 140 years old and is well beyond its expected service life. The proposed replacement project will significantly improve the reliability, efficiency, and capacity of the public water distribution system. It will enhance overall flow capacity, ensuring adequate fire suppression, and ability to meet increasing system demand as housing and residential options expand and increase throughout the City.

The applicability of the CDS funds was contingent on enhancing the City's reliability or capacity to meet increasing system demands. As such, this upgraded water main can serve as a critical transmission main for future delivery of water either south to Portsmouth, or north to Somersworth, if there expanded, regional interconnections of municipal drinking water systems.

The overall projected budget is \$8,140,931. Of that amount, \$3,452,972 will be covered with acceptance of this EPA CDS grant award. Additionally, the City also qualified for additional grant assistance of \$859,689 as part of a State of NH Housing Champions grant approved by council via [R-2025.04.23-62](#), as the project supports additional residential growth within the City.

A public informational meeting is being planned for mid to late October to present the project details and impacts to the public. Pending feedback, it is anticipated the project would be released for public bidding by early December, and pending award of a construction contract could possibly commence in Spring of 2026.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.4.

Resolution Number: **R – 2025.10.08 - 57**

Resolution Re: Authorization to Accept and Expend the (USEPA) U.S. Environmental Protection Agency Grant # 00A01817
Henry Law (CDS) Congressionally Directed Spending Grant

WHEREAS: The City has received notice from the (USEPA) U.S. Environmental Protection Agency of a Congressionally Directed Spending (CDS) Award in the amount of \$800,000 to be utilized for eligible costs for the Henry Law Stormwater Infrastructure Project; and

WHEREAS: The grant application requested funding in the amount of \$800,000, which will cover 12.12% of the total project expenditures. Additional funding will come from a previously awarded State Revolving Loan fund in the amount of \$3,500,000 and a City FY26 CIP allocation of \$2,300,000 for a total project cost of \$6,600,000, which includes Design/Engineering, Construction Engineering and Construction services. A full project scope is outlined in the background section of this resolution; and

WHEREAS: In adhering to the requirements established by the USEPA and per NH RSA 31:95-b and RSA 21-P:43, authorization by the City Council to apply for, accept, and expend Grant funds for eligible project costs is needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with USEPA, the City Manager is authorized to apply for, accept, and expend CDS grant funds allocated to the City of Dover for the Henry Law Stormwater Infrastructure Project, and any funding received is hereby appropriated for said purposes. The City Council, in a majority vote, accepts the terms and requirements of the Grant, and authorizes the City Manager to sign all necessary paperwork for the grant as well as contract(s) with a vendor, consistent with the authority herein.

AND, FURTHER BE IT RESOLVED THAT:

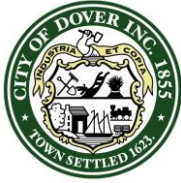
In expending funds for eligible costs identified in the USEPA CDS grant, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Article III Purchasing Procedure. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
2400.1.300.43155.4715.03208.26	CDS Henry Law Stormwater Infrastructure	800,000.00	800,000.00

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.4.

Resolution Number: **R – 2025.10.08 - 57**

Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01817
Henry Law (CDS) Congressionally Directed Spending Grant

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Jennifer R. Perez
Acting City Attorney

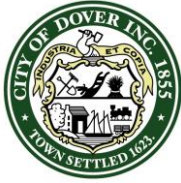
Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.4.

Resolution Number: **R – 2025.10.08 - 57**

Resolution Re: Authorization to Accept and Expend the (USEPA) U.S.
Environmental Protection Agency Grant # 00A01817
Henry Law (CDS) Congressionally Directed Spending Grant

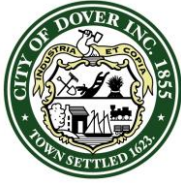
RESOLUTION BACKGROUND MATERIAL:

The FY24 CIP included a proposed project for the full reconstruction of Henry Law Avenue, focusing on the portion between Washington Street and River (formerly, now Payne St)/George Street. Construction would also focus on pedestrian improvements, vehicular improvements, geometric realignment at George Street, underground electrical & telecoms, and stormwater upgrades including installation of Best Management Practices (BMP's) within or under Henry Law Park.

Subsequently, upon qualifying for eligibility to fund related stormwater improvements under the State of NH's Clean Water State Revolving Loan Fund (SRF), the City Council approved Resolution [R-2023.08.23-138](#) which made an appropriation for a FY2024 Capital Improvements Program project in the amount of \$3,500,000 for the Henry Law Park Stormwater project. This portion of the SRF-funded stormwater project will be financed through participation in the Clean Water State Revolving Fund.

While the roadway will be fully reconstructed, the goal of the stormwater related project is rather extensive. All new collection system piping will be installed to adequately handle projected flows. A 48-inch diameter outfall pipe will be installed across Henry Law Park, to allow discharge to the Cocheco River. As part of the work, the existing granite-block retaining wall running along the Cocheco River will be stabilized to ensure long-term structural integrity. Within, or under Henry Law Park, a gravel infiltration chamber will be installed, with an inlet screening structure, to provide stormwater treatment.

The gravel-retention BMP will provide pollutant removal and flow mitigation for the highly urbanized downtown area and could include up to 120 acres of contributing municipal, residential, and commercial properties with associated roadway networks, while also preparing for sea-level rise impacts and extreme high tide events. The construction of the BMP below grade will also preserve open space in the heavily used park, with no net change in space or use expected. In conjunction with the BMP, and as part of the ongoing MS4 stormwater requirements, the City plans to install educational materials regarding the BMP to strategically engage park patrons.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.5.

Resolution Number: **R – 2025.10.08 - 58**

Resolution Re: Reprogramming of Sewer CIP Appropriations to Sewer SCADA Remote Monitoring Project

WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Capital Reserve (Non-Debt) Financing authorization for certain Community Services - Sewer Fund projects; and

WHEREAS: On May 8, 2019, the City Council adopted a FY2020 CIP Non-Debt Financing authorization for a \$75,000.00 appropriation for Wastewater Pump Stations Evaluation to be financed through the use of the Sewer Fund Capital Reserve Fund; and

WHEREAS: The City initially expended \$1,710 for the Wastewater Pump Station Evaluation project, and was subsequently awarded an ARPA Grant for \$100,000.00 from the NH Department of Environmental Services for wastewater pump station evaluations. This resulted in \$73,290.00 being available for other Sewer Fund projects; and

WHEREAS: The Community Services Department has identified the need to make improvements to the SCADA computer hardware and applications; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The amount of \$73,290.00 of unexpended Sewer Fund CIP appropriation is hereby reprogrammed from the Wastewater Pump Stations Evaluation project to SCADA Remote Monitoring project as listed in the table below.

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
5320.1.300.43250.4757.04571.20.000.000.700	Sewer - Pump Station Evaluations	73,290.00	(73,290.00)	0.00
5320.1.300.43250.4745.04511.20.000.000.700	Sewer - SCADA Remote Monitoring	0.00	73,290.00	73,290.00
		73,290.00	0.00	73,290.00

NOTE: This resolution reprograms appropriations and, therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage per C6-6 of the Charter. Vote may occur at same meeting as the public hearing.

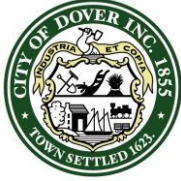
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Jennifer R. Perez
Form and Compliance: Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.5.

Resolution Number: **R – 2025.10.08 - 58**

Resolution Re: Reprogramming of Sewer CIP Appropriations to Sewer
SCADA Remote Monitoring Project

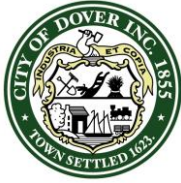
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.5.

Resolution Number: **R – 2025.10.08 - 58**

Resolution Re: Reprogramming of Sewer CIP Appropriations to Sewer SCADA Remote Monitoring Project

RESOLUTION BACKGROUND MATERIAL:

This resolution reprograms \$73,290.00 of appropriations from an existing Sewer Fund CIP project to Sewer Fund – SCADA Remote Monitoring. The City Council previously authorized the appropriation of \$75,000.00 FY2020 CIP for Wastewater Pump Station evaluations on May 8, 2019. The City started the project and had expended \$1,710.00. Subsequently NH Department of Environmental Services awarded the City a \$100,000.00 grant to perform wastewater pump station evaluations. This has resulted in the Sewer CIP appropriation being available for other Sewer related projects.

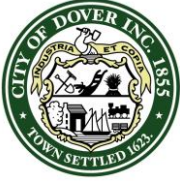
This resolution does not authorize an increase in the indebtedness of the city. The appropriation in this resolution is funded by the Sewer Fund Capital Reserve.

Past Capital Improvements Programs included allocations for SCADA-related upgrades for both the water and sewer supervisory control and data acquisition (SCADA) systems. SCADA systems are the computer-based and operational control systems that provide our municipal Water and Sewer system operators with real-time data, alarm notifications, and mean for controlling critical system functions and processes.

While grant funding supported recent upgrade of water and sewer SCADA computer hardware and applications, aging Programmable Logic Controllers (PLCs) and related communications equipment are still in need of replacement. Recent City of Dover Resolution R - 2025.09.24 – 42, B25081 Award Programmable Logic Controller (PLC) Replacement for Sewer and Water to Wilson Control, LLC, will address the upgrade of twenty-one (21) PLCs within the City of Dover located at various water and sewer sites. The requested reprogramming of funds will support the needed replacement of aging communications equipment not only for water, sewer and wastewater environment but also for communications to managed traffic control environment.

The goal with this upgrade is to increase communications resiliency from remote sites to the City's communication towers. This project will need to address resiliency from remote sites to communication hubs and ultimately to key personnel. The resulting design may very well include alternate, diverse communications routes. This work aims to increase security of wired and wireless communications, standardize hardware that can be easily monitored and managed by City of Dover staff and allow for expansion of sites and bandwidth (additional well, pump station, traffic light) as needed. Per recent work with Cybersecurity and Infrastructure Agency (CISA), our goal is continuous improvement of the City of Dover's utilities system security, situational awareness, resiliency and response of which communications is a significant component.

The expected combined allocation between Water and Sewer is anticipated to be around \$400,000 total. Water currently has sufficient funding via existing budget allocations in the Water Treatment Plant & Well Equipment CIP project. The Sewer Fund seeks this reprogramming to fund its share of the SCADA project.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2025.10.22 - 59**
Resolution Re: Approval of City of Dover Employment Agreement
Regarding Police Chief

WHEREAS: David Terlemezian (“Employee”) has been appointed as Police Chief of the City of Dover by the City Manager; and

WHEREAS: It is the desire of the City Manager, in accordance with the Dover City Charter and the Laws of the State of New Hampshire, to establish compensation, benefits, and other working conditions for the employment of the Employee; and

WHEREAS: It is the desire of the City Manager to ensure the commitment and full productivity of the Employee in providing service to the City as Police Chief; and

WHEREAS: It is the desire of the City Manager to provide inducement for the Employee to remain in service to the City while also ensuring a just means for the termination of employment at such time as may be required; and

WHEREAS: Employee agrees to accept employment as Police Chief of said City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is hereby authorized to enter into the attached Employment Agreement.

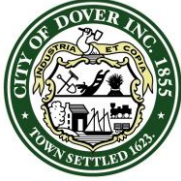
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By request

Approved as to Legal
Form and Compliance: Jennifer R Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.A.1.	
Resolution Number: R – 2025.10.22 - 59 Resolution Re: Approval of City of Dover Employment Agreement Regarding Police Chief		

DOCUMENT HISTORY:

First Reading Date: _____ Approved Date: _____	Public Hearing Date: _____ Effective Date: _____
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

See attached Employment Agreement. This Resolution shall ratify the attached Employment Agreement related to the employment of David Terlemezian as Police Chief of the City of Dover. The Agreement outlines wages, benefits, and other conditions of employment.

**EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF DOVER, NH
AND
DAVID A. TERLEMEZIAN**

This Agreement made and entered into this ____ day of _____, 2025 by and between the CITY OF DOVER, a municipal corporation within the County of Strafford and the State of New Hampshire (hereinafter called the "CITY"), as party of the first part and DAVID A. TERLEMEZIAN, of the City of Dover, County of Strafford, and State of New Hampshire (hereinafter called "EMPLOYEE"), as party of the second part;

WITNESETH:

WHEREAS, the City desires to employ the services of the Employee as Police Chief of the City of Dover.

WHEREAS, it is the desire of the City Manager, in accordance with the Dover City Charter and the Laws of the State of New Hampshire, to establish compensation, benefits, and other working conditions for the employment of the Employee; and

WHEREAS, it is the desire of the City Manager to ensure the commitment and full productivity of the Employee in providing service to the City as Police Chief; and

WHEREAS, it is the desire of the City Manager to provide inducement for the Employee to remain in service to the City while also ensuring a just means for the termination of employment at such time as may be required; and

WHEREAS, Employee agrees to accept employment as Police Chief of said City.

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein, the parties agree as follows:

SECTION 1 – DUTIES AND AUTHORITY

City hereby agrees to employ DAVID A. TERLEMEZIAN as Police Chief of said City. Employee accepts such employment and agrees to perform the functions and duties specified in the City Ordinances, and the Laws of the State of New Hampshire, and to perform such other legally permissible and proper duties, and reasonable functions as the City Manager shall from time-to-time assign.

SECTION 2 – TERM

This Agreement shall remain in full force and effect from September 19, 2025 until employment is terminated by the City or Employee as provided in Section 3 of this Agreement. Solely for the purposes of merit review and benefit eligibility, Employee's anniversary date of employment with the City shall remain as April 1, 1996.

SECTION 3 – TERMINATION OF EMPLOYMENT AND SEVERANCE

- A. The City Manager, at any time, may terminate the employment of the Employee for cause after thirty (30) days written notice of the basis for the termination.
- B. In the event the Employee is terminated by the City Manager with cause, the City agrees that it shall pay to the Employee all unused, accrued vacation leave said amount to be paid to the Employee on or before the effective date of termination of his employment.

- C. In the event the City in any fiscal year intentionally reduces the base salary, compensation or any other financial benefit of the Employee in a percentage greater than is applied in an across the board reduction in the same fiscal year applicable to all other employees of the City, or in the event that the City refuses, following a thirty (30) day period after receipt of written notice delivered to the City Manager, to comply with any of the financial provisions benefiting the Employee set forth herein, or if the City abolishes the position of Police Chief without establishment of the position under a different title with substantially similar duties and responsibilities or similar action, the Employee may, at his option, deem himself to have been terminated without cause as of the date of such reduction or refusal to comply with the provision herein claimed to have been violated.
- D. In the event the Employee is terminated without cause, the City agrees that it shall pay to the Employee all unused, accrued vacation leave, together with a lump sum severance payment equal to one (1) month aggregate salary for each year of completed service as Police Chief, not to exceed six (6) months total, said amount to be paid to the Employee on or before the effective date of termination of his employment.
- E. In the event the Employee voluntarily resigns his position with the City, the Employee shall give the City thirty (30) days written notice in advance, unless the parties agree otherwise. Such notice of resignation shall be directed to the City Manager. If the Employee voluntarily resigns, he shall not be entitled to salary after the date of resignation or to the severance benefits specified in this Section except he shall be paid for all unused, accrued vacation leave not to exceed thirty (30) days.

SECTION 4 – SALARY

- A. The City agrees to pay the Employee for services rendered under this Agreement, an annual base salary of \$159,161.60, subject to applicable withholdings and deductions, payable in installments at the same time as other employees in the City are paid.
- B. Effective the first full pay period following Employee's anniversary date, the City agrees the Employee shall be awarded a merit increase following completion of an evaluation of his performance as specified by Section 5 of this Agreement. Such increase is only to be applied to the Employee's base salary up to the maximum amount specified in the Class and Pay Plans attached to the City's Merit Plan. The amount of the merit increase shall be determined by the City Manager at his sole discretion, but shall not be more than 5% per annum subject to a satisfactory performance review.

SECTION 5 – PERFORMANCE EVALUATION

- A. The City Manager shall review and evaluate the Employee's performance as Police Chief at least once every year, provided, at a minimum, one performance evaluation occurs within forty-five (45) days of the Employee's anniversary date each year. Said review and evaluation shall be based on the goals and objectives developed by the City Manager and the Employee in accordance with paragraph B of this Section. Upon completing the evaluation, the City Manager shall provide the Employee with a written copy of the City Manager's remarks. There shall be an adequate opportunity for the Employee to discuss the evaluation with the City Manager.
- B. Annually during the month of July , or such other month as may be mutually agreed upon, the City Manager and the Employee shall define goals and objectives which they determine necessary for the proper operation of the City and the attainment of the City Manager's policy objectives, said goals and objectives to be reduced to writing. They shall generally be attainable within the time limits specified and within the annual operating and capital budgets and appropriations provided by the City and the events that have occurred during the year.

SECTION 6 – HOURS OF WORK

- A. The Employee will devote full time and attention to the business of the City and will not engage in any other business during office hours, except with the approval of the City Manager.

- B. It is recognized that the Employee must devote a great deal of time outside the normal office hours to the business of the City, and to that end the Employee will be allowed to have flexibility in scheduling his time.

SECTION 7 – PAID LEAVE AND HOLIDAYS

- A. The Employee shall accrue twenty-five (25) days paid vacation leave per year which shall be awarded annually on the Employee's anniversary date. To limit excessive accruals, up to thirty (30) days of accrued unused vacation leave may be carried over from year to year. Employee may opt to be paid for any portion of accrued and unused vacation leave not used during the year.
- B. The Employee will be eligible for ten (10) sick days per fiscal year prorated in the first year from the Employee's anniversary date to the end of the fiscal year. Sick days are only available to be utilized in the fiscal year awarded and shall not accrue or otherwise accumulate from year to year.
- C. The Employee shall be responsible for accurately recording leave usage.
- D. The Employee is entitled to time off for the holidays currently recognized by the City on the day they are observed. Employee will continue to be eligible to receive holiday pay in accordance with the provisions in effect at the time of the signing of this agreement.
- E. All previously accrued and unused leave as of the signing date of this Agreement shall be grandfathered and remain available for use by the Employee. Employee may opt to be paid for any portion of unused grandfathered leave at the set rate of pay that was in effect prior to appointment as Police Chief.

SECTION 8 – INSURANCE BENEFITS

Insurance benefits, including health, dental, life and disability insurances provided to City employees as part of its Flexible Benefits Program will be made available to the Employee and paid by the City excepting the Employee shall pay twenty percent (20%) and the City will pay eighty percent (80%) of the applicable premiums for the Employee's chosen health insurance plan and, further, the City shall pay an amount up to and not exceeding the cost for two (2) person base dental coverage with Employee paying the difference for any higher cost plan and/or coverage levels. The Employee health contribution may be subject to change as applicable to other City Employees. The employee shall receive a buy back for health and/or dental insurance coverages as applicable to other employees provided Employee presents evidence of satisfactory coverage from another source.

SECTION 9 – RETIREMENT BENEFITS

- A. The Employee shall be allowed to continue participation in the NH Retirement System per the requirements established by State of New Hampshire Retirement System.
- B. The Employee may enroll in the City's 457 Deferred Compensation Plan.
- C. The Employee shall remain eligible for the group retiree health benefit he was afforded in his prior position with the City. Upon his retirement with at least twenty (20) years employment with the City, the City shall provide at no cost to the Employee, the group health insurance benefit plan available to City employees. In the event no group health insurance is available to City employees, the City's sole obligation is to tender to the Employee an amount equal to the premium paid by the City when coverage was available.

SECTION 10 – CITY BUSINESS RELATED EXPENSES

- A. The Employee shall be reimbursed for all reasonable business-related expenses incurred in the performance of his duties.

- B. The Employee shall be provided with a vehicle for business use including responding to and from home for emergency call backs, evening meetings and other employment related activities.

SECTION 11 – PROFESSIONAL DEVELOPMENT

- A. The City shall pay for the Employee's individual membership dues and assessments by the New Hampshire Chiefs of Police Association and the International Chiefs of Police Association.
- B. The City agrees to purchase subscriptions, books, training materials, course tuition and other professional association memberships for the Employee dependent upon budget availability.
- C. The City agrees to pay the expenses associated with the Employee's attendance at the annual conferences of the NH and International Chiefs of Police Associations.
- D. The City agrees to pay Employee the educational incentives previously earned and in accordance with the provisions in effect at the time of the signing of this agreement.

SECTION 12 – INDEMNIFICATION/THIRD PARTY CLAIMS

- A. The City agrees to indemnify and hold harmless the Employee from any and all losses, including Employee's reasonable attorney's fees and other expenses of defense, in connection with any claim, demand, action, or suit, or judgment arising out of any act or omission of the Employee if at the time of the act or omission, the Employee was acting within the scope of his employment and without malice or bad faith.
- B. The City agrees to provide liability coverage for the Employee against third party claims through the City's public employee insurance coverage.

SECTION 13 – BONDING

The City shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

SECTION 14 – OTHER TERMS AND CONDITIONS

The City Manager may fix such other reasonable terms and conditions of employment, as he/she may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City Merit Plan, the City Charter, or any other Federal or State law.

SECTION 15 – RESIDENCY

The Employee shall maintain a permanent residence and reside within the City limits throughout the duration of employment as Police Chief.

SECTION 16 – SEVERABILITY

If any provisions, or provision thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement or portion thereof, shall be deemed severable and shall not be affected and shall remain in full force and effect.

SECTION 16 – MERGER

The text of this written Agreement and any amendments approved and executed by the City Manager and the Employee constitute the entire understanding between the parties with respect to the employment of DAVID A. TERLEMEZIAN as the Police Chief of the City of Dover.

SECTION 17 – NOTICES

Notices pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

City: The City Manager
 City of Dover, NH
 288 Central Avenue
 Dover, NH 03820

Employee: DAVID A. TERLEMEZIAN, POLICE CHIEF
 City of Dover, NH
 288 Central Avenue
 Dover, NH 03820

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

SECTION 18 – GENERAL PROVISIONS

- A. This Agreement shall be binding upon the City and Employee, as well as their heirs, assigns, executors, personal representatives and successors in interest.
- B. This Agreement shall become effective upon execution.

IN WITNESS WHEREOF, the City of Dover has caused this Agreement to be signed and executed in its behalf by the City Manager, and the Employee has signed and executed this Agreement, all in duplicate, as of the day and year first above written.

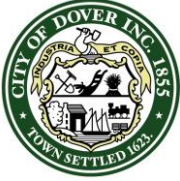
Dated: _____

CITY OF DOVER, NEW HAMPSHIRE

By: _____
 J. Michael Joyal, Jr.
 City Manager

EMPLOYEE

By: _____
 David A. Terlemezian



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2025.10.22 - 60**
Resolution Re: B26021 Well Cleaning of Willand Pond # 1 and Cummings Well

WHEREAS: A Request for Bid B26021 was solicited and received on October 8, 2025 @ 2:30 p.m. for the Willand Pond #1 and Cummings Well Cleaning; and

WHEREAS: The City received two bid responses that were reviewed for necessary conformity to the bid specifications and requirements with the proposal deemed most advantageous to the City coming from Maher Services, North Reading, MA at a total cost of \$71,332.00; and

WHEREAS: Municipal water supply wells require periodic cleaning, the frequency of which depends on water withdrawal volumes and raw water quality in terms of iron, manganese or other naturally occurring minerals. Cleaning efforts usually require acid-wash, with subsequent jetting and surging of the well screens; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Maher Services, North Reading, MA for Well Cleaning for Willand Pond # 1 and Cummings Well in the amount of, not to exceed, \$71,332.00. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4432.00000.00	Water - Maintenance Charges	132,852.00	83,369.50

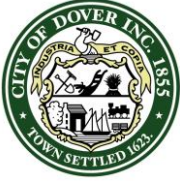
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer Perez
Acting City Attorney

Recorded by: Jerrica Vansylvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

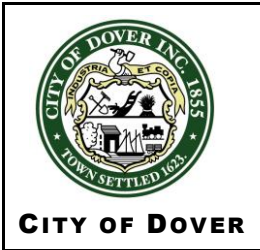
Resolution Number: **R – 2025.10.22 - 60**
Resolution Re: B26021 Well Cleaning of Willand Pond # 1 and Cummings Well

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2025.10.22 - 60**
 Resolution Re: B26021 Well Cleaning of Willand Pond # 1 and Cummings Well

RESOLUTION BACKGROUND MATERIAL:

The City of Dover relies on 11 separate water wells to meet its public water supply needs. Depending on volumetric use, and water quality related to natural occurring iron, manganese, or other minerals, the wells require periodic inspection and cleaning. The next two wells due for cleaning based on staff recommendations are Willand Pond Well #1, and the Cummings Well. Failure to inspect and clean the well screens can lead to loss of capacity and irreversible fouling, reducing the useable life of a well point.

Proposed work involves conducting an initial capacity check of the existing wells and pumps, where pump speeds are adjusted over four different flow rates to help gage dynamic drawdown within the well casings. The pumps and motors will then be removed, a video inspection conducted, and then followed by physical brushing and chemical cleaning operations. Inlet screens are typically placed at the bottom of the solid well casings. The cleaning process starts with a physical brushing process to dislodge any loose particles. That is then followed with an acid-wash, typically using hydrochloric acid, which is surged in and out, to flush back and forth through the screen slots. Before returning to service, wells are flushed, disinfected, and must undergo water quality testing to ensure water quality meets all required standards.

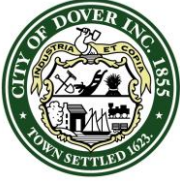
Willand Pond Well #1 has a 12-inch diameter casing and depth of 75 feet. It has a 10-foot long slotted intake screen and has rated capacity of 400 gallons per minute (gpm).

Cummings Well has an 18-inch diameter casing and a depth of 75 feet. It has a 150foot slotted intake screen and has a rated capacity of 500 gpm.

Purchasing Information:

Type:	Purchase Order	Advertised:	yes
Invitations Mailed:	90	Number of Responses:	2
Warranty:	1 year	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	completion	Estimated Delivery:	asap
Recommended Award to:	Maher Services	Fund:	Water
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.

[B26021 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2025.10.22 - 61**
Resolution Re: Authorizing Waterfront Phase II Public Improvements
Completion Agreement

WHEREAS: Pursuant to Resolution [R - 2024.04.24 - 67](#) The City Council authorized the finalization and execution of Phase I Public Improvements Completion Agreement; and

WHEREAS: Now, the City is currently working toward a real estate closing on the sale of the next set of parcels in the Waterfront development; and

WHEREAS: To facilitate the closing, the buyer has requested the City commit by specific agreement to completing certain site preparation tasks and to indemnify the buyer and its lender against any liabilities arising out of same subsequent to the closing.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is authorized, on behalf of the City of Dover, to negotiate, finalize, and execute a Phase II Public Improvements Completion Agreement, and to take any such related actions necessary to effectuate same.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

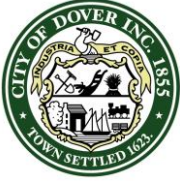
Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Jennifer R Perez
Form and Compliance: Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R - 2025.10.22 - 61**
Resolution Re: Authorizing Waterfront Phase II Public Improvements
Completion Agreement

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The current draft Phase II Public Improvements Completion Agreement is attached for reference. The exhibits, which are anticipated to list remaining City tasks/deadlines, are still being compiled but should consist of tasks the City has already committed to complete in the preceding development agreement and amendments to same. City staff are verifying remaining tasks and deadlines with the contractor engaged to perform this work.

PHASE II PUBLIC IMPROVEMENTS COMPLETION AGREEMENT

This Phase II Public Improvements Completion Agreement (“**Agreement**”) dated as of _____, 2025 is by and between the City of Dover, New Hampshire (through and including the Dover Housing Authority (the “**DHA**”)), by and through the City’s duly authorized City Manager, having a business address of 288 Central Avenue, Dover, New Hampshire 03820 (the “**City**”), and CPI Management, LLC, a Massachusetts limited liability company with an address of c/o Cathartes, 6 Liberty Square, PMB 90767, Boston, Massachusetts 02109 (“**CPI**”) and Cochecho II Owner LLC, a New Hampshire limited liability company, with an address of 11 Portwalk Place, Portsmouth, New Hampshire 03801 (the “**Property Owner**”, and, together with CPI and their respective successors and assigns, the “**Developer**”, and, together with the City, the “**Parties**”).

RECITALS

WHEREAS, CPI and the City are the original parties to that certain Land Disposition and Development Agreement executed September 30, 2019, as amended by that certain First Amendment to Land Disposition and Development Agreement dated January 15, 2020, that certain Second Amendment to Land Disposition and Development Agreement dated July 18, 2020, that certain Third Amendment to Land Disposition and Development Agreement dated May 16, 2023, and that certain Fourth Amendment to Land Disposition and Development Agreement dated as of May 31, 2024 (the “**LDA**”); and

WHEREAS, the LDA contemplates that CPI and/or its Affiliates will acquire certain Parcels from the City to construct the Project in one or more Phases; and

WHEREAS, as of the Effective Date and pursuant to the assignment rights set forth in Article VIII of the LDA, CPI has assigned to Property Owner its rights under the LDA to acquire those certain Parcels shown as Proposed Development Lot 1-7 on that certain subdivision plan entitled “Cochecho Development Subdivision Plan for the City of Dover of Tax Map 22 Lot 1-4 River Street & Washington Street, Dover, New Hampshire, Dover City Planning File Number P21-81” prepared by Doucet Survey LLC dated May 19, 2022 and revised through June 17, 2022 and recorded in the Strafford County Registry of Deeds at Plan #12706 and Plan #12707, which parcel is more specifically described on Exhibit A hereto (the “**Phase II Development Lot**”); and

WHEREAS, the LDA requires the City to complete certain Public Improvements, in connection with and as a condition precedent to, the Developer’s acquisition and development of each Phase of the Project, all as set forth in Section 5.01 and Exhibit D to the LDA; and

WHEREAS, the Public Improvements include completion of environmental remediation required by and in accordance with a certain Remedial Action Plan prepared by GZA GeoEnvironmental, Inc. revised January 26, 2022, and conditionally approved by the New Hampshire Department of Environmental Services on July 7, 2022 (the “**RAP**”), as evidenced by a Certificate of Completion, Certificate of No Further Action, or similar evidence of completion of the RAP from the NHDES (the “**DES Site Closure**”); and

WHEREAS, Section 5.01 of the LDA further provides that “if Developer elects to close on a Parcel and such Parcel is not “Pad Ready” as such term is defined in Exhibit D, Section (iv) hereto, then (i) the City’s obligation to deliver such Parcel in Pad Ready condition shall survive the Closing on such Parcel until all of the Pad Ready improvements have been completed as verified by Developer’s engineer, regardless of whether the City or Developer constructs the Pad Ready improvements, and (ii) the City shall continue to construct all of the Pad Ready improvements following the Closing, unless the Developer elects to complete the Pad Ready improvements and receive a credit against the Purchase Price for the cost of such Pad Ready improvements in accordance with the terms and conditions of this Section 5.01”; and

WHEREAS, the Developer wishes to close the purchase and sale of Phase II Development Lot; and

WHEREAS, as of the Effective Date, the City has completed some but not all of the Public Improvements, with certain remaining Pad Ready requirements and DES Site Closure for the Phase II Development Lot, all of which incomplete Public Improvements are set forth on the Exhibit B hereto (the “**Remaining Phase II Public Improvements**”); and

WHEREAS, the Dover City Council has authorized the City Manager to enter into this Agreement as evidenced by City of Dover City Council Resolution No. R—____—____ (the “**Authorizing Resolutions**”); and

WHEREAS, the Parties desire to enter into this Agreement to confirm the City’s obligation to complete the Remaining Phase II Public Improvements following the Developer’s purchase of the Phase II Development Lot; and

WHEREAS, all capitalized terms used, but not defined herein, shall have the meaning ascribed to them in the LDA.

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual agreements, covenants and promises set forth in this Agreement, and other good and valuable consideration, the receipt, sufficiency and validity of which is hereby acknowledged, the Parties agree as follows:

1. **Completion of the Remaining Phase II Public Improvements.** The City, at its sole cost and expense and with all due diligence, shall pursue completion of the Remaining Phase II Public Improvements in accordance with the Horsley Witten Plan and as set forth on Exhibit B and in compliance with the terms and conditions of the RAP and all applicable law. The City shall complete each of the Remaining Phase II Public Improvements on or prior to the applicable completion date set forth on Exhibit B hereto for each such Remaining Phase II Public Improvements. The Parties agree that the Developer will incur substantial damages, including costs arising from construction delays and lost profits, if the City does not complete the Remaining Phase II Public Improvements on or prior to the deadlines set forth in Exhibit B hereto.

2. **Completion of RAP.** The City shall remain the responsible party under the RAP and shall obtain the DES Site Closure on or prior to the date specified for DES Site Closure set forth on Exhibit B hereto. Developer shall cooperate in good faith and at no cost or expense to

Developer with City's efforts and Developer shall, promptly and to the extent Developer as a record owner, execute RAP-related applications, reports, tasks, or regulatory filings (including but not necessarily limited to an administrative use restriction approved by DES to be recorded at the registry) in customary form reasonably acceptable to Developer. The Parties agree that Developer will incur substantial damages, including costs arising from construction delays and lost profits, if the City does not obtain the DES Site Closure on or prior to the deadline set forth in Exhibit B hereto.

3. **Soil Management/Storage/Disposal.** During construction of the Private Improvements on the Phase II Development Lot, Developer and its contractors and agents shall have the right to deposit and store, no more than [_____] cubic yards (+/- 10%) of soils and waste, including contaminated soils and tannery waste, excavated from the RAP area of the Phase II Development Lot in or on the City's dredge cell (the "**Dredge Cell**"); provided that City may require the Developer to store the soil on, and cover the soil with, polyethylene tarpaulins. Developer shall make every reasonable effort to reuse any material excavated and stored pursuant to this paragraph. Developer shall have the right to access the Dredge Cell at a reasonable time and place and in a reasonable manner in connection with and in the furtherance of the foregoing purposes. Any soil deposited by the Developer in the Dredge Cell shall become the sole responsibility of the City, and the City shall have the obligation to dispose of the soil without further contribution from the Developer.

4. **Indemnity.** The City shall indemnify, defend, and hold harmless the Developer and their affiliates, officers, employees, shareholders, directors, partners, members, agents, and permitted successors and assigns (collectively, the "**Developer Parties**") from and against, any and all liabilities, damages (including consequential damages and lost profits, whether foreseeable or unforeseeable), costs, expenses (including any and all attorneys' fees and expenses of Developer, and any and all reasonable attorneys' fees and expenses of the Developer Parties or any of them), causes of action, suits, claims, demands or judgments of any nature whatsoever arising from or alleged to have arisen from (i) the City's default on its obligations in this Agreement or the LDA, and/or (ii) the construction of the Remaining Phase II Public Improvements and the RAP, including the construction, maintenance, repair and replacement of any improvements or remediation which the City is required to undertake pursuant to the LDA, the RAP, and/or any permit or approval. Without limiting the foregoing, the indemnity set forth in this Section 4 shall include any claims arising under an environmental indemnity agreement reasonably provided by any Developer Party to a lender in connection with the financing of the initial acquisition of the Phase II Development Lot and the development of the Private Improvements thereon. The foregoing indemnifications and any other indemnifications provided for herein are intended to and shall be enforceable by each and every Developer Party to the full extent permitted by law and shall survive the termination of this Agreement for a period of three (3) years following the date on which the Remaining Phase II Public Improvements are completed by the City, at which time the indemnity in this Section 4 and this Agreement shall expire and terminate without any further obligation of the City, except with regard to any timely made claims made pursuant to this Section 4. The City agrees that Section 10.02 of the LDA shall not apply to any claims or other matters arising from the City's construction of the Remaining Phase II Public Improvements, including the environmental remediation under the RAP, or any other obligations of the City under this Agreement. For avoidance of doubt, nothing in this Section 4 requires the

City to indemnify, defend, or hold harmless any Developer Parties for or in relation to any willful misconduct of the Developer Parties and/or their lenders.

5. **Insurance.** The City shall maintain its existing governmental risk pooling coverage through the Public Risk Management Exchange (“**Primex**”) until the Remaining Phase II Public Improvements are complete.

6. **Self-Help.**

(a) If the City fails to complete Remaining Phase II Public Improvements, or any portion thereof in accordance with Section 1, Section 2, and Exhibit B then the Developer, at its option and with thirty (30) days’ prior written notice to the City, may proceed to cure the default (and shall have a license to do so, including license to enter the property of the City) by the payment of money or other action. The foregoing right to cure shall not be exercised if within the thirty (30) day notice period the City cures the default or commits in writing to a completion schedule satisfactory to Developer and Developer’s lender.

(b) The thirty (30) day notice period shall not be required if, using reasonable judgment, the Developer deems that an emergency exists which requires immediate attention. In the event of such an emergency, the Developer shall give whatever notice to the City as is reasonable under the circumstances.

(c) If the Developer elects to complete any portion of the Remaining Phase II Public Improvements that the City failed to complete as required by the LDA and this Agreement, then the reasonable costs and expenses incurred by the Developer in completing the Remaining Phase II Public Improvements shall be solely the responsibility of the City. Any costs and expenses reasonably incurred by the Developer that arise out of the City’s failure to perform this Agreement, shall be the sole responsibility of the City. If the Developer elects to cure any other default of the City, Developer shall be reimbursed by the City for all reasonable costs and expenses Developer incurs due to the default and/or in correcting the same, within thirty (30) days of written demand therefore (including providing copies of reasonably detailed invoices).

7. **Authority.** Upon execution of this Agreement by the City Manager, the City, by all necessary official action of the City and the Dover Housing Authority, shall have duly authorized and approved the adoption, execution and delivery by the City of, and the performance by the City of the obligations on their part contained in this Agreement. Such authorizations and approvals shall be in full force and effect and shall not have been amended, modified or rescinded, and this Agreement shall have been duly executed and delivered and is enforceable against the City, subject to bankruptcy and other equitable principles.

8. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of each of the Parties hereto and their respective successors and assigns, including Bangor Savings Bank and any other lender that takes title to the Phase II Development Lot via a foreclosure or deed-in-lieu or otherwise pursuant to a mortgage on the Phase II Development Lot (any such party, a “**Recognized Mortgagee**”), and shall run with the land. Without limiting the foregoing, Developer shall have the right at any time and from time to time to transfer, convey, hypothecate, pledge, assign, mortgage and/or encumber its interest in the LDA and this Agreement to an

institutional lender providing financing to Developer in connection with the Phase II Development Lots, including to any Recognized Mortgagee.

9. **Counterparts.** This Agreement may be executed in any number of counterparts, all of which shall be deemed to be an original and all of which shall be deemed to constitute one and the same instrument. The parties hereto each warrant to the other that the person or persons executing this Agreement on its behalf has or have authority to do so and that such execution has fully obligated and bound such party to all terms and provisions of this Agreement.

10. **Notices.** Any notice, payment or instrument required or permitted by this Agreement to be given or delivered to either party shall be deemed to have been received when personally delivered or transmitted by telecopy or facsimile transmission (which shall be immediately confirmed by telephone and shall be followed by mailing an original of the same within 24 hours after such transmission) or 72 hours following deposit of the same in any United States Post Office, registered or certified mail, postage prepaid, addressed as follows:

City of Dover:	City Manager City of Dover, New Hampshire City Hall 288 Central Avenue Dover, New Hampshire 03820-4169
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With a copy to:	City Attorney City of Dover, New Hampshire City Hall 288 Central Avenue Dover, New Hampshire 03820-4169
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Developer:	CPI Management, LLC c/o Cathartes 11 Portwalk Place Portsmouth, New Hampshire 03801 Attn: Jeffrey Johnston
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With a copy to:	Robert Previti, Esq. Stebbins, Lazos & Van Der Beken PLLC 602B Riverway Place Bedford, New Hampshire 03110
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Any address or name specified above may be changed by notice given to the addressee by the other party in accordance with this Section. The inability to deliver notice because of a changed address of which no notice was given as provided above, or because of rejection or other refusal to accept any notice, shall be deemed to be the receipt of the notice as of the date of such inability to deliver or rejection or refusal to accept. Any notice to be given by any party hereto may be given by the counsel for such party.

11. **Attorneys' Fees.** Except as otherwise expressly set forth herein, in the event of a judicial or administrative proceeding or action by one party against the other party with respect to the interpretation or enforcement of this Agreement, the prevailing party shall be entitled to recover reasonable costs and expenses including reasonable attorneys' fees and expenses, whether at the investigative, pretrial, trial or appellate level. The prevailing party shall be determined by the court based upon an assessment of which party's major arguments or position prevailed. The provisions of this Section shall survive the termination of this Agreement.

12. **Time Periods.** Any reference in this Agreement to the time for the performance of obligations or elapsed time shall mean consecutive calendar days, months, or years, as applicable. In the event the time for performance of any obligation hereunder expires on a day that is not a Business Day, the time for performance shall be extended to the next Business Day. "Business Day(s)" shall mean any day other than a Saturday, Sunday or any other day on which banking institutions in the State of New Hampshire are authorized by law or executive action to close.

13. **Modification of Agreement.** This Agreement may not be amended or modified except by a written agreement signed by the Parties and any Recognized Mortgagee that expressly states that it is intended to amend this Agreement.

14. **Descriptive Headings; Word Meaning.** The descriptive headings of the paragraphs of this Agreement are inserted for convenience only and shall not control or affect the meaning or construction of any provisions of this Agreement. Words such as "herein", "hereinafter", "hereof" and "hereunder" when used in reference to this Agreement, refer to this Agreement as a whole and not merely to a subdivision in which such words appear, unless the context otherwise requires. The singular shall include the plural and the masculine gender shall include the feminine and neuter, and vice versa, unless the context otherwise requires. The word "including" shall not be restrictive and shall be interpreted as if followed by the words "without limitation."

15. **Time of the Essence.** Time is of the essence of this Agreement and all covenants and deadlines hereunder.

16. **Construction of Agreement.** This Agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared primarily by counsel for one of the parties, it being recognized that Seller, Purchaser, and Escrow Agent have contributed substantially and materially to the preparation of this Agreement.

17. **Severability.** The Parties hereto intend and believe that each provision in this Agreement comports with all applicable local, state and federal laws and judicial decisions. If, however, any provision in this Agreement is found by a court of law to be in violation of any applicable local, state, or federal law, statute, ordinance, administrative or judicial decision, or public policy, or if in any other respect such a court declares any such provision to be illegal, invalid, unlawful, void or unenforceable as written, then it is the intent of all parties hereto that, consistent with and with a view towards preserving the economic and legal arrangements among the parties hereto as expressed in this Agreement, such provision shall be given force and effect to the fullest possible extent, and that the remainder of this Agreement shall be construed as if such

illegal, invalid, unlawful, void, or unenforceable provision were not contained herein, and that the rights, obligations, and interests of the parties under the remainder of this Agreement shall continue in full force and effect.

18. **Entire Agreement.** This Agreement, the LDA, and any documents or agreements recorded with the registry in relation to the Parties' future performance of the LDA (including but not limited to any performance mortgage between the Parties) constitute and contain the sole and entire agreement of the Parties with respect to the subject matter hereof and no prior or contemporaneous oral or written representations or agreements between the Parties and relating to the subject matter hereof shall have any legal effect. In the event of a conflict between the LDA and this Agreement, the terms of this Agreement shall control.

19. **Recitals and Exhibits.** All recitals and exhibits are incorporated by reference and made a part hereof.

20. **Electronic Signatures.** Signatures to this Agreement, any amendment hereof and any notice given hereunder, executed and transmitted by e-mail (or by copies of physically signed documents exchanged via email attachments in PDF format or equivalent) shall be valid and effective to bind the party so signing. Each party agrees to deliver promptly an executed original of this Agreement (and any amendment hereto) with its actual signature to the other party, but a failure to do so shall not affect the enforceability of this Agreement (or any amendment hereto), it being expressly agreed that each party to this Agreement shall be bound by its own electronically transmitted signature and shall accept the electronically transmitted signature of the other party to this Agreement.

21. **Third Party Beneficiaries.** Except for the Developer Parties, there are no other intended third-party beneficiaries of this Agreement.

[The balance of this page is intentionally left blank; signature pages follow.]

IN WITNESS WHEREOF, this Agreement has been duly executed by the authorized representative of each signatory set forth below as of the date first written above.

CPI

CPI Management, LLC,

a Massachusetts limited liability company

By: _____

Name: Jeffrey M. Johnston

Title: President

PROPERTY OWNER

COCHECHO II OWNER LLC,

a New Hampshire limited liability company

By: _____

Name: Jeffrey M. Johnston

Title: Manager

[Signature page to Phase II Public Improvements Completion Agreement.]

IN WITNESS WHEREOF, this Agreement has been duly executed by the authorized representative of each signatory set forth below as of the date first written above.

THE CITY

CITY OF DOVER, NEW HAMPSHIRE

By: _____

Name:

Title:

DOVER HOUSING AUTHORITY

By: _____

Name:

Title:

[Signature page to Phase II Public Improvements Completion Agreement.]

EXHIBIT A

LOT 1-7

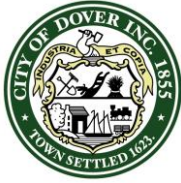
A certain tract of land located in the City of Dover, County of Strafford and State of New Hampshire bounded and described as follows:

A certain parcel of land in Dover, New Hampshire shown as Proposed Development Lot Parcel 1-7 on that certain subdivision plan entitled “Cochecho Development Subdivision Plan for the City of Dover of Tax Map 22 Lot 1-4 River Street & Washington Street, Dover, New Hampshire, Dover City Planning File Number P21-81” prepared by Doucet Survey LLC dated May 19, 2022 and revised through June 17, 2022, and recorded in the Strafford County Registry of Deeds at Plan No. 12706 and Plan No. 12707, reference to which may be made for a more particular description. Containing 0.99 acres or 43,339 sq. ft., more or less.

EXHIBIT B

	Public Improvement¹	Outside Completion Date
1.	Utilities Stubbed to the Phase II Parcels	
2.	Road Binder Coarse	
5.	Full RAP work completed and Completion Document with survey submitted to NHDES	
6.	River Street, Payne Street & Seaport Way Right of Way (including, road, sidewalks, streetscape) work completed and open to public	

¹ Note to Draft: Under review by Cathartes



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2025.10.22 - 62**

Resolution Re: Authorization to Repair Filters at Lowell Ave Water
Treatment Plant – Roberts Filter – Sole Source

WHEREAS: The Lowell Avenue Water Treatment Plant is equipped with 3 separate proprietary greensand media filters to facilitate removal of naturally occurring iron and manganese from four separate public well supplies: Smith, Cummings, Willand #1 and Willand #2; and

WHEREAS: One of the three filters manufactured and supplied by Roberts Water Technologies, Inc. (Roberts) experienced a failure of the air scour grid used to backwash the filter, which is a critical process to maintain filter efficiency. The greensand filters are proprietary products of Roberts and only manufactured by Roberts; and

WHEREAS: Per 5-29C, Exemptions to Formal Bidding: Sole Source purchases where the proposed purchase is manufactured or provided by only one entity, and/or the City has already committed to a certain product, manufacturer, brand or service provider.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Roberts Filter Group of Coatesville, PA for the repair of the filter system at the Lowell WTP in the amount of \$191,500.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4741.03530.23	Water Treatment Plant & Well Equipment	81,120.00	14,897.92
5300.1.300.43320.4741.03530.24	Water Treatment Plant & Well Equipment	84,365.00	84,365.00
5300.1.300.43320.4741.03530.25	Water Treatment Plant & Well Equipment	87,740.00	87,740.00
5300.1.300.43320.4741.03530.26	Water Treatment Plant & Well Equipment	91,250.00	91,250.00

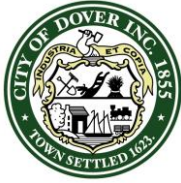
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2025.10.22 - 62**
Resolution Re: Authorization to Repair Filters at Lowell Ave Water
Treatment Plant – Roberts Filter – Sole Source

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

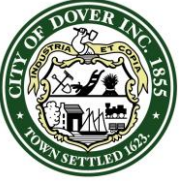
VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The Lowell Avenue Water Treatment Plant (Lowell WTP) is equipped with specialized greensand-plus (GSP) media filters, three in total, that provide treatment for removal of naturally occurring iron and manganese present in raw water well supplies. Four separate wells (Smith, Cummings, Willand #1 and Willand #2) supply raw water to Lowell WTP for treatment, before entering the public water distribution system. The GSP filters are manufactured and supplied by Roberts Water Technologies, Inc. (Roberts) as subsidiary of Roberts Filter Group. The City also has Roberts GSP filters at its French Cross, Griffin, and Pudding Hill Water Treatment Plants.

GSP Filter #2 at the Lowell WTP experienced a failure of the air scour grid, which is a process to backwash and remove accumulated iron and manganese from the filter media. The air scour system, which provides critical backwashing to maintain filter efficiency, was turned off following the failure to prevent further damage. While the filter continues to operate effectively under close monitoring, maintaining it without air scour is not sustainable long-term; particularly given the elevated manganese levels (often exceeding 1.0 mg/L) that penetrate deeper into the filter media with no air scour to effectively remove.

Lowell WTP remains one of the City's primary water production facilities, supplying approximately 50% of Dover's annual demand. Given its continuous operation history, running 24 hours a day for nearly five years

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.B.2. Resolution Number: R – 2025.10.22 - 62 Resolution Re: Authorization to Repair Filters at Lowell Ave Water Treatment Plant – Roberts Filter – Sole Source
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when fewer treatment plants were available, normal wear and material fatigue are expected. The air grid is at the bottom of the filter, so all layers of existing filter media need to be removed to access air scour grid.

The proposed repair (\$191,550.00) will include:

- Complete removal and disposal of existing filter media using a clean vac-truck (to avoid cross-contamination with sewer equipment).
- Replacement of the failed Schedule 80 PVC (plastic) air scour grid with a more durable stainless-steel system.
- Repair of the drain-down Cla-Val valve, which is obstructed with filter media.
- Installation of check valves on the air scour piping to address a hydraulic flaw that has caused basement flooding when the drain-down valve fails to close. The wells (Willand/Smith/Cummings) are elevated higher than the WTP, so well water will overcome the barometric loop of the air scour system, thus flooding the air compressor in the basement.
- Reinstallation of new filter media (18” greensand and 18” anthracite).
- Verification of filter operation and performance to factory specifications.

Due to the 16–20-week lead time on filter media (sourced from Brazil), it is important to move this project forward promptly to avoid extended downtime or capacity reduction. Restoring full filter functionality is essential for maintaining system reliability, compliance with treatment goals, and redundancy within the City’s overall production capacity.

Award Information:

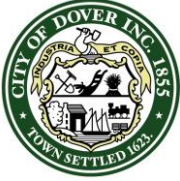
A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Until Delivered	Estimated Delivery:	16-20 weeks
Recommended Award to:	Roberts Filter	Fund:	Water
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B26027 Bid Documents](#)

Document Created by: Purchasing Document Posted on: October 17, 2025	R-2025.10.22 Authorization to Repair Filters at Lowell Ave Water Treatment Plant – Roberts Filter – Sole Source Page 3 of 3
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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.10.22 - 63**
Resolution Re: B26013 Downtown Pedestrian and Vehicle Improvement
Project CDBG

WHEREAS: A Request for Bid B26013 was solicited and received on October 8th, 2025 @ 2:00 p.m. for the Downtown Pedestrian and Vehicle Improvement Project; and

WHEREAS: The city had a mandatory pre-bid meeting on 9/23/2025 @ 12:00 p.m. where 2 firms were represented; and,

WHEREAS: The City received two bid responses that were reviewed for necessary conformity to the bid specifications and requirements with the proposal deemed most advantageous to the City coming from S.U.R Construction, Rochester, NH at a total cost of \$169,595.00; and,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to S.U.R Construction, Rochester, NH for the Downtown Pedestrian and Vehicle Improvement Project in the amount of \$169,595.00. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
2100.1.180.46341.4835.06332.26	Grants/Subsidy-Pedestrian	165,800.00	165,800.00
2100.1.180.46341.4835.06332.24	Grants/Subsidy-Pedestrian	5,067.00	5,067.00

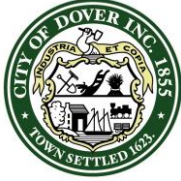
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - RESOLUTION		Agenda Item#: 13.B.3.
	Resolution Number: R – 2025.10.22 - 63 Resolution Re: B26013 Downtown Pedestrian and Vehicle Improvement Project CDBG		

DOCUMENT HISTORY:

First Reading Date: _____ Approved Date: _____	Public Hearing Date: _____ Effective Date: _____
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DOCUMENT ACTIONS:

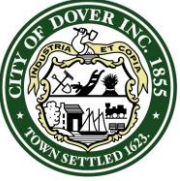
VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The City of Dover solicited bids from qualified contractors to perform Construction Services including constructing/reconstructing (3) pedestrian curb ramps along Central Avenue; located at Waldron Court, 1st Street, and 2nd Street. The proposed curb ramps were a result of a prior study conducted by Greenman-Pedersen, Inc. as part of a larger, holistic review of the entire Downtown area in regards to both vehicular and pedestrian accessibility, traffic, and improvements.

The intent at the 3 proposed crosswalk locations was to enhance pedestrian safety by narrowing the crossing width (thus reducing width of travel lanes) delineating clearer crossing locations with enhanced signage and markings, and adjusting grades for conformance with ADA requirements. While the intent was to tackle 3 crossings as a single project, due to a combination of federal requirements related to Community Development Block Grant (CDBG) such as Davis-Bacon wage rates, and a very tight time-frame with work required to be fully complete by end of April 2026, the initial bid proposals exceeded the limits of the available CDBG funding, which was approximately \$200,000.

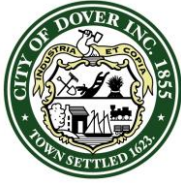
Bidders were then asked to break out the crossing at Waldron Court as a single project, which is the work scope being sought for current authorization utilizing SUR Construction. This will allow for utilization of CDBG funds for construction and should serve as a good test-case for improved pedestrian safety.

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.B.3. Resolution Number: R – 2025.10.22 - 63 Resolution Re: B26013 Downtown Pedestrian and Vehicle Improvement Project CDBG
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Purchasing Information:

Type:	Purchase Order	Advertised:	yes
Invitations Mailed:	397	Number of Responses:	2
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Until Delivery	Estimated Delivery:	ASAP
Recommended Award to:	S.U.R Construction	Fund:	CDBG
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.

[B26013 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2025.10.22 - 64**

Resolution Re: Authorization to Purchase a Volvo ERC145FL5 Crawler
Excavator via Sourcewell Contract

WHEREAS: The City of Dover is a member of Sourcewell formally the National Joint Powers Alliance (NJPA), a member-focused cooperative of more than 50,000-agencies throughout the United States and, therefore, may purchase utilizing any of their cooperative purchasing agreements. In February 2023, Sourcewell solicited Bid # 011723 and has entered into an agreement #011723-VCE with Volvo for various equipment; and

WHEREAS: The City of Dover reached out to the local distributor Chadwick Baross, Inc in Concord, NH for pricing of one Volvo ERC145FL5 Crawler excavator with attachments at a list price of \$344,902.00. With the 44.4% Sourcewell discount the end cost for the unit is \$191,766.00. The City is also seeking additional buckets, hammers, tracks, and extended warranty and freight costs equaling \$99,625.00. The city will be trading in a 2022 JCB86C-2 sn: 2736481 at a deduct value of \$62,000 for a total end cost of \$229,391.00; and,

WHEREAS: Per 5-29A, Exemptions to Formal Bidding: Purchases made through the State of New Hampshire, other governmental agencies, or cooperative buying groups. The purchasing agent may, with approval of the city manager, waive bidding procedures when purchasing can be accomplished through the state of New Hampshire or at state bid prices, other governmental agencies or cooperative buying groups.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The Purchasing Agent is hereby authorized to issue a Purchase Order to Chadwick Baross, Inc. of Concord, NH for one Volvo ECR145FL5 Crawler Excavator in the amount of \$229,391.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4741.00000.24	Water- Machinery & Equipment	118,717.00	109,072.22
5300.1.300.43320.4741.00000.25	Water- Machinery & Equipment	188,662.35	188,662.35

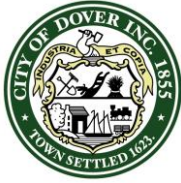
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2025.10.22 - 64**

Resolution Re: Authorization to Purchase a Volvo ERC145FL5 Crawler
Excavator via Sourcewell Contract

DOCUMENT HISTORY:

First Reading Date:

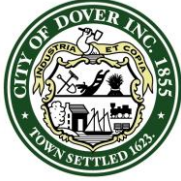
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2025.10.22 - 64**

Resolution Re: Authorization to Purchase a Volvo ERC145FL5 Crawler
Excavator via Sourcewell Contract

RESOLUTION BACKGROUND MATERIAL:

The Water Division seeks to replace its current all-purpose, tracked excavator with a larger piece of equipment. The Water Division currently has a 2022 JBC 86C-2 T4 mini-excavator that weighs about 18,000 pounds and is rated at 64 HP. While the unit is sufficient for “service work” such as installing a new line, it is undersized to adequately tackle larger emergency issues when a water main break occurs.

The City was recently able to procure another mini-excavator utilizing federal Lead Service Line grant funding for 100% of the purchase cost. Now the intent is to trade in the all-purpose unit for a machine of greater capacity. The proposed Volvo ECR145FL5 weighs approximately 37,000 pounds and has a rated engine HP of 121. Requested ancillary options include an 18-inch wide trench bucket, a 36-inch wide excavation bucket, and a 63-inch wide clean-up bucket. The excavator will be equipped with a rotating, 360-degree pivoting head to facilitate flexibility with any operations. It will also have a vibratory impact hammer to serve as a frost-buster to penetrate frozen ground during any wintertime excavation work.

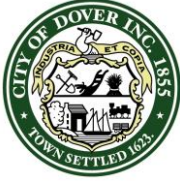
During a couple of significant water main breaks over the last year, the City has called an outside contractor to take the lead in excavating to repair the damaged main. The City’s existing machine was too small to be efficient for a larger excavation operation. The proposed unit has sufficient capacity to load and place all of the City’s excavation trench-boxes or shoring units. This is critical in terms of establishing a safe trench to protect workers. The proposed unit can be transported with Community Services current 20-ton trailer and any of its 10-wheeled dump trucks.

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Delivered	Estimated Delivery:	Late Fall
Recommended Award to:	Chadwick Baross Inc. Concord NH	Fund:	Water
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2025.10.22 - 65**

Resolution Re: Adoption of FY2027-FY2032 Capital Improvements Plan

WHEREAS: The Capital Improvements Program (CIP) serves as the City's long range planning document for the purchase or construction of capital assets; and

WHEREAS: The CIP anticipates the scheduling and financing over the course of the next six years of individual capital related projects with an estimated annual aggregate cost of \$25,000 or more and useful life of three years or greater; and that

WHEREAS: The CIP is updated annually following review by the Planning Board and adoption by the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Proposed Capital Improvements Program for Fiscal Year 2027-2032 reflected in the attached document is hereby adopted.

NOTE: This resolution requires a duly advertised public hearing.

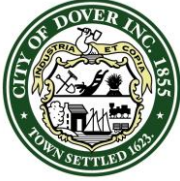
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2025.10.22 - 65**

Resolution Re: Adoption of FY2027-FY2032 Capital Improvements Plan

DOCUMENT HISTORY:

First Reading Date:

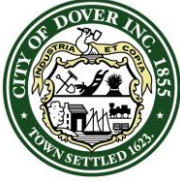
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2025.10.22 - 65**

Resolution Re: Adoption of FY2027-FY2032 Capital Improvements Plan

RESOLUTION BACKGROUND MATERIAL:

This resolution establishes the attached FY2027 through FY2032 Capital Improvements Program.

This resolution only recognizes and adopts a financial and operational planning document for the City's infrastructure and capital assets over the course of the next six years and does NOT authorize or appropriate funding for projects or authorize bonding.

The FY2027 – FY2032 CIP projects and their anticipated schedule for funding are reflected in the attached document.

Capital Improvements Program - FY2027-2032

October 15 2025

All Projects

BOLD = New Project
UNDERLINED = Change in Schedule

* = Multi Category Project
ITALIC = \$ Change

PROJECT DESCRIPTION	2027	2028	2029	Fiscal Year 2030	2031	2032	Total	Finance Method
GENERAL GOVERNMENT								
<i>Transfer to Capital Reserve - Infrastructure & Equip</i>	1,955,000	2,025,000	2,175,000	2,275,000	2,475,000	2,575,000	13,480,000	OB
<i>Transfer to Capital Reserve - Cemetery</i>	130,000	135,000	140,000	145,000	175,000	185,000	910,000	OB
General Facility Improvements	75,000	75,000	90,000	100,000	120,000	125,000	585,000	RF
General Vehicle Replacement	40,000	45,000	50,000	55,000	60,000	65,000	315,000	OB
<i>Cemetery Equipment & Improvements</i>	250,000		265,000		285,000		800,000	RF
Chapel Restoration		1,500,000					1,500,000	GR/DF
<u>City Hall Renovation</u>		550,000	550,000	300,000	300,000	150,000	1,850,000	OB
Lowell Avenue Building			1,500,000				1,500,000	GR/DF
CIP/Strategic Plan Software					100,000		100,000	OB
TOTAL GENERAL GOVT.	2,450,000	4,330,000	4,770,000	2,875,000	3,515,000	3,100,000	21,040,000	
POLICE								
Body Worn and Cruiser Camera Program	90,000	90,000	90,000	90,000	90,000	90,000	540,000	OB
<i>Police Cruiser Replacement Program</i>	174,000	174,000	174,000	174,000	174,000	174,000	1,044,000	RF
Public Safety Communications/Security Improvements	150,000	150,000	150,000	150,000	175,000	175,000	950,000	OB/RF
TOTAL POLICE	414,000	414,000	414,000	414,000	439,000	439,000	2,534,000	
FIRE & RESCUE								
<u>Facilities Renovations</u>	100,000	500,000					600,000	DF
<u>Personal Protective Gear</u>	585,000						585,000	RF
Command/Staff Vehicle Replacement		125,000		135,000			260,000	RF
<u>EMS Stretchers</u>		200,000					200,000	RF
Mobile and Portable Radio Replacement		530,000					530,000	RF
<u>Ambulance Replacement</u>					710,000		710,000	RF
EMS Equipment Replacement					300,000	40,000	340,000	RF
TOTAL FIRE & RESCUE	685,000	1,355,000	0	135,000	1,010,000	40,000	3,225,000	
COMMUNITY SERVICES - PUBLIC WORKS								
<u>Boulevard PW Facility Improvements</u>	200,000	170,000	1,700,000	200,000	250,000	250,000	2,770,000	RF/DF
Bridge Improvements	300,000	350,000	400,000	450,000	500,000	520,000	2,520,000	OB
Drainage System Improvements	450,000	500,000	550,000	600,000	650,000	700,000	3,450,000	OB
<i>General Streets Improvements</i>	2,379,520	2,474,701	2,573,689	2,676,636	2,783,702	2,895,050	15,783,298	OB
General Sidewalk Improvements	255,000	305,000	365,000	410,000	426,400	443,456	2,204,856	OB
<i>PW Heavy Equipment</i>	800,000	850,000	900,000	950,000	1,100,000	1,200,000	5,800,000	RF
Street Lighting Improvements	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
Street Tree Replacement	25,000	25,000	25,000	25,000	25,000	25,000	150,000	OB
Traffic Signal Upgrades/Traffic Calming	300,000	350,000	400,000	450,000	500,000	550,000	2,550,000	OB
Outfall Replacement - Cochecho Storm Drain	400,000						400,000	DF
Street Reconstruction - Broadway Neighborhood*	4,600,000	4,600,000		4,600,000	4,600,000	4,600,000	23,000,000	DF
Street Reconstruction - Lower Central Avenue*	300,000	800,000	1,550,000				2,650,000	DF
<i>Street Reconstruction - Oak Street (Former Oak St Bridge)</i>	50,000		7,950,000				8,000,000	DF
Durham Road Congestion Mitigation		4,500,000	1,500,000				6,000,000	DF/GR
Central Ave Drainage Replacement - Central Core 1,2 & 3*			400,000		4,000,000		4,400,000	DF
Citywide Stormwater System Improvements/Model & Plan			375,000				375,000	OB
Dover Point Rd/Pointe Place Roundabout				2,500,000			2,500,000	DF/GR
Street Reconstruction - Horne/Crescent*						8,000,000	8,000,000	DF
<u>Street Reconstruction - Mount Vernon*</u>						1,500,000	1,500,000	DF
TOTAL COMM SERV - PW	10,109,520	14,974,701	18,738,689	12,911,636	14,885,102	20,733,506	92,353,154	
CULTURE & RECREATION								
<i>Transfer to Capital Reserve - Arena</i>	100,000	100,000	110,000	120,000	130,000	140,000	700,000	OB
<i>Transfer to Capital Reserve - Park/Playground Imprv.</i>	130,000	135,000	150,000	160,000	170,000	180,000	925,000	OB
Neighborhood Park Investments	85,000	85,000	85,000	90,000	95,000	100,000	540,000	RF
<i>Park Infrastructure Replace/Maintenance</i>	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
<i>Arena HVAC</i>	40,000	440,000			300,000		780,000	RF
Recreation Courts Reconstruction	300,000	400,000					700,000	DF
Community Trail Phase IV-B & Phase V			600,000	500,000	500,000		1,600,000	GR
Indoor Pool/Locker Room Lobby Renovations			80,000	615,000	500,000		1,195,000	DF
<u>Shaw's Lane Parking</u>						100,000	100,000	RF
TOTAL CULTURE & RECREATION	730,000	1,235,000	1,100,000	1,560,000	1,770,000	595,000	6,990,000	
PUBLIC LIBRARY								
Library Books and Collections	145,462	149,826	154,320	158,950	163,719	168,630	940,907	OB
TOTAL PUBLIC LIBRARY	145,462	149,826	154,320	158,950	163,719	168,630	940,907	
TOTAL CITY DEPARTMENTS	14,533,982	22,458,527	25,177,009	18,054,586	21,782,821	25,076,136	127,083,061	
EDUCATION								
Transfer to Capital Reserve - Athletics	20,000	20,000	20,000	20,000	20,000	20,000	120,000	OB
<i>Transfer to Capital Reserve - Curriculum</i>	175,000	150,000	150,000	150,000	150,000	150,000	925,000	OB
Transfer to Capital Reserve - Facilities	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	OB
Transfer to Capital Reserve - Info. Technology	125,000	125,000	125,000	125,000	125,000	125,000	625,000	OB
<i>Curriculum Replacement and Upgrade</i>	75,000	100,000	100,000	100,000	100,000	100,000	575,000	RF
Facilities/School Maintenance and Repairs District Improv.	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<i>Furniture Replacement</i>	510,000	102,000	102,000	102,000	102,000	102,000	1,020,000	OB
Information Technology Replacement and Upgrade	370,000	370,000	370,000	370,000	620,000	370,000	2,470,000	OB
DHS Solar Panel Purchase	100,000	100,000	100,000	100,000			400,000	RF
DMS Geothermal HVAC Upgrade & Parking Lot Repairs	6,073,980						6,073,980	DF
WPS Structural Improvements		900,000					900,000	DF
<u>Garrison Elementary School Renovations</u>				16,500,000			16,500,000	DF
TOTAL EDUCATION	7,798,980	2,217,000	1,317,000	17,817,000	1,342,000	1,217,000	31,708,980	
TOTAL GENERAL FUND	22,332,962	24,675,527	26,494,009	35,871,586	23,124,821	26,293,136	158,792,041	

Capital Improvements Program - FY2027-2032

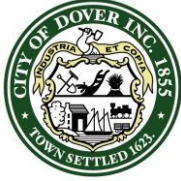
October 15 2025

All Projects

BOLD = New Project
UNDERLINED = Change in Schedule

* = Multi Category Project
ITALIC = \$ Change

PROJECT DESCRIPTION	2027	2028	2029	Fiscal Year 2030	2031	2032	Total	Finance Method
SPECIAL REVENUE FUNDS								
Conservation Funding	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	OB
DoverNet Client System Replacement	62,195	62,195	62,195	62,195	62,195	65,000	375,975	OB
<i>General Parking Garage Repairs</i>	75,000	50,000	50,000	3,000,000	50,000	50,000	3,275,000	RF
McConnell Center Building Improvements	300,000	200,000	200,000	200,000	200,000	200,000	1,300,000	OB
Network Infrastructure Improvements	25,000	25,000	25,000	25,000	25,000	25,000	150,000	OB
School Athletic Improvements	30,000	30,000	30,000	30,000	30,000	30,000	180,000	OB
School Cafeteria Maintenance/Repair/Upgrade	40,000	40,000	40,000	40,000	40,000	40,000	240,000	OB
School Light Vehicle Replacement	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
Parking Meter Replacement	510,000						510,000	RF
<i>Parking Facility - Downtown</i>			9,111,000				9,111,000	DF
<i>Enterprise Park Expansion - Road</i>				1,216,655			1,216,655	GR
TOTAL SPECIAL REVENUE FUNDS	1,342,195	707,195	9,818,195	3,657,195	1,923,850	710,000	18,158,630	
TIF FUNDS								
Motorized Boat Dock - Cochecho River	100,000	700,000					800,000	EF/GR
Park Improvements - Maglaras	2,100,000						2,100,000	DF
Downtown Pedestrian Improvements						12,000,000	12,000,000	GR
TOTAL TIF FUNDS	2,200,000	700,000	0	0	0	12,000,000	14,900,000	
COMMUNITY SERVICES - WATER FUND								
<i>Transfer to Capital Reserve</i>	500,000	500,000	500,000	500,000	510,000	520,000	3,030,000	OB
<i>Water Exploration</i>	100,000	100,000	100,000	100,000	110,000	120,000	630,000	RF
Water Heavy Equipment Replacement	78,000	81,120	84,365	87,739	91,929	94,899	518,052	RF
Water Light Vehicle Replacement*	52,000	54,080	56,243	58,493	60,833	63,266	344,915	OB
Water Main Replacement - City Wide	189,798	197,390	205,286	213,497	222,037	230,918	1,258,926	RF
Water Meter Replacement	175,000	175,000	175,000	175,000	175,000	175,000	1,050,000	OB
Water Treatment Plant & Well Equipment	94,900	98,696	102,643	106,749	111,019	115,460	629,467	RF
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<i>Water Main Replacement - Broadway Neighborhood*</i>	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	6,000,000	DF
<i>Water Main Replacement - Central Avenue*</i>	500,000	2,000,000	2,000,000	2,000,000	2,500,000	1,000,000	10,000,000	DF/GR
<i>Water Main Replacement - Littleworth Road</i>	2,000,000	2,000,000	2,000,000	2,000,000			8,000,000	DF
Water Main Replace - Littleworth, Columbus, French Cross	2,000,000	2,000,000	2,000,000	2,000,000			8,000,000	DF
SCADA System Assessment and Upgrade*	100,000	100,000					200,000	RF
Water Main Replacement - Lower Central Avenue*	1,920,000						1,920,000	DF
Water Main Replacement - Sixth Street*	100,000						100,000	RF
Water Treatment Plant Upgrade - French Cross Station	2,500,000	2,500,000	5,000,000	1,500,000			11,500,000	DF
<i>New Well Development</i>		300,000		2,000,000	3,000,000	3,000,000	8,300,000	DF
Water Main Replacement - Oak Street*		510,000					510,000	DF
Water Main Replacement - Horne/Crescent*						1,600,000	1,600,000	DF
<i>Water Main Replacement - Mount Vernon*</i>						2,100,000	2,100,000	DF
<i>Well Upgrades - Hughes Well</i>						5,000,000	5,000,000	DF
TOTAL WATER FUND	11,409,698	11,716,286	13,323,537	11,841,478	7,880,818	15,119,543	71,291,360	
COMMUNITY SERVICES - SEWER FUND								
<i>Transfer to Capital Reserve</i>	500,000	500,000	500,000	500,000	510,000	520,000	3,030,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
Pump Station Equipment Replace-Maintenance	94,900	98,696	102,643	106,749	243,331	253,064	899,383	OB
Sewer Heavy Equipment Replacement	78,000	81,120	84,365	87,739	91,249	94,899	517,372	RF
Sewer Light Vehicle Replacement*	52,000	54,080	56,243	58,493	60,833	63,266	344,915	OB
Sewer Main Replacements - City Wide*	189,794	197,386	205,281	213,492	222,032	230,913	1,258,898	RF
WWTP General Permit Compliance	400,000	400,000	400,000	400,000	400,000	400,000	2,400,000	OB
<i>South End Gravity Sewer</i>	2,000,000		1,500,000	1,500,000	1,500,000	1,500,000	8,000,000	DF
SCADA System Assessment and Upgrade*	100,000	100,000					200,000	RF
<i>Sewer Main Replacement - Central Core*</i>	1,500,000						1,500,000	DF
Sewer Main Replacement - Central Core Phase 3*	1,500,000						1,500,000	DF
<i>WWTP Capacity/Treatment Updates</i>	200,000	2,800,000					3,000,000	DF
Pump Station HVAC - City Wide		75,000		75,000		75,000	225,000	RF
Pump Station Upgrade - Strafford Farms		200,000		2,000,000			2,200,000	DF
Sewer Main Replacement - Broadway Neighborhood*		1,200,000		1,400,000	700,000		3,300,000	DF
<i>Sewer Main Replacements - Oak Street*</i>		510,000					510,000	DF
<i>Pump Station Upgrade - Wentworth Terrace</i>			3,000,000				3,000,000	DF
<i>North End Gravity Sewer</i>					2,000,000	2,000,000	4,000,000	DF
Sewer Main Replacement - Horne/Crescent*						1,100,000	1,100,000	DF
<i>Sewer Main Replacement - Mount Vernon*</i>						550,000	550,000	DF
WWTP Odor Control Upgrades						1,000,000	1,000,000	DF
TOTAL SEWER FUND	6,914,694	6,516,282	6,148,532	6,641,473	6,027,445	8,087,142	40,335,568	
TOTAL OTHER FUNDS	21,866,587	19,639,763	29,290,264	22,140,146	15,832,113	35,916,685	144,685,558	
TOTAL ALL PROJECTS	44,199,549	44,315,290	55,784,273	58,011,732	38,956,934	62,209,821	303,477,599	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2025.10.22 - 66**

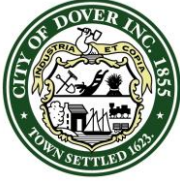
Resolution Re: Appropriation For FY2027 Capital Improvements Program
– Non-Debt Financed Projects

WHEREAS: The City Council desires to make public improvements as listed in the Capital Improvements Program for Year 1 and to finance these improvements with transfers from Capital Reserve Funds and appropriation of existing funds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:
The following capital outlays are appropriated as part of the FY2027 Capital Improvements Program for the purposes so designated and the Finance Director is authorized to transfer the funds from the respective Reserve Funds in the amounts listed.

Item	Description	Appropriation	Funding	Fund
1	General Facility Improvements	75,000	General Fund Capital Reserve	Trust
2	Police Cruiser Replacement Program	174,000	General Fund Capital Reserve	Trust
3	Fire & Rescue Personal Protective Gear	585,000	General Fund Capital Reserve	Trust
4	Bouchard Public Works Facility Improvements	200,000	General Fund Capital Reserve	Trust
5	Public Works Heavy Equipment	800,000	General Fund Capital Reserve	Trust
6	Cemetery Equipment & Improvements	250,000	Cemetery Maintenance Reserve	Trust
7	Neighborhood Park Improvements	85,000	Park Improvements Capital Reserve	Trust
8	Park Infrastructure Replace/Maintenance	75,000	Park Improvements Capital Reserve	Trust
9	Public Safety Communication/Security Improve	30,000	Police Facilities Capital Reserve	Trust
10	Arena HVAC	40,000	Arena Improvements Capital Reserve	Trust
11	General Parking Garage Repairs	75,000	Parking Improvements Capital Reserve	Trust
12	Parking Meter Replacement	510,000	Parking Improvements Capital Reserve	Trust
13	School Facilities Maintenance and Repairs	100,000	School Facilities Capital Reserve	Trust
14	DHS Solar Panel Purchase	100,000	School Facilities Capital Reserve	Trust
15	Curriculum Replacement & Upgrade	75,000	School Curriculum Reserve	Trust
16	Water Exploration	100,000	Water Fund Capital Reserve	Trust
17	Water Heavy Equipment Replacement	78,000	Water Fund Capital Reserve	Trust
18	Water Main Replacement - City Wide	189,798	Water Fund Capital Reserve	Trust
19	Water Treatment Plant & Well Equipment	94,900	Water Fund Capital Reserve	Trust
20	Wellhead Protection	100,000	Water Fund Capital Reserve	Trust
21	SCADA Systems Assessment and Upgrade	100,000	Water Fund Capital Reserve	Trust
22	Water Main Replacement - Sixth Street	100,000	Water Fund Capital Reserve	Trust
23	Inflow/Infiltration Study/Mitigation	300,000	Sewer Fund Capital Reserve	Trust
24	Sewer Heavy Equipment Replacement	78,000	Sewer Fund Capital Reserve	Trust
25	Sewer Main Replacements - City Wide	189,794	Sewer Fund Capital Reserve	Trust
26	SCADA Systems Assessment and Upgrade	100,000	Sewer Fund Capital Reserve	Trust
	Total	4,604,492		

Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the charter.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2025.10.22 - 66**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
– Non-Debt Financed Projects

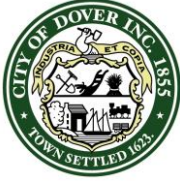
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Jennifer R. Perez
Form and Compliance: Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2025.10.22 - 66**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
– Non-Debt Financed Projects

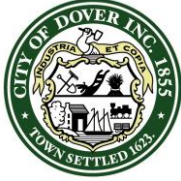
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2025.10.22 - 66**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
– Non-Debt Financed Projects

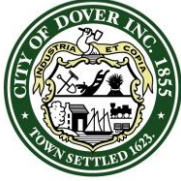
RESOLUTION BACKGROUND MATERIAL:

This resolution appropriates capital reserve funds to finance a portion of the FY2027 Capital Improvements Program (CIP) as presented in the FY2027 to FY2032 Capital Improvements Program book. In addition, this resolution authorizes the transfer of Capital Reserve Fund moneys.

The following table reflects the amount to be appropriated for FY2027 CIP projects from the various funds and their projected balances as of 6/30/2026:

Description	Proposed Appropriation	Balance 6/30/2026	Notes
Capital Reserve Funds CIP			
General Fund Capital Reserve	\$1,834,000	\$416,937	(1)
Cemetery Maintenance Reserve	\$250,000	\$241,671	(2)
Parks Improvements Reserve	\$160,000	\$161,871	
Police Facilities Capital Reserve	\$30,000	\$35,523	
Arena Improvements Reserve	\$40,000	\$250,648	
School Facilities Reserve	\$200,000	\$1,334,062	
School Curriculum Reserve	\$75,000	\$607,490	
Water Fund Capital Reserve	\$762,698	\$4,718,879	
Sewer Fund Capital Reserve	\$667,794	\$1,947,135	
Parking Improvements Reserve	\$585,000	\$2,808,707	
Total	\$4,604,492		

1. The General Fund Capital Reserve will have sufficient funds for the appropriations as a transfer from the General Fund of \$1,955,000 into the reserve is proposed in the FY2027-2032 CIP to be budgeted during FY2027 as part of the City's General Fund Operating Budget.
2. The Cemetery Maintenance Reserve will have sufficient funds for the appropriations as a transfer from the General Fund of \$130,000 into the reserve is proposed in the FY2027-2032 CIP to be budgeted during FY2027 as part of the City's General Fund Operating Budget.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

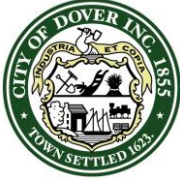
WHEREAS: The City Council desires to make public improvements and to finance these improvements with the sale of general obligation bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The following capital projects are appropriated, with estimated useful lives in excess of the length indicated, as part of the FY2027 Capital Improvements Program:

Item #	Description	Proposed		Department	Fund	Notes
		Appropriations	Life/Yrs			
1	Fire & Rescue Facilities Renovations	\$ 600,000	20	Fire & Rescue	General	1
2	Outfall Replacement - Cochecho Storm Drain	400,000	20	Comm Serv - PW	General	1
3	Street Reconstruction - Broadway Neighborhood	4,600,000	20	Comm Serv - PW	General	2
4	Street Reconstruction - Lower Central Avenue	2,650,000	20	Comm Serv - PW	General	1
5	Street Reconstruction - Oak Street (Former Oak St Bridge)	50,000	20	Comm Serv - PW	General	2
6	Recreation Courts Reconstruction	700,000	20	Recreation	General	1
7	DMS Geothermal HVAC Upgrade & Parking Lot Repairs	6,073,980	15	Education	General	1
8	Park Improvements - Maglaras	2,100,000	20	Recreation	Waterfront TIF	1
9	Water Main Replacement - Broadway Neighborhood	1,000,000	20	CS - Water	Water	2
10	Water Main Replacement - Central Avenue	2,500,000	20	CS - Water	Water	3
11	Water Main Replacement - Littleworth, Columbus, French Cross	2,000,000	20	CS - Water	Water	2
12	Water Main Replacement - Littleworth Road	2,000,000	20	CS - Water	Water	2
13	Water Treatment Plant Upgrade - French Cross Station	2,500,000	20	CS - Water	Water	2
14	Water Main Replacement - Lower Central Avenue	1,920,000	20	CS - Water	Water	1
15	South End Gravity Sewer	2,000,000	20	CS - Sewer	Sewer	2
16	WWTP Capacity/Treatment Upgrades	3,000,000	20	CS - Sewer	Sewer	1
17	Sewer Main Replacement - Central Core	1,500,000	20	CS - Sewer	Sewer	1
18	Sewer Main Replacement - Central Core Phase 3	1,500,000	20	CS - Sewer	Sewer	1
	Total	<u>\$37,093,980</u>				
Notes:	1. Proposed Appropriation Represents Full Project Funding					
	2. Proposed Appropriation Represents Phase One (FY2027) Funding					
	3. Proposed Appropriation Represents Phase One (FY2027 and FY2028) Funding					

AND FURTHER BE IT RESOLVED THAT:

To meet the appropriations of this resolution there is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the issuance and sale of general obligation bonds of the City of Dover in a principal amount equal to the total of the appropriations. The full faith and credit of the City is hereby pledged for the principal and interest on said bonds. The bonds are to be signed by the City Manager and countersigned by the City Treasurer, with the Finance Director and City Treasurer having the discretion of fixing the dates, maturities, denominations, place of payment, interest rate or rates and form, and to provide for the sale of the bonds.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

AND FURTHER BE IT RESOLVED THAT:

Pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the City of Dover is hereby authorized to participate in the NH Clean Water State Revolving Fund (CWSRF) Program for financing eligible Sewer Fund projects provided CWSRF funding is available; and the City of Dover is hereby authorized to participate in the NH Drinking Water State Revolving Fund (DWSRF) Program for financing the Water Fund projects provided DWSRF funding is available. The City Manager, Finance Director and Treasurer are authorized, on behalf of the City of Dover, to file for participation in the NH CWSRF and DWSRF Programs and obtain loans through the programs for eligible identified projects.

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after public hearing.

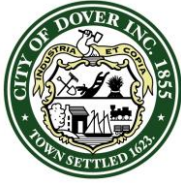
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

Resolution Number: **R – 2025.10.22 - 67**

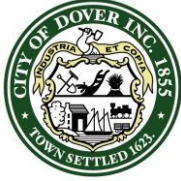
Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

RESOLUTION BACKGROUND MATERIAL:

This resolution makes appropriations for the projects of the FY2027 Capital Improvements Program financed by debt and authorizes the sale of bonds and/or participation in the CWSRF or DWSRF.

This resolution makes appropriations for projects that are scheduled to be completed over multiple years. The Finance Department requests from all departments with projects to submit cash flow requirements for projects. These cash flow projections are completed to determine the amount by project for the coming bond issuance. Those projects that are not financed or are only partially financed remain as authorized unissued debt and bonded (financed) when the cash need arises.

Debt Authorization versus Debt Retirement

The following table compares the tentative authorization amount to the amount of debt being retired: The Net Sewer reflects the amount retired by user fees (total debt retirement less State aid for principal).

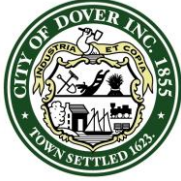
Description	City	School	Water	Sewer	Downtown TIF	Waterfront TIF	Total
FY2027 Authorization	9,000,000	6,073,980	11,920,000	8,000,000	0	2,100,000	37,093,980
FY2027 Retirement	4,437,230	3,771,199	2,276,334	2,001,516	670,000	502,679	13,658,958
Net Change	4,562,770	2,302,781	9,643,666	5,998,484	(670,000)	1,597,321	23,435,022

Legal Debt Limits

The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2025 and this authorization, against the legal debt limits.

Description	City	School	Water	Downtown TIF	Waterfront TIF	Exempt	Total
Debt Outstanding	38,560,628	72,437,759	19,101,639	6,635,000	11,238,457	23,497,003	171,470,486
Authorized - Unissued	49,235,210	27,198,100	36,408,287	3,300,000	19,212,500	27,033,965	162,388,062
Total Issued & Unissued	87,795,838	99,635,859	55,509,926	9,935,000	30,450,957	50,530,968	333,858,548
This Authorization	9,000,000	6,073,980	11,920,000	0	2,100,000	8,000,000	37,093,980
Grand Total	96,795,838	105,709,839	67,429,926	9,935,000	32,550,957	58,530,968	370,952,528
Legal Debt Limit	214,422,288	500,318,672	714,740,960	NA	NA	NA	
Unused Capacity	117,626,450	394,608,833	647,311,034				
Percent Unused	54.9%	78.9%	90.6%				

Notes: Legal debt limits are based on a percent of equalized assessed value. City 3%, School 7%, Water 10%.
Exempt includes Sewer and Tolend Road Landfill debt.
Debt exempt from legal debt limits are Sewer, Tolend Road Landfill debt, Downtown TIF, Waterfront TIF



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

Multi-Year Projects Proposed Bonding Schedule

The following table summarizes the bonding schedule for the proposed debt authorizations. This table shows that for multi-year projects the issuance of bonds will be done based on cash flow requirements per the projects' proposed segments as presented in the Capital Improvements Program. Phase one funding is only being requested for the following projects: Street Reconstruction – Broadway Neighborhood, Street Reconstruction – Oak Street (Former Oak St. Bridge), Water Main Replacement – Broadway Neighborhood, Water Main Replacement – Central Avenue, Water Main Replacement – Littleworth/Columbus/French Cross, Water Main Replacement – Littleworth Road, Water Treatment Plant Upgrade – French Cross Station, and South End Gravity Sewer.

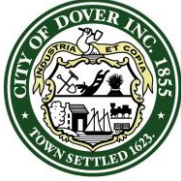
Item #	Description	Proposed Appropriations	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
1	Fire & Rescue Facilities Renovations	\$ 600,000	100,000	500,000				
2	Outfall Replacement - Cochecho Storm Drain	400,000	400,000					
3	Street Reconstruction - Broadway Neighborhood	4,600,000	4,600,000					
4	Street Reconstruction - Lower Central Avenue	2,650,000	300,000	800,000	1,550,000			
5	Street Reconstruction - Oak Street (Former Oak St Bridge)	50,000	50,000					
6	Recreation Courts Reconstruction	700,000	300,000	400,000				
7	DMS Geothermal HVAC Upgrade & Parking Lot Repairs	6,073,980	6,073,980					
8	Park Improvements - Maglaras	2,100,000	2,100,000					
9	Water Main Replacement - Broadway Neighborhood	1,000,000	1,000,000					
10	Water Main Replacement - Central Avenue	2,500,000	500,000	2,000,000				
11	Water Main Replacement - Littleworth, Columbus, French Cross	2,000,000	2,000,000					
12	Water Main Replacement - Littleworth Road	2,000,000	2,000,000					
13	Water Treatment Plant Upgrade - French Cross Station	2,500,000	2,500,000					
14	Water Main Replacement - Lower Central Avenue	1,920,000	1,920,000					
15	South End Gravity Sewer	2,000,000	2,000,000					
16	WWTP Capacity/Treatment Upgrades	3,000,000	200,000	2,800,000				
17	Sewer Main Replacement - Central Core	1,500,000	1,500,000					
18	Sewer Main Replacement - Central Core Phase 3	1,500,000	1,500,000					
	Total	\$ 37,093,980	\$29,043,980	\$ 6,500,000	\$ 1,550,000	\$ -	\$ -	\$ -

Financial Policy Considerations

The proposed debt authorizations contained in this resolution will result in the following City Council adopted Financial Policies not being adhered to:

- A. Water Fund debt service for any given fiscal year shall not exceed 40% of the total appropriations for the fund.
- B. Sewer Fund debt service for any given fiscal year shall not exceed 40% of the total appropriations for the fund.

Water Fund debt service as a percentage of budget is projected to exceed the 40% policy level in FY2027 and continue through FY2032 as a result of the funding appropriated in this resolution and the funding for New Water Storage Tank in the FY2023 CIP, Water System Facilities Upgrade in the FY2017 and FY2018 CIP, and Water Main Replacement projects approved in the past three years' CIPs. The Sewer Fund debt service as a percentage of budget is projected to exceed the 40% policy level in FY2028 and continue through FY2032. This is the result of the funding appropriated in this resolution and funding for the River (Payne) Street Pump Station Upgrade in FY2022 and FY2024 CIP and WWTP MLE Conversion Upgrade in FY2017 CIP.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

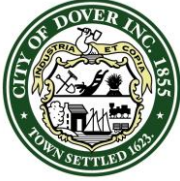
Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

Rate Impacts

The following tables summarize the change from year to year on the Property Tax Rate and the Utility Rates, net of existing debt service and aid, related to the projects proposed to be bonded in FY2027. The top table reflects the impact of the new CIP projects only; the second table reflects the combined impact of the new CIP projects and anticipated debt related to prior year authorizations. The rate changes have been adjusted for any amendments to projects from the proposed CIP.

CIP Only					CIP Only				
Net Change in Property Tax Rates					Net Change in Utility Rates				
	2027	2028	2029			2027	2028	2029	
City	0.09	0.10	0.13		Water	1.04	1.16	1.13	
School	0.10	0.10	0.10		Sewer	0.63	0.83	0.80	
Total Change	0.19	0.20	0.23		Total Change	1.67	1.99	1.93	
Est Tax Rate	19.45	19.65	19.88		Est Utility Rate	20.91	22.90	24.83	
% Change City	1.31%	1.44%	1.87%		% Change Water	13.07%	12.89%	12.39%	
% Change School	1.03%	1.02%	1.02%		% Change Sewer	5.59%	6.97%	6.61%	
% Change Total	0.99%	1.03%	1.18%		% Change Total	8.68%	9.52%	9.09%	
Including Prior Year Authorizations					Including Prior Year Authorizations				
Net Change in Property Tax Rates					Net Change in Utility Rates				
	2027	2028	2029			2027	2028	2029	
City	0.39	0.08	0.00		Water	2.13	0.81	0.08	
School	0.36	0.09	(0.04)		Sewer	1.36	1.89	0.29	
Total Change	0.75	0.17	(0.04)		Total Change	3.49	2.70	0.37	
Est Tax Rate	20.01	20.18	20.14		Est Utility Rate	22.73	25.43	25.80	
% Change City	5.68%	1.10%	0.00%		% Change Water	26.76%	8.03%	0.91%	
% Change School	3.72%	0.90%	-0.41%		% Change Sewer	12.06%	14.95%	2.20%	
% Change Total	3.89%	0.85%	-0.21%		% Change Total	18.14%	11.88%	1.69%	
Rate per \$1,000 of Assessed Value					Rate per 100 Cubic Feet of Water Consumption				



CITY OF DOVER

CITY OF DOVER - RESOLUTION

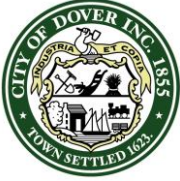
Agenda Item#: 13.B.7.

Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

The table below reflects the net change from year to year, and the total change after 3 years, for an average single-family home for taxes and user fees, based on the FY25 estimated assessed value at \$513,892 with 75 HCF of average water usage.

Impact to Average Single Family Home				
				Change
				After
Description	Yr1	Yr2	Yr3	3 Years
CIP Only				
Property Tax	98	103	118	319
Water Fees	78	87	85	250
Sewer Fees	47	62	60	170
Total Avg SFH Impact	223	252	263	738
Including PY Authorizations				
Property Tax	385	87	(21)	452
Water Fees	160	61	6	227
Sewer Fees	102	142	22	266
Total Avg SFH Impact	647	290	7	944



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2025.10.22 - 3**
Ordinance Title: Muzzling of Vicious Dogs
Chapter: 69 Dogs
Section: 18 Muzzling and Restraining Dogs

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to update the City of Dover's ordinance on Dogs in accordance with an update to RSA 466:39.

2. AMENDMENT

Chapter 69 entitled "Dogs" is hereby amended by adding Section 69-18, "Muzzling and Restraining Dogs"

a. THE FOLLOWING ARE ADDED:

§ 69-18 Muzzling and Restraining Dogs

- a. The owner or keeper of any dog(s) deemed "vicious" pursuant to NH RSA 466:31, II(g) shall be required to have said animal(s) muzzled and/or restrained when in public, regardless of whether said animal(s) is attached to a leash or under the physical control of said owner or keeper. Penalties for violations of this chapter shall not exceed \$50.
- b. The owner or keeper of any dog(s) deemed to have violated RSA 466:31 II (a) –(f) shall be required to have such dog restrained when in public, regardless of whether said animal(s) is attached to a leash or under the physical control of said owner or keeper. Penalties for violations of this chapter shall not exceed \$50.

3. TAKES EFFECT

This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO PUBLIC HEARING ON NOVEMBER 12, 2025

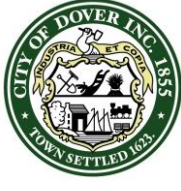
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier

Approved as to Legal: Jennifer Perez
Form and Compliance: Deputy City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#: 13.C.1. Ordinance Number: O – 2025.10.22 - 3 Ordinance Title: Muzzling of Vicious Dogs Chapter: 69 Dogs Section: 18 Muzzling and Restraining Dogs
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DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor April Richer, Ward 1		
Councilor Robert Warach Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

A change to RSA 466:39 went into effect September 30, 2025 granting cities and towns authority to regulate the muzzling of vicious dogs as defined in RSA 466:31, II(g). This ordinance will allow the City of Dover to require the owner(s) of dogs deemed “vicious” pursuant to NH RSA 466:31 to be muzzled and/or restrained when in public, regardless of whether the animal(s) is leashed. This authority was granted to local municipalities under NH RSA 466:39 effective September 30, 2025. Penalties for violations of this ordinance shall not exceed \$50.00.

Document Created by: Legal	O-2025.10.22 Ch 69 Dogs, Section 18 Muzzling and Restraining Docs
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