

CITY OF DOVER

DOVER CONSERVATION COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: First Floor Conference Room, City Hall, 288 Central Ave.
Meeting Date: **Monday October 14, 2025**
Meeting Time: **5:30 pm**

MEMBERS PRESENT: Bill Hunt (Chair), Brianna Group (Alternate), Robert Atwood (Secretary) Russ Warnock

Absent (Excused): Steve Fellows (Vice Chair), Abigail Lyon, Kristen Murphy

Absent (Unexcused): Brendan Mulhall (Alternate)

STAFF PRESENT: Makayla Edgecomb (Conservation Planner)

OTHERS PRESENT:

1. CALL TO ORDER AND ROLL CALL

The meeting was convened at 5:38 PM.

2. CITIZEN'S FORUM

3. APPROVAL OF THE PRIOR MEETING MINUTES – September 8, 2025

R. Atwood moved to approve the minutes of September 8, 2025. B. Group seconded. Vote: 3 in favor with 1 abstaining.

4. OLD BUSINESS

5. NEW BUSINESS

- A.** City of Dover Conditional Use Permit Application for Rossignol Family Revocable Trust of 2016. Assessor's Map 7, Lot 6, zoned R-20, located at 13 ½ Boston Harbor Road. Proposal is to raise the existing home which would result in 869 square feet of temporary impacts within the Conservation District and 75 square feet of permanent impacts for the construction of stairs and a covered porch to access the proposed raised structure. (COND-2025-0022)

Sam Hayden, Hayden Ward represented the item. He noted the applicant was before them last month requesting an expediated NH DES wetlands application. They are here now to request the CUP. He explained the existing conditions on site and the proposal to raise the structure, add the foundation and lower the house onto it. There is a slight change to the footprint mostly due to the reconfiguration of the entrance stairs due to the added height and the decks.

The intent of the project is to get the first floor out of the flood zone.

Mr. Hayden addressed questions from the Commission members.

R. Warnock made a motion to endorse the proposal as presented. R. Atwood seconded. Vote: 4-0

6. REPORT FROM THE CHAIR

- A.** Review of Correspondence Received from NH Department of Environmental Services

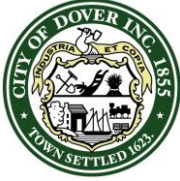
M. Edgecomb noted receipt of a request for more information for 141 Sixth St for an Alteration of Terrain permit. The applicant will have to address the issue.

7. OTHER BUSINESS

- A.** Technical Review Committee Designee and Alternate

M. Edgecomb offered that a member of the Commission can take on this role and review plans prior to the TRC meetings and provide comments that staff can present at the meetings to the applicants.

The members noted their appreciation for receiving the minutes from these meetings. As several members were not present, this can be addressed again at another meeting and in the future. If someone wants this role, let staff know.



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B. Conservation Commission Memos

M. Edgecomb noted Planning Board receives staff memos regarding each application being heard by the board at the meeting. She showed an example and asked if the Commission would like to receive similar staff memos prior to Conservation Commission meetings. Staff memos for Conservation Commission meetings would not include staff recommendations.

There was some trepidation about causing more work for staff, but agreement to give it a try.

C. Update from Forest Management Subcommittee

None

M. Edgecomb noted there was an ash tree scavenger hunt at Apple Harvest Day She put the additional forms downstairs so people can participate.

Discussion about how many people have used the QR codes downtown. Staff can find out.

R. Warnock gave a presentation on trees that he has mapped and the reason a plan is needed for tree planting. The committee members discussed how to best use the data he provided.

8. ADJOURNMENT

R. Atwood moved to adjourn at 6:37pm. B. Group seconded. Vote: All in favor