



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall 1st Floor Conference Room, 288 Central Ave.**
Meeting Date: **Wednesday, September 17th, 2025**
Meeting Time: **5:30 PM**

1. Welcome

Chair Bill Baber opened the meeting at 5:30 PM.

Roll Call: Bill Baber (Chair), Vincent Lyon (Vice Chair), Susan Smith, Steve Paulson, Lucas Veitch, Eric Ryherd, Dylan Lucas

Other Attendees: Sarah Swartz, Kerri Warms, Bob McCarthy from EEI

Staff: Lexi Merchant (Resilience Coordinator)

2. Citizens' Forum

3. Approval of Minutes

A. Regular Meeting Minutes of August 20th, 2025

V. Lyon motioned to approve and L. Veitch seconded. Approved U/A.

4. Staff Updates

A. Energy Savings Performance Contracting (ESPC)

Representatives from Energy Efficient Investments (EEI) attended the meeting and presented their progress thus far. EEI has completed their initial building audits and solar assessments of City buildings. They will be conducting more detailed audits and evaluations through October and November. They recommended taking advantage of solar opportunities as soon as possible to have a chance of receiving the 30% solar Investment Tax Credit. EEI will finalize a list of buildings suitable for solar prior to the next Energy Commission meeting. An Energy Commission special meeting was scheduled to discuss the solar opportunities and subsequently canceled because more time was needed to conduct thorough structural assessments. Thank you Kerri, Sarah, and Bob for attending and updating the Commission.

B. WWTF Solar RFP

The City received responses from both EEI and ReVision to the Wastewater Treatment Facility solar bid released last month. The City selected ReVision Energy due to the timeline of their project being designed to take advantage of the 30% solar investment tax credit (ITC). The proposed system is designed at 100kW AC to avoid the lengthy Eversource interconnection application for larger projects. This will go to City Council on October 8th.

C. Clean Diesel Grant

The City applied for and was awarded the NH Clean Diesel Funding grant to replace our 2000 John Deere loader with a 2025 JCB Compact loader. The new loader was purchased and delivered and the old loader was scrapped on Friday September 12th. This grant provides 30% of the funding for the replacement.



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D. Energy Tips

Members discussed submitted Energy Tips and Resilience Coordinator Merchant requested members submit more.

5. New Business

A. None.

6. Other Business / Member Comments:

A. None

8. Call for Agenda Items:

9. Adjourn: Unanimously at 7:00 pm.

Minutes taken by Lexi Merchant.