



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 8, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Carrier called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Richer led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen (arrived at 7:05 PM), Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylvong-Bizier

5. PROCLAMATIONS/AWARDS – CHILDREN’S ENVIRONMENTAL HEALTH DAY

Mayor Carrier presented a proclamation recognizing Thursday, October 9th as Children’s Environmental Health Day.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi. Councilor Cullen moved to remove item 13.B.2. from the agenda, the motion received no second, motion failed.

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi. Vote: 9-0.

7. PUBLIC HEARINGS

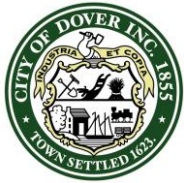
A. AUTHORIZATION TO APPLY FOR AND ACCEPT NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY-STATE OF GOOD REPAIR GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. AMENDMENT OF FY2026 SCHEDULE OF FEES TO CHANGE PARKING FEE PAY BY PHONE/TEXT TRANSACTION FEE (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

C. REPROGRAM NON-DEBT FY25 AND FY26 CIP APPROPRIATIONS FOR FIRE & RESCUE DEPARTMENT UTILIZING FIRE & RESCUE CAPITAL RESERVE FUNDS AND APPROPRIATING ADDITIONAL FIRE & RESCUE CAPITAL RESERVE FUNDS FOR FY26 CIP PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST



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The Mayor, seeing no one wishing to speak, closed the Public Hearing.

- D. RESCIND \$1.0 MILLION PORTION OF FY2026 CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION AND AUTHORIZATION FOR BONDING FOR FIRE & RESCUE PUMPER/LADDER REPLACEMENT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(VOTE TO OCCUR OCTOBER 22, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

- E. CHAPTER 170 ZONING ORDINANCE
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of the report he submitted in writing to the Council. Deputy Mayor Shanahan moved to accept the City Manager's Report, seconded by Councilor Warach.
Vote: 9-0.

10. APPROVAL OF MINUTES

A. September 24, 2025 – Regular Meeting & Non-Public Meeting

Deputy Mayor Shanahan moved to approve both sets of minutes, seconded by Councilor Hackett.
Vote: 9-0.

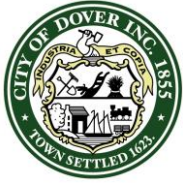
11. MAYOR'S REPORT

Mayor Carrier gave an overview of the meetings and events he attended over the last few weeks. The Mayor invited Strafford County Commissioner George Maglaras to the podium. Commissioner Maglaras gave an overview of item 13.B.2., and answered questions from the Council. Deputy Mayor Shanahan moved to accept the Mayor's Report, seconded by Councilor Warach.
Vote: 9-0.

Deputy Mayor Shanahan motioned to take action on items 13.B.1. and 13.B.2. immediately following the Mayor's Report, second by Councilor Hackett.
Roll Call Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING



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1. CHAPTER 170 ZONING ORDINANCE

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the ordinance, seconded by Councilor Williams.

Deputy Mayor Shanahan gave an overview of the ordinance to the Council.

Roll Call Vote: 9-0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. AUTHORIZATION TO APPLY FOR AND ACCEPT NORTHERN NEW ENGLAND PASSENGER RAIL AUTHORITY-STATE OF GOOD REPAIR GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

2. AMENDMENT OF FY2026 SCHEDULE OF FEES TO CHANGE PARKING FEE PAY BY PHONE/TEXT TRANSACTION FEE (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

3. REPROGRAM NON-DEBT FY25 AND FY26 CIP APPROPRIATIONS FOR FIRE & RESCUE DEPARTMENT UTILIZING FIRE & RESCUE CAPITAL RESERVE FUNDS AND APPROPRIATING ADDITIONAL FIRE & RESCUE CAPITAL RESERVE FUNDS FOR FY26 CIP PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Richer.

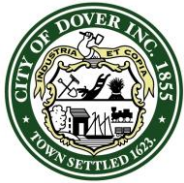
City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. AUTHORIZATION TO PURCHASE ONE (1) FORD T350 HR CARGO VAN SPONSORED BY MAYOR CARRIER BY REQUEST



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2. B25029 DOVER PUBLIC LIBRARY RENOVATION ADDITIONAL SCOPE OF WORK - INSTALLATION OF CONCRETE SIDEWALKS AND LIGHT POLES SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Hackett.

Roll Call Vote: 9-0.

COMMITTEE REPORTS

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| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Richer) |
| 5. Planning Board (Shanahan) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

B. RESOLUTIONS

1. APPROVAL OF TRI-CITY AGREEMENT FOR OPERATION OF EMERGENCY WARMING CENTER DURING 2025-2026 WINTER MONTHS SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach.
City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

2. APPROVAL OF TRI-CITY AGREEMENT FOR CONSTRUCTION AND OPERATIONS OF A NEW COUNTY-WIDE SEASONAL WARMING CENTER SPONSORED BY MAYOR CARRIER BY REQUEST

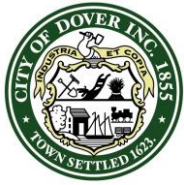
Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach.

A lengthy discussed ensued.

Deputy Mayor Shanahan amended his motion from approving the resolution to referring the resolution to a Public Hearing on October 22, seconded by Councilor Cullen.

Roll Call Vote: 5-3, with Councilor Retrosi, Councilor Warach, and Mayor Carrier opposed.
Councilor Nemeth was recused from the vote.

3. B25035 AWARD OF BID TO VHB FOR CONSULTING SERVICES FOR BELLAMY RIVER FISH PASSAGE RESTORATION PROJECT & BRIDGE REPLACEMENT RELATED TO THE FHWA CULVERT AOP GRANT SPONSORED BY MAYOR CARRIER BY REQUEST



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Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-1, with Councilor Cullen opposed.

4. B26014 INSTALLATION OF ROOF MOUNTED SOLAR PHOTOVOLTAIC (PV) SYSTEM AT THE WWTP
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Richer.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

5. AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01816 CENTRAL AVE (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON OCTOBER 22, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a Public Hearing, seconded by Councilor Warach.
Vote: 9-0.

6. AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01817 HENRY LAW (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON OCTOBER 22, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a Public Hearing, seconded by Councilor Nemeth.
Vote: 9-0.

7. REPROGRAMMING OF SEWER CIP APPROPRIATIONS TO SEWER SCADA REMOTE MONITORING PROGRAM (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON OCTOBER 22, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

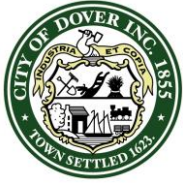
Deputy Mayor Shanahan moved to refer the resolution to a Public Hearing, seconded by Councilor Williams.
Vote: 9-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Hackett gave an update on the SWAC and Waste Management table at Apple Harvest. Councilor Hackett said most people who visited the booth had positive remarks.



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Mayor Carrier read an email from a resident thanking Community Services for filling and covering the potholes on Spring Street.

The Mayor also gave an update on the 9/11 memorial project, the location of the piece will be in the courtyard off of Central ave.

Councilor Warach reminded folks that the municipal election on November 4, 2025.

16. ADJOURN

Deputy Mayor Shanahan moved to adjourn, seconded by Councilor Retrosi.

Vote: 9-0.

Meeting adjourned at 8:42 PM.