



CITY OF DOVER

APPOINTMENTS COMMITTEE - AGENDA

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: **Wednesday, November 5, 2025**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

A. August 6, 2025

4. INTERVIEW CANDIDATES

6:00 PM – Kean McDermott – Strafford County Regional Planning Commission
6:15 PM – Michele Holt-Shannon – Ethics Commission

5. REVIEW APPOINTMENTS

Resignations:

Nabia Fortier – Open Lands
Chris Staub – Open Lands
Kristen Murphy – Open Lands
Charles Carey – Ethics Commission
Tom Thompson – Waterfront TIF
Anthony McManus – Downtown TIF
George DeBoer – Planning Board
Alice Wade – Committee for Racial Equity and Inclusion

Renewals:

Gary Gilmore – Solid Waste Advisory Commission
Michael Egan – Library Board of Trustees
Heather Twombly – Recreation Advisory Board
John O'Connor – Recreation Advisory Board
Lucas Veitch – Energy Commission
William Hunt – Conservation Commission
Ann Reid – Open Lands
Jan Nedelka – Downtown TIF
George Maglaras – Waterfront TIF
George Maglaras – Parking Commission
Thomas Massingham – Parking Commission

Change in Status:

Melina Gambino – Planning Board – Regular to Alternate Member
Devon Dunn – Planning Board – Alternate to Regular Member

6. OTHER BUSINESS



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Kean McDermott – Strafford Regional Planning Commission Application
Mark Speidel – Downtown TIF Advisory
Sean Fitzgerald – Waterfront TIF
Housing Committee request from Betsey Andrews Parker

7. ADJOURNMENT



CITY OF DOVER

APPOINTMENTS COMMITTEE - MINUTES

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1. CALL TO ORDER

Chair Williams called the meeting to order at 6:04 PM.

Present: Councilor Lindsey Williams (Chair), Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Clerk Vanslyvong-Bizier

2. PUBLIC FORUM

Chair Williams, seeing no one wishing to speak, closed the Public Forum.

3. APPROVAL OF MINUTES

A. July 9, 2025

Deputy Mayor Shanahan moved to approve the minutes, seconded by Mayor Carrier.
U/A.

4. INTERVIEW CANDIDATES

~~6:00 PM – Marissa Hedlund – Solid Waste Advisory Committee – Alternate Member~~

6:15 PM – Alex Farrell – Recreation Advisory Board – Alternate Member

6:45 PM – Douglas Lafleur – Utilities Commission – Alternate Member

The Committee interviewed the two candidates and upon discussion of each candidate and consideration of their skills, interest, and qualifications, the Committee decided to recommend the following to the City Council:

- Deputy Mayor Shanahan moved to recommend Alex Farrell to the Recreation Advisory Board as a regular member, seconded by Mayor Carrier.
Vote: U/A.
- Deputy Mayor Shanahan moved to recommend Douglas Lafleur to the Dover Utilities Commission as an alternate member, seconded by Mayor Carrier
Vote: U/A.

5. REVIEW APPOINTMENTS

Change in Status:

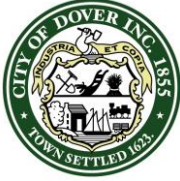
Jeffrey Lapak – Recreation Advisory Board - Alternate to Regular

Donovan Ingle – Recreation Advisory Board – Alternate to Regular

Resignations:

Sam Haddadin – DBIDA

Kirsten Murphy – Open Lands Committee



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Rick Mikulis – Recreation Advisory Board
Christopher Staub – Open Lands

Deputy Mayor Shanahan moved to accept the changes in status and resignations, seconded by Mayor Carrier.
Vote: U/A.

6. OTHER BUSINESS

Krysta Gingue – Strafford Regional Planning Commission Application
Otis Perry – Utilities Commission Application

Mayor Carrier moved to recommend Otis Perry to the Utilities Commission as a regular member and to recommend Krysta Gingue to the Strafford Regional Planning Commission, seconded by Deputy Mayor Shanahan.
Vote: U/A.

7. ADJOURNMENT

Deputy Mayor Shanahan moved to adjourn, seconded by Mayor Carrier.
Vote: U/A.

msham

**CITY OF DOVER, NEW HAMPSHIRE
BOARDS, COMMISSIONS, COMMITTEE APPLICATION**

NAME: Michele Holt-Shamon TELEPHONE: 603-978-4355
E-mail Address: HoltShamonfamily@gmail.com

RESIDENCE ADDRESS: 14 Florexe St.

MAILING ADDRESS (if different): _____

RESIDENT OF DOVER FOR 32-33? YEARS WARD 1

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or
Committee (s) Ethics Commission

MY BACKGROUND OR INTERESTS ARE: ethics, conflict,
civil discourse, Community resilience

IF APPOINTED, I WOULD (State your Goals): Serve the Dover
community with fairness & fidelity

I have served on the following committee(s) in the past: _____

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND
EFFORTS TO SERVE THE CITY OF DOVER? _____

E. Michele Holt 9/18/25
SIGNATURE - DATE

Upon completion of this form, please return to the City Clerk's Office. Committee
Application form is kept on file for a period of one year from date of submission.

Per City Charter, city employees and school employees are ineligible to serve on any
board, commission, or committee within the city.

CITY OF DOVER, NEW HAMPSHIRE
BOARDS, COMMISSIONS, COMMITTEE APPLICATION

NAME: MARK SPEIDEL TELEPHONE: 603-781-0813

E-mail Address: mdspeidel@gmail.com

RESIDENCE ADDRESS: 28 LEATHERS LN DOVER 03820

MAILING ADDRESS (if different): PO BOX 181 DOVER 03821

RESIDENT OF DOVER FOR 30+ YEARS WARD 4

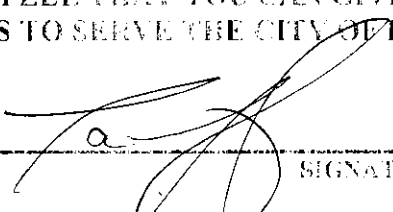
I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or Committee (s):
DOWNTOWN DOVER TIF ADVISORY BOARD

MY BACKGROUND OR INTERESTS ARE: RETIRED FINANCIAL ADVISOR,
SO BACKGROUND WOULD FIT THIS ROLE QUITE WELL

IF APPOINTED, I WOULD State your Goals: SERVE TO THE BEST OF
MY ABILITY TO FURTHER THE INTERESTS OF THE COMMUNITY

I have served on the following committee(s) in the past: DOVER PLANNING BOARD
44 MONTHS

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND EFFORTS TO SERVE THE CITY OF DOVER? YES

 9-17-25
SIGNATURE - DATE

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CITY OF DOVER, NEW HAMPSHIRE
BOARDS, COMMISSIONS, COMMITTEE APPLICATION

NAME: Sean Fitzgerald TELEPHONE: 603-494-8169
E-mail Address: SFitzgerald@granitestatedev.com

RESIDENCE ADDRESS: 39 Isaac Lucas Circle

MAILING ADDRESS (if different): _____

RESIDENT OF DOVER FOR 25 YEARS WARD 3

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or
Committee (s)

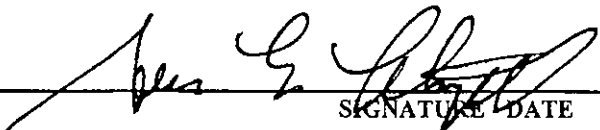
Waterfront TIF

MY BACKGROUND OR INTERESTS ARE: I have been in
the commercial banking industry for
over 30 years

IF APPOINTED, I WOULD (State your Goals): Continue to serve the citizens of
Dover to help ensure that the Waterfront project is a success

I have served on the following committee(s) in the past: Currently serve
on the Cocheche Waterfront Development
Advisory Committee

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND
EFFORTS TO SERVE THE CITY OF DOVER? Yes


SIGNATURE DATE

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Vansylyvong-Bizier, Jerrica

From: McDermott, Kean
Sent: Thursday, October 23, 2025 4:12 PM
To: Benton, Donna; Carrier, Robert; Vansylyvong-Bizier, Jerrica
Cc: Williams, Lindsey; keanmcd@gmail.com
Subject: Strafford Regional Planning Commission Opportunity

Greetings Bob, Donna, and Jerrica,

I have been in contact with Lindsey Williams about an opening to join the SRPC Board/Commission on behalf of the City. I am writing to express my interest in that appointment and would be happy to chat about it if there is a convenient time. Please let me know if there is anything you would need from me to proceed.

Hope all is well,

Kean McDermott
Transportation Advisory Board
City of Dover, NH
288 Central Avenue
Dover, NH 03820-4169
e: k.mcdermott@doover.nh.gov
p: 207.504.7464
Dover: First in New Hampshire, First with you!
<http://www.dover.nh.gov>

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Vansylyvong-Bizier, Jerrica

From: Betsey Andrews Parker <bandrewsparker@straffordcap.org>
Sent: Thursday, August 28, 2025 3:21 PM
To: Carrier, Robert; Williams, Lindsey; Shanahan, Dennis
Cc: Perez, Jennifer; Vansylyvong-Bizier, Jerrica; Joyal, Michael; Parker, Christopher; Benton, Donna; Galloway-Burke, Abigail; Benton, Donna; Krysta Gingue; Pam Lessard; robert@centralfallsrealty.com; Ernie Clark; Ad-Hoc Committee to Address Community Housing Needs - All; Mary Beth Rudolph; Ryan Crosby; DeBoer, George
Subject: Request to create a permanent, standing Housing Commission

Security Notice: External sender. Use caution with hyperlinks or attachments.

Dear Members of the Appointments Committee,

I am writing on behalf of the Ad Hoc Housing Committee to respectfully request the Appointments Committee recommend creating a permanent, standing Housing Commission to present to the City Council for consideration.

The recommendation aligns with the language from the recent report approved by the Dover City Council: *“Establish a Housing Commission in Dover, NH to address the city’s current and future housing needs. The commission will create a comprehensive housing policy for the city for Planning Board review and focus on strategies to ensure affordable, accessible, and sustainable housing options for all residents while supporting economic growth and community well-being.”*

- Serve as an advising body for residents, businesses, developers, and Planning Board for a more holistic growth in Dover
- Deliverables include yearly update of community impact, review and advise housing opportunity zone mapping, consistent policies of housing incentivization programs, housing champion designation oversight, liaison with Assistant City Planner of Housing & Community Development
- Participate in drafting updates of housing related chapters in Master Plan including the Land Use Chapter, Community Vision, and possibility of a housing-specific chapter
- Membership of Commission shall not exceed 7 members, with composition to include but not limited to: A renter representative, a developer representative, a landlord representative, a property owner representative, a representative from DBIDA, a school board member, a representative from the planning or zoning boards, a city council member, with ex-officio membership from Dover Housing Authority and Community Action Partnership of Strafford County

Requested action:

1. Place this ordinance amendment on the Appointments Committee’s next available agenda;
2. Vote to recommend creation of the Housing Commission as outlined above; and
3. Forward the ordinance to the City Council with a favorable recommendation.

I have copied city administration and planning staff on this email. They can provide additional insight to the next steps. The members of the committee are also on this email. They are available to provide draft ordinance language, suggested bylaws, and a proposed appointment/term structure to facilitate the Committee’s review.

Thank you for your consideration and for your continued service to Dover. I look forward to hearing from the committee on the next steps.

Betsey Andrews Parker, Ad Hoc Committee Vice Chair