DOVER SCHOOL DISTRICT	**JOINT BUILDING COMMITTEE** **DOVER HIGH ATHLETIC COMPLEX** **Minutes**
	Meeting Type: Meeting Meeting Location: City Hall, First Floor Conference Room 288 Central Ave, Dover, NH Meeting Date: **Wednesday, October 29, 2025** Meeting Time: **5:30 p.m.**

I. CALL TO ORDER at 5:33pm.

II. ROLL CALL ATTENDANCE

Present: Craig Flynn, Linnea Nemeth, Michelle Clancy, Fergus Cullen.

Excused: Ernie Clark, Ronan O'Doherty.

Staff: Mike Limanni, Peter Driscoll, Sean Greenough

Consultants: John DeLoia (Eckman Construction), Joe Perschino (Tighe & Bond)

III. APPROVAL OF MEETING MINUTES

A. October 1, 2025 regular meeting - Craig made a motion to approve the minutes, Michelle seconded. Approved 4-0.

IV. FINANCIAL REPORT

Manifest for $19,937.23 for Invoice #TB1026004 (Tighe & Bond) presented by Mike Limanni.

Michelle made a motion to approve the manifest for payment, Craig seconded. Approved 4-0.

V. PUBLIC FORUM - seeing none, the public forum was closed.

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Discussion on Concessions and Bathrooms with Danielle Royer of the Marching Band Boosters. (Football boosters were invited but did not send a representative.) Band Boosters own equipment including a freezer, beverage fridge, microwaves, hot plates, popcorn maker. Most is stored in their building so will need to be moved. Need electrical to support the appliances. A small closet is also utilized in the school and would be ideal to stay there. Football has a fryer. Boosters understand that outfitting the space would be their role/cost. Need to decide on gas line, but can make kitchen decisions. Asked about options to preserve – physically or pictures – signatures and messages from past members written on the walls of the existing facility before it is demolished.

B. Review of, and expected vote on, A201 agreement with Eckman

City departments had comments on the first draft. A second draft has been reviewed and city staff comments have been satisfactorily addressed. The School department is taking a last look and is scheduling a discussion with Eckman. Michelle moved to approve A201 agreement pending School review and approval. Craig seconded the motion, approved 4-0.

C. Permitting update - State AOT, Shoreland

State DES sent comments, requesting modifications of outflow and recommending a waiver for groundwater recharge. Tighe & Bond is preparing formal response.

D. Bid status update

Eckman has received base bids, which are coming in within the project budget. Alternates will need to be finalized within the owner's contingency budget. Committee had some discussion about Multi-Sport [baseball] Lighting options and the potential installation of conduit and foundations if there isn't budget for light towers.

E. Discussion of facilities building – design changes

Building is released. Looking out 2 weeks for drawing and feedback. Will pull a separate construction permit on this building. The JBC Chair has been sharing feedback on small design details to keep the project moving. Color will be finalized pending getting the color of Animal Sciences and getting school department sign-off.

F. Discussion with Dover Athletics Foundation representatives

Michelle Mastrobattista provided an update on the Foundation. Waiting for Charitable Trust approvals and then will start on grant applications. The biggest priority is lighting for the multi-sport field. They are interested in a "buy a brick" campaign. Noting that the DAF is separate and independent of the JBC, the committee encouraged the DAF to feel empowered to advance with their ideas, and was supportive of incorporating a brick area in the design.

VIII. Non-Public Discussion

Fergus made a Motion to enter a non-public session to discuss potential contracts via RSA 91-A.3: *The discussion of hiring of any person as a public employee.* Craig seconded the motion. Approved 4-0. Entered into Non-Public at 6:55pm.

Fergus made a Motion to come out of the non-public session, Michelle seconded. Approved 4-0. Back in a public meeting at 7:15pm.

Michelle made a Motion to seal the minutes, seconded by Craig, approved 4-0.

VIII. CONFIRM NEXT MEETING DATES/TIMES – Wednesday, November 5, at 5:30pm.

IX. FOR THE GOOD OF THE ORDER

X. ADJOURNMENT - Michelle, Craig. Adjourned at 7:18pm.

Minutes prepared by Linnea Nemeth.