

CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 12, 2025**
Meeting Time: **7:00 pm**

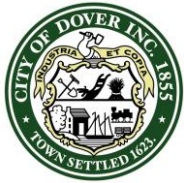
1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL ATTENDANCE
5. PROCLAMATIONS/AWARDS
6. APPROVAL OF AGENDA
7. PUBLIC HEARINGS

- A. ADOPTION OF FY2027-FY2032 CAPITAL IMPROVEMENTS PLAN
(VOTE TO OCCUR DECEMBER 10, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST
- B. APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS
(VOTE TO OCCUR DECEMBER 10, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST
- C. APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM AND AUTHORIZATION FOR BONDING
(VOTE TO OCCUR DECEMBER 10, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST
- D. DOGS, CHAPTER 69, SECTION 18
SPONSORED BY MAYOR CARRIER BY REQUEST

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

9. CITY MANAGER'S REPORT
10. APPROVAL OF MINUTES
 - A. October 22, 2025 – Regular Meeting
11. MAYOR'S REPORT
12. UNFINISHED BUSINESS
 - A. ORDINANCES IN THE 2nd READING
 1. DOGS, CHAPTER 69, SECTION 18
SPONSORED BY MAYOR CARRIER BY REQUEST
 - B. ORDINANCES IN THE 3RD READING
 - C. RESOLUTIONS
13. NEW BUSINESS



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A. CONSENT CALENDAR

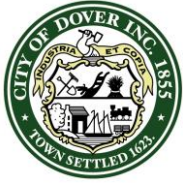
1. **AUTHORIZATION TO PURCHASE AN EASEMENT MACHINE FROM CHADWICK-BAROSS VIA SOURCEWELL**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **AUTHORIZATION TO PURCHASE BROADCAST SYSTEM UPGRADE – TELVUE SOLE SOURCE**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B26011 SURVEY SERVICES AS NEEDED**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B26026 HVAC SYSTEM INSTALLATION AND STRUCTURAL UPGRADES AT GRIFFIN WELL**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **APPROVAL OF LICENSE AGREEMENT WITH AIREY ROW ON CENTRAL, LLC FOR USE OF TAX MAP 2, LOT 83-1**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. <u>Appointments Committee (Williams)</u> | 17. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. <u>Cochecho Waterfront Development Advisory Committee (Carrier)</u> |
| 7. Recreation Advisory (Retrosi) | 20. <u>COAST (Shanahan)</u> |
| 8. Energy Commission (Richer) | 21. <u>Waterfront TIF Advisory Board (Warach)</u> |
| 9. Parking Commission (Warach) | 22. <u>Dover Main Street (Carrier)</u> |
| 10. Legislative Liaison (Shanahan) | 23. <u>Strafford Regional Planning Commission (Williams)</u> |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. <u>Government Affairs (Carrier)</u> |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. <u>Cemetery Board (Warach)</u> |
| 13. Ordinance Committee (Shanahan) | 26. <u>Joint Building Committee – Athletic Complex (Cullen)</u> |

B. RESOLUTIONS

1. **AUTHORIZATION TO FORGIVE INTEREST AND LATE FEES ON UTILITY BILLS AND MISCELLANEOUS SERVICE BILLS FOR ACTIVE MILITARY AND FEDERAL EMPLOYEES NOT RECEIVING PAYCHECKS DURING THE FEDERAL GOVERNMENT SHUTDOWN PERIOD**
SPONSORED BY MAYOR CARRIER
2. **B25060 AWARD OF BID TO WRIGHT-PIERCE FOR I&I REMOVAL - BELLAMY & KNOX MARSH RD AND MOUNT VERNON STREET**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B25044 RFP26-001 HALE & KIRKLAND DRAINAGE IMPROVEMENT PROJECT**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **ACKNOWLEDGMENT AND ACCEPTANCE OF A DONATION FROM CARNEGIE FOUNDATION CELEBRATING THE 250th ANNIVERSARY OF THE SIGNING OF THE**



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DECLARATION OF INDEPENDENCE

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON DECEMBER 10, 2025)

SPONSORED BY MAYOR CARRIER BY REQUEST

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURN

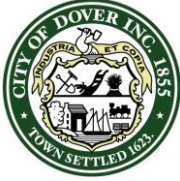


PROCLAMATION

- WHEREAS:** The Dover High School Band participates annually in marching band competitions sponsored by the Maine Band Directors Association, where they are evaluated in six categories: Drum Major, Music, Visuals, Color Guard, General Effect, and Percussion; and
- WHEREAS:** The band demonstrated remarkable dedication and perseverance, improving their overall rating from three stars to five stars in just two weeks, earning the prestigious Gold Award; and
- WHEREAS:** This outstanding achievement marks the 18th consecutive year that the Dover High School Band and Color Guard have received the Gold at the MBDA Marching Band Finals; and
- WHEREAS:** The City proudly recognizes the talent, teamwork, and commitment of the band members, color guard, and directors who continue to bring distinction to Dover High School and the community;
- NOW, THEREFORE,** I, Robert Carrier, Mayor of the City of Dover in the State of New Hampshire, and the entire City Council, extend a heartfelt congratulations to the Dover High School Band and Color Guard for their exceptional accomplishments and continued excellence in musical performance.

IN WITNESS WHEREOF, I have here unto set my hand and caused the Seal of the City of Dover to be affixed this 12th Day of November, 2025.

Robert Carrier, Mayor
City of Dover, New Hampshire



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 65**

Resolution Re: Adoption of FY2027-FY2032 Capital Improvements Plan

WHEREAS: The Capital Improvements Program (CIP) serves as the City's long range planning document for the purchase or construction of capital assets; and

WHEREAS: The CIP anticipates the scheduling and financing over the course of the next six years of individual capital related projects with an estimated annual aggregate cost of \$25,000 or more and useful life of three years or greater; and that

WHEREAS: The CIP is updated annually following review by the Planning Board and adoption by the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Proposed Capital Improvements Program for Fiscal Year 2027-2032 reflected in the attached document is hereby adopted.

NOTE: This resolution requires a duly advertised public hearing.

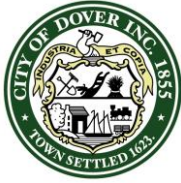
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 65**

Resolution Re: Adoption of FY2027-FY2032 Capital Improvements Plan

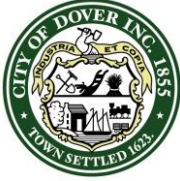
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.A.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 65**

Resolution Re: Adoption of FY2027-FY2032 Capital Improvements Plan

RESOLUTION BACKGROUND MATERIAL:

This resolution establishes the attached FY2027 through FY2032 Capital Improvements Program.

This resolution only recognizes and adopts a financial and operational planning document for the City's infrastructure and capital assets over the course of the next six years and does NOT authorize or appropriate funding for projects or authorize bonding.

The FY2027 – FY2032 CIP projects and their anticipated schedule for funding are reflected in the attached document.

Capital Improvements Program - FY2027-2032

October 15 2025

All Projects

BOLD = New Project
UNDERLINED = Change in Schedule

* = Multi Category Project
ITALIC = \$ Change

PROJECT DESCRIPTION	2027	2028	2029	Fiscal Year 2030	2031	2032	Total	Finance Method
GENERAL GOVERNMENT								
<i>Transfer to Capital Reserve - Infrastructure & Equip</i>	1,955,000	2,025,000	2,175,000	2,275,000	2,475,000	2,575,000	13,480,000	OB
<i>Transfer to Capital Reserve - Cemetery</i>	130,000	135,000	140,000	145,000	175,000	185,000	910,000	OB
General Facility Improvements	75,000	75,000	90,000	100,000	120,000	125,000	585,000	RF
General Vehicle Replacement	40,000	45,000	50,000	55,000	60,000	65,000	315,000	OB
<i>Cemetery Equipment & Improvements</i>	250,000		265,000		285,000		800,000	RF
Chapel Restoration		1,500,000					1,500,000	GR/DF
<u>City Hall Renovation</u>		550,000	550,000	300,000	300,000	150,000	1,850,000	OB
Lowell Avenue Building			1,500,000				1,500,000	GR/DF
CIP/Strategic Plan Software					100,000		100,000	OB
TOTAL GENERAL GOVT.	2,450,000	4,330,000	4,770,000	2,875,000	3,515,000	3,100,000	21,040,000	
POLICE								
Body Worn and Cruiser Camera Program	90,000	90,000	90,000	90,000	90,000	90,000	540,000	OB
<i>Police Cruiser Replacement Program</i>	174,000	174,000	174,000	174,000	174,000	174,000	1,044,000	RF
Public Safety Communications/Security Improvements	150,000	150,000	150,000	150,000	175,000	175,000	950,000	OB/RF
TOTAL POLICE	414,000	414,000	414,000	414,000	439,000	439,000	2,534,000	
FIRE & RESCUE								
<u>Facilities Renovations</u>	100,000	500,000					600,000	DF
<u>Personal Protective Gear</u>	585,000						585,000	RF
Command/Staff Vehicle Replacement		125,000		135,000			260,000	RF
<u>EMS Stretchers</u>		200,000					200,000	RF
Mobile and Portable Radio Replacement		530,000					530,000	RF
<u>Ambulance Replacement</u>					710,000		710,000	RF
EMS Equipment Replacement					300,000	40,000	340,000	RF
TOTAL FIRE & RESCUE	685,000	1,355,000	0	135,000	1,010,000	40,000	3,225,000	
COMMUNITY SERVICES - PUBLIC WORKS								
<u>Boulevard PW Facility Improvements</u>	200,000	170,000	1,700,000	200,000	250,000	250,000	2,770,000	RF/DF
Bridge Improvements	300,000	350,000	400,000	450,000	500,000	520,000	2,520,000	OB
Drainage System Improvements	450,000	500,000	550,000	600,000	650,000	700,000	3,450,000	OB
<i>General Streets Improvements</i>	2,379,520	2,474,701	2,573,689	2,676,636	2,783,702	2,895,050	15,783,298	OB
General Sidewalk Improvements	255,000	305,000	365,000	410,000	426,400	443,456	2,204,856	OB
<i>PW Heavy Equipment</i>	800,000	850,000	900,000	950,000	1,100,000	1,200,000	5,800,000	RF
Street Lighting Improvements	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
Street Tree Replacement	25,000	25,000	25,000	25,000	25,000	25,000	150,000	OB
Traffic Signal Upgrades/Traffic Calming	300,000	350,000	400,000	450,000	500,000	550,000	2,550,000	OB
Outfall Replacement - Cochecho Storm Drain	400,000						400,000	DF
Street Reconstruction - Broadway Neighborhood*	4,600,000	4,600,000		4,600,000	4,600,000	4,600,000	23,000,000	DF
Street Reconstruction - Lower Central Avenue*	300,000	800,000	1,550,000				2,650,000	DF
<i>Street Reconstruction - Oak Street (Former Oak St Bridge)</i>	50,000		7,950,000				8,000,000	DF
Durham Road Congestion Mitigation		4,500,000	1,500,000				6,000,000	DF/GR
Central Ave Drainage Replacement - Central Core 1,2 & 3*			400,000		4,000,000		4,400,000	DF
Citywide Stormwater System Improvements/Model & Plan			375,000				375,000	OB
Dover Point Rd/Pointe Place Roundabout				2,500,000			2,500,000	DF/GR
Street Reconstruction - Horne/Crescent*						8,000,000	8,000,000	DF
<u>Street Reconstruction - Mount Vernon*</u>						1,500,000	1,500,000	DF
TOTAL COMM SERV - PW	10,109,520	14,974,701	18,738,689	12,911,636	14,885,102	20,733,506	92,353,154	
CULTURE & RECREATION								
<i>Transfer to Capital Reserve - Arena</i>	100,000	100,000	110,000	120,000	130,000	140,000	700,000	OB
<i>Transfer to Capital Reserve - Park/Playground Imprv.</i>	130,000	135,000	150,000	160,000	170,000	180,000	925,000	OB
Neighborhood Park Investments	85,000	85,000	85,000	90,000	95,000	100,000	540,000	RF
<i>Park Infrastructure Replace/Maintenance</i>	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
<i>Arena HVAC</i>	40,000	440,000			300,000		780,000	RF
Recreation Courts Reconstruction	300,000	400,000					700,000	DF
Community Trail Phase IV-B & Phase V			600,000	500,000	500,000		1,600,000	GR
Indoor Pool/Locker Room Lobby Renovations			80,000	615,000	500,000		1,195,000	DF
<u>Shaw's Lane Parking</u>						100,000	100,000	RF
TOTAL CULTURE & RECREATION	730,000	1,235,000	1,100,000	1,560,000	1,770,000	595,000	6,990,000	
PUBLIC LIBRARY								
Library Books and Collections	145,462	149,826	154,320	158,950	163,719	168,630	940,907	OB
TOTAL PUBLIC LIBRARY	145,462	149,826	154,320	158,950	163,719	168,630	940,907	
TOTAL CITY DEPARTMENTS	14,533,982	22,458,527	25,177,009	18,054,586	21,782,821	25,076,136	127,083,061	
EDUCATION								
Transfer to Capital Reserve - Athletics	20,000	20,000	20,000	20,000	20,000	20,000	120,000	OB
<i>Transfer to Capital Reserve - Curriculum</i>	175,000	150,000	150,000	150,000	150,000	150,000	925,000	OB
Transfer to Capital Reserve - Facilities	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	OB
Transfer to Capital Reserve - Info. Technology	125,000	125,000	125,000	125,000	125,000	125,000	625,000	OB
<i>Curriculum Replacement and Upgrade</i>	75,000	100,000	100,000	100,000	100,000	100,000	575,000	RF
Facilities/School Maintenance and Repairs District Improv.	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<i>Furniture Replacement</i>	510,000	102,000	102,000	102,000	102,000	102,000	1,020,000	OB
Information Technology Replacement and Upgrade	370,000	370,000	370,000	370,000	620,000	370,000	2,470,000	OB
DHS Solar Panel Purchase	100,000	100,000	100,000	100,000			400,000	RF
DMS Geothermal HVAC Upgrade & Parking Lot Repairs	6,073,980						6,073,980	DF
WPS Structural Improvements		900,000					900,000	DF
<u>Garrison Elementary School Renovations</u>				16,500,000			16,500,000	DF
TOTAL EDUCATION	7,798,980	2,217,000	1,317,000	17,817,000	1,342,000	1,217,000	31,708,980	
TOTAL GENERAL FUND	22,332,962	24,675,527	26,494,009	35,871,586	23,124,821	26,293,136	158,792,041	

Capital Improvements Program - FY2027-2032

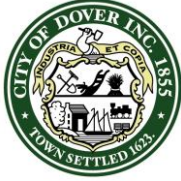
October 15 2025

All Projects

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PROJECT DESCRIPTION	2027	2028	2029	Fiscal Year 2030	2031	2032	Total	Finance Method
SPECIAL REVENUE FUNDS								
Conservation Funding	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	OB
DoverNet Client System Replacement	62,195	62,195	62,195	62,195	62,195	65,000	375,975	OB
<i>General Parking Garage Repairs</i>	75,000	50,000	50,000	3,000,000	50,000	50,000	3,275,000	RF
McConnell Center Building Improvements	300,000	200,000	200,000	200,000	200,000	200,000	1,300,000	OB
Network Infrastructure Improvements	25,000	25,000	25,000	25,000	25,000	25,000	150,000	OB
School Athletic Improvements	30,000	30,000	30,000	30,000	30,000	30,000	180,000	OB
School Cafeteria Maintenance/Repair/Upgrade	40,000	40,000	40,000	40,000	40,000	40,000	240,000	OB
School Light Vehicle Replacement	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
Parking Meter Replacement	510,000						510,000	RF
<i>Parking Facility - Downtown</i>			9,111,000				9,111,000	DF
<i>Enterprise Park Expansion - Road</i>				1,216,655			1,216,655	GR
TOTAL SPECIAL REVENUE FUNDS	1,342,195	707,195	9,818,195	3,657,195	1,923,850	710,000	18,158,630	
TIF FUNDS								
Motorized Boat Dock - Cochecho River	100,000	700,000					800,000	EF/GR
Park Improvements - Maglaras	2,100,000						2,100,000	DF
Downtown Pedestrian Improvements						12,000,000	12,000,000	GR
TOTAL TIF FUNDS	2,200,000	700,000	0	0	0	12,000,000	14,900,000	
COMMUNITY SERVICES - WATER FUND								
<i>Transfer to Capital Reserve</i>	500,000	500,000	500,000	500,000	510,000	520,000	3,030,000	OB
<i>Water Exploration</i>	100,000	100,000	100,000	100,000	110,000	120,000	630,000	RF
Water Heavy Equipment Replacement	78,000	81,120	84,365	87,739	91,929	94,899	518,052	RF
Water Light Vehicle Replacement*	52,000	54,080	56,243	58,493	60,833	63,266	344,915	OB
Water Main Replacement - City Wide	189,798	197,390	205,286	213,497	222,037	230,918	1,258,926	RF
Water Meter Replacement	175,000	175,000	175,000	175,000	175,000	175,000	1,050,000	OB
Water Treatment Plant & Well Equipment	94,900	98,696	102,643	106,749	111,019	115,460	629,467	RF
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<i>Water Main Replacement - Broadway Neighborhood*</i>	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	6,000,000	DF
<i>Water Main Replacement - Central Avenue*</i>	500,000	2,000,000	2,000,000	2,000,000	2,500,000	1,000,000	10,000,000	DF/GR
<i>Water Main Replacement - Littleworth Road</i>	2,000,000	2,000,000	2,000,000	2,000,000			8,000,000	DF
Water Main Replace - Littleworth, Columbus, French Cross	2,000,000	2,000,000	2,000,000	2,000,000			8,000,000	DF
SCADA System Assessment and Upgrade*	100,000	100,000					200,000	RF
Water Main Replacement - Lower Central Avenue*	1,920,000						1,920,000	DF
Water Main Replacement - Sixth Street*	100,000						100,000	RF
Water Treatment Plant Upgrade - French Cross Station	2,500,000	2,500,000	5,000,000	1,500,000			11,500,000	DF
<i>New Well Development</i>		300,000		2,000,000	3,000,000	3,000,000	8,300,000	DF
Water Main Replacement - Oak Street*		510,000					510,000	DF
Water Main Replacement - Horne/Crescent*						1,600,000	1,600,000	DF
<i>Water Main Replacement - Mount Vernon*</i>						2,100,000	2,100,000	DF
<i>Well Upgrades - Hughes Well</i>						5,000,000	5,000,000	DF
TOTAL WATER FUND	11,409,698	11,716,286	13,323,537	11,841,478	7,880,818	15,119,543	71,291,360	
COMMUNITY SERVICES - SEWER FUND								
<i>Transfer to Capital Reserve</i>	500,000	500,000	500,000	500,000	510,000	520,000	3,030,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
Pump Station Equipment Replace-Maintenance	94,900	98,696	102,643	106,749	243,331	253,064	899,383	OB
Sewer Heavy Equipment Replacement	78,000	81,120	84,365	87,739	91,249	94,899	517,372	RF
Sewer Light Vehicle Replacement*	52,000	54,080	56,243	58,493	60,833	63,266	344,915	OB
Sewer Main Replacements - City Wide*	189,794	197,386	205,281	213,492	222,032	230,913	1,258,898	RF
WWTP General Permit Compliance	400,000	400,000	400,000	400,000	400,000	400,000	2,400,000	OB
<i>South End Gravity Sewer</i>	2,000,000		1,500,000	1,500,000	1,500,000	1,500,000	8,000,000	DF
SCADA System Assessment and Upgrade*	100,000	100,000					200,000	RF
<i>Sewer Main Replacement - Central Core*</i>	1,500,000						1,500,000	DF
Sewer Main Replacement - Central Core Phase 3*	1,500,000						1,500,000	DF
<i>WWTP Capacity/Treatment Updates</i>	200,000	2,800,000					3,000,000	DF
Pump Station HVAC - City Wide		75,000		75,000		75,000	225,000	RF
Pump Station Upgrade - Strafford Farms		200,000		2,000,000			2,200,000	DF
Sewer Main Replacement - Broadway Neighborhood*		1,200,000		1,400,000	700,000		3,300,000	DF
<i>Sewer Main Replacements - Oak Street*</i>		510,000					510,000	DF
<i>Pump Station Upgrade - Wentworth Terrace</i>			3,000,000				3,000,000	DF
<i>North End Gravity Sewer</i>					2,000,000	2,000,000	4,000,000	DF
Sewer Main Replacement - Horne/Crescent*						1,100,000	1,100,000	DF
<i>Sewer Main Replacement - Mount Vernon*</i>						550,000	550,000	DF
WWTP Odor Control Upgrades						1,000,000	1,000,000	DF
TOTAL SEWER FUND	6,914,694	6,516,282	6,148,532	6,641,473	6,027,445	8,087,142	40,335,568	
TOTAL OTHER FUNDS	21,866,587	19,639,763	29,290,264	22,140,146	15,832,113	35,916,685	144,685,558	
TOTAL ALL PROJECTS	44,199,549	44,315,290	55,784,273	58,011,732	38,956,934	62,209,821	303,477,599	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.B.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 66**

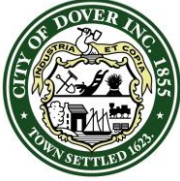
Resolution Re: Appropriation For FY2027 Capital Improvements Program
– Non-Debt Financed Projects

WHEREAS: The City Council desires to make public improvements as listed in the Capital Improvements Program for Year 1 and to finance these improvements with transfers from Capital Reserve Funds and appropriation of existing funds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:
The following capital outlays are appropriated as part of the FY2027 Capital Improvements Program for the purposes so designated and the Finance Director is authorized to transfer the funds from the respective Reserve Funds in the amounts listed.

Item	Description	Appropriation	Funding	Fund
1	General Facility Improvements	75,000	General Fund Capital Reserve	Trust
2	Police Cruiser Replacement Program	174,000	General Fund Capital Reserve	Trust
3	Fire & Rescue Personal Protective Gear	585,000	General Fund Capital Reserve	Trust
4	Bouchard Public Works Facility Improvements	200,000	General Fund Capital Reserve	Trust
5	Public Works Heavy Equipment	800,000	General Fund Capital Reserve	Trust
6	Cemetery Equipment & Improvements	250,000	Cemetery Maintenance Reserve	Trust
7	Neighborhood Park Improvements	85,000	Park Improvements Capital Reserve	Trust
8	Park Infrastructure Replace/Maintenance	75,000	Park Improvements Capital Reserve	Trust
9	Public Safety Communication/Security Improve	30,000	Police Facilities Capital Reserve	Trust
10	Arena HVAC	40,000	Arena Improvements Capital Reserve	Trust
11	General Parking Garage Repairs	75,000	Parking Improvements Capital Reserve	Trust
12	Parking Meter Replacement	510,000	Parking Improvements Capital Reserve	Trust
13	School Facilities Maintenance and Repairs	100,000	School Facilities Capital Reserve	Trust
14	DHS Solar Panel Purchase	100,000	School Facilities Capital Reserve	Trust
15	Curriculum Replacement & Upgrade	75,000	School Curriculum Reserve	Trust
16	Water Exploration	100,000	Water Fund Capital Reserve	Trust
17	Water Heavy Equipment Replacement	78,000	Water Fund Capital Reserve	Trust
18	Water Main Replacement - City Wide	189,798	Water Fund Capital Reserve	Trust
19	Water Treatment Plant & Well Equipment	94,900	Water Fund Capital Reserve	Trust
20	Wellhead Protection	100,000	Water Fund Capital Reserve	Trust
21	SCADA Systems Assessment and Upgrade	100,000	Water Fund Capital Reserve	Trust
22	Water Main Replacement - Sixth Street	100,000	Water Fund Capital Reserve	Trust
23	Inflow/Infiltration Study/Mitigation	300,000	Sewer Fund Capital Reserve	Trust
24	Sewer Heavy Equipment Replacement	78,000	Sewer Fund Capital Reserve	Trust
25	Sewer Main Replacements - City Wide	189,794	Sewer Fund Capital Reserve	Trust
26	SCADA Systems Assessment and Upgrade	100,000	Sewer Fund Capital Reserve	Trust
	Total	4,604,492		

Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the charter.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.B.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 66**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
– Non-Debt Financed Projects

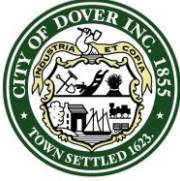
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Jennifer R. Perez
Form and Compliance: Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.B.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 66**

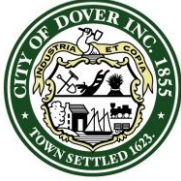
Resolution Re: Appropriation For FY2027 Capital Improvements Program
– Non-Debt Financed Projects

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.B.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 66**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
– Non-Debt Financed Projects

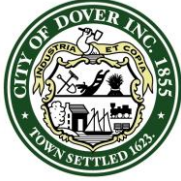
RESOLUTION BACKGROUND MATERIAL:

This resolution appropriates capital reserve funds to finance a portion of the FY2027 Capital Improvements Program (CIP) as presented in the FY2027 to FY2032 Capital Improvements Program book. In addition, this resolution authorizes the transfer of Capital Reserve Fund moneys.

The following table reflects the amount to be appropriated for FY2027 CIP projects from the various funds and their projected balances as of 6/30/2026:

Description	Proposed Appropriation	Balance 6/30/2026	Notes
Capital Reserve Funds CIP			
General Fund Capital Reserve	\$1,834,000	\$416,937	(1)
Cemetery Maintenance Reserve	\$250,000	\$241,671	(2)
Parks Improvements Reserve	\$160,000	\$161,871	
Police Facilities Capital Reserve	\$30,000	\$35,523	
Arena Improvements Reserve	\$40,000	\$250,648	
School Facilities Reserve	\$200,000	\$1,334,062	
School Curriculum Reserve	\$75,000	\$607,490	
Water Fund Capital Reserve	\$762,698	\$4,718,879	
Sewer Fund Capital Reserve	\$667,794	\$1,947,135	
Parking Improvements Reserve	\$585,000	\$2,808,707	
Total	\$4,604,492		

1. The General Fund Capital Reserve will have sufficient funds for the appropriations as a transfer from the General Fund of \$1,955,000 into the reserve is proposed in the FY2027-2032 CIP to be budgeted during FY2027 as part of the City's General Fund Operating Budget.
2. The Cemetery Maintenance Reserve will have sufficient funds for the appropriations as a transfer from the General Fund of \$130,000 into the reserve is proposed in the FY2027-2032 CIP to be budgeted during FY2027 as part of the City's General Fund Operating Budget.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.C.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: **Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding**

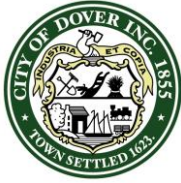
WHEREAS: The City Council desires to make public improvements and to finance these improvements with the sale of general obligation bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The following capital projects are appropriated, with estimated useful lives in excess of the length indicated, as part of the FY2027 Capital Improvements Program:

Item #	Description	Proposed		Department	Fund	Notes
		Appropriations	Life/Yrs			
1	Fire & Rescue Facilities Renovations	\$ 600,000	20	Fire & Rescue	General	1
2	Outfall Replacement - Cochecho Storm Drain	400,000	20	Comm Serv - PW	General	1
3	Street Reconstruction - Broadway Neighborhood	4,600,000	20	Comm Serv - PW	General	2
4	Street Reconstruction - Lower Central Avenue	2,650,000	20	Comm Serv - PW	General	1
5	Street Reconstruction - Oak Street (Former Oak St Bridge)	50,000	20	Comm Serv - PW	General	2
6	Recreation Courts Reconstruction	700,000	20	Recreation	General	1
7	DMS Geothermal HVAC Upgrade & Parking Lot Repairs	6,073,980	15	Education	General	1
8	Park Improvements - Maglaras	2,100,000	20	Recreation	Waterfront TIF	1
9	Water Main Replacement - Broadway Neighborhood	1,000,000	20	CS - Water	Water	2
10	Water Main Replacement - Central Avenue	2,500,000	20	CS - Water	Water	3
11	Water Main Replacement - Littleworth, Columbus, French Cross	2,000,000	20	CS - Water	Water	2
12	Water Main Replacement - Littleworth Road	2,000,000	20	CS - Water	Water	2
13	Water Treatment Plant Upgrade - French Cross Station	2,500,000	20	CS - Water	Water	2
14	Water Main Replacement - Lower Central Avenue	1,920,000	20	CS - Water	Water	1
15	South End Gravity Sewer	2,000,000	20	CS - Sewer	Sewer	2
16	WWTP Capacity/Treatment Upgrades	3,000,000	20	CS - Sewer	Sewer	1
17	Sewer Main Replacement - Central Core	1,500,000	20	CS - Sewer	Sewer	1
18	Sewer Main Replacement - Central Core Phase 3	1,500,000	20	CS - Sewer	Sewer	1
	Total	<u>\$37,093,980</u>				
Notes:	1. Proposed Appropriation Represents Full Project Funding					
	2. Proposed Appropriation Represents Phase One (FY2027) Funding					
	3. Proposed Appropriation Represents Phase One (FY2027 and FY2028) Funding					

AND FURTHER BE IT RESOLVED THAT:

To meet the appropriations of this resolution there is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the issuance and sale of general obligation bonds of the City of Dover in a principal amount equal to the total of the appropriations. The full faith and credit of the City is hereby pledged for the principal and interest on said bonds. The bonds are to be signed by the City Manager and countersigned by the City Treasurer, with the Finance Director and City Treasurer having the discretion of fixing the dates, maturities, denominations, place of payment, interest rate or rates and form, and to provide for the sale of the bonds.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.C.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

AND FURTHER BE IT RESOLVED THAT:

Pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the City of Dover is hereby authorized to participate in the NH Clean Water State Revolving Fund (CWSRF) Program for financing eligible Sewer Fund projects provided CWSRF funding is available; and the City of Dover is hereby authorized to participate in the NH Drinking Water State Revolving Fund (DWSRF) Program for financing the Water Fund projects provided DWSRF funding is available. The City Manager, Finance Director and Treasurer are authorized, on behalf of the City of Dover, to file for participation in the NH CWSRF and DWSRF Programs and obtain loans through the programs for eligible identified projects.

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after public hearing.

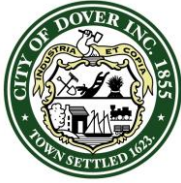
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.C.
PUBLIC HEARING ONLY**

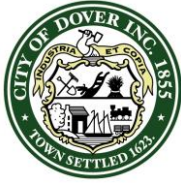
Resolution Number: **R – 2025.10.22 - 67**
Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.C.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: **Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding**

RESOLUTION BACKGROUND MATERIAL:

This resolution makes appropriations for the projects of the FY2027 Capital Improvements Program financed by debt and authorizes the sale of bonds and/or participation in the CWSRF or DWSRF.

This resolution makes appropriations for projects that are scheduled to be completed over multiple years. The Finance Department requests from all departments with projects to submit cash flow requirements for projects. These cash flow projections are completed to determine the amount by project for the coming bond issuance. Those projects that are not financed or are only partially financed remain as authorized unissued debt and bonded (financed) when the cash need arises.

Debt Authorization versus Debt Retirement

The following table compares the tentative authorization amount to the amount of debt being retired: The Net Sewer reflects the amount retired by user fees (total debt retirement less State aid for principal).

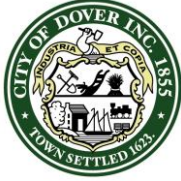
Description	City	School	Water	Sewer	Downtown TIF	Waterfront TIF	Total
FY2027 Authorization	9,000,000	6,073,980	11,920,000	8,000,000	0	2,100,000	37,093,980
FY2027 Retirement	4,437,230	3,771,199	2,276,334	2,001,516	670,000	502,679	13,658,958
Net Change	4,562,770	2,302,781	9,643,666	5,998,484	(670,000)	1,597,321	23,435,022

Legal Debt Limits

The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2025 and this authorization, against the legal debt limits.

Description	City	School	Water	Downtown TIF	Waterfront TIF	Exempt	Total
Debt Outstanding	38,560,628	72,437,759	19,101,639	6,635,000	11,238,457	23,497,003	171,470,486
Authorized - Unissued	49,235,210	27,198,100	36,408,287	3,300,000	19,212,500	27,033,965	162,388,062
Total Issued & Unissued	87,795,838	99,635,859	55,509,926	9,935,000	30,450,957	50,530,968	333,858,548
This Authorization	9,000,000	6,073,980	11,920,000	0	2,100,000	8,000,000	37,093,980
Grand Total	96,795,838	105,709,839	67,429,926	9,935,000	32,550,957	58,530,968	370,952,528
Legal Debt Limit	214,422,288	500,318,672	714,740,960	NA	NA	NA	
Unused Capacity	117,626,450	394,608,833	647,311,034				
Percent Unused	54.9%	78.9%	90.6%				

Notes: Legal debt limits are based on a percent of equalized assessed value. City 3%, School 7%, Water 10%.
Exempt includes Sewer and Tolend Road Landfill debt.
Debt exempt from legal debt limits are Sewer, Tolend Road Landfill debt, Downtown TIF, Waterfront TIF



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.C.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

Multi-Year Projects Proposed Bonding Schedule

The following table summarizes the bonding schedule for the proposed debt authorizations. This table shows that for multi-year projects the issuance of bonds will be done based on cash flow requirements per the projects' proposed segments as presented in the Capital Improvements Program. Phase one funding is only being requested for the following projects: Street Reconstruction – Broadway Neighborhood, Street Reconstruction – Oak Street (Former Oak St. Bridge), Water Main Replacement – Broadway Neighborhood, Water Main Replacement – Central Avenue, Water Main Replacement – Littleworth/Columbus/French Cross, Water Main Replacement – Littleworth Road, Water Treatment Plant Upgrade – French Cross Station, and South End Gravity Sewer.

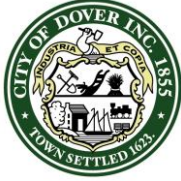
Item #	Description	Proposed						
		Appropriations	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032
1	Fire & Rescue Facilities Renovations	\$ 600,000	100,000	500,000				
2	Outfall Replacement - Cochecho Storm Drain	400,000	400,000					
3	Street Reconstruction - Broadway Neighborhood	4,600,000	4,600,000					
4	Street Reconstruction - Lower Central Avenue	2,650,000	300,000	800,000	1,550,000			
5	Street Reconstruction - Oak Street (Former Oak St Bridge)	50,000	50,000					
6	Recreation Courts Reconstruction	700,000	300,000	400,000				
7	DMS Geothermal HVAC Upgrade & Parking Lot Repairs	6,073,980	6,073,980					
8	Park Improvements - Maglaras	2,100,000	2,100,000					
9	Water Main Replacement - Broadway Neighborhood	1,000,000	1,000,000					
10	Water Main Replacement - Central Avenue	2,500,000	500,000	2,000,000				
11	Water Main Replacement - Littleworth, Columbus, French Cross	2,000,000	2,000,000					
12	Water Main Replacement - Littleworth Road	2,000,000	2,000,000					
13	Water Treatment Plant Upgrade - French Cross Station	2,500,000	2,500,000					
14	Water Main Replacement - Lower Central Avenue	1,920,000	1,920,000					
15	South End Gravity Sewer	2,000,000	2,000,000					
16	WWTP Capacity/Treatment Upgrades	3,000,000	200,000	2,800,000				
17	Sewer Main Replacement - Central Core	1,500,000	1,500,000					
18	Sewer Main Replacement - Central Core Phase 3	1,500,000	1,500,000					
	Total	\$ 37,093,980	\$29,043,980	\$ 6,500,000	\$ 1,550,000	\$ -	\$ -	\$ -

Financial Policy Considerations

The proposed debt authorizations contained in this resolution will result in the following City Council adopted Financial Policies not being adhered to:

- A. Water Fund debt service for any given fiscal year shall not exceed 40% of the total appropriations for the fund.
- B. Sewer Fund debt service for any given fiscal year shall not exceed 40% of the total appropriations for the fund.

Water Fund debt service as a percentage of budget is projected to exceed the 40% policy level in FY2027 and continue through FY2032 as a result of the funding appropriated in this resolution and the funding for New Water Storage Tank in the FY2023 CIP, Water System Facilities Upgrade in the FY2017 and FY2018 CIP, and Water Main Replacement projects approved in the past three years' CIPs. The Sewer Fund debt service as a percentage of budget is projected to exceed the 40% policy level in FY2028 and continue through FY2032. This is the result of the funding appropriated in this resolution and funding for the River (Payne) Street Pump Station Upgrade in FY2022 and FY2024 CIP and WWTP MLE Conversion Upgrade in FY2017 CIP.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.C.
PUBLIC HEARING ONLY**

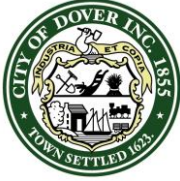
Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: **Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding**

Rate Impacts

The following tables summarize the change from year to year on the Property Tax Rate and the Utility Rates, net of existing debt service and aid, related to the projects proposed to be bonded in FY2027. The top table reflects the impact of the new CIP projects only; the second table reflects the combined impact of the new CIP projects and anticipated debt related to prior year authorizations. The rate changes have been adjusted for any amendments to projects from the proposed CIP.

CIP Only					CIP Only				
Net Change in Property Tax Rates					Net Change in Utility Rates				
	2027	2028	2029			2027	2028	2029	
City	0.09	0.10	0.13		Water	1.04	1.16	1.13	
School	0.10	0.10	0.10		Sewer	0.63	0.83	0.80	
Total Change	0.19	0.20	0.23		Total Change	1.67	1.99	1.93	
Est Tax Rate	19.45	19.65	19.88		Est Utility Rate	20.91	22.90	24.83	
% Change City	1.31%	1.44%	1.87%		% Change Water	13.07%	12.89%	12.39%	
% Change School	1.03%	1.02%	1.02%		% Change Sewer	5.59%	6.97%	6.61%	
% Change Total	0.99%	1.03%	1.18%		% Change Total	8.68%	9.52%	9.09%	
Including Prior Year Authorizations					Including Prior Year Authorizations				
Net Change in Property Tax Rates					Net Change in Utility Rates				
	2027	2028	2029			2027	2028	2029	
City	0.39	0.08	0.00		Water	2.13	0.81	0.08	
School	0.36	0.09	(0.04)		Sewer	1.36	1.89	0.29	
Total Change	0.75	0.17	(0.04)		Total Change	3.49	2.70	0.37	
Est Tax Rate	20.01	20.18	20.14		Est Utility Rate	22.73	25.43	25.80	
% Change City	5.68%	1.10%	0.00%		% Change Water	26.76%	8.03%	0.91%	
% Change School	3.72%	0.90%	-0.41%		% Change Sewer	12.06%	14.95%	2.20%	
% Change Total	3.89%	0.85%	-0.21%		% Change Total	18.14%	11.88%	1.69%	
Rate per \$1,000 of Assessed Value					Rate per 100 Cubic Feet of Water Consumption				



CITY OF DOVER

CITY OF DOVER - RESOLUTION

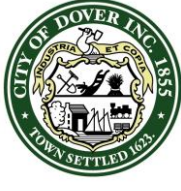
**Agenda Item#: 7.C.
PUBLIC HEARING ONLY**

Resolution Number: **R – 2025.10.22 - 67**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
and Authorization for Bonding

The table below reflects the net change from year to year, and the total change after 3 years, for an average single-family home for taxes and user fees, based on the FY25 estimated assessed value at \$513,892 with 75 HCF of average water usage.

Impact to Average Single Family Home				
				Change
				After
Description	Yr1	Yr2	Yr3	3 Years
CIP Only				
Property Tax	98	103	118	319
Water Fees	78	87	85	250
Sewer Fees	47	62	60	170
Total Avg SFH Impact	223	252	263	738
Including PY Authorizations				
Property Tax	385	87	(21)	452
Water Fees	160	61	6	227
Sewer Fees	102	142	22	266
Total Avg SFH Impact	647	290	7	944

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#: 12.A.1. Ordinance Number: O – 2025.10.22 - 3 Ordinance Title: Muzzling of Vicious Dogs Chapter: 69 Dogs Section: 18 Muzzling and Restraining Dogs
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The City of Dover Ordains:

1. **PURPOSE**
- The purpose of this ordinance is to update the City of Dover’s ordinance on Dogs in accordance with an update to RSA 466:39.
2. **AMENDMENT**
- Chapter 69 entitled “Dogs” is hereby amended by adding Section 69-18, “Muzzling and Restraining Dogs”
- a. **THE FOLLOWING ARE ADDED:**

§ 69-18 Muzzling and Restraining Dogs

- a. The owner or keeper of any dog(s) deemed “vicious” pursuant to NH RSA 466:31, II(g) shall be required to have said animal(s) muzzled and/or restrained when in public, regardless of whether said animal(s) is attached to a leash or under the physical control of said owner or keeper. Penalties for violations of this chapter shall not exceed \$50.
- b. The owner or keeper of any dog(s) deemed to have violated RSA 466:31 II (a) –(f) shall be required to have such dog restrained when in public, regardless of whether said animal(s) is attached to a leash or under the physical control of said owner or keeper. Penalties for violations of this chapter shall not exceed \$50.

3. **TAKES EFFECT**
- This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO PUBLIC HEARING ON NOVEMBER 12, 2025

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

Sponsored by:

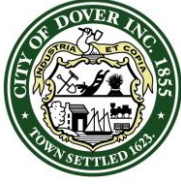
Mayor Robert Carrier

Approved as to Legal Form and Compliance:

Jennifer R. Perez
Acting City Attorney

Recorded by:

Jerrica Vansylyvong-Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#: 12.A.1. Ordinance Number: O – 2025.10.22 - 3 Ordinance Title: Muzzling of Vicious Dogs Chapter: 69 Dogs Section: 18 Muzzling and Restraining Dogs
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DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor April Richer, Ward 1		
Councilor Robert Warach Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

A change to RSA 466:39 went into effect September 30, 2025 granting cities and towns authority to regulate the muzzling of vicious dogs as defined in RSA 466:31, II(g). This ordinance will allow the City of Dover to require the owner(s) of dogs deemed “vicious” pursuant to NH RSA 466:31 to be muzzled and/or restrained when in public, regardless of whether the animal(s) is leashed. This authority was granted to local municipalities under NH RSA 466:39 effective September 30, 2025. Penalties for violations of this ordinance shall not exceed \$50.00.

City Manager's Report

November 12, 2025

Reporting On:
October 2025

By: J. Michael Joyal, Jr.
City Manager

Executive Department

Six Divisions ♦ 23 Positions

Office of Business Development (OBD)

Christopher Parker, Deputy City Manager; James Burdin, Business Development Coordinator; Reid Bickley, Business Development Specialist

Businesses Reached Out for Assistance	Business Visitations Performed	Businesses Connected to Business Assistance Resources	Businesses Opened	New Businesses Contacted to Locate in Dover
57	12	40	0	16

Economic Trends

Bureau of Labor Statistics datasets are unavailable due to the federal government shutdown. The BLS released the September Consumer Price Index report, which had largely been compiled prior to the shutdown, but has halted all new data collection efforts until operations resume.

The Federal Reserve cut interest rates in October, but cited the need for caution in considering further cuts amid incomplete economic data. Private jobs data indicated that hiring trends were weak, but still positive.

Inflation data suggests that tariffs have had a limited impact on consumers because businesses have managed most of the costs, but eventually higher prices are likely to work their way through the production chain. This impact is expected to be a one-time increase, rather than impacting the rate of inflation long term, but consumer sentiment is still negative due to the cumulative impact of inflation from 2021-2023.

Several major corporations have announced layoffs that they attribute to AI adoption, but some experts are skeptical that AI is the primary driver. Survey data shows that a majority of companies report minimal productivity gains from AI investments, suggesting that these job cuts instead reflect post-pandemic workforce corrections, cyclical economic factors, and company-specific financial pressures. AI continues to pose the greatest threat to administrative support positions, but has not yet had a measurable impact on more technical occupations.

The Federal Reserve Bank of Boston reported rising economic activity in October led by consumer

spending, manufacturing sales, and commercial real estate activity. Prices rose moderately, with small manufacturers being more likely to pass on tariff increases, and community organizations reported that low income families had more difficulty covering basic expenses, raising concerns about planned SNAP and Medicaid cuts. The federal shutdown will also disrupt food security benefits in November; NH DHHS and the NH Food Bank have announced that extra mobile food pantry locations will open in November for SNAP recipients.

According to a new report by the NH Fiscal Policy Institute costs for housing, health care, and childcare have risen much faster than incomes. The report estimates that in 2024, basic living expenses for a family of four (consisting of housing, childcare, food, healthcare, and gas) cost nearly \$2,000 more than New Hampshire's median income for that year. The cost of these basic living expenses has increased 21.4% since 2005, compared to a 12.4% increase in median income after adjusting for inflation.

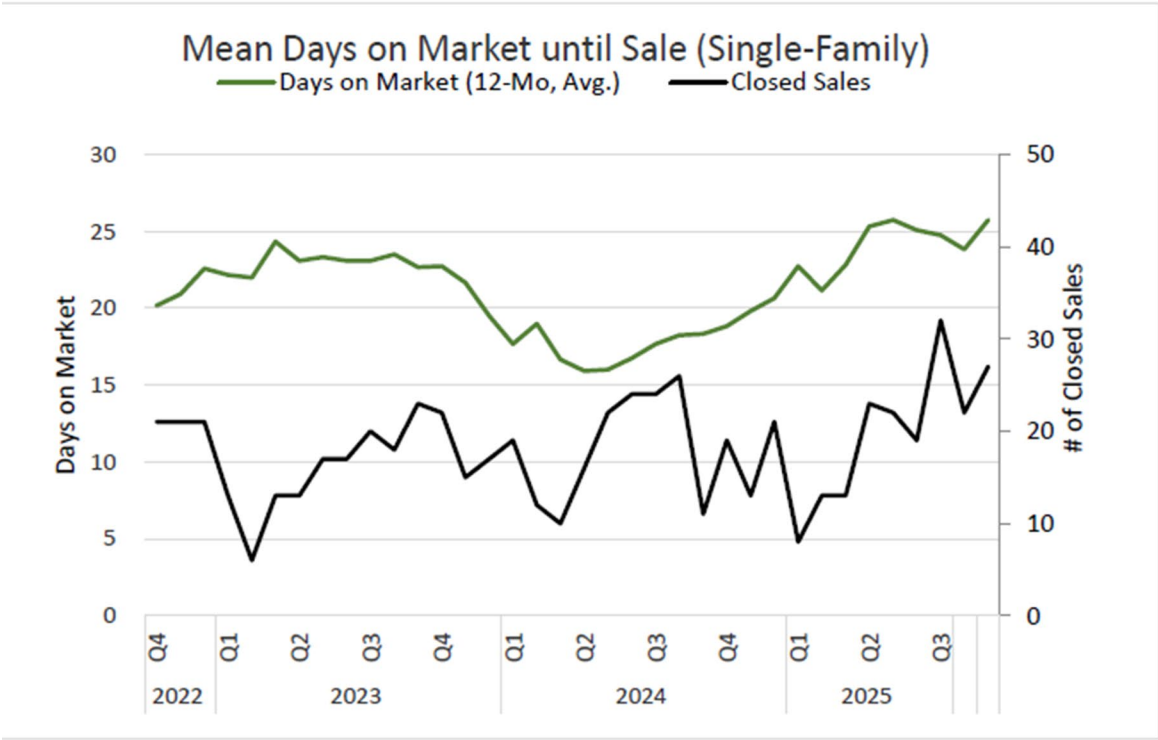
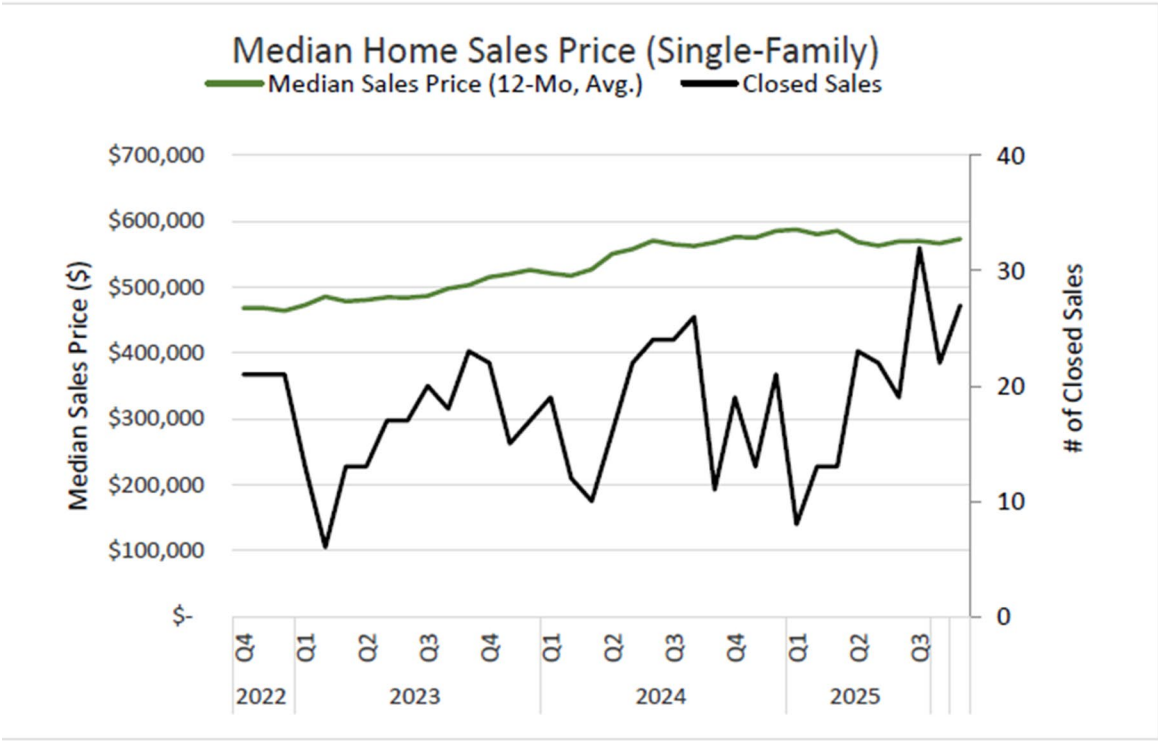
	August 2024	September 2024	August 2025	September 2025	12-Mo. Avg.
Median Sales Price	\$572,450	\$575,000	\$530,000	\$652,000	\$572,875
Days on Market	25	14	14	37	26
Labor data unavailable due to federal government shutdown					

Other Business Development Activities

OBD staff operated a booth at the UNH Family Weekend football game as part of our marketing partnership with UNH Athletics. The tabling event gave staff an opportunity to distribute materials promoting Dover's business community. Staff prepared a custom visitor guide for the event highlighting events from the weekend and local restaurant, shopping, and entertainment opportunities. The materials especially connected with out of state parents of UNH students who are likely to be repeat visitors throughout their student's tenure.

The City Lights committee recently launched the Light Up Dover campaign to raise funds to implement their plan for holiday lighting in 2025. Funds would be used to purchase new lighting inventory and pay for professional installation in the downtown.

Staff continues to support review of development projects as needed OBD contributed comments for four TRC project submissions in October and processed a request for DBIDA to review the architectural aspects of a proposed industrial development on Littleworth Road to satisfy conditions of their Planning Board approval. DBIDA held an initial discussion at their October meeting but tabled the issue for additional discussion in November.



Waterfront Update:



Pavilion Roof Install



South End Patio

Overall Project Status:

Private Improvements: Progress October 2025

The private development is focusing on finishing touches and infrastructure:

- Buildings C and D: Interior and exterior construction is ongoing, with granite curbing placed on the building side of both.
- Pavement: The "finish" pavement has been placed around all townhome groups and in the lower under-building parking areas.
- Landscaping: Installation of landscaping and irrigation has begun on the 9-unit and 11-unit townhomes.
- Site Lighting: The private development's site lighting is being installed and energized.

Public Improvements: Focus on Infrastructure and Pavilion

Public-facing elements, especially the new pedestrian areas and the Pavilion, are moving forward:

- Bridge & Walkways:
 - Concrete paver installations are well underway on the granite bridge deck area.
 - Ornamental railing was installed near the plaza between "C" and "D" in the lookout area.

- Sidewalk installation continues around building "D" in the City's Right of Way.
 - A pedestrian bridge leading to the urban path near the Maglaras ball field has been completed by York Bridges.
- Lighting: Light pole installation is nearing completion, and convenience lighting will be energized and tested soon.
- The Pavilion:
 - Construction is progressing with the grand entry way framed and sheathed.
 - The support trusses have been erected by the timber framer, preparing for "lock deck" applications.
 - Roof covering materials are on site and ready to be applied.
 - Power has been connected following the pad mounted transformer installation, and interior electrical work is ongoing.

Office of the City Attorney (OCA)

Vacant, City Attorney; Jennifer Perez, Deputy City Attorney; Patricia Moniello, Legal Assistant

The Office of the City Attorney provides legal support to City Council, City Manager, City staff and to volunteer boards, commissions and committees of the City of Dover to assist efforts to provide services to constituents/customers. In addition, legal support is provided to the Dover School District and its officials.

Legal support levels are tracked to the extent feasible. The tracking of legal support efforts revolves around “matters” (legal questions and issues raised by staff and all other sources warranting ongoing attention), litigation, legal documents created or reviewed (contracts, deeds etc.), resolutions, and responses to Right to Know requests. It is important to note, however, that not all activity each month results in a new “matter” being created, as a considerable number of tasks performed each month relate to preexisting, in-progress matters that span months (or longer).

TRACKED UTILIZATION DATA FOR THE MONTH OF OCTOBER 2025

	For Month	FY26 YTD	FY25	FY24	FY23
Legal Matters/Questions Handled	71	188	909	1,072	1,061
Review Existing Legal Contracts & Draft Memo	12	29	123	156	153
Legal Contracts/Memo Created	27	113	247	213	201
Right to Know Requests Processed	16	37	85	81	100
Resolutions	4	10	46	72	70
Ordinances	1	2	9	16	17
Leases	0	0	9	10	4
Primex Auto Claims Handled	6	22	49	59	80
Primex Liability Claims Handled	2	13	49	56	67
Primex Property Claims Handled	2	13	53	52	54

Pursuant to RSA 91-A, the following Right to Know requests were received:

- Mark Zurada, Esq. – seven separate requests for various bid documents
- Maximillian Radniecki– Re: request for additional information relating to Police Department fee schedules
- Exeter Environmental – Re: request for hazmat and underground storage tank information relating to 52 & 60 Third Street
- Vini Zucco – Re: request for all records regarding delinquent property tax properties and a list of foreclosures
- Diana Carpinone – Re: request for all from the September 23, 2025 Planning Board Meeting relating to the DHS Athletic Complex renovation and water quality
- Diana Carpinone – Re: request for all bid documents relating to the DHS Athletic Complex renovation
- Construct Connect – Re: request for all permitting and building inspection information for loading dock addition at 180 Crosby Road
- Lightbox – Re: request for all building code violations and certificate of occupancy for 100 Sterling Way
- WMUR – Re: request for and violations and complaints and any police investigation documentation for 44F & 44G Dover Point Road
- Marn Speidel – Re: request for employee payroll slips for the Parking Manager position

Other activities of potential interest during the month:

Review of Professional Literature: The Office also conducted normal review of applicable decisions of the New Hampshire Supreme Court, the United States District Court for the District of New Hampshire, and the United States First Circuit of Appeals (our federal circuit). The Office reviewed professional journals, as well as periodic review of federal legal developments in the field of education, labor, and other matters.

Staff Liaison to Boards/Committees: The City Attorney serves as the City Manager-designated chair of the City's Records Committee (as the City Manager appointee). The Office of the City Attorney assists the Ordinance Committee as staff liaison. The Office of the City Attorney also serves as staff liaison for the Ethics Committee. A representative of the Office also attends meetings of the City Council and the office's Legal Assistant attended the quarterly meeting of Joint Loss Management Committee.

Departmental Assistance

Community Services: Assisted with general property rights and liability questions; assisted with procurement contracts; assisted with contract administration questions; assisted with general roadway and tree ownership issues.

Finance Department: Assisted with review of bid packages and specific Terms and Conditions needs.

Planning: Assisted with general easement and deed questions and contract reviews.

Police: Assisted with parking ordinance and claims questions; Appeared in District Court to assist with a Motion to Quash a Subpoena.

Recreation: Assisted with general legal issues and program waivers.

Pending Litigation Updates

*The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters. For clarification, the list below does not include bankruptcy filings or cases filed under seal. **Most recent developments bolded.***

Opioid Epidemic Litigation –

Retained services of Robbins Geller of Boca Raton, Florida for fraudulent marketing practices of pharmaceutical manufacturers. Suit filed in USDC in Concord. Case has been transferred to federal court in Ohio as part of a multi-district litigation consolidation. In 2021, the City received its first payment from the State of New Hampshire pursuant to RSA 126-A:83, II, by virtue of an opioid-related settlement entered into by the State of New Hampshire. A national settlement as to certain defendants was accepted in January 2022. Settlements or other payments in satisfaction of City claims may be forthcoming from other defendants, but would be required to be tendered to the State's Opioid Abatement Trust Fund per RSA 126-A:83, I. Certain of the City's opioid claims have become part of bankruptcy proceedings. Following is a list of remaining defendants with a brief note about status of each case:

- Purdue companies: Claims in bankruptcy; following a Second Circuit appeal ruling, the United States trustee has filed a motion to stay while seeking a writ of certiorari (i.e., acceptance of a discretionary appeal) from the United States Supreme Court. The United States Supreme Court has now granted certiorari and the appeal is believed to be in the briefing process. In June 2024, the United States Supreme Court issued an opinion affirming rejection of the proposed settlement and stating the Sacklers, as nondebtors, could not be discharged.
- Endo companies: Claims in bankruptcy, though a potential settlement may be underway.
- Mallinckrodt: Claims in bankruptcy, but money appears to have been distributed to the State of New Hampshire in January 2023.
- Sacklers (Individuals): See Purdue update above. In June 2024, the United States Supreme Court issued an opinion stating the Sacklers could not be discharged.
- Rite-Aid: Has now filed bankruptcy and this Office is working with the City's outside counsel to determine response options.

Mary Hebbard v. City of Dover, John & Karen Brough and Ryan Colbath -

Complaint and counterclaims concerning Old Garrison Road and Sprue Lane. Partial summary judgment rulings received in February 2021. Following trial in 2021, a final trial order was issued by the Court on April 1, 2022, finding in favor of the City on the width of Spruce Lane, the location of Old Garrison Road, several disputed issues of law concerning allowable uses on public roads, and issuing an injunction requiring remedial action. The Hebbards filed a motion for reconsideration, which the Court denied. The case was then appealed by Mr. and Mrs. Hebbard. The Hebbards filed an appeal brief in June 2023. The City and other parties submitted opposing briefs in August 2023. The Hebbards have filed a reply brief, which the City moved to strike

portions of and the Court has not yet ruled upon. No appeal decision has been received. Case has still not yet been scheduled for oral argument. City received a notice of several Supreme Court Justices disqualifying themselves. No appeal decision has been received. Oral argument has not been scheduled. Case is awaiting either oral argument or final appeal decision. In June 2024, the parties received an Order on the merits affirming the trial court's rulings, granting the City's motion to strike in part, and denying the Hebbards' request for a new trial. In July 2024, Mr. and Mrs. Hebbard moved for reconsideration by the New Hampshire Supreme Court, which has now been denied and the appeal has concluded. Hebbards' removal of the case to Federal Court has now been remanded back to State Court. Implementation of State Court's Orders is ongoing. In December 2024, the City filed a motion to bring forward the case so as to request a status conference with the Court. A status hearing occurred in January 2025. A Status Conference was held April 14, 2025 after which the Court issued an order documenting the City's intent to enforce the trial order and the Hebbard's objection to such enforcement. The City has filed a Motion for Contempt and the Hebbards filed an Objection. The motion is before a judge pending an order. A hearing has been scheduled for September 4, 2025. **On October 1, 2025 the Court granted the City's Motion for Contempt and authorized the City to monument the ROW, remove obstructions, and restore drainage within the ROW. Such work has begun.**

NH Real Estate Comm. V. NE Coast to Country Realty Investments, LLC et al –

In December 2023, the City received a notice of a new civil receivership action commenced by the State through its Real Estate Commission. The Court has appointed a receiver to take over the assets of a real estate agency who allegedly committed various unlawful acts. The City appears to have received the notification because one possible real estate asset of the company's principal is owned in Dover, for which water/sewer liens have been perfected. The City Attorney filed an appearance and is monitoring the docket. A claims submission process has now been established for filing claims against this estate. A motion to approve the sale of property in Dover has been submitted to the Court in February 2025. The Court Approved the sale of the Dover property on March 12, 2025.

Hilary Hamer and Merlin Mason v. City of Dover:

Two residents have appealed a January 2025 Planning Board decision approving a Transfer of Development Rights application. The appeal has been filed with the New Hampshire Housing Appeals Board. An Answer is due to the Board March 31, 2025. The City filed the Certified Record with the Board on March 31, 2025. The City filed the Answer with the HAB and a Hearing on the Merits is scheduled for May 27, 2025. The City filed the Answer with the HAB and a prehearing conference was held May 13. The City filed a Hearing Memorandum on May 27. Hearing on the Merits is scheduled for June 3, 2025. Hearing on the Merits was held June 3, 2025. On August 5, 2025 the HAB issued an order affirming the decision of the Planning Board and awarded the City 50% of its attorney's fees. The Appellants filed a Motion for Reconsideration and the City Objected. Awaiting on a decision from the HAB. **The HAB denied the Appellants motion on October 30, 2025.**

Phillip Cunningham v. Dover Police Department:

Plaintiff filed a complaint against the Dover Police Department relating to the death by overdose of his daughter. Outside council filed a Motion to Dismiss which the Court granted. The Plaintiff has now filed an appeal to the New Hampshire Supreme Court. Briefing is underway.

Richard Hamor & John Wyeth v. City of Dover:

Two residents have appealed a June 24, 2025 Planning Board decision approving a Transfer of Development Rights (TDR) project at 11 Roosevelt Avenue. The appeal has been filed with the New Hampshire Housing Appeals Board. A prehearing conference was held on July 31, 2025. The City will be filing its certified record and answer no later than August 14, 2025. The City has filed its certified record and answer with the NH Housing Appeals Board. A Hearing on the Merits has been scheduled for October 30, 2025. **This appeal has been stayed to allow for the Project to continue through the Planning Board approvals process.**

McQuade Realty v. City of Dover:

A New Hampshire corporation has filed a complaint in the Hillsborough County Superior Court (Case #219-2025-CV-00345) to appeal a decision by the Planning Board regarding a conditional use permit and a site plan application for 180 Crosby Drive, Dover, NH. An Answer is due on August 28, 2025. The Scheduling Conference is scheduled for August 18, 2025. Outside counsel has been retained and a Hearing on the Merits has been scheduled for October 23, 2025. **Parties reached a settlement in this matter.**

Katie Nelson, et al. vs. City of Dover, Strafford Superior Court, #219-2025-CV00488:

A Dover resident filed a complaint regarding property taxing. **City of Dover's Answer and Notice of Appearance is due on November 6, 2025.**

Katie Nelson v. J. Michael Joyal, Jr., Strafford Superior Court, #219-2025-CV-00498:

A Dover resident has filed suit against the City Manager to "cease and desist exploitation of ancient cemetery". **City of Dover's Answer and Notice of Appearance is due on November 19, 2025.**

Office of the City Manager (OCM)

Michael Joyal, City Manager; Colleen Ahern, Executive Assistant

In addition to the daily happenings and employee/citizen support, office staff handled the following throughout the month:

The City Manager's Assistant handles the reporting of all Workers' Compensation Claims for the City. There were 2 workplace injuries during the month in which the City Manager's Assistant (CMA) processed. One of the claims was medical, and one was for medical and lost time. The CMA continued to act as a liaison between the injured worker and Primex and to monitor and update all open claims.

During the month, the City Manager's Assistant gathered information from various departments and processed 2 job postings on JazzHR. Part of this process is making sure the hiring teams for each posting are continuing to monitor applicants as they come in and that positions are being closed out properly when an applicant is hired. There was a drop to only 69 applicants that applied to all of the City of Dover's open positions during the month. At the time of this report, there are currently 21 open positions that the City is recruiting for.

The CMA is part of the hiring panel for the City Attorney, along with the HR Director, and Deputy City Manager. The CMA reposted the position as General Legal Counsel and the panel is currently interviewing two candidates.

The City Manager's Assistant monitored new position and/or new hire physicals and background/motor vehicle checks for 12 employees. This oversight ensures all eligible employees and/or applicants are able to move on in the hiring process with the Human Resources Division.

In lieu of the usual Department Head meetings, there were three Emergency Operations Planning sessions that took place during the month. All department heads, executive division heads and second in command attend these meetings to prepare and coordinate for various emergencies/scenarios should something happen in Dover.

The CMA supported the Racial Equity & Inclusion Committee by working up and posting the agenda and minutes for their monthly meetings.

The CMA prepared packets for the Citizens Leadership Academy which began in October. This is coordinated through the Dover Chamber for citizens to learn how the City of Dover operates. This is a very successful event that takes place each year.

Preparation began for the gathering of information needed for the City Council/School Board Orientation meetings which occurs every two years. This year, the meetings will take place on December 11 and December 17. This information is gathered for the City Manager, School Superintendent and City Attorney to present to the incoming Council and School Board so that they may have the information needed to successfully begin their new terms.

Preparation also began for the City Council / School Board Inauguration which will take place on Monday, January 5th. The Inauguration will take place to swear in and celebrate the incoming Council and School Board.

The CMA is currently working with the purchasing agent on getting quotes for the Employee Holiday Luncheon.

Various meetings took place in the City Manager's Office this month surrounding the Emergency Operations Center, meeting with Strafford County, LexisNexis, performance evaluations, job advertising, org charts, personnel and a website demo. The City Manager also attended the ICMA conference in October.

Office of Human Resources (OHR)

Heather Worrall, Director of Human Resources; Jean Tsouramanis, HR Assistant; Gwen Milliman, HR Office Assistant

Employee Anniversaries – November 2025		
Employee Name	Employee Department	Length of Service
Conway, Richard	Recreation	27
Tsouramanis, Jean	Executive	25
Mitchell, Dana	Police	22
Wingren, Diana	Police	22
Mandigo, Alan	CS	21
Roberts, James	Recreation	20
Lockhardt, Aimee	Library	13
Worden, Clarence	Inspection Services	10
Sullivan, Kevin	CS	9
Grace, Richard	CS	7
Banester, Michael	CS	6
Conway, Colby	Recreation	6
Perez, Jennifer	Executive	5
Gogan, Rachel	Library	3
Roy, Wendy	CS	3
Crouser, Paul	Planning	2
Curtin, Peter	Fire	1
Henry, Lucas	Executive	1
Stenberg, Mark	CS	1
Tong, Nathan	Executive	1

October Employment Statistics

Employment Separations = 5		Employment New Hires = 11	
Community Services	2	Community Services	3
Finance	1	Finance	1
Fire	1	Fire	2
Recreation	1	Police	1
		Recreation	4

Office of Information Technology (OIT)

Annie Dove, Director of Information Technology; Kevin Foster, Deputy Director of IT; Kathleen Meyers, Asset Management Admin; Timothy Pine, Asset Management Tech; Zach Endres, Enterprise Systems Admin; Dave Peters, Systems Tech; Nathan Tong, Utility Systems Admin; Hannah Alshech, Utility Systems Tech; Matt Faucher, Public Safety IT Admin; Vacant, Public Safety IT Tech

September:

Office of Information Technology managed 146 monthly IT Support Tickets in September 2025. The majority of tickets were created in the Police department. The majority of tickets were categorized as User Account – Issue.

Development, enhancement of GPS projects and GIS maps available for Community Services staff to complete GPS data collection in the field.

Firewall updates installed to remain in compliance with recommended versions.

Municipal Security System project revised PO 202503696 sent to vendor reflecting video system changes. Video order placed by vendor.

Continued support of Finance Assessing Division in ensuring vendor completes needed modifications for team to fully step into new CAMA application.

Conclusion of engagement with manufacturer for upgrade of GIS systems and applications.

Ongoing printer replacement per DoverNet replacement schedule.

Radio communications equipment upgrade completed in cruisers.

Ongoing work with vendor to update, clean up configuration and create reports in work order / asset management application.

Scheduled fall application audit for all enterprise applications by assigned IT Administrators.

Creation, review and posting of Request for Bid B26101, Dispatch Alarm Modernization.

Proposed update of credit card processing for Recreation customer facing application is under legal and financial review.

Annual client / server inventory audit completed in preparation for FY2027 DoverNet cost calculation.

Support security, user account and application changes related to new Police Chief.

Added CISA / Idaho National Labs training related to Industrial Control Systems in Dover's Performance Management System. Office of IT staff and Chief Pump Station /WWTF Operator have completed first course.

New Utility Systems IT Technician, with a focus on PLC programming and support, starts.

IT Director completes Cybersecurity and Infrastructure Security Agency (CISA) online training “Securing Systems laboratory-style training, Living Off the Land (LOTL) Strategies for Cyber Defense (SS230)”.

Continuous improvement of gate valve GIS attribution and mapping.

Support Community Services Engineering division in fall 2025 submission of water service line inventory to the State of NH, Department of Environmental Services.

B25081, Programmable Logic Controller (PLC) Replacement for Sewer and Water Facilities award of bid approved by City Council.

Office of Media Services (OMS)

Michael Gillis, Director of Media Services; Brian Early, Media Services Admin; Daniel Monchek, Media Services Tech; Lynn Clement, Media Services Tech,

In October, Media Services provided numerous updates on a variety of city and school projects, public services, and current events. These included special events, weather updates, construction and infrastructure projects, and previews of upcoming meetings of public bodies.

Media Services provided coverage of numerous special and civic events, including the swearing in of new Police Chief David Terlemezian, Apple Harvest Day, and Dover Main Street events.



Media Services also recorded and edited this year's Fire Safety Festival, organized and performed by members of Dover Fire and Rescue.

Media Services produced a waterfront virtual tour, led by project manager Jamie Stevens, which was shown to the Cochecho Waterfront Development Advisory Committee and subsequently on DoverTV and online. The video provides an up-close, detailed look at the project's progress as of October 2025.

Media Services produced five episodes of the Dover Download podcast in October. Topics included a conversation with new Chief of Police David Terlemezian, a look at the beginnings of waterfront redevelopment in Dover during the 1980s, a preview of the Capital Improvements Project, and a guide to the 2025 Municipal Election. Dover Download is a weekly look at what's happening in Dover, hosted by Deputy City Manager Christopher Parker.

In October, Media Services continued to produce content to encourage participation in the Municipal Election under the Dover Votes! initiative. In addition to a dedicated and detailed web page that included a voter's guide to the election, Media Services provided content for social media and DoverTV. Media Services also televised and streamed two candidate forums.

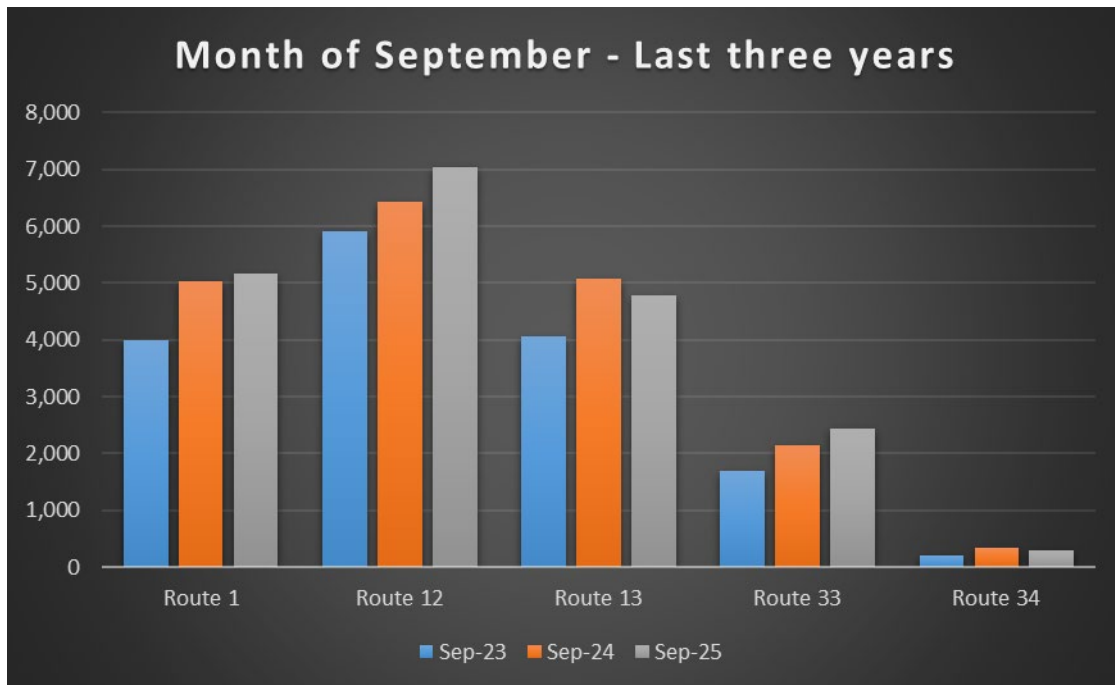
As part of its ongoing newsletter work, Media Services also prepared and distributed the Down to Business newsletter for the Office of Business Development, an update on the waterfront development project, and updates on the Court and Union streets reconstruction project. Regular paving updates, road and street closure notices, and other project-related communications were also delivered to keep residents informed.

Media Services provided live and taped televised and/or multimedia coverage of 14 meetings and special events in October.

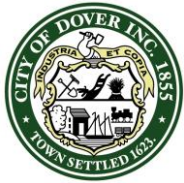
Work continued on two major projects within Media Services. The first, a significant upgrade to the city's broadcast system and infrastructure. This project is the first major upgrade in more than a decade, and will modernize the city's broadcast, streaming, and media capabilities, enhancing public communication. The second major project is a complete redesign and overhaul of the city's public-facing website.

COAST

Ridership Activity



J. MICHAEL JOYAL, JR.
CITY MANAGER



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 22, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Carrier called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Retrosi led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Absent: Councilor Nemeth, Councilor Hackett

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylvong-Bizier

5. PROCLAMATIONS/AWARDS

A. CHARLES BOYLE RECOGNITION

Mayor Carrier presented a framed picture to Patrick and Danny, relatives to the late Charlie Boyle, in recognition of his contributions to the City.

B. NATIONAL AMERICAN INDIAN HERITAGE MONTH

Mayor Carrier presented a proclamation recognizing November as National American Indian Heritage Month.

C. EPILEPSY RECOGNITION MONTH

Mayor Carrier presented a proclamation recognizing November as Epilepsy Recognition Month.

D. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to amend the agenda so that item 12.C.1. is voted on immediately prior to the City Manager's Report, seconded by Councilor Warach.

Vote: 7-0.

Deputy Mayor Shanahan moved to approve the amended agenda, seconded by Councilor Retrosi.

Vote: 7-0.

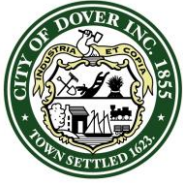
E. PUBLIC HEARINGS

A. APPROVAL OF TRI-CITY AGREEMENT FOR CONSTRUCTION AND OPERATIONS OF A NEW COUNTY-WIDE SEASONAL WARMING CENTER SPONSORED BY MAYOR CARRIER BY REQUEST

Ellie Mason, Dover resident, spoke in favor of a new warming center.

Fran Meffen, 16 Benjamin Way, spoke in favor of a new warming center.

Jackson Brown, 55 New York St, spoke in favor of a new warming center.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 22, 2025**
Meeting Time: **7:00 pm**

Shawn Mickelonis, Dover resident, spoke about the potential issues with a new warming center and the tax burden.

Jessica Lamontagne, state rep ward 5, spoke in favor of a new warming center.

Seth Miller, state rep Dover-floterial, spoke in favor of a new warming center.

Luz Bay, Long Hill Rd, spoke in favor of a new warming center.

Robert Gadowski, Glen Hill Rd, spoke in opposition of a new warming center.

Kristin Maloney, Dover resident, spoke in opposition of a new warming center.

Joe Morganella, Regent Dr, not in opposition of a warming center, but would like there to be more options presented.

David Atwood, Long Hill Rd, spoke in favor of a new warming center.

Linda Varney, County Farm Rd, spoke in favor of a new warming center but hopes there will be transportation.

Ryan Susselin, 145 Locust St, spoke in favor of a new warming center.

Beth Calais, 1 Hall Ave, spoke in favor of a new warming center.

Nina Stracuzzi, spoke in favor of a new warming center.

Ava Ford, 25 Hough St, spoke in favor of a new warming center.

Peter Schmidt, Fourth St, spoke in favor of a new warming center.

David Nystedt, Glen Hill Rd, spoke in opposition of a new warming center.

Carol Gadowski, Glen Hill Rd, spoke in opposition of a new warming center.

***Deputy Mayor Shanahan moved to suspend the rules to allow Matt Gerding, Mayor of Somersworth, to speak, seconded by Councilor Warach.**

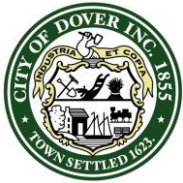
Roll Call Vote: 7-0*

Matt Gerding, Somersworth Mayor, spoke about the positive impact that a tri-city warming center on County land and how special it is that the tri-cities are able to operate a county-wide warming center.

- B. AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01816 CENTRAL AVE (CDS)
CONGRESSIONALLY DIRECTED SPENDING GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

- C. AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01817 HENRY LAW AVE (CDS)
CONGRESSIONALLY DIRECTED SPENDING GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 22, 2025**
Meeting Time: **7:00 pm**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

**D. REPROGRAMMING OF SEWER CIP APPROPRIATIONS TO SEWER SCADA REMOTE MONITORING PROGRAM
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

F. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Aaron Williams, 51 Sixth Street, spoke in reference to 13.B.3. and asked the Council to consider tactical urbanism in regards to crosswalks/bump outs.

Fran Meffen, 16 Benjamin Way, spoke about the concern of about 1700 new housing units coming into the City. She has concerns about the impact on public services.

Eric Lever, 42 Main St, addressed item 13.B.3. and has concerns with the width of a crosswalk.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of the report he submitted in writing.

Deputy Mayor Shanahan moved to accept the City Manager's report, seconded by Councilor Retrosi.

Vote: 7-0.

10. APPROVAL OF MINUTES

A. October 8, 2025 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Retrosi.

Vote: 7-0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of the meetings and events he attended over the last few weeks.

Deputy Mayor Shanahan moved to accept the Mayor's report, seconded by Councilor Retrosi.

Vote: 7-0.

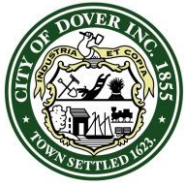
12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

**1. APPROVAL OF TRI-CITY AGREEMENT FOR CONSTRUCTION AND OPERATIONS OF A NEW COUNTY-WIDE SEASONAL WARMING CENTER
SPONSORED BY MAYOR CARRIER BY REQUEST**



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 22, 2025**
Meeting Time: **7:00 pm**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

The Council had a lengthy discussion on the topic of the resolution.

Councilor Cullen made a motion to amend the resolution to include:

- “1. Construction of the facility shall be subject to the building and site plan permitting process through the Dover Planning Board and Planning Department. Operating the facility shall be subject to an annual permit issued by the Dover City Council and limiting the facility to being open for not more than 20 consecutive days.
2. Whenever the facility closes, no personal shall leave County property on foot. Everyone gets a ride somewhere, provided by County, if needed.
3. The County Shall establish a Property Damage Compensation Fund to which area homeowners who sustain property damage linked to the homeless facility, and documented by a police report, may apply”

There was no second, the motion failed.

Councilor Cullen made another motion to amend the resolution to include:

- “1. Construction costs shall be paid proportionately by the entire county, and not disproportionately by Dover.
2. Operating costs shall be paid proportionately by the entire county, and not disproportionately by Dover.
3. Dover's Police and Fire service expenses shall be capped at \$100,000.00 per fiscal year. The County shall reimburse Dover for costs over \$100,000.00”

Councilor Warach seconded, but after a lengthy discussion, Councilor Warach rescinded his second, the motion failed.

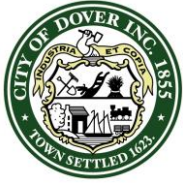
After discussion, Mayor Carrier asked for the resolution to be voted on,
Roll Call Vote: 6-1, with Councilor Cullen opposed.

- 2. RESCIND \$1.0 MILLION PORTION OF FY2026 CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION AND AUTHORIZATION FOR BONDING FOR FIRE & RESCUE PUMPER/LADDER REPLACEMENT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 7-0.

- 3. AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01816 CENTRAL AVE (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 22, 2025**
Meeting Time: **7:00 pm**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-0.

- 4. AUTHORIZATION TO ACCEPT AND EXPEND THE (USEPA) U.S. ENVIRONMENTAL PROTECTION AGENCY GRANT #00A01817 HENRY LAW AVE (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-0.

- 5. REPROGRAMMING OF SEWER CIP APPROPRIATIONS TO SEWER SCADA REMOTE MONITORING PROGRAM (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. APPROVAL OF CITY OF DOVER EMPLOYMENT AGREEMENT REGARDING POLICE CHIEF**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B26021 WELL CLEANING OF WILLAND POND #1 AND CUMMINGS WELL**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Retrosi.

Deputy Mayor Shanahan asked for item 13.A.1. to be pulled.

Roll Call Vote on 13.B.2. 7-0.

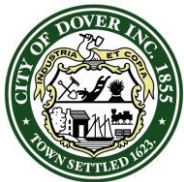
Deputy Mayor Shanahan moved to approve 13.A.1. seconded by Councilor Richer.

Roll Call Vote: 7-0.

COMMITTEE REPORTS

1. Arts Commission (Nemeth)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Nemeth)
4. Appointments Committee (Williams)
5. Planning Board (Cullen)
6. School Board Liaison (Hackett)

14. Solid Waste Advisory Committee (Hackett)
15. Transportation Advisory Commission (Richer)
16. Heritage Commission (Retrosi)
17. Board of Health (Richer)
18. Downtown TIF Advisory Board (Warach)
19. Cochecho Waterfront Development Advisory Committee (Carrier)



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 22, 2025**
Meeting Time: **7:00 pm**

- | | |
|---|--|
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

Councilor Williams gave a report on the last meeting of the Strafford Regional Planning Commission.

B. RESOLUTIONS

1. AUTHORIZING WATERFRONT PHASE II PUBLIC IMPROVEMENTS COMPLETION AGREEMENT

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach. City Manager Joyal gave an overview of the resolution to the Council, Deputy City Manager Parker answered questions from the Council.

Roll Call Vote: 7-0.

2. AUTHORIZATION TO REPAIR FILTERS AT LOWELL AVE WATER TREATMENT PLANT – ROBERTS FILTER – SOLE SOURCE

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-0.

3. B26013 DOWNTOWN PEDESTRIAN AND VEHICLE IMPROVEMENT PROJECT CDBG

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Williams. City Manager Joyal gave an overview of the resolution to the Council, Deputy City Manager Parker answered questions.

Roll Call Vote: 7-0.

4. AUTHORIZATION TO PURCHASE A VOLVO ERC145FL5 CRAWLER EXCAVATOR VIA SOURCEWELL CONTRACT

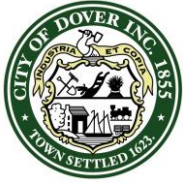
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-0.

5. ADOPTION OF FY2027-FY2032 CAPITAL IMPROVEMENTS PLAN (TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 12, 2025 WITH A VOTE TO OCCUR DECEMBER 10, 2025)

SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 22, 2025**
Meeting Time: **7:00 pm**

Deputy Mayor Shanahan moved to refer the resolution to a public hearing, seconded by Councilor Warach.

Vote: 7-0.

- 6. APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 12, 2025 WITH A VOTE TO OCCUR DECEMBER 10, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing, seconded by Councilor Retrosi.

Vote: 7-0.

- 7. APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM AND AUTHORIZATION FOR BONDING**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 12, 2025 WITH A VOTE TO OCCUR DECEMBER 10, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing, seconded by Councilor Warach.

Vote: 7-0.

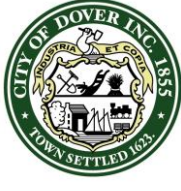
C. ORDINANCES IN 1ST READING

- 1. DOGS, CHAPTER 69, SECTION 18**
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 12, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the ordinance to a public hearing, seconded by Councilor Richer.

Vote: 7-0.

- 14. COUNCIL CORRESPONDENCE**
15. COUNCIL MATTERS OF INTEREST
16. ADJOURN

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#: 12.A.1. Ordinance Number: O – 2025.10.22 - 3 Ordinance Title: Muzzling of Vicious Dogs Chapter: 69 Dogs Section: 18 Muzzling and Restraining Dogs
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The City of Dover Ordains:

1. **PURPOSE**
- The purpose of this ordinance is to update the City of Dover’s ordinance on Dogs in accordance with an update to RSA 466:39.
2. **AMENDMENT**
- Chapter 69 entitled “Dogs” is hereby amended by adding Section 69-18, “Muzzling and Restraining Dogs”

a. **THE FOLLOWING ARE ADDED:**

§ 69-18 Muzzling and Restraining Dogs

- a. The owner or keeper of any dog(s) deemed “vicious” pursuant to NH RSA 466:31, II(g) shall be required to have said animal(s) muzzled and/or restrained when in public, regardless of whether said animal(s) is attached to a leash or under the physical control of said owner or keeper. Penalties for violations of this chapter shall not exceed \$50.
- b. The owner or keeper of any dog(s) deemed to have violated RSA 466:31 II (a) –(f) shall be required to have such dog restrained when in public, regardless of whether said animal(s) is attached to a leash or under the physical control of said owner or keeper. Penalties for violations of this chapter shall not exceed \$50.

3. **TAKES EFFECT**
- This ordinance shall take effect upon passage and publication of notice as required by RSA 47:18.

TO BE REFERRED TO PUBLIC HEARING ON NOVEMBER 12, 2025

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

Sponsored by:

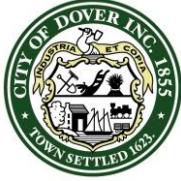
Mayor Robert Carrier

Approved as to Legal Form and Compliance:

Jennifer R. Perez
Acting City Attorney

Recorded by:

Jerrica Vansylyvong-Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#: 12.A.1.	
	Ordinance Number:	O – 2025.10.22 - 3
	Ordinance Title:	Muzzling of Vicious Dogs
	Chapter:	69 Dogs
	Section:	18 Muzzling and Restraining Dogs

DOCUMENT HISTORY:

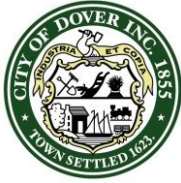
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor April Richer, Ward 1		
Councilor Robert Warach Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

A change to RSA 466:39 went into effect September 30, 2025 granting cities and towns authority to regulate the muzzling of vicious dogs as defined in RSA 466:31, II(g). This ordinance will allow the City of Dover to require the owner(s) of dogs deemed “vicious” pursuant to NH RSA 466:31 to be muzzled and/or restrained when in public, regardless of whether the animal(s) is leashed. This authority was granted to local municipalities under NH RSA 466:39 effective September 30, 2025. Penalties for violations of this ordinance shall not exceed \$50.00.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2025.11.12 - 68**

Resolution Re: Authorization to Purchase an Easement Machine from Chadwick-Baross via Sourcewell

WHEREAS: The City of Dover is a member of Sourcewell formally the National Joint Powers Alliance (NJPA), a member-focused cooperative of more than 50,000-agencies throughout the United States and, therefore, may purchase utilizing any of their cooperative purchasing agreements. In August 2021, Sourcewell solicited Bid # 101221 and entered into an agreement with Chadwick-Baross through 11/29/2025, extended to 11/29/2026, for various sewer equipment; and,

WHEREAS: The City of Dover reached out to the local distributor Chadwick Baross, Inc in Concord, NH for One (1) SECA Model JAJ-600WH “Work Horse” Easement Machine in the amount of \$76,702.58; and,

WHEREAS: Per 5-29A, Exemptions to Formal Bidding: Purchases made through the State of New Hampshire, other governmental agencies, or cooperative buying groups. The purchasing agent may, with approval of the city manager, waive bidding procedures when purchasing can be accomplished through the State of New Hampshire or at state bid prices, other governmental agencies or cooperative buying groups.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The Purchasing Agent is hereby authorized to issue a Purchase Order to Chadwick-Baross, Inc. of Concord, NH for one Easement Machine the amount of \$76,702.58. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5320.1.300.43250.4743.00000.00	CS-Sewer-Heavy Vehicles	144,610.00	76,704.25

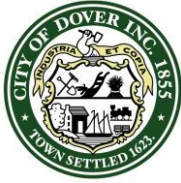
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2025.11.12 - 68**

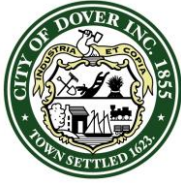
Resolution Re: Authorization to Purchase an Easement Machine from
Chadwick-Baross via Sourcewell

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2025.11.12 - 68**

Resolution Re: Authorization to Purchase an Easement Machine from
Chadwick-Baross via Sourcewell

RESOLUTION BACKGROUND MATERIAL:

Community Services staff are seeking approval to purchase a specialized piece of equipment to help facilitate cleaning and jetting of the sanitary sewer collection system. A disproportionate amount of the City's gravity mains or piping segments traverse cross-country portions that are difficult to access. There is approximately 130 miles of collection system piping, with about 29 miles considered to be "cross-country" segments that are outside the rights-of-way or travel limits of City maintained roadway segments. A couple of examples are: northwestern portion of the City, with the gravity main running along walking trail behind Wildwood and Boxwood, extending across Watson Road, and then behind Liberty Mutual campus; the interceptor line that follows the Cocheco River, and run behinds behind Beckwith Park; in the southern end of City, easterly of Dover Point Road, running parallel to Piscataqua River. These cross-country segments can't be reached with regular City maintenance equipment.

Staff seek to purchase an "easement-machine" which is light-weight, tracked piece of mobile equipment (similar to a bull-dozer chassis) equipped with a high-pressure jetting and flushing unit. The unit is equipped to supply flushing water pressure up to 2,500 pounds-per-square inch (psi) with sufficient flow to operate auxiliary nozzles for specialized cleaning or flushing. The unit will complement the City's existing truck-mounted 'jetter' and vacuum.

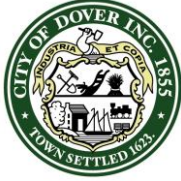
The City had been planning to acquire a similar "easement-machine" to enhance maintenance activities. But a recent catalyst was an inspection of the gravity sewer collection system near the county complex off County Farm Road. Visual inspections noted accumulation of material along the walls of the collection piping that was causing a reduction in flow capacity. It is quite common to have localized blockages due to accumulation of cooking grease, or 'flushable' wet wipes. Sewer maintenance staff have recurring Work Orders to monitor, flush or jet various segments of the gravity collection system on a regular basis. The City sought contracted assistance to clean a section of the cross-country main, and the pricing came back at \$50,000, which would cover almost 2/3-rds of the proposed purchase price of an "easement machine". Long-term, purchasing a machine to avoid outside contracted help will prove cost-effective.

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Delivered	Estimated Delivery:	In stock
Recommended Award to:	Chadwick Baross Inc. Concord NH	Fund:	Sewer
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2025.11.12 - 69**

Resolution Re: Authorization to Purchase a Broadcast System Upgrade –
Telvue Sole Source

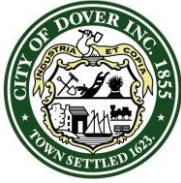
- WHEREAS: The City of Dover's Media Services Department is responsible for maintaining and operating the City's Government and Educational access channels, which together comprise DoverTV and form part of the City's PEG access operations; and;
- WHEREAS: The City's existing broadcast controller and server, a Leightronix UltraNexus system, was installed more than 13 years ago and is no longer supported by the manufacturer, which has ceased producing and servicing broadcast automation equipment used by PEG access operations nationwide; and;
- WHEREAS: TelVue Corporation is an employee-owned company and among only a few vendors in the United States that design, manufacture, and directly support broadcast automation, scheduling, on-demand, and streaming systems specifically for PEG operations. TelVue does not sell through resellers, ensuring direct manufacturer support, system integrity, and compatibility; and;
- WHEREAS: Per 5-29C, Exemptions to Formal Bidding: Sole-source purchases where the proposed purchase is manufactured or provided by only one entity, and/or the City has already committed to a certain product, manufacturer, brand, or service provider.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to TelVue Corporation, Mt. Laurel, NJ, in the amount of \$37,056.50. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing Account	Description	Appropriation	Balance
1009.1.130.41340.4744.00000.23	Broadcast System Upgrades	1,000.00	1,000.00
1009.1.130.41340.4745.00000.23	Broadcast System Upgrades	26,108.72	26,108.72
1009.1.130.44340.4725.00000.24	Broadcast System Upgrades	1,000.00	1,000.00
1009.1.130.41430.4744.00000.24	Furniture & Fixtures	1,000.00	1,000.00
1009.1.130.41430.4745.00000.24	Computer & Comm Equip	16,105.91	16,105.91



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2025.11.12 - 69**

Resolution Re: Authorization to Purchase a Broadcast System Upgrade –
Telvue Sole Source

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Jennifer R. Perez
Form and Compliance: Acting City Attorney

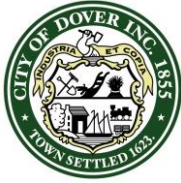
Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2025.11.12 - 69**

Resolution Re: Authorization to Purchase a Broadcast System Upgrade –
Telvue Sole Source

RESOLUTION BACKGROUND MATERIAL:

The City's Media Services Department is upgrading its broadcast infrastructure, which includes the core components responsible for controlling DoverTV programming across both Government and Education access channels, which includes cable customers of Comcast (Xfinity) and Breezeline. The current Leightronix UltraNexus controller and server were last upgraded more than 13 years ago and have reached the end of their support lifecycle, with the manufacturer no longer offering parts, service, or replacement systems.

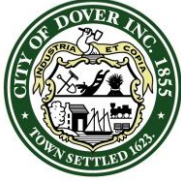
After researching available alternatives and consulting with numerous municipalities nationwide that have transitioned from Leightronix to TelVue systems, including the local municipalities of Rochester, Somersworth, Exeter, Derry, and Berwick, Maine, Media Services determined that TelVue Corporation of Mt. Laurel, New Jersey, is uniquely capable of meeting Dover's operational, technical, and FCC-compliant requirements.

The TelVue HyperCaster system includes a range of capabilities that represent a significant technological leap over the City's existing, legacy system, including:

- Full High-Definition (HD) broadcast for both live and on-demand programming, allowing DoverTV to share HD programming with Comcast and Breezeline customers;
- Closed-captioning, ensuring compliance with FCC accessibility requirements and improving accessibility for viewers;
- Branded SmartTV and mobile applications for Roku, Apple TV, Fire TV, and mobile devices, making DoverTV more accessible to residents across modern platforms;
- Integrated livestreaming and video-on-demand (VOD) through TelVue CloudCast, supporting adaptive bit-rate HD streaming and expanded online viewership;
- Network-based archiving and content retrieval, allowing broadcast playout from multiple municipal locations, including City Hall and the McConnell Center;
- Digital signage integration using TelVue InfoVue, supporting future expansion into lobby or facility displays;
- Improved system reliability and automation, with redundant power, 11TB RAID-6 storage, and loudness control compliant with the CALM Act; and
- Better interoperability with City communication systems, including web, social media, and streaming platforms.

This upgrade will modernize Dover's video infrastructure to current broadcast standards, enable HD production and distribution, expand accessibility, and ensure the City's channels remain sustainable and compliant for years to come.

The City does anticipate that additional equipment will be required and funding will be needed to meet those needs.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2025.11.12 - 69**

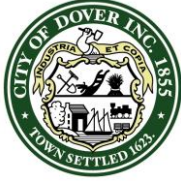
Resolution Re: Authorization to Purchase a Broadcast System Upgrade –
Telvue Sole Source

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Delivered	Estimated Delivery:	immediate
Recommended Award to:	TelVue Corporation.	Fund:	
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	No	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2025.11.12 - 70**
Resolution Re: B26011 Survey Services As Needed

- WHEREAS: A sealed Request for Qualifications #B26011 was solicited and received for Survey Services As Needed on October 16, 2025 at 2:00 p.m. for services to commence on January 1, 2026 for a three-year period. Rates to be fixed for the first year and will not exceed Boston CPI for subsequent years thereafter; and,
- WHEREAS: The RFQ process sought to identify firms demonstrating the highest levels of competence, experience, and qualifications to meet the needs of the City of Dover; and
- WHEREAS: Ten (10) statements of qualifications were received and a review of qualifications was conducted by the Community Services Department to assess each firm's expertise, project successes, and the specialized services offered; and
- WHEREAS: The Community Services Department has determined that all Ten (10) firms have submitted comprehensive information demonstrating their firms' qualifications to provide the survey services identified in their respective responses to #B26011; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue purchase orders to all firms identified in the background section for Survey Services on an as-needed basis provided in conjunction with bid #B26011. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing			
Account	Description	Appropriation	Balance
xxxx.1.xxx.xxxxx.4751.xxxxx.xx	Roadways	30,746,270.43	22,259,456.87
xxxx.1.xxx.43xxx.4757.xxxxx.2x	CS - Water/Sewer	49,828,472.64	5,689,568.96
xxxx.1.xxx.43xxx.4715.xxxxx.xx	Storm Water - Land Improv	2,258,000.00	2,151,876.06

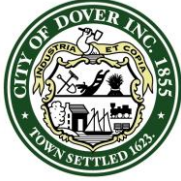
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2025.11.12 - 70**

Resolution Re: B26011 Survey Services As Needed

DOCUMENT HISTORY:

First Reading Date:

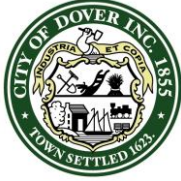
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2025.11.12 - 70**

Resolution Re: B26011 Survey Services As Needed

RESOLUTION BACKGROUND MATERIAL:

The City solicited a Statement of Qualifications from surveying firms to establish on-call; as needed agreements with firms for various projects for the City.

From the pre-qualified list of firms, the City has the option to enter into a contractual relationship with any number of firms in each service area, as identified below:

- Northam Survey, Dover, NH
- Colliers Engineering & Design, Inc., Biddeford, ME
- Haight Engineering, LLC dba McEneaney Survey Associates, Dover, NH
- Haley Ward, Inc., Portsmouth, NH
- Holden Engineering & Surveying, Inc., Bedford, NH
- Surveying and Mapping (SAM), Newmarket, NH
- Sebago Technics, Inc., South Portland, ME
- Trittech Engineering Corporation, Dover, NH
- Verdantas, Newmarket, NH
- Vanasse Hangen Brustlin, Inc. (VHB), Bedford, NH

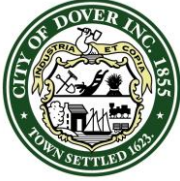
Bid Information:

A sealed Request for Qualifications #B26011 was solicited and received for survey services on an as-needed basis on October 16, 2025 at 2:00 p.m. for services to commence on January 1, 2026 for one year with the option to renew for two additional one-year terms.

Award Information:

Applicable to future projects, the City intends to solicit a proposal from all prequalified surveying firms. Proposals received will be evaluated, compared, and ranked to determine which consultant's proposal would be in the best interest of the City. Selection of firm will be based on the scale of the work, specific requirements of the project, schedule, the alignment of the firm's qualifications with the proposed project and the amount of work presently under contract between the City of Dover and the firm. Each proposal received will be evaluated and eligible for negotiations in determining the most advantageous for each project.

Purchased services of \$25,000.00 or more shall be approved or rejected by majority vote of the City Council prior to award.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

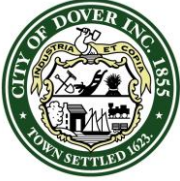
Resolution Number: **R – 2025.11.12 - 70**

Resolution Re: B26011 Survey Services As Needed

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	338	Number of Responses:	10
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	One Year	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

[B26011 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2025.11.12 - 71**

Resolution Re: B26026 HVAC System Installation and Structural Upgrades at Griffin Well

WHEREAS: A Request for Bid B26026 was solicited and received on November 5, 2025 @ 2:00 p.m. for the HVAC System Installation and Structural Upgrades at Griffin Well with a mandatory pre-bid meeting which occurred on October 22, 2025 @ 11:00 a.m.; and,

WHEREAS: The City requested proposals from qualified contractors for the installation of a new HVAC system, including a condenser and two mini-split units, at the Griffin Well building. The project will also include structural upgrades, such as the installation of new exterior doors, patching of holes in the existing building structure, and the construction of a small roof to protect the newly installed condenser; and,

WHEREAS: The City received three (3) bid responses that were reviewed for necessary conformity to the bid specifications and requirements with the proposal deemed most advantageous to the City coming from Trusted Maintenance Solutions, Dover, NH at a total cost of \$67,615.00; and,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order Trusted Maintenance Solutions, Dover, NH for HVAC System Installation and Structural Upgrades at Griffin Well in the amount of, not to exceed, \$67,615.00. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing			
Account	Description	Appropriation	Balance
5300.1.300.43320.4741.03530.23	Water Treatment Plant & Well Equip	81,120.00	60,000.00
5300.1.300.43320.4741.03530.26	Water Treatment Plant & Well Equip	91,250.00	89,452.92

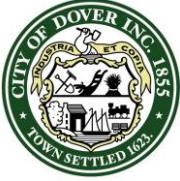
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2025.11.12 - 71**

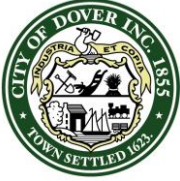
Resolution Re: B26026 HVAC System Installation and Structural Upgrades at Griffin Well

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2025.11.12 - 71**

Resolution Re: B26026 HVAC System Installation and Structural Upgrades at Griffin Well

RESOLUTION BACKGROUND MATERIAL:

The City requested proposals from qualified contractors for the installation of a new HVAC system, including a condenser and two mini-split units, at the Griffin Well building. The project will also include structural upgrades, such as the installation of new exterior doors, patching of holes in the existing building structure, and the construction of a small roof to protect the newly installed condenser.

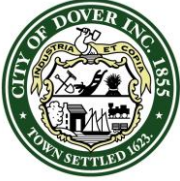
The Griffin Well facility was constructed in the late 1960's and served as an active municipal water source until it was decommissioned following contamination from PFAS compounds. After years of inactivity, the site has remained unused; however, with the installation of the new PFAS treatment plant, the City now has the ability to safely utilize the well again as a backup source during drought conditions.

In 2024, funds through NHDES for PFAS remediation were earmarked to fund the replacement of the building's electrical system including SCADA upgrades. With the electrical upgrades now complete and the well being reactivated for future use, the building must be properly secured, heated, and dehumidified to protect equipment and ensure operational readiness.

Purchasing Information:

Type:	Purchase Order	Advertised:	yes
Invitations Mailed:	305	Number of Responses:	3
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	no	Contract:	Yes
Prices will hold for:	completion	Estimated Delivery:	asap
Recommended Award to:	Trusted Maintenance Solutions	Fund:	Water
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	No	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.

[B26026 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2025.11.12 - 72**

Resolution Re: Approval of License Agreement with Airey Row on Central, LLC for Use of Tax Map 2, Lot 83-1

WHEREAS: Airey Row on Central owns the improved property at 376 Central Avenue, also known as Tax Assessors Map 2 lot 80 and the property at 378 Central Avenue, also known as Tax Assessors Map 2 lot 79; and

WHEREAS: Due to the urban location of the properties, there is no space on said properties for solid waste storage and the City has an adjacent pad and fenced enclosure designed for communal solid waste storage; and

WHEREAS: The parties agree it is mutually beneficial to redevelop the Central Avenue properties and formalize an agreement for the storage of solid waste containers.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager is hereby authorized to finalize and sign a license agreement allowing Airey Row on Central Avenue to utilize the storage area for the collection and disposal of solid waste generated on its site. The costs of said storage and disposal shall be the sole responsibility of Airey Row on Central, and must adhere to the solid waste regulations as outlined in Chapter 145 of the Code of the City of Dover.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

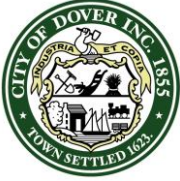
Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

Document Created by: Legal
Document Posted on: November 7, 2025

R-2025.11.12 Approval of License Agreement with Airey
Row on Central, LLC for Use of Tax Map 2, Lot 83-1
Page 1 of 2



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2025.11.12 - 72**

Resolution Re: Approval of License Agreement with Airey Row on
Central, LLC for Use of Tax Map 2, Lot 83-1

First Reading Date:

Approved Date:

Public Hearing Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

See attached draft License Agreement which has been approved by all parties.

LICENSE AGREEMENT

This LICENSE AGREEMENT ("**LICENSE**"), is made as of the _____ day of _____, 2025 by and between the **CITY OF DOVER, NEW HAMPSHIRE**, a New Hampshire municipal corporation having offices at 288 Central Avenue, Dover, New Hampshire 03820 ("**City**"), and **AIREY ROW ON CENTRAL LLC**, a New Hampshire Limited Liability Company, with a mailing address of **PO Box 4241 Portsmouth, NH 03802** ("**Licensee**").

RECITALS

- A. Licensee owns the improved property at 376 Central Avenue, also known as Tax Assessors Map 2 lot 80 and the property at 378 Central Avenue, also known as Tax Assessors Map 2 lot 79.
- B. Licensee has proposed to install 2 trash dumpsters and a recycling dumpster (3 containers) along the City owned alleyway behind 378 Central Avenue for the benefit of the Licensee.
- C. The City owns a parcel, known as Tax Assessors Map 2 lot 83-1, informally known as the Orchard Street Parking Lot. As part of the lot, there is an alleyway which connects Orchard Street and Waldron Court. This alleyway includes a concrete pad with a fence enclosure utilized by neighboring business for solid waste and recycling collection and disposal.
- D. The City has reviewed Licensee's proposal and agrees to grant this revocable license for non-exclusive use of the area for Solid Waste storage pursuant.

LICENSE

Now therefore, in consideration of the mutual covenants herein set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Licensee hereby agree as follows:

1. **License.** The City hereby grants to Licensee, and Licensee accepts from the City, a revocable license to maintain non-exclusive use of 2 trash dumpsters and a recycling dumpster (3 containers) for the benefit of the Licensee as shown in Exhibit A ("License Area") which is incorporated herein by reference. The individual dumpsters shall be no larger than 2

yards. They may be on wheels to ensure ease of access by solid waste collection vehicles.

If the dumpsters are to be used by a business which produces grease or cooking oils, a specific plan shall be submitted and reviewed and approved by the Health Officer and Community Services Director, before use. This plan shall include proper storing and timely disposal of contents.

The Licensee agrees that the dumpsters, and dumpster pad shall not be used for porta-potties, or similar temporary human waste without express written consent by the City and is intended for solid waste generated on site as part of the operations of the commercial and multi-family residential uses at 376 and 378 Central Avenue, and by other properties, should further Licenses be issued. Further, the licensee agrees that there shall be no storage of hazardous materials and that all solid waste or recycling materials must be in compliance with Chapter 145 of the City of Dover Code.

2. **Term.** Unless terminated, the License shall remain in effect and be perpetual. In the event the City determines that the dumpsters create a hazard for the public or other reasonable public safety grounds exist that would justify revoking the License, then the City may request the Licensee modify its rights under this License in order to remedy the public safety issue. If the identified public safety issue is not remedied the City may terminate the License and release the Licensee's rights under this License.

3. **Maintenance.** Licensee shall maintain and keep the License Area in a good state of repair, and shall repair any damage to the License Area, including any condition that endangers or may endanger safety or public safety, at its own cost, or collectively if other licensees are issued by the City. A condition of this license is that Licensee shall ensure the 2 trash dumpsters and a recycling dumpster (3 containers) do not obstruct or impede City operations within the Parcel. Furthermore, the Licensee agrees that it shall maintain and utilize the fence and gate infrastructure and that unless the dumpsters are being accessed, the dumpsters shall be screened from view.

4. **Insurance.** At all times this agreement is in effect, Licensee shall procure and maintain, at Licensee's sole cost, one or more general liability insurance policy or policies. This policy may be in the form of a Policy that extends coverages to the dumpster enclosure area. Proof of such policy shall be supplied and updated annually. The coverage of said insurance policy shall be in an amount of not less than One Million Dollars (\$1,000,000) in the aggregate. An insurance certificate shall be supplied to the City of Dover by the Licensee. Termination of this policy constitutes sufficient cause for immediate revocation of this License.

5. **Indemnification.** Licensee shall defend (with counsel acceptable to the City) and indemnify the City against alleged or actual claims and demands for injuries, damages, other damages to person or property, costs, expenses (including reasonable attorneys' fees and costs), arising out of or in relation to Licensee's exercise of its rights hereunder, except if caused by the sole negligence or misconduct of the City, its contractors, subcontractors and/or employees. Licensee also hereby irrevocably releases and covenants not to sue the Licensor in the event of any damage to Licensee's handrail. Licensee assumes all risk of property damage to Licensee's handrail.

6. **Transferability and Assignment.** This License shall transfer upon notice to the City of the sale of the property. Notwithstanding a sale of the property, this License is not transferable or assignable without the prior written consent of the City

7. **Notice.** Any notice required to be given under this License shall be in writing, and shall be deemed properly served if delivered in person, or by overnight mail by a commercially recognized carrier, or on the third (3rd) day after deposit in the United States mail, as certified or registered mail, return receipt requested, postage prepaid, and sent as follows:

If to Licensee, at: Airey Row on Central LLC
Attn: Matt Airey
PO Box 4241
Portsmouth, NH 03802

And if to the Licensors, at: City of Dover
288 Central Avenue
Dover, NH 03820
Attention: City Manager and Director of Community
Services

8. **Governing Law.** This License shall be governed and construed in accordance with the laws of the State of New Hampshire.

9. **Real Property Taxes.** Pursuant to RSA 72:23, I, Licensee agrees to pay all properly assessed current and potential real and personal property taxes no later than the due date. Licensee is obligated by the foregoing to pay real and personal property taxes on structures or improvements added by the Licensee. Failure of the Licensee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said Lease by the City.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this License to be executed by their duly authorized representatives on the date first above written.

CITY OF DOVER, NEW HAMPSHIRE

Witness
Print Name:_____

By:_____
J. Michael Joyal, Jr., City Manager

STATE OF NEW HAMPSHIRE
COUNTY OF STRAFFORD

On this, the_____of_____, 2025, before me, the undersigned Officer, personally appeared J. Michael Joyal, Jr., who acknowledged himself to be the City Manager of the City of Dover, and that he, as such City Manager, being authorized to do so, executed the foregoing instrument for the purposes therein contained and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act of the City of Dover.

Notary Public
My Commission Expires: _____

LICENSEE:

Airey Row on Central LLC

Witness
Print Name: _____

By: Matt Airey
Its: _____

STATE OF _____ COUNTY OF _____

On this, the _____ of _____, 2025, before me, the undersigned Officer, personally appeared Matt Airey, who acknowledge himself to be the _____ of Airey Row on Central, LLC, a New Hampshire limited liability company and executed the foregoing instrument for the purposes contained herein and acknowledged the foregoing instrument to be his free act and deed in his said capacities and the free act and deed Airey Row on Central, LLC.

Notary Public
My Commission Expires: _____

Exhibit A

DRAFT

APPOINTMENTS COMMITTEE REPORT

November 12, 2025

New Appointments:

Kean McDermott – Strafford County Regional Planning Commission (term: 11/12/2025 to 11/5/2026)

Michele Holt-Shannon – Ethics Commission (term: 11/12/2025 to 11/12/2028)

Mark Speidel – Downtown TIF Advisory (term: 11/12/2025 to 12/9/2026)

Sean Fitzgerald – Waterfront TIF Advisory (term: 11/12/2025 to 11/12/2028)

Resignations:

Nabia Fortier – Open Lands

Chris Staub – Open Lands

Kristen Murphy – Open Lands

Charles Carey – Ethics Commission

Tom Thompson – Waterfront TIF

Anthony McManus – Downtown TIF

Alice Wade – Committee for Racial Equity and Inclusion

Renewals:

Gary Gilmore – Solid Waste Advisory Commission

Michael Egan – Library Board of Trustees

Heather Twombly – Recreation Advisory Board

John O'Connor – Recreation Advisory Board

Lucas Veitch – Energy Commission

William Hunt – Conservation Commission

Ann Reid – Open Lands

Jan Nedelka – Downtown TIF

George Maglaras – Waterfront TIF

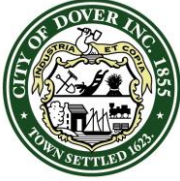
George Maglaras – Parking Commission

Thomas Massingham – Parking Commission

Change in Status:

Melina Gambino – Planning Board – Regular to Alternate Member

Devon Dunn – Planning Board – Alternate to Regular Member



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2025.11.12 - 73**

Resolution Re: Authorization to Forgive Interest and Late Fees on Utility Bills and Miscellaneous Service Bills for Active Military and Federal Employees Not Receiving Paychecks During the Federal Government Shutdown Period

WHEREAS: The policy of the City of Dover, as set by the City Council, is to collect interest charges and late fees on City utility and miscellaneous service bills, except for bills/invoices otherwise determined by state statute, and;

WHEREAS: The Federal government shutdown began October 1, 2025 and as of November 7, 2025 the shutdown remains in effect, and;

WHEREAS: The Federal government shutdown has resulted in an estimated Two million active Military and Federal employees working without pay, and;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager, or his designee, is temporarily authorized and given discretion to forgive any interest charges or late fees accrued on City utility bills and miscellaneous service bills during the Federal government shutdown for active Military and Federal employees not receiving paychecks.

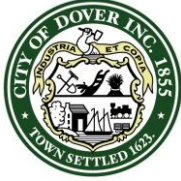
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier

Approved as to Legal
Form and Compliance: Jennifer Perez
Acting R. City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2025.11.12 - 73**

Resolution Re: Authorization to Forgive Interest and Late Fees on Utility Bills and Miscellaneous Service Bills for Active Military and Federal Employees Not Receiving Paychecks During the Federal Government Shutdown Period

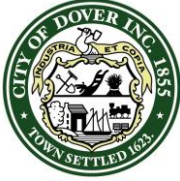
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2025.11.12 - 73**

Resolution Re: Authorization to Forgive Interest and Late Fees on Utility Bills and Miscellaneous Service Bills for Active Military and Federal Employees Not Receiving Paychecks During the Federal Government Shutdown Period

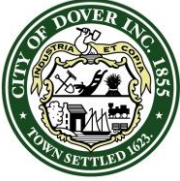
RESOLUTION BACKGROUND MATERIAL:

In May 1981 the City Council adopted, by resolution, the policy that interest charges/late fees shall be applied to all City invoices (Utility and Miscellaneous) after thirty (30) days from date of invoice, except for invoices otherwise determined by State Statute.

The City Council, during certain periods of time in the past, have waived the collection of interest charges or other fees to address demonstrated hardship being experienced by residents and/or property owners in the City. Most recently this action was taken during the COVID-19 pandemic.

This resolution seeks to implement a period of time relative to the Federal government shutdown, to waive the collection of interest charges/late fees that accrue on past due City invoices. This waiver is to address the hardship being experienced by active Military and Federal employees not receiving paychecks during the Federal government shutdown period.

This waiver does not apply to invoices determined by State statute, such as Property Tax bills.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2025.11.12 - 74**
Resolution Re: B25060 Award of Bid to Wright-Pierce for I&I Removal-
Bellamy & Knox Marsh Road and Mount Vernon Street

- WHEREAS: The City Council desires to make public improvements and to finance these improvements with the sale of general obligation bonds and/or obtaining loans through the State of New Hampshire Revolving Fund programs. In late 2024 the City received notice from NHDES that offered funding as part of the Clean Water State Revolving Fund Program. **Dover's Infiltration and Inflow Project** is one of nineteen Wastewater Planning projects on the [2024 Project Priority List](#); and
- WHEREAS: The City identified a priority need to address Infiltration and Inflow Removal (I&I) at Bellamy Rd, Knox Marsh Rd and Mount Vernon Street and submitted a pre-application in the amount of \$250,000.00 to New Hampshire Department of Environmental Services (NHDES) and this I&I Project was determined to meet Clean Water State Revolving Fund (CWSRF) eligibility which has been allocated loan principle forgiveness for planning up to \$100,000. Dover City Council approval was obtained via [R-2025.03.26-43](#); and
- WHEREAS: A sealed Request for Qualification #B25060 was issued and received for consulting services for (I&I) removal at Bellamy Rd, Knox Marsh Rd and Mount Vernon Street, as required by the conditions of the CWSRF program, on May 29, 2025 at 2:00 p.m; and
- WHEREAS: Three responses were received and reviewed for necessary qualifications, experience, understanding of project scope. approach for completing the work, support and manage proposed solution and the offer deemed most advantageous came from the Wright-Pierce. Staff began negotiations with Wright-Pierce and have reached a cost and final scope of work contingent upon NHDES approval in the amount of \$682,600.00.
- NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The Purchasing Agent is hereby authorized to issue a purchase order to Wright-Pierce of Portsmouth NH in the amount of \$682,600.00. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

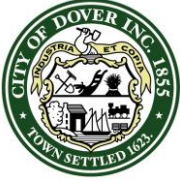
The amount of this authorization shall be limited so as not to exceed available funding.

Financing			
Account	Description	Appropriation	Balance
5320.1.300.43250.4757.04561.26	I&I Bellamy, Knox, Mt Vernon CWSRF	250,000.00	250,000.00
5320.1.300.43250.4757.04570.19	Sewer Inflow & Infiltration	52,120.04	52,120.04
5320.1.300.43250.4757.04570.20	Sewer Inflow & Infiltration	22,383.69	22,383.69
5320.1.300.43250.4757.04570.22	Sewer Inflow & Infiltration	298,500.00	298,500.00
5320.1.300.43250.4757.04570.23	Sewer Inflow & Infiltration	300,000.00	59,596.27

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2025.11.12 - 74**
Resolution Re: B25060 Award of Bid to Wright-Pierce for I&I Removal-
Bellamy & Knox Marsh Road and Mount Vernon Street

Approved as to Legal Jennifer R. Perez
Form and Compliance: Acting City Attorney

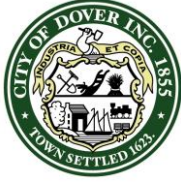
Recorded by: Jerrica Vansylyvong-
 Bizier
 City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.B.2. Resolution Number: R – 2025.11.12 - 74 Resolution Re: B25060 Award of Bid to Wright-Pierce for I&I Removal- Bellamy & Knox Marsh Road and Mount Vernon Street
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RESOLUTION BACKGROUND MATERIAL:

The City of Dover owns, operates, and maintains wastewater collection and treatment facilities that serve the City’s more than 33,000 residents. Its collection system includes almost 121 miles of sanitary sewer (ranging in size from 8-inch to 40-inch) and 23 pumping stations. All sanitary sewer flows are conveyed to the Dover WWTF where they are treated and discharged to the Piscataqua River.

In 2000, the City initiated a city-wide Infiltration & Inflow (I/I) Study (Phase I) to identify areas experiencing high I/I flows. Excessive stormwater or groundwater enters the sanitary sewer system, straining the capacity to convey flow to the WWTF and to then properly treat it. Since then, the City has been continuously making efforts to reduce the amount of I/I received by the sanitary sewer system through projects designed to remove and prevent I/I. The greatest flow-reductions have been by reducing illegal, direct connections, which is what is considered “inflow” as part of the I/I acronym. These include roof drains, catch basins, and residential sump pumps. “Infiltration” is the other part of the acronym which refers to water seeping through cracked pipes, broken manholes, or utility cover access hatch openings.

As part of follow-up I/I Study completed by Wright-Pierce in 2019, a comprehensive flow metering effort identified “high-flow” inputs in various sub-drainage sheds of the sanitary sewer system. Specific neighborhoods or regions noted as having high-flows were in and around Bellamy Road, Knox Marsh Road, and Mount Vernon Street. The proposed work scope will include manhole inspections, closed-circuit TV inspections on the interior of piping, dye-testing, and smoke-testing all resulting in a Sanitary Sewer Evaluation Survey (SSES) detailing various remediation activities to eliminate I/I sources.

Bid Information:

A sealed Request for Qualifications #B25060 was issued and received for Consulting Services for Inflow and Infiltration Reduction project on May 29, 2025 at 2:00 p.m

Award Information:

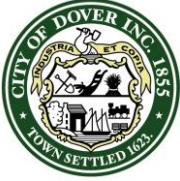
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	330	Number of Responses:	3
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completed	Estimated Delivery:	asap
Recommended Award to:	Wright-Pierce	Fund:	CWSRF and CIP
Other Approvals Required:	Yes NHDES	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 threshold

[B25060 Bid Documents](#)

Document Created by: Finance Department Document Posted on: November 7, 2025	R-2025.11.12 B25060 Wright-Pierce I&I Project Page 3 of 3
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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.11.12 - 75**
Resolution Re: B25044 RFP26-001 Hale & Kirkland Street Drainage
Improvement Project

- WHEREAS: A Request for Bid B25044 RFP26-01 Hale & Kirkland Street Drainage Improvement Project was solicited and received on **November 7, 2025**; and
- WHEREAS: The City requested proposals to provide construction labor, equipment, and supervision to complete drainage infrastructure improvements between Kirkland and Hale Streets; and,
- WHEREAS: The City received two bid responses that were reviewed for necessary conformity to the bid specifications and requirements with the proposal deemed most advantageous to the City coming from xxxxxxxx at a total cost of \$xxxxx; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to xxxx for Hale & Kirkland Street Drainage Improvement Project in the amount of, not to exceed, \$xxxxxx. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43155.4715	Storm Water - Land Improvement	375,000.00	197,362.59

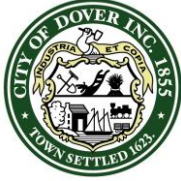
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

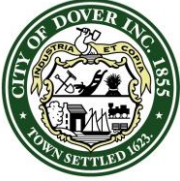
 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.B.3.	
Resolution Number: R – 2025.11.12 - 75 Resolution Re: B25044 RFP26-001 Hale & Kirkland Street Drainage Improvement Project		

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.11.12 - 75**
Resolution Re: B25044 RFP26-001 Hale & Kirkland Street Drainage
Improvement Project

RESOLUTION BACKGROUND MATERIAL:

The City requested proposals to provide construction labor, equipment, and supervision to complete drainage infrastructure improvements between Kirkland and Hale Streets.

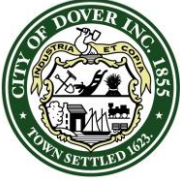
Scope of Work:

- Install new 24” drain line and associated stubs.
- Relocate existing 8” water main.
- Install new 6” sewer service.
- Provide excavation, trucking, labor, and compaction as required.
- Reset curbing and reconstruct sidewalk impacted by work.
- Prep grade for paving following completion of underground utilities.
- Restore pavement within roadway and parking areas, and restore lawn areas
- Facilitate and schedule installation of flowable fill within existing granite box culvert.
- Coring/connection to existing structures to remain, as required

Purchasing Information:

Type:	Purchase Order	Advertised:	yes
Invitations Mailed:	90	Number of Responses:	
Warranty:		Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	completion	Estimated Delivery:	asap
Recommended Award to:		Fund:	Water
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.

[B25044 RFP26-001 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2025.11.12 - 76**

Resolution Re: Acknowledgement and Acceptance of a Donation from the Carnegie Foundation Celebrating the 250th Anniversary of the Signing of the Declaration of Independence

WHEREAS: The City of Dover Library has received notice of a donation of \$10,000.00 from Carnegie Foundation Celebrating the Nations 250th Anniversary of the Declaration of Independence. Funds may be used however the City wishes to celebrate the anniversary, further our mission, and benefit the community; and

WHEREAS: In adhering to the requirements established per NH RSA 31:95-b, Appropriations for Funds Made Available During Year (adopted in Resolution R-2024.02.14-28 Fiscal Year 2025 Budget Appropriations) a Public Hearing and authorization by the City Council is required; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

In accordance with NH RSA 31:95-b, the City Manager is authorized to accept, and expend donated funds of \$10,000.00 allocated to the City of Dover for Arena Scoreboard and any funding received is hereby appropriated for said purposes. The City Council, in a majority vote, accepts the terms and requirements of the donation, and authorizes the City Manager to sign any necessary paperwork for the acceptance, as well as contract(s) with a vendor, consistent with the authority herein.

AND, FURTHER BE IT RESOLVED THAT:

In expending funds for eligible costs identified, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Purchasing Procedure. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
TBD	Arena Scoreboard	10,000.00	10,000.00

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.

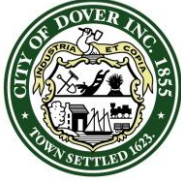
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.B.4.	
Resolution Number: R – 2025.11.12 - 76 Resolution Re: Acknowledgement and Acceptance of a Donation from the Carnegie Foundation Celebrating the 250th Anniversary of the Signing of the Declaration of Independence		

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD			
Date of Vote:		YES	NO
Mayor Robert Carrier			
Deputy Mayor Dennis Shanahan			
Councilor S. April Richer, Ward 1			
Councilor Robert Warach, Ward 2			
Councilor Anthony Retrosi, Ward 3			
Councilor Debra Hackett, Ward 4			
Councilor Fergus Cullen, Ward 6			
Councilor Linnea Nemeth, At Large			
Councilor Lindsey Williams, At Large			
Total Votes:			
Resolution does does not pass.			

RESOLUTION BACKGROUND MATERIAL:

I am delighted to inform you that the foundation established by Andrew Carnegie, [Carnegie Corporation of New York](#), is awarding a \$10,000 gift to your library and to all Carnegie Libraries nationwide in commemoration of the 250th anniversary of the signing of the Declaration of Independence.

Andrew Carnegie funded the construction of 1,681 free public libraries in the United States between 1886 and 1917, driven by his belief that they were “cradles of democracy.” As part of our [Carnegie Libraries 250](#) special initiative, we contacted each library and established that about 1,280, including yours, still operate as libraries and acknowledge their association with Carnegie, making them eligible for the celebratory gift.

Your library can expect to receive a check in January 2026. You may use the funds however you wish to celebrate the anniversary, further your mission, and benefit your community. If your library system includes multiple Carnegie Libraries or branches, each one will receive \$10,000.

Dame Louise Richardson
President, Carnegie Corporation of NY