CITY OF DOVER

SOLID WASTE ADVISORY COMMITTEE – MINUTES
AD HOC SUBCOMMITTEE

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Wednesday, November 19, 2025**
Meeting Time: **4:00 pm**

Members Present: Dave Dinzeo, Doug Kemp, Bill Stafford
Staff Present: Mike Moore, Solid Waste Coordinator, Nancy Usbelger, Recording Secretary

1. **Call to Order**
   The meeting was called to order at 4:01 p.m.

2. **Approval of Minutes of October 22, 2025**

   Motion: Kemp made a motion to approve the minutes, Stafford seconded.
   Vote: U/a

3. **New Business**

   A. **Ordinance Revisions Progress**

   Moore shared that no SWAC members have provided him with any feedback or recommendations yet. He is adamant that we should review the downtown business district and make some adjustments.

   Stafford questioned whether they receive any different treatment than residents if they live in the commercial district.

   Moore shared that what businesses are placing out curbside for pickup determines whether or not they are eligible to use the collection services, as specified in the guidelines. Additionally, they will typically get in touch with him regarding the method and procedure if it is a new business located in the business district. He revealed that the business and commercial district's residents are depicted on a map. Some businesses may need to arrange for their own garbage pickup because they are far from the district and produce a lot of waste
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   Kemp expressed his opinions regarding composting and the recommendations for the ordinances.

   Stafford expressed his worries that once the new solid waste plan with toters is implemented, some private trash pickup companies will lose business. Should the City be concerned about their backlash?

   Moore stated that although they would lose some of their business, residents who live in buildings with four or more units will still need to find trash removal service.

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Stafford cited ordinance 145-2, which states that all of the collections we currently have will require some language regarding the locations and distances between the toters.

Moore shared that it will also be necessary to find how and implement traffic and parking enforcement for trash pickup.

Stafford shared that in Section 145-5 of the present regulations stipulates those residential containers that are in violation must be removed and that the abutter is also accountable. This doesn't make sense, in his opinion.

Moore and the other members of the committee concurred that it must be modified.

Stafford believes that a paragraph or two outlining the responsibilities of a multifamily property owner should be included.

Moore explained that although the City has attempted to enforce recycling and trash laws in the past, we now truly need an enforcement officer to do so.

Kemp mentioned that there might be a violation fine if infractions persist.

Moore also proposed a potential cost schedule for violations of the second and third offenses.

B. Timeline – Plan to Finalize Program

Dinzeo proposed drafting the solid ordinance and establishing program requirements by July 1st, followed by a year of instruction. Determine the differences between waste management and the city's educational initiatives. We will require council approval for an insert to be included in the water bill, ideally in the one that is sent out in November 2026. Notifications should be prepared by January 27th.

4. Other Business

5. Next Meeting Date
January 14, 2025

6. Adjournment

The meeting ended at 4:54 pm.

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