



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall 1st Floor Conference Room, 288 Central Ave.
Meeting Date: **Wednesday, October 15, 2025**
Meeting Time: **5:30 PM**

1. Welcome

Chair Bill Baber opened the meeting at 5:30 PM.

Roll Call: Bill Baber (Chair), Vincent Lyon (Vice Chair), Susan Smith, John Turner, Bret Carmichael, Steve Paulson, Lucas Veitch, Madelyn Bradley, Eric Ryherd, Dylan Lucas

Other Attendees: none

Staff: Lexi Merchant (Resilience Coordinator)

2. Citizens' Forum

3. Approval of Minutes

A. Regular Meeting Minutes of September 17, 2025

S. Smith motioned to approve and S. Paulson seconded. Approved U/A.

4. Staff Updates

A. Energy Savings Performance Contracting (ESPC) Solar Options

At the last meeting, EEI presented the Commissions with a few buildings that could be suitable for solar. In the time since the last meeting, EEI conducted structural assessments and a cash-flow analysis. They presented us with five solar projects: Ice Arena, Community Services, McConnell Center with battery storage, North End Fire Station, and 104 French Cross Rd. In their structural analysis, the roofs posed no major concern. They then presented three options for moving ahead with this project. Option 1 is “solar only” which would include the 5 proposed solar projects only and is budget neutral. Option 2 is “full comprehensive” meaning the solar and all listed upgrades to the McConnell Center HVAC (boiler replacement, controls upgrades, replacing heatpump in kind, gym dehumidification, and the cooling tower replacement). This option would require an additional contribution from the budget of \$100,000. Option 3 is the “solar, boiler, gym dehumidifier” which includes all the solar and only the urgently needed McConnell Center upgrades. This would require an additional \$10,000 from the budget. The Energy Commission discussed these options and recommended Resilience Coordinator Merchant ask EEI follow up questions. They asked about the battery storage and suggested the Eversource incentive for battery storage at buildings that are designated as emergency shelters. They also asked whether weatherization options, building management systems, and commissioning had been considered. V. Lyon motioned that the Energy Commission sees value in moving forward with the solar as proposed, provided that it stay budget neutral. This motion was seconded by S. Smith and passed unanimously. Additionally, the Commission would appreciate the opportunity to review the final contract language.

B. WWTF Solar Project



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The project went before City Council on October 8th and was approved. Now our legal department is reviewing the contract.

C. Local Energy Solutions Conference

V. Lyon and L. Merchant attended the Local Energy Solutions Conference in Manchester, NH hosted by Clean Energy New Hampshire. This was a valuable experience where L. Merchant learned about the current Eversource interconnection queue and what other towns are doing to implement clean energy. V. Lyon attended a session about affordable housing and energy efficiency. V. Lyon noted that a big takeaway was that electrification still makes economic sense, even though electric prices are higher.

D. Energy Tips

Members discussed submitted Energy Tips and Resilience Coordinator Merchant requested members submit more.

5. New Business

A. None.

6. Other Business / Member Comments:

A. None

8. Call for Agenda Items:

9. Adjourn: Unanimously at 7:00 pm.

Minutes taken by Lexi Merchant.