

CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 12, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Carrier called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Williams led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Absent: Councilor Richer

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS

Mayor Carrier read a proclamation to the DHS Band in recognition of their hard work and earning the Gold Award.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to substitute item 13.B.3. as a whole, seconded by Councilor Warach.

Vote: 8-0.

Deputy Mayor Shanahan moved to approve the amended agenda, seconded by Councilor Retrosi.

Vote: 8-0.

7. PUBLIC HEARINGS

A. ADOPTION OF FY2027-FY2032 CAPITAL IMPROVEMENTS PLAN (VOTE TO OCCUR DECEMBER 10, 2025)

SPONSORED BY MAYOR CARRIER BY REQUEST

Eric Lever, 42 Main St, spoke about various items in the CIP.

Aaron Williams, 51 Sixth Street, spoke about various items in the CIP.

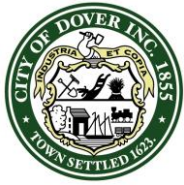
B. APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS (VOTE TO OCCUR DECEMBER 10, 2025)

SPONSORED BY MAYOR CARRIER BY REQUEST

Aaron Williams, 51 Sixth St, spoke about various items in the CIP related to non-debt finance projects.

C. APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM AND AUTHORIZATION FOR BONDING (VOTE TO OCCUR DECEMBER 10, 2025)

SPONSORED BY MAYOR CARRIER BY REQUEST



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Aaron Williams, 51 Sixth St, spoke about various items in the CIP related to debt-financed projects.

D. DOGS, CHAPTER 69, SECTION 18

SPONSORED BY MAYOR CARRIER BY REQUEST

Eric Lever, 42 Main St, spoke in opposition of the ordinance change.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of the report he submitted in writing to the Council. Deputy Mayor Shanahan moved to accept the City Manager's Report, seconded by Councilor Retrosi.

Vote: 8-0.

10. APPROVAL OF MINUTES

A. October 22, 2025 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Nemeth.

Vote: 8-0.

11. MAYOR'S REPORT

Mayor Carrier and Deputy Mayor Shanahan gave an overview of the events and meetings they attended over the last few weeks.

Deputy Mayor Shanahan moved to accept the Mayor's Report, seconded by Councilor Warach.

Vote: 8-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. DOGS, CHAPTER 69, SECTION 18

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the ordinance, seconded by Councilor Nemeth.

City Manager Joyal and Police Chief Terlemezian gave an overview of the ordinance to the Council and answered questions.

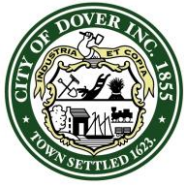
Roll Call Vote: 8-0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR



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1. **AUTHORIZATION TO PURCHASE AN EASEMENT MACHINE FROM CHADWICK-BAROSS VIA SOURCEWELL**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **AUTHORIZATION TO PURCHASE BROADCAST SYSTEM UPGRADE – TELVUE SOLE SOURCE**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B26011 SURVEY SERVICES AS NEEDED**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B26026 HVAC SYSTEM INSTALLATION AND STRUCTURAL UPGRADES AT GRIFFIN WELL**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **APPROVAL OF LICENSE AGREEMENT WITH AIREY ROW ON CENTRAL, LLC FOR USE OF TAX MAP 2, LOT 83-1**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Retrosi.

Deputy Mayor Shanahan asked to pull item 13.B.2.

Roll Call Vote on remaining items: 8-0.

Deputy Mayor Shanahan moved to approve item 13.B.2., seconded by Councilor Hackett.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

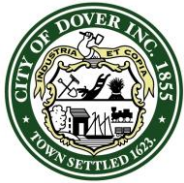
COMMITTEE REPORTS

- | | |
|--|---|
| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

Councilor Nemeth gave an overview of the Arts Commission Report to the Council.

Councilor Nemeth gave an overview of the Committee for Racial Equity and Inclusion Report to the Council.

Council Williams presented recommendations from the Appointments Committee for the Council's review:



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New Appointments:

Kean McDermott – Strafford County Regional Planning Commission (term: 11/12/2025 to 11/5/2026)

Michele Holt-Shannon – Ethics Commission (term: 11/12/2025 to 11/12/2028)

Mark Speidel – Downtown TIF Advisory (term: 11/12/2025 to 12/9/2026)

Sean Fitzgerald – Waterfront TIF Advisory (term: 11/12/2025 to 11/12/2028)

Resignations:

Nabia Fortier – Open Lands

Chris Staub – Open Lands

Kristen Murphy – Open Lands

Charles Carey – Ethics Commission

Tom Thompson – Waterfront TIF

Anthony McManus – Downtown TIF

Alice Wade – Committee for Racial Equity and Inclusion

Renewals:

Gary Gilmore – Solid Waste Advisory Commission

Michael Egan – Library Board of Trustees

Heather Twombly – Recreation Advisory Board

John O'Connor – Recreation Advisory Board

William Hunt – Conservation Commission

Ann Reid – Open Lands

Jan Nedelka – Downtown TIF

George Maglaras – Waterfront TIF

George Maglaras – Parking Commission

Thomas Massingham – Parking Commission

Change in Status:

Melina Gambino – Planning Board – Regular to Alternate Member

Devon Dunn – Planning Board – Alternate to Regular Member

Deputy Mayor Shanahan moved to approve the recommendations from the Appointments Committee, seconded by Councilor Hackett.

Vote: 8-0.

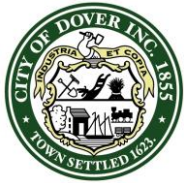
Mayor Carrier gave a report on Dover Main Street.

Councilor Cullen gave an update on the Joint Building Committee – Athletic Complex.

B. RESOLUTIONS

1. AUTHORIZATION TO FORGIVE INTEREST AND LATE FEES ON UTILITY BILLS AND MISCELLANEOUS SERVICE BILLS FOR ACTIVE MILITARY AND FEDERAL EMPLOYEES NOT RECEIVING PAYCHECKS DURING THE FEDERAL GOVERNMENT SHUTDOWN PERIOD

SPONSORED BY MAYOR CARRIER



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Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

Councilor Nemeth moved to include "Federally Contracted Employees" in the resolution, seconded by Councilor Warach.

Roll Call: 8-0.

Deputy Mayor Shanahan moved to approve the amended resolution, seconded by Councilor Nemeth.

Roll Call Vote: 8-0.

2. B25060 AWARD OF BID TO WRIGHT-PIERCE FOR I&I REMOVAL - BELLAMY & KNOX MARSH RD AND MOUNT VERNON STREET
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Nemeth. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-0, with Councilor Retrosi recused.

3. B25044 RFP26-001 HALE & KIRKLAND DRAINAGE IMPROVEMENT PROJECT
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

4. ACKNOWLEDGMENT AND ACCEPTANCE OF A DONATION FROM CARNEGIE FOUNDATION CELEBRATING THE 250th ANNIVERSARY OF THE SIGNING OF THE DECLARATION OF INDEPENDENCE
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON DECEMBER 10, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to amend the resolution financing account line to reflect "TBD: Public Library Furnishings and Equipment: \$10,000" seconded by Councilor Cullen. Roll Call Vote: 8-0.

Deputy Mayor moved to refer the amended resolution to a public hearing and vote on December 10, seconded by Councilor Nemeth.

Vote: 8-0.

C. ORDINANCES IN 1ST READING

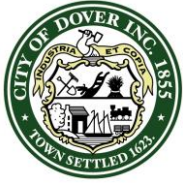
14. COUNCIL CORRESPONDENCE

Deputy Mayor Shanahan moved to place the letter from the Planning Board on file, seconded by Councilor Warach.

Vote: 8-0.

15. COUNCIL MATTERS OF INTEREST

Councilor Hackett complimented the new score board at the arena.



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16. ADJOURN

Councilor Warach moved to adjourn, seconded by Councilor Nemeth.

Vote: 8-0.

Meeting adjourned at 8:30 PM.