



CITY OF DOVER

SOLID WASTE ADVISORY COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Thursday, November 13, 2025**
Meeting Time: **6:00 pm**

Members Present: Chair, Dave Dinzeo; Vice Chair, Gary Gilmore; Council Liaison, Debra Hackett; Lynn Peterson; Doug Kemp
Alternates: Virginia Kristl, Timothy Casey
Members Excused Absent: Katherine Surman
Staff Present: Mike Moore, Solid Waste Coordinator, Nancy Usbelger, Recording Secretary
Residents: Aaron Carbine

1. Call to Order

The meeting was called to order at 6:01 pm

2. Citizens Forum (5 min. max.)

None

3. Approval of Minutes of September 11, 2025

Motion: Peterson made the motion to approve the minutes, Kemp seconded.

Vote: U/a

Kristl abstained from voting, citing absence from the previous meeting where the matter was discussed.

4. Monthly Update

Moore reviewed the waste and recycling tonnage. It comes out to an average of 4060 tons of trash and 2301 tons of recycling, which is about average for us.

Moore also provided updates on the recycling center. Between November and the second week of December, the center receives between 250 and 300 tons of leaves on average. We currently have 180 tons. Curbside Currently, leave pickup is taking place. The amount will not be known until the second week of December, although typically it is between 100 and 125 tons. This year, we are asking residents to remove their leaves from their landscape bags since there have been problems with contamination in the leaf bags over the past few years, including sheet rock and trash. Leaf bags must be placed in the paper bin rather than in the brush pile. He has seen roughly 150 residents in relation to contamination.

Moore shared that the recycling center's end-of-year grinding will be completed by the end of December, and it will likely cost the city about \$40,000.

Moore said he is happy to have the new worker at the recycling center and that he is doing a wonderful job. Having an additional pair of eyes makes it easier to remain on top and reduce some contamination.



CITY OF DOVER

SOLID WASTE ADVISORY COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Thursday, November 13, 2025**
Meeting Time: **6:00 pm**

5. New Business

A. Upcoming Budget Discussion

- **New Employee**
- **Curbside Food Composting Pilot**
- **Code Enforcement Officer**

Casey stated that we have been requesting a code enforcer nearly every year.

Hackett shared we requested two workers last year and received one.

Moore mentioned that it might be particularly crucial to have a part-time code enforcement officer when the new toters are in place.

Hackett agreed that it would be a great time to hire someone if the City chose to.

- **Funding Increase for Mailings/Advertising/Education**

Moore stated that he expects Waste Management to handle the majority of the instructional mailings and marketing. Residents and apartment owners will receive information from the City as well.

Gilmore expressed his worries about how the new totter program will be communicated to all the new multi-family, apartments, and condos that are being built.

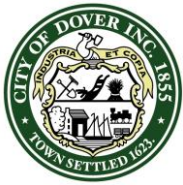
Casey proposed that the developers post something in their lobby once they have completed the construction of these new residential buildings.

Kemp mentioned the possibility of calling the leasing offices and providing them with the new solid waste information.

Kristl believes that new residents ought to get a welcome package of some kind.

Peterson proposed visiting the Planning Department to see what they could implement.

- **New Equipment Needs**
None needed



CITY OF DOVER

SOLID WASTE ADVISORY COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Thursday, November 13, 2025**
Meeting Time: **6:00 pm**

B. Ordinances

Dinzeo expressed the need for the program to be finalized by July 1st. He is seeking recommendations regarding the ordinances. Please send Mike Moore an email with any thoughts or comments you may have, or bring them to the next meeting.

6. Old Business

A. Apple Harvest Day Update

Peterson provided some comments on Apple Harvest Day. She mentioned how many locals visited the booth and how pleased they appeared to be about the upcoming toters. A few Rochester locals stopped over and expressed appreciation for the same program. Even though there were sample toters available for anyone to view, there were inquiries concerning private roads, how to obtain a second totter and the associated expenses, and the size of the toters. Concerns were raised regarding what would happen if the toters were misplaced or stolen. It was nice to have two of Waste Management's crew workers and Pete Lachapelle present to help with some of the inquiries. A lot of residents had questions regarding what if our neighbors want to share toters with us? There was a lot of concerns from residents anxious that they have no place to keep them or store them. Many locals expressed disappointment that it wouldn't happen until 2027 and wished it would have happened sooner. The majority of the residents were ecstatic about this change. Peterson acknowledged that we frequently had to state that the specifics were still being worked out.

Kristl visited Franklin, Massachusetts, a town with a similar totter program, she reported that nobody was complaining about them. Having to make sure they were properly positioned curbside so they could be picked up was actually the biggest problem.

B. Leaf Collection

7. Set Future Meeting

December 11, 2025
January 8, 2025
February 12, 2025

8. Adjournment

Motion: Kemp made a motion to adjourn at 6:52 p.m., Kristl seconded.

Vote: U/a