



CITY OF DOVER

SOLID WASTE ADVISORY COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Thursday, December 11, 2025**
Meeting Time: **6:00 pm**

Members Present: Chair, Dave Dinzeo; Vice Chair, Gary Gilmore; Council Liaison, Debra Hackett; Lynn Peterson; Doug Kemp; Katherine Surman

Alternates: Virginia Kristl, Timothy Casey

Staff Present: Mike Moore, Solid Waste Coordinator, Nancy Usbelger, Recording Secretary

Residents: Bill Stafford

1. Call to Order

The meeting was called to order at 6:03 pm

2. Citizens Forum (5 min. max.)

None

3. Approval of Minutes of November 13, 2025

Motion: Peterson made the motion to approve the minutes, Kristl seconded.

Vote: U/a

4. Monthly Update

Moore mentioned that the overtime was a little higher than usual because we had four employees working on Saturday and Sunday due to the recycling center's extended hours of operation on Sunday for a brief time. Last Sunday was the last day they were open for fall leaf pickup. Moore mentioned the grinding yesterday, and the pile required less cleanup because we didn't allow bags this year. So, the brush pile was rather clean. The work should be completed by next Tuesday, with a price of roughly \$35,000. Brush grinding costs approximately \$70-75,000 per year. The next step will be to repaint the inside and outside of the recycling center's office, which has not been done since 2016.

Gilmore asked where does the brush go, once its grinded?

Moore stated that the brush will be taken care of by the dirt doctor. They operate out of Pembroke, Massachusetts. We are charged \$750 every time they take a cargo from our location. They grind it again, spray it, dry it, and then spray it with various colors. They then sell it to landfills as ground cover.

5. New Business

A. Election of Officers

Dave Dinzeo was nominated as Chairman by all members.

Vote: U/a

Doug Kemp was nominated as Vice Chairman by all members.

Vote: U/a



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6. Old Business

A. Upcoming Budget

Moore stated that he has not yet met with anyone regarding the upcoming budget; nevertheless, he anticipates he will request two new roll off containers, which will cost approximately \$18,000 each. He also needs \$3,000 to replace the recycling center's entrance and exit gates. He would also like to begin replacing the downtown trash cans that have been struck or destroyed. They cost \$3,000 per set. He would prefer 5-6 sets, if feasible.

Kemp asked if we could use a 90-gallon toter instead downtown.

Moore mentioned that they don't look as nice downtown as what we currently utilize.

Peterson inquired whether the City might use non-water-collecting trash barrels in downtown.

Moore claimed they had several, but the covers were being taken.

Hackett arrived at 6:26 p.m. and expressed gratitude to the committee for all they have done for the City of Dover, noting that she has loved working with them.

B. Ordinances

Moore has no update yet.

C. Leaf Collection Update

Moore stated that he had 107 tons for curbside so far, but will have a total next month.

Dinzeo gave information about the AdHoc Committee and mentioned meeting with the resilience coordinator from the planning department, who is eager to assist us with marketing when the time comes.

Dinzeo stated that he intends to attend the city council meeting when the Director of Community Services presents his budget proposal so that he can explain that SWAC would want a full year to educate residents. The meeting should take place in January, although he didn't have a specific date yet.

Dinzeo spoke and presented a letter of gratitude to Deb Hackett for her devotion and work for the Committee and the City of Dover.

7. Set Future Meeting

January 8, 2026

February 12, 2026

March 12, 2026

8. Adjournment

Motion: Peterson made a motion to adjourn at 6:37 p.m., Casey seconded.

Vote: U/a