



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #12
Meeting Location: City Hall, Council Chambers
Meeting Date: Monday, December 8, 2025
Meeting Time: 7:00 p.m.

A. CALL TO ORDER: Chairperson Robin Trefethen called a meeting of the Dover School Board to order on Monday, December 8, 2025, at 7:01 p.m.

B. ROLL CALL: Present were Robin Trefethen, Carolyn Mebert, Michelle Clancy, Maggie Fogarty, Elizabeth Goldman, and Craig Flynn. Micaela Demeter was excused.

Also present were Superintendent Christine Boston, Chief Financial Officer Michael Limanni, District Administrator's Abby Small, Thomas Rup, Jennifer Krans, Siobhan Mehalek, Travis Bickford, Peter Driscoll, Lindsay Dube, Patrick Boodey, Beth Dunton, and Brittany Granfield.

C. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited during the 6 p.m. School Board Budget Workshop that preceded this meeting.

D. AGENDA APPROVAL:

Carolyn Mebert moved; Elizabeth Goldman seconded to approve the agenda. **An Oral Vote PASSED 6/0.**

E. CITIZEN'S FORUM:

No citizens spoke.

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. Regular Meeting, November 10, 2025
2. Special Session, November 17, 2025
3. Budget Workshop, November 24, 2025

Carolyn Mebert moved; Elizabeth Goldman seconded approval of the minutes. **An Oral Vote PASSED 6/0.**

G. SUPERINTENDENT'S REPORT:

The Superintendent submitted her report to the Board.

H. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Stockton MacInnes – Special Education Teacher – Dover Middle School – Resignation (11/14/25)
 - b. Marjorie Mersereau – English Teacher – Dover High School – Retirement (06/30/26)
 - c. Christine Stewart – Business Education Teacher – Dover High School CTC – Retirement (06/30/26)
 - d. Karen Stone – Paraeducator – Garrison Elementary School – Resignation (12/12/25)
 - e. Nanette Vaughn – Transition Coordinator – Dover High School – Retirement (06/30/26)
 - f. Kathy Wotton – Grade 5 Teacher – Dover Middle School – Retirement (06/30/26)
3. **Leaves of Absence:**
 - a. Jane Rioux – Math Teacher - Dover Middle School (03/05 – 03/13/25)



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4. **Job Shares:** None
5. **Nominations:**
 - a. DALC Nomination
 - b. DPA Nominations
 - c. Winter Coach Nominations
6. **Extended Travel (Student Trips):** None
7. **Donations:** December Donations

Items added to the agenda will be archived with the meeting minutes.

Maggie Fogarty moved; Carolyn Mebert seconded to approve the amended Consent Agenda. **An Oral Vote PASSED 6/0.**

I. STUDENT REPORT:

Mr. Driscoll announced a student representative will begin their role in January.

J. FINANCIAL REPORT:

Michael Limanni presented his financial report to the Board.

K. POLICIES – CHANGES - PROPOSALS:

1. EBB – School Safety Program – Revised Policy - First Reading
2. EBBB – Accident Reports – Revised Policy – First Reading
3. IHBH – Extended Learning Opportunities – Revised Policy – First Reading
4. IHBI – Alternative Learning Plans – Revised Policy – First Reading
5. IHCA – Summer Activities – New Policy – First Reading
6. IMBA – Distance Education – Revised Policy – First Reading
7. IMBC – Alternative Credit Options – Withdraw Policy – First Reading
8. JIC – Student Conduct – Revised Policy – First Reading
9. JIH-R(1) – Student Searches and Their Property – Search of Students / Procedures and Regulations – New Policy Appendix – First Reading
10. JLIA – Supervision of Students – New Policy – First Reading

Maggie Fogarty moved; Craig Flynn seconded to table the policies presented until the next regular meeting. **An Oral Vote PASSED 6/0.**

L. POLICY ADOPTION:

1. IKF – High School Graduation Requirements – Revised Policy – Second Reading
2. IKFA – High School Certificate of Achievement for Students with Special Needs – Withdraw Policy – Second Reading
3. IKFG – Career Readiness, Pathways & Credentials – Revised Policy – Second Reading
4. IMAH – Daily Physical Activity – Revised Policy – Second Reading
5. IMBD – Early Graduation Guidelines – Withdraw – Second Reading
6. IMBE – High School Credit for 7th and 8th Grade Advanced Coursework – Revised Policy – Second Reading
7. IMDA – Patriotic Exercises – Revised Policy – Second Reading
8. JIH – Student Searches and Their Property – New Policy – Second Reading



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9. JIHB-R(1) – Searches of Student Automobiles on School Property / Student Operated Vehicle Search Report – New Policy Appendix – Second Reading
10. JLCK – Physical and Emotional Well-Being of Students – New Policy – Second Reading

Craig Flynn moved; Elizabeth Goldman seconded to approve the policies presented. **An Oral Vote PASSED 6/0.**

M. RESOLUTIONS:

1. Resolution of Appreciation – Departing School Board Member Carolyn Mebert

Robin Trefethen recognized Dr. Carolyn Mebert for her twenty years of service to the Dover School District as a School Board member.

Maggie Fogarty moved; Elizabeth Goldman seconded to approve the resolution presented. **An Oral Vote PASSED 6/0.**

N. OLD BUSINESS: None

O. NEW BUSINESS:

1. Memorandum of Understanding – Classroom Friends Program

Elizabeth Goldman moved; Craig Flynn seconded to approve the Memorandum of Understanding presented. **An Oral Vote PASSED 6/0.**

2. 2026-2027 Dover School District Academic Calendar

Craig Flynn moved; Elizabeth Goldman seconded to approve the calendar presented. **An Oral Vote PASSED 6/0.**

3. Board Approval for the Disposal of Surplus Equipment

Mr. Limanni requested the Board approve the disposal of surplus equipment at Dover Middle School.

Maggie Fogarty moved; Craig Flynn seconded to approve the disposal of surplus equipment. **An Oral Vote PASSED 6/0.**

4. Collaborative Team Data

Travis Bickford, Brittany Granfield, Beth Dunton, and Patrick Boodey reviewed data collected from a recent collaborative team survey administered to the district's Professional Learning Communities (PLCs).

5. Continuation of the Dover School District Fiscal Year 2027 Draft Budget Conversation (from 6pm Budget Workshop)

No discussions were held.

P. SUBMISSION AND PAYMENT OF BILLS:



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Michelle Clancy moved; Craig Flynn seconded to direct the Superintendent to pay Manifest 26-F in the amount of \$3,903,824.31 for FY26 for the period of November 7, 2025, through December 5, 2025. **A Roll Call Vote PASSED 6/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Excused
Craig Flynn - Aye

Q. COMMITTEE REPORTS:

Craig Flynn announced that the Dover High School Athletic Complex Joint Building Committee held a ceremonial groundbreaking last Wednesday and that demolition is now underway. Work will continue as long as weather permits.

He also announced that David White Sports Contracting has been selected as the project's contractor.

He noted that the approved project does not include lights for the baseball field, but the committee will discuss this further at their next meeting on Wednesday at City Hall.

R. SCHOOL BOARD MATTERS OF INTEREST:

Craig Flynn acknowledged the receipt of two donations made to the district that were approved as part of the Consent Agenda.

Robin Trefethen announced the Dover Middle School and Dover High School Holiday Concerts will be held this Wednesday and Thursday.

Re-opening of Citizen's Forum:

Seana Hallberg, 278 Backroad – Spoke regarding the hopes of having universal changing tables installed for individuals with disabilities in the restrooms of the new athletic complex.

S. ADJOURNMENT:

Carolyn Mebert moved; Michelle Clancy seconded adjourning the meeting at 8:09 p.m. **An Oral Vote PASSED 6/0.**