

CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, December 10, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Carrier called the meeting to order at 7:07 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hackett led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer (arrived at 7:15pm), Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylvong-Bizier

5. PROCLAMATIONS/AWARDS - CLIFF BLAKE ACKNOWLEDGEMENT, DOVER JUNIOR FOOTBALL, ST. THOMAS GIRLS DIVISION III FIELD HOCKEY, ST. THOMAS BOYS DIVISION III SOCCER

Mayor Carrier presented multiple proclamations. The Mayor presented a proclamation to the family members of Cliff Blake, a longtime volunteer in the City.

The Mayor also presented proclamations to the Dover Junior Football team, St. Thomas Girls Division III Field Hockey team, and the St. Thomas Boys Division III Soccer team.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to amend the agenda to substitute in the whole item 12.C.4. and to add an item to 13.B.3., seconded by Councilor Retrosi.

Vote: 9-0.

Deputy Mayor Shanahan moved to approve the amended agenda, seconded by Councilor Williams.

Vote: 9-0.

7. PUBLIC HEARINGS

A. ACKNOWLEDGEMENT AND ACCEPTANCE OF A DONATION FROM THE CARNEGIE FOUNDATION CELEBRATING THE 250TH ANNIVERSARY OF THE SIGNING OF THE DECLARATION OF INDEPENDENCE

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

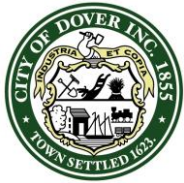
The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. GENERAL FUND FY2026 BUDGET AMENDMENT FOR APPROPRIATION OF CITY'S PORTION OF COUNTY WARMING CENTER PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Robert Saulnier, 115 Glen Hill Rd, spoke against the warming center project on county land.



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Carole Gadomski, 65 Glen Hill Rd, spoke against the warming center on county land.

Jackson Brown, 55 New York St, spoke for the new warming center on county land.

Tanya Davis, 4 Jackson Brook, spoke against the warming center on county land.

Matthew Freeman, 3 Whittier St, spoke about the cost of the warming center.

David Nystedt, Glen Hill Road, spoke against the warming center on county land.

Andrew Schmid, 53 New Rochester Rd, spoke in favor of the warming center on county land.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Jonathan Nichols, Executive Director of the Woodman Museum, requested \$4,000 from the Council for the continued care of old city records.

Krysta Gingue, 240 Central, spoke in opposition of the Dover Point Traffic circle project in the CIP.

George Maglaras, 65 Cocheco St, thanked the Council and Mayor Carrier for their service.

Gina Cruikshank, 19 Glenwood Ave, thanked Mayor Carrier for his many years of service to the City of Dover.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of the report he submitted to the Council.

Deputy Mayor Shanahan moved to accept the City Manager's Report, seconded by Councilor Warach.

Vote: 9-0.

10. APPROVAL OF MINUTES

A. November 5, 2025 – Workshop Meeting

B. November 12, 2025 – Regular Meeting

C. December 3, 2025 – Workshop, Special Meeting, CIP Workshop

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Warach.

Vote: 9-0.

11. MAYOR'S REPORT

Mayor Carrier and Deputy Mayor Shanahan gave an overview of the events and meetings they attended over the last few weeks.

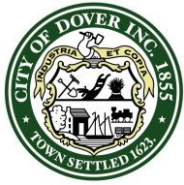
Deputy Mayor Shanahan moved to accept the Mayor's Report, seconded by Councilor Retrosi.

Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING



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C. RESOLUTIONS

1. ADOPTION OF FY2027-FY2032 CAPITAL IMPROVEMENTS PLAN SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to substitute the proposed table into the resolution, as well as the impact analysis, seconded by Councilor Retrosi.

Vote: 9-0.

Deputy Mayor Shanahan moved to approve the resolution as amended, seconded by Councilor Retrosi.

Councilor Retrosi moved to amend the resolution to add the Dover Point Roundabout project back into the CIP for year 2, seconded by Councilor Cullen.

Roll Call Vote: 2-7, with Councilor Richer, Councilor Nemeth, Councilor Williams, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan and Mayor Carrier
Motion failed.

Councilor Richer moved to amend the resolution to move the Horne Street project to start in year 2 of the CIP with the water and sewer components starting in year 2, and street drainage and sidewalks to start in year 3, seconded by Councilor Hackett.
Roll Call Vote: 5-4, with Councilor Nemeth, Councilor Retrosi, Councilor Williams, and Councilor Cullen opposed.

Motion passes.

Councilor Retrosi moved to amend the resolution to move the Dover Point Roundabout to year 6 of the CIP, seconded by Councilor Cullen.

Roll Call Vote: 6-3, with Councilor Richer, Councilor Nemeth, Councilor Williams opposed.

Motion passes.

Deputy Mayor Shanahan moved to approve the amended resolution, seconded by Councilor Williams.

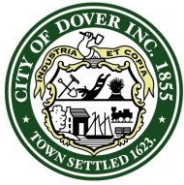
Roll Call Vote: 7-2, with Councilor Nemeth and Councilor Warach opposed.

2. APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 9-0.



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3. AUTHORIZATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM AND AUTHORIZATION FOR BONDING

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Richer.

Deputy Mayor Shanahan moved to remove item 3 for public works street reconstruction – Broadway neighborhood for \$4.6 million, seconded by Councilor Hackett.

Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to remove item 4 for public works street reconstruction – lower central avenue for \$2,650,000, seconded by Councilor Warach.

Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to reduce item 7 for education DMS geothermal HVAC upgrade & parking lot repairs by \$2.5 million to \$3,573,980, seconded by Councilor Richer.

Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to remove item 8 for TIF funds park improvements – Maglaras for \$2.1 million, seconded by Councilor Retrosi.

Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to reduce item 10 for water fund water main replacement central avenue by \$326,000 to \$2,174,000, seconded by Councilor Hackett.

Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to remove item 11 for water fund water main replacement Littleworth, Columbus, French Cross for \$2,000,000, seconded by Councilor Richer.

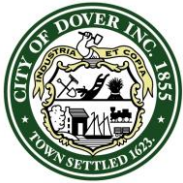
Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to reduce item 12 for water fund water main replacement Littleworth road by \$260,000 to \$1,740,000, seconded by Councilor Nemeth.

Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to reduce item 13 for water fund water treatment plant upgrade French Cross station by \$1.5 million to \$1,000,000, seconded by Councilor Nemeth.

Roll Call Vote: 9-0.



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Deputy Mayor Shanahan moved to remove item 15 for sewer fund south end gravity sewer for \$2.0 million, seconded by Councilor Richer.
Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to remove item 16 for sewer fund WWTP capacity/treatment updates for \$3,000,000, seconded by Councilor Hackett.
Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to reduce item 18 for sewer fund sewer main replacement central core phase 3 by \$500,000 to \$1,000,000, seconded by Councilor Retrosi.
Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to adopt amended resolution for a total appropriation and authorization for bonding of \$15,657,980, seconded by Councilor Warach.

Deputy Mayor Shanahan moved to approve the amended resolution, seconded by Councilor Williams.
Roll Call Vote: 9-0.

**4. ACKNOWLEDGEMENT AND ACCEPTANCE OF A DONATION FROM CARNEGIE FOUNDATION CELEBRATING THE 250th ANNIVERSARY OF THE SIGNING OF THE DECLARATION OF INDEPENDENCE
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Williams.

City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

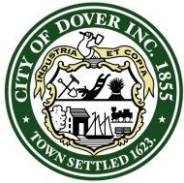
**5. GENERAL FUND FY2026 BUDGET AMENDMENT FOR APPROPRIATION OF CITY'S PORTION OF COUNTY WARMING CENTER PROJECT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Nemeth.

City Manager Joyal gave an overview of the resolution to the Council.

Councilor Cullen presented 7 amendments he would like the Council to vote on to amend the resolution. Deputy Mayor Shanahan noted that these amendments failed at a previous meeting, so the motion would need to be made by the prevailing side of that failed motion.

After a lengthy discussion amongst the Council, it was decided that the City Manager and staff would work with the County to address the issues of residents at the best of



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their ability.

Roll Call Vote: 8-1, with Councilor Cullen opposed.

13. NEW BUSINESS

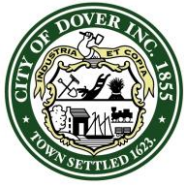
A. CONSENT CALENDAR

1. **CANVASS OF VOTES - NOVEMBER 4, 2025 MUNICIPAL ELECTION**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **TIRE, ELECTRONICS AND PROPANE TANK RECYCLING SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **AUTHORIZATION TO PURCHASE EQUIPMENT FOR ENGINE 6 FROM FIRE TECH & SAFETY PER MASS STATE CONTRACT PSE01**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B23078 ADDITIONAL SCOPE OF WORK FOR DESIGN BUILD FOR EXPANSION OF COMMUNITY SERVICES BUILDING OFFICE SPACE AND INSPECTION OFFICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **B26020 BOOK RELOCATION FOR DOVER PUBLIC LIBRARY**
SPONSORED BY MAYOR CARRIER BY REQUEST
6. **B25028 ELECTRICAL CONTRACTOR SERVICES – DOWNTOWN STREET LIGHTING PROJECT – NEGM ELECTRIC**
SPONSORED BY MAYOR CARRIER BY REQUEST
7. **B13052 AUTHORIZATION FOR EMULSION POLYMER EXTENSION WITH SOLENIS LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
8. **AUTHORIZATION TO RELEASE DOVER’S PORTION OF ANNUAL CONTRIBUTION TO THE CITY OF ROCHESTER – MUNICIPAL ALLIANCE FOR ADAPTIVE MANAGEMENT PROGRAM FOR GREAT BAY PERMIT**
SPONSORED BY MAYOR CARRIER BY REQUEST
9. **B25008B MUNICIPAL SECURITY SYSTEMS – ADDITIONAL SCOPE OF WORK – DOVER LIBRARY**
SPONSORED BY MAYOR CARRIER BY REQUEST
10. **B20021 DATA CONVERSION WORK FOR PERMIT, PLAN AND BUSINESS LICENSE APPLICATION**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Retrosi.

Councilor Cullen asked to pull item 13.A.4.

Roll Call Vote on remaining items: 9-0.



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Deputy Mayor Shanahan moved to approve item 13.A.4., seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

COMMITTEE REPORTS

- | | |
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| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

Councilor Williams gave an overview of the Conservation Commission report to the Council.

Councilor Richer and Councilor Hackett gave an overview of the Library Board of Trustees report to the Council.

Deputy Mayor Shanahan gave an overview of the Planning Board report to the Council.

Councilor Hackett gave an overview of the School Board report to the Council.

Councilor Retrosi gave an overview of the Recreation Advisory Board report to the Council.

Councilor Richer gave an overview of the Energy Commission report to the Council.

Councilor Hackett gave an overview of the Solid Waste Advisory Committee report to the Council.

Councilor Warach gave an overview of the Cemetery Board report to the Council.

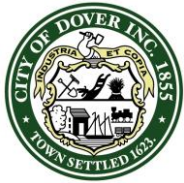
Councilor Cullen gave an overview of the JBC – Athletic Complex report to the Council.

B. RESOLUTIONS

1. **B26033 AUTHORIZATION PURCHASE SIX (6) FORD PICK-UP TRUCKS** SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

2. **B21048-RFP-002 MILL STREET PUMP STATION FINAL DESIGN AND BIDDING SERVICES** SPONSORED BY MAYOR CARRIER BY REQUEST



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Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

3. AUTHORIZATION FOR PURCHASES OF 2026 MODEL YEAR VEHICLES - STATE OF NH CONTRACTS
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

- A. Community Action Partnership of Strafford County Annual Report**
- B. Xfinity Letter**

Deputy Mayor Shanahan moved to place items on file, seconded by Councilor Warach.
Vote: 9-0.

15. COUNCIL MATTERS OF INTEREST

Councilor Cullen recognized Lt. Marn Speidel and his long-time career with the City of Dover Police Department. He thanked him for his service and his outstanding performance with the department. Councilor Cullen wished him well in his retirement. The Council echoed the sentiment.

Councilor Warach, Councilor Nemeth, and Councilor Hackett thanked the Council for their time and service, and wished the incoming Council well.

Mayor Carrier was presented with a chair recognizing his many years serving on the Council, as well as a bag pipes performance. The Mayor thanked the outgoing Councilors as well the incoming Councilors and presented outgoing Councilors with a City of Dover clock.

16. ADJOURN

Councilor Warach moved to adjourn, seconded by Councilor Retrosi.
Vote: 9-0.
Meeting adjourned at 10:51 PM.