



CITY OF DOVER

APPOINTMENTS COMMITTEE - AGENDA

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: **Wednesday, February 4, 2026**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

A. [November 5, 2025](#)

4. INTERVIEW CANDIDATES

6:00 PM – Ethan Ash – ZBA

6:15 PM – John Callahan – Dover Business and Industrial Development Authority

6:30 PM – Alex Richards – DUC

6:45 PM – James Horne – Trustees of the Trust Fund

5. REVIEW APPOINTMENTS

Resignations:

Cliff Blake – Arts Commission

Sarah Santiago – Racial Equity and Inclusion Committee

David Dupont – Trustees of the Trust Fund

Renewals:

Sean Fitzgerald – Cochecho Waterfront Development Advisory Committee

Steve Brown – Cochecho Waterfront Development Advisory Committee

Matt Cox – Cochecho Waterfront Development Advisory Committee

Kimberly Schuman – Cochecho Waterfront Development Advisory Committee

Jackson Brown – ZBA

Lucas Veitch – Energy Commission

Bret Carmichael – Energy Commission & DUC

Jane Hamor – Arts Commission

Aleka Monroe – Arts Commission

Paige VanAughn – Arts Commission

Amy Warnock – Arts Commission

Sarah Davidson – Arts Commission

Jon Nichols – Arts Commission

Kim Hanson – Arts Commission

Change in Status:

Quincy Devine – regular to alternate – Energy Commission

Madelyn Bradley – alternate to regular – Energy Commission

Eric Ryherd – alternate to regular – Energy Commission

Steven Paulsen – alternate to regular Energy Commission

Kristen Murphy – regular to alternate – Conservation Commission

Brianna Group – alternate to regular – Conservation Commission



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6. OTHER BUSINESS

Robert Carrier – DBIDA application
Deb Hackett – DUC application
Graffiti Management Committee

7. ADJOURNMENT



CITY OF DOVER

APPOINTMENTS COMMITTEE - MINUTES

Meeting Type: Regular Meeting
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Meeting Date: **Wednesday, November 5, 2025**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

Chair Williams called the meeting to order at 6:00 PM.

Present: Councilor Lindsey Williams (Chair), Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Clerk Vansylyvong-Bizier

2. PUBLIC FORUM

Chair Williams, seeing no one wishing to speak, closed the Public Forum.

3. APPROVAL OF MINUTES

A. August 6, 2025

Deputy Mayor Shanahan to approve the minutes, seconded by Mayor Carrier.

Vote: U/A.

4. INTERVIEW CANDIDATES

6:00 PM – Kean McDermott – Strafford County Regional Planning Commission

6:15 PM – Michele Holt-Shannon – Ethics Commission

The Committee interviewed the two candidates and upon discussion of each candidate and consideration of their skills, interest, and qualifications, the Committee decided to recommend the following to the City Council:

- **Deputy Mayor Shanahan moved to recommend Kean McDermott to the Strafford County Regional Planning Commission, seconded by Mayor Carrier.
Vote: U/A.**
- **Deputy Mayor Shanahan moved to recommend Michele Holt-Shannon to the Dover Ethics Commission as a regular member, seconded by Mayor Carrier
Vote: U/A.**

5. REVIEW APPOINTMENTS

Resignations:

Nabia Fortier – Open Lands

Chris Staub – Open Lands

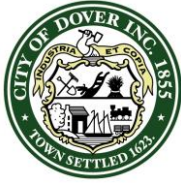
Kristen Murphy – Open Lands

Charles Carey – Ethics Commission

Tom Thompson – Waterfront TIF

Anthony McManus – Downtown TIF

Alice Wade – Committee for Racial Equity and Inclusion



CITY OF DOVER

APPOINTMENTS COMMITTEE - MINUTES

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Renewals:

Gary Gilmore – Solid Waste Advisory Commission
Michael Egan – Library Board of Trustees
Heather Twombly – Recreation Advisory Board
John O'Connor – Recreation Advisory Board
Lucas Veitch – Energy Commission
William Hunt – Conservation Commission
Ann Reid – Open Lands
Jan Nedelka – Downtown TIF
George Maglaras – Waterfront TIF
George Maglaras – Parking Commission
Thomas Massingham – Parking Commission
George DeBoer – Planning Board

Change in Status:

Melina Gambino – Planning Board – Regular to Alternate Member
Devon Dunn – Planning Board – Alternate to Regular Member

Deputy Mayor Shanahan moved to accept the changes in status, resignations, and term renewals seconded by Mayor Carrier.

Vote: U/A.

6. OTHER BUSINESS

Kean McDermott – Strafford Regional Planning Commission Application

→This position is a Mayoral appointment, the Committee agreed that the Mayor will appoint during his report at the 12/10 meeting.

Mark Speidel – Downtown TIF Advisory

Sean Fitzgerald – Waterfront TIF

→Deputy Mayor Shanahan moved to recommend Mark Speidel to the Downtown TIF Advisory Committee, and Sean Fitzgerald to the Waterfront TIF Advisory Committee, seconded by Mayor Carrier.

Vote: U/A.

Housing Committee request from Betsey Andrews Parker

→The Committee agreed to discuss this after inauguration.

7. ADJOURNMENT

Deputy Mayor Shanahan moved to adjourn, seconded by Mayor Carrier.

Vote: U/A.

214 @ lepm

CITY OF DOVER, NEW HAMPSHIRE
BOARDS, COMMISSIONS, COMMITTEE APPLICATION

NAME: Ethan Ash **TELEPHONE:** 603-707-2319

E-mail Address: ethan@kwclcg.com

RESIDENCE ADDRESS: 161 Littleworth Rd. Dover, NH

MAILING ADDRESS (if different): _____

RESIDENT OF DOVER FOR 10 **YEARS** **WARD** 5

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or Committee (s)

Zoning Board of Adjustment

MY BACKGROUND OR INTERESTS ARE: So I am a Commercial Real Estate Broker with Keller Williams.

I have worked for and have been part of real estate developers in the past and worked on projects outside of Dover over the past decade.

IF APPOINTED, I WOULD (State your Goals): If appointed, I would bring my experience with working with and as a developer,

the challenges that developers deal with, understanding the impact they have on a community, and the way ensure that the community

I have served on the following committee(s) in the past: New England Commercial Property Exchange Board 2019-Present)

New Hampshire Commercial Investment Board of Realtors 2020-Present (President 2024)

Agent Leadership Committee 2019

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND EFFORTS TO SERVE THE CITY OF DOVER? yes

Ethan Ash

SIGNATURE - DATE

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Per City Charter, city employees and school employees are ineligible to serve on any board, commission, or committee within the city.

214 0 0115

CITY OF DOVER, NEW HAMPSHIRE
BOARDS, COMMISSIONS, COMMITTEE APPLICATION

NAME: John Callahan **TELEPHONE:** (603) 867-8608

E-mail Address: John.Lyman.Callahan@gmail.com

RESIDENCE ADDRESS: 15 Forest Street, Dover, NH 03820

MAILING ADDRESS (if different): _____

RESIDENT OF DOVER FOR 7 **YEARS** **WARD** 2

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or Committee (s)

Dover Business and Industrial Development Authority

MY BACKGROUND OR INTERESTS ARE: Communications and strategy executive

for an international, public technology company with a background in marketing. I've worked with many NH businesses (big and small), graduated from UNH, and have a MA in Public Policy.

IF APPOINTED, I WOULD (State your Goals): Get to know local Dover business owners to better understand their challenges and opportunities, and devise ways DBIDA can support.

I have served on the following committee(s) in the past: This will be my first city or town committee.

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND EFFORTS TO SERVE THE CITY OF DOVER? Yes.

 Oct. 20, 2025
SIGNATURE - DATE

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2/4 7:30pm

**CITY OF DOVER, NEW HAMPSHIRE
BOARDS, COMMISSIONS, COMMITTEE APPLICATION**

NAME: Alex Richards **TELEPHONE:** 781-361-4787

E-mail Address: ajrichards87@gmail.com

RESIDENCE ADDRESS: 38 Westgate Drive, Apt 208, Dover, NH 03820

MAILING ADDRESS (if different):

RESIDENT OF DOVER FOR 0.5 **YEARS** **WARD** 5

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or Committee (s) Utilities Commission

MY BACKGROUND OR INTERESTS ARE: I have 15+ years of experience as a consulting engineer, primarily with a focus on public drinking water treatment, storage, distribution and hydraulic modeling. I have some experience in wastewater design.

IF APPOINTED, I WOULD (State your Goals): Utilize my engineering expertise to improve the water and sewer systems for the City of Dover.

I have served on the following committee(s) in the past: None.

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND EFFORTS TO SERVE THE CITY OF DOVER? Yes.

Alexander Richards

Digitally signed by Alexander Richards
DN: cn=US, E=ajrichards@parecorp.com, O=Pare Corporation, OU=Environmental,
C=Alexander Richards
Date: 2026.01.16 10:51:05-05'00'

SIGNATURE - DATE

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21406:45pm

**CITY OF DOVER, NEW HAMPSHIRE
BOARDS, COMMISSIONS, COMMITTEE APPLICATION**

NAME: James Horne **TELEPHONE:** 603-767-4603

E-mail Address: jimhorne@earthlink.net

RESIDENCE ADDRESS: 32 Elm Street, Dover

MAILING ADDRESS (if different): _____

RESIDENT OF DOVER FOR: 22 YEARS **WARD:** 2

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or Committee (s)

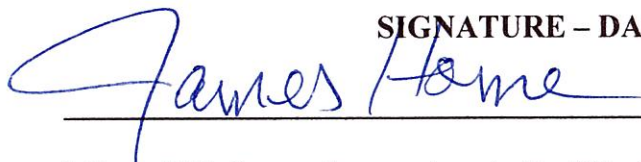
- City Trustee

MY BACKGROUND OR INTERESTS ARE: Since 2005 I have operated a small business coaching practice in Dover, working with business owners to help them grow their business. My prior experience includes serving as a CEO for multiple companies in the Electronic Industry, to include President of Clarostat Inc, a major past employer in the community.

IF APPOINTED, I WOULD (State your Goals): My primary goal is to help my community meet the needs of Dover. As part of the City Trustees, I would welcome the opportunity to bring my background and experience to the committee.

I have served on the following committee(s) in the past: Board of Directors and Board Chair for the Dover Chamber of Commerce; Board of Directors and Treasurer for Dover Children's Home.

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND EFFORTS TO SERVE THE CITY OF DOVER? Yes, I am very willing to give my time and efforts in helping my community.

SIGNATURE – DATE
 11/25/2025

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November 25, 2025

James C. Horne
32 Elm Street
Dover, NH 03820

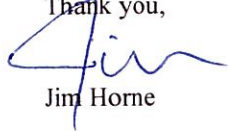
City Clerk's Office
City of Dover

To Whom it May Concern,

I have been contacted by Don Cichon, a member of the Trustees of the Trust Fund, and asked about my interest in joining the Trustees with the departure of Dave Dupont at the end of this year.

I am interested in joining the Trustees and have enclosed my application for consideration.

Thank you,

A handwritten signature in blue ink, appearing to read "Jim", with a stylized flourish extending from the end.

Jim Horne

Vansylyvong-Bizier, Jerrica

From: Blake, Cliff
Sent: Sunday, January 25, 2026 1:52 PM
To: Vansylyvong-Bizier, Jerrica
Cc: Hamor, Jane
Subject: Re: DAC update to website and emails

Jerrica and Jane-

It is with utmost regret that I must tender my resignation from the Dover Arts Commission. My health has prevented me from participating in any quality way with DAC events and projects.

It' s been my honor to serve the City of Dover as a member.

Sincerely,

Cliff Blake

Cliff M. Blake
Dover Arts Commission
Dover Public Library Board of Trustees
Cochecho Waterfront Development Advisory Committee
City of Dover, NH
288 Central Avenue
Dover, NH 03820 - 4169
e:c.blake@dover.nh.gov
p: 603.781.1818
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From: Vansylyvong-Bizier, Jerrica
Sent: Monday, January 27, 2025 9:47:47 AM
To: Hamor, Jane; Crouser, Paul
Cc: Blake, Cliff
Subject: RE: DAC update to website and emails

Their login information is left on their voicemails if they do not answer the phone when our IT department calls them. Have them check their voicemails, if they still don't have it, have them email me (from their personal email) and I will have IT reach out to them.

Jerrica Vansylyvong-Bizier
City Clerk/Tax Collector
City of Dover, NH
288 Central Avenue

Vansylyvong-Bizier, Jerrica

From: Worrall, Heather
Sent: Thursday, December 18, 2025 10:06 AM
To: Vansylyvong-Bizier, Jerrica
Subject: FW: Stepping Down from CREI

Hi,

See below.

Anything else you need from me?

Do you know who the new council rep will be?

Heather Worrall
Human Resources Director
City of Dover, NH
288 Central Avenue
Dover, NH 03820-4169
e: h.worrall@doover.nh.gov
p: 603.516.6869

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From: Santiago, Sara <S.Santiago@doover.nh.gov>
Sent: Thursday, December 18, 2025 10:03 AM
To: Worrall, Heather <H.Worrall@doover.nh.gov>
Subject: Stepping Down from CREI

Hi Heather,

I hope you're doing well. I'm writing to let you know that I need to step down from my role as a regular member of the City of Dover Council for Racial Equity and Inclusion.

This was not an easy decision. I'm truly grateful for the opportunity to serve on CREI and for the trust placed in me to contribute to this important work. Over the past year, it has been a privilege to collaborate with such thoughtful and committed individuals, and I'm sincerely thankful for the relationships and perspectives I've gained during my time on the board.

At this point, I've realized that I don't have the mental bandwidth needed to be the fully present and productive member that this work deserves. Rather than continue in a capacity where I can't show up at my best, I feel it's most responsible to step aside.

Please know that I remain deeply supportive of CREI's mission and appreciative of the work being done. I'm grateful for the opportunity to have been part of this effort, and for everyone I have had the chance to work alongside.

Thank you again for the opportunity and for your understanding. I hope you have a wonderful holiday season.

Best,

Sara Santiago

Committee for Racial Equity and Inclusion

City of Dover, NH

288 Central Avenue

Dover, NH 03820-4169

e: s.santiago@dover.nh.gov

p: 716-698-1703

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Vansylyvong-Bizier, Jerrica

From: Dave Dupont <davepdupont@gmail.com>
Sent: Wednesday, December 17, 2025 8:22 PM
To: Lynch, Daniel
Cc: Vansylyvong-Bizier, Jerrica
Subject: Re: Board of Trustees of Trust Funds

Security Notice: External sender. Use caution with hyperlinks or attachments.

Hi Jerrica,

After 15 years I have decided to not serve any more terms on the Trustee of the Trust board.
Please accept this letter as notice of that and as notice that my present term ended on December 15, 2025.
Thank you,

On Wed, Dec 17, 2025 at 3:19 PM Lynch, Daniel <D.Lynch@dover.nh.gov> wrote:

Hi Dave,

Hope you are doing well.

I have copied Jerrica (City Clerk) on this email, I have informed her that with your term ending 12/14/25 you do not wish to be reappointed to the Board.

Jerrica asked that you provide her an email to acknowledge that you do not want to be reappointed, so you can just simply respond to both of us via this email.

Thank you,

Dan

Daniel R. Lynch

Finance Director

City of Dover, NH

288 Central Avenue

Dover, NH 03820-4169

e: d.lynnch@dover.nh.gov

p: 603.516.6030 f: 603.516.6097

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Vansylyvong-Bizier, Jerrica

From: Parker, Christopher
Sent: Friday, January 23, 2026 8:58 AM
To: Vansylyvong-Bizier, Jerrica
Subject: CWDAC appointments

Sean Fitzgerald
Steve Brown
Matt Cox
Kimberly Schuman

Are all up for renewal in March. I've asked all 4. Still waiting to hear from Steve and Kim, but Matt and Sean would like to renew.

Chris

Christopher G. Parker
Deputy City Manager: Development and Strategic Initiatives
City of Dover, NH
288 Central Avenue
Dover, NH 03820-4169
e: c.parker@dover.nh.gov
p: 603.516.6024 f: 603.516.6049

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Join me for the Dover Download Podcast, a weekly look at what's happening in the City. The Dover Download podcast can be found on [Apple Podcasts](#), [Spotify](#), [Amazon](#), or wherever you get your podcasts.

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Vansylyvong-Bizier, Jerrica

From: Crouser, Paul
Sent: Tuesday, January 27, 2026 10:25 AM
To: Vansylyvong-Bizier, Jerrica
Subject: FW: Membership Renewal Process

Hey Jerrica,

Does Jackson need to submit a renewal form or anything to your office to remain valid on ZBA?

Paul R. Crouser
Zoning Administrator / Assistant City Planner
Planning & Community Development
City of Dover, NH
288 Central Avenue
Dover, NH 03820
e: P.Crouser@doover.nh.gov
p: 603.516.6007 / f: 603.516.6049

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From: chris prior <cprior01@hotmail.com>
Sent: Monday, January 26, 2026 1:21 PM
To: Brown, Jackson <J.Brown@doover.nh.gov>; Crouser, Paul <P.Crouser@doover.nh.gov>
Subject: Re: Membership Renewal Process

Security Notice: External sender. Use caution with hyperlinks or attachments.

Hi Jackson,
Thank you for the email. I'm cc'ing Paul. I'm not aware of any specific paperwork that needs to be completed to remain on the board. Paul, do you have more information?
Thank you.

From: Brown, Jackson <J.Brown@doover.nh.gov>
Sent: Sunday, January 25, 2026 7:50 PM
To: chris prior <cprior01@hotmail.com>
Subject: Membership Renewal Process

Hi Chris,

I got a quick question for you. I noticed that my term expires in 10/26 and I would like to continue if the board/city council if they will have me. Do you have any information on the renewal process or point me in the right direction for reappointment?

Jackson Brown
Dover Zoning Board of Adjustment
City of Dover
288 Central Avenue
Dover, NH 03820-4169
e: j.brown@doover.nh.gov
p: 917-881-3724
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Vansylyvong-Bizier, Jerrica

From: Baber, William
Sent: Tuesday, November 25, 2025 10:59 AM
To: Vansylyvong-Bizier, Jerrica
Cc: Merchant, Alexandra
Subject: Fw: Energy Commission Status

Quincy, we welcome your desire to stay engaged with the Commission and hope that assuming this role will make that possible.

Jerrica, is this notification sufficient for you to initiate this change?

Thank you both,

Bill

William Baber
Chair, Energy Commission
City of Dover, NH
288 Central Avenue
Dover, NH 03820-4169
e: w.baber@dover.nh.gov
p: 603.749.5969

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From: Devine, Quincy
Sent: Tuesday, November 25, 2025 10:49 AM
To: Baber, William
Subject: Energy Commission Status

Bill,
Due to increased scheduling conflicts I would like to request to me moved to an alternate on the energy commission.

Sincerely,
Quincy Devine

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Vansylyvong-Bizier, Jerrica

From: Merchant, Alexandra
Sent: Monday, January 5, 2026 10:02 AM
To: Vansylyvong-Bizier, Jerrica
Subject: Energy Commission

Hi Jerrica,

At the last Energy Commission meeting I confirmed with Madelyn and Eric that they want to be moved from alternate members to regular members. What do they need to do to change?

Thank you!
Lexi

Lexi Merchant
Resilience Coordinator
City of Dover, New Hampshire
288 Central Avenue
Dover, NH 03820-4169
e: a.merchant@doover.nh.gov
p: 603.516.6011

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Vansylyvong-Bizier, Jerrica

From: Edgecomb, Makayla
Sent: Tuesday, December 9, 2025 4:10 PM
To: Vansylyvong-Bizier, Jerrica
Subject: Conservation Commission

Hello Jerrica,

A Pete McVay showed up to the Conservation Commission meeting last night asking if he was a member yet, I said not that I was aware of but that I would check with you.

Also, there is one member Kristen Murphy, who is wanting to step down to an alternate role, and another member Brianna Group, who is an alternate, who would like to become a regular member.

Finally, on the topic of members, it shows 6 regular members and 3 alternates. Is it possible to have that be 7 regular members and 2 alternates? Or would that not be possible at the moment in case there is another addition and there would be 3 alternates?

Makayla Edgecomb
Assistant City Planner / Environmental Conservation Planner
Planning & Community Development
288 Central Avenue
Dover, NH 03820
e: M.edgecomb@dover.nh.gov
p: 603.516.6008

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**CITY OF DOVER, NEW HAMPSHIRE
BOARDS, COMMISSIONS, COMMITTEE APPLICATION**

NAME: Robert Carrier TELEPHONE: 603-346-0207

E-mail Address: RCarrier@DoverNH.Gov

RESIDENCE ADDRESS: 4 Florence St.

MAILING ADDRESS (if different): _____

RESIDENT OF DOVER FOR 74 YEARS WARD 1

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or Committee (s)

OBFOA

MY BACKGROUND OR INTERESTS ARE: _____

was - ex-officio (Previous Mayor)

IF APPOINTED, I WOULD (State your Goals): _____

Engage

I have served on the following committee(s) in the past: _____

mayor

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND EFFORTS TO SERVE THE CITY OF DOVER? yes

Rob Carrier 1-22-26

SIGNATURE - DATE

Upon completion of this form, please return to the City Clerk's Office. Committee Application form is kept on file for a period of one year from date of submission.

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**CITY OF DOVER, NEW HAMPSHIRE
BOARDS, COMMISSIONS, COMMITTEE APPLICATION**

NAME: Debra Hackett TELEPHONE: 603-534-3623

E-mail Address: icanhackett54@gmail.com

RESIDENCE ADDRESS: 4 Brookmoor Rd.

MAILING ADDRESS (if different): _____

RESIDENT OF DOVER FOR 7 YEARS WARD _____

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or Committee (s)

Utilities

MY BACKGROUND OR INTERESTS ARE: Former Dover educator,
former City Councilor, Board of Directors
My Friend's Place.

IF APPOINTED, I WOULD (State your Goals): Contribute and participate
to the best of my abilities on the Utilities Committee.

I have served on the following committee(s) in the past: Arena, Pool, as well
as School Board Liaison and SWAC.

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND EFFORTS TO SERVE THE CITY OF DOVER? yes!

[Signature]
SIGNATURE - DATE

Upon completion of this form, please return to the City Clerk's Office. Committee Application form is kept on file for a period of one year from date of submission.

Per City Charter, city employees and school employees are ineligible to serve on any board, commission, or committee within the city.