



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, February 25, 2026**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Deputy Mayor Williams called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Granfield led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Carmichael, Councilor Retrosi, Councilor Robison, Councilor Cullen, Councilor Granfield, Councilor Veitch, Deputy Mayor Williams, Mayor Shanahan (remote)

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

Mayor Shanahan attended the meeting via telephone conference as he is out of the state due to unforeseen travel circumstances

Mayor Shanahan delegated Deputy Mayor Williams as the presiding officer

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Councilor Cullen moved to approve the agenda, seconded by Councilor Retrosi.

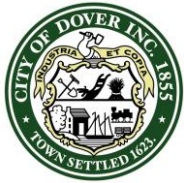
Roll Call Vote: 9-0.

7. PUBLIC HEARINGS

A. AUTHORIZATION TO APPLY, ACCEPT, AND EXPEND DHA GRANT TO ESTABLISH RECOVERY HOUSE AT AVON AVENUE (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY COUNCILOR RICHER

Deputy Mayor Williams opened the public hearing by stating the following: "The Recovery Housing Program (RHP) is a PILOT program funded by Housing and Urban Development (HUD) to support the development and improvement of Transitional Recovery Housing Program facilities. The RHP funds are available to both entitlement and non-entitlement communities across New Hampshire. Applications up to \$1 million per project are being accepted on a rolling basis. Total amount of funds available is approximately \$3.5 million. All projects must directly benefit a majority of low- and moderate-income persons. The Dover Housing Authority (DHA) is launching the proposed project to provide a Recovery House for eight tenants. DHA has identified a property it already owns at 7 Avon Avenue, to rebuild into a typical 2-story house with four-bedrooms, two baths, a shared common space, and a meeting room for persons in recover. Council Opens the Public Hearing on the proposed Dover Housing Authority application for \$1 million dollars in RHP funding for the Avon Street project."

A handout describing the project was available.



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Deputy Mayor Williams asked for public comment.

Robin Trefethen, 3 Nantucket Court, spoke in favor of approving this resolution.

Deputy Mayor Williams, seeing no one wishing to speak, closed the Public Hearing.

**B. ADOPTION OF RESIDENTIAL ANTI DISPLACEMENT AND RELOCATION ASSISTANCE PLAN RELATED TO RECOVERY HOUSING
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY COUNCILOR RICHER**

Deputy Mayor Williams opened the public hearing by stating the follow: "This plan outlines measures, under the Uniform Relocation Act, required for CDBG projects that involve any displacement or relocation of persons (or businesses), if the City were to undertake a CDBG project which involved displacement or relocation they would follow this plan. The plan outlines the measures they would take to find comparable, suitable housing for persons (or businesses) displaced or relocated."

Deputy Mayor Williams asked for public comment.

Deputy Mayor Williams, seeing no one wishing to speak, closed the Public Hearing.

**C. ACCEPTANCE OF THE FY27 ACTION PLAN AND EXPENDITURES FOR FY27 CDBG ENTITLEMENT FUNDS, FY26 PROGRAM INCOME AND FY27 PROGRAM INCOME
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST**

Deputy Mayor Williams, seeing no one wishing to speak, closed the Public Hearing.

**D. FISCAL YEAR 2027 BUDGET APPROPRIATIONS, FEES, AND CAPITAL IMPROVEMENTS PROGRAM – SCHOOL PORTION ONLY
(CITY PORTION PUBLIC HEARING TO BE HELD ON MARCH 11, 2026)
SPONSORED BY MAYOR SHANAHAN BY REQUEST**

Deputy Mayor Williams, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Deputy Mayor Williams, seeing no one wishing to speak, closed the Public Hearing.

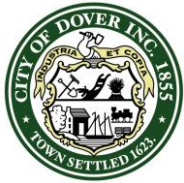
9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of his report that he submitted to the Council in writing. Councilor Cullen moved to accept the City Manager's report, seconded by Councilor Carmichael.

Roll Call Vote: 9-0.

10. APPROVAL OF MINUTES

A. February 11, 2026 – Regular Meeting



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Councilor Cullen moved to approve the minutes, seconded by Councilor Carmichael.
Roll Call Vote: 9-0.

11. MAYOR'S REPORT

Mayor Shanahan has deferred his report to the next regular meeting.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. **REPROGRAM UNEXPENDED BOND PROCEEDS FROM FIFTH/GROVE STREET RECONSTRUCTION PROJECT TO HORNE STREET RECONSTRUCTION PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Councilor Cullen moved to approve the resolution, seconded by Councilor Richer.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

2. **REPROGRAM UNEXPENDED BOND PROCEEDS FROM ELM/SUMMER/BELKNAP STREET RECONSTRUCTION PROJECT TO LOWER CENTRAL AVENUE STREET RECONSTRUCTION PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Councilor Cullen moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

3. **AUTHORIZATION TO APPLY, ACCEPT, AND EXPEND DHA GRANT TO ESTABLISH RECOVERY HOUSE AT AVON AVENUE (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**

SPONSORED BY COUNCILOR RICHER

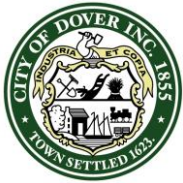
Councilor Cullen moved to approve the submittal of the RHP Recovery Housing Application and votes to authorize the City Manager to sign and submit the RHP Application, and upon approval of the RHP, authorize the City Manager to execute any documents which may be necessary to effectuate the RHP contract, and any amendments there to, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

Councilor Granfield recused himself from the discussion and vote as he sits on the board of Dover Housing Authority.

After discussion, Councilor Cullen moved to table the resolution, there was no second so the motion failed.

Roll Call Vote, on the approval of the resolution, 7-1, with Councilor Cullen opposed and Councilor Granfield recused.



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4. ADOPTION OF RESIDENTIAL ANTI DISPLACEMENT AND RELOCATION ASSISTANCE PLAN RELATED TO RECOVERY HOUSING (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY COUNCILOR RICHER

Councilor Cullen moved to adopt the Antidisplacement and Relocation Assistance Plan for the RHP Project, seconded by Councilor Veitch.

City Manager Joyal gave an overview of the resolution to the Council.

Councilor Granfield recused himself from the discussion and vote as he sits on the board of the Dover Housing Authority.

Roll Call Vote: 8-0, with Councilor Granfield recused.

5. ACCEPTANCE OF THE FY27 ACTION PLAN AND EXPENDITURES FOR FY27 CDBG ENTITLEMENT FUNDS, FY26 PROGRAM INCOME AND FY27 PROGRAM INCOME (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST

Councilor Cullen moved to approve the resolution, seconded by Councilor Robison.

City Manager Joyal gave an overview of the resolution to the Council.

Community Development Planner David Carpenter answered questions from the Council.

Roll Call Vote: 9-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

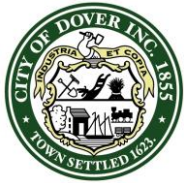
1. ACCEPTANCE OF TWO TEMPORARY CONSTRUCTION EASEMENTS AND AUTHORIZATION TO EXECUTE SUBORDINATION AGREEMENT FOR SIXTH STREET BRIDGE RECONSTRUCTION
SPONSORED BY MAYOR SHANAHAN BY REQUEST

Councilor Cullen moved to approve the Consent Calendar, seconded by Councilor Veitch.

Roll Call Vote: 9-0.

COMMITTEE REPORTS

- | | |
|--|---|
| 1. Arts Commission (Robison) | 14. Solid Waste Advisory Committee (Richer) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Cullen) |
| 3. Library Board of Trustees (Richer) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Veitch) |
| 5. Planning Board (Richer) | 18. Downtown TIF Advisory Board (Robison) |
| 6. School Board Liaison (Carmichael) | 19. Cochecho Waterfront Development Advisory Committee (Shanahan) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Veitch) | 21. Waterfront TIF Advisory Board (Cullen) |
| 9. Parking Commission (Cullen) | 22. Dover Main Street |
| 10. Legislative Liaison (Shanahan) | 23. Stafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Carmichael) | 24. Government Affairs (Shanahan) |
| 12. Graffiti Management Advisory Committee (Retrosi) | 25. Cemetery Board (Veitch) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |
| | 27. Dover Utilities Commission (Carmichael) |



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Deputy Mayor Williams presented recommendations from the Appointments Committee for Council consideration:

New Appointments:

Steve Myers – Open Lands Committee – Regular Member (term: 2/25/2026 to 7/10/2027)

Linda Myers – Recreation Advisory Board – Regular Member (term: 2/25/2026 to 10/9/2027)

Thomas Fargo – Conservation Commission – Alternate Member (term: 2/25/2026 to 12/14/2028)

Ethan Ash – Zoning Board of Adjustment – Alternate Member (term: 2/25/2026 to 2/25/2029)

Steve Brown – Energy Commission – Alternate Member (term: 2/25/2026 to 8/10/2028)

Resignations:

Richard Robison – Dover Utilities Commission

Elizabeth Fischer – Recreation Advisory Board

Renewals:

Guy Eaton – DBIDA

Sean O'Connell – DBIDA

Councilor Cullen moved to accept the recommendations from the Appointments Committee, seconded by Councilor Carmichael.

Roll Call Vote: 9-0.

Councilor Carmichael gave an overview of the last Racial Equity Committee meeting to the Council.

Councilor Cullen gave an overview of the last Transportation Advisory Commission meeting to the Council.

Councilor Robison gave an overview of the last Downtown TIF Advisory Board meeting to the Council.

B. RESOLUTIONS

1. AUTHORIZATION TO PURCHASE SNOW BLOWER FROM DONOVAN EQUIPMENT VIA SOURCEWELL

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Councilor Cullen moved to approve the resolution, seconded by Councilor Carmichael.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

2. AUTHORIZATION TO ACCEPT AND EXPEND ADDITIONAL NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON MARCH 11, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Councilor Cullen moved to refer the resolution to a public hearing, seconded by Councilor Retrosi.

Roll Call Vote: 9-0.

C. ORDINANCES IN 1ST READING

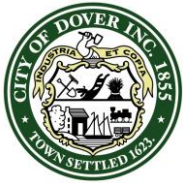
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**1. CHAPTER 9, SECTION 15 GRAFFITI MANAGEMENT ADVISORY COMMITTEE
(TO BE REFERRED TO A PUBLIC HEARING ON MARCH 11, 2026)
SPONSORED BY DEPUTY MAYOR WILLIAMS**

Councilor Cullen moved to refer the ordinance to a public hearing, seconded by Councilor Carmichael.

Roll Call Vote: 9-0.

14. COUNCIL CORRESPONDENCE

Deputy Mayor Williams moved to place a letter from Mr. Blumenthal on file, seconded by Councilor Veitch.

Roll Call Vote: 9-0.

15. COUNCIL MATTERS OF INTEREST

Mayor Shanahan thanked Deputy Mayor Williams and Councilor Cullen for running the meeting in his absence.

16. ADJOURN

Deputy Mayor Williams declared the meeting closed at 8:00 PM.