



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH ATHLETIC COMPLEX AGENDA

Meeting Type:	Meeting
Meeting Location:	City Hall, First Floor Conference Room 288 Central Ave, Dover, NH
Meeting Date:	Wednesday, March 11, 2026
Meeting Time:	5:30 p.m.

- I. CALL TO ORDER at 5:31 PM.**
- II. ROLL CALL ATTENDANCE**
 - A. Present: Fergus Cullen, Michelle Clancy, Craig Flynn, Linnea Nemeth. Nemeth departed at 6:00 and no votes were taken after that.
 - B. Absent: Ernie Clark and Ronan O'Doherty (both excused)
 - C. Staff: Peter Driscoll, Michael Limanni, Shawn Greenough (C&W Services)
 - D. Consultants: Neil Hansen (Tighe & Bond), John Deloia (Eckman Construction)
- III. APPROVAL OF MEETING MINUTES**
 - A. February 11, 2026 regular meeting – Flynn moved to approve as presented, Nemeth second, motion approved 4-0.
- IV. FINANCE REPORT**
 - A. Manifest presented by Michael Limanni included one invoice, AP00004 for Eckman Construction in the amount of \$923,209.19 for Application for Payment #4
 - B. Clancy moved to authorize payment, Flynn second, motion approved 4-0.
- V. PUBLIC FORUM - seeing none, the public forum was closed.**
- VI. NEW BUSINESS**
 - A. Permitting update
 - a. Facilities building – in hand
 - b. Retaining wall – in hand
 - c. Grandstand & light towers, concession, storage foundations – in process
 - d. Rest of facility – pending
 - B. Construction update
 - a. Facilities foundation in progress, metal on site
 - b. Retaining wall in progress, should be done week of March 16
 - c. Drainage work continues
 - C. Discussion
 - a. Unutil agreement – signed? Limanni to follow-up
 - b. Concessions fit-up needs with Boosters
 - i. Commercial grill / fryolator / grease trap / fire suppression / hood?
 - ii. Mobile unit alternative?
 - iii. Empty box?



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- iv. Equipment needs list?
- v. Who pays for what, change order / design / cost implications of above

Erin Gardner (DPMC), Jessica Hebert and Jordan Ketcham (football) attended to represent boosters. Salvaged most equipment from old structures and can re-use. Danielle from DPMC sent inventory. Do have preference for a hood and heating elements, do have some replacement equipment needs. Some interest in Red's trailer; Cullen to get more details on how it is equipped. Questions about how building and health officials would view use of trailer and commercial-grade kitchen (serve-safe certifications?) Boosters does not have budget to fund commercial-level upgrades, which could be in the neighborhood of \$100K, and it was not JBC's intent to fund such upgrades. Discussion about future-proofing design / over-engineering to allow upgrades at a later date in terms of mechanical (exhaust), plumbing, grease trap, third sink. Consensus around asking Tighe & Bond to revise design accordingly.

- c. Dover Athletic Foundation update
 - i. Baseball/multisport field light towers
 - ii. Scoreboards
 - iii. Pavers/bricks
 - iv. Who pays for what, change order / design / cost implications of above

Cullen reported on conversations with DAF. While warm conversations are on-going with potential donors, they have no major commitments in hand.

Light towers on multisport: Acknowledgement that, in absence of a donor, these will likely need to be funded by JBC. DeLoia confirmed they can be installed separately at a later date, since the bases will be in. Consensus around deferring this decision until we have more clarity on remaining budget later in construction phase.

Pavers: Sales of pavers has not been set in motion. Clancy asked about marginal cost of installing a slab vs accommodating paver space. Consensus around revising design to install a more modest number of blank pavers, allowing DAF to install them later.

Scoreboards: In absence of a donor, inclination to order more basic scoreboard without video capability. Some discussion about over-engineering base to allow for upgrade. Consensus around asking Driscoll to work with Josh Knight to come up with scoreboard recommendations.



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- d. Tech infrastructure A/V update sound system speakers wifi etc (Dunaway and baseball/multisport). Hanson confirmed design changes informed by Tom Rup are being incorporated.
- e. Field markings – Dunaway – OK as presented
- f. Field markings – baseball/multi with youth BB/SB – OK as revised
- g. Safety/protective/fence padding trim color – final confirmation. Exact green (a forest green) identified for ordering.
- h. Youth baseball/softball backstops
- i. Youth baseball/softball dugouts/seating

Group reviewed Hanson design with a 20-foot high chain link, or 14-foot seasonal net over a 6-foot chain link. There would be a 4-foot fence here regardless. Driscoll expressed concerns about aesthetics of 20-foot fence. Acknowledgement that we are speculating somewhat about how these use fields will be used (tee-ball vs 12 year olds, practices vs games). Discussion about baseball installing portable nets if needed based on use. Consensus around not installing backstops and having player seating behind existing fence or portable netting.

- j. Equipment needs update – Knight list. In progress.

VII. CONFIRM NEXT MEETING DATES/TIMES

Tentatively: Wed April 8 at 5:30 p.m.

VIII. FOR THE GOOD OF THE ORDER - No business brought forth.

IX. ADJOURNMENT - Michelle moved to adjourn, second by Ronan. Meeting adjourned at 6:49 p.m.

Minutes prepared by Fergus Cullen on 3/15/26.