

CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, December 15, 2025**
Meeting Time: **6:00 pm**

Members: Chairman, Bret Carmichael; Vice Chair, Jay Stephens; Richard Robison

Excused Member Absent: Otis Perry, Dennis Munson, Bill Davis

Unexcused Members Absent: Mark Moeller

Alternate: Douglas Lafleur

Staff Present: Assistant City Engineer, Krystian Kozlowski; Working Foreman, Bill Purpura;
Recording Secretary, Nancy Usbelger

1. Call to Order

Meeting was called to order at 6:07 P.M.

2. User's Forum

None

3. Approval of Minutes of November 17, 2025

Motion: Stephens made the motion to approve the minutes, Robison seconded.

Vote: U/A

4. Abatement Requests

None

5. Reports

A. Abatement Review Team Report

None

B. Utilities Report

None – The report will be reviewed next month.

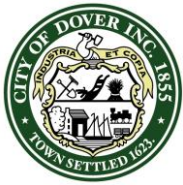
C. Finance Report

The report will be reviewed next month.

Carmichael stated that Dan Lynch, Utilities Superintendent is not present due to his attention
In regards to a water main break.

6. Old Business

Carmichael asked if we could add it to the next agenda to see if the City's quest for new water
sources has progressed.



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, December 15, 2025**
Meeting Time: **6:00 pm**

7. New Business

A. Election of Officers

Carmichael stated that we will not have a voting quorum to hold an election for new officers, therefore we will defer it to the next meeting.

Carmichael announced that the Land Use Board Meet and Greet is scheduled for Tuesday, January 13th at 5:30 p.m. He asked anyone interested in attending and speaking about some of the commission's work in 2025.

8. Areas of Concern

9. Next Meeting Date

February 2, 2026

10. Adjournment

Motion: Robison made a motion to adjourn at 6:15 P.M., Stephens seconded.

Vote: U/a