

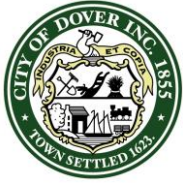
CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 25, 2026**
Meeting Time: **7:00 pm**

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL ATTENDANCE
5. PROCLAMATIONS/AWARDS
6. APPROVAL OF AGENDA
7. PUBLIC HEARINGS
 - A. SETTING OF PROPERTY TAX EXEMPTIONS FOR ELDERLY, BLIND AND DISABLED FOR FY2027
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
 - B. REPROGRAM UNEXPENDED CIP APPROPRIATION FROM GARRISON HILL PARK FY2023 CIP PROJECT TO NEBI PARK & PAVILION CIP PROJECT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
 - C. REPROGRAM UNEXPENDED BOND PROCEEDS FROM FIFTH/GROVE STREET RECONSTRUCTION PROJECT TO DOWNTOWN TRAFFIC AND PEDESTRIAN IMPROVEMENTS PROJECT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(VOTE TO OCCUR APRIL 8, 2026)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
9. CITY MANAGER'S REPORT – FY2025 AUDIT AND ANNUAL COMPREHENSIVE FINANCIAL REPORT
10. APPROVAL OF MINUTES
 - A. March 4, 2026 – Workshop Meeting
 - B. March 11, 2026 – Regular Meeting & Non-Public Meeting
 - C. March 18, 2026 – Workshop Meeting
11. MAYOR'S REPORT
12. UNFINISHED BUSINESS
 - A. ORDINANCES IN THE 2nd READING
 - B. ORDINANCES IN THE 3RD READING
 - C. RESOLUTIONS



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 25, 2026**
Meeting Time: **7:00 pm**

1. **SETTING OF PROPERTY TAX EXEMPTIONS FOR ELDERLY, BLIND AND DISABLED FOR FY2027**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
2. **REPROGRAM UNEXPENDED CIP APPROPRIATION FROM GARRISON HILL PARK FY2023 CIP PROJECT TO NEBI PARK & PAVILION CIP PROJECT**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

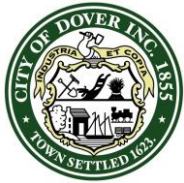
1. **B24016 SUPERVISORY CONTROL AND DATA COLLECTION ACQUISITION WATER SEWER LICENSING UPGRADES AMENDMENT NO. 2**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
2. **B22040 HVAC PREVENTATIVE MAINTENANCE AND REPAIR SERVICES - EXTENSION TO END OF FY26**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
3. **B26044 GENERAL CARPENTRY, SHEETROCK AND PAINTING SERVICES AS NEEDED**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
4. **B25037 DESIGN ENGINEERING SERVICES FOR A ROUNDABOUT AT THE INTERSECTION OF DOVER POINT ROAD AND THORNWOOD LANE – GREEN INTERNATIONAL**
SPONSORED BY MAYOR SHANAHAN BY REQUEST

COMMITTEE REPORTS

- | | |
|--|---|
| 1. Arts Commission (Robison) | 13. Solid Waste Advisory Committee (Richer) |
| 2. Conservation Commission (Williams) | 14. Transportation Advisory Commission (Cullen) |
| 3. Library Board of Trustees (Richer) | 15. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 16. Board of Health (Veitch) |
| 5. Planning Board (Richer) | 17. Downtown TIF Advisory Board (Robison) |
| 6. School Board Liaison (Carmichael) | 18. Cochecho Waterfront Development Advisory Committee (Shanahan) |
| 7. Recreation Advisory (Retrosi) | 19. COAST (Shanahan) |
| 8. Energy Commission (Veitch) | 20. Waterfront TIF Advisory Board (Cullen) |
| 9. Parking Commission (Cullen) | 21. Dover Main Street |
| 10. Legislative Liaison (Shanahan) | 22. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Carmichael) | 23. Government Affairs (Shanahan) |
| 12. Ordinance Committee (Shanahan) | 24. Joint Building Committee – Athletic Complex (Cullen) |
| | 25. Dover Utilities Commission (Carmichael) |

B. RESOLUTIONS

1. **AUTHORIZATION TO PURCHASE TWO (2) MACK DUMP TRUCKS, CAB AND CHASSIS AND UPFIT VIA SOURCEWELL**
SPONSORED BY MAYOR SHANAHAN BY REQUEST



CITY OF DOVER

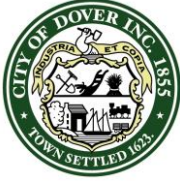
CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 25, 2026**
Meeting Time: **7:00 pm**

2. **REPROGRAM UNEXPENDED CIP APPROPRIATIONS FROM FIFTH AND GROVE SEWER MAIN FY2024 CIP PROJECT TO HORNE STREET RECONSTRUCTION CIP PROJECT**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON APRIL 8, 2026)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
3. **REPROGRAM UNEXPENDED BOND PROCEEDS FROM FIFTH AND GROVE WATER MAIN FY2024 AND FY2025 CIP PROJECT TO HORNE STREET RECONSTRUCTION CIP PROJECT**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 8, 2026 WITH A VOTE TO OCCUR ON APRIL 22, 2026)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
4. **APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM MCCONNELL CENTER HVAC SYSTEMS REPLACEMENT AND AUTHORIZATION FOR BONDING**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 8, 2026 WITH A VOTE TO OCCUR ON APRIL 22, 2026)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
5. **REPROGRAM UNEXPENDED BOND PROCEEDS FROM DURHAM ROAD SEWER REHAB PROJECT TO SOUTH END GRAVITY SEWER CIP PROJECT**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 8, 2026 WITH A VOTE TO OCCUR ON APRIL 22, 2026)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
6. **APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM – SOLAR PROJECTS – NON-DEBT FINANCED**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON APRIL 8, 2026)
SPONSORED BY MAYOR SHANAHAN BY REQUEST

C. ORDINANCES IN 1ST READING

14. **COUNCIL CORRESPONDENCE**
15. **COUNCIL MATTERS OF INTEREST**
16. **ADJOURN**



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

WHEREAS: In Fiscal Year 2024 the City Council last reviewed and adopted property tax exemption qualifying criteria and exemption levels; and

WHEREAS: In order for elderly, disabled and deaf applicants to be eligible for an exemption they must meet certain income and asset criteria and due to changing market values of properties within the City; and

WHEREAS: The City Council desires to provide continued tax relief to the elderly, blind, disabled and deaf in the form of higher exemption levels and qualifying criteria that is consistent with changes in market values and CPI adjusted income and asset levels; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

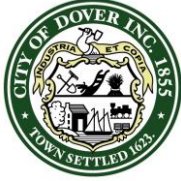
Under the provisions of RSA 72:27-a, the amounts of assessed value that will be exempt from property taxation by category of age, blindness, disability or deafness are changed as follows:

		Current	Revised	
Description	Type	Level	Level	Change
Elderly 65-74	Value Exemption	206,000	223,500	17,500
Elderly 75-79	Value Exemption	291,000	315,300	24,300
Elderly 80+	Value Exemption	373,000	404,100	31,100
Blind	Value Exemption	206,000	223,500	17,500
Disabled	Value Exemption	206,000	223,500	17,500
Deaf	Value Exemption	206,000	223,500	17,500

Also under the provisions of RSA 72:27-a, that the qualifying income and asset levels for an exemption for elderly, disabled, and deaf exemptions are changed as follows:

Maximum	Current	New	
Income	Levels	Levels	Change
Single	52,600	55,400	2,800
Married	71,600	75,400	3,800

Maximum	Current	New	
Assets	Levels	Levels	Change
All Applicants	206,200	219,200	13,000



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with provisions of RSA 72:27-a, this resolution is effective April 1, 2026.

Also, the City Manager is requested to review and recalculate the amounts of exemptions and qualifying criteria every 10 years using the same methodology contained in this resolution. This information will be presented to the City Council.

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A 2/3 MAJORITY VOTE OF COUNCIL

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Form
and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-Bizier
City Clerk

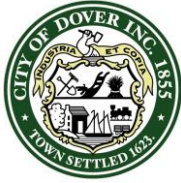
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

RESOLUTION BACKGROUND MATERIAL:

The resolution increases the exemption qualifying criteria for the elderly, disabled, and deaf and increases the amount of assessed value exempt from property taxes for eligible elderly, blind, disabled and deaf persons. The amounts of each exemption level and qualifying criteria were last set for FY2025. Exemption levels were last increased for FY2025. If the applicant qualifies, the exemption amount is deducted from the total assessed value in order to arrive at the net taxable value. The effect of granting exemptions is that the taxpayer receiving the exemption has a reduction in taxes.

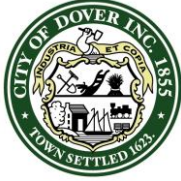
In order for elderly, disabled, and deaf applicants to be eligible for an exemption level, they must meet certain income and asset criteria. Income and assets from the previous calendar year are used to determine eligibility. Exemptions for the blind have no income or asset qualifying criteria. Income is defined as the total annual income from all sources including Social Security, but does exclude life insurance proceeds, expenses and cost incurred conducting a business, and proceeds from the sale of assets; these items are accounted for as assets. Assets criteria include all forms of tangible and intangible assets; however, the actual residence (including land up to 2 acres) is not included toward the maximum amount.

CPI COLA adjustments to Social Security benefits over the past 2 years has been 5.3%. This results in recipients receiving more income over the levels that existed in FY2024 when City Council last made modifications to exemption criteria. The proposed income levels have been adjusted by the CPI COLA adjustments made to Social Security benefits.

The City recertifies all credits and exemptions once every five years. The City assessing office has seen some pending applications where the situation exists that some taxpayers who qualified for an exemption 5 years ago would no longer qualify because of the COLA adjustments made to their Social Security income over the past 2 years. Since the qualifying criteria limits would be exceeded, these elderly taxpayers could receive an increase in taxes this fall of approximately \$4,196 up to \$7,598 depending upon their exemption level. City officials believe this would result in a hardship for these taxpayers least able to adjust to such a significant increase in their property taxes.

The proposed asset levels have been adjusted by 6.3%, being the CPI-U Boston Area annual average from each of the past two years:

CPI-U BOSTON	
2024	3.2
2025	3.1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

In order to become effective for the taxes due in December 2026, this resolution must be passed with an effective date of April 1, 2026. In accordance with RSA 72:27-a, the City Council can set the effective date for the adoption of this resolution. An identified effective date later than April 1, 2026 would result in this resolution actually being effective for the tax year beginning on April 1, 2027 (FY2028). An effective date of April 1, 2027 could result in pending recertification applications being denied and an elderly resident property owner facing a property tax increase in the fall of \$4,196 up to \$7,598 depending on their exemption level.

Exemption Levels

The new levels for exemptions were calculated by taking set percentages of the FY2026 average assessed value for a single-family home of \$583,064. It is currently projected that in FY2027 the average single-family home assessment will increase 5%, to an average value of \$612,217. The average single family home assessment is used as a basis because 68% of individuals receiving exemptions live in single-family homes. The percentages used are 36.5% for age 65-74, 51.5% for age 75-79, and 66% for age 80 plus. The proposed increase for exemptions for FY2027 (TY2026) would be as follows:

1st Tier (ages 65-74) \$223,500 which is \$612,217 x 36.5%;

2nd Tier (ages 75-79) \$315,300 which is \$612,217 x 51.5%;

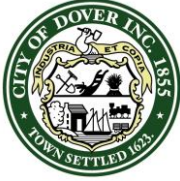
3rd Tier (ages 80+) \$404,100 which is \$612,217 x 66.0%.

This would have an estimated impact of \$0.04 increase to the FY2027 estimated tax rate of \$20.37, resulting in an estimated rate of \$20.41.

Current Level of Exemptions	Current	Current	Current	New	Amount with	
Exemption Levels	#	Level	Amount	Level	Current #	Increase
Elderly 65-74	59.833	206,000	12,325,700	223,500	13,372,676	1,046,976
Elderly 75-79	41	291,000	11,931,000	315,300	12,927,300	996,300
Elderly 80+	107.5	373,000	40,097,500	404,100	43,440,750	3,343,250
Blind	10	206,000	2,060,000	223,500	2,235,000	175,000
Disabled	26	206,000	5,356,000	223,500	5,811,000	455,000
Disabled 100%	1	523,300	523,300	523,300	523,300	0
Deaf	0	206,000	0	223,500	0	0
Total Exemptions to Value	245.333		72,293,500		78,310,026	6,016,526

Exemption Application Filing

All applications for exemptions must be made to the local assessing officials by April 15th, 2026, so that exemptions are effective for tax rate setting in October 2026.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

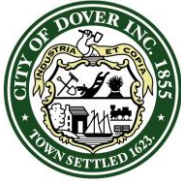
Estimated Tax Levy FY2027			
Tax Levy	City	46,463,690	
	School - Local	69,133,275	
	School - State	7,232,689	
	County	12,555,205	
	Total	135,384,859	
	Less: Vet Credits	(1,073,250)	
	Net Tax Levy	134,311,609	
Tax Rate Information			
		Current Levels	New Levels
Values	Gross	6,735,414,090	6,735,414,090
	Exemptions	(72,293,500)	(78,310,026)
	Net	6,663,120,590	6,657,104,064
	Utilities	(137,312,300)	(137,312,300)
	Net w/o Utilities	6,525,808,290	6,519,791,764
Rates	City	6.98	6.99
	School - Local	10.39	10.40
	School - State	1.11	1.12
	County	1.89	1.90
	Total	20.37	20.41

Exemption for the Elderly

RSA 72:39-b To qualify for an exemption for the elderly, a person must be 65 years of age or older and meet income and asset limitations. The amount of a qualified elderly exemption is based on the applicant's age. Applicants for elderly exemptions must also have been a resident of New Hampshire for at least three consecutive years preceding April 1st of the year in which the exemption is claimed. Only one elderly exemption is allowed on the primary residence.

Exemption for the Blind

RSA 72:37 To qualify for an exemption for the blind, the person must be legally blind as determined by the administrator of Blind Services Program, Bureau of Vocational Rehabilitation of the Department of Education. There are no income or asset restrictions for a blind exemption. Applicants for blind exemptions must be a resident of New Hampshire as of April 1st of the year



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

in which the exemption is claimed. Blind exemptions can be received in conjunction with an elderly exemption.

Exemption for the Disabled

RSA 72:37-b To qualify for an exemption for the disabled, a person must be eligible under Title II or Title XVI of the Federal Social Security Act for benefits to the disabled and meet income and asset limitations. Applicants for disabled exemptions must also have been a resident of New Hampshire for at least five years preceding April 1st of the year in which the exemption is claimed. Disabled exemptions are received until age 65, at which time the property owner may apply for an elderly exemption.

Exemption for the Deaf or Severely Hearing Impaired

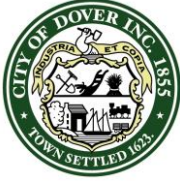
RSA 72:38-b To qualify for an exemption for the deaf, a person must have a 71 Db hearing loss or greater in the better ear as determined by a licensed audiologist or qualified otolaryngologist and meet income and asset limitations. Applicants for deaf exemptions must also have been a resident of New Hampshire for at least five consecutive years preceding April 1st of the year in which the exemption is claimed. Applicants must meet income and asset limitations. Deaf exemptions can be received in conjunction with an elderly exemption.

Exemption for Certain Disabled Veterans – 100% Exemption

RSA 72:36-a To qualify for a total tax exemption for certain disabled veterans a person must be discharged from military service of the United States under conditions other than dishonorable, or an officer who is honorably separated from military service and is 100 percent permanently and totally disabled; or as a result of service connection is a double amputee, paraplegic, or has blindness in both eyes with visual acuity of 5/200 or less and who owns a specially adapted homestead acquired with VA assistance. The surviving spouse of such a person is also eligible to receive this credit. The credit applies to the person's primary residence.

Tax Rate Impact

The adoption of the proposed changes to the exemption levels and qualifying income levels is expected to not increase the number of taxpayers eligible for exemptions. The changes are proposed in an effort to allow elderly taxpayers to continue to receive their exemptions and at a level consistent with recent market changes. The estimated increase in tax impact for these proposed changes is \$0.04 on the tax rate. The estimated value to be exempted from assessed tax value is \$78,310,026. The tax equivalent impact of the exemptions is approximately \$1,950,524, which represents approximately \$0.29 of the City's estimated tax rate. The table below provides a breakdown of existing elderly, blind and disabled exemptions granted by the City.



CITY OF DOVER

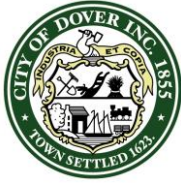
CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

Level	Projected (TY26/FY27)		
	Actual	Levels	Total
Elderly 65-74	59.833	223,500	13,372,676
Elderly 75-79	41	315,300	12,927,300
Elderly 80+	107.5	404,100	43,440,750
Blind	10	223,500	2,235,000
Disabled	26	223,500	5,811,000
Deaf	0	223,500	0
100% Disable Veteran	1	523,300	523,300
Total	245.333		78,310,026
Imputed Tax Levy Effect			1,950,524
Estimated Tax Rate Impact			0.29



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2026.03.11 – 140**
Resolution Re: Reprogram Unexpended CIP Appropriation from Garrison Hill Park FY2023 CIP Project to Nebi Park & Pavilion CIP Project

WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Non-Debt Financing authorization for certain CIP projects; and

WHEREAS: The City has identified the immediate need for funding for Nebi Park & Pavilion FY2026 CIP project; and

WHEREAS: There is unexpended appropriations in the amount of \$263,700.00 from the Garrison Hill Park Improvements FY2023 CIP project as the project is not feasible at this time, those funds are available to be reprogrammed to the Nebi Park & Pavilion CIP project which is a priority to be completed at this time; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The amount of \$263,700.00 (Two Hundred Sixty-Three Thousand Seven-Hundred) of unexpended appropriations is hereby reprogrammed from the Garrison Hill Park Improvements CIP project to the Nebi Park & Pavilion CIP project as follows:

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
4023.1.350.45220.4715.05235.23.000.000.700	Garrison Hill Park Improvements	263,700.00	(263,700.00)	0.00
4023.1.350.45220.4715.05209.23.000.000.700	Nebi Park & Pavilion Improvements	0.00	263,700.00	263,700.00
		263,700.00	0.00	263,700.00

NOTE: This resolution reprograms unexpended Capital Improvements Program Non-Debt Appropriation authorization and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage.

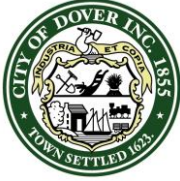
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal: Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

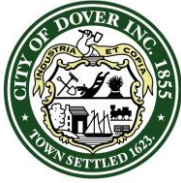
Resolution Number: **R – 2026.03.11 – 140**
Resolution Re: Reprogram Unexpended CIP Appropriation from Garrison Hill Park FY2023 CIP Project to Nebi Park & Pavilion CIP Project

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2026.03.11 – 140**
Resolution Re: Reprogram Unexpended CIP Appropriation from Garrison Hill Park FY2023 CIP Project to Nebi Park & Pavilion CIP Project

RESOLUTION BACKGROUND MATERIAL:

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the Garrison Hill Park Improvements project. On November 10, 2021 the City Council adopted the FY2023 Capital Improvements Plan (CIP) Non-Debt Financed Projects resolution, which included \$270,000.00 for the Garrison Hill Park Improvements project.

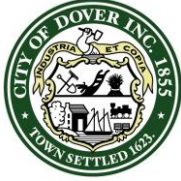
This resolution reprograms funding from Garrison Hill Park Improvements project to Nebi Park & Pavilion Improvements project.

The City Council previously authorized the appropriation for the Nebi Park & Pavilion Improvements project. On December 11, 2024 the City Council adopted the FY2026 Capital Improvements Plan (CIP) Authorization for Non-Debt financed projects, which included \$295,000.00 for the Nebi Park Pavilion project. City Council resolution 2024.10.23 – 190.

The City recently determined that the Garrison Hill Park Improvements project is not feasible to proceed with at this time, and that the completion of Nebi Park & Pavilion Improvements is a priority at this time.

The funding being reprogrammed is impact fees. These fees must be used to expand infrastructure and not replace or update existing infrastructure. In this case Nebi Park is 100% new, and includes the development of 3 acres of public walkways, water access points, seating and other amenities, as well as a variety of planting beds and landscaping. The 3,000 square foot pavilion will have gathering space and rest rooms as well as storage and support space for the use of Nebi Park.

This resolution works towards meeting the City Council's Goal 3 as it invests in Dover's infrastructure. Specifically, the funding will assist in addressing Goal 3.A which speaks to diversifying funding for infrastructure.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 7.C.

Resolution Number: **R – 2026.03.11 – 141**
Resolution Re: Reprogram Unexpended Bond Proceeds from Fifth/Grove Street Reconstruction Project to Downtown Traffic and Pedestrian Improvements Project

WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Debt Financing authorization for certain CIP projects; and

WHEREAS: Due to lower than anticipated project costs there is an available \$1,253,416.91 of unexpended bond proceeds from the Fifth/Grove Street Reconstruction capital improvements program project; and

WHEREAS: The City has identified the immediate need for funding the Downtown Traffic and Pedestrian Improvements capital improvement program project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The amount of \$400,000.00 (Four Hundred Thousand dollars) of unexpended bond proceed appropriations is hereby reprogrammed from the Fifth/Grove Streets Reconstruction CIP project to the Downtown Traffic and Pedestrian Improvements CIP project:

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
4025.1.300.43121.4751.03157.25.000.000.700	Fifth/Grove Street Reconstruction	1,253,416.91	(400,000.00)	853,416.91
4025.1.180.43122.4751.03340.25.000.000.700	Downtown Traffic & Pedestrian Improvements	145,535.05	400,000.00	545,535.05
		1,398,951.96	0.00	1,398,951.96

NOTE: This resolution reprograms unexpended bonding authorization and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

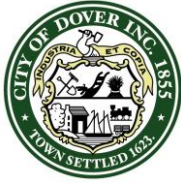
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 7.C.

Resolution Number: **R – 2026.03.11 – 141**
Resolution Re: Reprogram Unexpended Bond Proceeds from Fifth/Grove Street Reconstruction Project to Downtown Traffic and Pedestrian Improvements Project

DOCUMENT HISTORY:

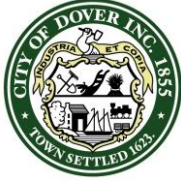
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Document Created by: Finance Document Posted on: March 20, 2026	R-2026.03.11 Reprogram Unexpended Bond Proceeds From Fifth/Grove Street Reconstruction Project to Downtown Traffic and Pedestrian Improvements Project
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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 7.C.

Resolution Number: **R – 2026.03.11 – 141**
Resolution Re: Reprogram Unexpended Bond Proceeds from Fifth/Grove Street Reconstruction Project to Downtown Traffic and Pedestrian Improvements Project

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the Fifth/Grove Streets Reconstruction project. On December 13, 2023 the City Council adopted the FY2025 Capital Improvements Plan (CIP) Authorization for bonding, which included \$4,000,000.00 for the Fifth/Grove Streets Reconstruction project. City Council resolution 2023.11.29 – 184.

This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized financing the Fifth/Grove Streets Reconstruction project. This resolution reprograms funding from Fifth/Grove Streets project to the Downtown Traffic & Pedestrian Improvements project. The Fifth/Grove Streets Reconstruction project is near completion and unexpended bond proceeds exist that can be reprogrammed to a similar type CIP project.

The Downtown Traffic & Pedestrian Improvements project was identified in the FY2021- FY2026 CIP to be debt financed in the amount of \$1,400,000.00. City Council approved the FY2021 CIP Authorization for bonding on December 11, 2019 via resolution 2019.10.23 – 171.

The funding reprogrammed to the Downtown Traffic & Pedestrian Improvements project will be used for enhanced crosswalks at First Street and Second Street.

The City has a design for improving the crosswalks at First and Second Street, consistent with the design being implemented at Waldron Court. The improvements include reducing the crossing width between the sidewalks, increasing visibility of pedestrians and vehicles and addressing accessibility concerns. The Second Street crossing would have push button activated lights to alert drivers on Central Avenue and Franklin Plaza that there are pedestrians in the crosswalk. Both intersections would have enhancements in pedestrian level lighting and landscaping. Finally, in addition to the infrastructure improvements, lane striping would be improved for parking and travel flow.

The resolution works towards meeting the City Council's Goals 2 and 3, as it invests in infrastructure and will improve the walkability of the downtown, thus encouraging a higher quality of life and economic development. Specifically, Goal 3-D will be incorporated as it speaks to creating reliable infrastructure which can improve accessibility for seniors and vulnerable populations.

March 25, 2026

Reporting On: February 2026

Photo by: M.Gillis



City Manager's Report

J. Michael Joyal
City Manager

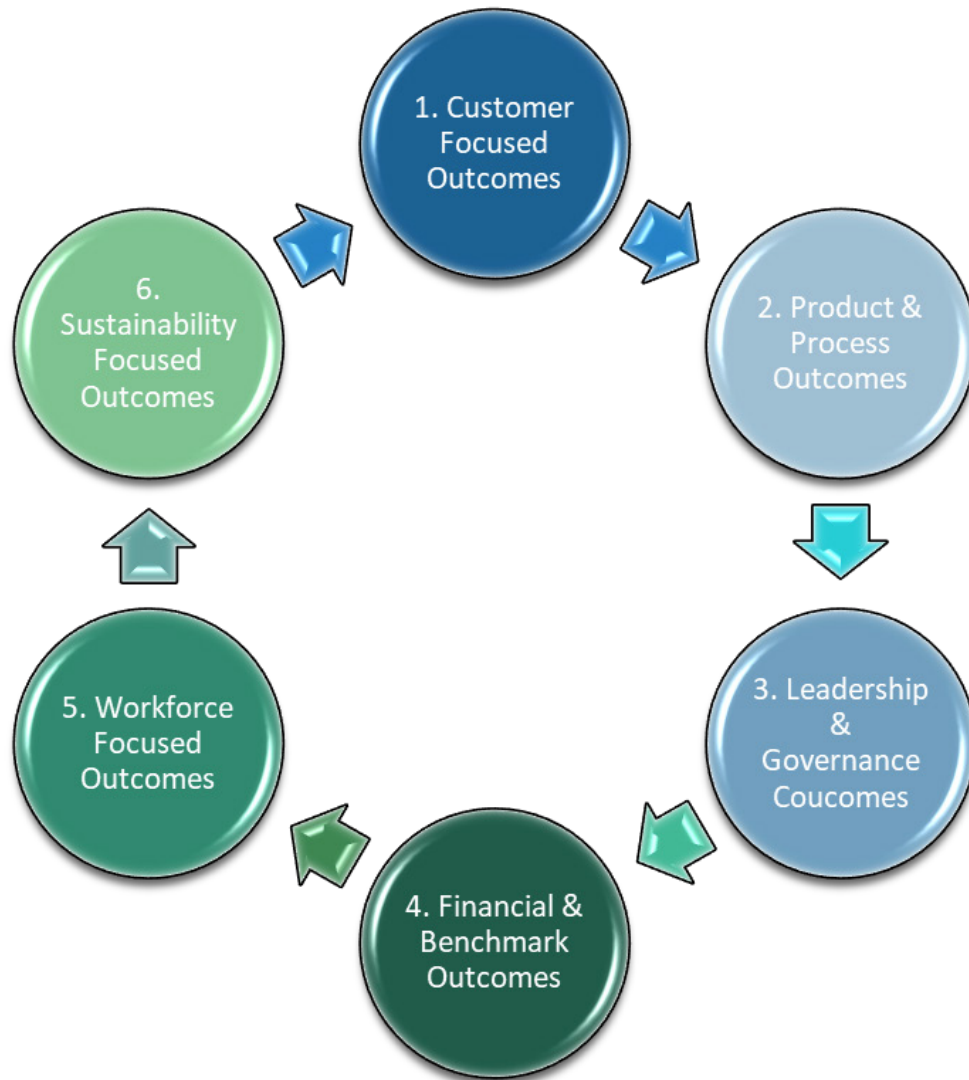


Section

- 01** Introduction
- 02** Municipal Leadership Team
- 03** Community Services Department
- 04** Finance Department
- 05** Fire & Rescue Department
- 06** Planning & CDBG Department
- 07** Police Department
- 08** Public Library
- 09** Public Welfare Department
- 10** Recreation Department
- 11** Council Goal Support – All Departments

See First Report of the month for Executive Department updates.

The City Manager's Report is a collaboration of City department updates provided each month to the City Council and general public on the intricate workings of the City of Dover. The updates are broken out by department reflecting the six categories of intended outcomes relating back to the City of Dover's strategic management framework which you will find below.



Department updates are highlighted at the end of this report to show how departments, divisions or staff members are supporting the five adopted 2026–2027 City Council Goals.

Goal #1
Housing Growth & Affordability

- Keep Dover affordable and growing - begins with Housing.

Goal #2
Quality of Life - Safe & Welcome

- Make Dover a great place to live for all residents.

Goal #3
Invest in Infrastructure

- Meet needs of residents by supporting future growth with sustainability in mind.

Goal #4
Innovative Government

- Government that invests in human capital and changing technology.

Goal #5
Dover is informed and civically engaged.

- Communicate with community, strengthening public trust and encouraging engagement.



J. Michael Joyal, Jr.
City Manager

Michael's tenure with the City of Dover began in 1993 as Assistant City Manager, leading to his appointment as City Manager in 2005. He currently manages the city's operations through 14 direct reports at the Department Head level.



David Balian
Director of Public Welfare

David became the Public Welfare Director for Dover in December 2020. He has two direct reports.



Donna Benton
Director of Planning & CDBG

Donna Benton served her internship for the Planning Department in Dover. Donna was then hired as the Planning Director in July 2015. She is responsible for Planning Department Administrative Staff as well as the Inspection Services Division.



Annie Dove
Director of Information Technology

In June 2003, Annie transitioned from a vendor role to become the City of Dover's IT Director, establishing the Information Technology Division within the Executive Department. Under her leadership, the division has expanded from its inception to a current staff of 10.



Brendan Driscoll
Fire & Rescue Chief

Brendan has 17 years of experience in working in Fire and Emergency Medical Services with the City of Dover. Brendan became Fire Chief in February 2026 and oversees 73 employees.



Michael Gillis
Director of Media Services

The Division of Media Services was formed in 2010 as part of the Executive Department, at which point Michael Gillis was hired as the Director of Media Services. The Division now has 4 employees that directly report to Michael.



Kevin Hebert
Director of Recreation

Kevin joined the City of Dover in August 2024. In his role, he oversees five major facilities and four key divisions within the Recreation Department. His leadership extends across the Indoor and Outdoor Pools, the Arena, the Gym, and the Senior Center, ensuring the successful delivery of the city's diverse recreational programming.



Denise LaFrance
Director of the Public Library

Denise was hired as a Reference Librarian for Dover in April 1999. She then became Director in April of 2000. There are currently 26 people working at the Dover Public Library.



Daniel Lynch
Director of Finance

Dan began working as the Finance Director in July 2007. He is currently responsible for the Accounting, Purchasing, City Clerk Tax Collection, Tax Assessing & Water/Sewer Billing Divisions.



Christopher Parker
Deputy City Manager

Chris began his career with the City of Dover in August 1998 as a GIS Technician. Over the years, he advanced through key leadership roles—including Director of Planning & CDBG—before being appointed Deputy City Manager. He currently oversees the Executive Department's Business Development Division and its team of three.



John Storer
Director of Community Services

Appointed in July 2017, John serves as the Director of Community Services. He is responsible for the comprehensive management of the following divisions: Engineering; Facilities, Grounds & Cemeteries; Fleet Services; Recycling & Solid Waste; Streets & Stormwater; Utilities; and Wastewater Treatment.



David Terlemezian
Chief of Police

David began his career with the Dover Police Department in April of 1996. He has served in many different assignments including police officer, Detective, Sergeant, Lieutenant and Captain. He became the Chief of Police in September of 2025. Dave is responsible for all aspects of the police department and its staff of nearly 100 employees.



Jerrica Vansylyvong-Bizier
City Clerk Tax Collector

Jerrica was originally hired as an Account Clerk in the City Clerk Tax Office in 2013. She has held the titles of Bookkeeper in Water/Sewer Billing and Deputy Tax Collector in the Clerk/Tax Office. Jerrica was then hired as City Clerk Tax Collector in October 2023. She is responsible for 9 staff members.



Heather Worrall
Director of Human Resources

Heather was hired in October 2023 as Director of Human Resources. The Human Resources Division is part of the Executive Department. Heather has two employees reporting to her.



Joshua Wyatt
City Attorney

Josh was hired in June 2019 as the City Attorney. The Office of the City Attorney is part of the Executive Department. Josh currently has a Legal Assistant and Deputy City Attorney reporting to him.

Administration

Spotlight

Recreation Facilities

The Community Services Department recently kicked off a citywide project to repair and restore outdoor tennis and basketball courts as part of Dover's broader reinvestment in public recreation facilities. This project highlights Community Services' growing role in managing City facilities including those managed by the Recreation Department.

Over the past several years, Dover's Community Services has assumed a larger role in planning and delivering facility projects that were previously managed independently by other departments, including Recreation. This shift has allowed the City to coordinate capital work across parks, streets, utilities, and buildings and to apply consistent standards and professional project management practices to a wider range of municipal assets.

As outdoor athletic courts have aged, Recreation staff and residents have raised concerns about surface cracking, uneven pavement, and worn striping at multiple sites. These concerns, coupled with the opportunity to bundle work under the Capital Improvements Program, led Community Services to develop a dedicated project, in conjunction with the Recreation staff, that focused on the rehabilitation of outdoor athletic courts.

To understand conditions and define an appropriate scope of work, the City issued a Request for Proposals (RFP), in 2025, for crack repair and related improvements on outdoor athletic courts. The RFP sought a qualified contractor to inspect each tennis and basketball court, document existing surface and structural conditions, and recommend treatments ranging from localized crack repair and resurfacing to full reconstruction where necessary.

A single qualified bidder responded and provided a detailed assessment of the City's courts, recommending a mix of crack repair, resurfacing, and full reconstruction based on the severity of cracking, base condition, and drainage at each site. The resulting project, now underway, includes work at the following locations:

- **Full surface removal and replacement:**
Frances G. Hopkins Elementary School (Horne Street) tennis and basketball courts
Woodman Park basketball court
Applevale Park basketball court
- **Resurfacing**
Park Street basketball court
Hancock Park court
Garrison Park pickleball court
- **Crack repair**
Woodman Park tennis court
Longhill Park tennis and basketball courts

City Engineering staff incorporated specific requirements, based on American Sports Builders Association (ASBA) guidelines, into the RFP to ensure that the finished courts will meet current industry standards for safety, playability, and durability. These specifications address issues such as surface slope and drainage, appropriate crack repair methods and materials, coating systems, color and line layout, and acceptable temperature and weather conditions during construction.

Grounding the project in ASBA standards helps ensure that contractors use proven, sport appropriate materials and methods that are well suited to New England’s climate. This standard based approach aligns with best practices for municipal athletic facilities, supports consistent quality from site to site, and protects the City’s long term investment in its courts.

In early February, to support safe and orderly construction, Community Services staff met with the contractor and key stakeholders, including school principals and Recreation representatives, to discuss work areas, access routes, and phasing. This meeting focused on scheduling work to avoid major school events, controlling construction access, and clearly separating active work zones from student and public areas during the school day and after school programs.

Demolition activities began at the end of February during school vacation, with work sequenced to minimize conflicts with school operations and community use of the facilities. The project is scheduled to be substantially complete before the peak summer recreation season, with all court work planned to finish by July 2026.

The athletic court project is one example of Community Services’ evolving role in managing not only roads, water, and sewer infrastructure but also major public facilities citywide. Recent and ongoing efforts include leading or supporting:

- The rehabilitation and reconstruction of the Jenny Thompson Outdoor Pool, addressing structural repairs, deck resurfacing, equipment upgrades, and site and accessibility improvements.
- Street and streetscape work such as the Henry Law and Payne Street Reconstruction and Fifth and Grove Reconstruction, which integrate utility, roadway, and pedestrian improvements within coordinated capital plans.
- Support for building and facility projects, including work associated with the Library, the Ice Arena, Adventure Park Playground, and City Hall. For each of these projects, Community Services provides project management, technical review, and coordination with specialized contractors.

By centralizing technical expertise, procurement, and construction oversight within Community Services, the City can sequence work, coordinate with other infrastructure projects, and ensure that public facilities are built and maintained to consistent standards.

Maintaining safe and welcoming recreation facilities is an ongoing responsibility that extends beyond this single capital project. Residents play an important role in identifying new cracks, trip hazards, damaged fencing, lighting issues, or other concerns at courts and facilities across the City that otherwise can go unnoticed due to other competing day-to-day demands.

Committee Updates

Planning Board

In February 2026, the Dover Planning Board held two regular meetings on the 10th and the 24th. During the February 10th session, the board voted to adopt an update to the City-wide Land Use Chapter and approved several residential projects, including a four-unit density increase at 13 Monroe Street and conservation-related improvements at 3 Boston Harbor Road and 191 Spur Road.

The February 24th meeting focused on a mix of subdivisions and commercial proposals. The board approved a minor subdivision and associated Conditional Use Permits (CUPs) for 6 Granite Street. A significant proposal for a 100% affordable mixed-use overlay district at 99 Knox Marsh Road, featuring 160 residential units and a wildlife conservation area, also received CUP approval. However, a request for a five-story mixed-use building at 9-11 Mechanic Street was continued to March to allow further review of a property easement.

Throughout both meetings, technical updates were shared regarding upcoming project reviews, including a 94-unit hotel at 47 Central Ave and a four-unit townhouse at 24 Winter Street. Ken Mavrogeorge contributed to member discussions by providing Community Services report updates, advising the public on proper snow removal practices, and inviting citizens to the 3rd Annual Community Service Touch-A-Truck and Open House event scheduled for May 16, 2026 from 11-2pm.

Technical Review Committee (TRC)

The Technical Review Committee met once in February 2026, where Engineering reviewed two distinct residential and hospitality developments. The committee first reviewed a proposal for 47 Central Ave, which involves the construction of a four-story, 50,120± square-foot hotel. This 94-unit project includes comprehensive site improvements such as associated patios, landscaping, parking infrastructure, and utility connections.

The second item addressed was the proposal for 24 Winter Street, where the applicant is seeking four Conditional Use Permits (CUPs). These permits are requested to provide relief from minimum lot coverage requirements as well as front built-to, side, and rear setback standards. The relief is necessary to facilitate the construction of a new four-unit residential structure on the property.

Transportation Advisory Committee (TAC)

TAC met on February 2nd, 2026. The next meeting is scheduled for March 23rd, 2026. The committee discussed a handful of community requests, including but not limited to:

- Installation of a safety mirror on the corner of Hanson Street and Henry Law Ave
- A roundabout at Pointe Place/Dover Point Road and a proposal to extend sidewalks approximately 1,200 feet in the area.
- A request for a crosswalk on Knox Marsh Road near Bellamy Road to provide safer access from Cross Hill Apartments to a bus stop.
- A request for a crosswalk on Locust Street by the Leddy Group building, in which a petition was presented with 400 signatures from the My School community
- Rapid Rectangular Flashing Beacon (RRFB) request for Central Ave/St. Mary's Academy
- The narrowing of car travel lanes to configure bike lanes and widen shoulders

Seacoast Stormwater Coalition (SSC)

The SSC met on February 18th, 2026, topics included a new initiative (NHMRSM) focusing on the proper storage and reuse of catch basin cleanings and street sweepings to meet MS4 permit requirements, presentations for Clean Water and Drinking Water State Revolving Fund during the week of April 13–17, 2026 and how the EPA expects to publish the MA MS4 permit in Summer 2026, with the NH permit to follow.

Municipal Alliance for Adaptive Management (MAAM)

MAAM met on February 5th. Meeting highlights include:

- Great Bay Total Nitrogen General Permit, was approved for 12 NH communities in November of 2020, and took effect in February 2021.
- EPA was present to provide an update on the progress that MAAM and seacoast communities are having on achieving pollutant load reductions to the Great Bay through continued stormwater management efforts
- A presentation was given on the Pollutant Tracking and Accounting Program (PTAP), which municipalities and the EPA use to track nonpoint source load reductions from stormwater systems within a watershed.

Cochecho Waterfront Development Advisory Committee:

The Committee met February 17th, 2026. Staff provided updates on general construction activity, Pavilion construction and bulkhead construction.

- 90% of the general public infrastructure has been completed. Final elements are weather or bulkhead dependent.
- 95% of the Pavilion work is complete. Final elements are weather dependent. Expected completion in April.
- 75% of the bulkhead work is complete. Expected completion is Mid-March.

Community Services works hard to live up to the Department's name by receiving and responding to Service Requests as quickly as possible. For example, Solid Waste and Recycling staff routinely field service requests for missed trash pickups, overflowing bins, and other recycling center related questions and concerns. The below table is a summary of Service Requests across the various Divisions of Community Services:

Service Calls - February 2026				
Division	Logged Service Calls	Resolved Service Calls	Created Work Orders	Closed Work Orders
Engineering	6	6	8	9
<i>Year to date</i>	11	9	16	18
Facilities, Grounds & Cemeteries	58	83	60	61
<i>Year to date</i>	135	180	151	145
Solid Waste	58	2	0	0
<i>Year to date</i>	120	64	0	0
Streets and Stormwater	110	93	42	15
<i>Year to date</i>	259	228	65	39
Utilities	48	69	123	175
<i>Year to date</i>	124	119	352	391
Water Treatment	1	0	42	37
<i>Year to date</i>	4	5	88	78
Wastewater Treatment	0	1	346	1420
<i>Year to date</i>	0	1	576	1739



Utilities Division had many service calls associated with the ongoing Water Service Line Inventory project. Community Services are scheduling Inspections into April at this time.

Engineering



Cochecho Waterfront Redevelopment

The Pavilion has transitioned into a “weather pause” phase. While significant interior and exterior milestones have been met, specific finishing touches are pending a rise in temperature.

- Completed Work: Interior HVAC, electrical systems, handrails, and bathrooms are finished. The metal seam roof and ACM panels have also been installed.
- Pending Work: Painting, caulking, and stone grouting will resume once weather permits.
- Next Steps: Formal system startups for mechanical and plumbing operations.

Despite recent snowfall, construction of the granite toe wall remains steady. The base rocks are firmly set, and several courses have already been backfilled.

The residential phase is reaching a major milestone as the site officially transitions into an active neighborhood.

Occupancy: Residents have begun moving into units at 9 River Street, and Building C has officially received its Certificate of Occupancy.

Building F Development: * The structural "skeleton" is now forming.

- Footings are progressing, and CMU (concrete block) work for the elevator and stairwells is underway.
- Waterproofing has begun to prepare for further backfilling.

While heavy snowfall has made site access a constant challenge, the strategic shift toward interior work has successfully mitigated major seasonal delays.



Progress on the Pavilion building and granite toe wall.

Court Street Drainage Infrastructure

S.U.R. is continuing winter work on deep drainage infrastructure along Court Street. Construction is active in two main areas:

- Southern end near Back Road – crews are installing a closed drainage system progressing north toward East Watson Road
- Between East Watson Rd and Union St – crews are working south toward East Watson Road

Activities include trench excavation, storm pipe and structure installation, backfill, and temporary surface restoration to maintain safe travel.

Engineering staff is coordinating with residents on new stormwater service connections, confirming preferred connection points, and ensuring the new services meet both individual property needs and overall system design.



Drainage structure installation in Court St.
page 12 of 71

Downtown Pedestrian Improvements

With hopes to reduce the pedestrian crossing distance and improve pedestrian visibility in a high traffic area, construction for curb bump-outs has begun on Central Ave. New lighting and a drainage infrastructure will also be installed. The pedestrian crossing will be shifted slightly to align with Waldron Court. Parking spaces will also be adjusted.



Left: A new hydrant has been installed near a new pedestrian curb bump-out.

Right: Pavement removal on Central Ave to accommodate a new pedestrian bump-out.



Dredge Cell Closure and Maglaras Park Redevelopment:

Permitting Update: The City is currently working with the NHDES (New Hampshire Department of Environmental Services) to secure the necessary approvals for the dredge cell closure and park redevelopment.

- **Solid Waste Waiver:** The City is pursuing a waiver for additional capacity. A formal response to the NHDES information request was submitted in late February. Staff are awaiting any final technical review comments.
- **Closure Permit:** Once the waiver is decided, the City will move forward with a Standard Permit for Closure.
- **Coordination:** Current solid waste approvals are not expected to impact the timeline for the park's Alteration of Terrain (AoT) permit.

Waiver notification letters have been distributed to the Mayor, City Council, relevant City personnel, and all project abutters.

In early March, City staff resubmitted the Maglaras Park AoT permit application after addressing a request for more information from the NHDES.

Ball Field Improvements: The recreational side of the project is moving into the final preparation stages. The AoT permit, Shoreland permit, and Soil Management plan are all officially complete. The City is currently preparing bid document needed to select a contractor to begin construction on the field improvements.

Isaac Lucas Circle Drainage Improvements

In February, contractor SUR began clearing overgrown vegetation from the drainage easement within the Isaac Lucas neighborhood. Grading was then completed to improve the drainage through the easement and towards the Piscataqua River. Work on stabilizing the easement will continue through the spring once more snow has melted.

Garrison Hill Water Tank Improvements

Project is completed and the tank is operating well. The project is currently in the 1-year warranty period.

Tolend Landfill Groundwater Sampling

Engineering consultant Verdantas responded to comments from the EPA regarding the Southern Plume Remedial Action Optimization 75% Remedial Design and Conceptual Site Model Version 3 document. Blue Granite has been onsite to clean/pig the force main.

Central Ave (Core Phase 1) Watermain Replacement

The City Council awarded the Urban Core Phase 1 Water Main Replacement Project to S.U.R. Construction, Inc. for \$6,975,450. The project will replace a critical water main along Central Avenue and Abby Sawyer Memorial Drive to the Garrison Hill water tank.

A neighborhood meeting will be held at 6 pm on March 17, 2026, at the Dover Police Department Community Room to review the project, schedule, traffic impacts, and potential water service interruptions. Construction is expected to begin the week of March 30, 2026.

Water Service Line Inventory (WSLI)

Staff continues to respond to inquiries following the December service line notifications. These notices informed customers where the City lacks documentation of water service materials and outlined the ongoing steps being taken to identify and document these unknown service lines.

Permits & License Summary February 2026	
Driveway Permits	00
Utility Licenses	03
Paving Licenses	00
Excavation Permits	01
Certificate of Occupancy Inspections	12
Construction Permits	03
Obstruction Permits	01
Sewer Connection Permit	00
Septic Design Reviews	00

SITE REVIEW/PROJECT OVERSIGHT SUPPORT

Three preconstruction meetings were held in February for the following projects: 831 Central Avenue (Traene Fitness Center), 30 Grapevine Drive (McDonald's), and 210 Tolend Road (Ambrose Woods residential subdivision).

Engineering Technician, Jordan Chambers, continues to conduct oversight of private construction projects approved by the Planning Board. Projects that are underway or have been completed include:

- Mixed Use Residential – The Station (2 Grove Street)
- Waterfront Private Development
- Pointe Place
- Fisher St. Residential (Lenox Dr)
- McIntosh Commons
- 59 Tolend Road
- 110-114 Silver Street
- 180 Tolend Road
- 17 Summer Street
- 73 Locust Street (Dover Public Library)
- Dover Fields (Route 108 & Mast Road)
- Gulf Rd / Oak St (Emerson Ridge)
- 136 Locust Street
- 34 Industrial Drive
- 1 Cold Springs Road
- 44 Third Street
- 30 Grapevine Drive (McDonald's)
- 210 Tolend Road (Ambrose Woods)
- 831 Central Ave (Fitness Center)

Facilities, Grounds & Cemeteries



The Facilities, Grounds and Cemetery Division is seeing an increase in sign repairs and replacements due to the increase in winter maintenance/snow removal operations and travel hazards

One (1) grave was dug to prep for an early March Burial and the division secured future revenue by selling one (1) full grave.

During the winter months, cemetery staff continues preparing graves for burials, even when the ground is covered with snow. This photo shows the process required to locate and dig a grave in winter conditions. Staff must first snow blow and clear the area in order to safely access the location.



Locating and marking a grave.

One challenge staff frequently encounter are items being placed on graves during the winter. While it may seem harmless since grass is not being mowed, these items can become hidden under snow and pose a risk to staff and equipment when trying to locate and clear graves.

As a reminder, cemetery rules state that no items may be placed in or on the grass at any time, except during Memorial Day week. Community Services respectfully asks visitors to help keep the cemetery safe and accessible year-round by following these guidelines. Your cooperation helps ensure CS staff can maintain the grounds and preparing burial sites respectfully and efficiently.

Jenny Thompson Pool:

The renovation of the Jenny Thompson pool maintained steady progress throughout the winter months, reaching several key milestones in February. The project successfully completed all reinforced concrete work, while construction on the maintenance building progressed with the finalization of sheathing to ensure the structure is weather-tight.

Significant electrical upgrades are also underway, with rough installations finished in anticipation of the upcoming service changeover. As the month concluded, teams began preparing for the installation of the pool's perimeter gutters; this task is slated for completion next month, which will clear the way for the final finishes to be applied.

Library Expansion/Renovation:

The Dover Public Library renovation is nearing its final stages, showing significant momentum through the month of February. Structural progress has reached a major milestone with the completion of rough framing, allowing the team to shift focus toward interior finishes. On the technical side, all mechanical equipment is now in place, and electrical finish work is proceeding steadily.

The building's interior is rapidly taking shape, with flooring already finalized on the second and third floors. A highlight of the past month was the successful installation of the new elevator, a key component for the facility's accessibility. As the project winds down, crews will spend the upcoming months focusing on the ground floor to ensure the entire library is ready for its reopening on June 5, 2026.

Recreation Court Rehabilitation

The Dover sports court repair project kicked off in late February with Pine State Asphalt contracted to revitalize various recreational sites across the city.

The renovation process began with initial snow removal to clear the sites, setting the stage for the physical removal of old asphalt scheduled for March. Once spring temperatures stabilize, the contractor will lay new asphalt, which must then cure for a full 30 days before the final court finish can be applied. While waiting for these major replacements to cure, crews will also address deficiencies at several other courts throughout the city to ensure all municipal sports facilities are in top shape for the season.

Streets & Stormwater



Streets
Community Services | Dover, NH

See Weather Event Management Summary at end of this document.



Hi, I wanted to take a minute and send thanks to the person who plows our road. I know you don't hear enough positive comments. I appreciate the tough job it's been this winter with long hours and few places to put the snow.

Thanks,
Mike Carle



Maria Costello called to express her gratitude to all of the employees who have been plowing this winter. Her road and development have never looked better, she said, and she is really appreciative of the fantastic work they are doing.

The month of February was much like last, the crew spent most of their time plowing, performing snow removal operations and ensuring safe, continuous operations during the severe weather conditions.

More snow means continued clean up. Dover had five (5) plowable events, and one (1) overnight snow removal for the month of February.

The majority of this month's Service Requests logged and closed were winter weather related.

When the crews were not out plowing and performing snow removal from downtown parking lots, they were clearing sidewalks and widening the roads that became very narrow from all the excess snow.



Snow removal from Nelson Street



Snow removal from Everett Street



Dumping snow at the Maglaras Park temporary snow dump before heading back for another load.

Utilities: Water , Sewer, Pump Stations, Wastewater, Solid Waste



Throughout February, a period of traditionally low demand, City water operators prioritized aquifer health and consistent water quality through strategic load balancing.

While the Lowell and Pudding treatment plants operated 24/7, the following recovery rotations were implemented to support long-term sustainability:

- Pudding Plant: Granted one to two weeks of total recovery to allow for slow aquifer recharge.
- Calderwood, Campbell, and French: Rotated through roughly 10-hour recovery periods every few days.

In addition to routine daily sampling and snow removal, the team completed several critical annual maintenance tasks:

- Instrument Calibration: Successfully performed yearly laboratory instrument calibrations.
- System Servicing: Completed comprehensive servicing of all Hach process analyzers to ensure ongoing data accuracy.

Despite ongoing severe drought conditions, all facilities remained fully operational. The strategic management of recovery periods ensured that system reliability and water quality were maintained without interruption.

Total Water Produced: 53,339,018 gallons
Average Daily Production: 1.90 million gallons per day (MGD)

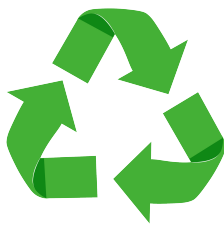
Groundwater Conditions: Low to very low; more than half of monitoring wells are below the 10th percentile for this time of year. Frozen soils limit recharge even during brief thaws or snowmelt events. Drought Status: Severe Drought; 100% of the state remains in dry or drought conditions, with the majority classified as Severe Drought.

Precipitation: 3.31 inches for February

All water quality results are within state and federal drinking water standards.

- All thirty (30) 'absence of bacteria' monthly system samples have been collected / submitted to independent lab and are all confirmed to be absent of bacteria.
- February Artificial Recharge report has been submitted. No water recharged.
- February Fluoride report has been submitted. All levels within compliance.

There was one water quality complaint in February. The complaint was investigated and appears to be isolated and likely caused by an issue within the apartment complex.



The City averaged approximately 264 tons of trash and 151 tons of recycling during the month of February.

The City received a grant for \$7085.00 from NHDES to help with Community Service's Household Hazardous Waste Day collection for the fall of 2026.

The Solid Waste Advisory meeting was scheduled for February 11th, 2026 but was cancelled. The next meeting will be held on March 12th, 2026. A couple topics to be addressed are:

- Annual Report Tonnage
- City & Waste Management Initial Meeting on Toter Logistics

Wastewater & Pump Stations

January 2026 Data

Wet Tons Biosolids Processed:	330.81 Tons
Gallons of Septage Received:	0 Gallons
WW Treated/Discharged:	65.62 MG
Average Daily Flow:	2.12 MGD
Peak Flow:	2.43 MGD

Mill Street Pump Station Improvements

The Mill Street Pump Station Improvements project is currently navigating some weather-related hurdles, but technical design updates are moving forward. This winter's major snowfall has slowed progress on surveying. Despite weather setbacks, the project team is working on the design of the station improvements. A firm completion schedule is not available yet. Woodard & Curran is finalizing a preliminary plan for NHDOT review of a force main crossing proposed below Rt 16. The first-floor plan is nearly finished. Moving the generator indoors has resulted in the removal of a bathroom from the layout.

River Street Pump Station Improvements

WWTP/PS Staff completed start up activities for Dry weather pumps, chemical feed system, a hydropneumatic surge tank system, and the standby generator and building load test. Demonstration testing efforts have begun for the Odor Control and Automatic Temperature control system. Installation of door access card readers has begun as well as continued electrical work through-out and floor preparation on the operations room. The old transformer pad has been removed and painting has begun.

WWTP 3rd Secondary Clarifier Project

The third secondary clarifier construction project has continued with great progress. All wall forms have been poured and pipe work has started in the pump room. Even with the winter conditions, the project remains on track.

During the month of February, Community Services Utilities crews responded to and repaired multiple water main failures throughout the city. In addition to the emergency repairs, the Utilities Division assisted S.U.R on Court Street with a shut off to reroute a water main that was in conflict with a drainage structure. Crews have been continuing on with the repairs, prepping to repair pavement in locations of previous water main breaks.

The department has begun working on the Consumer Confidence Report and will be mailing them out to residents along in an upcoming utility bill.

Administration, City Clerk Tax Collector, Tax Assessing, Utility Billing

On January 29, 2026, Kathleen Cragin, Purchasing Agent attended Executive Briefing - Public Procurement 2026 - Key Trends Shaping the Future online sponsored by NIGP. Learning Objectives included Procurement Trends.

On February 4, 2026, Kathleen Cragin, Purchasing Agent attended Strategic Leadership in Procurement: From Analyst to Influencer online sponsored by NIGP. Learning Objectives included: Taking charge of Procurement.

On February 10, 2026, Donna Langley, City Assessor, attended Prime MLS Session at NHMA Sponsored by NHAAO. Learning Objectives included Paragon- using CRS and Real Reports to obtain public record information on properties.

On February 10, 2026, Ann Legere, Deputy Finance Director, met with a representative from Senator Shaheen's office along with other city staff to discuss the delay in reimbursements from the United State Department of Energy in the amount of \$77,630.00 that was awarded to the city to purchase electric vehicles. The meeting went well and it is anticipated the reimbursement will be received in the coming weeks.

On February 24, 2026, Milana Fiorenza, Assistant City Assessor, attended the Legislative Roundup in Concord, NH sponsored by NHMA. Learning Objectives included bringing together county officials, policy makers, and community leaders to engage in constructive dialogue regarding pressing legislative issues. The conference addressed solutions for the most critical challenges facing our counties and communities.

On February 24, 2026, Kathleen Cragin Purchasing Agent attended NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations – online sponsored by NIGP. Learning objective – What I need to do to become certified public buyer.

On February 25, 2026, Kathleen Cragin Purchasing Agent attended Optimizing Procurement Operations - Choose Your E: Strategies for Enhanced Efficiency, Effectiveness and Efficacy – online sponsored by NIGP – Learning objective Efficient Procurement skills.

On February 26, 2026, Milana Fiorenza, Elaina Woodill and Nicole Moylan from the Assessor's Office attended the Current Use Training in Boscawen NH, sponsored by the NH DRA. Learning objectives included a classroom setting focusing on land Current Use Law, Land Use Change Tax, Administrative Rules, Farm Use and Forestry.

On February 17th, Daniel Lynch, Finance Director, attended the meeting of the Waterfront TIF Advisory Board. Finance Director Lynch provided an update on mid fiscal year 2026 Revenue and Debt Service coverage for the TIF District.

On February 18th, Ann Legere, Deputy Finance Director, conducted a prebid meeting for the B26001 Henry Law Avenue and Payne St Reconstruction, referred to as Henry Law Park Stormwater Treatment System CWSRF CS-330200-24. This project is funded in part by \$800,000 from the US EPA and \$3,500,000 NHDES State Revolving Loan Funds as well as \$6,600,000 of Dover CIP Funding. This is anticipated to be a major project and bids are due back March 24, 2026.

On February 24th, Ann Legere, Deputy Finance Director, met with Ted Larvey of EPA to discuss award of bid for B26017 Central Ave Urban Core Watermain Replacement Phase 1 project to SUR Construction in the amount of \$6,975,450 as well as a contingency amount of \$400,000. This project is also funded in part, in the amount of \$3,452,972 from US EPA, \$859,689 from Housing Champion Housing Infrastructure Municipal grant and City CIP funds. Final award approval was given and the project will begin in coming weeks.

City Clerk is researching purchase of voting booths for Ward polling locations to improve voter experience by having additional voting booth space.

City Clerk is working with Purchasing Agent to facilitate purchase of poll books to improve voter experience by streamlining voter check-in at Ward polling locations.

On February 4, 2026 the office completed the January 2026 monthly billing of 25.2 million gallons of usage for 850 accounts, representing a total amount billed of \$652,044.96.

Purchasing & Accounting

See Financials at end of this document.

Purchase Orders over \$5,000

Department/Division	PO Date	Vendor	Amount
City Finance Office	2/3/2026	PRIMEX-P/C GROUP	\$5,045.10
Community Services	2/17/2026	ALTA EQUIPMENT, CO	\$5,742.22
Community Services	2/3/2026	CHADWICK BAROSS, INC.	\$6,801.32
Community Services	2/11/2026	VHB, INC	\$8,910.00
Community Services	3/2/2026	UNDERWOOD ENGINEERS, INC.	\$20,000.00
Community Services	2/26/2026	DONOVAN EQUIPMENT CO, INC.	\$197,069.00
Community Services	2/3/2026	PINE STATE ASPHALT, INC.	\$586,800.00
Community Services	2/9/2026	SUR CONSTRUCTION, INC.	\$7,375,450.00
Fire and Rescue	2/17/2026	NEW ENGLAND VEHICLE OUTFITTERS, LLC.	\$7,785.00
Fire and Rescue	2/5/2026	INDUSTRIAL PROTECTION SERVICES, INC	\$13,940.00
Fire and Rescue	2/10/2026	EASTON, MA (Town of)	\$244,000.00
Fire and Rescue	2/9/2026	GREENWOOD EMERGENCY VEHICLES, INC.	\$2,017,368.00
Police	2/5/2026	NEW ENGLAND VEHICLE OUTFITTERS, LLC.	\$8,210.00
Public Library	2/3/2026	MARONE BUILDING COMPANY, LLC	\$11,400.00

BID Solicitation

Department/Division	BID Number	BID Date	Description
Community Services	B26044	2/3/2026	General Carpentry, Sheetrock and Painting as Needed
Community Services	B26001	2/9/2026	Henry Law Ave & Payne Street Reconstruction
Community Services	B26048	2/11/2026	WWTP Water (Wastewater Effluent) Skid System
Community Services	B2605B	2/18/2026	2026 NH Exotic Aquatic Plant Control Services
Community Services	B26042	2/18/2026	Hot Bituminous Paving (Asphalt) Laid in Place
Community Services	B26050	2/20/2026	Purchase of Two Six Wheel Dump Truck, Cab and Chassis

Administration, Medical Aid, Fire Suppression

Fire & Rescue Call for Service/Activity Statistics for February

February 2026 saw Fire & Rescue responding to 594 calls for service, an average of over 21 calls per 24-hour period in each day of the month.

The distribution of the incident type, and number of each category can be seen in the upcoming graphs.

The department is now into the second month of recording incidents with NERIS (National Emergency Response Information System.) NERIS breaks the incident types down into seven different general incident types. To better explain the information that is presented each month, you will find an explanation of the different categories presented.

Fire: The fire category is very self-explanatory. The incident will fall into this sub category when there are flames at an incident. The incident type could be Inside Fires (Structure Fires), Outside Fires from brush fires that have escaped their protective ring to larger many acer wildfires. Motor Vehicle Fires include all kinds of mobile property, lawn mowers to tractor trailers. Our Mutual Aid responses to our neighboring departments fore fires fall into this category as well.

Medical: All EMS calls fall under this category, illness, trauma and any other reason for a resident to call an ambulance.

Hazardous Situation: There are a few different types of Hazardous Situation. They can be broken up into four smaller groups:

- Motor Vehicle collisions, electrical wires down, bomb threats and electrical hazards
- Hazardous Material Spills, Gas leaks, Carbon Monoxide investigations.
- Odor investigations and smoke investigations.
- Overpressure of vessels with either ruptures or no rupture.

Rescue: Rescue involves Trench rescue, confined space rescue, removal from a motor vehicle collision where our hydraulic tools had to be used to remove the patient. Also in this category is the removal and resource of a victim from ice and or water.

Public Service: In the public service group is fire, smoke and carbon monoxide alarms that were accidental activations, meaning no smoke, CO or fire. This is a common call for the fire department. As you can see, this month it was our second most frequent type of incident.

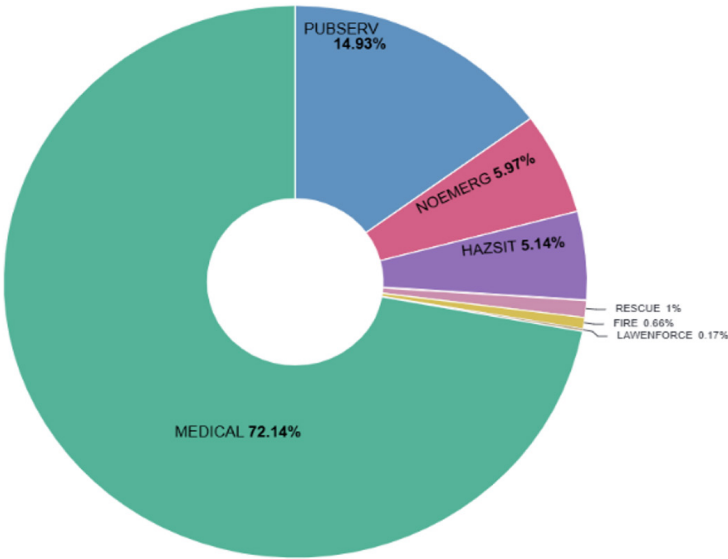
We assume all alarms are caused from smoke or fire until we can prove otherwise. We dress and respond to all fire alarms with the intention we are going to be facing fire. When we arrive on scene and the alarm is noted to be accidental, our members make sure to search the entire building to ensure that it was actually a false alarm before resetting the fire alarm system. This sub group also has our weather assessments, lift assist, and general service calls

NO Emergency: No emergency holds fire alarms that were caused by malfunctioning alarms, investigations where nothing was found, including smoke scares and hazardous released where nothing was found. Similar to the accidental activations in the Public Service section. These calls come into the department not known whether or not they are false alarms, accidental, or a fire. Crews respond with two engines, a ladder truck and a battalion chief. Once the situation is assessed, the response can be downsized and handled by a single engine company.

Law Enforcement: Any time the department is dispatched to assist Dover Police Department.

February Incident Response =

MEDICAL	425
PUBSERV	89
NOEMERG	36
HAZSIT	31
RESCUE	6
FIRE	4
LAWENFORCE	1



= Incident Discipline Proportions

Below is a summary of Emergency Medical transports, listed by the receiving facility that the patient was transported to for the month.

Facility	State	Number of Individuals
Wentworth Douglass Hospital (MGB)	NH	315
Free Standing Emergency Room-Dover (HCA)	NH	31
Portsmouth Regional Hospital (HCA)	NH	7
Frisbie Memorial Hospital (HCA)	NH	2
Exeter Hospital (BI-D)	NH	1
Dartmouth Hitchcock Medical Center	NH	
St. Joseph's Hospital	NH	
Concord Hospital	NH	
Cheshire Medical Center	NH	
Massachusetts General Hospital (MGB)	MA	
Brigham & Women's Hospital (MGB)	MA	
Boston Children's Hospital	MA	
Tufts Medical Center	MA	



York Hospital	ME	
Maine Medical Center	ME	
Total Transports		356
No Transports/Refusal of Care*		136
Includes 'No Patient Contacts': Accidental Medical Alert Alarms, Cancelled enroute, etc.		

This month, the Department has assisted Partner EMS Services with several Mutual Aid responses to their service areas. These responses are indicated below:

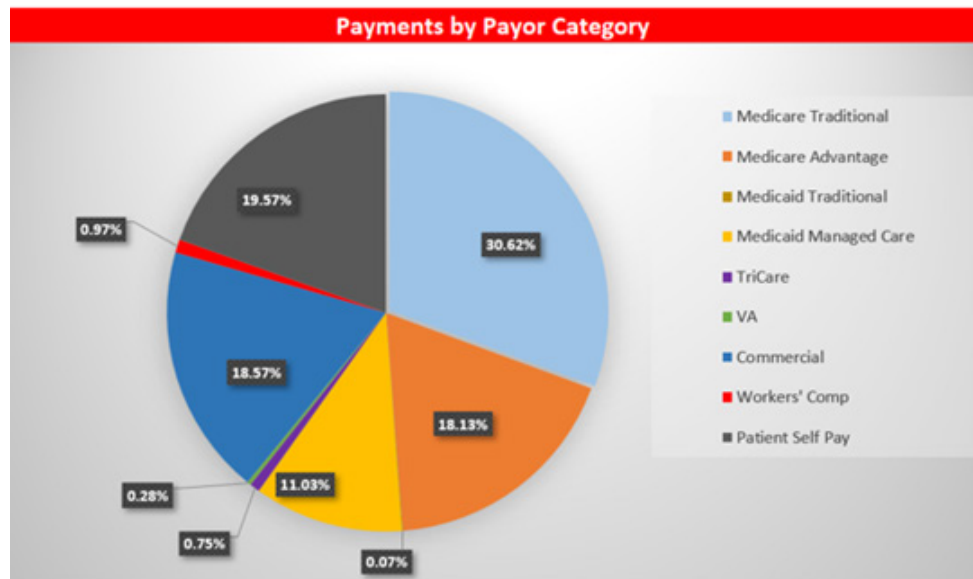
Municipality Assisted	EMS	Assists
Barrington	Barrington Fire	
Berwick	Stewart's Ambulance	
Durham	McGregor EMS	4
Eliot	Stewart's Ambulance	
Farmington	Farmington Fire	
Greenland	Greenland Fire	
Keene	Keene Fire	
Kensington	Kensington Fire	
Kittery	Stewart's Ambulance	
Laconia	Laconia Fire	
Lee	McGregor EMS	
Madbury	McGregor EMS	
New Durham	New Durham Fire	
Newington	Newington Fire	
North Hampton	North Hampton Fire	
Northwood	Northwood Fire	
Portsmouth	Portsmouth Fire	1
Rochester	Frisbie EMS	4
Seabrook	Seabrook Fire	
Somersworth	Stewart's Ambulance	11
South Berwick	York Ambulance	3
Total Assists		23

As part of Fire & Rescue's new partnership in providing the Town of Rollinsford with ambulance coverage, the Department provided ambulances on 18 medical aids for the month of February.

Based on a trip volume processed by QMC for the month, the Ambulance revenue generated is pictured below:

TOTAL REVENUE February 2026	
Total Revenue from all Transport Types	
\$157,385.79	

SOURCES OF GROUND REVENUE		
Traditional (Fee-for Service) Medicare	Medicare Advantage	Traditional (Fee-for Service) Medicaid
\$48,198.83	\$28,539.18	\$114.55
Medicaid Managed Care	TriCare	Veterans Health
\$17,358.26	\$1,187.56	\$437.89
Commercial Insurance	Workers' Compensation	Patient Self-Pay
\$29,227.92	\$1,525.55	\$30,796.05



SERVICE MIX				
Call Type	Priority	Trip Volume	Percentage	
ALS	Emergency	202	58.21%	
ALS2	Emergency	4	1.15%	
BLS	Emergency	140	40.35%	
BLS	Non-Emergency	1	0.69%	
SCT	Emergency	0	0.00%	

Throughout the month of February, crews took turns practicing their Ice Water Rescue skills. The City of Dover carries cold water rescue suites on all of its apparatus. By deploying Ice Water Rescue equipment on all of our apparatus, we increase the chance to a positive outcome of rescuing someone who has fallen through the ice. Rescuing a victim that has fallen through the ice is a challenging and dangerous task.

At least once a year crews will practice donning the suits and getting into the water. This year, the Cocheco River was utilized to give our members the most realistic training possible. Chainsaws were used to cut a hole in the ice. Members took turns being the victim and were pulled out of the water utilizing several different tools the department carries to assist victims up and over the ice shelf.

Crews worked at the department's new training grounds at the end of County Farm Road, where the shared training building is currently under construction. One of the many benefits of the land donated by Strafford County, is it provides water, or in this case, ice access to create a great training location.



February's EMS education was on burn recognition, treatment, and transport decisions. Members of the department met with members from Portsmouth Regional Hospitals Education Team who reviewed, severity, types and the latest in treatment for burns. The use of helicopters was greatly discussed and the importance of getting our burn victims to the best care possible which would be in Boston at a burn center.

Members went and picked up the new to Dover, Ambulance 4. New Ambulance 4 was purchased from Easton Mass Fire Department. It is a 2024, F550 Diesel which is replacing a 2008 Ambulance. Crews will be working throughout the month to get the vehicle lettered, inspected and stocked so it can be put in service.



Dover's Human Resource Director Heather Worrall joined us at the station to meet with all four shifts and explain some recent tax changes and how that would affect our members. Members were all given the opportunity to ask questions and we very much appreciate Director Worrall taking the time to spend an hour with the shifts.

The department's Continuous Quality Improvement team met on February 12th. This group consisting of firefighters, paramedics, and officers has been looking at several different aspects of our response and treatment norms and working on aspects to provide the citizens a better and more efficient EMS service.

Members from the department met with the vehicle dealer for our new aerial truck purchase. Members went over the design of the truck, starting to prepare for tool location, EMS cabinet location and other small additions to allow for a quick in-service time once the vehicle is delivered. We are expecting the vehicle to be here beginning of next year.

Local 1312 and 2909 held their Holiday Party this month at Ember Bar and Grill. Due to the busy holiday season, the groups get together a few months removed from the holiday. It was a great time for members and their families to meet, catch up and spend some time with our retired members.

Fire
Department
History

February 14, 1959

Dover Fire Lt. Ernest LeBlanc died of smoke inhalation at a fire on Feb. 14, 1959, at 29 Second Street in Dover.

LeBlanc, 45, worked on the roof to provide vertical ventilation with his brother Lucien when he was overcome with smoke. He collapsed after making his way down the aerial ladder and was transported to Wentworth-Douglass Hospital, where artificial ventilation with oxygen was used. When that was unsuccessful, an incision was made in his chest, and his heart was manually massaged.

Sadly, LeBlanc was pronounced dead within 30 minutes after arriving at the hospital; the cause of death was asphyxiation by smoke inhalation. He is buried at St. Charles Cemetery in Dover.

In 2021, Through the hard work of Retired Assistant Chief David Hanna, Ernest's name was added to the New Hampshire Fallen Firefighters Memorial. At the memorial his family joined as he was remembered and honored. We think of Ernest this month and the sacrifice he gave the City of



Administration, Community Development & Inspection Services

[See Permit Report & Subdivision Report at end of this document.](#)

Planning and Community Development staff met with several developers regarding conceptual reviews. Projects included some residential only, some commercial or mixed use and some industrial. There is active interest throughout the City and with project costs trending up, interest in development is still very steady with applications coming in.

Technical Review Committee (TRC) met twice in February. Committee members reviewed the following projects:

- Site Plan proposal at 47 Central Ave. to construct a four-story, 94-room hotel.
- Review of Conditional Use Permits for a proposal to construct a 4-unit residential dwelling at 24 Winter St.

Private developments approved by the Planning Board are underway as shown in the subdivision and site plan report including the status on building permits. Staff has heard from some of the developments such as the mixed-use project at 47 Chestnut St have been on hold due to budgetary reasons. McIntosh Commons has come before the Planning Board for an amendment in the past, phase 1 is currently under construction and the developer applied for another amendment to add more units and combine previously separated buildings which was approved in September. The residential project list has an "attainable" column which indicates the number of units that are restricted in size or HUD Fair Market rates. The applicant for 47 Chestnut St. asked for extension request (for vesting purposes) in March to the Planning Board. Staff has been reaching out to approved projects that appear stagnant to get a better sense of why certain projects don't seem to be progressing.

Planning and Community Development staff are working on proposed zoning amendments to assess the Transfer of Development Rights (TDR) Ordinance and modify other policies and processes to better support a contextually sensitive variety of attainable housing options. A subcommittee focusing on reviewing and suggesting amendments to the TDR ordinance has been meeting regularly and began drafting amendments this fall and winter to be reviewed by the Planning Board this spring for potential posting. The subcommittee met and reviewed amendments on February 19th and will continue into March or possibly April to then bring a recommendation to the Planning Board.

Director Benton and Zoning Administrator Crouser continued drafting amendments to the Zoning Ordinance, Site Review Regulations, and Land Subdivision Regulations to, amongst others, implement amendment language to incorporate several recommendations given previously by the Ordinance Committee. These amendments should be going to the Planning Board in April for review and potential posting.

Director Benton attended the Housing Appeals Board meeting in June for the case regarding 103 Court Street Transfer of Development Rights request. The order was provided and the Planning Board's decision was upheld and the HAB granted the city 50% of the city's legal fees to be paid by the appellant. The appellant appealed to the Supreme Court. The site plan is scheduled to be heard by the Planning Board in March.

Dover was one of 16 communities across the country selected to participate in Housing Supply Accelerator Challenge. A nationwide network launched by the National League of Cities (NLC) and the American Planning Association (APA), the Housing Supply Accelerator Challenge is designed to accelerate the implementation of proven and innovative housing strategies and expand the supply of housing in communities across the country.

In February, City Planner Bassegio and Assistant City Planner Muirhead attended a group technical assistance session as part of the challenge that focused on nationwide techniques on affordable housing, middle housing, market-rate housing, and opportunity zones.

Planning staff continues to work with representatives from local and regional agencies, including One Sky Community Services, Our Place, & AbleNH, to better understand the challenges faced by residents with disabilities and those who care for them. This has included a collaborative review of a proposed zoning definition and criteria for 'Community Residence,' a supportive housing type designed to meet the needs of adults living with disabilities or acquired brain injuries.

Staff from Planning, Business Development, Community Services, and the Police Department have worked on a bicycle plan for the city to help ensure better bikeability throughout the city which was presented to the Transportation Advisory Committee. This topic will certainly be discussed further in the future, especially with the Transportation Chapter being the next Master Plan Chapter to be updated and a bid went out in December.

Director Benton and City Planner Bassegio have been working with SRPC staff on general accessibility, public transportation, and active transportation.

Director Benton and other city staff have been discussing the Route 108 complete streets projects with the Somersworth, Rochester, SRPC, and NHDOT. The GACIT hearing in Dover which occurred on October 23rd.

Planning staff and Engineering staff have been working with a consultant to help design an implementation plan for the Downtown Pedestrian and Vehicular Access plan. While staff has 60% plans to review, city staff are putting together a plan to do a phase 1 of implementation this summer/fall to help with short term pedestrian, parking, lighting, and landscaping improvements. The first of the bump out site work is set to start this spring.

Planning and Community Development staff are reviewing zoning definitions that would clarify uses and expand housing access for unhoused residents and those experiencing disabilities for the Planning Board to consider next year.

On Feb. 25th, planning staff worked with the Dover Housing Authority and SOS Recovery to bring two resolutions before City Council to approve of the city applying for CDFA grant funds on behalf of DHA. DHA intends to construct recovery housing that will support up to eight individuals and the housing will be operated by SOS Recovery.

This summer, Director Benton will begin collecting CIP requests from various departments and begin putting together draft CIPs. Over the summer she will work with the Finance Director, Deputy City Manager, and City Manager to draft the CIP document.

Conservation Funding: Currently, over \$2,700,000 has been invoiced with over \$1,500,000 received on those invoices. Within the past 5 years, the Conservation Fund has received \$1,694,286 through fees collected from Transfer of Development Rights. The Land Use Change Tax amount invoiced within the last 5 years is \$738,683.36.

Assistant City Planner Edgecomb staffed the Forestry subcommittee meeting on Monday February 2nd where members discussed sunseting the subcommittee and continuing as a workgroup of the Conservation Commission after some members needed to step down. Updates around the downtown Ash Tree plan ensued.

Assistant City Planner Edgecomb staffed the Conservation Commission meeting on Monday February 9th where they reviewed local Conditional Use Permits for impacts to the Conservation District, NHDES wetlands application update letters, and passed a motion to sunset the Forestry Subcommittee.

Resilience Coordinator Merchant succeeded in passing the Phase 1 of the ESPC with EEI which includes the McConnell Center roof replacement and insulation.

Resilience Coordinator Merchant promoted the Weatherize Dover outreach program encouraging residents to take advantage of a NH Saves reduced cost or free home weatherization program.

The Central Avenue–Waldron Court pedestrian crossing began in February and is still in progress. The project includes curb bump-outs to shorten crossing distances, new lighting to improve pedestrian visibility in a high-traffic area, and drainage upgrades. Funding for the project is provided through the Community Development Block Grant (CDBG) program.

The Department of Planning and Community Development continued to update its newsletter and Facebook page to communicate with the public and promoted the Dover Community Trail through the Facebook fan page for the trail.

Planning and Media Services staff continued to develop and enhance an electronic “newsletter” for planning related items (with 1,316 subscribers). Two newsletters were sent in February. Content included meeting summaries, meeting previews, and various special topics such as information on the updated Land Use Chapter, upcoming budget meetings, Community Development Block Grant Program allocations, a request for volunteers for the upcoming update project for the Transportation Chapter of the Master Plan. Readers were also encouraged to respond via Polco to the newsletter surveys.

Planning Staff continues to update a webpage on the City website dedicated to Transfer of Development Rights. The page includes an overview of the ordinance and information on individual applications received by the Planning Department; this includes links to project materials, project address, and status updates. The website was updated and there were two new TDR applications added to the webpage in February. These included:

A TDR proposal at 28 Dover Point Rd. proposing up to two residential units through TDR for a project total of three residential units. (This is part of mixed-use proposal that also includes three commercial units proposed.)

A TDR application at 89 Stark Ave. proposing up to two residential units through TDR for a project total of four residential units.

Planning staff met with several prospective developers and real estate agents to discuss proposed residential and commercial project viability for several properties in the City’s Central Business and Commercial zoning district, as well as several single-family homeowners to discuss various home addition plans and the construction of Accessory Dwelling Units.

Staff from Planning, Engineering, and Police Departments reviewed four bids for the Transportation Master Plan chapter update and held three interviews. An award of bid for VHB/SRPC will be before the Council in March and a steering committee will be appointed by the Planning Board in March.

On February 10th, Planning Board reviewed and adopted the Land Use Analysis Chapter of the Master Plan. This was following additional Planning Board member edits.

Zoning Administrator Crouser staffed the Dover Arts Commission regular meeting on February 2nd, where the commission elected new officers and discussed the rotating sculpture program and its effect on the DAC budget.

Assistant City Planner Edgecomb coordinated Open Lands Committee Full Moon Snowshoe walk that was held in February.



Full moon snowshoe walk

Zoning Administrator Crouser staffed Zoning Board of Adjustment meeting on February 19th, where a variance was granted to 3 Applevale Drive for the installation of a rear deck which encroached by less than ten feet into the rear setback.

One potential subdivision/zoning violation complaint was received regarding a project on Sixth St. and an investigation was opened with a letter to the property owner sent. Zoning Administrator Crouser identified a signage violation at a commercial business along Broadway St., and is actively working with ownership to remedy the issue.

Assistant City Planner Edgecomb attended a City Nature Challenge webinar on Tuesday February 24th to discuss the City's involvement in the Earth Day focused event.

Community Development Planner Carpenter presented the proposed FY27 CDBG Action Plan at the February City Council public hearing.

The NHPA's Legislative Subcommittee continued meetings with Director Benton and Zoning Administrator Crouser in attendance, to discuss proposed Legislative Service Requests relevant to NH Land Use law, identifying several bills to monitor throughout the legislative process which could be of concern to Dover if adopted.

Director Benton, Zoning Administrator Crouser, and Building Official Maxfield attended pre-construction meetings and certification of occupancy walk-throughs.

Assistant City Planner Muirhead completed one environmental review for a Weatherization Assistance Program home energy efficiency project, partnership with CAPSC. The program supports improvements that reduce energy costs for Dover Residents, while enhancing the health and safety of the home.

INSPECTION SERVICES STATISTICS

Life Safety Inspections	4	Plumbing/Mechanical Inspections	160	Woodstove/Fireplace Inspections	0
Business Inspections	0	Blasting Inspections	0	Blasting Permits	0
Sprinkler/Alarm Inspections	0	Health/Housing Standards Inspections	47	Building Permits	41
Building Inspections	230	School/Daycare Inspections	0	Certificate of Occupancy Permits	10
Electrical Inspections	154	Oil Burner Inspections	0		

Total Inspections Conducted: 595

Total In Office Customers Served: 59

Total Permits Issued: 51

Field Operations

Patrol

Patrol Activity	January 2026	February 2026
Calls for Service	1,643	1,513
Traffic Stops	640	635
Initiated Non-Enforcement Related Contacts	123	147
Incidents handled by Patrol Officers	2,406	2,295
Responded to Emergency 911 Calls	24	14
Responded to Alarms	57	74
Responded to Traffic Accidents	129	98
Issued Traffic Citations	71	84
Arrests Made	67	56
Number of Police Reports, Department Wide	542	451

Supplemental Field Operations Activity:

Conducted checks of the Community Trail.
 Conducted daily checks of the Transportation Center.
 Conducted daily checks of City parks.
 Conducted daily checks of the parking garage as a result of concerns of vagrancy and criminal mischief.
 Conduct daily checks of the McConnell Center/Library parking area.
 Conducted frequent checks of areas known to be inhabited by the local homeless population.



K-9 Unit

On February 15, 2026, Officer David and K9 Vision responded to the city of Somersworth, to assist with a criminal trespassing investigation. Due to safety considerations for people lawfully in the building, K9 Vision was not deployed to search the apartment building for the suspect.

Accident Reconstruction Team

The Accident Reconstruction Team was not called out during the month of February for any collisions in Dover.

Communications

	December 2025	January 2026	February 2026
Radio Transmissions	16,865	16,985	15,465
Phone Calls	7,899	7,328	6,283
911 Calls	547	493	487
Police Alarms Received	67	57	71
Fire/Medical Alarms Received	50	45	47
Lobby Traffic	1,584	1,813	1,470

POLICE PRIORITY RESPONSE SYSTEM

Number of Crimes
or Incidents



PRIORITY 1: IMMEDIATE RESPONSE:
Crimes “in progress”; injury accidents; alarms.



PRIORITY 2: RAPID RESPONSE:
Crimes or incidents that are not “in progress” but require quick response to preserve evidence, locate witnesses or provide for public safety; to include suspicious activity and domestic disturbances.



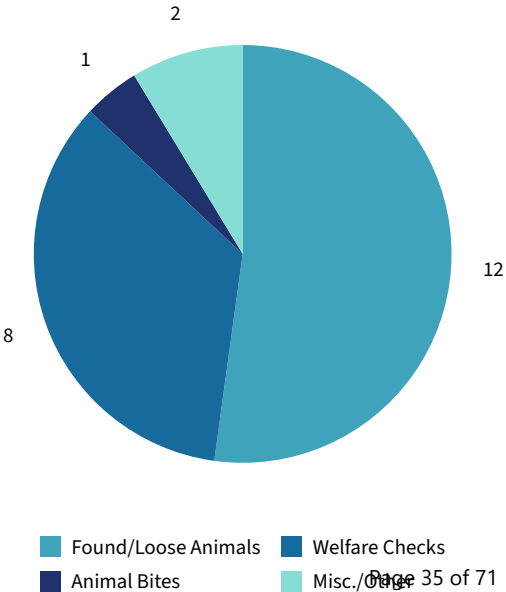
PRIORITY 3: TIMELY RESPONSE:
Disturbances; noise violations; welfare checks; motor vehicle disturbances; minor collisions.



PRIORITY 4: AS OFFICERS BECOME AVAILABLE:
Non criminal related activity; crimes reported well after they have been committed; message delivery; tow request; littering; fingerprints; assistance; abandoned vehicles.

Animal Control

Total Animal Calls for Service: 23
Handled by Dispatch/Officers: 20
Handled by Animal Control Officer: 3

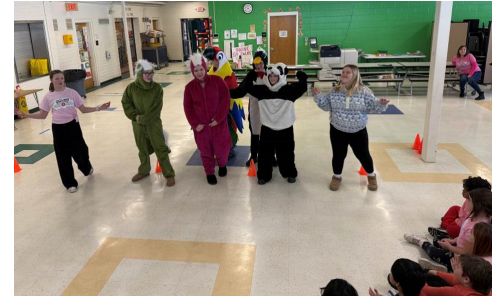


Support Services

Prevention Services Unit

On February 13th seven members of Dover Youth to Youth provided an assembly to the entire 2nd grade at Horne St. School on vaping and smoking and their impact on the ability to do sports and exercise. The presentation of Samantha Skunk Loves Her Os lasts 30 minutes and was attended by an audience of over 80 students from 4 classrooms.

During the week of February 16th, students from Dover Youth to Youth and volunteers from the 5th grade at Dover Middle School conducted presentations of Samantha Skunk Rx and Medicine Safety to three of the four kindergarten classes at Dover's Garrison Elementary School. The last class will receive the lesson on March 6th. The presentation provides the kids with core safety information about pills and medicine.



Youth to Youth students presenting the Samantha Skunk Rx and Medicine Safety lesson at Frances G. Hopkins Elementary School at Horne Street.



The top 32 finalists in the Logo Lampoon Contest along with DARE Instructors Officer O'Neil and Officer "Louie" Berdecia.

Youth to Youth students have begun working on ideas for scripts for drug prevention videos. In addition, one Youth to Youth member wrote a draft of a radio PSA focusing on the issue of caffeine energy drinks that contain alcohol and are attractive to teens.

The Logo Lampoon Art Contest awards ceremony was held in the Dover Middle School cafeteria after school on February 18th. Students were instructed to create a piece of artwork that spoofed an alcohol ad, slogan, label or brand - and make it tell the truth about the consequences of underage or excessive drinking. Almost 200 entries were received and the families of the top 32 finalists were invited to the awards event. More than 100 students and family members attended the event and were treated to pizza and an ice cream buffet. Each finalist received a gift bag and a gift card to Lickee & Chewies. The top 8 entries received additional cash prizes.

Vicki Harris continues to participate in the Unregulated Intoxicants workgroup with various state partners. The group worked to finalize language for potential warrant articles and ordinance proposals. In addition, the group developed educational materials about delta-8, delta-9, nitrous oxide, and kratom.

Regular weekly meetings of the 4 Youth to Youth teams started in September. During this month:

- o The Monday High School Student Team met 3 times
- o Older middle school students on the Wednesday Evening Team met 3 times.
- o Y2Y members in grade 6 and 7 meet after school. The two teams have been combined into one team that meets on Wednesdays going forward:
 - The Wednesday Team met 3 times.
 - The 5th grade DARE volunteers met 3 times.

During the month, assistance, support and direction were provided to the Belchertown, MA "Helping Hands" youth group. No toolkits were sold this month.

Teen Center

During the month, there was a total of 340 youth in attendance over 19 days of programming at the Dover Teen Center. The average was about 18 youth per day.

Some program highlights for the month of February 2026 included, but were not limited to:

TC After School Program – February 2026

Youth participants continued to take advantage of the after-school program, where they received academic, social/emotional support and social programming via intern mentors and program mission. Some of the featured programs are listed below:

- Movie & Popcorn Afternoons
- Jenga Tournament
- TC Trip! Maine Celtics Game
- Valentines' Day Arts & Crafts
- Karaoke Jam Party
- TC Bingo Mania – Valentine's Day Edition
- Featured Snack Special Days (Chili, Tacos, Mac n' Cheese, Hot Chocolate, Chicken Nuggets, Pancakes etc.)
- February School Vacation Week Trips –
 - North Shore Mall Shopping Trip
 - Vacation Week Chill Zone Day w/Lunch Provided
 - Smitty's Bowling & Game Lab
 - Funspot Arcade



Teen Center youth participants Gibby and Wyatt racing at Smitty's Game Lab.

The TC continues to maintain a TC Facebook bulletin page and Sign-Up Genius scheduling portal with resources, program/schedule announcements, inspirational messaging and best practices. Photos of TC youth participants enjoying events, programs and happenings are also shared.

A weekly email is sent to the connected families and youth, to encourage the daily reservations through the Sign-Up Genius online portal. The Teen Center uses this vehicle to share with them, any announcements, webinars, trainings and opportunities.

As the Teen Center heads into March 2026, there is a lot of excitement the trip to see another live professional basketball game (Maine Celtics), as well as a collegiate basketball game (UNH Men's B-Ball) and of course, the welcoming of Spring weather for outdoor activities as we embrace the winter thaw!

The TC received 5 new registrations in February 2026.

Community Service

The Community Service program tracked 4 participants in the month February 2026. A total of 14.0 hours of community service work completed with 0 participants finishing allocated hours.

Diversion

The Diversion Committee did not meet in February 2026.

Current Diversion youth participants continue have meetings with Bridget Ryan and Steve Pappajohn for specific contract obligations, including computer courses and project research at the Dover Teen Center.

As a result of evaluating the case-load heading into February 2026, the following is committee's case breakdown:

- (3) cases in active Diversion Contracts
- (4) cases in active Alternative Suspension Program (3/2/26)
- (0) successful completion and release from Diversion Contract (FEB 2026)
- (0) new Diversion case heard (FEB 2026)
- (1) new Alternative Suspension cases heard (FEB 2026)
- (0) successful completion for Alternative Suspension (FEB 2026)
- (0) new Diversion case hearing, anticipated (MAR 2026)
- (1) new Alternative Suspension case hearing anticipated (MAR 2026)*
- (0) cases sent back to Detectives for "failure to comply"
- (* = at the time of report)

Prevention Services Unit

Throughout the month of February, Lieutenant Alex Mitrushi continued training Sergeant Tim Keefe to fill the Community Response & Engagement Unit (CREU) Sergeant position.

Throughout February, Lt. Mitrushi provided supervision to his intern, Evan Ahlin, who is focusing on improving internal and external communication, transparency, recruitment, and overall Police Information Officer-type roles. With the assistance of PIO Intern Evan Ahlin, Lt. Mitrushi made 14 social media posts this month. The social media posts included new campaigns such as: monthly employee anniversaries, monthly activity statistics, and "Throwback Thursdays."

Throughout February, Lt. Mitrushi coordinated with the event organizers of the Reds Race for a Better Community 5 mile road race, which is planned for April 2026. The course for 2026 will have to be modified due to ongoing major roadway construction projects in the city. Lt. Mitrushi and the event organizers were able to design a route and move the event forward in the permitting process. An operations plan for the event will be completed in early March.

Lt. Mitrushi serves as the department's designated city staff representative to the Technical Review Committee (TRC). During the month, Lt. Mitrushi attended 2 meetings, provided police department input concerning public safety, and reviewed plans for several different construction projects to include, but not limited to: Central Avenue hotel (former Burger King) and Winter Street (multi-family home).

Lt. Mitrushi serves as the department's designated city staff representative to the Pre-Construction (Pre-Con) meetings for major construction projects that may impact traffic in the city. During the month, Lt. Mitrushi attended 3 Pre-Con meetings and reviewed Temporary Traffic Control Plans for several upcoming projects to include, but not limited to: Grapevine Drive (new McDonalds), Traene Fitness & Pickleball (former Ames), and the Central Avenue Water Main Reconstruction.

Lt. Mitrushi serves as the department's designated city staff representative to the Transportation Advisory Commission (TAC). In this role, he is responsible for reviewing and responding to citizen email submissions to the TAC regarding traffic-related comments and concerns. Lt. Mitrushi compiled these issues that were added to the agenda for the March 23, 2026 TAC meeting. On February 2, 2026, the TAC meeting was held at the Dover Police Department in which Lt. Mitrushi helped facilitate the operation of the meeting, coordinated with citizen speakers, provided minutes, materials, and agenda to the TAC members prior to the meeting. Lt. Mitrushi also attended 2 additional meetings with city staff and the City Manager regarding the operations of the TAC moving forward.

Lt. Mitrushi serves as the department's designated city staff representative for traffic safety. As such, he attended a stakeholder planning committee meeting for the city's anticipated transition from Pay-As-You-Throw (PAYT) trash system to a car-based (totter) trash and recycling collection model. The stakeholder meeting was focused on potential impacts to residential streets and downtown areas when the new system begins in July 2027.

On February 17, 2026, Lt. Mitrushi also attended an interview with two firms who submitted bids to review and update the City's Transportation Chapter of the Master Plan.

Lt. Mitrushi met with representatives from a tree-trimming service that required a site review prior to submitting an obstruction permit to close down Cushing Street for major tree removal. Lt. Mitrushi provided recommendations for road closures, detours, and flaggers that would be required before the permit was approved. Lt. Mitrushi then coordinated with Community Services and the Parking Bureau to ensure the safety of the work.

Lt. Mitrushi communicated with 7 different event organizers for block parties, road races, and other events that will impact traffic in the coming months as part of the permit review process.

Community Response & Engagement Unit

Sergeant Tim Keefe was assigned to the Community Response & Engagement Unit (CREU) as the Unit Commander in January 2026. The CREU Sergeant is responsible for the coordination, supervision, and overall effectiveness of the POP Officer, Downtown Liaison Officer, Dover Housing Authority Liaison Officer, School Resource Officers, and the Traffic Enforcement Officer.

Through the month of February, Sgt. Keefe spent a large portion of his time with Officer Palmer as they conducted foot patrols of the downtown business area and the Dover Community Trail. Sgt. Keefe met with one of the owners of the Dover Travel Stop on Central Avenue to check in and see if they had any issues we could help address. Sgt. Keefe checked on several other businesses and areas where businesses believed there were unhoused staying in wood lines that bordered their property. CREU was unable to locate anyone or signs of a camp.

During February, Sgt. Keefe participated in Granite Shield through the month and worked with the Strafford County Sheriff's Office along with the Dover Police Department Special Investigation Unit to conduct surveillance on known drug areas in Dover. Through this work several investigative leads were identified and are being investigated further.

Traffic Enforcement Officer

Officer Gibbons was assigned to the Community Response & Engagement Unit (CREU) as the Traffic Enforcement Officer (TEO) in January 2026. The TEO is required to perform targeted traffic enforcement to address problem areas in the community and to perform traffic related services. This is achieved by various methods, including; directed patrols, enforcement recommendations by the Traffic Advisory Commission, RADAR and other traffic monitoring devices, and responding to motor vehicle crashes.

Throughout the month, Officer Gibbons responded to or generated a total of 131 calls for service. Some of the areas of target enforcement included Littleworth Road and Frances G. Hopkins School on Horne Street.

During the month, Officer Gibbons stopped 89 vehicles, issued 48 warnings, issued 36 summonses, and made 5 arrest. He also investigated 10 motor vehicle collisions.

On February 4, 2026 Officer Gibbons worked a directed enforcement patrol for approximately 1 hour on Littleworth Road due to a recent complaint about speed. During this time, Officer Gibbons stopped 6 vehicles issuing 4 citations including one for "overtaking or passing a school bus."

On February 6, 2026 Officer Gibbons and Sgt. Keefe set up two mobile radar devices on Horne Street in the area of The Frances G. Hopkins Elementary School. These signs display digital readouts of approaching vehicles speed as well as record data such as average speed of vehicles travelling the road. These signs were used to address concerns about speed during the before and after school pick up/drop offs.

On February 6, 2026 Officer Gibbons worked a state funded DUI grant patrol. During this patrol Officer Gibbons arrested a 19-year-old operator for DUI, Speed (26+ over), Open Container, Transportation of Alcohol by a Minor and License Required.

On February 25, 2026 Officer Gibbons investigated a serious motor vehicle collision on Portland Avenue in which a pedestrian was struck and had serious injuries. Based off of the on-scene investigation, Officer Gibbons cited the operator of the motor vehicle for "failure to yield to pedestrian in crosswalk".

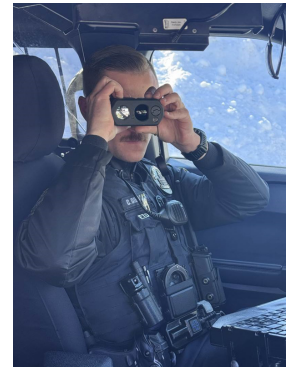
Crisis Response Officers

Officer Brendan Madsen was assigned as a Crisis Response Officer (CRO) in January 2026. The Crisis Response Officers are responsible for responding to individuals experiencing mental health or substance-related crises.

Throughout the month, the Officer Madsen responded to 5 calls for service that required his intervention, education, or de-escalation related to a mental illness or substance misuse crisis.

Officer Jonathan Palmer was assigned as the Crisis Response Officers (CRO) in January 2026. The Crisis Response Officers are responsible for responding to individuals experiencing mental health or substance-related crises.

Throughout the month, the Officer Palmer responded to 4 calls for service that required his intervention, education, or de-escalation related to a mental illness or substance misuse crisis.



Traffic Enforcement Officer Chris Gibbons using a Lidar device to determine speed of vehicles.



Traffic Enforcement Officer Gibbons and CREU Sergeant Keefe placing a temporary mobile speed radar unit on Horne Street near Francis G. Hopkins Elementary School.

Dover Middle School Liaison Officer

In the month of February, Officer Berdecia handled a variety of calls for service, which included 6 welfare checks, 2 juvenile matters, and 2 DARE related events. Of the calls Officer Berdecia handled, one resulted in school sanctions, and one resulted in a referral to the Juvenile Justice System (JJS).

On February 18th, the Logo Lampoon Contest was held for over 30 5th grade finalists. At the event, the artwork of all 5th grade students was displayed for those in attendance to see. After enjoying an ice cream buffet and pizza, the top 10 finalists received prizes which included La Festa Pizzeria gift cards, \$25 cash cards for the top runners up, and a \$100 cash card for the Grand Prize winner.

On February 20, Officer Berdecia handled a police information call in which a DMS student reported hearing two students discussing what she believed to be someone acquiring a gun, during the bus ride home. Officer Berdecia spoke with the students who were having the reported discussion, and found they were talking about a former Dover High School (DHS) Student who possessed BB guns. Both students assured Officer Berdecia no actual firearms were in the possession of the DHS student. Officer Berdecia counseled the students on discussing such matters in a school setting due to the alarm it may cause.



Officer Palmer and Officer "Louie" Berdecia presenting 5th Grade student Hazel with her Drug Free ID during the PACT Culmination Event at the Dover Middle School.

Dover High School Liaison Officer

Officer Watkins handled and assisted with a variety of calls for service in the month of February to include students in a mental health crisis, physical altercations, motor vehicle calls for service, medical assistances, missing persons and a variety of other non-criminal and criminal incidents.

Officer Watkins was informed by DHS administrators of a TikTok account that used artificial intelligence (AI) to create deep fake videos of teachers. Officer Watkins was able to work collaboratively with SIU to gather pertinent information in an attempt to identify the account creator. The account has since been deleted but the investigation remains ongoing.

While on patrol at the end of the school day, Officer Watkins identified an issue with one of the bus routes and addressed this issue with the bus company. The route had previously been reported by the bus driver for unsafe drop off conditions. As a result of this observation, the bus company was able to re-route this bus to allow for same side student drop offs, making the route safer for students.

Officer Watkins worked with DHS administrators and teachers in regard to a comment made about potential social media posts in regard to firearms in the school. Officer Watkins along with Oyster River High School Resource Officer Nicolosi vetted the comment and learned that it was a clear misunderstanding. No posts about firearms were located and there were no threats to school safety.

At the end of the month, during February vacation, Officer Watkins returned to patrol. Officer Watkins responded to various calls for service to include paperwork service, motor vehicle collisions, welfare checks, trespassing complaints, community contacts, motor vehicle stops and 911 hang ups.

Officer Watkins performed various other duties as the School Resource Officer, including: interacting with students and faculty on a regular basis, building relationships within the school community, traffic control, and police details at various school events.

Whittier Falls Liaison Officer

During the month of February 2026, Officer Gore responded to 127 calls for service, 113 as the primary responder and 14 calls as secondary. Officer Gore logged 9 community contacts, completed 31 background checks, conducted foot patrols/property checks, issued DHA trespassing notifications, conducted 26 motor vehicle stops, issued 3 traffic citations and made 2 arrests. Primarily, the remaining calls for service consisted of assistance calls, thefts, checkups, motor vehicle accidents, and welfare checks and medical calls.

Officer Gore also acted as an FTO for Officer Carr for 2 weeks during the month of February.

In addition to his role as the DHA Liaison Officer, Officer Gore assisted the patrol bureau by working 51 hours of overtime for the month of February to assist in covering forced/open patrol shifts, vacations, and special events. Officer Gore also assisted both Dover High School and Dover Middle School coverage.

Officer Gore continues to be present in the DHA communities building relationships, conducting foot patrols/property checks, and addressing residents' concerns.

On February 16, Officer Gore and Carr noticed several juveniles on bicycles traveling north on Central Ave in the middle of the road disrupting traffic and being unsafe, which has been an ongoing issue for several months. Officer Gore and Carr attempted to contact the group, who then fled and refused to stop despite having emergency lights and sirens activated. Officer Gore and Carr with the assistance from additional units were able to stop 2 juveniles resulting in a bicycle seizure, and detention of one juvenile.

On February 26, Officer Gore and Carr assisted patrol with another large group of juveniles on bicycles disrupting traffic on Orchard Street. Officer Gore and Carr were able to locate a group of 7-11 juveniles disrupting traffic again on Central Ave and were able to detain 6 of the juveniles who were in violation of several bicycle laws. Officer Gore and Carr seized 6 bicycles. All of the juveniles have been contacted before and given warnings, and some of the offenders' bicycles have been previously seized from past contacts/violations. Parents were notified of the bike seizures and were advised of the appeal process.

Social Work Unit Supervisor

Kaitlin Jones had 4 new referrals in February 2026. In total, Kaitlin Jones has had 9 referrals in 2026.

Throughout the month of February, Kaitlin attended and participated in a number of events and meetings. This included weekly Willand Warming Center Activation Meetings with Willand Warming Shelter staff and various outreach agencies, facilitating the monthly NH Police Social Worker (PSW) Peer Support Group meeting, monthly case review with Alliance Property Management and the monthly Dover Mental Health Alliance meeting; in addition to a networking meeting to strengthen existing partnership with Trevor Hooper from Avenues. Kaitlin attended the Legislative Breakfast hosted by Strafford County Public Health Network.

Kaitlin spoke with Alderman Jason Bonilla of Manchester, NH about the City of Manchester implementing a Police Social Work position. Correspondence started with Manchester Police Chief Peter Marr, with meeting date/time TBD to discuss Police Social Work further.

Kaitlin presented at the National Association of Social Workers (NASW) Symposium in Concord, NH on February 4, 2026 – "Police Social Work: Bridging the Gap between Law Enforcement & Social Services."



Kaitlin began delivering Social Work Unit pocket training for Dover Police Department, focusing on referral criteria and referral process. Kaitlin continued training social work interns Britney Jackson (BSW) and Jenna Souza (MSW).

Outreach Social Worker

Shannon Snyder had 11 new cases in February 2026. In total, Shannon Snyder has had a total of 19 cases in 2026.

General case management is offered to adults referred by patrol or who generate frequent and ongoing calls for service due to unmet social service needs. Shannon Snyder also conducts community outreach throughout the City of Dover, which includes citizens in need of services, businesses, and community organizations.

During the month of February, in addition to case management, Shannon focused on maintaining collaboration with community providers through workgroups, presentation of information, case review meetings, trainings, and events.

Youth & Family Social Worker

Alexis Taatjes had 17 new referrals in February 2026. In total, Alexis Taatjes, has had a total of 28 referrals in 2026.

General case management is offered to youth and families when a child is involved in a call for service (CFS) or if they are referred for additional supports. This is also offered to youth and families referred by the Juvenile Services Detective, to collaborate with the assigned DCYF CPSW to provide supplemental case management.

Throughout the month of February, Alexis Taatjes participated in meetings and trainings with various local organizations in an effort to build new connections and maintain collaboration with providers.



Social Work Unit attending the Strafford County Public Health Network Legislative Breakfast networking event pictured here with Ashley Wheeler of the Strafford County Public Health Network (left).

Licensing Board

Permit applications submitted and reviewed through the Records Unit and the Police Chief during the month – most of which involve follow-up and logistical planning, included:

Permit Type	Number of Permits
Pistol Permit	05
Raffle	01
Road Race	03
Block Party	03
Notification to City Hall	02

Standards Unit

There were no new hires during the month of February.

Records Secretary Lisa Crowley resigned on February 28, 2026 after 12 years with the police department.

On February 2, Detective David Anderson and Detective Molly Jalbert attended Command Presence Training held in Newton, NH. This course helped the participants on the path of discovering and maximizing their leadership potential. Through guided discussion, small group activities, and self-assessment, participants were taught how to create an individual leadership development plan, compare and contrast authority vs. influence and why it matters, communication and engagement strategies for leading peers and strategies for being the ideal team player.

From February 2-6, Officer Tim Smart attended Crisis Intervention Mental Health Awareness held in Portsmouth, NH. The New Hampshire chapter of the National Alliance for Mental Illness (NAMI-NH) facilitates this interactive training to provide extensive information on people living with mental illness – primarily focusing on those that commonly result in law enforcement contact. The training also provided techniques for de-escalation during these interactions with the safety of all involved being the primary goal. The training highlights best practices, improves community partnerships, and helps communities develop processes to serve people affected by mental illness with response and dignity. Topics covered included suicide prevention, basic de-escalation and intervention strategies, the stages of escalating crisis, PTSD, and Veterans. The Dover Police Department has committed to training 100% of our officers in CIT.

From February 9-13, Detective Molly Martuscello attended training entitled Essentials for Law Enforcement Leadership held at Police Standards & Training in Concord, NH. This program focused on essential leadership skills for aspiring leaders. It included an intense focus on knowing your own behavioral style and values, and understanding human behavior, belief systems, motivators, and emotional intelligence. This program also focused on developing interpersonal communications and public speaking skills, team building, creativity, and problem solving. Instructors facilitated discussions on current leadership challenges and facilitated exercises for participants to engage each other and practice skills introduced in the program.

On February 17, Sergeant Adam Gaudreault and Officers Derek O'Neil and Erin Driscoll attended a virtual training entitled Review of Forensic Principles. This four-hour course is intended for experienced mobile device digital forensic examiners. This course updated examiners on current techniques, trends, and digital artifacts that may have changed since their initial training.

On February 18, Officers Adin Sobel and Logan Flynn attended training entitled Drug Trends of the Future held in Somersworth, NH. This training course detailed the latest in emerging drug trends across the greater New Hampshire area. Discussed where manufacturing techniques, trafficking routes, how to safely assess, and how to detect and identify using various technologies in these drug trends.

On February 19, Sergeant Adam Gaudreault attended a virtual training entitled Advanced Mobile Extraction Techniques. This six-hour training provided advanced extraction techniques for the current mobile devices and their various states seen during law enforcement investigations. This course also provided an overview and review of AFU and BFU extractions, along with new techniques and practices designed to maximize device extraction and user data parsing during mobile forensic examinations.

From February 23-27, Sergeant Matt Harnish attended SWAT Command Decision Making & Leadership training held in Everett, MA. This 5-day course is designed to expose police SWAT Team Commanders and Supervisors to contemporary SWAT issues, tactics and procedures. Topics included major incident debriefs, leadership issues, emotional intelligence, justifying SWAT, the use of SWAT teams, SWAT and the media, crisis negotiations considerations, tactical operation center considerations, operational planning, weapons and equipment selection, legal issues and considerations, critical management, and barricade and hostage procedures.

On February 25 & 26, Detectives Molly Martuscello, Dave Anderson, Carmen Cusick, and Officers Stephanie Mikulski and Derek O'Neil attended Crime Scene Unit Training. This training focused on team coordination, professional development, and skill enhancement for crime scene personnel. Members reviewed equipment updates, recent training, and discussed upcoming specialized courses. The team also conducted case reviews from prior months, allowing each member to present and discuss their investigations, and began setting goals for 2026.

Additional updates included a CODIS training attended through the New Hampshire State Forensic Laboratory (NHSFL). A significant portion of the session was dedicated to photography, including review of the exposure triangle, effective use of the Nikon Z5, troubleshooting images on scene, and photographing accident scenes. The training concluded with hands-on practical exercises covering low-light photography, four-corner documentation, macro photography, depth of field techniques, and digital white balance.

On February 27, Officers Derek O'Neil and Luis Berdecia attended Patrol Response to Active Shooter training held in Lee, NH. Training included patrol response to active shooter events, communication, emergency first aid and bleeding control applications, hallway and room clearing tactics, and full scenarios of force on force.

Special Services Bureau

During the month of February 2026, fifteen registered sex offenders were processed by the Dover Police Department's Special Investigations Unit. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration, and can also include a change of address or other information that must be updated.

SIU detectives presented ten investigations to a Grand Jury for indictment. All of the presentations resulted in a "true bill", meaning the Grand Jury determined that probable cause existed that the accused committed a crime. Cases presented to the Grand Jury are classified as a felony offense or a misdemeanor with an enhanced penalty.

SIU detectives investigated three unattended deaths in February 2026.

During February 2026, as a result of an SIU investigation, a Dover man was arrested on felony level charges of Reckless Conduct and Criminal Threatening after firing multiple gunshots on Fourth Street.

SIU detectives attended three forensic interviews at the Strafford County Child Advocacy Center. These interviews are designed to document detailed information about alleged crimes that were experienced or witnessed by children.

SIU detectives obtained three search warrants to further ongoing criminal investigations.

SIU detectives referred sixteen police reports to the Division of Children, Youth and Families. These informational referrals are for incidents that officers responded to in which children witnessed or were alleged victims of criminal acts or other concerning conduct.

The Special Investigations Unit investigates Internet-based crimes occurring in Dover as assigned by the Internet Crimes Against Children (ICAC) Task Force. In February 2026, SIU detectives had six active ICAC cases.

During February, as a result of a report from ICAC, SIU detectives conducted an investigation that led to the arrest of a Dover man on four counts of Possession of Child Sexual Abuse Images, all felony charges.

On February 25, 2026, Detective Molly Jalbert was a guest presenter for the University of New Hampshire Justice Studies Program. She spoke to the students about her assignment within the Dover Police Department, Juvenile Justice, and how her position interacts with the department's social work staff.

At the end of February, detectives had twenty-nine open investigations.

Parking Bureau

Winter related activities dominated the month of February. Parking personnel posted parking restriction signs at 31 locations to assist Community Services in post storm clean up. Parking Enforcement Officers issued 158 citations for Winter Parking Ban violations.

Parking Personnel also worked to keep various downtown areas clear during the February 23rd winter storm. Several hours were spent cleaning up the downtown area after that storm to provide access to sidewalks and to the parking meters as businesses reopened.

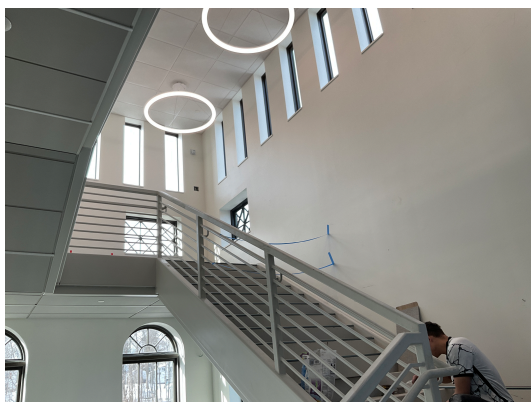
	Feb-26	Feb-25	Feb-24	Fiscal YTD 2026	FY 2025	FY 2024
Meter Activity - Total						
Meter Transactions	41,306	41,023	46,049	355,420	563,361	547,885
Income at Meters	\$108,538	\$106,120	\$97,328	\$880,654	\$1,298,991	\$1,127,158
Active Meter Days	23	23	24	200	302	301
Average Daily Meter Transactions	1,796	1,787	1,919	1,777	1,865	1,820
Meter Activity - Parking Garage						
Meter Transactions	2,900	3,103	3,304	19,979	29,917	29,338
Income from Meters	\$12,183	\$14,037	\$9,010	\$73,018	\$101,175	\$86,980
Active Meter Days	28	28	29	243	365	365
Average Daily Meter Transactions	104	111	114	82	62	87
Permit Activity						
Total Parking Permits Issued	809	840	824	6,585	9,891	9,743
Permit Income	\$19,774	\$26,564	\$17,651	\$296,821	\$424,938	\$381,967
Parking Ticket Activity						
Total Parking Tickets Issued	1,560	1,351	1,188	12,538	15,838	11,239
Parking Ticket Income	\$26,443	\$43,652	\$27,256	\$298,584	\$382,319	\$235,326
Electronic Vehicle Activity						
Number of times Stations Used	33	45	53	274	649	800

Administration & Programs

THE PLAN

The Dover Public Library renovation project is nearing the end! The Library will be reopening on Friday, June 5th. An open house will be taking place on Friday, June 5th from 9 to 5 and Saturday from 9 to 1 and patrons will be welcomed anywhere in the building to see the changes. The moving process will take 6 weeks so beginning on Monday, April 20th the Library's temporary space in the McConnell Center will be reduced as well as operating hours. The adult and children's collection will be condensed into room 306. Hours will be open on Mondays from 9am to 8:30pm and Wednesdays from 9am to 5pm with the following services available:

- Browse collection of books for all ages—purchased in the last 6 months.
- Patrons will be able to pick up books on hold, but will unfortunately only be able to place browse books on hold.
- 4 computers for public use with printing capabilities.
- Magazines and newspapers.
- Interlibrary loan still available.
- All museum passes will be available for borrowing.
- Homebound delivery and our offsite All Abilities Club will continue.
- The Children's Department will be offering a 4 week session of Preschool & Family Story times. Preschool on Mondays at 10am (except for Memorial Day) and Family Story time on Wednesdays at 10am.
- During April school vacation, Wednesday, April 29th at 10:30am, we will be hosting author & illustrator Marty Kelley for elementary school kids.
- Our 24th Annual Poetry Contest will be taking place.



Throughout February 2-5, Dover Public Library's Teen & Information Services Librarian, Emily Ainaire, visited the Dover High School Library to talk to freshman English students about the Freshman Free Book program, which allows every freshman student at Dover High to select a free choice book that is theirs to keep thanks to community grant funding. Dover High School Librarian, Kristin Whitworth, and Emily assisted six classes (totaling 124 students) with brainstorming what types of books they like to read, and suggesting titles that they might be interested in for their final selection that will be due in March. Emily returned later in the month to help present a story time for Student Services. Emily read the students a book about friendship, then helped them make beaded friendship bracelets.



February library circulation totaled 16,025 items. (4,923 adult + 4,884 children's print items; plus 6,218 items downloaded including 5,429 audiobooks & eBooks, 447 Hoopla streaming music, movies, and books, and 342 Kanopy plays).

107 new library patrons registered; total active cardholders 13,441.

The Library offered 68 programs in February with 1,587 attendees.

The Dover Public Library's Book a Librarian service helped 13 community members.

The Library's museum passes were borrowed 82 times saving our community members approximately \$2,531.50 in admission fees.

47 new patrons registered for downloadable audiobooks/ eBooks via Overdrive (total = 8,686) and 18 registered for Hoopla (total = 3,260) and 16 registered for Kanopy (total 797).

Internet and PC uses by the public totaled 382 on library workstations.

The library's website statistics showed 78,182 page views by 24,020 users in 42,547 sessions.

The Dover Public Library has 7,053 subscribers to its two monthly e-newsletters—Children's and Adults.

Library staff posted 100 items to its various social media platforms. Total social media platform followers = 11,913.

The Library offered 68 programs in February with 1,587 attendees Highlights of the month's programming are as follows:

In honor of Black History Month, Dover Public Library invited Bob Sheppard on February 4th to speak about his late father, Maine-resident James Sheppard, and his time serving with the Tuskegee Airmen. The lecture consisted of a PowerPoint presentation, photos, and clips from a documentary created about James. The 24 people who attended learned about the famed all-black WWII unit, the obstacles they faced and the importance of continuing to educate about the barrier breaking group.

Dover Public Library welcomed Author Michelle Young to their virtual stage on February 11th to talk about her book "The Art Spy: The Extraordinary Untold Tale of WWII Resistance Hero Rose Valland". The book, which was longlisted for the 2025 American Library of Paris Book Award, uncovers the true story about how Rose Valland infiltrated the Nazi leadership to save the world's most treasured masterpieces. The 17 people watching were enraptured by this tale of the female-version of Monuments Men. This program was in partnership with Tewksbury Public library and provided to Dover for free.

Sally Snowman, the last keeper of Boston Light, visited Dover Public Library virtually on February 12th. The 16 people who attended learned about the 307-year-old history of the lighthouse as well as some anecdotes of Sally's experience as a 21st Century Keeper. With her retirement came a sad closing in the maritime community, as Boston Light had been the last manned lighthouse in the United States. Sally was also joined by her husband Jay Thomason and Lighthouse Historian Jeremy D'Entremont. This program was in partnership with Ashland Public Library and provided free to Dover.

In February Dover Public Librarian Rachel Gogan offered two sessions of a class on English Paper Piecing, a kind of hand quilting. Both sessions were filled quickly with wait lists as well—28 students enjoyed the class.

On Saturday, February 21, Dover Public Library's Teen & Information Services Librarian, Emily Ainaire, hosted Bingo for patrons of all ages. 24 participants joined in to try their luck at scoring a bingo while enjoying donuts and warm drinks, and winners received \$5 gift cards to Lickee's & Chewy's as well as "mystery prizes" such as small toys and craft items.

The Dover Public Library Children's Room hosted a number of exciting events and activities during February Vacation Week. These events offered opportunities for children of a variety of ages and abilities. For the artistically inclined, the library offered a collage workshop at Aplomb Gallery, and a pine cone owl craft. These activities were well attended, and geared towards children in elementary school. The Children's Room also offered an all ages special magic performance by Jungle Jim. This event was incredibly well attended, with 100 people in attendance for this exciting and funny magical balloon show. Additionally, the library also offered events for children related to building and STEM. This included building and launching paper skimmers, and the very popular Lego Club, which had 46 attendees. All in all the Dover Public Library Children's Room offered a variety of fun, and engaging programs over the course of February Vacation week.

The Dover Public Library welcomed 79 attendees to its All Abilities Club in February. During the renovation, Great Bay Services has been hosting the program and welcoming all members of the community.

The Dover Public Library staff made 27 visits to community members via the Homebound Delivery Service in February. Homebound Delivery is steadily growing and provides a vital link to Library services for those who cannot come to the physical building.

Dover Public Library staff attended trainings to learn about the following topics:

- From Insight to Impact: Using Data to Grow Library Cardholders and Build Smarter Collections
- Social Media Bootcamp
- Looking Back, Looking Forward: Strategic Planning
- Role of Librarians in Supporting Mental Health

On Tuesday, February 17, Dover Public Library's Teen and Information Services Librarian, Emily Ainaire, visited the Dover High School library and Middle School for sessions of Books and Bites, a program where students can meet Emily, have a snack, and do a small activity project. Sixty-six kids visited with Emily for this program.

The Dover Public Library Children's Room collaborated with Danielle Festa, owner of Aplomb Gallery, to offer a Gustav Klimt inspired Collage Workshop for elementary aged kids. Thank you Danielle for working with Dover Public Library staff to offer this unique program, and for hosting it in your beautiful space.



Bingo



Aplomb Gallery



Jungle Jim

Throughout February 2-5, Dover Public Library's Teen & Information Services Librarian, Emily Ainaire, visited the Dover High School Library to talk to freshman English students about the Freshman Free Book program, which allows every freshman student at Dover High to select a free choice book that is theirs to keep thanks to community grant funding. Dover High School Librarian, Kristin Whitworth, and Emily assisted six classes (totaling 124 students) with brainstorming what types of books they like to read, and suggesting titles that they might be interested in for their final selection that will be due in March. Emily returned later in the month to help present a story time for Student Services. Emily read the students a book about friendship, then helped them make beaded friendship bracelets.

On Wednesday, February 25, Dover Public Library's Teen & Information Services Librarian, Emily Ainaire, partnered with Three Sisters Cake Shop to present a cookie decorating class for teens in grades 6-12. Ten teens joined the class and were able to use special food coloring palettes to paint designs on their cookies, with participants painting designs including beach scenes, Cookie Monster, fruits, and portraits of each other. Thank you to Three Sisters for collaborating with Library and staff and welcome the teens into your space.



Three Sisters Cake Shop

Administration

Total expenditures for the month in Dover Public Welfare reached \$19,985, representing a \$1,288 increase over January. Housing remains the primary driver of assistance, totaling \$15,985 (\$12,415 for rent and \$3,570 for security deposits). Notably, the department provided \$4,000 in burial and cremation assistance which is unusual.

Client volume saw a significant decrease this month, likely due to the shorter calendar, inclement weather, and the consistent operation of the Willand Warming Center.

- Active Cases: 45 (down 36 from last month)
- New Cases: 12 (up 3 from January)
- Total Persons Served: 49 (down 66 from last month)
- Communications: 295 total phone calls (182 inbound / 113 outbound) and 65 client contacts.

The Director maintained active engagement with regional partners, attending McConnell Building tenant meetings and hosting the SCLWAA group to discuss best practices. Strategic coordination included Zoom check-ins regarding Willand Warming Center operations and collaborative outreach meetings with Dover Police social workers and Dover Housing.

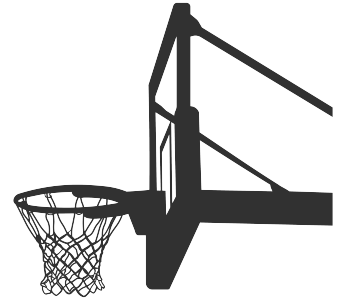
Significant effort was directed toward the Welfare Executive Board and legislative advocacy regarding HB 348. The department is working to moderate harmful language in the bill related to welfare residency requirements.

Additionally, the Director presented the 2027 Budget to the City Council and recorded a dedicated budget podcast.

Administration & Programs

GYM FACILITY

All winter youth basketball programs concluded their seasons as of 2/21. Still utilizing the McConnell Center for practices are the 4th-6th Grade Girls and 5th-6th Grade Boys All Star Teams who began tournament play March 1st in Kittery. The Recreation Department opened registration for Spring Basketball Programs on February 5th, and many programs are close to full.



Assistant Recreation Director Ricky Conway hosted a League Presidents Meeting at the McConnel Center. The purpose of the annual meeting is to collect needed documents from Rec Affiliated Organizations, discuss field/ facility schedules, and any other topics that may arise before the beginning of spring seasons. Organizations represented at the meeting were Dover Baseball, Dover Youth Softball, Dover Men's Softball, Garrison City FC, Dover Youth Hockey, Dover Little Green Cheerleading and Dover Football.

Nine teams of 18+ Men's Basketball League, the 7 teams of 35+ Men's Basketball League and the 6 50+ leagues continue to play and have begun their double elimination playoffs. On February 5th the Recreation Department also opened registration for the new Youth Volleyball Program which will be held Friday evenings at the McConnell Center beginning March 20th. This program filled in 2 days! Players that are on the waitlist will be given the first opportunity to register for the next session offered. Badminton continues Friday nights through March 6th. Sessions of pickleball for both the Senior Center Members and the general public are being held in the gym during the weekdays. Birthday Parties: 0

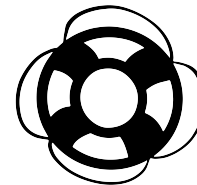
CHAMPIONS



SENIOR CENTER

This month the Senior Center continued to hold Chair Yoga, Yoga for Bone Strength, Tai Chi, Dance class, line dancing, pickleball, as well as daily games and activities. The Senior Center began rolling out 2026-27 travel opportunities including Saratoga New York and Croatia's Islands.

POOL FACILITY



The February lifeguard class did not run due to no enrollment during school vacation week. Courses are advertised for April school vacation week and a May course over two weekends. Spring Swim Lesson Registration is open for residents and non-residents with programs beginning the week of March 9th. Preschool classes, infant toddler and levels 1 and 2 are full with full waitlists.

High School Swimming concluded February 14th with the exception of Berwick Academy, which runs through March 5th. Indoor Pool year-round Commonwealth Current North swim team is at the pool 6 days per week and the Mighty Seals special Olympics team practices on Sundays for one hour.

The Jenny Thompson Pool renovation is moving forward with a projected opening date in June. Lane lines and flags have been ordered with colors switched over to Dover Green and White. The wiring for the new pool pump at the Indoor pool is being worked on but is not completed.

Under the Sea themed family float night was February 28th and with it being school vacation week there was a great turnout of 30 families. All Kids get to take home a themed toy duck and music and games are in full swing with an amazing team of lifeguards. These events get posted to the Seacoast Kids Calendar and across the Dover Pools and Dover Recreation social media pages. There were 3 birthday parties held at the pool.



Jenny Thompson Pool renovation as of 02.26.2026

ARENA FACILITY



Both ice sheets are up and running 7 days a week. Dover Youth Hockey Season is in full swing with their travel, House, girls and beginner hockey are all running. DYHA hosted the Heyliger Tournament with 16 teams participating. Dover Youth Hockey Association hosted the 12U Tier 3 playoffs. Dover Youth Hockey Association held tryouts for the 2026-2027 season last week of February and will conclude in the first week of March. COED League is in the middle of its winter session. Beginner Adult Skills on Friday mornings has returned, as well as Chix with Stix on Sundays evenings and COED Stick Practice on Friday Evenings. The Over 30 League runs on Sundays with 3 games. The Over 45 League runs on Mondays with 2 games.

Great Bay Figure Skating Club are at the arena every Monday & Saturday for skating practices. Public Skate has continued to be very busy. NH & ME High School Hockey is winding down its regular season. Berwick Academy Girls hosted 2 rounds of playoff hockey. The boy's and girl's seasons have finished. On March 2026, the Foster Ice will be coming out. St Thomas and STA / Dover Winnacunnet Girls are both hosting quarterfinal playoff games. The American Legion will be holding their annual Charity Game with the Boston Bruins Alumni on March 8th. Dover Youth Hockey Association will conclude their tryouts. 3 birthday parties were held at the arena.

Keeping Dover Affordable & Growing, Starts with Housing

- Increase supply of new housing; specific priority on attainability.
- Incentivize and accelerate approval process for smaller infill.
- Establish coordinated housing education and data initiative.

On Feb. 25th, planning staff worked with the Dover Housing Authority and SOS Recovery to bring two resolutions before City Council to approve of the city applying for CDFA grant funds on behalf of DHA. DHA intends to construct recovery housing that will support up to eight individuals and the housing will be operated by SOS Recovery.

Planning and Community Development staff are working on proposed zoning amendments to assess the Transfer of Development Rights (TDR) Ordinance and modify other policies and processes to better support a contextually sensitive variety of attainable housing options. A subcommittee focusing on reviewing and suggesting amendments to the TDR ordinance has been meeting regularly and began drafting amendments this fall and winter to be reviewed by the Planning Board this spring for potential posting. The subcommittee met and reviewed amendments on February 19th and will continue into March or possibly April to then bring a recommendation to the Planning Board.

Dover was one of 16 communities across the country selected to participate in Housing Supply Accelerator Challenge. A nationwide network launched by the National League of Cities (NLC) and the American Planning Association (APA), the Housing Supply Accelerator Challenge is designed to accelerate the implementation of proven and innovative housing strategies and expand the supply of housing in communities across the country.

Planning staff continues to work with representatives from local and regional agencies, including One Sky Community Services, Our Place, & AbleNH, to better understand the challenges faced by residents with disabilities and those who care for them. This has included a collaborative review of a proposed zoning definition and criteria for 'Community Residence,' a supportive housing type designed to meet the needs of adults living with disabilities or acquired brain injuries.

Quality of Life – Safe & Welcome

- Policing shall continue to provide for public safety.
- Partner with social service providers relative to mental health, substance abuse, homelessness.



Through the month of February, Sgt. Keefe spent a large portion of his time with Officer Palmer as they conducted foot patrols of the downtown business area and the Dover Community Trail

During February, Sgt. Keefe participated in Granite Shield through the month and worked with the Strafford County Sheriff's Office along with the Dover Police Department Special Investigation Unit to conduct surveillance on known drug areas in Dover. Through this work several investigative leads were identified and are being investigated further.

Officer Palmer continues to work with several property owners and property managers to issue trespass notifications to individuals who loiter or sleep in apartment complexes and businesses without permission.

Officer Palmer assisted the Special Investigations Unit and FBI Major Offender Task Force with drug-related cases in Dover/Somersworth, and these cases are ongoing. Officer Palmer was also assigned five ICAC cybercrime tips; these cases are also ongoing. Officer Palmer assisted the Strafford County Sheriff's Office and Fugitive Task Force with several wanted subjects in the Dover area.

Kaitlin, Social Work Supervisor, attended and participated in a number of events and meetings. This included weekly Willand Warming Center Activation Meetings with Willand Warming Shelter staff and various outreach agencies, facilitating the monthly NH Police Social Worker (PSW) Peer Support Group meeting, monthly case review with Alliance Property Management and the monthly Dover Mental Health Alliance meeting; in addition to a networking meeting to strengthen existing partnership with Trevor Hooper from Avenues. Kaitlin attended the Legislative Breakfast hosted by Strafford County Public Health Network.

Planning and Community Development staff are reviewing zoning definitions that would clarify uses and expand housing access for unhoused residents and those experiencing disabilities for the Planning Board to consider next year.

Planning staff and Engineering staff have been working with a consultant to help design an implementation plan for the Downtown Pedestrian and Vehicular Access plan. While staff has 60% plans to review, city staff are putting together a plan to do a phase 1 of implementation this summer/fall to help with short term pedestrian, parking, lighting, and landscaping improvements. The first of the bump out site work is set to start this spring.

The Dover Public Library welcomed 79 attendees to its All Abilities Club in February. During the renovation, Great Bay Services has been hosting the program and welcoming all members of the community.

Invest in Infrastructure

- Maintain proactive data-driven Capital Improvements Program
- Incorporate environmental, social sustainability goals into planning.
- Strengthen operational reliability ensuring uninterrupted delivery of essential services.
- Consider residential, commercial development proposals with mobility and access in mind.

On February 10, 2026, Ann Legere, Deputy Finance Director, met with a representative from Senator Shaheen's office along with other city staff to discuss the delay in reimbursements from the United State Department of Energy in the amount of \$77,630.00 that was awarded to the city to purchase electric vehicles. The meeting went well and it is anticipated the reimbursement will be received in the coming weeks.

The Fire Department's Continuous Quality Improvement team met on February 12th. This group consisting of firefighters, paramedics, and officers has been looking at several different aspects of our response and treatment norms and working on aspects to provide the citizens a better and more efficient EMS service.

Planning staff continues to work with representatives from local and regional agencies, including One Sky Community Services, Our Place, & AbleNH, to better understand the challenges faced by residents with disabilities and those who care for them. This has included a collaborative review of a proposed zoning definition and criteria for 'Community Residence,' a supportive housing type designed to meet the needs of adults living with disabilities or acquired brain injuries.

This summer, Director Benton will begin collecting CIP requests from various departments and begin putting together draft CIPs. Over the summer she will work with the Finance Director, Deputy City Manager, and City Manager to draft the CIP document.

Conservation Funding: Currently, over \$2,700,000 has been invoiced with over \$1,500,000 received on those invoices. Within the past 5 years, the Conservation Fund has received \$1,694,286 through fees collected from Transfer of Development Rights. The Land Use Change Tax amount invoiced within the last 5 years is \$738,683.36.

Resilience Coordinator Merchant succeeded in passing the Phase 1 of the ESPC with EEI which includes the McConnell Center roof replacement and insulation.

The Central Avenue-Waldron Court pedestrian crossing began in February and is still in progress. The project includes curb bump-outs to shorten crossing distances, new lighting to improve pedestrian visibility in a high-traffic area, and drainage upgrades. Funding for the project is provided through the Community Development Block Grant (CDBG) program.

Inspectors attended a lead safety training.

Director Benton attended a training from the NH BEA's Office of Planning and Development titled, "the ABCs of TRCs" on February 19th.

Resilience Coordinator Merchant attended 3 sessions of classes leading up to a Carbon Footprinting Certificate from UNH. The certificate was awarded at the conclusion of the final course.

Work continued on two major projects within Media Services. One is the upgrade to the city's broadcast system and infrastructure. The second major project is a complete redesign and overhaul of the city's public-facing website.

City Government is Innovative, Forward-Thinking; invests in Human Capital

- Modern integrated technologies to improve operational efficiency, to include enhancing transparency.
- Invest in professional growth of employees and engage in proactive succession planning to maintain high-quality delivery of public services.



During the month of February, staff from the Police Department, Finance Department, Fire Department, Planning Department and Public Library were invested in various trainings to aid in their success and the success of their respective departments.

The Fire Department is now into the second month of recording incidents with NERIS (National Emergency Response Information System.) NERIS breaks the incident types down into seven different general incident types.

With the formal FY2027 budget presentation to the City Council in February, Media Services provided continual updates to the city's online resource, Budget Revealed, which includes the entire proposed budget, all supporting documents, departmental presentations, the Budget Revealed newsletter, budget episodes of the Dover Download podcast, and all meeting videos. This page has been updated since November, beginning with the School Department budget and School Board adoption of the school budget in January.

Dover is Informed and Civically Engaged

- Continue to improve citywide communications, remaining factual, clear and accessible.
- Strengthen connection and engagement between City and residents
- Increase voter registration, education and turnout through coordinated engagement strategies.



City Clerk is researching purchase of voting booths for Ward polling locations to improve voter experience by having additional voting booth space.

City Clerk is working with Purchasing Agent to facilitate purchase of poll books to improve voter experience by streamlining voter check-in at Ward polling locations.

Resilience Coordinator Merchant promoted the Weatherize Dover outreach program encouraging residents to take advantage of a NH Saves reduced cost or free home weatherization program.

Planning and Media Services staff continued to develop and enhance an electronic “newsletter” for planning related items (with 1,316 subscribers). Two newsletters were sent in February. Content included meeting summaries, meeting previews, and various special topics such as information on the updated Land Use Chapter, upcoming budget meetings, Community Development Block Grant Program allocations, a request for volunteers for the upcoming update project for the Transportation Chapter of the Master Plan. Readers were also encouraged to respond via Polco to the newsletter surveys.

The Dover Public Library staff made 27 visits to community members via the Homebound Delivery Service in February. Homebound Delivery is steadily growing and provides a vital link to Library services for those who cannot come to the physical building.

In February, Media Services helped organize and provide coverage of numerous special and civic events, including events hosted by the Greater Dover Chamber of Commerce and Dover Main Street. Media Services produced several public service announcements in February to be shared across multiple platforms, including winter weather safety tips. In addition, Media Services produces video previews of select public meetings, including the Planning Board and Zoning Board of Adjustment.

As part of its ongoing newsletter work, Media Services also prepared and distributed the Down to Business newsletter for the Office of Business Development, an update on the waterfront development project, and updates on the Court and Union streets reconstruction project. Regular paving updates, road and street closure notices, and other project-related communications were also delivered to keep residents informed.

2025-2026 WEATHER EVENT MANAGEMENT SUMMARY

Date of Event	Weather Condition	Accumulation Inches	Total OT Hours	Total OT Cost	Contractor Cost	Salt Tons (1.1 tons/yd)	Salt Cost (\$75.02/ton)	Sand Tons	Sand Only Cost (\$24/ton)	Salt/Sand Mix- Yards	Salt/Sand Cost (\$37.69/yd)	MgCL (Gallon)	MgCL Cost (\$1.35/gallon)	Brine Gallons	Brine Cost (\$0.095/gal)	Total Event Cost
FY2026 Amount Budgeted:			\$150,000.00	\$90,000.00	\$226,564.00		\$10,000.00		\$17,415.00				\$493,979.00			
11/24/2025	Icy Roads	0.00	14.50	\$708.12	\$0.00	12.65	\$949.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$1,657.12
12/1/2025	Icy Roads	0.00	6.35	\$247.97	\$0.00	12.10	\$907.74	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$1,155.71
12/2/2025	Snow	7.00	359.01	\$16,473.97	\$13,797.50	246.40	\$18,484.93	8.40	\$201.60	8.00	\$301.52	470.00	\$634.50	0.00	\$0.00	\$49,894.02
12/10/2025	Icy Roads	0.00	37.38	\$1,649.07	\$330.00	59.40	\$4,456.19	14.00	\$336.00	8.00	\$301.52	500.00	\$675.00	0.00	\$0.00	\$7,747.78
12/11/2025	Clean Up	0.00	59.09	\$2,476.62	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$2,476.62
12/14/2025	Snow	3.50	213.39	\$9,833.55	\$3,135.00	283.25	\$21,249.42	5.60	\$134.40	18.50	\$697.27	1,000.00	\$1,350.00	0.00	\$0.00	\$36,399.63
12/23/2025	Snow	7.50	325.40	\$15,378.86	\$8,205.00	189.75	\$14,235.05	4.20	\$100.80	72.00	\$2,713.68	820.00	\$1,107.00	1,137.00	\$108.02	\$41,848.40
12/26/2025	Cleanup	0.00	80.63	\$3,828.54	\$3,000.00	34.10	\$2,558.18	0.00	\$0.00	27.00	\$1,017.63	80.00	\$108.00	0.00	\$0.00	\$10,512.35
12/27/2025	Snow	1.50	75.33	\$3,552.05	\$920.00	119.35	\$8,953.64	0.00	\$0.00	11.00	\$414.59	0.00	\$0.00	0.00	\$0.00	\$13,840.28
12/29/2025	Icy Roads	0.00	42.50	\$2,088.51	\$220.00	75.90	\$5,694.02	4.20	\$100.80	23.00	\$866.87	0.00	\$0.00	0.00	\$0.00	\$8,970.20
12/29/2025	Icy Roads	0.25	59.36	\$2,944.92	440.00	77.00	\$5,776.54	26.60	\$638.40	38.50	\$1,451.07	0.00	0.00	0.00	\$0.00	\$11,250.93
1/1/2026	Snow	1.00	58.37	\$2,649.12	\$1,030.00	105.60	\$7,922.11	0.00	\$0.00	21.00	\$791.49	20.00	27.00	0.00	\$0.00	\$12,419.72
1/5/2026	Snow	2.00	154.04	\$7,186.94	\$2,245.00	187.00	\$14,028.74	0.00	\$0.00	15.50	\$584.20	0.00	0.00	0.00	0.00	\$24,044.88
1/7/2026	Icy Roads	0.00	46.41	\$2,270.72	\$770.00	138.60	\$10,397.77	22.40	\$537.60	8.00	\$301.52		\$0.00	0.00	\$0.00	\$14,277.61
1/17/2026	Snow	4.50	212.91	\$8,907.15	\$3,265.00	238.70	\$17,907.27	0.00	\$0.00	14.00	\$527.66	0.00	\$0.00	0.00	\$0.00	\$30,607.08
1/18/2026	Snow	4.50	329.92	\$15,191.64	\$6,865.00	173.80	\$13,038.48	0.00	\$0.00	52.50	\$1,978.73	170.00	\$229.50	0.00	\$0.00	\$37,303.34
1/22/2026	Snow	1.00	30.43	\$1,618.59	\$220.00	38.50	\$2,888.27	0.00	\$0.00	10.00	\$376.90	0.00	\$0.00	0.00	\$0.00	\$5,103.76
1/25/2026	Snow	15.00	338.72	\$18,348.84	\$17,100.31	234.30	\$17,577.19	2.80	\$67.20	121.50	\$4,579.34	420.00	\$567.00	2,246.00	\$213.37	\$58,453.24
1/28/2026	Clean Up	0.00	151.53	\$6,941.61	\$8,183.75	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$15,125.36
1/29/2026	Clean Up	0.00	150.50	\$7,226.28	\$6,048.47	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$13,274.75
2/5/2026	Clean Up	0.00	15.70	\$802.57	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$802.57
2/7/2026	Snow	1.50	103.54	\$4,613.86	\$2,265.00	160.00	\$12,003.20	0.00	\$0.00	0.00	\$0.00	80.00	\$108.00	0.00	\$0.00	\$18,990.06
2/10/2026	Snow	7.50	235.91	\$13,236.63	\$8,350.00	146.85	\$11,016.69	4.20	\$100.80	20.00	\$753.80	0.00	\$0.00	0.00	\$0.00	\$33,457.92
2/20/2026	Snow	5.00	394.96	\$20,810.03	\$4,495.00	194.15	\$14,565.13	0.00	\$0.00	27.50	\$1,036.48	780.00	\$1,053.00	6,931.00	\$658.45	\$42,618.08
2/23/2026	Snow	10.00	248.51	\$12,944.91	\$11,575.00	234.30	\$17,577.19	0.00	\$0.00	32.00	\$1,206.08	670.00	\$904.50	0.00	\$0.00	\$44,207.68
2/25/2026	Snow	1.00	67.91	\$3,460.99	\$1,020.00	122.10	\$9,159.94	0.00	\$0.00	0.00	\$0.00	80.00	\$108.00	0.00	\$0.00	\$13,748.93
2/27/2026	Clean Up	0.00	39.19	\$2,296.54	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$2,296.54
25-26 Season-Year to Date:		72.75	3,851.49	\$187,688.60	\$103,480.03	3,083.80	\$231,346.68	92.40	\$2,217.60	528.00	\$19,900.32	5,090.00	\$6,871.50	10,314.00	\$979.83	\$552,484.56
FY2026 Budget Spent:				125.13%	114.98%	102.11%		22.18%		39.46%				111.84%		
Parking Ban																

ANNUAL WEATHER EVENT MANAGEMENT OVERVIEW

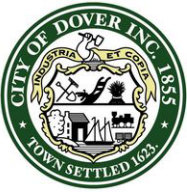
	Accumulation Inches	Total OT Hours	Total OT Cost	Contractor Cost	Salt Tons	Salt Cost	Sand Only Yards	Sand Only Cost	Sand/Salt Mix - Yards	Sand/Salt Mix Cost	MgCL Gallons	MgCL Cost	Salt Brine Gallons	Salt Brine Cost	Total Event Cost
Through 04/04/2016	42.25	3,564.10	\$113,535.55	\$28,065.70	1,918.50	\$104,328.03		\$24,830.63					4,800.00	\$384.00	\$271,143.90
Through 04/01/2017	92.80	7,229.54	\$227,944.80	\$66,695.95	3,675.00	\$199,864.50		\$48,481.88					31,680.00	\$2,534.40	\$545,503.53
Through 04/15/2018	95.25	6,354.45	\$200,611.81	\$65,217.00	3,799.00	\$201,916.85	107.50	\$1,693.13					45,650.00	\$3,652.00	\$559,328.65
Through 02/27/2019	43.50	3,769.87	\$121,137.29	\$38,383.50	3,261.25	\$163,551.69	125.50	\$2,127.23					32,975.00	\$2,638.00	\$393,449.83
Through 02/18/2020	48.50	3,808.13	\$128,490.45	\$96,349.43	2,825.75	\$141,711.36	49.00	\$818.30					37,004.00	\$2,960.32	\$408,166.98
Through 02/27/2021	44.25	3,078.77	\$99,926.57	\$73,962.50	2,779.25	\$135,210.51	96.00	\$1,896.00					19,355.00	\$1,548.40	\$334,057.26
Through 03/12/2022	42.50	3,835.28	\$125,639.03	\$74,731.25	2,967.75	\$155,925.59	171.00	\$3,933.00					23,115.00	\$1,618.05	\$408,033.48
Through 03/14/2023	50.50	4,346.98	\$160,924.44	\$75,457.50	3,864.30	\$266,018.41	87.40	\$2,010.20					7,855.00	\$799.48	\$546,891.09
Through 04/04/2024	30.25	1,780.36	\$96,177.69	\$38,383.40	1,820.78	\$130,349.28	26.50	\$716.63					46,661.00	\$4,286.28	\$284,204.15
Through 04/12/2025	50.25	4,321.83	\$170,500.67	\$83,777.29	2,878.31	\$211,814.83	34.50	\$2,155.39	256.80	\$13,697.77			17,804.00	\$1,691.50	\$483,637.45

2019-2020 Parking Bans: 9
2020-2021 Parking Bans: 12
2021-2022 Parking Bans: 9
2022-2023 Parking Bans: 10
2023-2024 Parking Bans: 4
2024-2025 Parking Bans: 6
2025-2026 Parking Bans to date: 9

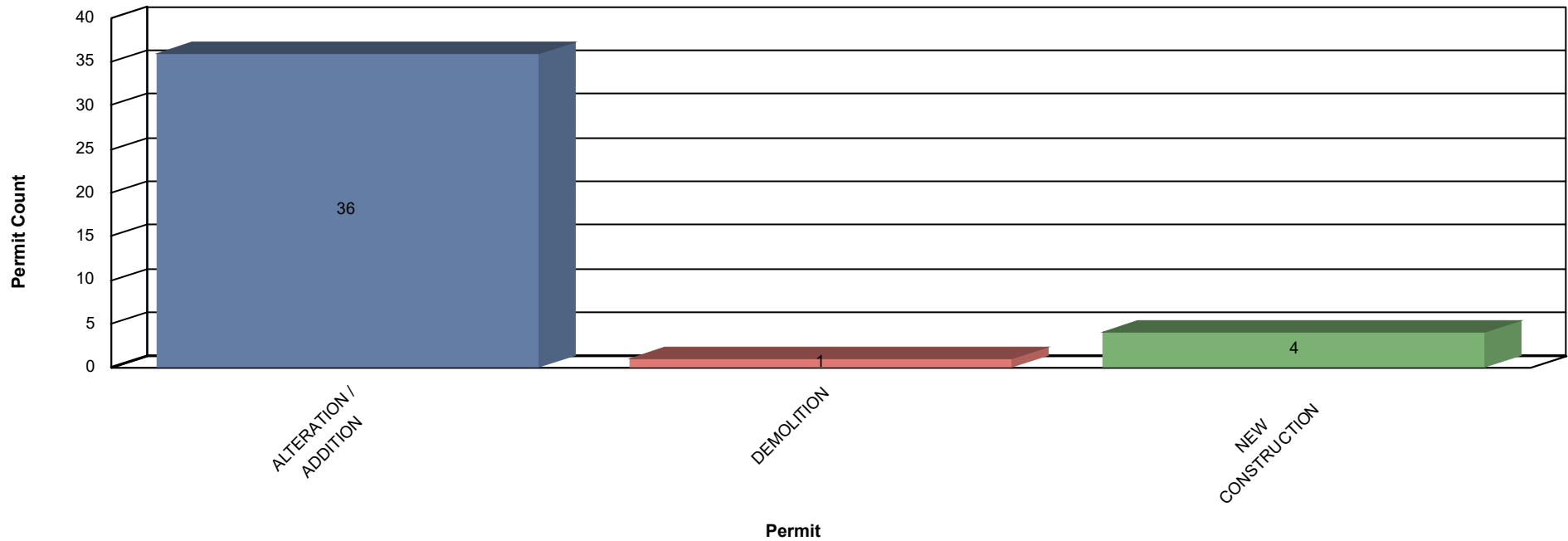
PLANNING BOARD APPROVED PROJECTS

NAME	STREET NAME	Type	Total Units	Units Built*	Units left	Attainable Units	DATE OF PB APPROVAL	DATE OF PB SIGNATURE	SCRD DATE	PLANNING FILE #	MAP	L0T	EXPIRATION DATE	SCHOOL	Students**
Mixed Use															
Airey Row on Central LLC	376-378 Central Ave.	M	15	0	15	No	11/18/2025	12/15/2025	Site	SITE-2025-0014	2	79 & 80	12/15/2032	W	0.45
Brady Sullivan - Liberty Mutual Redev.	150 Liberty Way	M	245	0	245	No	9/3/2025	10/17/2025	Site	SITE-2025-0008	E	24	10/17/2032	H	7.35
Dover Development, LLC	Blazer Drive - 52 Old Rochester Road	M	44	0	44	44	8/26/2025	11/24/2025	Site	SITE-2024-0009	40	25	11/24/2032	H	1.52
Wooden Ruler	42-44 Third St	M	58	0	58	No	11/8/2022	6/27/2023	Site	P22-60	6	32 & 40	6/27/2028	H	1.74
Equine Properties	239 Knox Marsh Road	M	64	0	64	12	8/22/2023	9/26/2023	Site	SITE-2023-0010	H	37A	9/26/2028	W	1.92
VC Dover, LLC	30 Grapevine Drive	M	49	0	49	No	4/4/2024	4/19/2024	Site	SITE-2022-0017	H	3-2	4/19/2029	G	1.47
Redgate 47 Chestnut	47 Chestnut Street	A	173	0	173	No	5/10/2022	9/13/2022	Site	P21-84	31	5	9/13/2027	H	5.19
Cochecho Waterfront Development	River Street	M	419	263	156	No	6/14/2022	8/25/2022	Site	P21-69	22	1-2 & 1-4	8/25/2027	G	12.57
Downtown Dover Storage, LLC	14 Broadway	A	24	0	24	No	12/14/2021	9/13/2022	Site	P21-29	4	5	9/13/2027	H	0.72
Pointe Place Phase V	Northfield Drive	A	84	72	12	No	7/28/2020	10/13/2020	Site	P20-32	K	19	10/13/2025	G	2.5
Fakhoury	12 Preble Street	A	12	0	12	No	2/18/2019	9/23/2023	Site	P19-11	4	76	9/23/2028	H	0.4
Total: Mixed Use			1187	335	852	56									35.6
Multi-Family:															
Our Place, Inc	Durham Road	A	9	0	9	No	10/8/2024	12/10/2024	Site	SITE-2024-0004	H	6-4	12/10/2032	G	1.1
H.J. Stabile & Son, Inc.	Fisher St.	H	21	17	4	No	6/11/2024	7/23/2024	Site	SITE-2023-0015	15	40-A	7/23/2029	W	2.5
Robert Baldwin	Ember Drive/34 New Rochester	H	15	12	3	No	1/23/2024	5/6/2024	Site	SITE-2023-0007	39	103	5/6/2029	H	1.8
Knox Marsh Development LLC	757 Central Ave	M	7	1	6	No	7/26/2022	11/21/2022	Site	P22-15	28	7	11/21/2027	H	0.8
McIntosh Dover, LLC	23 Cataract	A	178	78	100	92	6/25/2024	8/13/2024	Site	WAIV-2024-0010	13	23 & 34	8/13/2029	W	21.4
Total: Multi-family			230	108	128	92									27.6
Subdivisions:															
Richardson Estates of Dover, LLC	Fawn Drive - 141 Sixth St	D	20	0	20	No	9/23/2025	1/26/2026	Site	SITE-2025-0010	34	64	1/26/2033	H	2.4
Sophie/Banner Part 2	Cold Springs/Sophie	H	8	1	7	No	5/27/2025	10/10/2025	Site	SITE-2024-0015	H	47-A	10/10/2032	W	1.0
210 Tolend Rd LLC	210 Tolend Road/Emerald Ln	H	32	1	31	No	5/13/2025	1/12/2026	Subdivision	SUBD-2025-0001	F	3	1/12/2033	W	3.8
Stonearch Development Corp	53 & 65 Tolend & 22 SunHawk	H	27	5	22	No	8/23/2023	6/26/2024	Subdivision	SUBD-23-0005	E	65 & 65-1	6/26/2031	W	3.2
Chinburg Development, LLC	Gulf Rd & Oak St.	H	11	5	6	No	6/27/2023	9/26/2023	10/25/2023	SUBD-23-0001	N	13-1	9/26/2028	H	1.3
Lawrence & Cheryl Mulcahy	Stepping Stone Way (71 Glenwood Rd.)	H	7	0	7	No	4/27/2021	1/26/2021	4/27/2021	P20-18	D	20	4/27/2026	H	0.8
Porch Light Drive	Cataract Ave	H	18	16	2	No	3/8/2022	5/10/2022	5/11/2022	P19-80B	14	10-G	5/10/2027	W	2.2
Arch St	Fresian Drive	H	11	0	11	No	10/23/2012	7/30/2013	8/1/2013	P12-28	11	16	7/30/2018	W	1.3
Ayer	Eagan Drive	H	17	11	6	No	4/11/2017	11/17/2017	1/10/2018	P16-25	N	18	11/17/2022	G	2.0
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	4	5	No	10/23/2007	2/21/2008	2/21/2008	P07-43	N	8	2/21/2012	H	1.1
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	31	1	No	5/10/2005	6/6/2005	6/7/2005	P04-42	B	21	6/6/2009	H	3.8
Total: Subdivisions			192	74	118	0									23.0
Elderly:															
Arbor Woods Townhomes	Cielo Dr (Windsor Dr. Townhomes)	H	56	0	56	No	11/14/2023	12/29/2023	Site	P06-25F/SITE-2023-2016	H	4	12/29/2028	W	6.7
Arbor Woods	Cielo Dr	H	72	69	3	No	1/9/2007	2/20/2007	2/20/2007	P06-25	H	4	2/20/2011	W	8.64
Total: Elderly			128	69	59	0									15.4
TOTAL APPROVED UNITS			1737	586	1157	148									

* Built or permit issued and unit under construction



PERMITS ISSUED BY WORK CLASS (02/01/2026 TO 02/28/2026) FOR CITY OF DOVER, N.H.



Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Fee Total</i>	<i>Expiration Sq Ft</i>	Main Address <i>Last Inspection Valuation</i>	<i>Finaled Date Project Zone</i>	<i>Applied Online Assigned To</i>	Parcel
ALTERATION / ADDITION							
BLDM-2025-0541	Building - Minor 11/11/2025 R-12 Residential - Medi	Alteration / Addition 02/02/2026 \$575.00	Issued 08/04/2026 880	892 Central Av, B, Dover, NH \$50,000.00	Non-Residential	None Yes Justin Corrow	38025-E00000
<i>Description: Interior improvements to expand mercantile use</i>							
BLDM-2026-0024	Building - Minor 01/29/2026 R-12 Residential - Medi	Alteration / Addition 02/02/2026 \$696.00	Issued 08/04/2026 648	2 Browning Dr, Dover, NH \$61,230.00	Residential	None Yes Justin Corrow	21079-000000
<i>Description: Inground Pool replacing above ground pool. 18X36 ft Pool \$46,230 Electrical work ~ \$5000 Landscaping/Fence \$10,000</i>							
BLDM-2025-0546	Building - Minor 11/14/2025 R-20 Residential - Low	Alteration / Addition 02/02/2026 \$135.00	Complete 08/11/2026 1,015	13 1/2 Boston Harbor Rd, Dover, NH \$10,000.00	Residential	None Yes	07006-000000
<i>Description: Demolition permit only. Additional permits are required for any further work</i>							

PERMITS ISSUED BY WORK CLASS (02/01/2026 TO 02/28/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2026-0028	Building - Minor 02/03/2026 R-12 Residential - Medi	Alteration / Addition 02/04/2026 \$410.00	Issued 09/14/2026 1,100	3 Niles St, Dover 03820 03/16/2026 \$49,500.00	Residential	None Yes Justin Corrow	20010-000000
Description: Project scope involves new kitchen, new flooring, new paint, new trim, new doors, new drywall and insulation where applicable. New electrical work and plumbing work							
Cost breakdown is Building = \$35,000 Electrical \$11,000 Plumbing \$3,500							
BLDM-2026-0026	Building - Minor 02/02/2026 R-40 Residential - Rura	Alteration / Addition 02/04/2026 \$465.00	Issued 09/07/2026 1,300	50 Piscataqua Rd, Dover, NH 03/10/2026 \$40,000.00	Residential	None Yes Justin Corrow	J0013-F00000
Description: Renovating existing first floor, adding a bathroom and opening up one wall							
BLDM-2026-0021	Building - Minor 01/22/2026 R-20 Residential - Low	Alteration / Addition 02/04/2026 \$575.00	Issued 09/02/2026 700	25 Shore Ln, Dover 03820 03/06/2026 \$50,000.00	Residential	None Yes Justin Corrow	L0089-G00007
Description: partial finishing of basement to include recreational space and full bathroom. pump tank for bathroom. replace exterior deck beam. add stairs off of deck to ground level on the side of the house.							
BLDM-2026-0029	Building - Minor 02/03/2026 R-12 Residential - Medi	Alteration / Addition 02/04/2026 \$410.00	Issued 09/14/2026 1,100	5 Niles St, Dover 03820 03/16/2026 \$49,500.00	Residential	None Yes Justin Corrow	20010-000000
Description: Project scope involves new kitchen, new flooring, new paint, new trim, new doors, new drywall and insulation where applicable. New electrical work and plumbing work							
Cost breakdown is Building = \$35,000 Electrical \$11,000 Plumbing \$3,500							
BLDM-2026-0037	Building - Minor 02/07/2026 R-40 Residential - Rura	Alteration / Addition 02/09/2026 \$300.00	Issued 08/11/2026 360	290 Gulf Rd, Dover, NH \$25,000.00	Residential	None Yes Justin Corrow	N0006-A00000
Description: Adding a 3rd bay to an existing 2 car garage							
BLDM-2025-0590	Building - Minor 12/17/2025 IT Non-Residential - Inn	Alteration / Addition 02/09/2026 \$12,345.00	Issued 08/11/2026 345,000	150 Waumbec Dr, Dover, NH 03820 \$1,120,000.00	Mixed Use	None Yes Jim Maxfield	E0024-000000
Description: Interior Demo only for change of use conversion business/residential							
BLDG-2026-0016	Building - Major 02/04/2026 IT Non-Residential - Inn	Alteration / Addition 02/10/2026 \$223.00	Issued 08/31/2026 0	6 Cielo Dr, Dover 03820 03/04/2026 \$18,000.00	Residential	None No Jim Maxfield	H0004-000000
Description: Add a bedroom and craft room to existing finished basement							
BLDM-2026-0033	Building - Minor 02/04/2026 R-12 Residential - Medi	Alteration / Addition 02/10/2026 \$75.00	Issued 08/12/2026 26	14 Cherokee St, Dover, NH \$14,000.00	Residential	None Yes Justin Corrow	A0015-N00000
Description: strip and re-roof							

PERMITS ISSUED BY WORK CLASS (02/01/2026 TO 02/28/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2025-0588	Building - Minor 12/13/2025 C Non-Residential - Cor	Alteration / Addition 02/10/2026 \$325.00	Issued 09/07/2026 1,600	815 Central Av, Dover 03820 03/09/2026 \$12,000.00	Residential	None Yes Justin Corrow	37007-000000
	Description: Remove shingles and replace roof on house and garage. This is an after the fact permit.						
BLDM-2026-0027	Building - Minor 02/02/2026 R-40 Residential - Rura	Alteration / Addition 02/10/2026 \$429.00	Issued 08/12/2026 640	232 Tolend Rd, Dover, NH \$14,400.00	Residential	None Yes Justin Corrow	F0003-D00000
	Description: AFTER THE FACT PERMIT remove old skylights and replace with new and reroof a portion of the roof						
BLDM-2026-0040	Building - Minor 02/09/2026 CM Non-Residential - C	Alteration / Addition 02/10/2026 \$520.00	Issued 08/12/2026 5,750	5 Faraday Dr, Dover, NH \$45,000.00	Non-Residential	None Yes Justin Corrow	G0001-E00000
	Description: Removal of affected drywall/insulation and flooring material resulting from (2) broken sprinkler pipes due to the freeze event.						
BLDM-2026-0034	Building - Minor 02/06/2026 R-12 Residential - Medi	Alteration / Addition 02/11/2026 \$663.00	Issued 08/13/2026 2,240	15 Briarwood Ln, Dover, NH \$58,024.76	Residential	None Yes Justin Corrow	K0014-010000
	Description: Foundation Settlement- Installing 24 Push piers around the perimeter of the house to stabilize the foundation. Along with 24 SQFT concrete removal for stability						
BLDG-2026-0007	Building - Major 01/28/2026 R-12 Residential - Medi	Alteration / Addition 02/11/2026 \$465.00	Issued 08/13/2026 0	12 Mckone Ln, Dover 03820 \$40,000.00	Mixed Use	None Yes Jim Maxfield	K0001-000000
	Description: T-Mobile to add Three antennas to an existing tower						
BLDM-2026-0044	Building - Minor 02/10/2026 R-20 Residential - Low	Alteration / Addition 02/12/2026 \$190.00	Complete 08/24/2026 500	13 1/2 Boston Harbor Rd, Dover, NH 02/24/2026 \$15,000.00	Residential	None Yes	07006-000000
	Description: Adding 2 feet of height to existing CMU Pin all block to existing poured foundation with #4 rebar Install anchor bolts for plates every 4 feet and 6 inches from each corner						
BLDM-2026-0043	Building - Minor 02/10/2026 CM Non-Residential - C	Alteration / Addition 02/12/2026 \$3,325.00	Issued 08/14/2026 6,400	5 Faraday Dr, Dover, NH \$300,000.00	Non-Residential	None Yes Justin Corrow	G0001-E00000
	Description: Sprinkler System broke on 1/26 and flooded the Office area of the building. This is to reconstruct the offices with walls, ceiling, flooring, electrical, insulation, and heating.						
BLDM-2026-0025	Building - Minor 01/30/2026 C Non-Residential - Cor	Alteration / Addition 02/13/2026 \$842.00	Issued 08/15/2026 100	44 Dover Point Rd, F & G, Dover 03820 \$35,857.00	Non-Residential	None Yes Jim Maxfield	K0024-000000
	Description: Interior renovations and repair water damage. This is an after the fact permit.						
BLDM-2026-0047	Building - Minor 02/11/2026 CM Non-Residential - C	Alteration / Addition 02/13/2026 \$113.00	Issued 08/15/2026 20,000	15 Faraday Dr, Dover, NH \$7,500.00	Non-Residential	None Yes Justin Corrow	G0001-L00000
	Description: Water mitigation, removal of affected cove base, drywall, insulation, plywood, tile, etc.						

PERMITS ISSUED BY WORK CLASS (02/01/2026 TO 02/28/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2026-0039	Building - Minor 02/09/2026 R-40 Residential - Rura	Alteration / Addition 02/13/2026 \$113.00	Issued 08/15/2026 700	315 Middle Rd, Dover 03820 \$8,000.00	Residential	None Yes Justin Corrow	M0089-000000
	Description: Remove rug/ vinyl flooring in basement and install vinyl plank flooring. Remove Rinnai heater. Remove door/ wall between bedroom and kitchen, trim opening. Remove remaining basement interior doors and trim and install new. Install new sink in basement bathroom. Remove wall around/under stairs. Install drywall under stair stringers and walls. Enclose area under stairs. Paint trim walls and ceiling.						
BLDM-2026-0046	Building - Minor 02/11/2026 R-40 Residential - Rura	Alteration / Addition 02/13/2026 \$256.00	Issued 08/15/2026 0	21 Cordeiro Dr, Dover, NH \$21,387.00	Residential	None Yes Justin Corrow	A0036-001B00
	Description: Window and door replacement						
BLDM-2026-0016	Building - Minor 01/14/2026	Alteration / Addition 02/13/2026 \$245.00	Issued 08/15/2026 90	18 Strafford Rd, Dover, NH \$20,000.00	Residential	None Yes Justin Corrow	
	Description: Update /upgrade the kitchen. No new square footage. Keeping the same design						
BLDM-2026-0049	Building - Minor 02/13/2026 R-12 Residential - Medi	Alteration / Addition 02/17/2026 \$58.00	Issued 08/19/2026 185	144 Back River Rd, Dover, NH \$3,000.00	Residential	None Yes Justin Corrow	I0078-N00000
	Description: Water mitigation, removal of affected drywall and insulation.						
BLDM-2026-0048	Building - Minor 02/13/2026 R-12 Residential - Medi	Alteration / Addition 02/17/2026 \$69.00	Issued 08/19/2026 155	51 Redden St, Dover 03820 \$4,000.00	Residential	None Yes Justin Corrow	35057-B00001
	Description: Water mitigation. Removal of affected base trim, drywall, insulation, carpet, pad and tack strip.						
BLDG-2026-0001	Building - Major 01/05/2026 R-20 Residential - Low	Alteration / Addition 02/18/2026 \$0.00	Issued 09/08/2026 4,978	30 Bellamy Road, Dover, NH 03/12/2026 \$1,525,000.00	Non-Residential	None Yes Jim Maxfield	H0012-000000
	Description: Construct a single story prefabricated metal structure. This structure is not permitted to be used as a repair garage.						
BLDM-2026-0009	Building - Minor 01/07/2026 R-12 Residential - Medi	Alteration / Addition 02/18/2026 \$795.00	Issued 08/20/2026 1,650	38 Mast Rd, Dover, NH \$70,000.00	Residential	None Yes Jim Maxfield	I0048-L00000
	Description: Remove drywall and insulation from second floor for mold remediation and roofing leak. New roof, kitchen and insulation. This is to repair unpermitted work recently performed by previous owner.						
BLDM-2026-0060	Building - Minor 02/19/2026 G Gateway District	Alteration / Addition 02/20/2026 \$135.00	Issued 08/31/2026 160	46 Central Av, Dover 03820 03/02/2026 \$10,000.00	Non-Residential	None Yes Justin Corrow	15019-000000
	Description: Structural steel repairs to six (6) existing fueling canopy columns						
BLDM-2026-0061	Building - Minor 02/19/2026 R-40 Residential - Rura	Alteration / Addition 02/20/2026 \$399.00	Issued 08/22/2026 0	9 Reyners Brook Dr, Dover, NH \$34,000.00	Residential	None Yes Justin Corrow	A0047-008000
	Description: Replacing 24 windows						

PERMITS ISSUED BY WORK CLASS (02/01/2026 TO 02/28/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2026-0059	Building - Minor 02/18/2026 R-40 Residential - Rura	Alteration / Addition 02/24/2026 \$2,445.00	Issued 08/26/2026 350	11 Isaac Lucas Cr, Dover, NH \$220,000.00	Residential	None Yes Justin Corrow	M0090-C00001
Description: Kitchen renovation with construction of bathroom and mudroom.							
BLDM-2025-0594	Building - Minor 12/19/2025 R-12 Residential - Medi	Alteration / Addition 02/24/2026 \$256.00	Issued 08/26/2026 224	95 Horne St, Dover, NH \$21,000.00	Residential	None Yes Justin Corrow	37039-C00000
Description: Kitchen remodel, same footprint, no structural work being done							
BLDM-2025-0144	Building - Minor 04/08/2025 R-40 Residential - Rura	Alteration / Addition 02/24/2026 \$385.00	Issued 08/26/2026 120	96 Watson Rd, Dover 03820 \$10,000.00	Residential	None Yes Jim Maxfield	C0050-C00002
Description: add on a 10' x 12' deck with like railing							
BLDG-2025-0154	Building - Major 10/16/2025 R-12 Residential - Medi	Alteration / Addition 02/25/2026 \$2,775.00	Issued 09/01/2026 789	83 Garrison Rd, Dover, NH \$250,000.00	Residential	None Yes Jim Maxfield	I0074-G00000
Description: Construct a two car detached garage with habitable area above. This scope does not include the ADU above. Additional permits will be required to create the ADU. This permit is an after the fact permit							
BLDG-2026-0005	Building - Major 01/20/2026 R-20 Residential - Low	Alteration / Addition 02/25/2026 \$795.00	Issued 08/27/2026 800	3 Forsythia Dr, Dover, NH \$70,000.00	Residential	None Yes Jim Maxfield	L0097-A00000
Description: Finish living space above existing garage for an ADU and add an exterior deck. Provide garage separation from both garage area and dwelling unit							
BLDM-2026-0055	Building - Minor 02/16/2026 CBD-G Central Busines	Alteration / Addition 02/26/2026 \$135.00	Issued 08/28/2026 50	442 Central Av, Dover, NH \$10,000.00	Non-Residential	None Yes Jim Maxfield	06021-002000
Description: Adding a wall across the width of the upstairs to separate the kitchen from the dining area. Moving the existing counter to be in front of the new wall.							
BLDM-2026-0050	Building - Minor 02/13/2026 R-12 Residential - Medi	Alteration / Addition 02/26/2026 \$47.00	Issued 08/28/2026 255	18 Pondview Dr, Dover, NH \$1,800.00	Residential	None Yes Justin Corrow	I0051-A00010
Description: Project scope is erecting floor to ceiling sheetrock covered walls of 2x4 construction in an unfinished basement to create a 255 sq ft home workshop with a total estimated cost of \$1800. Cost breakdown is Walls and Doors \$1300, Electrical \$500. No plumbing is involved.							
SUBTOTALS FOR ALTERATION / ADDITION:			399,865 Sq Ft	\$4,293,198.76	Residential:	26	PERMITS ISSUED:
						Non-Residential:	8
						Mixed Use:	2
DEMOLITION							
BLDM-2026-0042	Building - Minor 02/10/2026 R-12 Residential - Medi	Demolition 02/20/2026 \$300.00	Issued 08/22/2026 0	141 Sixth St, Dover 03820 \$25,000.00	Residential	None No Jim Maxfield	35064-000000
Description: Demolish and remove all debris of a single family dwelling with a single car detached garage							

PERMITS ISSUED BY WORK CLASS (02/01/2026 TO 02/28/2026)

Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Fee Total</i>	<i>Expiration Sq Ft</i>	Main Address <i>Last Inspection Valuation</i>	<i>Finaled Date Project Zone</i>	<i>Applied Online Assigned To</i>	Parcel
SUBTOTALS FOR DEMOLITION:			0 Sq Ft	\$25,000.00	Residential:	1	PERMITS ISSUED:
					Non-Residential:	0	
					Mixed Use:	0	1
NEW CONSTRUCTION							
BLDG-2025-0223	Building - Major 11/26/2025	New Construction 02/05/2026	Issued 08/07/2026	831 Central Av, Dover, NH		None Yes	37024-000000
	O Office	\$30,825.00	62,000	\$2,800,000.00	Non-Residential	Jim Maxfield	
	<i>Description: Complete fit-up of the interior. This permit is for only the interior, additional permits will be required for the exterior.</i>						
BLDG-2025-0158	Building - Major 10/24/2025	New Construction 02/18/2026	Issued 08/20/2026	34 Industrial Park Rd, Dover, NH		None Yes	G0004-001000
	CM Non-Residential - C	\$31,056.00	27,040	\$2,820,873.00	Non-Residential	Jim Maxfield	
	<i>Description: Construct a one story automotive repair garage with an automotive storage facility, a one-story front office area with a mezzanine above for storage.</i>						
BLDG-2026-0017	Building - Major 02/04/2026	New Construction 02/24/2026	Issued 08/26/2026	40 River St, Dover, NH		None Yes	22001-007000
	CWD Cocheco Waterfr	\$2,665.00	203	\$240,000.00	Mixed Use	Jim Maxfield	
	<i>Description: CONSTRUCT - NEW ENGINEERED RETAINING WALL</i>						
	<i>SF will be the LF of the wall.</i>						
BLDM-2026-0056	Building - Minor 02/17/2026	New Construction 02/26/2026	Issued 08/28/2026	25 Alumni Dr, Dover, NH		None Yes	H0012-000000
	R-20 Residential - Low	\$0.00	2,335	\$142,750.00	Residential	Jim Maxfield	
	<i>Description: Construct a retaining wall to accommodate the installation of visitor bleachers for football field</i>						
SUBTOTALS FOR NEW CONSTRUCTION:			91,578 Sq Ft	\$6,003,623.00	Residential:	1	PERMITS ISSUED:
					Non-Residential:	2	4
					Mixed Use:	1	
			491,443 Sq Ft	\$10,321,821.76	Residential:	28	GRAND TOTAL OF PERMITS:
					Non-Residential:	10	41
					Mixed Use:	3	

* Indicates active hold(s) on this permit

City of Dover
FY26 State of NH Aid/Grant Revenue

Aid By Category	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026	
Education													
Adequate Education			\$ 2,023,899.00										
Building Aid				\$ 184,360.00									
School Meals		\$ 36,595.67		\$ 86,184.14		\$ 133,528.20							
Special Education		\$ 175,533.05		\$ 62,392.30	\$ 74,062.55		\$ 5,296,460.48						
Tuition & Transportation		\$ 179,777.41			\$ 479,504.38								
Emergency Relief Funds													
Local Education Improvements	\$ 3,867.60	\$ 48,605.16	\$ 60,175.80	\$ 113,044.47	\$ 129,906.56	n	\$ 35,248.76	\$ 57,138.39					
Adult Education		\$ 36,812.17											
Total Education	\$ 3,867.60	\$ 477,323.46	\$ 2,084,074.80	\$ 445,980.91	\$ 683,473.49	\$ 133,528.20	\$ 5,331,709.24	\$ 57,138.39	\$ -	\$ -	\$ -	\$ -	\$ 9,217,096.09
Environmental													
State Aid Grants - Wastewater					\$ 24,697.00		\$ 57,927.00	\$ 57,927.00					
SRF - Chapel St. Revine				\$ 9,590.05				\$ 46,009.35					
SRF - River St Pump Station													
SRF - Secondary Clarifier			\$ 303,340.77		\$ 1,424,050.53		\$ 1,391,795.37						
SRF - Henry Law Park Stormwater								\$ 1,986.25					
SRF - Inflow & Infiltration							\$ 2,851.37						
Lead Service Line Grants							\$ 37,540.21	\$ 672,173.74					
FHWA Bellamy River Fish Passage								\$ 22,377.09					
Pudding Hill Water Treatment													
Community Trail Land Improvements													
Total Environmental	\$ -	\$ -	\$ 303,340.77	\$ 9,590.05	\$ 1,448,747.53	\$ -	\$ 1,490,113.95	\$ 800,473.43	\$ -	\$ -	\$ -	\$ -	\$ 4,052,265.73
Other Gen. Funds													
Meals & Rooms Distribution						\$ 3,361,446.01							
InvestNH; HOP Housing Navigator													
InvestNH; HOP Grant Reimbursement													
Household Hazardous Waste Collection				\$ 7,966.00									
SCADA (ARPA)													
Opioid Settlement			\$ 53,074.21										
DRA Railroad Taxes	\$ 3,751.27												
Other	\$ 4,388.00		\$ 5,539.89				\$ 33,225.00	\$ 13,369.72					
Total Other Gen. Funds	\$ 8,139.27	\$ -	\$ 58,614.10	\$ 7,966.00	\$ -	\$ 3,361,446.01	\$ 33,225.00	\$ 13,369.72	\$ -	\$ -	\$ -	\$ -	\$ 3,482,760.10
Highway Funds													
Highway Block Grants							\$ 131,582.63	\$ 131,582.63					
Highway Construction Aid													
Municipal Bridge Aid													
Total Highway Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,582.63	\$ 131,582.63	\$ -	\$ -	\$ -	\$ -	\$ 263,165.26
Public Safety Funds													
Overtime Reimbursemnt													
SOR Reimburse	\$ 90.00												
Safe Streets Grant													
Seabrook Drill Training			\$ 3,375.00										
Highway Safety Grant													
DRE Call Out													
NH Safe Streets													
DHHS - Coalition Support Srvs								\$ 32,487.25					
Granite Hammer Grant													
HSGP SWAT													
LETPA Grant			\$ 6,355.70										
FEMA Public Assistance Grant													
Total Public Safety	\$ 90.00	\$ -	\$ 9,730.70	\$ -	\$ -	\$ -	\$ -	\$ 32,487.25	\$ -	\$ -	\$ -	\$ -	\$ 42,307.95
Grand Total	\$ 12,096.87	\$ 477,323.46	\$ 2,455,760.37	\$ 463,536.96	\$ 2,132,221.02	\$ 3,494,974.21	\$ 6,986,630.82	\$ 1,035,051.42	\$ -	\$ -	\$ -	\$ -	\$ 17,057,595.13

City of Dover

Revenues of Major Funds February 28, 2026

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 126,890,025	1,373,949	66,769,967	53.0%	\$ 60,120,058	\$ -	\$ 60,120,058	47.0%
Licenses & Permits	7,970,506	768,713	5,566,576	70.0%	2,403,930	-	2,403,930	30.0%
Intergovernmental	4,462,605	131,583	3,932,109	88.0%	530,496	-	530,496	12.0%
Charges for Services	6,970,119	693,169	5,435,882	78.0%	1,534,237	-	1,534,237	22.0%
Miscellaneous Revenue	4,309,740	160,101	1,995,736	46.0%	2,314,004	-	2,314,004	54.0%
Education	20,245,801	5,294,229	16,289,991	80.0%	3,955,810	-	3,955,810	20.0%
Operating Transfers In	566,507	-	-	0.0%	566,507	-	566,507	100.0%
Other Financing Sources	660,200	-	-	0.0%	660,200	-	660,200	100.0%
Sub-total : 1000 General Fund	\$ 172,075,503	8,421,743	99,990,262	58.0%	\$ 72,085,241	\$ -	\$ 72,085,241	42.0%
3213 Parking Activity Fund								
Licenses & Permits	\$ 415,000	19,774	296,821	72.0%	\$ 118,179	\$ -	\$ 118,179	28.0%
Parking Income	1,145,264	56,884	864,350	75.0%	280,914	-	280,914	25.0%
Parking Fines	225,000	26,443	298,584	133.0%	(73,584)	-	(73,584)	-33.0%
Other Financing Sources	0	-	-	0.0%	-	-	0	0.0%
Sub-total : 3213 Parking Activity Fund	\$ 1,785,264	103,102	1,459,755	82.0%	\$ 325,509	\$ -	\$ 325,509	18.0%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 800,377	65,278	526,302	66.0%	\$ 274,075	\$ -	\$ 274,075	34.0%
Operating Transfers In	60,853	3,857	30,853	51.0%	30,000	-	30,000	49.0%
Sub-total : 3381 McConnell Center	\$ 861,230	69,134	557,155	65.0%	\$ 304,075	\$ -	\$ 304,075	35.0%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 458,600	30,525	224,723	49.0%	\$ 233,877	\$ -	\$ 233,877	51.0%
Miscellaneous Revenue	10,000	1,800	8,150	82.0%	1,850	-	1,850	19.0%
Operating Transfers In	25,000	-	410	2.0%	24,590	-	24,590	98.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 493,600	32,325	233,283	47.0%	\$ 260,317	\$ -	\$ 260,317	53.0%
5300 Water Fund								
Intergovernmental	\$ 2,500	-	-	0.0%	\$ 2,500	\$ -	\$ 2,500	100.0%
Charges for Services	8,153,412	644,296	5,183,979	64.0%	2,969,433	-	2,969,433	36.0%
Miscellaneous Revenue	386,000	6,631	399,729	104.0%	(13,729)	-	(13,729)	-4.0%
Other Financing Sources	87,500	-	-	0.0%	87,500	-	87,500	100.0%
Sub-total : 5300 Water Fund	\$ 8,629,412	650,927	5,583,708	65.0%	\$ 3,045,704	\$ -	\$ 3,045,704	35.0%
5320 Sewer Fund								
Intergovernmental	\$ 88,088	15,101	28,221	32.0%	\$ 59,867	\$ -	\$ 59,867	68.0%
Charges for Services	10,297,912	800,580	5,728,885	56.0%	4,569,027	-	4,569,027	44.0%
Miscellaneous Revenue	70,000	11,175	89,755	128.0%	(19,755)	-	(19,755)	-28.0%
Other Financing Sources	391,150	-	-	0.0%	391,150	-	391,150	100.0%
Sub-total : 5320 Sewer Fund	\$ 10,847,150	826,857	5,846,861	54.0%	\$ 5,000,289	\$ -	\$ 5,000,289	46.0%
6100 Dovernet Fund								
Charges for Services	\$ 2,053,796	179,978	1,439,853	70.0%	\$ 613,943	\$ -	\$ 613,943	30.0%
Miscellaneous Revenue	50,000	-	25,000	50.0%	25,000	-	25,000	50.0%
Operating Transfers In	-	-	-	0.0%	0	-	0	0.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 6100 Dovernet Fund	\$ 2,103,796	179,978	1,464,853	70.0%	\$ 638,943	\$ -	\$ 638,943	30.0%
6310 Fleet Maintenance Fund								
Charges for Services	\$ 1,824,990	63,944	901,564	49.0%	\$ 923,426	\$ -	\$ 923,426	51.0%
Miscellaneous Revenue	25,000	-	876	4.0%	24,124	-	24,124	96.0%
Operating Transfers In	-	-	-	0.0%	0	-	0	0.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 6310 Fleet Maintenance Fund	\$ 1,849,990	63,944	902,439	49.0%	\$ 947,551	\$ -	\$ 947,551	51.0%
Total : REVENUES	\$ 198,645,945	10,348,011	116,038,315	58.0%	\$ 82,607,630	\$ -	\$ 82,607,630	42.0%

City of Dover

Expenditures of Major Funds

February 28, 2026

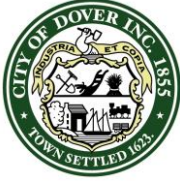
(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 701,566	\$ 6,394	\$ 371,211	53.0%	\$ 330,355	\$ 304,116	\$ 26,239	3.7%
Executive	2,632,223	196,234	1,477,707	56.0	1,154,516	744,112	410,404	15.6
Finance	2,977,903	204,988	1,858,641	62.0	1,119,262	797,637	321,625	10.8
Planning	2,565,058	150,236	1,334,000	52.0	1,231,058	600,727	630,330	24.6
Misc General Government	1,681,653	77,758	781,767	46.0	899,886	48,334	851,552	50.6
Police	12,372,344	824,870	7,763,197	63.0	4,609,147	2,939,955	1,669,192	13.5
Fire & Rescue	13,372,231	1,045,717	9,253,373	69.0	4,118,858	3,147,378	971,481	7.3
Community Service Public Works	14,157,251	1,149,989	6,030,007	43.0	8,127,243	2,843,574	5,283,670	37.3
Recreation	3,376,552	264,632	1,926,169	57.0	1,450,383	711,612	738,771	21.9
Public Library	2,001,997	133,745	1,188,671	59.0	813,326	625,659	187,666	9.4
Public Welfare	2,630,913	40,271	430,220	16.0	2,200,694	120,753	2,079,940	79.1
Debt Service	6,272,062	-	3,119,050	50.0	3,153,012	3,153,012	-	0.0
Other Financing Sources/Uses	4,604,272	134,844	1,078,748	23.0	3,525,524	-	3,525,524	76.6
School	90,989,019	5,891,079	48,921,261	54.0	42,067,758	38,992,325	3,075,433	3.4
Intergovernmental	11,848,376	-	11,848,376	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 172,183,420	\$ 10,120,757	\$ 97,382,398	56.6%	\$ 74,801,021	\$ 55,029,195	\$ 19,771,826	11.5%
3213 Parking Activity Fund								
Police	\$ 1,785,264	\$ 119,983	\$ 868,793	49.0%	\$ 916,471	\$ 286,459	\$ 630,011	35.3%
Sub-total : 3213 Parking Activity Fund	\$ 1,785,264	\$ 119,983	\$ 868,793	48.7%	\$ 916,471	\$ 286,459	\$ 630,011	35.3%
3381 McConnell Center Fund								
Recreation	\$ 861,230	\$ 46,032	\$ 282,784	33.0%	\$ 578,446	\$ 480,216	\$ 98,230	11.4%
Sub-total : 3381 McConnell Center Fund	\$ 861,230	\$ 46,032	\$ 282,784	32.8%	\$ 578,446	\$ 480,216	\$ 98,230	11.4%
3410 Recreation Special Revenue Fund								
Recreation	\$ 510,107	\$ 13,855	\$ 186,810	37.0%	\$ 323,297	\$ 14,636	\$ 308,661	60.5%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 510,107	\$ 13,855	\$ 186,810	36.6%	\$ 323,297	\$ 14,636	\$ 308,661	60.5%
5300 Water Fund								
Community Service Public Works	\$ 9,055,462	\$ 537,888	\$ 5,021,043	55.0%	\$ 4,034,420	\$ 2,249,561	\$ 1,784,858	19.7%
Sub-total : 5300 Water Fund	\$ 9,055,462	\$ 537,888	\$ 5,021,043	55.4%	\$ 4,034,420	\$ 2,249,561	\$ 1,784,858	19.7%
5320 Sewer Fund								
Community Service Public Works	\$ 11,124,294	\$ 679,522	\$ 5,969,157	54.0%	\$ 5,155,137	\$ 2,187,925	\$ 2,967,212	26.7%
Sub-total : 5320 Sewer Fund	\$ 11,124,294	\$ 679,522	\$ 5,969,157	53.7%	\$ 5,155,137	\$ 2,187,925	\$ 2,967,212	26.7%
6100 Dovernet Fund								
Executive	\$ 2,746,781	\$ 189,330	\$ 1,148,262	42.0%	\$ 1,598,519	\$ 745,389	\$ 853,130	31.1%
Sub-total : 6100 Dovernet Fund	\$ 2,746,781	\$ 189,330	\$ 1,148,262	41.8%	\$ 1,598,519	\$ 745,389	\$ 853,130	31.1%
6310 Fleet Maintenance Fund								
Community Service Public Works	\$ 1,970,468	\$ 128,597	\$ 1,008,290	51.0%	\$ 962,178	\$ 411,450	\$ 550,727	27.9%
Sub-total : 6310 Fleet Maintenance Fund	\$ 1,970,468	\$ 128,597	\$ 1,008,290	51.2%	\$ 962,178	\$ 411,450	\$ 550,727	27.9%
Total : EXPENDITURES	\$ 200,237,026	\$ 11,835,963	\$ 111,867,537	55.9%	\$ 88,369,489	\$ 61,404,832	\$ 26,964,657	13.5%

City of Dover

Arena - General Fund Revenue & Expenditure Report (Including Arena Debt Service attributed to the General Fund) February 28, 2026

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenues	1,140,085	165,661	840,037	73.7	300,048	0	300,048	26.3
Expenditures	1,423,164	135,321	874,257	61.4	548,907	272,726	276,182	19.4
Debt Service								
Principal	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-
	<u>(283,079)</u>	<u>30,340</u>	<u>(34,219)</u>	<u>12.3</u>	<u>(248,860)</u>	<u>(272,726)</u>	<u>23,866</u>	<u>6.9</u>



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop Session**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 4, 2026**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Shanahan called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Veitch led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Carmichael, Councilor Retrosi, Councilor Robison (arrived at 7:17PM), Councilor Cullen, Councilor Veitch, Mayor Shanahan

Absent: Deputy Mayor Williams (excused), Councilor Veitch (excused)

Also Present: Deputy City Manager Parker, City Clerk Vansylyvong-Bizier

5. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Jeff Maclatchy, 147 Spur Rd, requested the Council look into trash pickup, and the high land values on Spur road.

6. DISCUSSIONS

A. REVIEW OF FY2027 BUDGET

1. POLICE

Police Chief David Terlemezian gave a PowerPoint Presentation to the Council and went over the proposed Police Department FY2027 budget.

2. FIRE

Fire & Rescue Chief Brendan Driscoll gave a PowerPoint Presentation to the Council and went over the proposed Fire & Rescue Department FY2027 budget.

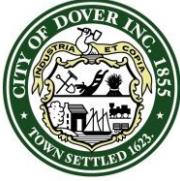
3. LIBRARY

Library Director Denise LaFrance gave a PowerPoint Presentation to the Council and went over the proposed Library FY2027 budget.

4. DOVERNET

IT Director Annie Dove gave a PowerPoint Presentation to the Council and went over the proposed DoverNet FY2027 budget.

7. ADJOURNMENT



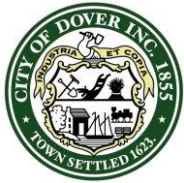
CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop Session**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 4, 2026**
Meeting Time: **7:00 pm**

Councilor Carmichael moved to adjourn, seconded by Councilor Retrosi.
Vote: 7-0.
Meeting adjourned at 9:48 PM.

DRAFT



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 11, 2026**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Shanahan called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Williams led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Carmichael, Councilor Retrosi, Councilor Robison, Councilor Cullen, Councilor Granfield, Councilor Veitch, Deputy Mayor Williams, Mayor Shanahan

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Williams moved to approve the agenda, seconded by Councilor Retrosi.
Vote: 9-0.

7. PUBLIC HEARINGS

A. FISCAL YEAR 2027 BUDGET APPROPRIATIONS, FEES, AND CAPITAL IMPROVEMENTS PROGRAM – CITY PORTION ONLY SPONSORED BY MAYOR SHANAHAN BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. CHAPTER 29, SECTION 3, NAMING OF CITY PROPERTY SPONSORED BY COUNCILOR CULLEN

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

C. CHAPTER 9, SECTION 15, GRAFFITI MANAGEMENT ADVISORY COMMITTEE SPONSORED BY DEPUTY MAYOR WILLIAMS

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

D. AUTHORIZATION TO ACCEPT AND EXPEND ADDITIONAL NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR SHANAHAN BY REQUEST

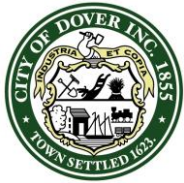
The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Elizabeth Bradder, property owner, spoke about the FY2027 budget.

Deb Clough, Don't Trash Dover, informed the Council of the Power of an Hour event taking place in April.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 11, 2026**
Meeting Time: **7:00 pm**

John Atherton, 22 West Concord St, urged the Council to use mechanical means to remove the milfoil in Willand pond.

Cynthia Walters, 22 West Concord St, urged the Council to use mechanical means to remove the milfoil in Willand pond.

Richard Spence, 8 Madelyn, spoke against the use of an herbicide to remove milfoil from Willand pond.

Kate Surman, 39 Sandra's Run, spoke against the use of an herbicide to remove the milfoil in Willand pond.

Yulia Rothenberg, 5 Chartergrant, spoke against the use of an herbicide to remove milfoil in Willand pond.

Matthew Freeman, Whittier St, spoke against the use of an herbicide to remove milfoil in Willand pond.

Abe Maguire, Ayers Ln, spoke against the use of an herbicide to remove milfoil in Willand pond.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of his report to the Council. City Manager Joyal asked that when the Council accepts his report, they will also be accepting the adoption of the Ireland flag and the Olympic flag to the authorized flags to display list.

Deputy Mayor Williams moved to accept the Manager's report with the adoption of the two flags noted to be added to the authorized flags to display list, seconded by Councilor Carmichael.
Vote: 9-0.

Mayor Shanahan made a motion on behalf of the City Manager to endorse Councilor Granfield as Chair for the Dover Housing Authority, seconded by Councilor Retrosi.
Vote: 8-0, with Councilor Granfield recused.

10. APPROVAL OF MINUTES

A. February 18, 2026 – Workshop Meeting

B. February 25, 2026 – Regular Meeting

Deputy Mayor Williams moved to approve the minutes, seconded by Councilor Robison.
Vote: 9-0.

11. MAYOR'S REPORT

Mayor Shanahan gave an overview of the last few weeks of meetings and events he attended. The Mayor appointed Councilor Carmichael to the Steering Committee for the Transportation Chapter of the Master Plan.

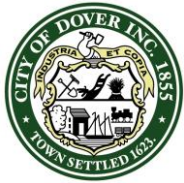
Deputy Mayor Williams moved to accept the Mayor's report with the appointment of Councilor Carmichael, seconded by Councilor Retrosi.
Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 29, SECTION 3, NAMING OF CITY PROPERTY SPONSORED BY COUNCILOR CULLEN

Deputy Mayor Williams moved to approve the ordinance, seconded by Councilor Cullen.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 11, 2026**
Meeting Time: **7:00 pm**

Councilor Carmichael made a motion to remove "...and made significant contributions to the civic life of Dover" from item B in section 2-3, seconded by Councilor Richer.

Roll Call Vote: 4-5, with Councilor Retrosi, Councilor Cullen, Councilor Granfield, Deputy Mayor Williams, and Mayor Shanahan opposed.

Motion to amend failed.

Councilor Veitch made a motion to remove "...not related to the individual" from item A in section 29-3, seconded by Councilor Richer.

Roll Call Vote: 2-7, with Councilor Carmichael, Councilor Retrosi, Councilor Robison, Councilor Cullen, Councilor Granfield, Deputy Mayor Williams, and Mayor Shanahan opposed.

Motion to amend failed.

Roll Call vote on the original motion for approval of the ordinance: 5-4, with Councilor Richer, Councilor Carmichael, Councilor Robison, and Councilor Veitch opposed.

Ordinance passes as originally proposed.

2. CHAPTER 9, SECTION 15, GRAFFITI MANAGEMENT ADVISORY COMMITTEE SPONSORED BY DEPUTY MAYOR WILLIAMS

Deputy Mayor Williams moved to approve the ordinance, seconded by Councilor Robison.

Deputy Mayor Williams gave an overview of the ordinance to the Council.

Roll Call Vote: 9-0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. AUTHORIZATION TO ACCEPT AND EXPEND ADDITIONAL NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Carmichael.

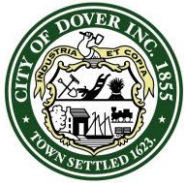
City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. AUTHORIZATION TO REPAIR AND PURCHASE FIRE EQUIPMENT OR PARTS FROM GREENWOOD EMERGENCY VEHICLES, LLC – SOLE SOURCE SPONSORED BY MAYOR SHANAHAN BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 11, 2026**
Meeting Time: **7:00 pm**

2. **B22058 SAND & GRAVEL – BROX INDUSTRIES**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
3. **B25044 CONSTRUCTION EQUIPMENT RENTAL – DRAINAGE DESIGN CHANGE – S.U.R. CONSTRUCTION**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
4. **B26029 CONSULTING SERVICES TRANSPORTATION CHAPTER OF MASTER PLAN AUTHORIZATION TO AWARD TO VHB**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
5. **B26047 STATE OF NH CONTRACT FOR NETWORKING HARDWARE LICENSING AND SERVICES TO PRESIDIO NETWORK SOLUTIONS LLC**
SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the Consent Calendar, seconded by Councilor Retrosi.

No resolutions were pulled for further discussion.

Roll Call Vote: 9-0.

COMMITTEE REPORTS

1. Arts Commission (Robison)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Richer)
4. Appointments Committee (Williams)
5. Planning Board (Richer)
6. School Board Liaison (Carmichael)
7. Recreation Advisory (Retrosi)
8. Energy Commission (Veitch)
9. Parking Commission (Cullen)
10. Legislative Liaison (Shanahan)
11. Committee for Racial Equity and Inclusion (Carmichael)
12. Graffiti Management Advisory Committee (Retrosi)
13. Ordinance Committee (Shanahan)
14. Solid Waste Advisory Committee (Richer)
15. Transportation Advisory Commission (Cullen)
16. Heritage Commission (Retrosi)
17. Board of Health (Veitch)
18. Downtown TIF Advisory Board (Robison)
19. **Cochecho Waterfront Development Advisory Committee (Shanahan)**
20. **COAST (Shanahan)**
21. **Waterfront TIF Advisory Board (Cullen)**
22. **Dover Main Street**
23. **Strafford Regional Planning Commission (Williams)**
24. **Government Affairs (Shanahan)**
25. **Cemetery Board (Veitch)**
26. **Joint Building Committee – Athletic Complex (Cullen)**
27. **Dover Utilities Commission (Carmichael)**

Mayor Shanahan gave an overview of the last Legislative Liaison report to the Council.

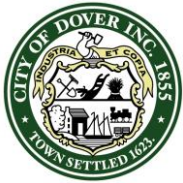
Mayor Shanahan gave an overview of the last Cochecho Waterfront Development Advisory Committee meeting to the Council.

Mayor Shanahan gave an overview of the Government Affairs report to the Council.

Councilor Cullen gave an overview of the last meeting of the Joint Building Committee for the Athletic Complex.

Councilor Carmichael gave an overview of the last meeting of the School Board to the council.

Councilor Veitch gave an overview of the last Energy meeting to the Council.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 11, 2026**
Meeting Time: **7:00 pm**

B. RESOLUTIONS

1. B26035B AWARD OF RFP 2026 EXOTIC AQUATIC PLANT CONTROL AT WILLAND POND

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council.

A lengthy discussion ensued.

Councilor Richer moved to amend the resolution to change the method of removal of the milfoil to option A as provided by C&D Underwater Maintenance, seconded by Councilor Veitch.

Roll Call Vote: 5-4, with Councilor Carmichael, Councilor Retrosi, Councilor Cullen, and Councilor Granfield opposed.

Mayor Shanahan moved to amend the 'Now, therefore' section to read: "the Purchasing Agent is hereby authorized to issue a purchase order to C&D Underwater Maintenance in the amount of \$149,000 and further be it resolved, the City Manager is hereby authorized to transfer the funds necessary to fund that expenditure", seconded by Councilor Carmichael. Roll Call Vote: 8-1, with Councilor Cullen opposed.

Deputy Mayor Williams moved to approve the twice amended resolution, seconded by Councilor Veitch.

Roll Call Vote: 7-2, with Councilor Cullen and Councilor Granfield opposed.

2. CITYWIDE 2025-2026 GROUNDWATER MONITORING PROGRAM WITH EMERY & GARRETT GROUNDWATER INVESTIGATIONS, LLC – EXPLORATORY TEST WELL DRILLING

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Robison. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

3. B26041 2026 SIDEWALK IMPROVEMENTS – AUTHORIZATION TO AWARD TO JOHN LYMAN & SONS, INC.

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Robison. City Manager Joyal gave an overview of the resolution to the Council.

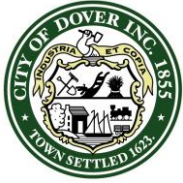
Roll Call Vote: 9-0.

4. B11001 OVERSIGHT OF CONSTRUCTION UPGRADES TO RIVER STREET PUMP STATION AMENDMENT NO. 2 WRIGHT-PIERCE

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 11, 2026**
Meeting Time: **7:00 pm**

5. B23040 RIVER STREET PUMP STATION UPGRADES AMENDMENT NO. 1 WATERLINE INDUSTRIES

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Veitch.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

6. B25085 ROCK SALT & SOLAR SALT COOPERATIVE PURCHASE – MORTON SALT, INC. – AUTHORIZATION FOR ADDITIONAL TONNAGE

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Veitch.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

7. SETTING OF PROPERTY TAX EXEMPTIONS FOR ELDERLY, BLIND AND DISABLED FOR FY2027

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON MARCH 25, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing on March 25, seconded by Councilor Cullen.
Vote: 9-0.

8. REPROGRAM UNEXPENDED CIP APPROPRIATION FROM GARRISON HILL PARK FY2023 CIP PROJECT TO NEBI PARK & PAVILION CIP PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON MARCH 25, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing on March 25, seconded by Councilor Carmichael.
Vote: 9-0.

9. REPROGRAM UNEXPENDED BOND PROCEEDS FROM FIFTH/GROVE STREET RECONSTRUCTION PROJECT TO DOWNTOWN TRAFFIC AND PEDESTRIAN IMPROVEMENTS PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

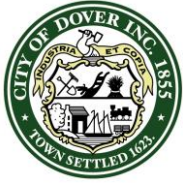
(TO BE REFERRED TO A PUBLIC HEARING ON MARCH 25, 2026 WITH A VOTE TO OCCUR ON APRIL 8, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing on March 25, seconded by Councilor Carmichael.
Vote: 9-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 11, 2026**
Meeting Time: **7:00 pm**

Deputy Mayor Williams moved to place an email from Marc Blumenthal on file, seconded by Councilor Carmichael.

Vote: 9-0.

15. COUNCIL MATTERS OF INTEREST

Councilor Retrosi gave praise to the artists at the Dover High Arts Showcase.

Councilor Robison clarified a statement he made at the last Council workshop in regards to the PD budget.

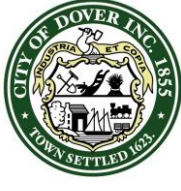
Mayor Shanahan thanked and acknowledged Dana Mitchell for a job well done at the D.A.R.E. graduation and his work with Dover Youth to Youth.

16. ADJOURN

Councilor Carmichael moved to adjourn, seconded by Councilor Retrosi.

Vote: 9-0.

Meeting adjourned at 10:04 PM.

 CITY OF DOVER	CITY COUNCIL - AGENDA Meeting Type: Non-Public Session Meeting Location: Council Chambers Meeting Date: Wednesday, March 11, 2026 Meeting Time: To Immediately Follow Regular Meeting
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The City Council will meet in a Public Meeting to enter a Non-public Session to discuss the following topic:

- 1. Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.**

NOTE: The non-public meeting is not open to the public per RSA 91-A:3 II(d).

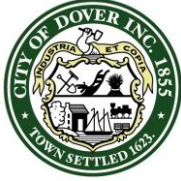
Mayor Shanahan called the meeting to order at 10:06 PM.

Present: Councilor Richer, Councilor Carmichael, Councilor Retrosi, Councilor Robison, Councilor Cullen, Councilor Granfield, Councilor Veitch, Deputy Mayor Williams, Mayor Shanahan
Also Present: City Manager Joyal, Deputy City Manager Parker, City Attorney Wyatt, Finance Director Lynch, City Clerk Vansylyvong-Bizier

Deputy Mayor Williams moved to go into non-public per NH RSA 91-A:3 II(d), seconded by Councilor Carmichael.
Roll Call Vote: 9-0.

VOTING RECORD		
Date of Vote: 3/11/2026	YES	NO
Mayor Dennis Shanahan	X	
Deputy Mayor Lindsey Williams	X	
Councilor S. April Richer, Ward 1	X	
Councilor Lucas Veitch, Ward 2	X	
Councilor Anthony Retrosi, Ward 3	X	
Councilor Timothy Granfield, Ward 4	X	
Councilor Richard Robison, Ward 5	X	
Councilor Fergus Cullen, Ward 6	X	
Councilor Bret Carmichael, At Large	X	
Total Votes:	9	
Motion does pass.		

Non-Public discussion

 CITY OF DOVER	CITY COUNCIL - AGENDA Meeting Type: Non-Public Session Meeting Location: Council Chambers Meeting Date: Wednesday, March 11, 2026 Meeting Time: To Immediately Follow Regular Meeting
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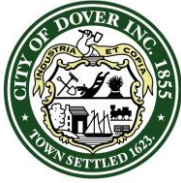
Deputy Mayor Williams moved to come out of non-public, seconded by Councilor Veitch.
Roll Call Vote: 9-0.

VOTING RECORD		
Date of Vote: 3/11/2026	YES	NO
Mayor Dennis Shanahan	X	
Deputy Mayor Lindsey Williams	X	
Councilor S. April Richer, Ward 1	X	
Councilor Lucas Veitch, Ward 2	X	
Councilor Anthony Retrosi, Ward 3	X	
Councilor Timothy Granfield, Ward 4	X	
Councilor Richard Robison, Ward 5	X	
Councilor Fergus Cullen, Ward 6	X	
Councilor Bret Carmichael, At Large	X	
Total Votes:	9	
Motion does pass.		

Deputy Mayor Williams moved to seal the minutes, as discussion of the matter in public would likely benefit a party or parties whose interests are adverse to those of the general community, seconded by Mayor Shanahan.

Vote: 9-0.

Mayor Shanahan closed the meeting.
Meeting adjourned at 10:19 PM.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop Session**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 18, 2026**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Shanahan called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Richer led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Carmichael, Councilor Retrosi, Councilor Robison, Councilor Cullen, Councilor Granfield (arrived at 7:28 PM), Councilor Veitch, Deputy Mayor Williams, Mayor Shanahan

Also Present: City Manager Joyal, City Clerk Vansylyvong-Bizier

5. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

Dave Dinzeo, 24 Birch Dr, Chair of Solid Waste Advisory Committee, gave a brief overview of the toter system that will be implemented in the summer of 2027.

Lyn Peterson, Solid Waste Advisory Committee member, spoke about the toter system and the positive feedback that the committee received during Apple Harvest Day.

6. DISCUSSIONS

A. REVIEW OF FY2027 BUDGET

1. COMMUNITY SERVICES

Community Services Director John Storer gave a PowerPoint presentation to the Council.

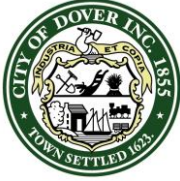
Director Storer, Deputy Director Mavrogeorge, and Finance Director Lynch answered questioned questions from the Council.

2. RECREATION

Recreation Director Kevin Hebert gave a PowerPoint presentation to the Council. Director Hebert, Assistant Director Conway, and Finance Director Lynch answered questions from the Council.

Following the presentations, Mayor Shanahan explained a hangout given to the Council with suggested budget adjustments for fiscal year 2027.

7. ADJOURNMENT



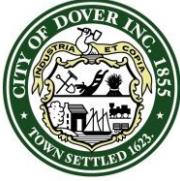
CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Workshop Session**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 18, 2026**
Meeting Time: **7:00 pm**

Councilor Carmichael moved to adjourn, seconded by Councilor Retrosi.
Vote: 9-0.
Meeting adjourned at 9:33 PM.

DRAFT



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

WHEREAS: In Fiscal Year 2024 the City Council last reviewed and adopted property tax exemption qualifying criteria and exemption levels; and

WHEREAS: In order for elderly, disabled and deaf applicants to be eligible for an exemption they must meet certain income and asset criteria and due to changing market values of properties within the City; and

WHEREAS: The City Council desires to provide continued tax relief to the elderly, blind, disabled and deaf in the form of higher exemption levels and qualifying criteria that is consistent with changes in market values and CPI adjusted income and asset levels; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

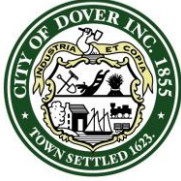
Under the provisions of RSA 72:27-a, the amounts of assessed value that will be exempt from property taxation by category of age, blindness, disability or deafness are changed as follows:

		Current	Revised	
Description	Type	Level	Level	Change
Elderly 65-74	Value Exemption	206,000	223,500	17,500
Elderly 75-79	Value Exemption	291,000	315,300	24,300
Elderly 80+	Value Exemption	373,000	404,100	31,100
Blind	Value Exemption	206,000	223,500	17,500
Disabled	Value Exemption	206,000	223,500	17,500
Deaf	Value Exemption	206,000	223,500	17,500

Also under the provisions of RSA 72:27-a, that the qualifying income and asset levels for an exemption for elderly, disabled, and deaf exemptions are changed as follows:

Maximum	Current	New	
Income	Levels	Levels	Change
Single	52,600	55,400	2,800
Married	71,600	75,400	3,800

Maximum	Current	New	
Assets	Levels	Levels	Change
All Applicants	206,200	219,200	13,000



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with provisions of RSA 72:27-a, this resolution is effective April 1, 2026.

Also, the City Manager is requested to review and recalculate the amounts of exemptions and qualifying criteria every 10 years using the same methodology contained in this resolution. This information will be presented to the City Council.

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A 2/3 MAJORITY VOTE OF COUNCIL

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Form
and Compliance: Joshua M. Wyatt
City Attorney

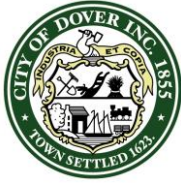
Recorded by: Jerrica Vanslyvong-Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

RESOLUTION BACKGROUND MATERIAL:

The resolution increases the exemption qualifying criteria for the elderly, disabled, and deaf and increases the amount of assessed value exempt from property taxes for eligible elderly, blind, disabled and deaf persons. The amounts of each exemption level and qualifying criteria were last set for FY2025. Exemption levels were last increased for FY2025. If the applicant qualifies, the exemption amount is deducted from the total assessed value in order to arrive at the net taxable value. The effect of granting exemptions is that the taxpayer receiving the exemption has a reduction in taxes.

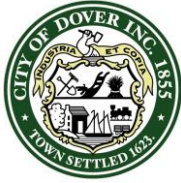
In order for elderly, disabled, and deaf applicants to be eligible for an exemption level, they must meet certain income and asset criteria. Income and assets from the previous calendar year are used to determine eligibility. Exemptions for the blind have no income or asset qualifying criteria. Income is defined as the total annual income from all sources including Social Security, but does exclude life insurance proceeds, expenses and cost incurred conducting a business, and proceeds from the sale of assets; these items are accounted for as assets. Assets criteria include all forms of tangible and intangible assets; however, the actual residence (including land up to 2 acres) is not included toward the maximum amount.

CPI COLA adjustments to Social Security benefits over the past 2 years has been 5.3%. This results in recipients receiving more income over the levels that existed in FY2024 when City Council last made modifications to exemption criteria. The proposed income levels have been adjusted by the CPI COLA adjustments made to Social Security benefits.

The City recertifies all credits and exemptions once every five years. The City assessing office has seen some pending applications where the situation exists that some taxpayers who qualified for an exemption 5 years ago would no longer qualify because of the COLA adjustments made to their Social Security income over the past 2 years. Since the qualifying criteria limits would be exceeded, these elderly taxpayers could receive an increase in taxes this fall of approximately \$4,196 up to \$7,598 depending upon their exemption level. City officials believe this would result in a hardship for these taxpayers least able to adjust to such a significant increase in their property taxes.

The proposed asset levels have been adjusted by 6.3%, being the CPI-U Boston Area annual average from each of the past two years:

CPI-U BOSTON	
2024	3.2
2025	3.1



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

In order to become effective for the taxes due in December 2026, this resolution must be passed with an effective date of April 1, 2026. In accordance with RSA 72:27-a, the City Council can set the effective date for the adoption of this resolution. An identified effective date later than April 1, 2026 would result in this resolution actually being effective for the tax year beginning on April 1, 2027 (FY2028). An effective date of April 1, 2027 could result in pending recertification applications being denied and an elderly resident property owner facing a property tax increase in the fall of \$4,196 up to \$7,598 depending on their exemption level.

Exemption Levels

The new levels for exemptions were calculated by taking set percentages of the FY2026 average assessed value for a single-family home of \$583,064. It is currently projected that in FY2027 the average single-family home assessment will increase 5%, to an average value of \$612,217. The average single family home assessment is used as a basis because 68% of individuals receiving exemptions live in single-family homes. The percentages used are 36.5% for age 65-74, 51.5% for age 75-79, and 66% for age 80 plus. The proposed increase for exemptions for FY2027 (TY2026) would be as follows:

1st Tier (ages 65-74) \$223,500 which is \$612,217 x 36.5%;

2nd Tier (ages 75-79) \$315,300 which is \$612,217 x 51.5%;

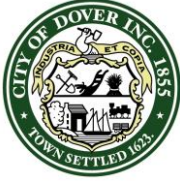
3rd Tier (ages 80+) \$404,100 which is \$612,217 x 66.0%.

This would have an estimated impact of \$0.04 increase to the FY2027 estimated tax rate of \$20.37, resulting in an estimated rate of \$20.41.

Current Level of Exemptions	Current	Current	Current	New	Amount with	
Exemption Levels	#	Level	Amount	Level	Current #	Increase
Elderly 65-74	59.833	206,000	12,325,700	223,500	13,372,676	1,046,976
Elderly 75-79	41	291,000	11,931,000	315,300	12,927,300	996,300
Elderly 80+	107.5	373,000	40,097,500	404,100	43,440,750	3,343,250
Blind	10	206,000	2,060,000	223,500	2,235,000	175,000
Disabled	26	206,000	5,356,000	223,500	5,811,000	455,000
Disabled 100%	1	523,300	523,300	523,300	523,300	0
Deaf	0	206,000	0	223,500	0	0
Total Exemptions to Value	245.333		72,293,500		78,310,026	6,016,526

Exemption Application Filing

All applications for exemptions must be made to the local assessing officials by April 15th, 2026, so that exemptions are effective for tax rate setting in October 2026.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

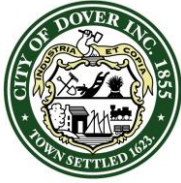
Estimated Tax Levy FY2027			
Tax Levy	City	46,463,690	
	School - Local	69,133,275	
	School - State	7,232,689	
	County	12,555,205	
	Total	135,384,859	
	Less: Vet Credits	(1,073,250)	
	Net Tax Levy	134,311,609	
Tax Rate Information			
		Current Levels	New Levels
Values	Gross	6,735,414,090	6,735,414,090
	Exemptions	(72,293,500)	(78,310,026)
	Net	6,663,120,590	6,657,104,064
	Utilities	(137,312,300)	(137,312,300)
	Net w/o Utilities	6,525,808,290	6,519,791,764
Rates	City	6.98	6.99
	School - Local	10.39	10.40
	School - State	1.11	1.12
	County	1.89	1.90
	Total	20.37	20.41

Exemption for the Elderly

RSA 72:39-b To qualify for an exemption for the elderly, a person must be 65 years of age or older and meet income and asset limitations. The amount of a qualified elderly exemption is based on the applicant's age. Applicants for elderly exemptions must also have been a resident of New Hampshire for at least three consecutive years preceding April 1st of the year in which the exemption is claimed. Only one elderly exemption is allowed on the primary residence.

Exemption for the Blind

RSA 72:37 To qualify for an exemption for the blind, the person must be legally blind as determined by the administrator of Blind Services Program, Bureau of Vocational Rehabilitation of the Department of Education. There are no income or asset restrictions for a blind exemption. Applicants for blind exemptions must be a resident of New Hampshire as of April 1st of the year



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

in which the exemption is claimed. Blind exemptions can be received in conjunction with an elderly exemption.

Exemption for the Disabled

RSA 72:37-b To qualify for an exemption for the disabled, a person must be eligible under Title II or Title XVI of the Federal Social Security Act for benefits to the disabled and meet income and asset limitations. Applicants for disabled exemptions must also have been a resident of New Hampshire for at least five years preceding April 1st of the year in which the exemption is claimed. Disabled exemptions are received until age 65, at which time the property owner may apply for an elderly exemption.

Exemption for the Deaf or Severely Hearing Impaired

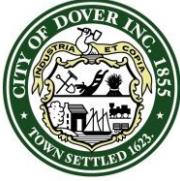
RSA 72:38-b To qualify for an exemption for the deaf, a person must have a 71 Db hearing loss or greater in the better ear as determined by a licensed audiologist or qualified otolaryngologist and meet income and asset limitations. Applicants for deaf exemptions must also have been a resident of New Hampshire for at least five consecutive years preceding April 1st of the year in which the exemption is claimed. Applicants must meet income and asset limitations. Deaf exemptions can be received in conjunction with an elderly exemption.

Exemption for Certain Disabled Veterans – 100% Exemption

RSA 72:36-a To qualify for a total tax exemption for certain disabled veterans a person must be discharged from military service of the United States under conditions other than dishonorable, or an officer who is honorably separated from military service and is 100 percent permanently and totally disabled; or as a result of service connection is a double amputee, paraplegic, or has blindness in both eyes with visual acuity of 5/200 or less and who owns a specially adapted homestead acquired with VA assistance. The surviving spouse of such a person is also eligible to receive this credit. The credit applies to the person's primary residence.

Tax Rate Impact

The adoption of the proposed changes to the exemption levels and qualifying income levels is expected to not increase the number of taxpayers eligible for exemptions. The changes are proposed in an effort to allow elderly taxpayers to continue to receive their exemptions and at a level consistent with recent market changes. The estimated increase in tax impact for these proposed changes is \$0.04 on the tax rate. The estimated value to be exempted from assessed tax value is \$78,310,026. The tax equivalent impact of the exemptions is approximately \$1,950,524, which represents approximately \$0.29 of the City's estimated tax rate. The table below provides a breakdown of existing elderly, blind and disabled exemptions granted by the City.



CITY OF DOVER

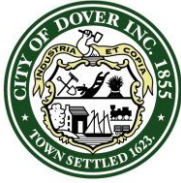
CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.03.11 – 139**

Resolution Re: Setting of Property Tax Exemptions for Elderly, Blind and Disabled for FY2027

Level	Projected (TY26/FY27)		
	Actual	Levels	Total
Elderly 65-74	59.833	223,500	13,372,676
Elderly 75-79	41	315,300	12,927,300
Elderly 80+	107.5	404,100	43,440,750
Blind	10	223,500	2,235,000
Disabled	26	223,500	5,811,000
Deaf	0	223,500	0
100% Disable Veteran	1	523,300	523,300
Total	245.333		78,310,026
Imputed Tax Levy Effect			1,950,524
Estimated Tax Rate Impact			0.29



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2026.03.11 – 140**
Resolution Re: Reprogram Unexpended CIP Appropriation from Garrison Hill Park FY2023 CIP Project to Nebi Park & Pavilion CIP Project

WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Non-Debt Financing authorization for certain CIP projects; and

WHEREAS: The City has identified the immediate need for funding for Nebi Park & Pavilion FY2026 CIP project; and

WHEREAS: There is unexpended appropriations in the amount of \$263,700.00 from the Garrison Hill Park Improvements FY2023 CIP project as the project is not feasible at this time, those funds are available to be reprogrammed to the Nebi Park & Pavilion CIP project which is a priority to be completed at this time; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The amount of \$263,700.00 (Two Hundred Sixty-Three Thousand Seven-Hundred) of unexpended appropriations is hereby reprogrammed from the Garrison Hill Park Improvements CIP project to the Nebi Park & Pavilion CIP project as follows:

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
4023.1.350.45220.4715.05235.23.000.000.700	Garrison Hill Park Improvements	263,700.00	(263,700.00)	0.00
4023.1.350.45220.4715.05209.23.000.000.700	Nebi Park & Pavilion Improvements	0.00	263,700.00	263,700.00
		263,700.00	0.00	263,700.00

NOTE: This resolution reprograms unexpended Capital Improvements Program Non-Debt Appropriation authorization and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage.

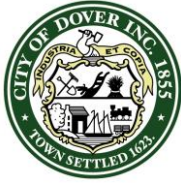
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

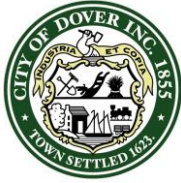
Resolution Number: **R – 2026.03.11 – 140**
Resolution Re: Reprogram Unexpended CIP Appropriation from Garrison Hill Park FY2023 CIP Project to Nebi Park & Pavilion CIP Project

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2026.03.11 – 140**
Resolution Re: Reprogram Unexpended CIP Appropriation from Garrison Hill Park FY2023 CIP Project to Nebi Park & Pavilion CIP Project

RESOLUTION BACKGROUND MATERIAL:

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the Garrison Hill Park Improvements project. On November 10, 2021 the City Council adopted the FY2023 Capital Improvements Plan (CIP) Non-Debt Financed Projects resolution, which included \$270,000.00 for the Garrison Hill Park Improvements project.

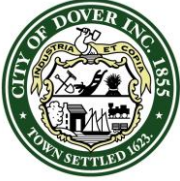
This resolution reprograms funding from Garrison Hill Park Improvements project to Nebi Park & Pavilion Improvements project.

The City Council previously authorized the appropriation for the Nebi Park & Pavilion Improvements project. On December 11, 2024 the City Council adopted the FY2026 Capital Improvements Plan (CIP) Authorization for Non-Debt financed projects, which included \$295,000.00 for the Nebi Park Pavilion project. City Council resolution 2024.10.23 – 190.

The City recently determined that the Garrison Hill Park Improvements project is not feasible to proceed with at this time, and that the completion of Nebi Park & Pavilion Improvements is a priority at this time.

The funding being reprogrammed is impact fees. These fees must be used to expand infrastructure and not replace or update existing infrastructure. In this case Nebi Park is 100% new, and includes the development of 3 acres of public walkways, water access points, seating and other amenities, as well as a variety of planting beds and landscaping. The 3,000 square foot pavilion will have gathering space and rest rooms as well as storage and support space for the use of Nebi Park.

This resolution works towards meeting the City Council's Goal 3 as it invests in Dover's infrastructure. Specifically, the funding will assist in addressing Goal 3.A which speaks to diversifying funding for infrastructure.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R - 2026.03.25 - 142**
Resolution Re: B24016 Supervisory Control & Data Collection Acquisition
Water Sewer Licensing Upgrades Amendment No. 2

- WHEREAS: A sealed Request for Proposal #B24016 was issued and received for SCADA water sewer licensing upgrades on October 10, 2023 at 2:00pm and was awarded to Woodard and Curran in the amount of \$96,389.00 which council approved via [R-2023.11.08-174](#); and
- WHEREAS: The city used the funding to address potential cybersecurity vulnerabilities identified in an assessment titled “Nationwide Cybersecurity Review” of the Dover drinking water and wastewater utilities. The City of Dover requested grant funding to replace aging systems and operating systems approaching end of life that support SCADA water/sewer operations and to ensure these systems are using current, licensed applications with active maintenance agreements in place; and
- WHEREAS: In July 2024, Amendment No. 1 was received to add \$4,500 for Alarm Licensing Upgrades and \$16,000 for Tag Database Standardization for a total amendment amount of \$20,500 and a purchase order revision was released; and
- WHEREAS: In March 2026, Amendment No. 2 was received seeking to increase three tasks, In House Programing \$2,585, Start Up \$10,710, and Tag Database Standardization \$5,710 as outlined in the background section of this resolution, in the total amount of \$19,005; and
- WHEREAS: **Per Chapter 5. Administrative Code Article III. Purchasing Procedure 5-31K:** The Purchasing Agent is authorized to issue change orders or contract amendments up to a cumulative amount of \$25,000 for changes in the scope or quantity of existing purchases. The total amount of the two amendments exceeds the \$25,000 threshold, therefore approval of the City Council is required. The city currently utilizes this vendor to support these same systems and for other work throughout the city.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order revision to Woodard & Curran of Andover MA in the additional amount of \$19,005. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

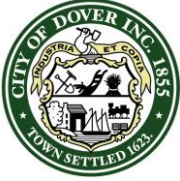
Financing

Account	Description	Appropriation	Balance	Charge
5300.1.300.43320.4745.03511.07	Water SCADA Systems	3,335.70	3,335.70	3,335.70
5320.1.300.43250.4745.04511.02	Sewer SCADA Systems	922.05	922.05	922.05
5320.1.300.43250.4745.04511.03	Sewer SCADA Systems	100.13	100.13	100.13
5320.1.300.43250.4745.04511.07	Sewer SCADA Systems	42.50	42.50	42.50
5320.1.300.43250.4745.04511.20	Sewer SCADA Systems	73,290.00	73,290.00	14,604.62
				19,005.00

R-2026.03.25 B24016 Supervisory Control Data
Collection Acquisition Water Sewer Licensing Upgrades
Amendment 2

Document Created by: Finance
Document Posted on: March 20, 2026

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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R - 2026.03.25 - 142**
Resolution Re: B24016 Supervisory Control & Data Collection Acquisition
Water Sewer Licensing Upgrades Amendment No. 2

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

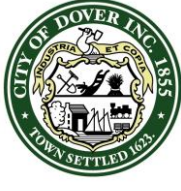
Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.A.1. Resolution Number: R - 2026.03.25 - 142 Resolution Re: B24016 Supervisory Control & Data Collection Acquisition Water Sewer Licensing Upgrades Amendment No. 2
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RESOLUTION BACKGROUND MATERIAL:

The City of Dover published bid B24016 Supervisory Control and Data Collection Acquisition Water and Sewer Licensing Upgrades on September 12, 2023.

Task	Description	Original Contract	C/O 1	C/O 2	Total Contract
1	Kickoff Meeting	1,180.00			1,180.00
2	Preliminary Design	1,860.00			1,860.00
3	Detailed Design	12,033.00			12,033.00
4	In-House Programing	29,718.00		2,585.00	32,303.00
5	Start Up	51,598.00		10,710.00	62,308.00
6	Alarm Licensing Upgrade		4,500.00		4,500.00
7	Tag Database Standardization		16,000.00	5,710.00	21,710.00
		96,389.00	20,500.00	19,005.00	135,894.00

Bid Information:

A sealed Request for Proposal #B24016 was issued and received for SCADA water sewer licensing upgrades on October 10, 2023 at 2:00 p.m

Award Information:

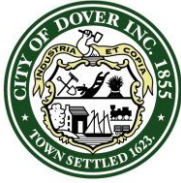
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	344	Number of Responses:	3
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completed	Estimated Delivery:	asap
Recommended Award to:	Woodard & Curran	Fund:	SCADA
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[**B24016 Bid Documents**](#)

Document Created by: Finance Document Posted on: March 20, 2026	R-2026.03.25 B24016 Supervisory Control Data Collection Acquisition Water Sewer Licensing Upgrades Amendment 2 Page 3 of 3
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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2026.03.25 - 143**
Resolution Re: B22040 HVAC Preventive Maintenance & Repair Services –
Extension to end of FY26.

WHEREAS: A sealed Request for Proposal #B22040 was issued and received for Heating, Ventilation and Air Conditioning (HVAC) Preventive Maintenance and Repair Services on March 14th 2022 for a one-year agreement, effective April 1, 2022, with the potential for subsequent annual renewals; and,

WHEREAS: The City received two bids and the offer deemed most advantageous came from Siemens Industry, Inc. of Scarborough, ME which who was awarded and approved by City Council per R-2022.03.23-060. Year Two extension was approved per R-2023.03.22-048, Year 3 approved R-2024.03.27-51 and Year 4 approved R-2025.03.25-30, which expires 3/31/2026; and,

WHEREAS: On 3/18/2026, Siemens Industry, at our request, submitted a proposal to continue service for any HVAC Preventative Maintenance needs in the amount of \$41,189.00 for the remainder of FY26, with the understanding that the City intends to bid out this service for FY27; and,

WHEREAS: It is the recommendation to accept the proposal, submitted by Siemens Industry, Inc. of Scarborough, ME in the total amount of \$41,189.00; and,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Siemens Industry, Inc. of Scarborough, ME for HVAC Preventative Maintenance in the total amount, not to exceed \$41,189.00, for preventative maintenance. In addition, any as-needed repair services, per hourly rates provided in conjunction with bid #B22040, as noted in the background section of this resolution. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing				
Account	Description	Appropriation	Balance	Charge
1000.1.300.43180.4431.00000.00	F&G - Maint. Chrgs-Blg	147,978.00	139,477.63	37,627.00
1000.1.210.42170.4433.00000.00	Police- Maintenance Chrgs, Equip	28,016.00	10,771.01	3,562.00

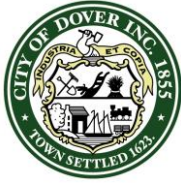
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

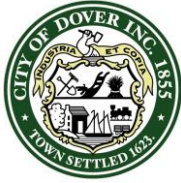
Resolution Number: **R – 2026.03.25 - 143**
Resolution Re: B22040 HVAC Preventive Maintenance & Repair Services –
Extension to end of FY26.

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2026.03.25 - 143**

Resolution Re: B22040 HVAC Preventive Maintenance & Repair Services –
Extension to end of FY26.

RESOLUTION BACKGROUND MATERIAL:

The City of Dover requested proposals from qualified vendors to service and maintain Heating, Ventilation and Air Conditioning (HVAC) equipment at various locations in the City and to provide all required equipment, materials, tools, labor and supervision. The Request for Proposal (RFP) requested the total annual cost for preventive maintenance and mechanical maintenance for automated controls and updates, as well as hourly labor rates and parts' discounts for materials and product.

Siemens Industry, Inc. has proposed a 3 month (4/1/2026 – 6/30/2026) preventive maintenance program in the amount of \$41,189.00. In addition, hourly rates for any as-needed repair services are as follows:

Hourly rate, 8 a.m. – 4 p.m., weekday

Mechanic – \$175.00/hr (was \$165.00/hr last year)

Specialist - \$233.00/hr (was \$207.00/hr last year)

Project Manager - \$281.00/hr (was \$241.00/hr last year)

Weekday after hours and Saturdays

Mechanic - \$262.50/hr (was \$247.50/hr last year)

Specialist - \$349.50/hr (was \$310.50/hr last year)

Sundays and Holidays

Mechanic - \$350.00/hr (was \$330.50/hr last year)

Specialist - \$466.00/hr (was \$414.00/hr last year)

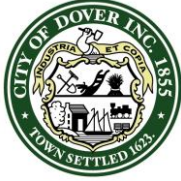
The City intends to bid out, and award, this service for FY27.

Bid Information:

A sealed Request for Proposal #B22040 was issued and received for HVAC Preventive Maintenance and Repair Services on March 14, 2022 at 2:00 p.m.

Award Information:

A purchase order will be issued to Siemens Industry, Inc. to authorize expenditures as outlined in this resolution.



CITY OF DOVER

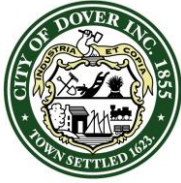
CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2026.03.25 - 143**
Resolution Re: B22040 HVAC Preventive Maintenance & Repair Services –
Extension to end of FY26.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	138	Number of Responses:	2
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	One Year	Estimated Delivery:	N/A
Recommended Award to:	Siemens Industry, Inc.	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2026.03.25 - 144**
Resolution Re: B26044 General Carpentry, Sheetrock & Painting Services
As-Needed

WHEREAS: A sealed Request for Proposal #B26044 was issued and received for as needed General Carpentry, Sheetrock and Painting Services on February 26, 2026 at 2:00 PM with rates to hold for (1) one year, with the option to renew for two (2) additional one-year terms, not to exceed Consumer Price Index (Boston), subject to annual review, funding availability and negotiations at the end of each annual period; and

WHEREAS: The City received nine (9) bid replies which were reviewed for necessary experience, technical and professional qualifications, skills and facilities, and ability to comply with proposed or required time of completion or performance, as well as cost; and,

WHEREAS: It is the recommendation to accept proposals from four (4) bidders with lowest rates which were Unified Builders, Inc. of Barrington, NH; North Peak Construction, Concord, NH; FA Gray LLC, Portsmouth, NH and Skovic Construction, Dover, NH; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue purchase orders to Unified Builders, Inc., North Peak Construction, FA Gray and Skovic Construction at the given rates for as needed general carpentry, sheetrock and painting services provided in conjunction with Request for Proposal #B26044. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
xxxx.1.xxx.xxxxx.4431	Maintenance of Buildings	\$ 510,606.04	\$ 208,226.08

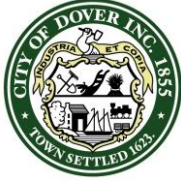
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal: Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

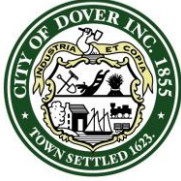
Resolution Number: **R – 2026.03.25 - 144**
Resolution Re: B26044 General Carpentry, Sheetrock & Painting Services
As-Needed

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2026.03.25 - 144**
Resolution Re: B26044 General Carpentry, Sheetrock & Painting Services
As-Needed

RESOLUTION BACKGROUND MATERIAL:

The City received proposals from qualified vendors who can provide general carpentry, sheetrock and/or painting services. The awarded bidders have at least five (5) years' experience in the field. The bidder submitted qualifications for work and experience.

The contract pricing will be based on Time and Materials. Man hours paid under this agreement shall be only for production hours.

Rates are for a one (1) year period beginning upon award with the option to be renewed for two (2) additional one-year terms, subject to annual review, funding availability and negotiations at the end of each annual period, not to exceed Consumer Price Index (Boston).

Bid Information:

Sealed Request for Proposal #B26044 was issued and received for as needed General Carpentry, Sheetrock & Painting Services on February 26, 2026 at 2:00 PM.

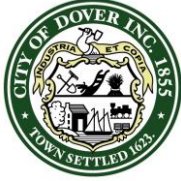
Award Information:

A purchase order will be issued to the vendor(s) selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	186	Number of Responses:	9
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	One Year	Estimated Delivery:	As Needed
Recommended Award to:	Unified Builders Inc, North Peak, FA Gray and Skovic Construction	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

B26044 Bid Documents and Vendor List



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2026.03.25 - 145**

Resolution Re: B25037 Design Engineering Services for a Roundabout at the Intersection of Dover Point Road and Thornwood Lane – Green International

WHEREAS: A sealed (RFQ) Request for Qualifications #B21048 was solicited and received for on-call specialized municipal engineering services on an as-needed basis on May 13, 2021 for services. On July 28, 2021, City Council approved to award to several firms in various engineering service areas for on-call specialized municipal engineering services via resolution [R-2021.07.28-135](#); and

WHEREAS: On March 24, 2002 [B21048-RFP22-006](#) was solicited and received from pre-qualified firms for Design Services for a Roundabout at the Intersection of Dover Point Road and Thornwood Lane and awarded to Green International in the amount of \$144,702.90 via [R-2022.04.13-073](#).

WHEREAS: The project was placed on hold in late 2022 due to funding constraints; and,

WHEREAS: On April 29, 2025, a sealed RFQ B25037 was solicited and received for on-call specialized municipal engineering services on an as needed basis. Nineteen (19) firms, including Green International, were reviewed for qualifications and awarded per [R-2025.06.25-107](#); and,

WHEREAS: The City has determined that additional design services are required to complete the project, including updated survey work, incorporation of new site conditions (including adjacent development), revised drainage and lighting design, updated permitting, and preparation of final Plans, Specifications, and Estimate (PS&E) documents; and,

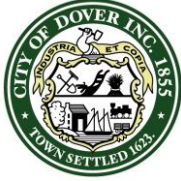
WHEREAS: On March 13, 2026, the city received, at our request, an updated proposal using current rates per B25037 from Green International to finalize the design originally awarded back in 2022 in the amount of \$73,672.82.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Green International Associates, Inc. of Tewksbury, MA for Design Engineering Services for a Roundabout at the Intersection of Dover Point Road and Thornwood Lane in the amount, not to exceed \$73,672. 82. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing				
Account	Description	Appropriation	Balance	Charge
4023.1.180.43122.4751.03341.23.	Roadways	77,370.37	77,370.37	73,672.82



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2026.03.25 - 145**

Resolution Re: B25037 Design Engineering Services for a Roundabout at the Intersection of Dover Point Road and Thornwood Lane – Green International

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

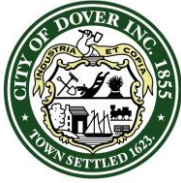
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2026.03.25 - 145**
Resolution Re: B25037 Design Engineering Services for a Roundabout at the Intersection of Dover Point Road and Thornwood Lane – Green International

RESOLUTION BACKGROUND MATERIAL:

The Pointe Place development project necessitated traffic control improvements at the intersection of Dover Point Road and Thornwood Lane due to its impact on the public roadway network. While a signalized intersection was initially contemplated more than a decade ago, subsequent coordination between the City and State led to the selection of a roundabout as the preferred alternative, consistent with modern traffic engineering practices and long-term operational benefits. In accordance with development-related impacts, the private developer contributed \$200,000 toward intersection improvements—an amount originally sufficient to support a signalized solution.

Advancing this updated approach, the City initiated design efforts in 2023, and the project progressed to approximately 80 percent completion. However, the project was placed on hold after updated cost estimates indicated that construction costs had escalated beyond available funding levels. Following this pause, the City actively pursued supplemental funding opportunities, including external grants and other financing mechanisms, but was ultimately unsuccessful in securing additional resources.

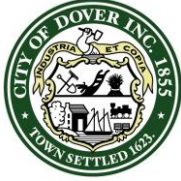
As several capital projects near completion and associated funding capacity becomes available, the City has reassessed its ability to advance the roundabout construction using existing capital resources. Accordingly, the City requested that Green International Affiliates, Inc. provide a proposal to complete the remaining design and prepare final Plans, Specifications, and Estimate (PS&E) documents. Upon authorization, final plans and associated documentation are anticipated to be completed within 120 days of the City's Notice to Proceed, positioning the project for construction bidding.

Bid Information:

A sealed Request for Proposal #B21048-RFP22-006 was solicited to five vendors who were finalists under the Highway/Transportation Engineering, and Traffic Management service areas for Design Engineering Services for a Roundabout at the Intersection of Dover Point Road and Thornwood Lane on March 24, 2022 at 2:00 p.m. Rates per B25037 Specialized Engineering Services apply.

Award Information:

A purchase order will be issued to Green International Affiliates, Inc. to authorize expenditures as outlined in this resolution.



CITY OF DOVER

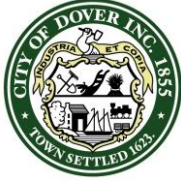
CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2026.03.25 - 145**
Resolution Re: B25037 Design Engineering Services for a Roundabout at
the Intersection of Dover Point Road and Thornwood Lane
– Green International

Purchasing Information:

Type:	Purchase Order	Advertised:	No/RFQ#B21048
Invitations Mailed:	5	Number of Responses:	3
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Completion	Estimated Delivery:	120 calendar days following NTP
Recommended Award to:	Green International Affiliates, Inc.	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	No	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2026.03.25 - 146**

Resolution Re: Authorization to Purchase Two (2) Mack Dump Trucks, Cab and Chassis and Upfit via Sourcwell

WHEREAS: The City of Dover is a member of Sourcwell formally the National Joint Powers Alliance (NJPA), a member-focused cooperative of more than 50,000-agencies throughout the United States and, therefore, may purchase utilizing any of their cooperative purchasing agreements. In March 2024, Sourcwell solicited RFP 032824 for Truck, Chassis and Cabs with Related Equipment, Accessories and Services; and,

WHEREAS: In July 2024, Sourcwell entered into an agreement, 032824-MAK, with Mack Trucks, Greensboro, NC for Mack equipment, products and services, with a up to 39.14% discount off MSRP, through July 9, 2028; and

WHEREAS: The City sought pricing on Two (2) 2027 Mack Dump Trucks, Chassis and CAB. On 2/24/2026, the City received a quote from Ballard Truck Center, Manchester, NH, who is an authorized Mack truck dealer, in the amount of \$128,318.00 each for a total cost of \$256,636.00; and,

WHEREAS: The trucks will also be upfitted by H.P. Fairfield of Hopkinton, NH, with full plow gear and dual-purpose live body & sander per rates and 12% discount applicable to Sourcwell contract 062222-AGI, in the amount of \$136,653.00 each for a total of \$273,306.00; and,

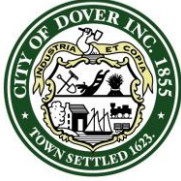
WHEREAS: Per 5-29A, Exemptions to Competitive Bidding; Waiver. The Purchasing Agent may, with approval by the City Manager, waive bidding procedures when purchasing can be accomplished through the State of New Hampshire or at state bid prices, other governmental agencies or cooperative buying groups.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Ballard Truck Center, LLC, of Manchester, NH for the purchase of two (2) New Mack Dump Trucks, Cab and Chassis in the total amount of \$256,636.00. In addition, Purchasing Agent is authorized to issue a purchase order to H.P Fairfield of Hopkinton, NH in the amount of \$273,306.00 for truck upfits. The City Manager, or designee, is hereby authorized to contract with the vendor(s), consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing				
Account	Description	Appropriation	Balance	Charge
4027.1.300.43121.4743.03110.27	PW Heavy Equipment	\$800,000.00	\$760,987.75	\$529,942.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2026.03.25 - 146**

Resolution Re: Authorization to Purchase Two (2) Mack Dump Trucks, Cab and Chassis and Upfit via Sourcwell

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

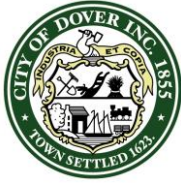
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2026.03.25 - 146**
Resolution Re: Authorization to Purchase Two (2) Mack Dump Trucks, Cab and Chassis and Upfit via Sourcwell

RESOLUTION BACKGROUND MATERIAL:

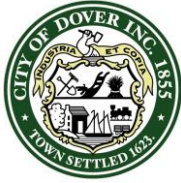
The City's inventory of public works related rolling-stock, trucks, equipment and vehicles has a replacement value of nearly \$9 million. As part of the City's Vehicle Replacement Program, critical vehicles or construction equipment are targeted for replacement each year. The current proposal is to replace two (2) frontline, diesel-powered, 6-wheel dump trucks used primarily for snow plowing. The units to be replaced are #72 and #77, both of which are International brand, vintage 2010, assigned to the Streets & Stormwater Division. Both the plow gear and spreaders on the existing units were previously salvaged, and their vintage dates back to pre-2000 era.

Primarily for winter snow removal operations, the City maintains up to 15 large dump trucks that get equipped with full plow, wing plow and sand/salt spreaders. During the non-winter months, several of these vehicles may sit relatively idle, with only a few dump trucks necessary to support the water, sewer, highway or storm drainage construction operations. The requested dump bodies will be equipped with a configuration that is termed "live body" which means it can easily swap back and forth from a sand/salt spreader to a conventional dump body without having to remove the spreading equipment or pulling the body itself. The proposed bodies will be equipped with a side-mounted spreader, such that the body can have a traditional rear dump-gate. Internally, the body will have fold-down plate, whereby the spreading chute and conveyor can be covered and sealed. In this fashion, an operator can isolate the spreading apparatus and load regular soil, gravel, or other material and use truck like a conventional dump body.

The Sourcwell cooperative provides extremely attractive pricing, and the proposed Mack vehicles meet all City specifications and Fleet staff can interface with the onboard computers and vehicle diagnostics. While we expect reasonably delivery of both the trucks and plow equipment, there is an expected backlog at fabrication shops that "upfit" and install all the ancillary equipment. Coming out of the worldwide pandemic, we experienced lead times of up to 20 months for large vehicles or equipment. If purchase can be made in March, we expect equipment to be delivered hopefully by late-summer. Then the upfitting will hopefully occur late-fall in hopes of having equipment ready for frontline service heading into the winter season of 2026/2027.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	No
Prices will hold for:	Until Delivery	Estimated Delivery:	In stock
Recommended Award to:	Ballard Truck for truck HP Fairfield for Upfit	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Waive competitive bidding.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2026.03.25 - 147**
Resolution Re: Reprogram Unexpended CIP Appropriation from Fifth and Grove Sewer Main FY2024 CIP Project to Horne Street Reconstruction CIP Project

WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Non-Debt Financing authorization for certain CIP projects; and

WHEREAS: The City has identified the immediate need for funding the sewer main portion of reconstruction for the Horne/Crescent Streets capital improvement program project; and

WHEREAS: Due to lower than anticipated project costs there is \$100,000.00 of unexpended appropriations from the Fifth/Grove Streets Sewer Main replacement portion of the capital improvements program project, those funds are available to be reprogrammed to Horne Street CIP project which is a priority to complete design work; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The amount of \$100,000.00 (One Hundred Thousand) of unexpended appropriations is hereby reprogrammed from the Fifth & Grove Sewer Main Replacement CIP project to the Horne Street Reconstruction CIP project as follows:

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
5320.1.300.43250.4757.04566.24.000.000.700	Sewer Main Replacement Fifth/Grove Streets	100,000.00	(100,000.00)	0.00
5320.1.300.43250.4757.04??? .24.000.000.700	Sewer Main Replacement Horne/Crescent Streets	0.00	100,000.00	100,000.00
		100,000.00	0.00	100,000.00

NOTE: This resolution reprograms unexpended Capital Improvements Program Non-Debt Appropriation authorization and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage.

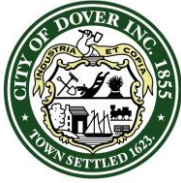
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2026.03.25 - 147**
Resolution Re: Reprogram Unexpended CIP Appropriation from Fifth and Grove Sewer Main FY2024 CIP Project to Horne Street Reconstruction CIP Project

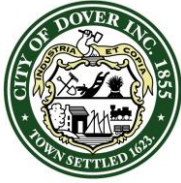
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2026.03.25 - 147**
Resolution Re: Reprogram Unexpended CIP Appropriation from Fifth and Grove Sewer Main FY2024 CIP Project to Horne Street Reconstruction CIP Project

RESOLUTION BACKGROUND MATERIAL:

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the Sewer Main Replacement Fifth/Grove Street reconstruction project. On October 26, 2022 the City Council adopted the FY2024 Capital Improvements Plan (CIP) Non-Debt Financed Projects resolution, which included \$100,000.00 for the Sewer Main Replacement Fifth/Grove Street reconstruction project.

This resolution reprograms funding from Sewer Main Replacement Fifth/Grove Street reconstruction project to Horne/Crescent Streets reconstruction Sewer portion of the project. The FY2024 CIP appropriation for Sewer Main Replacement Fifth/Grove Street reconstruction project was not utilized as there was no need for sewer main replacement.

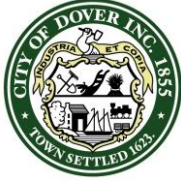
The \$100,000.00 appropriation will be used for engineering design of sewer main replacement as part of the Horne/Crescent Streets reconstruction project.

The Horne/Crescent Streets reconstruction project was identified in the FY2027-FY2032 CIP to be debt financed in the amount of \$5,700,000.00 for Street Reconstruction portion, \$1,600,000 for Water Main replacement portion, and \$1,100,000 for Sewer Main replacement portion. City Council approved the six-year CIP on December 10, 2025 via resolution 2025.10.22 – 65.

The Horne/Crescent Streets reconstruction project requires design work to ensure accurate cost estimates for the project are included in the FY2028-FY2033 CIP and construction documents are ready for bid solicitation.

The City Council previously authorized reprogramming \$300,000.00 of appropriations for the Horne/Crescent Streets reconstruction project from unexpended bond proceeds for the Fifth/Grove Streets reconstruction project on February 25, 2026 via resolution 2026.01.28 – 117. This funding was for street and drainage engineering design for the Horne/Crescent Streets project.

This resolution works towards meeting the City Council's Goal 3 as it invests in Dover's infrastructure. Specifically, the funding will assist in addressing Goal 3.A which speaks to diversifying funding for infrastructure.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2026.03.25 - 148**
Resolution Re: Reprogram Unexpended Bond Proceeds from Fifth and Grove Water Main FY2024 and FY2025 CIP Project to Horne Street Reconstruction CIP Project

- WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Debt Financing authorization for certain CIP projects; and
- WHEREAS: The City has identified the immediate need for funding the water main replacement portion of reconstruction for the Horne/Crescent Streets capital improvements program project; and
- WHEREAS: Due to lower than anticipated project costs there is \$100,000.00 of unexpended bond proceeds from the Fifth/Grove Streets Water Main replacement portion of the capital improvements program project, those funds are available to be reprogrammed to Horne Street CIP project which is a priority to complete design work; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The amount of \$100,000.00 (One Hundred Thousand) of unexpended appropriations is hereby reprogrammed from the Fifth & Grove Water Main Replacement CIP project to the Horne Street Reconstruction CIP project as follows:

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
5300.1.300.43320.4757.03594.24.000.000.700	Water Main Replacement Fifth/Grove Streets	67,099.35	(67,099.35)	0.00
5300.1.300.43320.4757.03594.25.000.000.700	Water Main Replacement Fifth/Grove Streets	267,850.36	(32,900.65)	234,949.71
5300.1.300.43320.4757.035???.24.000.000.700	Water Main Replacement Horne/Crescent Streets	0.00	67,099.35	67,099.35
5300.1.300.43320.4757.035???.25.000.000.700	Water Main Replacement Horne/Crescent Streets	0.00	32,900.65	32,900.65
		334,949.71	0.00	334,949.71

NOTE: This resolution reprograms unexpended bonding authorization and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

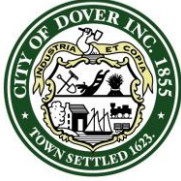
Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk

Document Created by: Finance Department
Document Posted on: March 20, 2026

R2026.03.25 Reprogram Unexpended Bond Proceeds from Fifth and Grove Water Main FY2024 and FY2025 CIP Project to Horne Street Reconstruction CIP Project

Page 1 of 4



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

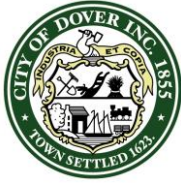
Resolution Number: **R – 2026.03.25 - 148**
Resolution Re: Reprogram Unexpended Bond Proceeds from Fifth and Grove Water Main FY2024 and FY2025 CIP Project to Horne Street Reconstruction CIP Project

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2026.03.25 - 148**
Resolution Re: Reprogram Unexpended Bond Proceeds from Fifth and Grove Water Main FY2024 and FY2025 CIP Project to Horne Street Reconstruction CIP Project

RESOLUTION BACKGROUND MATERIAL:

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the Fifth/Grove Streets Reconstruction project. On December 13, 2023 the City Council adopted the FY2025 Capital Improvements Plan (CIP) Authorization for bonding, which included \$525,000.00 for the Fifth/Grove Streets Water Main replacement project. City Council resolution 2023.11.29 – 184. The City Council also previously authorized the appropriation for the Water Main Replacement Fifth/Grove Street reconstruction project on October 26, 2022. The City Council adopted the FY2024 Capital Improvements Plan (CIP) Authorization for bonding, which included \$250,000.00 for the Water Main Replacement Fifth/Grove Street reconstruction project. City Council resolution 2022.09.28 – 204.

This resolution reprograms funding from Water Main Replacement Fifth/Grove Street reconstruction project to Horne/Crescent Streets reconstruction Water main replacement portion of the project. The FY2024 and FY2025 CIP appropriations for Water Main Replacement Fifth/Grove Street reconstruction project were not fully utilized as the actual costs for the water main replacement work was less than anticipated.

This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized financing the Water Main replacement portion of the Fifth/Grove Streets Reconstruction project. This resolution reprograms funding from Fifth/Grove Streets project to the Horne/Crescent Streets reconstruction Water main replacement portion of the project. The Fifth/Grove Streets Reconstruction project is near completion and unexpended bond proceeds exist that can be reprogrammed to a similar type CIP project.

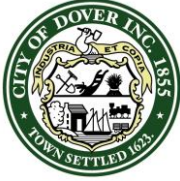
The \$100,000.00 funding to be reprogrammed will be used for engineering design of water main replacement as part of the Horne/Crescent Streets reconstruction project.

The Horne/Crescent Streets reconstruction project was identified in the FY2027-FY2032 CIP to be debt financed in the amount of \$5,700,000.00 for Street Reconstruction portion, \$1,600,000 for Water Main replacement portion, and \$1,100,000 for Sewer Main replacement portion. City Council approved the six-year CIP on December 10, 2025 via resolution 2025.10.22 – 65.

The Horne/Crescent Streets reconstruction project requires design work to ensure accurate cost estimates for the project are included in the FY2028-FY2033 CIP and construction documents are ready for bid solicitation.

The City Council previously authorized reprogramming \$300,000.00 of appropriations for the Horne/Crescent Streets reconstruction project from unexpended bond proceeds for the Fifth/Grove Streets reconstruction project on February 25, 2026 via resolution 2026.01.28 – 117. This funding was for street and drainage engineering design for the Horne/Crescent Streets project.

The City Council also has a resolution to authorize reprogramming \$100,000.00 of appropriation for the Horne/Crescent Streets Sewer Main replacement portion of the street reconstruction project from unexpended CIP appropriations for the Fifth/Grove Streets Sewer Main portion of the street reconstruction



CITY OF DOVER

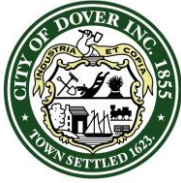
CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2026.03.25 - 148**
Resolution Re: Reprogram Unexpended Bond Proceeds from Fifth and Grove Water Main FY2024 and FY2025 CIP Project to Horne Street Reconstruction CIP Project

project. This funding is for the sewer main replacement engineering design for the Horne/Crescent Streets project.

This resolution works towards meeting the City Council's Goal 3 as it invests in Dover's infrastructure. Specifically, the funding will assist in addressing Goal 3.A which speaks to diversifying funding for infrastructure.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2026.03.25 - 149**
Resolution Re: Appropriation For FY2027 Capital Improvements Program
McConnell Center HVAC Systems Replacement and
Authorization for Bonding

WHEREAS: The City Council desires to make public improvements at the McConnell Center and to finance these improvements with the sale of general obligation bonds.

WHEREAS: This authorization will fund improvements consisting of boiler upgrade, replacement of heat pumps, controls upgrade, gym dehumidification, cooling tower replacements and a portion of the roof replacement work approved by City Council on January 14, 2026 via resolution 2026.01.14 – 98.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The following capital project is appropriated, with estimated useful lives in excess of the length indicated, as part of the FY2027 Capital Improvements Program:

		Proposed			
Item #	Description	Appropriations	Life/Yrs	Department	Fund
1	McConnell Center HVAC Systems Replacement	\$ 3,041,100	15	Recreation	McConnell Center
	Total	<u>\$ 3,041,100</u>			

AND FURTHER BE IT RESOLVED THAT:

To meet the appropriations of this resolution there is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the issuance and sale of general obligation bonds of the City of Dover in a principal amount equal to the total of the appropriations. The full faith and credit of the City is hereby pledged for the principal and interest on said bonds. The bonds are to be signed by the City Manager and countersigned by the City Treasurer, with the Finance Director and City Treasurer having the discretion of fixing the dates, maturities, denominations, place of payment, interest rate or rates and form, and to provide for the sale of the bonds.

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after public hearing.

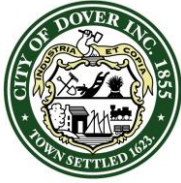
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal: Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

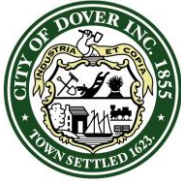
Resolution Number: **R – 2026.03.25 - 149**
Resolution Re: Appropriation For FY2027 Capital Improvements Program
McConnell Center HVAC Systems Replacement and
Authorization for Bonding

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2026.03.25 - 149**
Resolution Re: Appropriation For FY2027 Capital Improvements Program
McConnell Center HVAC Systems Replacement and
Authorization for Bonding

RESOLUTION BACKGROUND MATERIAL:

This resolution makes appropriations for the projects of the FY2027 Capital Improvements Program project McConnell Center HVAC Systems Replacement financed by debt and authorizes the sale of bonds. This authorization will fund improvements consisting of boiler upgrade, replacement of heat pumps, controls upgrade, gym dehumidification, cooling tower replacements and a portion of the roof replacement work approved by City Council on January 14, 2026 via resolution 2026.01.14 – 98.

Debt Authorization versus Debt Retirement

The following table compares the tentative authorization amount to the amount of debt being retired:

Description	City
Current Authorization	3,041,100
Prior FY27 Authorization	1,750,000
FY2027 Retirement	4,437,230
Net Change	353,870

Legal Debt Limits

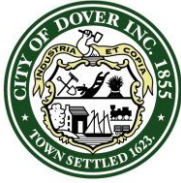
The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2026 and this authorization, against the legal debt limits.

Description	City	School	Water	Downtown TIF	Waterfront TIF	Exempt	Total
Debt Outstanding	55,745,459	70,788,459	30,967,504	6,635,000	11,238,457	26,222,753	201,597,632
Authorized - Unissued	29,403,210	26,246,980	25,850,287	3,300,000	19,212,500	28,883,965	132,896,942
Total Issued & Unissued	85,148,669	97,035,439	56,817,791	9,935,000	30,450,957	55,106,718	334,494,574
This Authorization	3,041,100	0	0	0	0	0	3,041,100
Grand Total	88,189,769	97,035,439	56,817,791	9,935,000	30,450,957	55,106,718	337,535,674
Legal Debt Limit	214,422,288	500,318,672	714,740,960	NA	NA	NA	
Unused Capacity	126,232,519	403,283,233	657,923,169				
Percent Unused	58.9%	80.6%	92.1%				

Notes: Legal debt limits are based on a percent of equalized assessed value. City 3%, School 7%, Water 10%.
Exempt includes Parking, Sewer and Tolend Road Landfill debt.
Debt exempt from legal debt limits are Parking, Sewer, Tolend Road Landfill debt, Downtown TIF, Waterfront TIF

Rate Impacts

The debt obligations for McConnell Center Fund projects are funded through the rental revenues collected from the tenants in the McConnell Center. For Legal Debt limit calculations, the debt obligations of the McConnell Center Fund are included in the City's portion of legal debt limit. The McConnell Center appropriations proposed in the FY2027 budget will be able to fund the expected Year 1 debt service obligations for this authorization.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R –2026.03.25 - 150**

Resolution Re: Reprogram Unexpended Bond Proceeds from Durham Road Sewer Rehab Project to South End Gravity Sewer CIP Project

WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Debt Financing authorization for certain CIP projects; and

WHEREAS: In the adopted FY2021 CIP Appropriations and Authorization for Bonding resolution R-2019.10.23 – 171) adopted by City Council on December 11, 2019 there was \$1,100,000.00 appropriated for Durham Road Sewer Rehabilitation; and

WHEREAS: The City has identified that the South End Gravity Sewer CIP project is a priority at this time, and the Durham Road Sewer Rehab project is determined to be a low priority at this time resulting in \$1,100,000.00 of unexpended bond proceeds available to be reprogrammed to another Sewer Fund project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The amount of \$1,100,000.00 (One Million One Hundred Thousand dollars) of unexpended bond proceed appropriation is hereby reprogrammed from the Durham Road Sewer Rehab CIP project to the South End Gravity Sewer CIP project:

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
5320.1.300.43250.4757.04543.21.000.000.700	Sewer - Durham Road Rehab Project	1,100,000.00	(1,100,000.00)	0.00
5320.1.300.43250.4757.045???.21.000.000.700	South End Gravity Sewer Project	0.00	1,100,000.00	1,100,000.00
		1,100,000.00	0.00	1,100,000.00

NOTE: This resolution reprograms unexpended bonding authorization and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

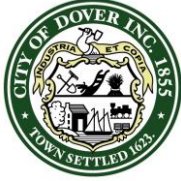
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R –2026.03.25 - 150**

Resolution Re: Reprogram Unexpended Bond Proceeds from Durham Road
Sewer Rehab Project to South End Gravity Sewer CIP Project

DOCUMENT HISTORY:

First Reading Date:

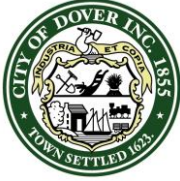
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R –2026.03.25 - 150**

Resolution Re: Reprogram Unexpended Bond Proceeds from Durham Road Sewer Rehab Project to South End Gravity Sewer CIP Project

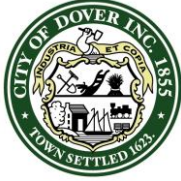
RESOLUTION BACKGROUND MATERIAL:

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the Durham Road Sewer Rehab project. On December 11, 2019 the City Council adopted the FY2021 Capital Improvements Plan (CIP) Authorization for bonding, which included \$1,100,000.00 for the Durham Road Sewer Rehab project. City Council resolution R-2019.10.23 – 171.

This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized financing the Durham Road Sewer Rehab project. This resolution reprograms funding from Durham Road Sewer Rehab project to the South End Gravity Sewer Improvement project. The Durham Road Sewer Rehab project has been determined to be a low priority compared to other sewer projects, such as the South End Gravity Sewer project. Therefore, the City's administration has decided to move forward with reprogramming the unexpended bond proceeds from the Durham Road Sewer Rehab project to the South End Gravity Sewer project.

The South End Gravity Sewer project was identified in the FY2027- FY2032 CIP to be debt financed in the amount of \$8,000,000.00, with \$2,000,000.00 being proposed to be bonded as part of the FY2027 CIP appropriations and authorization for bonding resolution. When City Council approved the FY2027 CIP Authorization for bonding on December 10, 2015 via resolution R-2025.10.22 – 67 the City's administration recommended removing the \$2,000,000.00 for South End Gravity Sewer. This was based on the City presenting at a later date a resolution to reprogram unexpended bond proceeds to fund the Year 1 estimated cost for the South End Gravity Sewer project.

The resolution works towards meeting the City Council's Goal 3, as it invests in infrastructure. Specifically, Goal 3-C will be incorporated as it speaks to strengthen operational reliability ensuring uninterrupted delivery of essential services.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2026.03.25 - 151**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
–Solar Projects - Non-Debt Financed

WHEREAS: The City Council desires to make public improvements at the Arena, North End Fire Station, Bouchard Public Works facility, and French Cross Station Water Treatment facility and to finance these improvements with transfers from Capital Reserve Funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:
The following capital outlays are appropriated as part of the FY2027 Capital Improvements Program for the purposes so designated and the Finance Director is authorized to transfer the funds from the respective Reserve Funds in the amounts listed.

Item	Description	Appropriation	Funding	Fund
1	Arena Solar Project	340,000	Arena Improvements Capital Reserve	Trust
2	North End Fire Station Solar Project	182,000	General Fund Capital Reserve	Trust
3	Bouchard Public Works Facility Solar Project	125,000	General Fund Capital Reserve	Trust
4	Bouchard Public Works Facility Solar Project	125,000	Water Fund Capital Reserve	Trust
5	French Cross Station Solar Project	81,250	Water Fund Capital Reserve	Trust
6	Bouchard Public Works Facility Solar Project	125,000	Sewer Fund Capital Reserve	Trust
		978,250		

AND FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:

The following capital outlays are hereby rescinded as they have been determined to not be needed at this time.

Item	Description	Appropriation	Funding	Fund
1	Arena HVAC	40,000	Arena Improvements Capital Reserve	Trust
2	Arena HVAC	35,000	Arena Improvements Capital Reserve	Trust
		75,000		

Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the charter.

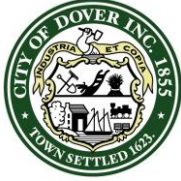
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2026.03.25 - 151**

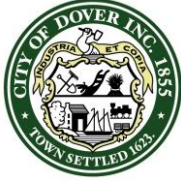
Resolution Re: Appropriation For FY2027 Capital Improvements Program
–Solar Projects - Non-Debt Financed

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2026.03.25 - 151**

Resolution Re: Appropriation For FY2027 Capital Improvements Program
–Solar Projects - Non-Debt Financed

RESOLUTION BACKGROUND MATERIAL:

This resolution appropriates capital reserve funds to finance Solar projects at the Arena, North End Fire Station, Bouchard Public Works facility, and French Cross Station water treatment facility. In addition, this resolution authorizes the transfer of Capital Reserve Fund moneys to fund the identified projects.

The following table reflects the amount to be appropriated for the FY2027 CIP solar projects from the various capital reserve funds and their projected balances as of 6/30/2026:

	Proposed	Previous FY2027	Balance	
Description	Appropriation	CIP Appropriations	6/30/2026	Notes
Capital Reserve Funds CIP				
General Fund Capital Reserve	\$307,000	\$1,834,000	\$416,937	(1)
Arena Improvements Reserve	\$340,000	\$40,000	\$250,648	(2)
Water Fund Capital Reserve	\$206,250	\$762,698	\$4,718,879	
Sewer Fund Capital Reserve	\$125,000	\$667,794	\$1,947,135	
Total	\$978,250			

1. The General Fund Capital Reserve will have sufficient funds for the appropriation as a transfer from the General Fund of \$1,955,000 into the reserve was adopted as part of the FY2027-2032 CIP (City Council resolution R-2025.10.22 – 66 on December 10, 2025, and said amount is proposed as part of the City's FY2027 General Fund Operating Budget.
2. The Arena Improvements Reserve will have sufficient funds for the appropriation as a transfer from the General Fund of \$100,000 into the reserve was adopted as part of the FY2027-2032 CIP (City Council resolution R-2025.10.22 – 66 on December 10, 2025), and said amount is proposed as part of the City's FY2027 General Fund Operating Budget. In addition, existing Arena CIP appropriations determined to not be needed at this time are proposed to be rescinded as part of this resolution.