CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular
Meeting Location: McConnell Center, 61 Locust St., Dover, NH 03820
Meeting Date: **Thursday, April 2, 2026**
Meeting Time: **4:00pm**

CALL TO ORDER--The April meeting was called to order at 4:00pm by Michael Egan. Also attending were Denise LaFrance, Ann Schultz, April Richer, Jill Martin, Dorothy Wagner, Jean Finnerty, and Patty Falconer. Beth Evans was an excused absence.

1. **MINUTES**—Minutes of the March meeting were approved on a motion made by Ann Schultz and seconded by Dorothy Wagner. Unanimously approved.

2. **PUBLIC FORUM ---** (EVERY OTHER MONTH**) –** No comments.

3. **REPORT OF THE LIBRARY DIRECTOR (MARCH) --** The Report of the Library Director was approved on a motion made by Jill Martin and seconded by Dorothy Wagner. Unanimously approved.

4. **CORRESPONDENCE –** The Library Director received a donation in memory of Cliff Blake from the New Hampshire Library Trustees Association.

5. **OLD BUSINESS**

   A. Renovation Updates: Most work is happening in the Children's Area. Installation of the transfer switch has been delayed ten days by Eversource. Elevator will not be ready for the move on April 20. Options are to use stairs or hire elevator operator so it can run on the temporary power.
   B. Reopening Plan Update: Moving forward as scheduled. On April 20 scaled down library services will be offered in McConnell Room 306. Grand reopening of library will be on Friday, June 5.
   C. Closing Services to be offered update: During the six-week period of transition, the library will offer limited services in Room 306 of the McConnell Center. On Mondays 9:00-8:30 and Wednesdays 9:00-5:00, patrons will be able to borrow new materials, have access to computers and printers, and read newspapers. The Children's staff will offer two storytimes per week and an event during April school vacation. Interlibrary loan services will continue as well as Homebound delivery and All Abilities at Great Bay Services.
   D. Friends Fundraising Update: Otto Pizza will be donating ten percent of proceeds from three days. Hand-made quilt will be displayed and raffled off when the library reopens.

7. NEW BUSINESS

   A. Art Wall Dedication: A mural in the new entrance will be dedicated to the memory of Cliff Blake. It is proposed that the project will be a collaboration among the Library, Dover Arts Commission, and the Friends of the Library.

B. Landscaping: The cost of landscaping was not included in the renovation cost. Need to replant existing beds and plant new beds. Will need to go out to bid for this project.

C. Marketing Efforts: A group of staff members is working on ways to educate the public about upcoming changes to services and events via social media, press releases, etc.

D. Dedication Plaque: Building dedication plaque will be placed outside of the new entrance.

8. **ITEMS OF CONCERN**: Budget was adopted by City Council on April 1 with no changes. Jill Martin will research how to set up a naming fund in honor of Cliff Blake. Grand re-opening ribbon cutting ceremony will be led by Dover Chamber of Commerce. Will be tours for | various groups (City Council, Trustees, etc.) before June 5.

9. **Adjournment--** The meeting was adjourned at 4:37 pm on a motion made by Ann Schultz and seconded by Dorothy Wagner. Unanimously approved.

NEXT MEETING DATE: THURSDAY, MAY 7, 2026