



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 25, 2026**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Shanahan called the meeting to order at 7:00 PM.

2. ~~MOMENT OF SILENCE~~

3. ~~PLEDGE OF ALLEGIANCE~~

4. ROLL CALL ATTENDANCE

Present: Councilor Carmichael, Councilor Retrosi, Councilor Robison, Councilor Cullen, Councilor Granfield, Councilor Veitch, Deputy Mayor Williams, Mayor Shanahan

Absent: Councilor Richer

Also Present: City Manager Joyal, Deputy City Attorney Perez, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Councilor Retrosi moved to amend the agenda to add "R-2026.03.25 – 151 FY2026 General Fund Budget Amendment – Rescind Portion of Appropriation for Transfer to School Facilities Capital Reserve and Appropriation to Education" to agenda as item 13.B.7. seconded by Councilor Veitch.

Vote: 8-0.

Deputy Mayor Williams moved to approve the amended agenda, seconded by Councilor Robison.

Vote: 8-0.

7. PUBLIC HEARINGS

A. SETTING OF PROPERTY TAX EXEMPTIONS FOR ELDERLY, BLIND AND DISABLED FOR FY2027

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. REPROGRAM UNEXPENDED CIP APPROPRIATION FROM GARRISON HILL PARK FY2023 CIP PROJECT TO NEBI PARK & PAVILION CIP PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

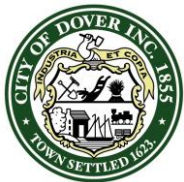
C. REPROGRAM UNEXPENDED BOND PROCEEDS FROM FIFTH/GROVE STREET RECONSTRUCTION PROJECT TO DOWNTOWN TRAFFIC AND PEDESTRIAN IMPROVEMENTS PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(VOTE TO OCCUR APRIL 8, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.



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8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT – FY2025 AUDIT AND ANNUAL COMPREHENSIVE FINANCIAL REPORT

City Manager Joyal gave a brief overview of the report he submitted in writing to the Council. Mr. Joyal introduced Mr. Scott McIntire, CPA and Managing Director of CBIZ, the City's audit firm.

Mr. McIntire gave an overview of the FY2025 ACFR to the Council and answered questions. Deputy Mayor Williams moved to accept the City Manager's report, seconded by Councilor Granfield.

Vote: 8-0.

10. APPROVAL OF MINUTES

A. March 4, 2026 – Workshop Meeting

B. March 11, 2026 – Regular Meeting & Non-Public Meeting

C. March 18, 2026 – Workshop Meeting

Deputy Mayor Williams moved to approve the minutes, seconded by Councilor Robison.

Vote: 8-0.

11. MAYOR'S REPORT

Mayor Shanahan gave an overview of the meetings and events he attended over the last couple of weeks.

Deputy Mayor Williams moved to accept the Mayor's Report, seconded by Councilor Veitch.

Vote: 8-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. SETTING OF PROPERTY TAX EXEMPTIONS FOR ELDERLY, BLIND AND DISABLED FOR FY2027

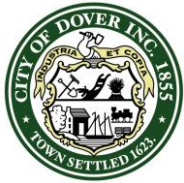
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 8-0.

2. REPROGRAM UNEXPENDED CIP APPROPRIATION FROM GARRISON HILL PARK FY2023 CIP PROJECT TO NEBI PARK & PAVILION CIP PROJECT



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SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Veitch.
City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

**1. B24016 SUPERVISORY CONTROL AND DATA COLLECTION ACQUISITION
WATER SEWER LICENSING UPGRADES AMENDMENT NO. 2**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

**2. B22040 HVAC PREVENTATIVE MAINTENANCE AND REPAIR SERVICES -
EXTENSION TO END OF FY26**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

**3. B26044 GENERAL CARPENTRY, SHEETROCK AND PAINTING SERVICES AS
NEEDED**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

**4. B25037 DESIGN ENGINEERING SERVICES FOR A ROUNDABOUT AT THE
INTERSECTION OF DOVER POINT ROAD AND THORNWOOD LANE – GREEN
INTERNATIONAL**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the Consent Calendar, seconded by Councilor Retrosi.

No Councilors wished to pull any resolutions.

Roll Call Vote: 8-0.

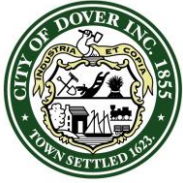
COMMITTEE REPORTS

- | | |
|--|---|
| 1. Arts Commission (Robison) | 13. Solid Waste Advisory Committee (Richer) |
| 2. Conservation Commission (Williams) | 14. Transportation Advisory Commission (Cullen) |
| 3. Library Board of Trustees (Richer) | 15. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 16. Board of Health (Veitch) |
| 5. Planning Board (Richer) | 17. Downtown TIF Advisory Board (Robison) |
| 6. School Board Liaison (Carmichael) | 18. Cochecho Waterfront Development Advisory Committee (Shanahan) |
| 7. Recreation Advisory (Retrosi) | 19. COAST (Shanahan) |
| 8. Energy Commission (Veitch) | 20. Waterfront TIF Advisory Board (Cullen) |
| 9. Parking Commission (Cullen) | 21. Dover Main Street |
| 10. Legislative Liaison (Shanahan) | 22. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Carmichael) | 23. Government Affairs (Shanahan) |
| 12. Ordinance Committee (Shanahan) | 24. Joint Building Committee – Athletic Complex (Cullen) |
| | 25. Dover Utilities Commission (Carmichael) |

Councilor Robison gave an overview of the Arts Commission report.

Councilor Williams gave an overview of the Conservation Commission report.

Councilor Retrosi gave a brief overview of the Recreation Advisory Board report and let the Council know that the Heyliger awards will be held on March 26th in the City Hall auditorium.



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Councilor Veitch gave an overview of the Energy Commission report.

Councilor Granfield informed the Council that the Dover Housing Authority has a new executive director, Dian Maruca.

B. RESOLUTIONS

1. AUTHORIZATION TO PURCHASE TWO (2) MACK DUMP TRUCKS, CAB AND CHASSIS AND UPFIT VIA SOURCEWELL

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

2. REPROGRAM UNEXPENDED CIP APPROPRIATIONS FROM FIFTH AND GROVE SEWER MAIN FY2024 CIP PROJECT TO HORNE STREET RECONSTRUCTION CIP PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON APRIL 8, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing and vote, seconded by Councilor Carmichael.

Vote: 8-0.

3. REPROGRAM UNEXPENDED BOND PROCEEDS FROM FIFTH AND GROVE WATER MAIN FY2024 AND FY2025 CIP PROJECT TO HORNE STREET RECONSTRUCTION CIP PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 8, 2026 WITH A VOTE TO OCCUR ON APRIL 22, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing and vote, seconded by Councilor Carmichael.

Vote: 8-0.

4. APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM MCCONNELL CENTER HVAC SYSTEMS REPLACEMENT AND AUTHORIZATION FOR BONDING

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 8, 2026 WITH A VOTE TO OCCUR ON APRIL 22, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

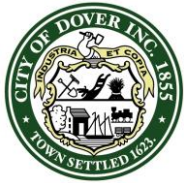
Deputy Mayor Williams moved to refer the resolution to a public hearing and vote, seconded by Councilor Carmichael.

Vote: 8-0.

5. REPROGRAM UNEXPENDED BOND PROCEEDS FROM DURHAM ROAD SEWER REHAB PROJECT TO SOUTH END GRAVITY SEWER CIP PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING ON APRIL 8, 2026 WITH A VOTE TO



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OCCUR ON APRIL 22, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing and vote, seconded by Councilor Robison.

Vote: 8-0.

6. APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM – SOLAR PROJECTS – NON-DEBT FINANCED

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON APRIL 8, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing and vote, seconded by Councilor Veitch.

Vote: 8-0.

7. FY2026 GENERAL FUND BUDGET AMENDMENT – RESCIND PORTION OF APPROPRIATION FOR TRANSFER TO SCHOOL FACILITIES CAPITAL RESERVE AND APPROPRIATION TO EDUCATION

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON APRIL 8, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing and vote, seconded by Councilor Veitch.

Vote: 8-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Carmichael asked a clarifying question about veteran's tax credits.

16. ADJOURN

Councilor Carmichael moved to adjourn, seconded by Councilor Granfield.

Vote: 8-0.

Meeting adjourned at 7:50 PM.