



CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, March 16, 2026**
Meeting Time: **6:00 pm**

Members: Vice Chair, Jay Stephens; Otis Perry; Dennis Munson; Debra Hackett; Council Liaison, Bret Carmichael, Bill Davis

Alternate: Douglas Lafleur

Unexcused Members Absent: Mark Moeller

Staff Present: Superintendent of Utilities, Dan Lynch; Working Foreman, Bill Purpura; Recording Secretary, Nancy Usbelger

Eric Jackson – The Stabile Company

1. Call to Order

Meeting was called to order at 6:00 P.M.

2. User's Forum

3. Approval of Minutes of December 15, 2025

Motion: Munson made the motion to approve the minutes, Davis seconded.

Vote: U/A

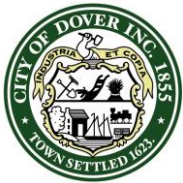
4. Abatement Requests - None

5. The Stabile Company – Reallocation of Water Investment Fees

Lynch shared that the request from the Stabile Companies is associated with the development of a residential project at 141 Sixth Street and the in-lieu services would be used to fund the installation of a new watermain within Dowaliby Court, a city owned road adjacent to the development. The proposed watermain would be installed by the private development's contractor as part of The Stabile Companies Project.

Jackson shared that the Dover Planning Board voted to grant condition final approval to The Stables Companies on September 23, 2025 to construct 20 unit, 2-family dwellings on a new privately-owned road on the parcel of 141 Sixth Street. As part of the approval, The Stables Companies is required to pursue looping the water main through Dowaliby Court, which was a request of Community Services. The total cost of the materials and labor to install the water main is estimated by the developer to be \$44,600 and \$113,000 respectively.

Hackett was informed by Jackson that the two residents that currently live at Dowaliby Court will not incur any costs for this.



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Motion: Perry made a motion to approve the agreement between staff and The Stable Company to swap the water investment fee for new water line construction for the new development, Lafleur seconded.

Lynch stated he would propose working with the developer and the City Staff to supply the labor and move the fees and we will get that accomplished.

Vote: U/a

Discussion: Hackett was informed that the cost would not exceed the \$86,800 water investment fees.

6. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by staff.

B. Utilities Report

The report was reviewed and discussed by staff.

C. Finance Report

The report was reviewed and discussed by staff.

Motion: Davis made the motion to approve the reports, Munson seconded.

Vote: U/a

7. Old Business

A. Update on City's Quest for New Water Sources

Lynch stated they are still looking for new sources and will be testing at some new locations and are currently searching for new sources.

Perry asked if there is any more thought to going to a service supply instead of wells?

Lynch stated the growth exceeds what we can supply, but the City is actively looking.

8. New Business

A. Election of DUC Officers

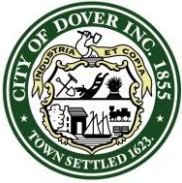
Motion: Perry made a motion to nominate Jay Stephens for Chair and Stephens nominated Otis Perry for Vice Chair, Munson seconded.

Vote: U/a

9. Areas of Concern

Perry is curious if Carmichael can be a voting member now that he is part of the City Council. Perry feels he should be allowed to vote.

Carmichael stated he cannot vote since he's on City Council. He is going to double check to confirm.



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10. Next Meeting Date

April 20, 2026

11. Adjournment

Motion: Munson made a motion to adjourn at 6:47 P.M., Perry seconded.

Vote: U/a