

CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 22, 2026**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Shanahan called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Veitch led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Carmichael, Councilor Retrosi, Councilor Cullen (arrived at 7:10 PM), Councilor Robison, Councilor Granfield, Councilor Veitch, Deputy Mayor Williams, Mayor Shanahan

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS – Mental Health Awareness Month, Volunteer Week, Affordable Housing Week

Mayor Shanahan presented a proclamation recognizing May as Mental Health Awareness month, as well as proclamations recognizing Volunteer Week (April 19-25, 2026) and Affordable Housing Week (May 11-May 17, 2026).

6. APPROVAL OF AGENDA

Deputy Mayor Williams moved to substitute in the whole a revised item 13.A.1., seconded by Councilor Retrosi.

Vote: 9-0.

Deputy Mayor Williams moved to approve the amended agenda, seconded by Councilor Robison.

Vote: 9-0.

7. PUBLIC HEARINGS

A. ADDITIONAL APPROPRIATION AND AUTHORIZATION FOR BONDING FOR FY2027 CIP WATER TREATMENT PLANT UPGRADES – FRENCH CROSS STATION (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (VOTE TO OCCUR MAY 13, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. REPROGRAM UNEXPENDED BOND PROCEEDS FROM CERTAIN COMMUNITY SERVICES CIP PROJECTS TO HENRY LAW AVENUE RECONSTRUCTION CIP PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (VOTE TO OCCUR MAY 13, 2026)

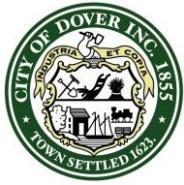
SPONSORED BY MAYOR SHANAHAN BY REQUEST

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
(VOTE TO OCCUR MAY 13, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM



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Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Susan Kelsch, 2.5 Stark Ave, invited folks to the Power of an Hour event being held on Saturday, April 25th.

Leslie Hawkins, 7 Browning Dr, spoke about health insurance for the school department.

Lindsay Bryant, Don't Trash Dover, encourage everyone to go to the Power of an Hour event being held on Saturday, April 25th.

Patrick Manning, Dover Main St, gave an overview of what the Dover Main Street program provides.

Matthew Freeman, Whittier St, thanked the Council for considering organic treatment of sidewalks.

9. CITY MANAGER'S REPORT

City Manager Joyal invited Police Chief Terlemezian to the podium to introduce Ofc. Luis Berducia who received the D.A.R.E. officer of the year award. Chief Terlemezian recognize Ofc. Ian Lebel, who could not be there, for receiving the 2025 Mothers Against Drunk Driving – New England Chapter award. Chief Terlemezian introduced Dispatcher Marie Palaima, Ms. Palaima was awarded the 2025 Telecommunicator Award by New Hampshire Emergency Dispatchers Association.

City Manager Joyal gave an overview of the report he submitted in writing to the Council.

10. APPROVAL OF MINUTES

A. April 1, 2026 – Workshop Meeting & Special Meeting

B. April 8, 2026 – Regular Meeting

Deputy Mayor Williams moved to approve the minutes, seconded by Councilor Richer.

Vote: 9-0.

11. MAYOR'S REPORT

Mayor Shanahan gave an overview of the events and meetings he attended over the last few weeks.

Deputy Mayor Williams moved to accept the Mayor's report, seconded by Councilor Robison.

Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

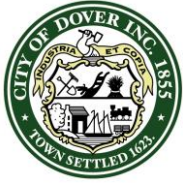
B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. REPROGRAM UNEXPENDED BOND PROCEEDS FROM FIFTH AND GROVE WATER MAIN FY2024 AND FY2025 CIP PROJECT TO HORNE STREET RECONSTRUCTION CIP PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR SHANAHAN BY REQUEST



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Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

**2. APPROPRIATION FOR FY2027 CAPITAL IMPROVEMENTS PROGRAM
MCCONNELL CENTER HVAC SYSTEMS REPLACEMENT AND AUTHORIZATION
FOR BONDING**

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Carmichael.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

**3. REPROGRAM UNEXPENDED BOND PROCEEDS FROM DURHAM ROAD SEWER
REHAB PROJECT TO SOUTH END GRAVITY SEWER CIP PROJECT**

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

**1. AUTHORIZATION FOR THE PURCHASE OF A SELT CONSERVATION EASEMENT
BY THE CITY OF DOVER CONSERVATION COMMISSION**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

**2. B26052 AWARD OF RFP LOCAL EMERGENCY OPERATIONS PLAN AND
CONTINUITY OF OPERATIONS PLAN UPDATE TO PDR STRATEGIES**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

**3. B26043 AWARD OF BID TO NEW ENGLAND OUTFITTERS FOR PUBLIC SAFETY
VEHICLE EQUIPMENT REMOVAL AND INSTALLATION**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

4. B25037 RFP26-002 CULVERT RECONSTRUCTION PORTLAND AVE

SPONSORED BY MAYOR SHANAHAN BY REQUEST

5. B26046 PAVEMENT AND CURBSIDE WEED CONTROL SERVICES

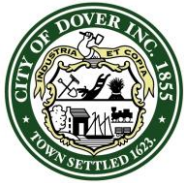
SPONSORED BY MAYOR SHANAHAN BY REQUEST

6. FY2027 AUTHORIZATION TO PURCHASE VARIOUS CHEMICALS VIA NEMVCC

SPONSORED BY MAYOR SHANAHAN BY REQUEST

**7. APPROVAL OF CITY OF DOVER EMPLOYMENT AGREEMENT REGARDING CITY
CLERK-TAX COLLECTOR**

SPONSORED BY MAYOR SHANAHAN BY REQUEST



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8. VARIOUS SENIOR CENTER TRIPS

SPONSORED BY MAYOR SHANAHAN BY REQUEST

9. ACKNOWLEDGEMENT AND ACCEPTANCE OF A DONATION FROM THE PLANET FITNESS FOR GYM EQUIPMENT

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the Consent Calendar, seconded by Councilor Carmichael.

Councilor Cullen asked to pull item 13.A.5.

Roll Call Vote on items 1, 2, 3, 4, 6, 7, 8, 9: 9-0.

Deputy Mayor Williams moved to approve item 13.A.5., seconded by Councilor Veitch.

Roll Call Vote: 8-1, with Councilor Cullen opposed.

COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Robison) | 13. Solid Waste Advisory Committee (Richer) |
| 2. Conservation Commission (Williams) | 14. Transportation Advisory Commission (Cullen) |
| 3. Library Board of Trustees (Richer) | 15. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 16. Board of Health (Veitch) |
| 5. Planning Board (Robison) | 17. Downtown TIF Advisory Board (Robison) |
| 6. School Board Liaison (Carmichael) | 18. Cochecho Waterfront Development Advisory Committee (Shanahan) |
| 7. Recreation Advisory (Retrosi) | 19. COAST (Shanahan) |
| 8. Energy Commission (Veitch) | 20. Waterfront TIF Advisory Board (Cullen) |
| 9. Parking Commission (Cullen) | 21. Dover Main Street |
| 10. Legislative Liaison (Shanahan) | 22. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Carmichael) | 23. Government Affairs (Shanahan) |
| 12. Ordinance Committee (Shanahan) | 24. Joint Building Committee – Athletic Complex (Cullen) |
| | 25. Cemetery Board (Veitch) |
| | 26. Dover Utilities Commission (Carmichael) |

Deputy Mayor Williams presented the following recommendations to the Council:

New Appointments:

Melanie Strong – Energy Commission – Alternate Member (term: 4/22/2026 to 3/22/2028)

Tasha Smith – Recreation Advisory Board – Regular Member (term: 4/22/2026 to 2/12/2028)

Pete McVay – Open Lands Committee – Regular Member (term: 4/22/2026 to 7/10/2027)

Jim Horne – Trustees of the Trust Fund – Regular Member (term: 4/22/2026 to 12/14/2028)

Alex Richards – Dover Utilities Commission – Alternate Member (term: 4/22/2026 to 7/23/2028)

Resignations:

Brendan Mulhall – Conservation Commission

Renewals:

Belinda Labourdette – Cemetery Board

Change in Status:

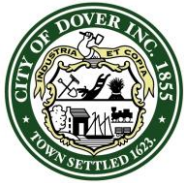
Douglas Lafleur – alternate to regular member – Dover Utilities Commission

Deputy Mayor Williams moved to accept the recommendations, seconded by Councilor Robison.

Vote: 9-0.

Mayor Shanahan gave an update on the Cochecho Waterfront Development Advisory Committee, as well as COAST.

Deputy Mayor Williams gave an update on the last SRPC meeting.



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Councilor Cullen gave an overview of the last JBC meeting.

Councilor Carmichael went over the last DUC meeting.

Councilor Veitch gave an update on the Cemetery Board.

Councilor Richer gave an update on the Library opening and the limited hours.

B. RESOLUTIONS

1. **2026 UPDATE TO MULTI HAZARD MITIGATION PLAN APPROVAL**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Veitch.
Fire Chief Driscoll went over the resolution and a brief presentation.
Roll Call Vote: 9-0.

2. **B25026 ENERGY SAVINGS PERFORMANCE CONTRACTING SERVICES (ESCO) ENERGY EFFICIENT INVESTMENTS PROJECT PHASE NO. 2B – MCCONNELL CENTER**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Richer.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

3. **B25044 RFP26-002 – TRAKEY STREET SEWER & WATER UPGRADE**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Robison.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

4. **B26010 DISPATCH ALARM MODERNIZATION – AWARD TO D.M. BURNS SECURITY, INC.**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Richer.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

5. **FY2026 TRANSFER OF APPROPRIATION – GENERAL FUND CITY DEPARTMENTS**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

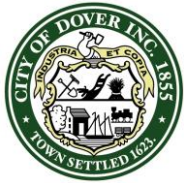
Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Robison.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Veitch thanked the staff in the City Clerk/Tax Collection office for their work.



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Deputy Mayor Williams recognized Earth Day, and congratulated students on various musicals she attended.

Councilor Richer reminded the Council and public of the City of Dover listening session taking place on April 30th from 5:30pm to 7:00pm in the PD Community Room. The session will cover ADUs.

Mayor Shanahan gave an update from the Tri-City Mayors meeting in regards to the Hyder House closing, and that it looks like there is a significant medical partner that may be stepping in to keep the facility open.

16. ADJOURN

Councilor Carmichael moved to adjourn, seconded by Councilor Richer.

Vote: 9-0.

Meeting adjourned at 8:55 PM.