

CITY OF DOVER

TRANSPORTATION ADVISORY COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Police Department community room, 46 Chestnut Street
Meeting Date: **Monday, March 23, 2026**
Meeting Time: **6:00 pm**

1. Call to order at 6:01 by Kean McDermott.

2. ROLL CALL

Members present: Donna Benton (Planning), Lt. Alex Mitrushi (Police), Matt Gibbons (Community Services), Kean McDermott, Fergus Cullen (City Council)

Members Not Present (Excused): Susan Tremblay, Aaron Williams (Alternate)

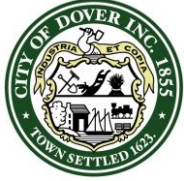
Members Not Present (Unexcused): Michael Williams (COAST), Elizabeth Goldman, Dennis Munson, Peter Schmidt (Alternate)

3. OLD BUSINESS

- A. Review/approval of minutes from September 22, 2025. Benton moved to approve the minutes with the following correction regarding item 2A: "A.Williams moved to explore other traffic calming techniques to try to reduce speeds on Henry Law Avenue to 20mph. Seconded by K.McDermott. Motion passed." Mitrushi seconded. Motion adopted, 5-0.
- B. Review/approval of minutes from February 2, 2026. Benton moved to approve the minutes as presented. Mitrushi seconded. Motion adopted, 5-0.

3. NEW BUSINESS

- A. Durham Road (DHS/DMS) – Pedestrian Protection. In absence of the sponsor, Mitrushi summarized a resident's concerns about the need for DHS and DMS student pedestrians needing to cross Durham Road. Mitrushi summarized his response, which indicated patrols during the start and end of the school day and, longer term, the expected major road project for Durham Road. No motion made / no further action taken.
- B. Back Road – Speed Concerns. In absence of the sponsor, Mitrushi summarized a resident's concerns about traffic and speed on Back and Middle Roads, and the potential increase due to the Waterfront development. Mitrushi summarized his response, which included the temporary placement of the radar speed trailer and a meeting with the resident to hear her concerns. McDermott commented that while the concern was hypothetical in nature at this time, it would be good to check if reality matches the projected traffic study done as part of planning for the development as the Waterfront buildout proceeds. No motion made / no further action taken.



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- C. Review and Update Operating Rules. Discussion: Benton reviewed steps in adopting new rules, which would include review by the City Attorney and an affirmative vote by the City Council. McDermott invited public comment. Eric Leaver, 42 Main Street, commented that the redline and cross-out edits in the draft understated the extent of the proposed re-write, and that parts of the existing and proposed rules are addressed by Dover Code and may not need to be restated in the operating rules.

MOTION: Cullen moved to advance the draft to the City Attorney for a preliminary review and place the draft on the Commission's agenda at its May meeting. Mitrushi seconded. Motion adopted, 5-0.

4. CITIZENS FORUM – no one spoke

5. MEMBER COMMENTS

- A. RRFB Request Evaluation/Recommendations. Mitrushi reported staff are compiling a list of past requests and existing traffic counts at these locations. He characterized this as part of staff's day-to-day duties and not a heavy demand on time.
- B. City Crosswalk Policy Under Review. Mitrushi reported Community Services is conducting a review of current policy, and indicated the Commission can expect an update from City Engineer Jill Semprini at a future meeting.
- C. Benton reported a consultant has been hired to assist with the next chapter of the Master Plan, which is the transportation section.
- D. McDermott reported that a Bike to Work event is planned for May at the Community Trail.

6. CONFIRM NEXT MEETING DATE - May 18, 2026 at 6:00pm

8. ADJOURN - Benton moved to adjourn. Mitrushi seconded. Motion adopted 5-0. Meeting adjourned at 6:28 p.m.

Minutes prepared by Fergus Cullen on March 24, 2026