

CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall 1st Floor Conference Room, 288 Central Ave., Dover
Meeting Date: Thursday, May 28, 2026
Meeting Time: **5:30 pm**

1. Roll Call Attendance

A. Present

- i. Nancy Volpe, Mary Beth Rudolph, Anna Boudreau, Shawn Herrick, Kieran Seavey, Steve Meyers, Nancy O'Connor, Mark Hiller, Peter McVay, Planning Staff Liason – Erin Bassegio

B. Absent

- i. Chris Lawrence, Melissa Wood, Anne Reid

2. Citizens and Member Forum

- A. A. Boudreau – C. Lawrence has stepped down and may be back in the Fall
- B. Peter McVay – new member attended today
- C. A. Boudreau – wants to keep meetings to 60mins if possible, also this years priorities will be Conservation Easement Monitoring

3. Approval of Minutes for April 23, 2026 meeting

- A. N. O'Connor motion to approve, S. Meyers approve, Vote: Passed
- B. Abstain - P. McVay, M. Hiller, K. Seavey, M B Rudolph

4. Treasurer's Report: Erin Bassegio

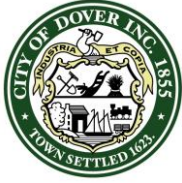
- A. Conservation Fund as of April 2026
 - i. Conservation Fund: \$1,131,277.61
 - ii. Receivable: \$116,106.00
 - iii. Total: \$1,247,383.61

5. Public Land Conservation Projects

- A. Hallett Conservation Deed / Three Rivers Farm – A Boudreau mentioned that they are donating the value of the easement. SELT will be primary agency and Dover OLC will be secondary agency – the executory interest holder. A Boudreau and City of Dover have reviewed the conservation easement documents.

6. Conservation Easement Criteria Update

- A. Consider establishing a goal for percentage of conservation land within ¼ mile of the Cocheco and Bellamy Rivers.
 - i. A. Boudreau reviewed our criteria; N. O'Connor suggested separating the “desktop” criteria and the “site-walk” criteria; S. Herrick – how / when / who – fills out the desktop criteria? N. O'Connor answered that the City Staff fills out the desktop criteria; Clarification would be to fill out a Google Form for the City Staff to fill out and have a



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paper form for the site visit; S. Meyers mentioned that the criteria we mentioned that we need to make sure the "1/4 mile Cocheco / Bellamy River" buffer criteria still needs to be added – could it be in the Conservation chapter of the Master Plan?; Peter asked if we consult UNH Cooperative Extension and/or SELT with our criteria?;

1. N. O'Connor and K. Seavey to work on this as a subcommittee; We are looking for a desktop and field version;

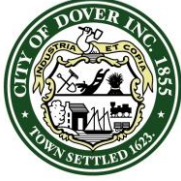
7. Reports by Task Groups

A. Outreach and Education

- i. Pamphlet – A. Boudreau asked who is our audience for this pamphlet? N. O'Connor talked about how we fit into the community, what our goal is and how to best represent what we do. Would like to see two maps showing what is conserved, "then and now". M B Rudolph mentioned not all lands should be on the map; some don't allow public access. N. O'Connor also asked the question, what are we conserving or the reason why we do this? – offered fauna, flora, etc. E Bassegio mentioned that M. Edgecomb is going to meet with Dover GIS staff and could chat about the map's possibility. K. Seavey asked about some fun facts we could use for the pamphlet. P. McVay – mentioned new technologies that would deal with the issue of attention related issues related to educating our community or rather keeping them engaged – other museums are dealing with the same issues, how to we update our technology. E Bassegio mentioned we could pull out some of this from our Conservation Chapter. P. McVay has a list of resources to help with some of this if we would like to see it.
 1. Theme/Goal - What we do, why do we do it, how can you help?
- ii. Woodman Institute Sustainability Day – the above discussion included ideas for this event as well – it was one big conversation.

B. Easement Monitoring

- i. Identifying Public Trails – A discussion about how many trails that allow public access and how many people might be looking for these trails ensued.
- ii. Identifying high priority City owned parcels – a list of properties was mentioned that M. Edgecomb gave to A. Boudreau; A. Boudreau will look at the list and bring the results of her evaluation to this committee; P. McVay talked about issues related to encroachment on lands;
- iii. 203 County Farm Cross Rd – E Bassegio gave a quick update on this property; it has a public access trail on it in 1998 and asked if it was still public access today after some landowner change; N. O'Connor remembers walking it at some point in the last several years; E. Bassegio clarified that this land has not been monitored in the past. There is a need to review with the new landowner how it can be used.
- iv. M. B. Rudolph – has asked about interest from this committee for monitoring land during the week and needs to know who is interested – Steve, Kiernan, Nancy, Anna – so far are interested. M. Edgecomb had mentioned in previous meetings, that we need groups of people (2 or more), not single/individuals. We need 5 or less people

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interested per group, per outing. Would like to concentrate on properties we haven't visited in several years.

1. P McVay – do you take advantage of the GIS for the data? Yes, we reference GRANITVIEW in our criteria.

8. Other business

A. A. Boudreau – Chris Parker and M. Edgecomb asked to do a Land Conservation and Process workshop – from inquiry to closing; This would be for the OLC, Conservation Commission, and Planning Staff;

B. M. Edgecomb received a letter from Fish & Game from Garrison Road, some pins were missing and some trees were cut down, near the Stockbower property. Next steps would be to reach out to neighboring property owner to figure this out.

9. Enter non-public session – Report on the status of individual land protection efforts/transactions per RSA 91-A:3, II(d)

A. M. B. Rudolph made a motion to enter non-public session per RSA 91-A3, II(D) to report on the status of individual land protection efforts and transactions at 6:27 PM. K. Seavey seconded. All members approved on a roll call vote.

10. Re-enter public session

11. Motion to seal Non-Public meeting minutes per RSA 91-A(3)

A. N. O'Connor motioned. M. B Rudolph seconded. Vote passed.

12. Confirm Next Meeting – 6/25/26 @ 5:30pm

13. Adjourn at 7:01pm