



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: May 5, 2026
Meeting Time: 4:00 PM

Members Present: Sean O'Connell (Chair), Rick Lundborn (Vice-Chair), Guy Eaton, Karen Weston, Kristen Hopkins, Derek Fisher, Abby Bachman, Bob Carrier

Ex-Officio Members Present: Dennis Shanahan, Mayor; Christopher Parker, Deputy City Manager

Members Absent: Nathania Sitiwatjana (Excused)

Others Present: James Burdin, Business Development Coordinator; Sean List, Q LLC

1. CALL TO ORDER

The Chair called the meeting to order at 4:02 pm.
The Chair called for a roll call attendance. A quorum was present.

2. APPROVAL OF MINUTES

Motion: K. Weston made a motion to approve the February 3, 2026, meeting minutes. Seconded by G. Eaton. Vote: U/A

3. ENTERPRISE PARK INFORMATION SESSION

J. Burdin gave a brief overview of the background of the association. Enterprise Park property owners were invited to this meeting with a goal of improving our contacts and identifying any changes and potential signers for the Articles of Agreement to establish that association. Only a few businesses have reached out, so we will need to follow up with more targeted communications.

S. List introduced himself as the Chief Legal Officer for Q, LLC and expressed their willingness to engage going forward.

There was consensus to continue to move this issue forward with assistance from the City Attorney's office as needed.

4. BOARD MEMBER COMMENTS/QUESTIONS

J. Burdin explained several items from the staff memo. Staff suggests that DBIDA convene as working groups in June to advance some of those items.

B. Carrier updated DBIDA on the status of the 9-11 Memorial project proposed for the Cochecho Courtyard. The memorial is expected to be unveiled in time for the 25th anniversary this fall.

G. Eaton reported that the Skyhaven board will hold its quarterly meeting on May 18th.

5. ADJOURN

Motion: K. Weston made a motion to adjourn. Seconded by R. Lundborn. Vote: U/A.