



CITY OF DOVER

DOVER CONSERVATION COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Council Conference Room - 288 Central Avenue, Dover, NH
Meeting Date: Monday June 8, 2026
Meeting Time: 5:30 pm

MEMBERS PRESENT: Bill Hunt (Chair), Steve Fellows (Vice Chair), Robert Atwood (Secretary), Russ Warnock, Thomas Fargo, Abigail Lyon, Brianna Group, Kristen Murphy (Alternate)

Absent (Excused):

Absent (Unexcused):

STAFF PRESENT: Makayla Edgecomb (Conservation Planner)

OTHERS PRESENT:

1. CALL TO ORDER AND ROLL CALL

The meeting was convened at 5:30PM.

2. CITIZENS' FORUM

The Chair gave instructions for Citizens' forum

No residents spoke

K. Murphy asked the members about their interest in participating in a Styrofoam collection event. She explained details of how the event would work. The group discussed the idea and gave feedback and ideas.

T. Fargo mentioned bringing this to the Solid Waste Advisory Committee

3. APPROVAL OF THE PRIOR MEETING MINUTES- May 11, 2026

T. Fargo moved to approve the minutes of May 11 as submitted. S. Fellows seconded. Vote: All in favor

4. OLD BUSINESS

M. Edgecomb stated that we are still waiting to hear back from NHDES regarding Smith Well access.

5. NEW BUSINESS

- A.** (Continued) City of Dover Conditional Use Permit for Stephanie Retrosi, Map L, Lot 114 zoned R-20 located at 318 Dover Point Road. Proposal is to construct permanent shore stabilization resulting in approximately 1,113 s.f. of permanent impacts and 2,015 s.f. of temporary impacts, overlapping within the Wetland Protection and Conservation Districts. (COND-2026-0024)

Kuerstin Fordham from Riverside and Pickering presented and explained the details of the project. She answered some questions from the members about the coir logs, rip rap, previous similar projects, contingency plan, and site walk option during construction.

A. Lyon moved to approve the project with a request for a site visit during the project. B. Group seconded.
Vote: All in favor

- B.** Amended NHDES Major Impact Wetland Permit Application for Saddle Trail Drive Home Owners Association. Assessor's Map N Lot 8-1, zoned R-40, located at off Saddle Trail Drive. Proposal is to construct a tidal docking structure consisting of a 4' x 24' accessway, a 4' x 165' fixed wood pier, a 30' x 57' gangway and an "L" design with one 8' x 25', one 6' x 25', and two 6' x 20' floats. The floats will be 10 feet from the federal navigation channel instead of the original 19.3 feet. The helical moorings facing the channel will be removed. Application was before the commission previously in February of 2023.

Keegan Feero, Haley Ward presented the item and explained the details of the project and clarified additional details for the members upon request.



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S. Fellows moved to endorse the amended application as presented. A. Lyon seconded. Vote: All in favor

- C.** NHDES Expedited Minimum Impact Wetlands Permit Application for City of Dover. Assessor's Map B Lot 19-I and Map C Lot 3-C, zoned R-40, located off of Country Farm Road. Proposal is for a replacement of a damaged culvert in between the two parcels.

Commission members clarified the name of the road is County Farm Rd.

Drew Galland, Apex presented the item and explained the permit and board approvals that will be needed. He answered clarifying questions asked by the members.

A. Lyon moved to endorse the project pending SELT approval. R. Warnock seconded. Vote: All in favor

6. REPORT FROM THE CHAIR

A. Review of Correspondence Received from NH Department of Environmental Services
None

7. OTHER BUSINESS

Conservation funds for Willand Pond expenditures / House bill 1151

T. Fargo noted a new law that using conservation funds requires Conservation Commission approval. Discussion ensued regarding the Willand Pond project and that the Conservation Commission did not approve funds because the process that was chosen by City Council was not the process the Commission approved.

City USA award

R. Warnock mentioned this topic and discussed the Ash tree street tree project and a growth award. Additionally, he presented an idea to designate Pine Hill cemetery into a level 1 arboretum.

Ash tree update

M. Edgecomb noted the City is out to bid for landscape architect and arborist for the comprehensive plan which is to be completed by November.

8. ADJOURNMENT

A. Lyon moved to adjourn. R. Atwood seconded. Vote: All in favor

The meeting was adjourned at 6:36 PM.