

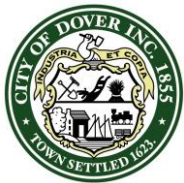
CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 8, 2026**
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
 - A. **AMENDMENT OF FY2027 SCHEDULE OF FEES FOR CERTAIN PARKING RATES AND FEES**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
 - B. **APPROPRIATION OF DBIDA LAND PROCEEDS FOR CULTURAL INFRASTRUCTURE PROJECTS AND AUTHORIZATION OF PAYMENT FOR LIGHT UP DOVER TO COMMUNITIVELY, INC.**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
 - C. **CHAPTER 141, VEHICLES AND TRAFFIC, SECTIONS 48, 49, 52**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
 - D. **AUTHORIZATION OF ANNUAL APPRAISAL OF REAL ESTATE FOR FISCAL YEAR 2027 (TAX YEAR 2026)**
(REQUIRES A 2/3 MAJORITY VOTE)
(SECOND PUBLIC HEARING TO BE HELD ON JULY 22, 2026 WITH A VOTE TO OCCUR AUGUST 22, 2026)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
8. **PUBLIC FORUM**

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.
9. **CITY MANAGER'S REPORT**
10. **APPROVAL OF MINUTES**
 - A. **June 3, 2026 – Special Meeting & Workshop Meeting**
 - B. **June 10, 2026 – Regular Meeting**
11. **MAYOR'S REPORT**
12. **UNFINISHED BUSINESS**
 - A. **ORDINANCES IN THE 2nd READING**
 1. **CHAPTER 141, VEHICLES AND TRAFFIC, SECTIONS 48, 49, 52**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
 - B. **ORDINANCES IN THE 3rd READING**



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 8, 2026**
Meeting Time: **7:00 pm**

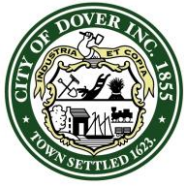
C. RESOLUTIONS

1. **AUTHORIZATION FOR BONDING AND FY2027 CAPITAL IMPROVEMENTS APPROPRIATION FOR DOVER MIDDLE SCHOOL HVAC UPGRADE IMPROVEMENTS**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
2. **AMENDMENT OF FY2027 SCHEDULE OF FEES FOR CERTAIN PARKING RATES AND FEES**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST
3. **APPROPRIATION OF DBIDA LAND PROCEEDS FOR CULTURAL INFRASTRUCTURE PROJECTS AND AUTHORIZATION OF PAYMENT FOR LIGHT UP DOVER TO COMMUNITIVELY, INC.**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR SHANAHAN BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **AUTHORIZING DOG WARRANT FOR UNLICENSED DOGS**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
2. **APPROVAL OF AMENDMENTS TO CONSERVATION COMMISSION BYLAWS**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
3. **APPROVAL OF AMENDMENTS TO OPEN LANDS COMMITTEE BYLAWS**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
4. **AUTHORIZATION TO EXECUTE MUNICIPAL HOST GROUP NET METERING MEMBERSHIP AGREEMENT BETWEEN FREEDOM LOGISTICS, LLC AND THE CITY OF DOVER**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
5. **AUTHORIZATION TO PURCHASE DIGITAL INFORMATION MANAGEMENT SYSTEM REPLACEMENT AND UPGRADE AT DOVER POLICE DEPARTMENT VIA LINEAR SYSTEMS**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
6. **B26065 DOVER PARKS BARRIER PROJECT CDBG AWARD TO WILLIAM P. DAVIS EXCAVATION, LLC**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
7. **B25028 ELECTRICAL CONTRACTOR SERVICES – DOWNTOWN DECORATIVE STREET LIGHTING PROJECT – NEGM ELECTRIC**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
8. **B23004 PURCHASE OF DIRECT REPLACEMENT ULTRAVIOLET DISINFECTION EQUIPMENT FROM TROJAN TECHNOLOGIES – SOLE SOURCE**
SPONSORED BY MAYOR SHANAHAN BY REQUEST



CITY OF DOVER

CITY COUNCIL - AGENDA

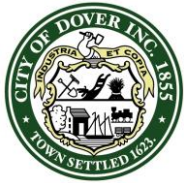
Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 8, 2026**
Meeting Time: **7:00 pm**

9. **B26068 HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES VIA MXI ENVIRONMENTAL SERVICES, LLC**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
10. **B25037 RFP26-004 DOVER WATER AND SEWER HYDRAULIC MODELING**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
11. **ENVIRONMENTAL PROJECT CONSULTING SERVICES PESCHEL CONSULTING LLC**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
12. **OPERATION AND MAINTENANCE OF THE CLOSED CITY OF DOVER LANDFILL SUPERFUND SITE LIFT STATION, FY2027**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
13. **AUTHORIZATION TO PURCHASE GRANULAR ACTIVATED CARBON MEDIA REPLACEMENT FOR PFAS FILTERS AT PUDDING HILL WATER TREATMENT PLANT FROM CALGON CARBON CORPORATION**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
14. **AUTHORIZATION TO PURCHASE A 2027 FORD F-350 TRUCK WITH PLOW VIA MCFARLAND FORD**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
15. **B26078 AWARD OF BID FOR MEDICAL SUPPLIES AS NEEDED TO VARIOUS VENDORS**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
16. **AUTHORIZATION TO PURCHASE GOODS AND SERVICES VIA STATE OF NH CONTRACTS AND COOPERATIVE PROGRAMS FOR FY27**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
17. **PROFESSIONAL SUPPORT SERVICES FOR (SCADA) SUPERVISORY CONTROL AND DATA ACQUISITION – WOODARD & CURRAN – ON CALL AS NEEDED**
SPONSORED BY MAYOR SHANAHAN BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Robison) | 14. Transportation Advisory Commission (Cullen) |
| 2. Conservation Commission (Williams) | 15. Heritage Commission (Retrosi) |
| 3. Library Board of Trustees (Richer) | 16. Board of Health (Veitch) |
| 4. <u>Appointments Committee (Williams)</u> | 17. Downtown TIF Advisory (Robison) |
| 5. Planning Board (Robison) | 18. Cochecho Waterfront Advisory Committee (Shanahan) |
| 6. School Board (Carmichael) | 19. COAST (Shanahan) |
| 7. Recreation Advisory (Retrosi) | 20. Waterfront TIF Advisory Board (Cullen) |
| 8. Energy Commission (Veitch) | 21. Dover Main Street |
| 9. Parking Commission (Cullen) | 22. Strafford Regional Planning Commission (Williams) |
| 10. Legislative Liaison (Shanahan) | 23. Government Affairs (Shanahan) |
| 11. Committee for Racial Equity & Inclusion (Carmichael) | 24. Joint Building Committee – Athletic Complex (Cullen) |
| 12. Ordinance Committee (Shanahan) | 25. Cemetery Board (Veitch) |
| 13. Solid Waste Advisory Committee (Richer) | 26. Dover Utilities Commission (Carmichael) |

B. RESOLUTIONS

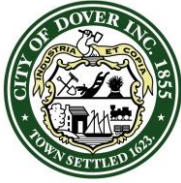


CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 8, 2026**
Meeting Time: **7:00 pm**

1. **APPROVAL OF COST ITEMS WITHIN MASTER AGREEMENT – DOVER EDUCATIONAL OFFICE PERSONNEL UNION (“DEOP”)**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
 2. **APPROVAL OF PURCHASE AND SALE AGREEMENT BETWEEN CITY OF DOVER, DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY, AND PIONEER REI, LLC (TAX MAP D, LOTS 7 AND 14)**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
 3. **B21048-RFP22-001 CONSTRUCTION OVERSIGHT PHASE SERVICES FOR THE HENRY LAW AVENUE & PAYNE STREET RECONSTRUCTION PROJECT – KLEINFELDER NORTHEAST, INC**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
 4. **B25024 JENNY THOMPSON POOL RENOVATION AMENDMENT #5 – NORTHEAST EARTH MECHANICS**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
 5. **AUTHORIZATION FOR THE SALE OF SURPLUS CITY PROPERTY FOR THE DOVER APPORTIONMENT OF COUNTY-WIDE WARMING CENTER PROJECT**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
- C. ORDINANCES IN 1ST READING**
14. **COUNCIL CORRESPONDENCE**
 15. **COUNCIL MATTERS OF INTEREST**
 16. **ADJOURN**



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2026.06.10 – 218**

Resolution Re: Amendment of FY2027 Schedule of Fees for Certain Parking Rates and Fees

WHEREAS: The City adopted the FY2027 City of Dover Schedule of Fees on April 1, 2026, and;

WHEREAS: The Parking Commission voted on April 22, 2026 to amend Parking Permit Zones, adding Chestnut Street, and Washington Street; as presented in background section of this resolution, and;

WHEREAS: The City Council regulates parking rates and permit fees, and;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council authorizes changes to the Police Department Section of the approved FY2027 Schedule of Fees – Parking Meter Rates, Parking Monthly Permit Fees, and Parking Other Rates/Fees as noted in the Resolution Background Material section of this resolution.

NOTE: THIS RESOLUTION REQUIRES A PUBLIC HEARING AND 2/3 MAJORITY VOTE OF COUNCIL.

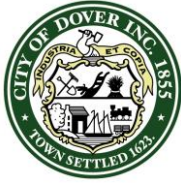
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2026.06.10 – 218**
Resolution Re: Amendment of FY2027 Schedule of Fees for Certain Parking Rates and Fees

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The Parking Commission voted on April 22, 2026 to amend Parking Permit Zones, adding Chestnut Street, and Washington Street.

PARKING PERMITS

Amend 141-52. Schedule M: Parking Permits Zones

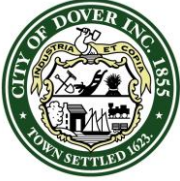
Add:

Chestnut Street – both sides, two-hour limit parking areas as designated by 141-49.B, from the intersection with Third Street, northerly to the intersection with Sixth Street.

Rate for above permits: \$35/Month

Washington Street – northerly side, from the intersection with Chestnut Street, westerly to the intersection with Green Street.

Rate for above permits: \$20/Month



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2026.06.10 – 219**

Resolution Re: Appropriation of DBIDA Land Sale Proceeds for Cultural Infrastructure Projects and Authorization of Payment for Light Up Dover to Communitively, Inc.

WHEREAS: The Dover Business & Industrial Development Authority (DBIDA), in accordance with RSA 162-G, manages Enterprise Park to include sale of available parcels of property for commercial and/or industrial development; and

WHEREAS: Over the past three and half years DBIDA has sold three parcels of property in Enterprise Park resulting net sale proceeds of \$743,025.00; and

WHEREAS: On April 1, 2025 DBIDA adopted their Strategic Intentions FY2026 – FY2029, which included goals to provide a variety of resources that will support existing Dover businesses or attract new businesses to Dover, and identify and implement effective strategies for communicating with target audiences to promote Dover's business community to a general public audience consisting of Dover residents, visitors, and tourism industry partners, and

WHEREAS: On June 2, 2026 DBIDA unanimously endorsed utilizing Enterprise Park property sale proceeds to fund \$125,000.00 in downtown cultural infrastructure projects, and request that City Council appropriate said funding for the projects identified in the background section of this resolution.

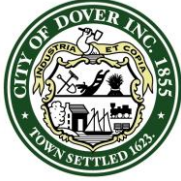
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The following amounts of funding are hereby appropriated for the purposes and projects identified in the background section of this resolution:

Appropriation Authorization:		
Account	Description	Appropriation
5650.1.450.46520.4730.00000.00.000.000.700	Improvements Other Than Buildings	65,000.00
5650.1.450.46520.4835.00000.00.000.000.800	DBIDA - Grants/Subsidy	60,000.00
	Total Appropriation	125,000.00

AND, FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager or designee is authorized to negotiate, finalize, and enter into an agreement with Light Up Dover and their fiscal agent Communitively, Inc. for the downtown light up Dover project on terms acceptable to all parties, including the terms outlined in the background section of this resolution. The Purchasing Agent is hereby authorized to issue a purchase order for the City's purchase of materials and contribution of funding, in an amount not to exceed \$60,000.00.

Financing				
Account	Description	Appropriation	Balance	Charge
5650.1.450.46520.4835.00000.00.000.000.800	DBIDA - Grants/Subsidy	60,000.00	60,000.00	60,000.00

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 12.C.3.	
Resolution Number: R – 2026.06.10 – 219 Resolution Re: Appropriation of DBIDA Land Sale Proceeds for Cultural Infrastructure Projects and Authorization of Payment for Light Up Dover to Communitively, Inc.		

Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the charter.

AUTHORIZATION

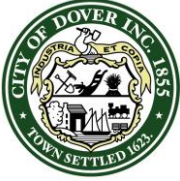
Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by: Mayor Dennis Shanahan By Request
Approved as to Legal Form and Compliance:	Joshua M. Wyatt City Attorney	
Recorded by:	Jerrica Vanslyvong-Bizier City Clerk	

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2026.06.10 – 219**

Resolution Re: Appropriation of DBIDA Land Sale Proceeds for Cultural Infrastructure Projects and Authorization of Payment for Light Up Dover to Communitively, Inc.

RESOLUTION BACKGROUND MATERIAL:

DBIDA's intent is to make a coordinated package of investments in downtown placemaking and cultural infrastructure - the spaces, platforms, and systems that support artistic creation, cultural consumption, and social engagement. These investments will activate public spaces, attract visitors, and create a cohesive downtown experience that will support economic activity in Dover. Targeting the downtown allows us to maximize the community and business benefits of these investments by supporting a larger number of individual businesses.

The \$125,000.00 appropriation requested in this resolution is for the following purposes:

1. \$60,000.00 for Dover Arts Commission sculpture base program
2. \$60,000.00 for Light Up Dover project
3. \$ 5,000.00 for Fish Ladder Park

The individual projects included in this proposal, which are still under development for final details, meet the following goals from Dover's master plan:

2020 Culture and Recreation Chapter

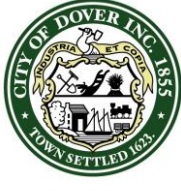
Integrate art, culture, and recreation into everyday public spaces
Use creative and innovative methods to engage residents and visitors
Support the creative economy and placemaking downtown
Leverage technology to connect people with place

2023 Vision Chapter

We are a city with emerging urban vibrancy
We have an attractive, thriving downtown, connected to a lively waterfront
Known as a destination for visitors, businesses, and community events
Support, attract, and expand business opportunities that foster community well-being
Outstanding cultural activities for all ages

The Dover Arts Commission sculpture program is conceived as an opportunity to install a series of sculpture bases that allow for commission, rental, or acquisition of rotating sculpture exhibits. Establishing specific bases and locations improve the efficiency of art installation by giving artists a clear and predictable set of installation criteria to accommodate in their design. Consistent base design also makes the sculptures interchangeable and allows the Arts Commission to plan for the rotation and curation of pieces that will continue to generate public interest and attention beyond the initial installation.

Light Up Dover is a volunteer community group that took over responsibility for planning Dover's holiday lighting in 2025, with Dover non-profit Communitively, Inc. acting as their fiscal agent/sponsor. The group has already made a significant investment in placement of lights throughout the downtown, and professionalization of the lighting installation simultaneously eliminated liability concerns associated with volunteer labor and improved the cohesiveness of the lighting design and installation. The City has already

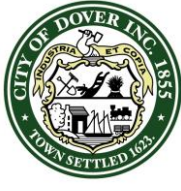
 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 12.C.3. Resolution Number: R – 2026.06.10 – 219 Resolution Re: Appropriation of DBIDA Land Sale Proceeds for Cultural Infrastructure Projects and Authorization of Payment for Light Up Dover to Communitively, Inc.
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received feedback that the first phase of lights contributed significantly to the attractiveness of the downtown and encouraged many people to spend time shopping locally for the holidays.

The Light Up Dover funds would allow the group to purchase additional inventory to expand the lighting installation to additional locations in the downtown, and to make permanent or semi-permanent improvements to the lighting placements and electrical access that will improve efficiency and safety of installation and reduce long-term costs. The City's investment will strengthen an effort that already has strong volunteer and community backing, and which up until now has primarily been supported through private donations. Cost estimates from Light Up Dover exceed the \$60,000 figure requested, but the group is confident in their ability to fundraise to cover the gap based on results of their success in 2025.

The Fish Ladder Park project funding is for the City's Community Services department to contract with a crane service to lay in place a granite block and old gear to complete the fit out of Fish Ladder Park. The City of Dover owns Central Falls Dam in downtown Dover, originally built for powering the mills. The City had to replace a failing brick and granite wall on the southern shore of the Cochecho River located directly along Fish Ladder Park and replace it with a new retaining wall structure. The old wall was determined to be in danger of failure. The wall that was replaced is approximately 160 feet long with heights varying from 15 feet to over 40 feet. During this project an old gear was found during excavation. The concept was to have the old gear cleaned up, and using one of the granite blocks from the former wall, to put the gear on display at Fish Ladder Park along with a short historical narrative.

Document Created by: Finance Department Document Posted on: July 1, 2026	R-2026.06.10 Appropriation of DBIDA Land Sale Proceeds for Cultural Infrastructure Projects and Authorization of Payment for Light Up Dover to Communitively, Inc. Page 4 of 4
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 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Ordinance Number: O – 2026.06.10 – 3 Ordinance Title: Vehicles and Traffic Chapter: 141 Section: 48 Schedule I: No Parking at Any Time 49 Schedule J: Limited-Time Parking 52 Schedule M: Business Parking Permit Zones	Agenda Item#: 12.A.1.

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend the City’s Vehicles and Traffic Ordinance by approving and codifying recommended changes from the Parking Commission, as described in the background section of this ordinance.

2. AMENDMENT

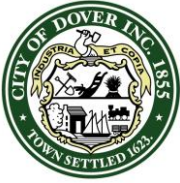
Chapter 141, entitled “Vehicles and Traffic”, is hereby amended by revising Section 48, “Schedule I: No Parking at Any Time” as follows:

a. THE FOLLOWING ARE AMENDED:

§ 141-48. Schedule I: No Parking at Any Time.

In accordance with the provisions of § 141-17, it shall be unlawful for the owner of any vehicle or any persons having custody or control of any vehicle to park it or permit it to be parked in the following locations within the City of Dover, and any vehicle found to be in violation of the aforementioned provisions may be towed by the direction of the Police Department and the expense of such towing borne by the owner of the vehicle:

Street or Location	Side or Area	Location/Date(s) If Applicable
Abbey Lane	Southerly	From the intersection with Rutland Street easterly to the end of said Abbey Lane
Abbott Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Mount Vernon Street
Academy Street	Both	Northerly for a distance of 100 feet starting at the intersection of Church Street
Adelle Drive	Southerly	Southerly side from the westerly outside edge (as posted) and including both sides of the traffic circle, easterly to the end of the road including the turnaround area; between December 1 and April 1



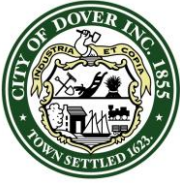
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2026.06.10 – 3**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: 48 Schedule I: No Parking at Any Time
49 Schedule J: Limited-Time Parking
52 Schedule M: Business Parking Permit Zones

Alumni Drive	Both	From the intersection with Bellamy Road easterly to the intersection of Durham Road
Angle Street	Northerly	From Academy Street to Central Avenue
Arch Street	Both	From the intersection with Silver Street northerly to the intersection of West Concord Street
Ash Street	Southerly	From intersection with Central Avenue westerly to the parking lot entrance in the rear of No. 678 Central Avenue
Atkinson Street	Easterly	From the intersection with Washington Street southerly to the intersection with Silver Street
Ayers Lane	Both	Entire length
Baker Street	Southerly	From the intersection of East Concord Street easterly for a distance of 300 feet
Baker Street	Northerly	From the intersection with East Concord Street, easterly to the intersection with Broadway, between December 1 and April 1
Belknap Street	Easterly	From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1
Belknap Street	Easterly	From the intersection with Washington Street to the intersection with St. Thomas Street
Belknap Street	Westerly	From the intersection with Silver Street northerly to the intersection with Washington Street, between December 1 and April 1



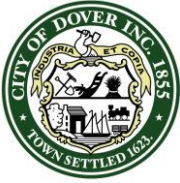
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2026.06.10 – 3**
 Ordinance Title: Vehicles and Traffic
 Chapter: 141
 Section: 48 Schedule I: No Parking at Any Time
 49 Schedule J: Limited-Time Parking
 52 Schedule M: Business Parking Permit Zones

Bellamy Road	Easterly	From Alumni Drive southerly for a distance of 440 feet
Bellamy Road	Easterly	From the intersection with Cataract Avenue southerly to Alumni Drive
Bellamy Road	Westerly	From the Bellamy River Bridge southerly to 200 feet beyond Lisa Beth Drive
Boyle Street	Northerly	From Court street Easterly for a distance of 200 feet
Brick Road	Northerly	From the intersection of Central Avenue easterly for a distance of 100 feet
Broadway	Easterly	From the PSNH Pole No. 114/25 (a point across from Florence Street) northerly to the intersection with Oak Street
Canney Lane	Northerly	Entire length
Central Avenue	Both	From the intersection with Back River Road easterly to the intersection with Stark Avenue
Central Avenue	Easterly	From the intersection with Ham Street northerly for a distance of 35 feet
Central Avenue	Easterly	From the intersection with Pierce Street northerly to the driveway of 547 Central Avenue (formerly Seacoast Savings Bank)
Central Avenue	Easterly	From the intersection with Indian Brook Drive southerly to the PSNH pole number 1/71
Central Avenue	Easterly	From the intersection with South Pine Street Southerly to the PSNH pole number 1/147



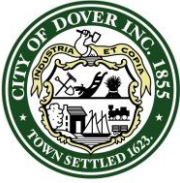
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2026.06.10 – 3**
 Ordinance Title: Vehicles and Traffic
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 52 Schedule M: Business Parking Permit Zones

Central Avenue	Easterly	From the PS Pole No. 1/1305 to the island of PS Pole No. 1/130A
Central Avenue	Easterly	From the south property line of 633 Central Avenue to the driveway of 655 Central Avenue
Central Avenue	Easterly	From the southerly driveway of 189 Central Avenue northerly to the intersection with George Street
Central Avenue	Easterly	From Washington Street north for a distance of 320 feet.
Central Avenue	Westerly	From Church Street to Silver Street, except during Sunday Religious Services at the First Parish Church
Central Avenue	Westerly	From the driveway to 146 Central Avenue southerly to a point 30 feet south of intersection with Trakey Street
Central Avenue	Westerly	From the intersection with Indian Brook Drive southerly to the intersection with Reservoir Street
Chapel Street	Both	From the intersection with Portland Avenue westerly to St. John Street
Chapel Street	Northerly	From the intersection with Main Street easterly to St. John Street
Charles Street	Northerly	From Central Avenue easterly for a distance of 150 feet
Charles Street	Southerly	From Central Avenue easterly for a distance of 240 feet
Charles Street	Southerly	From Mill Street westerly for a distance of 70 feet



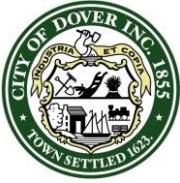
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Chestnut Street	Both	From the intersection with Washington Street southerly to the intersection with St. Thomas Street
Chestnut Street	Easterly	From the intersection with Washington Street northerly to the intersection with Third Street
Chestnut Street	Westerly	From the intersection with Washington Street northerly to the intersection with Orchard Street
Chestnut Street	Westerly	From the intersection with First Street northerly to the intersection with Third Street
Chestnut Street	Westerly	From the intersection with Fourth Street northerly for 50 feet
Church Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Locust Street, except for school buses and parents picking up or discharging students or during church services at the First Parish Congregational Church. When both student pick-up/discharge and church services occur at the same time, school buses alone shall take precedence
Clifford Street	Northerly	From the intersection with Towle Avenue easterly for a distance of 30 feet
Cochecho Street	Southeasterly	Southeasterly side from the intersection with Portland Avenue, northeasterly 200' to across from the City of Dover pumping station, 20 Cochecho Street, between December 1 and April 1
Court Street	Northerly	From Central Avenue to Boyle Street



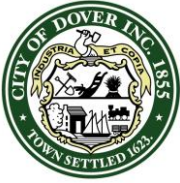
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Court Street	Northerly	From the intersection with Union Street easterly for a distance of 110 feet
Court Street	Southerly	From the intersection with Central Avenue to the intersection with Union Street
Court Street	Southerly	From South Pine Street westerly for a distance of 100 feet
Cushing Street	Easterly	The entire length, between December 1 and April 1
Dover Street	Northerly	From the easterly corner of the property at 18-20 Dover Street, westerly for a distance of 135 feet, from 7:00 a.m. to 5:00 p.m. Monday through Friday
Durham Road	Both	From the intersection of Back River Road to the intersection of Mast Road
Durrell Street	Northerly and westerly	The entire length from St. John's Street to Winter Street
East Watson Street	Both	From the intersection with Central Avenue easterly to the intersection with South Watson Lane
Elm Street	Westerly	From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1
Emerald Lane	Interior of circle	Even-numbered side, on the interior of the circle between 92 Emerald Lane and 216 Emerald Lane
Essex Street	Southwesterly	From the intersection with Portland Avenue northwesterly to the dead end, between December 1 and April 1



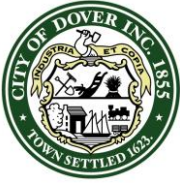
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Everett Street	Westerly	From the intersection with Baker Street, southerly to the intersection with Ham Street, between December 1 and April 1
Ezra's Way	Easterly	Entire length
Fern Court	Westerly	From the intersection with Folsom Street, northerly, and then westerly to the dead end
Fifth Street	Northerly	From the intersection with Central Avenue westerly to Chestnut Street,
Fifth Street	Northerly	From the intersection with Chestnut Street westerly to the intersection with Tammany Park, between December 1 and April 1
Fifth Street		
First Street	Northerly	From the westerly driveway of 1 First Street easterly to the intersection with Central Avenue
Folsom Street	Southerly	The entire length, between December 1 and April 1
Forest Street	Northwesterly	The entire length, between December 1 and April 1
Fourth Street	Southerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1



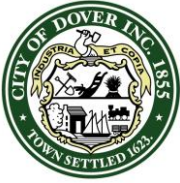
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Fourth Street	Southerly	From the intersection with Chestnut Street westerly for a distance of 100 feet
Fourth Street	Southerly	From the intersection with Chestnut Street easterly to Public Service Pole No. 53/1A
Fourth Street	Southerly	From the Cochecho River bridge easterly to the intersection of Frances Drive, a distance of 250 feet
Freeman Court	Northerly	Entire length; between December 1 and April 1
Gage Street	Northerly	Entire length
Gage Street	Southerly	From the intersection with New Rochester Road easterly for a distance of forty (40) feet
Garrison Road	Southerly	From the intersection with Shadow Drive easterly to the intersection with Meridian Drive
George Street	Northwesterly	From the intersection with Sonnett Street to the intersection with Henry Law Avenue, except where individual parking spaces are marked by the City
George Street	Southeasterly	From the northeast corner of the property line of 233 Central Avenue northeasterly to the intersection with Sonnett Street
Greenfield Drive	Northerly	From the intersection with Garrison Road easterly to the northwest corner of Greenfield Drive traffic circle



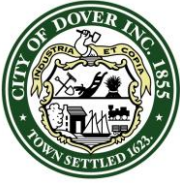
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Grove Street	Easterly side	Easterly side (odd numbered) from the intersection with Sixth Street, northerly to the intersection with Hough Street; between December 1 and April 1
Grove Street	Westerly side	Westerly side (even numbered) from the intersection with Hough Street, northerly to the intersection with Ash Street; between December 1 and April 1
Ham Street	Northerly	From Central Avenue to Park Street
Hampshire Circle	Northerly	From the southerly intersection with Whittier Street continuing around on that side of Hampshire Circle to the northerly intersection with Whittier Street
Hamilton Street	Northerly	From the intersection with Elm Street, westerly to the intersection with Belknap Street, between December 1 and April 1
Hancock Street	Southwesterly	The entire length, between December 1 and April 1
Hanson Street	Both	Entire length
Henry Law Avenue	Easterly	From the Maglaras Park entrance road to Browning Drive
Henry Law Avenue	Westerly	From the intersection of Browning Drive northerly for a distance of 75 feet
Henry Law Avenue	Westerly	From the intersection of George Street southerly to a point directly across from Towne Drive



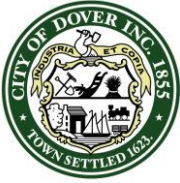
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Henry Law Avenue	Westerly	From the intersection with Williams Street southerly to the intersection with George Street
High Ridge Drive	Southerly	From the intersection with Floral Avenue easterly to the dead end, between December 1 and April 1
Horne Street	Westerly	From the intersection with Glencrest Avenue southerly to the driveway of 68 Horne Street
Industrial Park Drive	Easterly then southerly (inside of curve)	From the westernmost driveway from 89 Industrial Park Drive (Eversource Pole No. 305/12B) northerly, then easterly to the driveway of 115 Industrial Park Drive (Eversource Pole No. 305/15BS), from November 1 to April 1
Ivan's Lane	North	Entire length
Kirkland Street	Southerly	
Laura Lane	Easterly	From the intersection with Long Hill Road, northerly to the end of the street to include the parking pad at the end of the road
Laura Lane	Westerly	From the driveway of 18 Laura Lane, northerly to the end of the road
Lexington Street	Easterly	The entire length, between December 1 and April 1
Lincoln Street	Southerly	From the intersection with Chestnut Street, westerly to the intersection with Grove Street, between December 1 and April 1



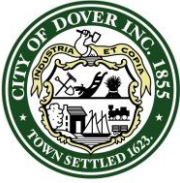
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Lisa Beth Drive		
Locust Street	Easterly	From the intersection with Silver Street southerly to the intersection with Central Avenue
Locust Street	Easterly	From the intersection with St. Thomas Street southerly to the intersection with Silver Street
Long Hill Road	Both	From the intersection with New Rochester Road (Route 108) westerly to the intersection with Old Rochester Road (Route 16B)
Main Street	Easterly	From the intersection with Washington Street northerly to the intersection with Chapel Street
Maple Street	Easterly	Easterly side (odd numbered) from the intersection with Sixth Street, northerly to the intersection with Ash Street; between December 1 and April 1
Mechanic Street	Both	From intersection of School Street northerly to the intersection of Chapel Street
Mill Street	Both	From a point 370 feet from Central Avenue easterly for a distance of 700 feet
Mineral Park Drive	Northerly	From the intersection with Washington Street to the intersection with Pleasant View Circle
Morin Street	Both	From the intersection with Central Avenue, westerly to PSNH Pole No. 1/ 18B



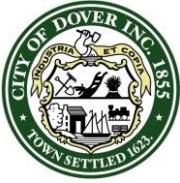
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Mt. Vernon Street	Easterly	From the intersection with Milk Street northerly to the intersection with Hough Street; between December 1 and April 1
Nantucket	Easterly	Easterly side from the intersection with Henry Law Avenue to the end and including the turnaround area, between December 1 and April 1
Nelson Street	Southerly	From the intersection with Atkinson Street westerly to the intersection with Belknap Street
Nelson Street	Southerly	From the intersection with Locust Street westerly to the intersection with Atkinson Street, between December 1 and April 1
New York Street	Both	From the intersection with Broadway to the intersection with East Street
New York Street	Southerly	From the intersection with Central Avenue easterly to the driveway between 25 and 27 New York Street; between December 1 and April 1
Northway Circle	Easterly	Northerly to the end, to include the turnaround area as posted; between December 1 and April 1
Northway Circle	Southerly	From the intersection with Plaza Drive easterly to the intersection with Princeton Way; between December 1 and April 1
Old English Village Road	Southerly	From the intersection with Central Avenue easterly to the Rollinsford Town Line



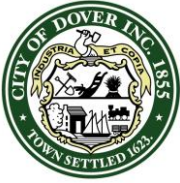
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Old Garrison Road	Both	Along the entire 510 foot frontage of Tax Map J, Lot 10-6, owned by State of New Hampshire Fish and Game Department
Old Rollinsford Road	Both	From the intersection with Central Avenue to the Wentworth Douglass Hospital
Orchard Street	Both	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Orchard Street Lot service road	Both	Entire length from its intersection with Orchard Street northerly, then westerly to its exit to Orchard Street Lot
Overlook Drive	Westerly	Entire length
Park Street	Easterly	From the intersection with Ham Street, northerly to the intersection with Hill Street
Park Street Park Parking Lot		No parking during the hours of 8:30 p.m. to 7:00 a.m. during the period of April 1 through September 30 and during the hours of 7:00 p.m. to 7:00 a.m. during the period of October 1 through March 31
Paul Street	Easterly	From the intersection with Henry Law Avenue, to the intersection with Wallingford Street
Pierce Street	Both	Entire length
Plaza Drive	Easterly	From the intersection with Glenwood Avenue northerly to the intersection with Northway Circle
Plaza Drive	Easterly	From the intersection with Northway Circle, northerly to the end of the Street, between December 1 and April 1



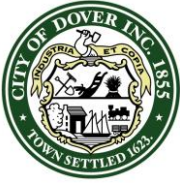
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Pleasant View Circle	Westerly	From the intersection with Washington Street northerly to the intersection with Whittier Street
Portland Avenue	Easterly	From the north boundary of 161 Portland Avenue southerly to the north boundary of 149 Portland Avenue
Portland Avenue	Northerly	From PSNH pole 119/3A to the entrance of the Portland Avenue Parking Lot
Portland Avenue	Northerly	From the intersection with Chapel Street to the entrance with Portland Avenue parking lot
Portland Avenue	Southerly	The intersection with Chapel Street easterly and westerly for a distance of 100 feet
Portland Avenue	Westerly	From the intersection of Oak Street southerly for a distance of 600 feet
Preble Street	Southerly	From the intersection with Central Avenue easterly then southerly along the westerly side to the intersection with Pierce Street
Quaker Lane	Westerly	Entire length
Richmond Street	Westerly	Entire length
River Street	Easterly	From the intersection with Henry Law Avenue northerly for a distance of 130 feet
River Street	Westerly	From the intersection with Henry Law northerly to Washington Street



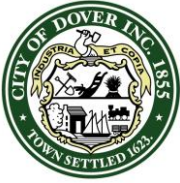
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Rogers Street	Southwesterly	The entire length, between December 1 and April 1
Rogers Street	Westerly	From the intersection with Cochecho Street northerly for a distance of 400 feet
Roosevelt Avenue	Northerly	From the driveway of 15 Roosevelt Avenue, westerly to the intersection with Horne Street
Royer Lane	Both	Entire length
Sandpiper Drive	Southerly	From the intersection with Watson Road to the cul-de-sac
School Street	Southerly	From the westerly entrance to the School Street Parking Lot easterly to the intersection with Mechanic Street
Shaw's Lane	Easterly	Entire length from Garrison Road to Tideview Drive
Silver Street	North	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Silver Street	South	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Smith Well Road	Westerly	From Glenwood Avenue to Barry Street
Sonnet Street	Both	From the intersection with George Street easterly to the intersection with Hanson Street
South Pine Street	North	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street



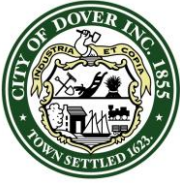
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South Pine Street	Southerly	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street excluding the area between public service pole 150/4 easterly to public service pole 150/7A
Spring Street	Northerly	From Central Avenue to Locust Street
Spruce Lane Park	All	All parking within this park, between December 1 and April 1
St. John Street	Easterly	From the intersection with Broadway southerly to the intersection with Chapel Street
St. Thomas Street	Both	From the intersection with Chestnut Street westerly to the property line between 25 and 33 St. Thomas Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday
St. Thomas Street	Southerly	The angled spaces between the McConnell Center and Atkinson Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday
St. Thomas Street	Northerly	From the intersection with Atkinson Street, westerly to intersection with Belknap Street, between December 1 and April 1
St. Thomas Street	Northerly	Two spaces in front of 33/35 St. Thomas Street, between December 1 and April 1



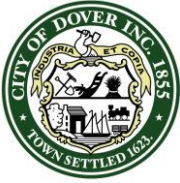
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Summer Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Belknap Street, between December 1 and April 1
Susannah's Crossing	Southerly	Entire length of publicly accepted portion of the street
Sylvan Drive	Northerly	Northerly side from the westerly outside edge (as posted) and including both sides of the traffic circle easterly to the end of the road including the turnaround area; between December 1 and April 1
Third Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Third Street	Southerly	From the intersection with Grove Street , westerly to the intersection with Frances Drive Chestnut Street westerly to the intersection with Grove Street , between December 1 and April 1
Third Street	Northerly	From the driveway of 33 Third Street westerly for 15 feet
Towle Avenue	Easterly	From the intersection with Clifford Street northerly for a distance of 30 feet
Towle Avenue	Westerly	From the intersection with Clifford Street northerly for a distance of 30 feet
Twombly Street	Northerly and easterly	From the intersection with Preble Street easterly and southerly to the intersection with Pierce Street
Union Street	Westerly	From the intersection with Court Street northerly to the intersection with Federal Street



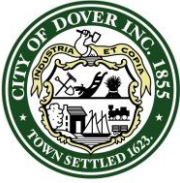
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Washington Street	Easterly	Between the intersection with Pleasant View Circle northerly to the intersection with Mineral Park Drive
Washington Street	Southerly	From the intersection with Locust Street westerly for a distance of 56 feet
Washington Street	Southerly	From the easterly most driveway of 150 Washington Street to Atkinson Street
Washington Street	Westerly	From the intersection of Morrison Lane northerly for a distance of 150 feet
West Concord Street	Northerly	From the intersection with Lexington Street, westerly to the intersection with Arch Street, between December 1 and April 1
Western Avenue	Southerly	From the intersection with Westgate Drive easterly to the end at Footbridge Lane to include the turnaround area as posted; between December 1 and April 1
Westgate Drive	Westerly	From the intersection with Knox Marsh Road to the southerly end, including the traffic circle; between December 1 and April 1
Whittier Street	Both	From the intersection with Mineral Park Drive northerly to the Whittier Street Bridge
Wildewood Lane	Both	From the intersection of Cottonwood Drive to the beginning of the cul-de-sac
Wildewood Lane	Northeasterly	From Sixth Street to Cottonwood Drive
Williams Street	Both	From the intersection with Central Avenue easterly to the intersection with Henry Law Avenue



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Winter Street	Both	From the intersection with St. John Street easterly to the intersection with Durrell Street
Winter Street (formerly Cedar Street)	Northerly	From the intersection with Durrell Street easterly to the dead end
Young Street	Northerly	From the intersection with Main Street and Portland Avenue easterly to the Cochecho River
Young Street	Southerly	From the intersection of Main Street easterly to the Cochecho River, between December 1 and April 1

3. AMENDMENT

Chapter 141, entitled “Vehicles and Traffic”, is hereby amended by revising Section 49, “Schedule J: Limited-Time Parking” as follows:

a. THE FOLLOWING ARE AMENDED:

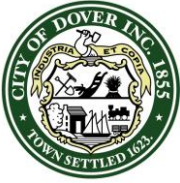
§ 141-49. Schedule J: Limited-Time Parking.

- A. Three-hour parking. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park for more than three hours per day in the following described locations:

Street	Side	Location
Central Avenue	Westerly	From the driveway between 642 and 648 Central Avenue northerly to the driveway between 652 and 660 Central Avenue

- B. Two-hour parking. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park for more than two hours in the following described locations:

Street	Side	Location
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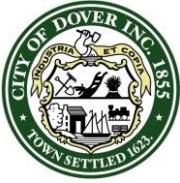
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Adelle Drive	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Bellamy Road	Both	From the intersection with Hartwood Road, southerly to the Bellamy Road split, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Broadway	Easterly	From the intersection with Florence Street northerly to the intersection with Oak Street, except as otherwise posted
Broadway	Northerly	From the intersection with St. John Street westerly to the PSNH Pole No. 114/A1
Broadway	Southerly	From the driveway between 3 and 7 Broadway easterly to the intersection with St. John Street
Central Avenue	Easterly	From the intersection of New York Street, southerly to the intersection with Fifth Street
Central Avenue	Westerly	From the driveway between 572 and 574 Central Avenue, southerly to the intersection with Fifth Street
Chestnut Street	Easterly	From the intersection with Fifth Street northerly to the intersection with Sixth Street
Chestnut Street	Westerly	From the intersection with Third Street northerly to the intersection with Sixth Street



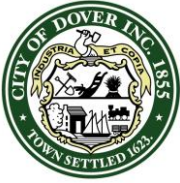
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Section: 48 Schedule I: No Parking at Any Time
49 Schedule J: Limited-Time Parking
52 Schedule M: Business Parking Permit Zones

Chestnut Street Lot		
Fairfield Drive	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Fourth Street	Both	From the intersection with Chestnut Street westerly to the intersection with Grove Street except as otherwise posted
Green Street	Northerly	From the intersection with Chestnut Street westerly to the intersection with Washington Street except as otherwise posted
Hartswood Road	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Kirkland Street	Northerly	From the intersection with Locust Street easterly to the intersection with Academy Street
Lisa Beth Drive	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Locust Street	Westerly	From the intersection with Hale Street, southerly to the intersection with Kirkland Street, unless otherwise posted
Plaza Drive	Westerly	Between exit and entrance to No. 307 Plaza Drive



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2026.06.10 – 3**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: 48 Schedule I: No Parking at Any Time
49 Schedule J: Limited-Time Parking
52 Schedule M: Business Parking Permit Zones

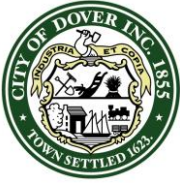
St. Thomas Street	Both	From the intersection with Chestnut Street westerly to the property line between 25 and 33 St. Thomas Street
St. Thomas Street	Southerly	Angled parking spaces between the McConnell Center and Atkinson Street
Sunset Drive	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Sylvan Drive	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Third Street	Both	From the intersection with Chestnut Street westerly to the intersection with Grove Street except as otherwise posted
Transportation Center Lot		Seven spaces, as posted, in the southwest corner, for use only while the vehicle occupants are actively using the Community Trail.

- C. One-hour parking. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park for more than one hour in the following described locations:

Street	Location
(Reserved)	

- D. Thirty-minute parking. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park for more than 30 minutes in the following described locations:

Street	Side	Location
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CITY OF DOVER

CITY OF DOVER - ORDINANCE

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Ordinance Number: **O – 2026.06.10 – 3**
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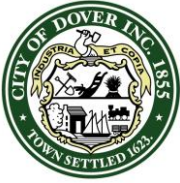
Church Street	Southerly	From the intersection with Locust Street, 3 spaces in an easterly direction
George Street	Easterly	2 spaces nearest Henry Law Avenue
Henry Law Avenue	Northerly	From George Street to River Street
Locust Street		All spaces adjacent to the traffic circle between the McConnell Center and Public Library, unless otherwise posted

- E. Fifteen-minute parking. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park for more than 15 minutes in the following described locations:

Street	Location
Green Street	2 spaces on northerly side in front of Waldron Towers
Orchard Street	2 posted spaces in front of 40 Chestnut Street (Cochecho Park Apartments)
Orchard Street	2 posted spaces in the northeast corner of the lot
Transportation Center Lot 33 Chestnut Street	6 spaces westerly from terminal building in the row closest to the railroad tracks

- F. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park in the following described locations between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday, between September 1 and June 30:

Street	Side	Location
Clifford Street	Northerly	From the intersection with Towle Avenue easterly to the intersection with Woodman Park Drive



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

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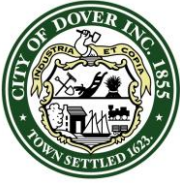
Garrison Road	Northerly	From Meridian Drive to Morningside Drive
Street	Side	Location
Horne Street	Westerly	From Glencrest Avenue to Roosevelt Avenue
Shaws Lane	Westerly	From the intersection of Garrison Road northerly for a distance of 180 feet
Towle Avenue	Easterly	From the intersection with Silver Street southerly to the intersection with Clifford Street
Towle Avenue	Westerly	From the northerly property line of No. 5 Towle Avenue southerly to the intersection with Clifford Street

- G. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park from 9:00 p.m. to 6:00 a.m. between April 1 and October 31 and from 5:00 p.m. to 7:00 a.m. between November 1 and March 31 in the following described locations:

Cemeteries	Location
Austin-Tuttle Cemetery	Old Dover Point Road and Gerrish Road
First Settler's Cemetery	Dover Point Road
Pine Hill Cemetery	Central Avenue
Pinkham Cemetery	Dover Point Road and Ayers Lane

- H. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park in and upon the following streets and places between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday:

Street	Location
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CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2026.06.10 – 3**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: 48 Schedule I: No Parking at Any Time
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52 Schedule M: Business Parking Permit Zones

(Reserved)

4. AMENDMENT

Chapter 141, entitled “Vehicles and Traffic”, is hereby amended by revising Section 52, “Schedule M: Business Parking Permit Zones” as follows:

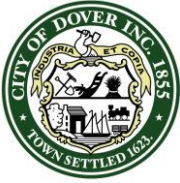
a. THE FOLLOWING ARE AMENDED:

§ 141-52. Schedule M: Business Parking Permit Zones.

The following parking lots/areas are authorized for permit parking as authorized by § 141-20, Business parking permit program, unless otherwise restricted:

Parking Lots	
Fourth Street Lot	
Orchard Street Lot	
Orchard Street Parking Garage	Spaces designated by the Chief of Police
Payne Street Lot	Easterly of Payne Street
Portland Avenue (Grimes) Lot	
Seaport Way Lot	
Third Street Lot	
Transportation Center Lot	

Parking Areas	Side	Location
Atkinson Street	Westerly	From the intersection with Washington Street, southerly to the intersection with St. Thomas Street
Chapel Street	Southerly	From the intersection of Main Street easterly to the intersection with Mechanic Street



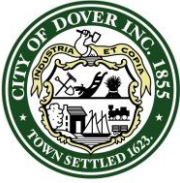
CITY OF DOVER

CITY OF DOVER - ORDINANCE

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Chestnut Street	Westerly	From the intersection with First Street southerly to the intersection with Orchard Street
Chestnut Street	Both sides (Easterly and Westerly)	Two-hour parking areas as designated by § 141-49(B), from the intersection with Third Street, northerly to the intersection with Sixth Street
First Street	Northerly	City-controlled areas
Fourth Street	Northerly	From the intersection with Chestnut Street, westerly to the intersection of Grove Street
Green Street	Both	From the intersection with Fayette Street westerly, then southerly to the intersection with Washington Street
Henry Law Avenue	Easterly	From Washington Street southerly to River Street
Kirkland Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Locust Street
Main Street	Westerly	From the intersection with Washington Street northerly to the intersection with School Street
Payne Street	Both	Entire length
River Street	Both	From the easterly intersection with Seaport Way, northerly
Seaport Way	Both	Entire length
School Street	Northerly	Northerly side angled spaces only
Second Street	Both	From the driveway between 20 and 22 Second Street westerly to Chestnut Street



CITY OF DOVER

CITY OF DOVER - ORDINANCE

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Third Street	Northerly	From the intersection with Chestnut Street, westerly to the intersection of Grove Street
Washington Street	Northerly	From the intersection with Chestnut Street, westerly to the intersection with Green Street

5. TAKES EFFECT

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

TO BE REFERRED TO PUBLIC HEARING ON JULY 8, 2026

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

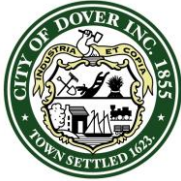
Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#: 12.A.1. Ordinance Number: O – 2026.06.10 – 3 Ordinance Title: Vehicles and Traffic Chapter: 141 Section: 48 Schedule I: No Parking at Any Time 49 Schedule J: Limited-Time Parking 52 Schedule M: Business Parking Permit Zones
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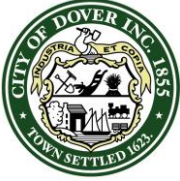
DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

On April 22, 2026, the amendments set forth in this ordinance were reviewed and approved by the Parking Commission. The amendments to Section 141-48 and 141-52 were at the request of Community Services to facilitate snow removal and improve the ability of emergency vehicles to access the roadways listed. The amendments to Section 141-49 are housekeeping changes deleting two listed streets, which have been made metered parking.

This ordinance advances City Council Goal #2, ensuring efficient and effective parking controls for public safety and quality of life.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.D.
PUBLIC HEARING ONLY**

Resolution Number: **R - 2026.05.27 - 203**

Resolution Re: Authorization of Annual Appraisal of Real Estate for Fiscal Year 2027 (Tax Year 2026)

- WHEREAS: New Hampshire statutes require real estate assessments (appraisals) be reasonably proportional each year, pursuant to RSA 75:8; and
- WHEREAS: The level of assessments and uniformity are set by the State's Assessing Standards Board; and
- WHEREAS: The State requires that assessments be between 90% and 110% of market value at least once in every five years, pursuant to RSA 75:8-a and State Assessing Standards Board; and
- WHEREAS: It has been the practice of the City to ensure compliance to this standard every year, in an effort to avoid extraordinary changes in assessments and resulting tax bills; and
- WHEREAS: Since 1998, the practice of the City has been to conduct annual appraisals of real estate to follow market trends to ensure proportionality; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with New Hampshire RSA 75:8-b *Annual Appraisal; Municipalities Over 10,000*, an annual appraisal of real estate within the City of Dover for Fiscal Year 2027 (Tax Year 2026) is hereby authorized.

This Resolution requires two public hearings. Resolution to be referred to a public hearing on Wednesday July 8, 2026 and a second public hearing on Wednesday July 22, 2026. City Council vote to occur on Wednesday August 22, 2026.

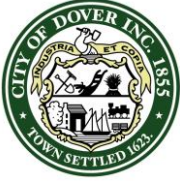
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.D.
PUBLIC HEARING ONLY**

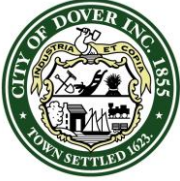
Resolution Number: **R - 2026.05.27 - 203**
Resolution Re: Authorization of Annual Appraisal of Real Estate for Fiscal Year 2027 (Tax Year 2026)

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsay Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

**Agenda Item#: 7.D.
PUBLIC HEARING ONLY**

Resolution Number: **R - 2026.05.27 - 203**

Resolution Re: Authorization of Annual Appraisal of Real Estate for Fiscal Year 2027 (Tax Year 2026)

RESOLUTION BACKGROUND MATERIAL:

In accordance with NH RSA 75:8-b *Annual Appraisal; Municipalities Over 10,000*, except when assessing real estate under NH RSA 75:8-a, any municipality with a population over 10,000 intending to appraise real estate annually at market value, shall authorize such annual appraisal by a majority vote of the governing body (City Council).

In Dover, the assessing practice has been to fully analyze and reassess all sections and classification of properties on an annual basis in order to keep all assessments proportional and within a market level of 90% to 110%.

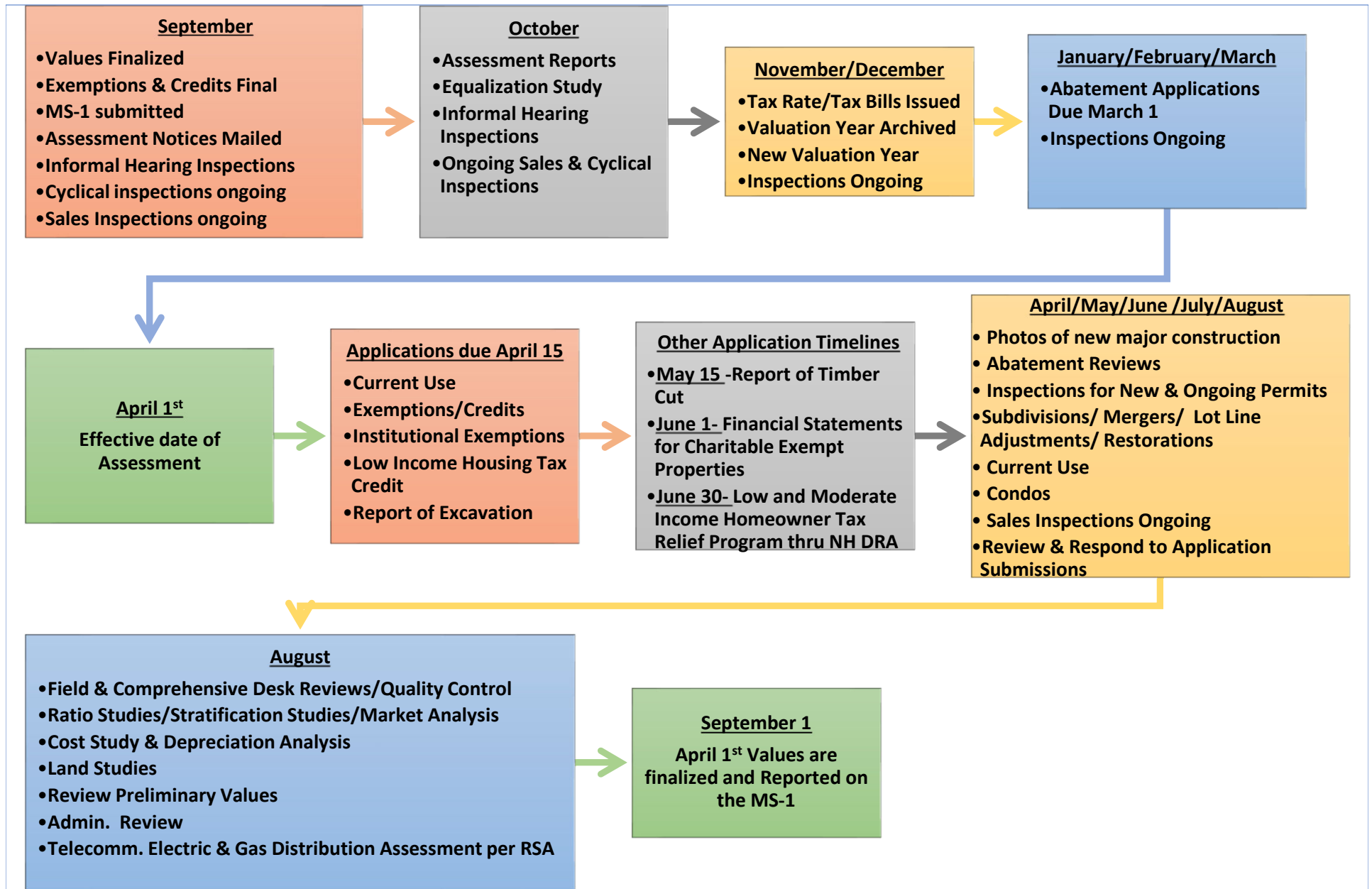
For the past several years, the City has maintained assessments within the range of 90% to 98% of market value.

Each year, beginning in March, the City Assessing Office starts to review sales data for properties within the City that have sold in the prior 6 months to determine if the market trends demonstrate a change in value. Through April to August the City Assessing Office reviews sales data to further validate market trends for the tax year.

For FY27/TY26 the City currently anticipates an increase to market values over FY26/TY25 assessments. To maintain market level and proportionality the City foresees that an update to assessments will be necessary. In the event the ratio studies completed in March 2026 and validated with April to August data determine that a full-market update is not necessary, then a City wide update to assessments will not be implemented.

A time line for the City's assessing processes is attached to this resolution for reference.

Assessing Process and Time Line



June 24, 2026

Reporting On: May 2026



City Manager's Report

J. Michael Joyal
City Manager

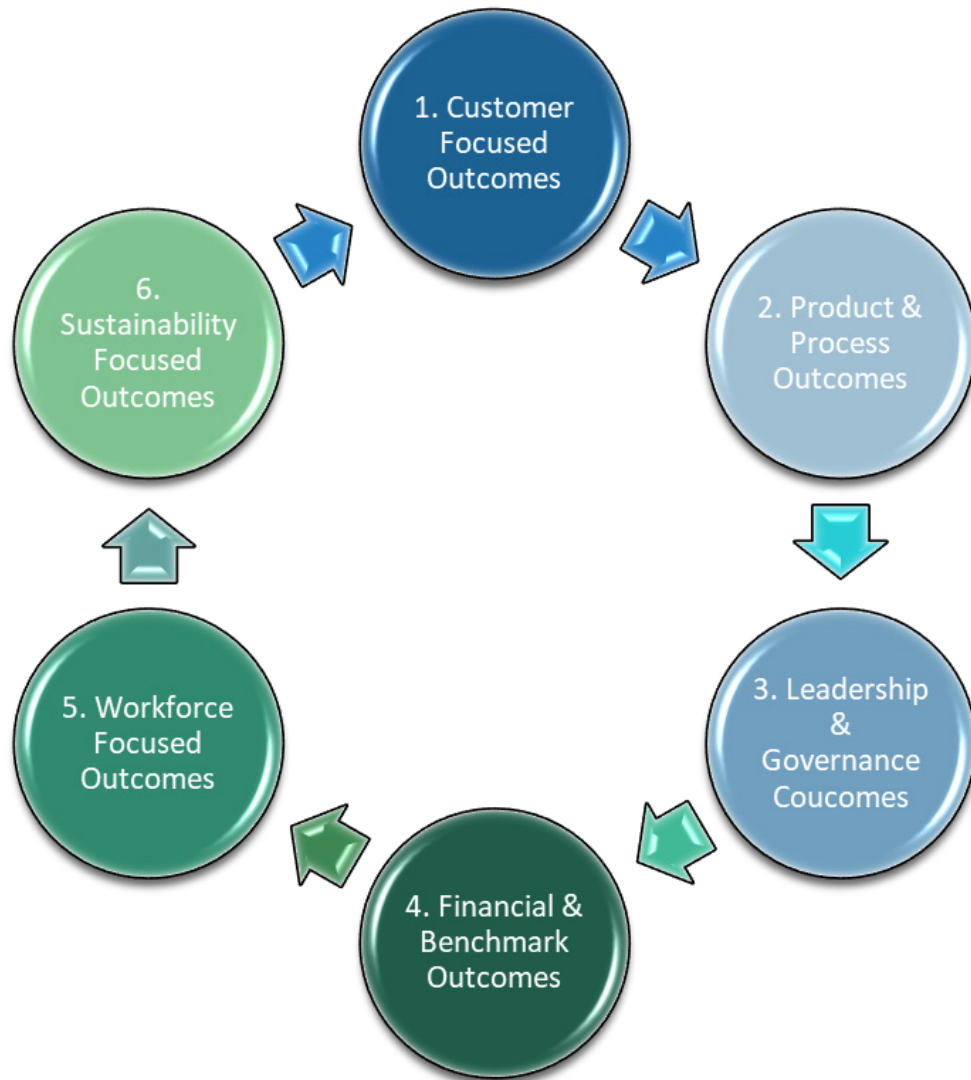


Section

- 01** Introduction
- 02** Municipal Leadership Team
- 03** Community Services Department
- 04** Finance Department
- 05** Fire & Rescue Department
- 06** Planning & CDBG Department
- 07** Police Department
- 08** Public Library
- 09** Public Welfare Department
- 10** Recreation Department
- 11** Council Goal Support – All Departments

Executive Department updates are provided separately in the first City Manager's Report of the month.

The City Manager's Report is a collaboration of City department updates provided each month to the City Council and general public on the intricate workings of the City of Dover. The updates are broken out by department reflecting the six categories of intended outcomes relating back to the City of Dover's strategic management framework which you will find below.



Department updates are highlighted at the end of this report to show how departments, divisions or staff members are supporting the five adopted 2026–2027 City Council Goals.

Goal #1
Housing Growth & Affordability

- Keep Dover affordable and growing - begins with Housing.

Goal #2
Quality of Life - Safe & Welcome

- Make Dover a great place to live for all residents.

Goal #3
Invest in Infrastructure

- Meet needs of residents by supporting future growth with sustainability in mind.

Goal #4
Innovative Government

- Government that invests in human capital and changing technology.

Goal #5
Dover is informed and civically engaged.

- Communicate with community, strengthening public trust and encouraging engagement.



J. Michael Joyal, Jr.
City Manager

Michael's tenure with the City of Dover began in 1993 as Assistant City Manager, leading to his appointment as City Manager in 2005. He currently manages the city's operations through 14 direct reports at the Department Head level.



Donna Benton
Director of Planning & CDBG

Donna Benton served her internship for the Planning Department in Dover. Donna was then hired as the Planning Director in July 2015. She is responsible for Planning Department Administrative Staff as well as the Inspection Services Division.



Annie Dove
Director of Information Technology

In June 2003, Annie transitioned from a vendor role to become the City of Dover's IT Director, establishing the Information Technology Division within the Executive Department. Under her leadership, the division has expanded from its inception to a current staff of 10.



Brendan Driscoll
Fire & Rescue Chief

Brendan has 17 years of experience in working in Fire and Emergency Medical Services with the City of Dover. Brendan became Fire Chief in February 2026 and oversees 73 employees.



Michael Gillis
Director of Media Services

The Division of Media Services was formed in 2010 as part of the Executive Department, at which point Michael Gillis was hired as the Director of Media Services. The Division now has 4 employees that directly report to Michael.



Lily Hanscom
Director of Public Welfare

Lily joined the City of Dover in June 2026. Lily is Director of the Public Welfare Department managing two employees. The Public Welfare Department is housed in the McConnell Center.



Kevin Hebert
Director of Recreation

Kevin joined the City of Dover in August 2024. In his role, he oversees five major facilities and four key divisions within the Recreation Department. His leadership extends across the Indoor and Outdoor Pools, the Arena, the Gym, and the Senior Center, ensuring the successful delivery of the city's diverse recreational programming.



Denise LaFrance
Director of the Public Library

Denise was hired as a Reference Librarian for Dover in April 1999. She then became Director in April of 2000. There are currently 26 people working at the Dover Public Library.



Daniel Lynch
Director of Finance

Dan began working as the Finance Director in July 2007. He is currently responsible for the Accounting, Purchasing, City Clerk Tax Collection, Tax Assessing & Water/Sewer Billing Divisions.



Christopher Parker
Deputy City Manager

Chris began his career with the City of Dover in August 1998 as a GIS Technician. Over the years, he advanced through key leadership roles—including Director of Planning & CDBG—before being appointed Deputy City Manager. He currently oversees the Executive Department's Business Development Division and its team of three.



John Storer
Director of Community Services

Appointed in July 2017, John serves as the Director of Community Services. He is responsible for the comprehensive management of the following divisions: Engineering; Facilities, Grounds & Cemeteries; Fleet Services; Recycling & Solid Waste; Streets & Stormwater; Utilities; and Wastewater Treatment.



David Terlemezian
Chief of Police

David began his career with the Dover Police Department in April of 1996. He has served in many different assignments including police officer, Detective, Sergeant, Lieutenant and Captain. He became the Chief of Police in September of 2025. Dave is responsible for all aspects of the police department and its staff of nearly 100 employees.



Jerrica Vansylyvong-Bizier
City Clerk Tax Collector

Jerrica was originally hired as an Account Clerk in the City Clerk Tax Office in 2013. She has held the titles of Bookkeeper in Water/Sewer Billing and Deputy Tax Collector in the Clerk/Tax Office. Jerrica was then hired as City Clerk Tax Collector in October 2023. She is responsible for 9 staff members.



Heather Worrall
Director of Human Resources

Heather was hired in October 2023 as Director of Human Resources. The Human Resources Division is part of the Executive Department. Heather has two employees reporting to her.



Joshua Wyatt
City Attorney

Josh was hired in June 2019 as the City Attorney. The Office of the City Attorney is part of the Executive Department. Josh currently has a Legal Assistant and Deputy City Attorney reporting to him.

Administration



Kevin Sullivan, Streets & Highway Supervisor; attended the following programs:

- TTC-V-0006-A Candid Leadership Tune-Up for Real World-Leaders, presented by University of New Hampshire. The program was held in Concord, NH.
- TTC-T-7828 Field and Construction Math for Road Staff, presented by University of New Hampshire. The class was held in Concord, NH.

The following staff attended the NHPWA Annual Meeting at the Derryfield Country Club in Manchester, NH:

- Ken Mavrogeorge, Deputy Director;
- Brian Landry, Streets and Stormwater Superintendent;
- Eric Sanderson, Facilities Projects Manager;
- Jordan Chambers, Engineering Technician;
- Jamie Stevens, Construction Project Manager;

Community Services works hard to live up to the Department's name by receiving and responding to Service Requests as quickly as possible. For example, Solid Waste and Recycling staff routinely field service requests for missed trash pickups, overflowing bins, and other recycling center related questions and concerns. The below table is a summary of Service Requests across the various Divisions of Community Services:

Service Calls - May 2026				
Division	Logged Service Calls	Resolved Service Calls	Created Work Orders	Closed Work Orders
Engineering	13	8	15	11
<i>Year to date</i>	72	50	74	60
Facilities, Grounds & Cemeteries	119	103	135	115
<i>Year to date</i>	472	441	527	486
Solid Waste	54	8		
<i>Year to date</i>	340	260		
Streets and Stormwater	45	44	38	37
<i>Year to date</i>	490	464	253	210
Utilities	41	23	103	89
<i>Year to date</i>	260	198	986	817
Water Treatment	1	1	67	64
<i>Year to date</i>	5	5	259	249
Wastewater Treatment	0	0	382	101
<i>Year to date</i>	0	0	1616	2227



Utilities Division had many service calls associated with the ongoing Water Service Line Inventory project.

During the month of May, the Public Works building got a small but much needed facelift. After 25 years the landscaping was in need of attention. Thank you to the crew at Studley's for the helping hands and a volunteer group of Liberty Mutual employees who participated in the Serve with Liberty program and helped spread new mulch and weed the mulch beds ahead of the Public works open house!



Dover NH Community Services now has a Facebook Page! They are excited to launch this page as another way to connect with residents, businesses, and visitors. Like and follow us for updates on Community Services projects, utilities, recycling services, road construction, community events, seasonal reminders, and much more.

The department's goal is to keep you informed about the essential services that help keep Dover running every day. Whether it's a paving project, water system improvement, snow operations update, or a fun community event, you'll find the latest information on our page.

They look forward to serving the community and sharing what's happening throughout the City of Dover!

Committee Updates

Planning Board

In May 2026, the Dover Planning Board held two regular meetings on the 12th and the 26th. A couple items that were discussed were:

- Increased lighting for the TD Bank ATM drive-through area
- The NHPA held their Spring conference May 7th in Laconia, where the City of Dover was awarded Project of the Year for the Waterfront Development.
- Review of the trees that were removed from the no-cut buffer area at 566 Sixth Street. Owner promised to replace the trees one for one. This was discussed at length during both meetings.
- 26 Maple Street, proposal is to purchase four units through TDR. Making this a project total of 8 residential units as there is an existing four-unit structure on site.

Dover Utilities Commission

The DUC meeting on May 18th was centered around the six (6) Water Main breaks that took place in a single night and the steps the City had to take to restore citizens' access to water.

Technical Review Committee (TRC)

The Technical Review Committee met three times in the month of May. Topics Included:

- Site Plan for 85 Industrial Park Road, II, LLC, located at 85 Industrial Park Road. (Proposal is for exterior building renovations and site improvements including stormwater treatment and access reconstruction.)
- Site Plan for Cocheco Mills Holdings, LLC, located at 383 Central Avenue. (Proposal is for a change of use to convert approximately 36,207 square feet of commercial space into 27 residential units.)
- Site Plan for Knox Marsh Realty, LLC, located at 239 Knox Marsh Road. (Proposal is for a commercial lodging building with 84 units and two (2), residential buildings totaling 66 units.)
- Site Plan for 12 Lincoln Street Dover, LLC, located at 12 Lincoln Street. (Proposal is for the addition of a third floor to the existing structure with eight (8) additional units, for a total of nineteen (19) residential units.)
- Site Plan for Crosby 180, LLC, located at 180 Crosby Road. (Proposal is for administrative changes to previously approved parking layout and dumpster pad location.)
- Site Plan for 96 Broadway, LLC, located at 96 Broadway. (Proposal is to construct two (2) duplexes with associated parking area.)

Municipal Alliance for Adaptive Management (MAAM)

MAAM met on April 14th. Next meeting is set for September 2026. April's meeting highlights include:

- Impacts of Storms on Great Bay Water Quality (part 1) presented by Bill McDowell.
- Estimating Discharge in Great Bay Tributaries: Runoff Comparison (part 2) presented by Michelle Shattuck
 - Tier 1 Eel Grass Report is available

Transportation Advisory Commission (TAC)

TAC met on May 18th, 2026. The next meeting is scheduled for July 27th, 2026. The commission discussed request, including but not limited to:

- Speed Concerns on Glenwood Avenue and Governor Sawyer Lane
- Parking restrictions on Nantucket Court
- Locations for rectangular rapid flashing beacons (RRFBs)
- Locations for fixed radar displays
- Update on the city's reconstruction project on Lower Central Avenue
- Update on the city's Crosswalk Policy
- Update on the Transportation Chapter of the Master Plan

Seacoast Stormwater Coalition (SSC)

The SSC met on May 20th, 2026; topics included:

- MCM 1 Outreach Reminders
 - Yard and Pet Waste
 - Lawn Care Requirements
 - Industrial Audience materials have been added.
 - CANVA software can be used to modify outreach materials.
- Discussion of April's meeting with NHDES and EPA.
- November's SSC Meeting will be a joint meeting with NHLMN
- Continue with Year 8 requirements
 - MCM 4 Construction Site Stormwater - Track number of site reviews, inspections, and enforcement activities
 - MCM 5 Stormwater Management in New Development and Redevelopment
 - MCM 6 Good Housekeeping
- PTAP due date for Year 8 is July 1, 2026.
- CW SRF Pre-App before June 1, 2026
- Landscaping for Water Quality
- No updates on publication of new MS4 permit from EPA. Tentatively planned for end of year 2026.

Engineering



Cochecho Waterfront Redevelopment

With NEEM pushing hard toward the finish line, the Pavilion and its surrounding public amenities are entering the final detailing phases. Operations have shifted to addressing final punch list items to prepare the structure for handover to the city.

Installation of the final retaining wall caps is currently in progress. Simultaneously, final safety fencing is being erected along the retaining wall perimeter. Base pavement has been successfully applied to the lower-level plaza area. Structural detailing includes the completed installation of vertical granite curbing around the plaza's planter beds. All primary irrigation connections servicing the park have been finalized, ensuring system readiness for upcoming landscaping.



Pavilion

Progress along the waterfront interface continues to successfully blend structural stabilization with environmental restoration. Installation of the shoreline coir logs (choir logs) and coco mats is complete, stabilizing the intertidal zone and preventing erosion. Loaming of the Great Lawn is actively underway to establish the final planting grade.

The architectural granite sitting wall has been fully set, and structural light poles are now erected. Subsurface conduit work for the main plaza lighting remains ongoing.



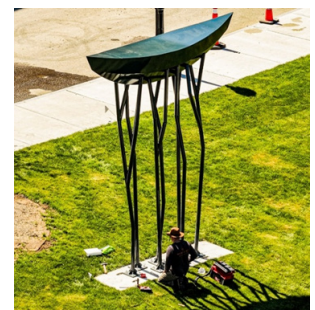
Building F

Vertical construction and subsurface utility tie-ins are progressing smoothly on the residential sector of the waterfront footprint. Vertical wood framing on the third floor is well underway, moving the building closer to structural framing completion.

Below-grade mechanical, electrical, and plumbing (MEP) work is advancing with garage area subsurface plumbing installations. Official utility inspections are concurrently underway to clear the rough-in phases. Construction of the engineered concrete block retaining wall supporting the Building F parcel remains ongoing.

Civil and utility adjustments are moving forward to prepare the public right-of-way for final wearing courses and surface treatments. Heavy civil work continues with the raising of subsurface utility structure castings to match final grade.

Both raised crosswalks on River Street have been successfully installed. Cameron's crew is actively placing the remaining street plantings and laying sod to wrap up the streetscape aesthetic. General installation of park accessories (benches, trash receptacles, and signage) and final park-wide site electrical wiring are underway.



Sculpture installation at the Pavilion.

Dredge Cell Closure and Maglaras Park Redevelopment:

Engineering staff provided an update of the project at the May 8th City Council workshop. The update included a history of the project, the need for the project, and what the proposed project includes. Other monthly updates included:

- Final ballfield layout for redeveloped Maglaras Park.
- The City is seeking a quote from Waterfront contractor (NEEM) to move and spread the clay fill over Maglaras Park.
- A suspected bald eagle nest turned out to be an osprey nest, therefore no additional permitting and/or avoidance measures will be necessary.

Landing Way Stormwater Improvements

NHDES responded that the Expedited Minimum Impact Wetlands Permit Application is administratively complete. The application has been added to the technical review queue for compliance review. NHDES Shoreland Permit by Notification has been submitted to NHDES for approval.

Tolend Landfill Groundwater Sampling

On June 3rd, the City Council will hold a workshop regarding the Southern Plume Remedial system.

Verdantas provided the 2025 Annual Remedy Performance Report for review.

Garrison Hill Water Tank Improvements

Completed training for the startup/shut down procedure for Garrison Hill Garden Club irrigation pump.

Willand Pond Milfoil Removal

Dover contracted with C&D Underwater to begin removal of Milfoil infestations around the pond. The EPM will be meeting with “Friends of Willand Pond” and C&D Underwater to observe progress of the milfoil removal operation.

Lower Central Avenue Reconstruction Project

The City’s consultant, Sebago Technics, Inc. continues to progress the design of the Lower Central Ave reconstruction project, which spans between Silver Street and Stark Avenue. Engineering staff hosted a public meeting on Tuesday, May 19th where Sebago provided an update of the project and the public was able to ask questions.

Portland Ave Culvert

Engineering staff solicited engineering services to conduct an assessment of the Portland Avenue crossing of a riverine wetland between Hancock Street and Atlantic Avenue. The roadway embankments are steep and have required repeated placement of riprap for stabilization. Following an assessment, the consultant will provide recommendations for improvements. Engineering staff had a kick-off meeting with the selected consultant, CMA Engineers to review the project goals. The consultant also conducted a survey of the project area during this time period.

Court and Union Streets Reconstruction Project

SUR has been reconstructing Court and Union Street. The end of May brought them to approximately 95% complete of the project's drainage work. This work includes larger diameter drain pipes, new manholes and catch basins. This will reduce the likelihood of street flooding and provide some treatment to stormwater runoff.

In the months of June and July, the contractor's crews will install a new 12" water main along Court Street. This will supply each property with a new 1" service and will improve water quality to the dwellings. This upgrade will improve fire protection to the neighborhoods. The water main installation work should be completed by Mid-July.



Large diameter drain manhole install.



New underdrain pipe with fiber mesh wrap and crushed stone for support.

Sidewalk and granite curbing installation is anticipated to start in late June and take approximately 3 months to complete. A base coat of asphalt will be laid on Court Street in specific sections based on the completion of underground excavation work.

Phase 1 will include base paving on Court Street, from East Watson to Back Road which is anticipated in June. Base paving on Court Street, from Union to East Watson is anticipated for late July.

Eversource is currently in the process of replacing utility poles and outdated wiring within the project area. The process of replacing the poles and all the associated wiring (electric, phone, cable etc.) is anticipated to take 3- 6 months to complete.

Central Ave. Urban Core Water Improvement Phase 1

The Central Ave Urban Core Water Main Replacement Project is underway. The project's focus has been in the area of the railroad tracks just north of Broadway. The project is utilizing a 4ft diameter ductile iron sleeve under the railroad track that was installed several years ago during a Pan Am rail construction project, in anticipation of future replacement of the 1880's vintage cast iron water main on Central Ave. The City has been working closely with CSX who currently maintains the RR to install the new 16" ductile iron main within the sleeve. Upon excavation to expose the 48" sleeve on the north side of the RR, an unforeseen duct bank was exposed. This required additional coordination and testing, which determined it to be abandoned and not in service.

Once the unforeseen utility obstruction was removed, SUR was able to successfully install the new 16" main inside the sleeve and under the tracks. The new water main is connected to the existing at Broadway and is installed through the RR past Fifth St and is heading North. To facilitate installation of the 16" main, installation of a temporary water main is being utilized from the area of Bradley Commons to Abbey Sawyer. Numerous required side street valve cut ins have been completed. The City of Dover Engineering team continues to work diligently to keep the community informed of the project activities and to minimize impacts to the public.

Permits & License Summary

	April	May
Driveway Permits	11	13
Utility Licenses	03	02
Paving Licenses	05	00
Excavation Permits	21	04
Certificate of Occupancy Inspections	12	07
Construction Permits	01	00
Obstruction Permits	03	01
Sewer Connection Permit	01	01
Septic Design Reviews	01	01

SITE REVIEW/PROJECT OVERSIGHT SUPPORT

There were no preconstruction meetings held during the month of May.

Engineering Technician, Jordan Chambers, continues to conduct oversight of private construction projects approved by the Planning Board. Projects that are underway or have been completed include:

- The Station (2 Grove Street)
- Waterfront Private Development
- Fisher St. Residential (Lenox Drive)
- McIntosh Commons
- 59 Tolend Road
- Gulf Rd / Oak St (Emerson Ridge)
- 34 Industrial Drive
- 1 Cold Springs Road
- 44 Third Street
- 30 Grapevine Drive (McDonald's)
- 110-114 Silver Street
- 180 Tolend Road
- 73 Locust Street (Dover Public Library)
- Dover Fields (Route 108 & Mast Road)
- Dover Athletic Fields (Alumni Drive)
- 210 Tolend Road (Ambrose Woods)
- 831 Central Ave (Fitness Center)
- 306 Dover Point Road
- 14 Industrial Park Drive



34 Industrial Park site work progress



McDonalds on Grapevine Drive construction progress

Facilities, Grounds & Cemeteries



During the first weeks of May Facilities, Grounds and Cemeteries spent many hours prepping the Pine Hill Cemetery for Memorial Day Weekend. This time of year, the grass grows faster than they can seem to keep up with. Soon, seasonal help will be out of school and the crew will have additional hands to assist with the upkeep.

Jenny Thompson Pool:

The Jenny Thompson Pool project made toward warmer spring temperatures provided ideal working conditions for the contractor, NorthEast Earth Mechanics. Building on the momentum of a successful leak test completed at the end of April, the construction crew was able to backfill the area surrounding the pool's perimeter and install a critical structural grade beam designed to support the top of the pool shell. To ensure the ultimate safety of future patrons, a comprehensive grounding grid was also successfully integrated around the facility.

In addition to these structural milestones, visible progress was made on the pool's surrounding amenities and support facilities. The maintenance building received its final touches, including the completion of its siding, interior finishes, and doors. Out by the pool, fence posts were securely set in place, laying the groundwork for the chain-link fabric installation scheduled for June, while the pouring and installation of the new concrete deck officially got underway. Meanwhile, preparation for the upcoming swimming season became a collaborative effort, as the Facilities Grounds and Cemeteries staff teamed up with the Recreation department to empty the old, worn-out sand from the filtration system. This essential maintenance clears the way for fresh sand to be added before the pool is refilled with water. Thanks to these coordinated efforts, the entire project remains firmly on schedule, keeping the community on track for the pool's highly anticipated grand opening on July 1st, 2026.



Pool maintenance building.

City Park Basketball & Tennis Court Repairs

The basketball and tennis court resurfacing project achieved momentum throughout the month of May, marking the completion of several critical structural milestones. During this phase, crews focused heavily on the foundational integrity of the facility, successfully pouring and setting the new court foundations. This process required a dedicated curing period to ensure the long-term durability of the playing surfaces. Alongside this foundational work, the project took on a more recognizable shape with the successful installation of the permanent basketball hoops and the heavy-duty vertical posts destined to hold the tennis nets.

As the project moves into June, residents of Dover can look forward to seeing rapid, highly visible transformations on-site. The agenda for the early part of the month kicks off with specialized infrastructure maintenance, featuring the deployment of the Right Way crack sealing system. Under the direction of experienced staff from Pine State Asphalt, this precision sealing process will be meticulously applied to reinforce the base and prevent future shifting or weathering. Immediately upon the completion of this sealing phase, the Pine State Asphalt team will transition directly into the final aesthetic and functional stage of construction: applying the specialized top coatings and vibrant surface layering that will ultimately bring the brand-new courts to life for the community.

Library Expansion/Renovation

Throughout the month of May, the library renovation project made steady progress toward completion as the building truly began to come together. Contractors focused their efforts on finalizing the remaining internal and external installations, meticulously preparing the facility for its final regulatory inspections. In tandem with construction efforts, the library staff—who had transitioned to a limited operations schedule at the end of April—began the heavy lifting of moving books, furniture, and various operational supplies back into their permanent spaces. This coordinated effort led to a visible transformation, as the massive staging area that had dominated the site began to clear out, offering a clear sign to the community that the intensive project was finally nearing its finish line. Additionally, workers installed new exterior light poles to safely illuminate the freshly paved sidewalk connecting the building to the parking lot.

Despite the steady momentum, the end of May brought an unexpected hurdle. It became increasingly evident that the building would not be entirely ready to welcome the public on its original target date. Due to unforeseen delays in securing the necessary final building inspections, project coordinators were forced to push back the official opening. The debut has now been rescheduled for June 26th to allow more time for all compliance checks to clear. As the calendar turns to June, local residents and patrons will begin to notice the final phases of outdoor work taking shape; the remaining staging area in the parking lot will continue to shrink, making way for the commencement of extensive exterior landscaping that will provide the final touches to the library's brand-new look.



Streets & Stormwater



Streets
Community Services | Dover, NH

During the month of May, the Streets Division continued its seasonal maintenance efforts throughout the city. The crews continue to work closely with our pavement marking contractor to refresh pavement markings on roadways, helping to improve traffic safety and visibility. Staff also completed routine pothole repairs and helped with some Utilities Division work by preparing and paving water break patches.

In addition, the crew addressed several drainage issues by completing drainage repairs to improve roadway conditions and stormwater flow.

Looking ahead, continued attention will be given to the remaining service requests, and efforts will be made to address them promptly.

The loader mounted brush cutter will be out cutting back the overgrowth along the edges of the roads. The crews will also have a continued focus on filling potholes throughout the remainder of spring. In June, the crews will be out during the overnight hours with our contractors to re-paint yellow and white lines on the roads as well as crosswalks, arrows, parking stalls, etc.

The Streets Division placed the seasonal outdoor dining barriers out front of the Nook Restaurant located on Locust Street.

Over at the Ice Arena, crews repaired a section of pavement that was cracked and broken.

Sunday, May 17th, Garrison school PTO held an event. Community Services brought over a couple of vehicles to have on hand for their event.



The Crew working out front of the Nook.



Pavement patch.

Utilities: Water, Sewer, Pump Stations, Wastewater, Solid Waste



The Utilities Division had their hands full during the month of May. Crews responded to and repaired a water main break on Garrison Road on Saturday, May 9th.

Central Avenue's water main project has been the focus for Utilities. Crews have been working overnights to assist the city's contractor, SUR with cut ins. The overnight work should be finished up by June 5th and the bypass water line will be operational soon thereafter. SUR will start to lay the water main once the temporary line is installed.

The utilities crew showed support by cleaning out the planter in front of Cocheco Mills. The nonprofit, led by the current and retired Fire Chief, is dedicating this area as a 9/11 memorial. This September will bring the 25th anniversary of the terrorist attacks on the USA.



Crews using the vector truck to remove soil.



What was most recently a planter, started out a fountain.

Shaw's field had a new filtration system installed for well water to be used and help the irrigation heads from getting clogged with iron and manganese.



Utilities crew completing the install.



New pump system.

NHDES Drinking Water Source Protection Conference

Community Services Staff, John Storer, Seth Thompson, Tim Puls and Matt Gibbons attended The NHDES Drinking Water Source Protection Conference on June 3rd. The conference focused on 3 separate learning paths; Land and Water Conservation, Land Use Management: Case Studies and Guidance, and Emerging Contaminants and Public Health.

At the event the City of Dover graciously accepted the 2026 Source Water Sustainability Award. The award recognizes work that conserves and preserves the availability of source water in NH. A few things NHDES staff noted about Dover that supported the nomination included:

- Bringing the Aquifer Storage and Recovery system online this year at their Pudding Hill Aquifer
- Reactivating the former Willand Pond well that is helpful for managing high pond levels during flooding (intense rainfall events).
- Upgrading the Smith and Cummings well site - new tank and an upgrade of the well pumphouse that greatly improved the energy efficiency of the well field
- Aggressive leak detection and repair (15+ years).
- The value of the city's Groundwater Management Plan, a roadmap for operators to decide which wells to pump when based on a number of factors including energy efficiency, chemical costs, groundwater levels, contamination.



John Storer accepting the 2026 Source Water Sustainability Award.

Throughout May, operators managed increased seasonal demand while continuing to work within ongoing drought conditions. With the Bellamy artificial recharge system in operation, Pudding Hill WTP was able to run continuously and became the primary source of production for the system. At the same time, Lowell WTP was taken offline for several weeks to complete a major filter repair, requiring operators to shift system loading and rely more heavily on other available sources. Despite these adjustments, system operations remained stable and demand was met without issue.

Treatment plants and wells were operated strategically based on system conditions and ongoing maintenance work:

- Pudding Hill WTP operated 24/7 for the entire month, producing approximately 31 million gallons and serving as the primary source of supply, supported by the Bellamy recharge system. Operators have continued to improve the Bellamy Recharge functions and have been able to increase the pumping rate to the design limitation of 800GPM; as the design engineers feared pump cavitation over 700GPM.
- Lowell WTP was offline for several weeks due to a major filter repair. The plant has since been returned to service and has been running well following completion of the work.
- French Cross WTP and the Calderwood/Campbell wells were operated as secondary sources to support system demand while Pudding carried the primary load.

Operations were intentionally adjusted with upcoming PLC replacements in mind at Campbell and French Cross, increasing reliance on those sources ahead of scheduled work.

Lowell WTP - Filter 2 Air Scour Repair

Operators worked with the filter manufacturer to complete repairs to the Filter 2 air scour system at Lowell WTP. This system is critical for proper backwashing and for removing manganese that settles deep within the filter media. Due to failure of the air grid, the filter had to be taken offline and completely opened up for repair.

Once the new media was installed, the greensand was conditioned using potassium permanganate. This process “impregnates” the media by coating it with manganese oxide, which allows it to effectively oxidize and remove dissolved manganese from the water during treatment. After conditioning, the filter was super chlorinated, sat for 24 hours, and then sampled to confirm the absence of bacteria prior to returning the filter to service. With repairs complete, Lowell WTP has been returned to operation and is performing well.

Smith Well Tank - Internal Coating Repair

Smith Tank remained drained and out of service for the month of May while interior coating repairs were completed. The work was accepted by the project inspector and performed under warranty at no additional cost to the city. As repairs progressed, it became clear the coating failure was more extensive than initially anticipated, requiring a broader repair effort rather than isolated spot repairs to ensure long-term integrity of the system.

The contractor has since demobilized and the coating has completed its required cure period. Water Treatment staff are planning to begin refilling the tank on June 2nd, followed by bacteriological sampling. The tank will be returned to service upon receipt of satisfactory results. This ultimately became a more substantial repair than originally planned and should improve the overall condition and longevity of the tank moving forward.

Operators continued routine daily operations, sampling, and system monitoring throughout the month. Focus was placed on maintaining system performance during the Lowell WTP outage and completing critical repairs. With Lowell now back online, the system is in good condition heading into the early summer demand period. Willand Pond levels continue to be closely monitored by operators, and withdrawals from groundwater wells under its influence are being limited accordingly.

At Pudding Hill WTP, the granular activated carbon filters began seeing increased head loss. Operators isolated each vessel within the trains to identify the source, which was determined to be the lead vessels. Operators then performed a manual backwash of the filters, which involved operating all 16 valves per train and modulating the backwash pump by hand. Following this work, filter performance has improved and flows have stabilized.



Precipitation:
6.71 inches for May

Groundwater Conditions: Groundwater levels have seen some short-term improvement from recent rainfall; however, many wells, particularly in southern New Hampshire, remain below normal for this time of year.

Drought conditions persist across New Hampshire, with approximately 75% of the state still classified as moderate drought or worse. While recent rain events have helped, especially in northern areas, they have not been enough to overcome long-term precipitation deficits in southern New Hampshire. Stream-flows have improved in some areas but remain below normal across much of the state, and groundwater recharge continues to lag behind seasonal expectations.

There was one water quality complaint this month. The complaint was for chlorine taste/odor. Operators responded and sampled a residual of 0.33 mg/L, which is right where we want it in the distribution system. No issues with water quality, normal conditions.

Water Production Summary	February 2026	March 2026	April 2026	May 2026
Total Water Produced (Gallons)	53,339,018	57,441,736	59,726,731	68,426,763
Average Daily Production (Million Gallons per Day)	1.90 MGD	1.85 MGD	2.0 MGD	2.20 MGD

Water Treatment Plant & Pump Stations

River Street Pump Station Improvements

Painting of the pump station continued in May, along with other punch list items.

Mill Street Pump Station Improvements

Community Services staff and Woodard & Curran met to review 60% design drawings for the Mill Street Pump Station and discussed the South End Interceptor Extension and coordination with Wright Pierce.

WWTP 3rd Secondary Clarifier Project

The clarifier project had good progress in May. The clarifier mechanism install started and screening was installed on groundwater Tide Flex valves to prevent clogging in preparation for backfilling in June



Install of Clarifier Mechanism.

Wastewater Comparative Data				
	January 2026	February 2026	March 2026	April 2026
Wet Tons Biosolids Processed	330.81	248.65	312.99	252.05
Gallons of Septage Received	0	2,000	5,250	38,200
Wastewater Treated/Discharged (MG)	65.62	54.55	94.63	75.94
Average Daily Flow (MG Daily)	2.12	1.95	3.05	2.53
Peak Flow (MG Daily)	2.43	2.53	5.42	3.08

Solid Waste Division



Solid Waste & Recycling Volume				
	February 2026	March 2026	April 2026	May 2026
Tons of Trash	264	326	337	340
Tons of Recycling	151	184	210	188

Committee News (SWAC):

During the Solid Waste Advisory Committee meeting on May 14th the Recycling Center's brush drop-off concern was addressed again. The situation is getting better but unfortunately there is still contamination. A discussion was held for repercussions, such as fines or loss of permit for any resident bringing in contaminated brush to the center.

A list of questions will be compiled to address the toters at the next Waste Management Meeting.

Administration, City Clerk Tax Collector, Tax Assessing, Utility Billing



On May 7, 2026 Julie Labonte, City Treasurer, Leah Garnett, Junior Accountant, and Daniel Lynch, Finance Director attended the NH Government Finance Officers Association (NH GFOA) Annual Conference. Seminar topics for the day were Macro Factors Affecting US Interest Rate Market, a two-hour GASB Update, Audit Best Practices, Ethics in Leadership, and Practical AI Applications for Local Governments.

On May 8, 2026 Leah Garnett, Junior Accountant and Daniel Lynch Finance Director attended the second day of NHGFOA Annual Conference. Topics for the day were Practical Ethics for Public Sector Finance Officer, Collateralization of Public Funds, NH Legislative Update, and Navigating the Federal Landscape: Preparing Finance Office for Shifts in Policy.

On May 12, 2026, Kathleen Cragin, Purchasing Agent, Attended Unlocking Efficiency: Modernizing Construction Procurement for the Public Sector. NIGP Webinar Learning objective: Mechanisms available to help with creating RFP's.

On May 18, 2026, Anna Drew- Tax Assessing Data Technician, Elaina Woodill, Assessing CAMA Data Technician and Nicole Moylan, Assessing Data Technician attended 2026 NRAAO/NHAAO Conference -Mock Trial in Portsmouth NH Sponsored by NRAAO/NHAAO. This educational session is an interactive mock trial designed to give attendees a practical, real-world understanding of the property tax assessment appeal process in New Hampshire. Presented by New Hampshire Assessors, an NRAAO attorney, and Members of the Board of Tax and Land Appeals, the session walks participants through a simulated appeal hearing from start to finish.

Attendees observed how assessment disputes are presented, defended, and evaluated, gaining insight into proper procedures, evidentiary standards, and effective communication before the Board. The session highlights the roles of assessors, legal counsel, taxpayers, and Board Members, with a focus on best practices for preparation, testimony, and documentation.

This mock trial is intended to help assessors and municipal officials strengthen their confidence in handling appeals, better understand legal expectations, and improve the defensibility of assessments. The session also provides an opportunity to learn directly from experienced professionals and Board Members about common issues, expectations, and decision-making considerations in assessment hearings.

On May 18th & 19th Donna Langley, City Assessor attended NRAAO Conference in Portsmouth Sponsored by NHAAO. Learning Objectives included: Mock appeal trial, Commercial Valuation in Practice, Valuing Intangible Assets.

On 5/31/2026, Kathleen Cragin, Purchasing Agent, Attended A New Era of Contract Management: Click, Compile, Sign—Done NIGP Webinar. Learning Objective: How to better manage contracts.

The second installment of 10,635 tax bills for Fiscal Year 2026 (Tax Year 2025) were mailed as of May 1, 2026. These tax bills are due June 1, 2026. Total amount billed for the second installment is \$65,190,552.83.

Total property tax levy billed for Fiscal Year 2026 is \$130,381,147.15, and as of May 30, 2026 \$117,024,034.59 or 89.8% has been collected.

During May the Tax Assessment office has been busy get into the field to conduct new construction property inspections and property inspections for sales that have occurred over the past 9 months.

On May 2, 2026 the office completed the 1st Quarter 2026 (calendar year) billing of 87.2 million gallons of usage for 8,669 accounts, representing a total amount billed of \$2,135,137.99.

On May 11, 2026, the Water & Sewer Billing office completed the April 2026 monthly billing of 20 million gallons of usage for 855 accounts representing a total amount billed of \$517,305.21.

On January 27, 2026, a sudden ceiling flood forced the entire Assessing Office team into tight quarters across the hall with the Planning Office. After months of demolition and reconstruction, the staff officially moved back home! This entire process truly showcased the resilience and teamwork of Dover employees. Huge shout-outs are in order: to the Planning staff for sharing their space; the Facilities and Grounds crew for spearheading the rebuild; the Finance team for navigating the claim; and the IT Department for their tech support. Finally, a massive thank you to the Assessing staff and the public for their unwavering patience throughout the disruption!



Nicole & Elaina, above, look forward to serving you!

Purchasing & Accounting

See Financials at end of this document.

Purchase Orders over \$5,000

Department/Division	PO Date	Vendor	Amount
City Finance Office	5/6/2026	EQUIPMENT EAST, LLC	\$6,019.22
City Finance Office	5/6/2026	PRESIDIO NETWORKED SOLUTIONS, INC	\$27,209.01
City Finance Office	5/6/2026	RED RIVER COMPUTER CO, INC	\$36,271.06
City Finance Office	5/14/2026	ELECTRIC LIGHT CO, INC.	\$26,955.00
City Finance Office	5/14/2026	ELECTRIC LIGHT CO, INC.	\$29,585.00
City Finance Office	5/22/2026	LOWERY'S LAWN & PATIO, INC.	\$13,084.70
City Finance Office	5/27/2026	ENERGY EFFICIENT INVESTMENTS, INC.	\$2,666,100.00
City Finance Office	5/29/2026	PORTSMOUTH AUTO BODY CENTER	\$7,805.00
City Finance Office	5/29/2026	PORTSMOUTH AUTO BODY CENTER	\$11,491.00
Information Tech	5/20/2026	ESRI CORP.	\$7,700.00
Community Services	5/1/2026	MACKINNON & SONS EXCAVATING, LLC	\$203,050.00
Community Services	5/4/2026	CITIZENS BANK-CREDIT CARD PAYMENT	\$7,000.00
Community Services	5/7/2026	CMA ENGINEERS, INC.	\$26,000.00
Community Services	5/7/2026	CONTINENTAL PAVING, INC.	\$2,484,600.00
Community Services	5/11/2026	VERMONT REC SURFACING & FENCING	\$19,670.00
Community Services	5/12/2026	SERVPRO OF THE SEACOAST	\$10,000.00
Community Services	5/14/2026	VORTEX SERVICES, LLC	\$9,900.00
Community Services	5/14/2026	FERGUSON WATERWORKS	\$9,982.44
Community Services	5/14/2026	DF RICHARD, INC.	\$26,125.00
Community Services	5/14/2026	C&D UNDERWATER MAINTENANCE, LLC	\$149,000.00
Community Services	5/20/2026	DENNISON LUBRICANTS, INC.	\$11,276.01
Community Services	5/20/2026	NATURAL TURF, LLC	\$65,838.90
Community Services	5/26/2026	NORTHEAST EARTH MECHANICS, INC.	\$12,836,872.50
Community Services	5/28/2026	STONEBRIDGE TRAFFIC CONTROL, LLC	\$5,000.00
Community Services	5/28/2026	ALLIED EQUIPMENT, LLC.	\$5,951.00
Community Services	5/28/2026	STONEBRIDGE TRAFFIC CONTROL, LLC	\$20,000.00
Community Services	5/28/2026	TREASURER STATE OF NEW HAMPSHIRE	\$44,458.01
Community Services	5/29/2026	MINUTEMAN SECURITY & LIFE SAFETY	\$9,620.00

Department/Division	PO Date	Vendor	Amount
Fire and Rescue	5/1/2026	UNIFIED BUILDERS, INC.	\$15,000.00
Fire and Rescue	5/7/2026	FIREMATIC SUPPLY CO., INC.	\$5,535.00
Fire and Rescue	5/29/2026	AMERICAN 3B SCIENTIFIC, LP	\$45,406.95
Planning	5/26/2026	WARRENSTREET ARCHITECTS, INC.	\$23,750.00
Police	5/12/2026	MOTOROLA SOLUTIONS	\$5,895.60
Public Library	5/7/2026	D&D ELECTRICAL CONTRACTORS, INC.	\$9,478.00
Recreation	5/7/2026	FILLION ASSOCIATES	\$7,869.48
Recreation	5/14/2026	DF RICHARD, INC.	\$5,998.30
Recreation	5/20/2026	CARRIER CORPORATION	\$19,876.00

BID Solicitation

Department/Division	BID Number	BID Date	Description
Community Services	B26070	5/7/2026	Bulk Oil and Lubricants
Community Services	B26072	5/13/2026	Sale of Surplus Vehicles
Community Services	B26069	5/14/2026	Downtown Lighting Project Installation Services

On May 14, 2026, Ann Legere, Deputy Finance Director submitted the final loan application for the Drinking Water Infrastructure Project for the French Cross Road Water Treatment Plant in the amount of \$15,600,000.00. This project includes a building addition to house the Green Sand Plus filers.

Administration, Medical Aid, Fire Suppression

Fire & Rescue Call for Service/Activity Statistics for March.

The department records incidents with NERIS (National Emergency Response Information System.) NERIS breaks the incident types down into seven different general incident types. To better explain the information that is presented each month, you will find an explanation of the different categories presented.

Fire: The fire category is very self-explanatory. The incident will fall into this sub category when there are flames at an incident. The incident type could be Inside Fires (Structure Fires), Outside Fires from brush fires that have escaped their protective ring to larger many acer wildfires. Motor Vehicle Fires include all kinds of mobile property, lawn mowers to tractor trailers. Our Mutual Aid responses to our neighboring departments fore fires fall into this category as well.

Medical: All EMS calls fall under this category, illness, trauma and any other reason for a resident to call an ambulance.

Hazardous Situation: There are a few different types of Hazardous Situation. They can be broken up into four smaller groups:

Motor Vehicle collisions, electrical wires down, bomb threats and electrical hazards

Hazardous Material Spills, Gas leaks, Carbon Monoxide investigations.

Odor investigations and smoke investigations.

Overpressure of vessels with either ruptures or no rupture.

Rescue: Rescue involves Trench rescue, confined space rescue, removal from a motor vehicle collision where our hydraulic tools had to be used to remove the patient. Also in this category is the removal and resource of a victim from ice and or water.

Public Service: In the public service group is fire, smoke and carbon monoxide alarms that were accidental activations, meaning no smoke, CO or fire. This is a common call for the fire department. As you can see, this month it was our second most frequent type of incident.

We assume all alarms are caused from smoke or fire until we can prove otherwise. We dress and respond to all fire alarms with the intention we are going to be facing fire. When we arrive on scene and the alarm is noted to be accidental, our members make sure to search the entire building to ensure that it was actually a false alarm before resetting the fire alarm system.

This sub group also has our weather assessments, lift assist, and general service calls

NO Emergency: No emergency holds fire alarms that were caused by malfunctioning alarms, investigations where nothing was found, including smoke scares and hazardous released where nothing was found. Similar to the accidental activations in the Public Service section. These calls come into the department not known whether or not they are false alarms, accidental, or a fire. Crews respond with two engines, a ladder truck and a battalion chief. Once the situation is assessed, the response can be downsized and handled by a single engine company.

Law Enforcement: Any time the department is dispatched to assist Dover Police Department.

May saw Fire & Rescue responding to 678 calls for service, an average of over 21 calls per 24-hour period in each day of the month.

Through our National Fire Incident Management Reporting System, these calls are broken down into Fires, Medical, Hazardous Situation, Rescue, Public Service, NO Emergency and Law Enforcement.

<i>Incident Type</i>	<i>Number of Calls</i>
<i>Medical</i>	425
<i>Public Service</i>	137
<i>Hazardous Situation</i>	36
<i>No Emergency</i>	52
<i>Fire</i>	25
<i>Law Enforcement</i>	2
<i>Rescue</i>	1

Facility transports in May 2026	State	Number of Individuals
Wentworth Douglass Hospital (MGB)	NH	309
Free Standing Emergency Room - Dover (HCA)	NH	24
Portsmouth Regional Hospital (HCA)	NH	10
Frisbie Memorial Hospital (HCA)	NH	3
Exeter Hospital (BI-D)	NH	1
Total Transports		347
No Transports/Refusals of Care*		158

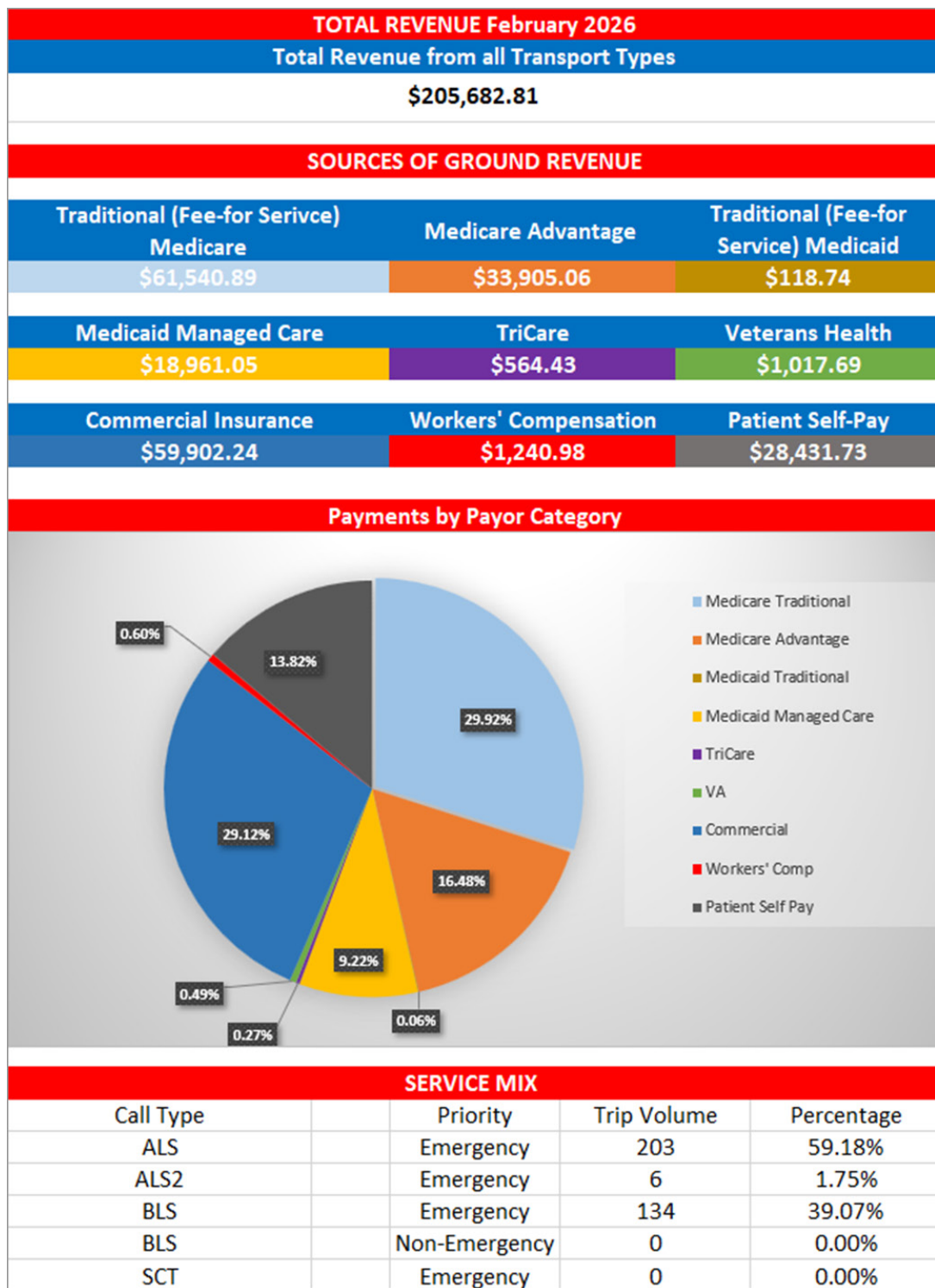
*Includes "No Patient Contacts"; i.e. Accidental Medical Alert Alarms, Cancelled enroute, etc.

As part of our partnership with providing the Town of Rollinsford with ambulance coverage, the Department provided services for 23 medical aids for the month. This month, the Department has assisted Partner EMS Services with several Mutual Aid responses to their service areas. These responses are indicated below:

Municipality Assisted	EMS Service	Number of Assists
Berwick	Stewart's Ambulance	1
Lee	McGregor EMS	1*
Newington	Newington Fire	1
Rochester	Frisbie EMS	8
Somersworth	Stewart's Ambulance	3
South Berwick	York Amb/SB Fire	1
Strafford	Strafford Fire	
	Total	15

*Paramedic Intercept

**SCRTOU Call out



National EMS Week

National Emergency Medical Service Week was recognized this year from May 17th to May 23rd. The department recognized the week with training for each shift followed by a cookout with lunch provided by Chief Driscoll and Deputy Chief Nicholson. EMS is a large part of what our members do every day. Our members provide outstanding care to the residents of this City and The Chief and Deputy Chief were more than excited to be able to spend some time thanking them for their efforts and grill them lunch.

Crews were trained on a new and exciting medical App with corresponding pediatric equipment that have been purchased for all ambulances:

The Handtevy App is a clinically driven, application to help EMS providers improve accuracy, speed, and safety during emergency medical care, especially when treating pediatric patients.

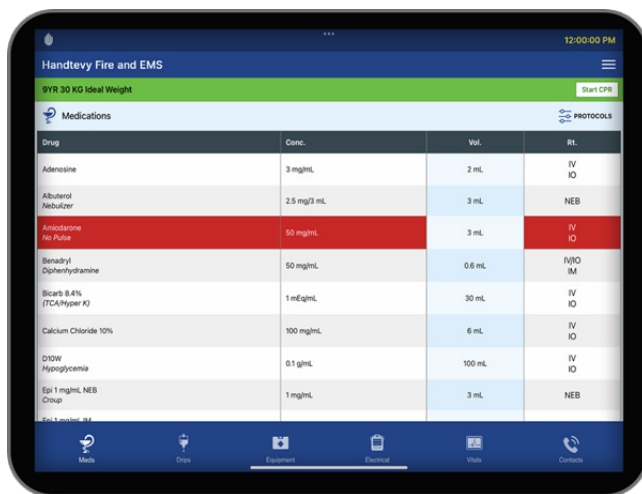
For our members in the back of the ambulance it serves as a real time dosing, equipment, and protocol reference, giving providers instant access to weight , age , or length based medication doses, airway equipment sizes, electrical therapy settings, and vitals ranges.

This eliminates on scene math, reduces medication errors, and standardizes care across crews. The app also integrates with Patient Care Reporting systems, reducing duplication of efforts when documenting skills and procedures. The app can support CPR with timers and checklists. Its equipment sizing tools—such as selecting the correct airway device and size, IV catheter or defibrillation dose—are configured to NH State EMS Protocols, ensuring that our providers use the right tools for the right patient every time.

Handtevy has become a widely adopted EMS standard in the field, improving coordination, confidence, and patient outcomes in high stress emergencies.

Along with the App, which has been installed onto every Ambulance's iPad, a new pediatric equipment bag that is strategically organized by patient's weight was added to each rig. The organized bag can help providers quickly grab all equipment that is needed for a patient of a particular size, decreasing the time it would take to sort through equipment during a stressful and time critical emergency.

The Handtevy products were brought to the attention of Department Administration by the our CQI team, who saw the tool as a way to improve our overall patient care. Two of Dover Fire members FF/Paramedic Kayla Reno, and FF/Paramedic Brian Jacques lead the trainings for each shift to ensure everyone was ready to use the application out on the street.



On May 5th Department Officers, Lieutenant through Chief, met for an Officers Meeting. This month, along with our normal review of department projects and initiatives, Ann Legere, Deputy Finance Director, joined us for our meeting. Each meeting we try to incorporate an educational aspect for professional development of our Officers. Our information gained from the Finance Department worked to get all of our Officers consistent with the purchasing rules, how Purchase Orders work, and requirements for spending within the City. We are very thankful of the Finance Department for taking the time to join us for our meeting.

On May 15th Chief Driscoll and Deputy Chief Nicholson met with the Chiefs and Deputies of the Rochester and Somersworth Fire Departments. This meeting allowed the Chiefs to see what projects the other departments were working on, check in on the status of our current training building, and brainstorm future collaboration in training with our neighboring departments.



Training

This month was busy with training for the Fire & Rescue Department. In total the department completed 1,445 hours of training. This was a combination of SOG review, technical rescue, boat and company operations at the training building.

Each month, the shifts are given a department SOG to review to improve and refresh knowledge on guidelines used during daily work activities or emergencies. This month shifts reviewed OPS-44 Rural Water Supply. As water is critical to being effective at fire control, the fire & rescue department being proactive, creates guidelines prior to the emergency. OPS -44 is a great example. OPS -44 reviews the process of providing water if a long large diameter hose lay or a tanker operation is needed. The department has marked out parcels and know when to use this operation due to a designation on the tablet map. This guideline is reviewed constantly throughout the year as firefighters being checked off on apparatus must review and test on the information contained.

Staff is working hard to train on technical rescue, being more proficient and familiar with the operations. Rope rescue was this month's topic, the shifts went to Garrison Tower and practiced repelling. Each station was required to set up a repel and belay line as they would in a simulated rescue. Shift members were then required to repel down the line and show familiarization with the equipment. The group then was tasked with setting up a 3:1 haul system using the equipment and operate as they would at a rescue and helping a climber who was caught and could not move. Each group did an excellent job showing an above average knowledge and ability to set up the equipment and perform the rescue as needed.



We plan training according to time of year and possible rescue operations we may have to respond to. This helps to refresh skills and improve familiarization of the equipment and apparatus. This month each station went out on the inflatable boat on the river. This is an extremely important operation, from towing the boat and dropping it into the water, using the outboard motor, navigating the river and rescuing victims. Each group was responsible to perform these operations. Crew feedback discussed the importance of safely transporting the boat, backing in the trailer to the boat ramp, starting and operating the outboard motor, knowledge of the river and how to navigate safely and best approach for rescuing a victim. This training was excellent as it improved skill and knowledge in area extremely dangerous involving a fast current.

Members have been working hard to complete training on the new E One pump (Engine 6) all members are required to complete day and night driving hours, pumping many different hose lines and appliances and having knowledge of the equipment on the vehicle. Engineers are generally the first members to complete this training and check off process. The engineers will now begin to train members of the department who qualify to drive the engine. These members will be required to complete the same driving hours, complete multiple pumping evolutions with different hose lines and supply lines, operate in different scenarios and be given a final test on engine 6. Engine 6 has since been put into operations at the North End Station.

The final piece of the Departments Blue Card Training occurred in May. All firefighters were given a class by Battalion Chief Craig Chabot which taught the new radio communication and on scene organization that the departments Officers had been learning over the past few months. With each member having now received the information, Blue Card has gone live and is being utilized and practiced on the emergency scene. Blue Card will keep our members safe and accounted for on the emergency scene by minimizing unnecessary radio traffic, utilizing clear and concise communication, and allowing for better accountability for members operating in hazardous environments.

Community Events

The Fire Department gladly accepts all community events that they are able to assist with. Meeting residents when not on the emergency scene allows staff to not only show the trucks and tools that the firefighters use on a day-to-day basis, but provide residents with general information on how the department operates and teach fire safety messages. The department goal is to build a bond with as many residents as possible to make sure they feel safe, and to let them know they are in capable hands if they ever have an emergency in Dover.

May saw several Touch-A-Truck and community outreach events that Dover Fire assisted with:

May 16th Community Services held their annual Open House and Dover Fire was invited to bring a Fire Truck and let children climb in and see what it is like to sit in the driver's seat.

May 17th Crews attended Garrison Elementary's Field Day and showed off the truck and tools to the children.

May 21st Community Partners invited the Dover Fire Department to showcase a fire engine to their members. Attendees learned about the truck and the services that the Dover Fire and Rescue can provide.



May 28th Woodman Park School held their own gathering and the department went over to show firefighting gear and equipment to the students.



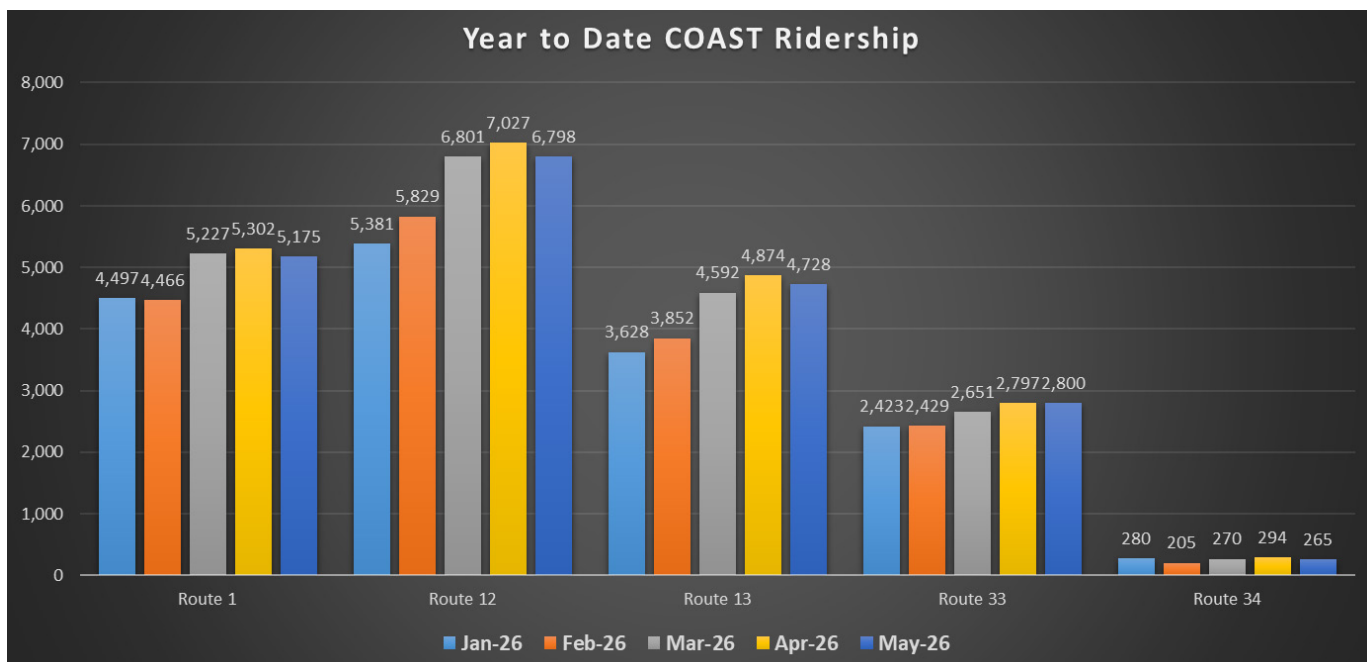
Both On Duty and Off Duty members of the Dover Fire Department were involved in Dover Pride Clean Up Day on May 2nd. Approximately 30 members total came out in the rain to get the Dover Transportation Center ready for spring. Each year members of the department donate their time to make sure the train station platform is spruced up, the flower beds get fresh mulch, and the community trail has trash and debris from the winter removed. Dover Fire and Rescue has a long-standing history of assisting with Dover Main Street, Clean-up Day. The department has helped in several different areas through town but over the past few years, their large volunteer force has made quick work of the Transportation Center.

The department looks forward to working with Dover Main Street on this project again next year. The amount of work throughout the City that can be accomplished in a single day is truly outstanding.



Administration, Community Development & Inspection Services

[See Permit Report & Subdivision Report at end of this document.](#)



Technical Review Committee, TRC

Technical Review Committee (TRC) met three times in May. Committee members reviewed the following projects (residential, commercial, and mixed-use):

- o Site Plan proposal for renovations and site improvements to the existing industrial facility at 85 Industrial Park Rd.
- o Site Plan proposal for a change of use to convert around 36k square feet of commercial space into 27 residential units at the Cocheco Mills.
- o Site Plan proposal for an 84-unit hotel and two residential buildings totaling 66 units at 239 Knox Marsh Rd.
- o Site Plan proposal for the addition of a third floor to the residential building at 12 Lincoln St. and the addition of eight units (for a total of 19 units).
- o Site Plan amendment proposal for parking layout changes to an approved light industrial project at 180 Crosby Rd.
- o Site Plan proposal for two duplexes and a parking area at 96 Broadway.

Private developments approved by the Planning Board are underway as shown in the subdivision and site plan report including the status on building permits. Staff has heard from some of the developments such as the mixed-use project at 47 Chestnut St have been on hold due to budgetary reasons. McIntosh Commons has come before the Planning Board for an amendment in the past, phase 1 is currently under construction and the developer applied for another amendment to add more units and combine previously separated buildings which was approved in September. The Building Official has been helping them through some code-related items while under construction. The residential project list has an "attainable" column which indicates the number of units that are restricted in size or HUD Fair Market rates. The applicant for 47 Chestnut St. asked for extension request (for vesting purposes) in March 2026 to the Planning Board. Staff has been reaching out to approved projects that appear stagnant to get a better sense of why certain projects don't seem to be progressing.

A sub-committee and Planning and Community Development staff are working on proposed zoning amendments to assess the Transfer of Development Rights (TDR) Ordinance and modify other policies and processes to better support a contextually sensitive variety of attainable housing options. The subcommittee focusing on reviewing and suggesting amendments to the TDR ordinance has been meeting regularly and began drafting amendments this fall and winter to be reviewed by the Planning Board this spring for potential posting. The subcommittee met on April 20th to see potential amendments to be applied conceptually to previously-submitted TDR projects to gauge efficacy, then again on May 6 and plan to bring a draft of amendments to the Planning Board in July.

Director Benton and Zoning Administrator Crouser continued drafting amendments to the Zoning Ordinance, Site Review Regulations, and Land Subdivision Regulations to, amongst others, implement amendment language to incorporate several recommendations given previously. The Site Plan and Subdivision amendments were adopted in April and Zoning Amendments language should be ready in June for review and possible posting in July.

Director Benton attended the Housing Appeals Board meeting in June for the case regarding 103 Court Street Transfer of Development Rights request. The order was provided and the Planning Board's decision was upheld and the HAB granted the city 50% of the city's legal fees to be paid by the appellant. The appellant appealed to the Supreme Court. The site plan was conditionally approved by the Planning Board in March. The Supreme Court hearing is set to occur this summer on the TDR appeal unless a settlement is reached officially.

Assistant City Planner Muirhead met with representatives from Our Place NH to discuss their approved residential project on 105 Durham Road, which will include 11 units for adults with disabilities. The organization is currently finalizing its funding and is aiming to begin construction within the next year.

Dover was one of 16 communities across the country selected to participate in Housing Supply Accelerator Challenge. A nationwide network launched by the National League of Cities (NLC) and the American Planning Association (APA), the Housing Supply Accelerator Challenge is designed to accelerate the implementation of proven and innovative housing strategies and expand the supply of housing in communities across the country.

On May 6, City Council held a housing workshop focused on current housing conditions, local initiatives, and progress toward recommendations from the Ad Hoc Committee to Address Community Needs report. Director Benton and Assistant City Planner Muirhead presented an update on Dover's ongoing efforts to encourage housing production through innovative zoning and planning strategies while maintaining neighborhood character and supporting long-term community goals.

Staff from Planning, Business Development, Community Services, and the Police Department have worked on a bicycle plan for the city to help ensure better bikeability throughout the city which was presented to the Transportation Advisory Committee. This topic will certainly be discussed further in the future, especially with the Transportation Chapter being the next Master Plan Chapter to be updated and a bid went out in December and the bid was awarded in March with a contract signed at the end of April. A kickoff meeting with staff and the consultant occurred in May with the first steering Committee was held May 27th as well.

Planning staff and Engineering staff have been working with a consultant to help design an implementation plan for the Downtown Pedestrian and Vehicular Access plan. While staff has 60% plans to review, city staff are putting together a plan to do a phase 1 of implementation this summer/fall to help with short term pedestrian, parking, lighting, and landscaping improvements. The first of the bump out site work started in March.

Planning and Community Development staff are reviewing zoning definitions that would clarify uses and expand housing access for unhoused residents and those experiencing disabilities for the Planning Board to consider next year.

Community Trail:

For phase IV, Planning Staff is working with NHDOT on potential extra funding to be able to expand the feasibility research for a preferred alternative route on the southern side of the Bellamy River and crossing the Bellamy River further into Bellamy Park to then continue to Route 155. The Council authorized the contract for Fuss and O'Neil to design the trail in this area. A change-order would be brought to the City Council after hearing from NHDOT about funding. Staff, the consultant, and staff from NHDOT met in August about next steps and continued the conversation into the fall regarding a potential change order until NHDOT gave the approval to proceed. The bridge feasibility study is almost completed and then the trail feasibility study can be completed. A local concerns meeting was held at the regular meeting of the Planning Board on June 27th to discuss the Phase IV expansion. Project representatives from engineering firm Fuss & O'Neill provided a presentation to the Planning Board and members of the public and feedback was encouraged. On August 22nd, a meeting was held with the Fuss & O'Neill consulting team and city staff to review any potential concerns that must be addressed during the engineering study and design development.

In October and November 2023, Planning staff reviewed a Type, Span, & Location report provided by Fuss & O'Neill for a pedestrian bridge over the Bellamy River as part of the Phase IV Trail expansion. In December 2023, Planning staff reviewed an updated alignment of the Trail expansion to include the proposed pedestrian bridge. In February 2024, the City of Dover accepted \$20k in additional TAP funding to complete the Phase IV Community Trail engineering and design work. The consultants continued their work in January and February.

Fuss & O'Neill project engineers presented to the Planning Board on two design alternatives for the Community Trail. The Planning Board endorsed design alternative 2 that would connect the Community Trail through Bellamy Park, avoiding the disc golf course, and end at Knox Marsh Road.

Planning staff continued to work with Fuss & O'Neill Consultants and presented to the NHDOT Estimate Review Committee (ERC) on additional TAP funding needed for the trail extension. In April, Planning staff were informed that the ERC reviewed and approved the proposed increases for the project.

Community Trail Transportation Alternatives Program (TAP) Funding

As of April 2026, the City expects to receive amended TAP funding for the Phase IV expansion of the Community Trail. While the amendment has not been finalized, the expected totals are as follows:

Expected TAP funding total: \$3,165,360
 Expected City of Dover project match total: \$791,340
 Expected project total: \$3,956,700

TAP funding spent to date: \$80,342.24
 City of Dover project match spent to date: \$20,151.95
 Project total to date: \$100,494.19

Conservation Funding

Currently, over \$2,700,000 has been invoiced with over \$1,500,000 received on those invoices.

Within the past 5 years, the Conservation Fund has received \$1,694,286 through fees collected from Transfer of Development Rights. The Land Use Change Tax amount invoiced within the last 5 years is \$738,683.36

Resilience Coordinator Merchant met with the Energy Commission Resilience subgroup to discuss updating the City's Resilience Plan.

Resilience Coordinator Merchant continued to draft a RFP for electric vehicle charging at the new Waterfront Development.

Resilience Coordinator Merchant continued to promote the Weatherize Dover outreach program encouraging residents to take advantage of a NH Saves reduced cost or free home weatherization program.

Resilience Coordinator Merchant onboarded the UNH Sustainability Fellow, Mykala McConaghy, who will assist with the greenhouse gas (GHG) inventory that will inform the updates to the Resilience Plan as well as the Climate Chapter of the Master Plan.

The Central Avenue–Waldron Court pedestrian crossing began in February and is nearing completion. The project includes curb bump-outs to shorten crossing distances, new lighting to improve pedestrian visibility in a high-traffic area, and drainage upgrades. Funding for the project is provided through the Community Development Block Grant (CDBG) program.

Director Benton and Building Official Maxfield interviewed candidates for the Health Officer and Lauren Veno started with the Department on May 26th.

Fire/Life Safety Inspector Stephen Anstey resigned as a full-time member of the Department. The position has been posted as vacant. S. Anstey will work part time temporarily as the Department searches for a new Full time Fire/Life Safety Inspector with interviews to occur in June.

Resilience Coordinator Merchant attended the CPCNH Annual Membership and Board of Directors Meeting in Concord, NH and joined the Projects and Programs Committee.

Planning and Media Services staff continued to develop and enhance an electronic "newsletter" for planning related items (with 1,343 subscribers). Two newsletters were sent in May. Content included meeting summaries, meeting previews, and various special topics such as information on recent outreach events like the City Nature Challenge, Bike to Work Day and Touch-A-Truck, the national American Planning Association conference, and informational workshops like the housing workshop held for City Council and the ADU session hosted by Planning and Inspections staff. Readers were also encouraged to respond via Polco to the newsletter surveys.

Planning Staff continues to update a webpage on the City website dedicated to Transfer of Development Rights. The page includes an overview of the ordinance and information on individual applications received by the Planning Department; this includes links to project materials, project address, and status updates. The website was updated and there was one new TDR application added to the webpage in May.

City Planner Bassegio staffed the Community Trail Advisory Committee meeting on May 5th. CTAC discussed upcoming outreach events including the second annual ChalkFest on June 14th and a summer youth art contest.

City Planner Bassegio staffed the first Steering Committee meeting of the Transportation Chapter update project for the Master Plan on May 27th. Consultant representatives from VHB and SRPC led the meeting, and Steering Committee members provided initial feedback on the chapter's direction, including an emphasis on multimodal transportation and prioritizing safety for all users. The group also reviewed identified areas of traffic stress and existing transportation conditions as it relates to items like job density, public transportation, and housing density.

Assistant City Planner Edgecomb and Open Lands Committee Chair Anna Boudreau attended the Coastal Climate Summit hosted by the NH Coastal Adaptation Workgroup at the University of New Hampshire on Thursday May 21st. The summit included a keynote address from author Elizabeth Rush, as well as multiple resiliency focused seminar session and a live podcast conversation around coastal climate visionaries. The full day summit covered topics from The Clime Case for Workforce Housing to Resolving Salt Marsh Ownership in Hampton Seabrook Estuary.

Zoning Administrator Crouser staffed the Dover Arts Commission regular meeting on May 4th, where the commission discussed the formation of a subcommittee to develop ideas with regard to the Office of Business Development's mural project, in addition to finalizing the last steps necessary to implement the Riverside Sculpture Series.

Zoning Administrator Crouser staffed the May 21st Zoning Board of Adjustment meeting in which four agenda items were heard, resulting in approved variances for 260 Dover Point Road to allow for a subdivision and construction of a single-family home, 15-17 NY Street to permit the reconstruction of a duplex which was demolished due to fire damage, and a vacant lot on Long Hill Road to permit a home's future construction past the required build-to line. The Board also voted to amend their bylaws to restrict public testimony to five minutes or less unless otherwise specified by the Board.

Zoning Administrator Crouser received complaints in the month of May; one complaint regarding a drainage issue reported at 51 Samuel Hanson, two complaints regarding junk accumulation at a commercial property abutting Morin St., and one complaint regarding chickens at a property on Crescent St. Enforcement measures are active and ongoing for the Silver St. and Morin St. matters, while the chicken complaint at Crescent St. was resolved.

Assistant City Planner Edgecomb hosted the Fish Ladder event organized by Conservation Commission and Open Lands Committee on Saturday May 30th at Fish Ladder park with NH Fish & Game.



Resilience Coordinator Merchant and City Planner Bassegio attended and helped to coordinate a Bike to Work Day event on May 15th at the Transportation Center. Planning staff worked with Seacoast Area Bicycle Riders (SABR) and CommuteSmart Seacoast, to share information on alternative ways to get to work or school, including walking, biking, and our local public transit options.

Resilience Coordinator Merchant, Assistant City Planner Edgecomb, and City Planner Bassegio attended the Community Services Department's third annual Touch-A-Truck and Open House on May 16th. Planning staff spoke with residents about update projects like the Transportation Chapter of the Master Plan and the Citywide Resilience Plan. Also highlighted was the downtown tree replacement project that aims to remove and replace diseased ash trees in the downtown core.



Director Benton, City Planner Bassegio, and Zoning Administrator Crouser attended the NHPA Spring Conference held in May in Laconia, NH focusing on economic development.

Director Benton, City Planner Bassegio, Zoning Administrator Crouser, and other City staff attended a Hard Road to Travel training webinar on May 5.

The NHPA's Legislative Subcommittee continued meetings with Director Benton and Zoning Administrator Crouser in attendance, to discuss proposed Legislative Service Requests relevant to NH Land Use law, identifying several bills to monitor throughout the legislative process which could be of concern to Dover if adopted.

Assistant City Planner Muirhead completed one environmental review for a Weatherization Assistance Program home energy efficiency project, partnership with CAPSC. The program supports improvements that reduce energy costs for Dover Residents, while enhancing the health and safety of the home.

INSPECTION SERVICES STATISTICS

Life Safety Inspections	14	Plumbing/Mechanical Inspections	320	Woodstove/Fireplace Inspections	0
Business Inspections	0	Blasting Inspections	0	Blasting Permits	0
Sprinkler/Alarm Inspections	12	Health/Housing Standards Inspections	4	Building Permits	55
Building Inspections	209	School/Daycare Inspections	0	Certificate of Occupancy Permits	106
Electrical Inspections	224	Oil Burner Inspections	0		

Total Inspections Conducted: 783

Total Permits Issued: 161

Total In Office Customers Served: 95

Field Operations

Patrol

Patrol Activity	January 2026	February 2026	March 2026	April 2026	May 2026
Calls for Service	1,643	1,513	1,809	1,677	1,843
Traffic Stops	640	635	689	780	551
Initiated Non-Enforcement Related Contacts	123	147	145	134	161
Incidents handled by Patrol Officers	2,406	2,295	2,643	2,951	2,555
Responded to Emergency 911 Calls	24	14	20	18	80
Responded to Alarms	57	74	70	66	54
Responded to Traffic Accidents	129	98	128	87	99
Issued Traffic Citations	71	84	71	106	79
Arrests Made	67	56	66	72	72
Number of Police Reports, Department Wide	542	451	555	579	681

Supplemental Field Operations Activity:

- Conducted checks of the Community Trail.
- Conducted daily checks of the Transportation Center.
- Conducted daily checks of City parks.
- Conducted daily checks of the parking garage as a result of concerns of vagrancy and criminal mischief.
- Conduct daily checks of the McConnell Center/Library parking area.
- Conducted frequent checks of areas known to be inhabited by the local homeless population.



K-9 Unit

Officer David and K9 Vision completed their Patrol Certification and Narcotic Detection Certification, through the North American Police Work Dog Association during the 18th and 19th of May.

On May 1, 2026, Officer David and K9 Vision assisted with a motor vehicle stop, which turned into a narcotics investigation. K9 Vision was deployed to sniff the exterior of the vehicle, but ultimately did not alert to the presence of narcotics.

On May 27, 2026, Officer David and K9 Vision conducted a track to attempt to locate an elderly male who was reported to have gone missing sometime in the last 9 hours. The male was reported to have a number of health issues and not be very mobile. Officer David and K9 Vision checked the area around the residence and neighborhood, without locating the male. The male was later located by New Hampshire Fish and Game, a greater distance away from the residence.

Accident Reconstruction Team

The Accident Reconstruction Team was not called out during the month of May for any collisions in Dover.

Communications

	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026
Radio Transmissions	16,865	16,985	15,465	17,349	17,299	19,797
Phone Calls	7,899	7,328	6,283	7,172	7,506	8,349
911 Calls	547	493	487	513	512	541
Police Alarms Received	67	57	71	64	67	41
Fire/Medical Alarms Received	50	45	47	49	49	62
Lobby Traffic	1,584	1,813	1,470	1,818	1,654	1,727

POLICE PRIORITY RESPONSE SYSTEM

Number of Crimes
or Incidents



PRIORITY 1: IMMEDIATE RESPONSE:

Crimes “in progress”; injury accidents; alarms.



PRIORITY 2: RAPID RESPONSE:

Crimes or incidents that are not “in progress” but require quick response to preserve evidence, locate witnesses or provide for public safety; to include suspicious activity and domestic disturbances.



PRIORITY 3: TIMELY RESPONSE:

Disturbances; noise violations; welfare checks; motor vehicle disturbances; minor collisions.

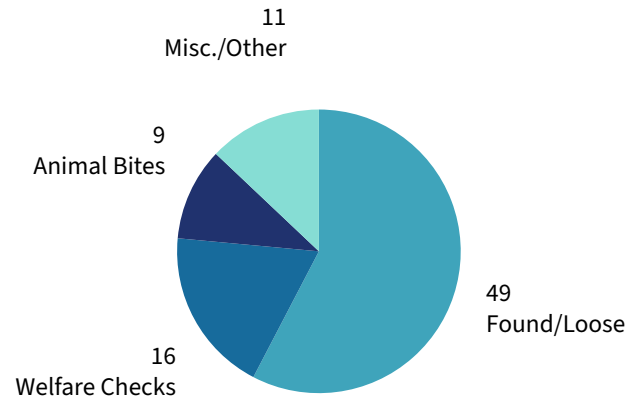


PRIORITY 4: AS OFFICERS BECOME AVAILABLE:

Non criminal related activity; crimes reported well after they have been committed; message delivery; tow request; littering; fingerprints; assistance; abandoned vehicles.

Animal Control

Total Animal Calls for Service: 85
 Handled by Dispatch/Officers: 55
 Handled by Animal Control Officer: 30



The Animal Control Officer responded to 36 messages and followed up on twelve reports taken by patrol officers. One report involved a dog named “Kilo” who escaped from home but was located and returned:



Kilo – Returned to Owner

Support Services

COMMUNITY OUTREACH BUREAU

Throughout the month Lieutenant Mitrushi oversaw the Community Outreach Bureau and met with the supervisors of the Community Response and Engagement Unit, Prevention Services, the Dover Teen Center, and the Social Work Unit.

Public Information Officer (PIO) Evan Ahlin concluded his internship at the end of May. With the assistance of PIO Intern Ahlin, Lt. Mitrushi made 28 social media posts this month. The social media posts included new campaigns such as: monthly employee anniversaries, monthly activity statistics, hiring posts, and improved public notices regarding road closures and road races.

Lt. Mitrushi serves as the Coordinator of the Seacoast NH Critical Incident Stress Management (CISM) and Peer Support Team. Lt. Mitrushi coordinated a sub-committee meeting on May 14, 2026 to discuss the Seacoast Area First Responders (SAFR) Symposium scheduled for July 29, 2026 at the University of New Hampshire. The symposium will be coordinated by the Seacoast NH CISM Team in collaboration with Primex and the University of New Hampshire.

Throughout May, Lt. Mitrushi coordinated with the event organizers of the Moms on the Run, Spirit of Recovery, and Captain Jack Casey road races. Lt. Mitrushi was the Officer-in-Charge for all three road races, which included updating the operations plans and sign packages, as well as post-event follow-up with the detail officers and race directors to gather feedback for needed improvements for future races. Lt. Mitrushi began preparations for the Garrison School Color Run road race in June.

Lt. Mitrushi serves as the department's designated city staff representative to the Technical Review Committee (TRC). During the month, Lt. Mitrushi attended two meetings, provided police department input concerning public safety, and reviewed plans for several different construction projects to include, but not limited to: Industrial Park Drive, Cochecho Mills, Knox Marsh Road, and Lincoln Street.

Lt. Mitrushi serves as the department's designated city staff representative to the Pre-Construction (Pre-Con) meetings for major construction projects that may impact traffic in the city. During the month, Lt. Mitrushi attended one Pre-Con meeting and reviewed Temporary Traffic Control Plans for several upcoming projects to include, but not limited to: Fawn Drive, Central Avenue Water Main project, and the County Farm culvert replacement.

Lt. Mitrushi received several requests for traffic details for City projects coordinated by Community Services. Lt. Mitrushi created temporary traffic control plans for the Central Avenue Water Main project, utilities replacement at the Quaker Meeting House, and Spaulding Turnpike (Route 16) Overpass Bridge Inspections along Central Avenue (Route 108).

Lt. Mitrushi serves as the department's designated city staff representative to the Transportation Advisory Commission (TAC). In this role, he is responsible for reviewing and responding to citizen email submissions to the TAC regarding traffic-related comments and concerns. Throughout the month, he responded to several requests to add agenda items to the May 2026 meeting. Lt. Mitrushi also directed different city staff to respond to certain requests for assistance that were more appropriate than TAC. Lt. Mitrushi coordinated the May 18th meeting, prepared the agenda, meeting materials, distributed all materials to TAC members and to the City Clerk's Office for public notice.

Lt. Mitrushi communicated with 15 different event organizers for block parties, road races, outdoor dining, and other events that will impact traffic in the coming months as part of the permit review process.

Community Response and Engagement Unit (CREU)

Sergeant Tim Keefe is the Community Response & Engagement Unit (CREU) as the Unit Commander. The CREU Sergeant is responsible for the coordination, supervision, and overall effectiveness of the POP Officer, Downtown Liaison Officer, Dover Housing Authority Liaison Officer, School Resource Officers, and the Traffic Enforcement Officer.

On May 1st, Sgt. Keefe and Officer O'Neil took the mobile radar unit out of storage and deployed it near the entrance of Portsmouth Christian Academy for the school's traffic awareness week. Sgt. Keefe and Officer O'Neil also moved the two portable traffic radar signs to Dover Neck Road to address complaints of speeding. On May 26th, the mobile radar unit was moved to Columbus Ave to reinforce the 35mph speed limit and the two portable traffic radar signs were moved to Glenwood Ave to address report of excessive speeding.

On May 2, Sgt. Keefe participated in Dover Clean-Up Day. Capt. Nadeau, Lt. Mitrushi, Sgt. Cooper and Sgt. Keefe cleaned and spread mulch around the police department for part of the Dover Clean Up. Also in May, Sgt. Keefe and Officer O'Neil located several previously occupied and then abandoned campsites in the greater Dover area. ServePro was contacted and the campsites were promptly cleaned up.



Captain Mark Nadeau, Sergeant Tim Keefe, Sergeant Juel Cooper, and Lieutenant Alex Mitrushi volunteering to spread mulch in front of the police department during Dover Clean-Up Day.

Problem-Oriented Police Officer

Officer Derek O'Neil was assigned to the Community Response and Engagement Unit (CREU) as the Problem-Oriented Police (POP) Officer in April, 2026. The POP Officer is responsible for the department's community policing efforts with the goal of solving crimes and addressing quality of life problems in the city. Throughout the month, Officer O'Neil responded to, or generated, a total of 38 calls for service.

On May 18-22, Officer O'Neil, SRO Berdecia, and Sgt. Keefe went to Wells, ME Police Dept. for a week-long International Police Mountain Bike Association (IPMBA) Mountain Bike School. All three Officers successfully completed the course and will be certified to conduct bicycle patrols throughout the city going forward.



POP Officer Derek O'Neil completing a difficult turn during his certification test at the International Police Mountain Bike Association Mountain Bike School.

Also, on May 8th, Officer O'Neil successfully passed a certification test for the International Association of Investigation, and is now a Certified Crime Scene Investigator.

On May 6th, Officer O'Neil spoke with Community Services Director John Storer regarding an ongoing issue with trash being left in a public area coming from a local business/apartment building. Officer O'Neil provided Director Storer with several City ordinances and NH laws which were related to Littering. The laws and ordinances were ultimately referenced in a letter sent to the building owner outlining potential consequences if it did not stop.

On May 13th Officer O'Neil assisted the US Marshals Task Force with locating an individual who was homeless and had numerous outstanding warrants. Officer O'Neil took the Task Force members to known sites where they ultimately located and arrested the individual without issue.

On May 28th, Officer O'Neil rode with Social Worker Snyder around the City and contacted a few individuals who were homeless, and helped get them connected with services.

Traffic Enforcement Officer

Officer Gibbons was assigned to the Community Response & Engagement Unit (CREU) as the Traffic Enforcement Officer (TEO) in January 2026. The TEO is required to perform targeted traffic enforcement to address problem areas in the community and to perform traffic related services. This is achieved by various methods, including; directed patrols, enforcement recommendations by the Traffic Advisory Commission, RADAR and other traffic monitoring devices, and responding to motor vehicle crashes.

Throughout the month, Officer Gibbons responded to or generated a total of 128 calls for service. Some of the areas of target enforcement included: Glenwood Avenue, Varney Road and Tolend Road.

During the month, Officer Gibbons stopped 79 vehicles, issued 21 warnings, issued 58 summonses, and made 4 arrests. He also investigated 12 motor vehicle collisions.

On May 6, 2026, Officer Gibbons responded to assist patrol with a two car, head-on crash on Henry Law Avenue. This collision resulted in minor injury. As a result of the collision investigation, Officer Gibbons ultimately cited one of the driver's for Driving after Suspension, Speed, Unregistered Vehicle and Change of Address.

From April 13-19, Officer Gibbons attended Drug Recognition Expert (DRE) Field Certification in Kingman, AZ. This was the final part of the training that On May 27, 2026, Officer Gibbons responded to a major motor vehicle collision on Gulf Road. During this incident, a dump truck towing a trailer collided with multiple trees when it left the roadway. The enclosed trailer ultimately rolled across the roadway. Due to this collision Gulf Road in the area of Winterberry Drive was closed for approximately two hours so that an investigation could be completed and the vehicle and trailer could be removed by a tow truck. The major contributing factor in this collision was deemed to be negligence as the operator of the vehicle was found to have fallen asleep.

Throughout this month, Officer Gibbons participated in the several state funded seatbelt grants. During these grants Officer Gibbons targeted areas around the city's schools and addressed numerous child restraint violations by passengers and drivers of vehicles. of conducting 12 evaluations at the Mohave County Jail. These evaluations were instructor observed. At the conclusion of the training stage in AZ, Officer Gibbons completed and passed a multi-part final exam. This was the final step and Officer Gibbons is now a certified Drug Recognition Expert.

Crisis Response Officers

Officer Brendan Madsen was assigned as a Crisis Response Officer (CRO) in January 2026. The Crisis Response Officers are responsible for responding to individuals experiencing mental health or substance-related crises.

Throughout the month, the Officer Madsen responded to 6 calls for service that required his intervention, education, or de-escalation related to a mental illness or substance misuse crisis.

On May 5th, Officer Madsen offered a transient male access to information about the Social Work Unit. The male did not wish to be connected to the Social Work Unit nor as he interested in being connected to any other support services.

On May 11th, Officer Madsen checked on transient male who was trespassing at a local business. He informed the subject about the Social Work Unit. The subject advised they would contact the Social Work Unit during normal business hours.

On May 11th, Officer Madsen checked on transient male and offered to connect them to the Social Work Unit. The male subject did not wish to be connected to the Social Work Unit and did not want assistance of any kind.

On May 21st, Officer Madsen received information about a teenager with possible suicidal ideations. His mother advised the teen is already connected to resources to include a therapist. She did not wish to connect her child to the social Work Unit.

On May 21st, Officer Madsen responded to a domestic disturbance. A male party involved suffered from panic attacks and anxiety issues. The subject was uncooperative and refused support services.

On May 21st, Officer Madsen spoke with female subject about her mental health issues and previous traumatic experiences. She was already connected to a Social Worker in Portsmouth, NH and was lined up to get a room at a local shelter.

Officer Derek O'Neil was also assigned as a Crisis Response Officers (CRO) in January 2026.

Throughout the month, the Officer O'Neil responded to 3 calls for service that required his intervention, education, or de-escalation related to a mental illness or substance misuse crisis.

On May 6th, Officer O'Neil responded to a local business for an individual who was causing a disturbance due to his mental health issues. Officer O'Neil was able to de-escalate the individual and then offered him the services of DPD SWU, which he declined.

On May 13th, Officer O'Neil spoke with an individual who was experiencing negative side effects of having substance misuse issues. The individual declined medical aid and services through the DPD SWU.

On May 28th, Officer O'Neil was riding with SWU Snyder looking to speak with individuals who were in need of services. They located and spoke with an individual who was having substance misuse crisis. SWU Snyder and spoke with the individual and took his information to get connected with services.

Prevention Services Unit

Dover Youth to Youth participated in the Mobilizing against Tobacco Lies (MATL) Conference in Washington, DC. Two staff and 6 Y2Y students participated in the conference. During the training students learned about the tobacco industry's latest nicotine products, tobacco advertising techniques, and advocacy techniques to help communities avoid the harm from tobacco. On the first day the Dover students taught one workshop on advocacy techniques by youth groups and gave examples of many of Dover's creative initiatives over the years.



Dover Youth to Youth students presenting at the Mobilizing Against Tobacco Lies (MATL) Conference in Washington, DC.

On May 13th three Youth to Youth students and Y2Y staff gave a 90-minute presentation to police officials from 20 different law enforcement agencies from all over the world, including Finland, England, Australia, Canada, Nigeria, Ukraine, and Bangladesh. The audience wanted to learn about creative ways that US police agencies connect with their communities. The student presenters explained how the Youth to Youth program works and answered dozens of questions about how the program operates.



Dover Youth to Youth staff and students meeting with representatives from the World Affairs Council.

On May 28th six Youth to Youth students presented at the Bedford, NH Stand By Me conference held at the Southern NH University. Y2Y students presented a lesson on Pop Culture Influences on Alcohol Use 3 times to groups of 7th graders and their parents.

Regular weekly meetings of the 4 Youth to Youth teams started in September. During this month:

- The Monday High School Student Team met 3 times
- Older middle school students on the Wednesday Evening Team met 3 times.
- Y2Y members in grade 6 and 7 meet after school. The two teams have been combined into one team that meets on Wednesdays. This group stopped meeting regularly in April.

Dover Youth to Youth student members and staff continue to be a resource for youth empowerment activities in NH and throughout the US. The program's resources, training materials and experienced student trainers are helping many other communities. During this month, Toolkits were provided to:

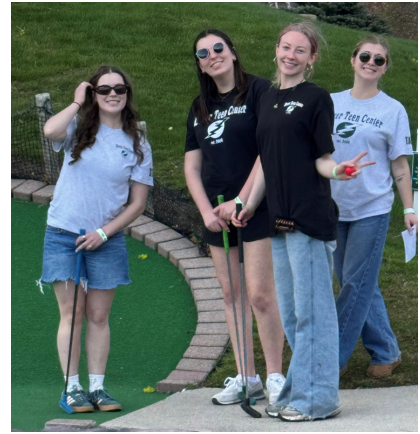
- The Toolkit was provided electronically to 20 police professionals from 20 different countries around the world.

Teen Center

During the month, there was a total of 270 youth in attendance over 16 days of programming at the Dover Teen Center. The average was about 17 youth per day.



Teen Center youth participants racing at Hilltop Fun Center.



Teen Center interns Linsey, Allison, Grace, and Molly playing mini golf during Staff Appreciation Week.

Some program highlights for the month of May 2026 included, but were not limited to:

TC After School Program – May 2026

Program Features...

- o "Friday Flix" (Movie & Popcorn Afternoon)
- o 8-Ball Billiards Tournament
- o BLUR Racing Game Tournament (xBox)
- o Air Hockey Challenge
- o Ring-Toss Challenge
- o Alley Hoops Hot-Shot Contest
- o Featured Snack Special Days
Mozz Sticks, Pasta, Chicken Nuggets, Tacos, Root Beer Floats and Hot Dogs, etc.
- o "May the 4th Be With You" Star Wars Day Celebration
- o Intern Appreciation Days: Hilltop Fun Center, Luau BBQ, Ice Cream Sundaes!

As the Teen Center heads into June 2026, there is a lot of excitement for the end of school and the beginning of our "TC Summer Zone" Summer Adventure Program!

The TC received (5) new registrations in May 2026.

• TC Facebook Page & Sign-Up Genius Portal

The TC continues to maintain a TC Facebook bulletin page and Sign-Up Genius scheduling portal with resources, program/schedule announcements, inspirational messaging and best practices. Photos of TC youth participants enjoying events, programs and happenings are also shared.

• TC Youth & Family Outreach

A weekly email is sent to the connected families and youth, to encourage the daily reservations through the Sign-Up Genius online portal. The Teen Center uses this vehicle to share with them, any announcements, webinars, trainings and opportunities. This weekly email reaches approximately 110 people (students, family members and school connections combined).

Community Service

The Community Service program tracked (6) participants in the month May 2026 A total of (16.0) hours of community service work completed with (0) participants finishing allocated hours.

Diversion

The Diversion Committee met on May 28, 2026.

Current Diversion youth participants continue have meetings with Bridget Ryan and Steve Pappajohn for specific contract obligations, including computer courses and project research at the Dover Teen Center.

As a result of evaluating the case-load heading into May 2026, the following is committee's case breakdown:

- (2) case active in Diversion Contracts
- (2) cases active in Alternative Suspension Program
- (0) successful completion and release from Diversion Contract
- (1) new Diversion case heard
- (2) new Alternative Suspension cases heard
- (1) successful completion for Alternative Suspension
- (1) new Diversion case hearing, anticipated
- (0) new Alternative Suspension case hearing anticipated
- (0) cases sent back to Detectives for "failure to comply"



Teen Center Director & Juvenile Diversion Coordinator Steve Pappajohn presenting at the Strafford County Public Health Network All Partner Meeting.

Social Work Unit Supervisor

Kaitlin Jones had 11 new referrals in May 2026. In total, Kaitlin Jones has had 32 referrals in 2026.

Throughout the month of May, Kaitlin attended and participated in a number of events and meetings. This included facilitating the monthly NH Police Social Worker (PSW) Peer Support Group meeting, attending the Strafford County Public Health Network's All Partner Meeting, and participating in a CISM Debrief for Portsmouth Police Department.

Kaitlin and Lieutenant Matthew Travaglini participated in a Community Needs Assessment with Heather Conley of Pivotal Evaluation, on behalf of Community Partners.

Kaitlin facilitated training for the participants of the NH PSW Peer Support Group on confidentiality and use of the Social Work Unit's Release of Information (ROI).

Outreach Social Worker

Shannon Snyder had 13 new cases in May 2026. In total, Shannon has had a total of 48 cases in 2026.

General case management is offered to adults referred by patrol or who generate frequent and ongoing calls for service due to unmet social service needs. Shannon Snyder also conducts community outreach throughout the City of Dover, which includes citizens in need of services, businesses, and community organizations.

During the month of May, in addition to case management, Shannon focused on maintaining collaboration with community providers through workgroups as well as event planning, case review meetings, and events. Shannon also collaborated with POP Officer on increasing foot outreach in various areas of Dover.

Throughout the month of May, Shannon participated in meetings and events with various local organizations in an effort to build new connections and maintain collaboration with providers.

Youth & Family Social Worker

Alexis Taatjes had 11 new referrals in May 2026. In total, Alexis has had a total of 69 referrals in 2026.

General case management is offered to youth and families when a child is involved in a call for service (CFS) or if they are referred for additional supports. This is also offered to youth and families referred by the Juvenile Services Detective, to collaborate with the assigned DCYF CPSW to provide supplemental case management.

Throughout the month of May, Alexis Taatjes participated in meetings and trainings with various local organizations in an effort to build new connections and maintain collaboration with providers.

Dover Middle School (DMS) Liaison Officer

In the month of May, Officer Berdecia handled a variety of calls for service, which included 4 juvenile matters, 4 school property checks, and 2 emotionally disturbed person calls. Of the calls Officer Berdecia handled, 4 resulted in school sanctions, 1 was referred to the Dover Police Department's Alternative Suspension Program, and 1 was referred to the Division of Children, Youth, and Families (DCYF).

On May 16th, Officer O'Neil and Officer Berdecia participated in the Community Services Touch a Truck event located at Community Services. Officer O'Neil and Officer Berdecia both brought police vehicles and welcomed citizens who attended to walk or sit inside and take pictures with the vehicles.

On May 27, Officer Berdecia assisted patrol with a juvenile matter. On that morning, Officer Berdecia received multiple reports from DMS administrators and students of a fight that occurred on the Dover Community Trail the previous afternoon involving 3 DMS students. Officer Berdecia followed up with both the instigating student and his mother, counseling him on his behavior and facilitating a connection between his mother and the parents of the students he conflicted with on the Community Trail so they could discuss ways to end the tension between their children.

Dover High School (DHS) Liaison Officer

Officer Watkins handled and assisted with a variety of calls for service in the month of May to include students in a mental health crisis, physical altercations, motor vehicle calls for service, medical assistances, missing persons and a variety of other non-criminal and criminal incidents.

While speaking with the DHS parking attendant, Officer Watkins learned about recent issues involving attendants of the disc golf course in the Bellamy Rd school parking lot. These vehicles were occupying paid parking spaces from DHS students. Officer Watkins met with the owners of the improperly parked vehicles and provided them education on parking restrictions in lieu of towing their vehicles.

Officer Watkins worked collaboratively with DHS administrators and staff to help de-escalate a student in a mental health crisis. The student struggled to regulate their emotions, creating a potential safety hazard for this student and others in the building. Due to strong report with a case manager, the student was able to work towards a calm exit from the building, avoiding further escalation.

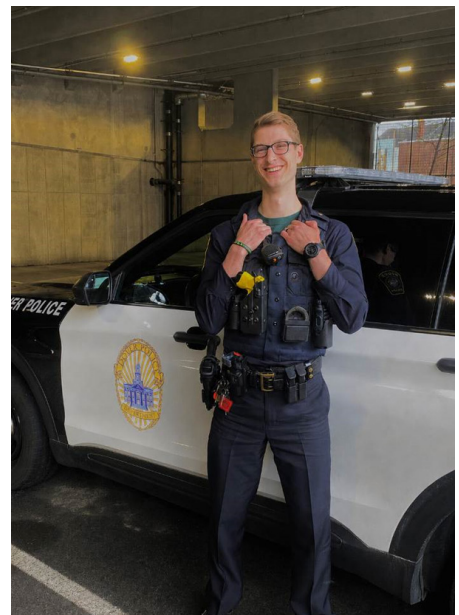
During the month of May, Officer Watkins also assisted with coverage at DMS. During this time, Officer Watkins assisted with a welfare check, taking custody of contraband discovered by DMS staff and was a visual presence in the building.

Officer Watkins performed various other duties as the School Resource Officer, including: interacting with students and faculty on a regular basis, building relationships within the school community, traffic control, and police details at various school events.

Officer Watkins supported the school's efforts to "Wear Green for Mental Health Awareness" in the month of May while still adhering to department uniform requirements (with the exception of his green t-shirt which he was permitted to wear).



Officer Berdecia and Officer O'Neil with "Mozy" at the Community Services Touch-a-Truck event.



Officer Watkins supported the school's efforts to "Wear Green for Mental Health Awareness" i

Whittier Falls Liaison Officer

During the month of May 2026, Officer Gore responded to 151 calls for service, 141 as the primary responder and 10 calls as secondary. Officer Gore logged 28 community contacts, completed 12 background checks, conducted foot patrols/property checks, issued DHA trespassing notifications, conducted 67 motor vehicle stops, issuing 16 traffic citations, and made 1 arrest. Primarily, the remaining calls for service consisted of assistance calls, thefts, checkups, motor vehicle accidents, and welfare checks and medical calls.

In addition to his role as the DHA Liaison Officer, Officer Gore assisted the patrol division by working 34 hours of overtime for the month of May to assist in covering forced/open patrol shifts, vacations, and special events. Additionally, Officer Gore logged 20 hours of State Grant funded traffic enforcement details. Officer Gore routinely assisted patrol with calls for service during the week during periods of high volume of calls. Officer Gore also assisted with coverage at both Dover High School and Dover Middle School. Officer Gore continues to be present in the DHA and communities building relationships, conducting foot patrols/property checks, and addressing residents' concerns.

On May 6th Officer's Gore, Berdecia, and Sgt. Keefe assisted in the Woodman Park School's "Bike to School" Event. Officer Gore walked with families who rode bikes and scooters with their guardians to school.

On May 9th Officer Gore and DHA Community Service Coordinator Mark Leno Assisted the SOCC with the annual Easter Egg Hunt located on the baseball field. This annual event allows the DHA families to participate in a free egg hunt.

On May 14, Officer Gore met with officers from 21 different countries around the world who traveled to Dover as part of an international program called The World Affairs Council. The group wanted to hear about the Dover Police Department's community policing methods, specifically the Dover Housing Authority Liaison role. The group had several questions about day-to-day operations and were impressed with how much Dover does for the community and the number of different resources that are available to housing residents. An Officer from Finland said to Officer Gore, "Finland is known for how courteous and caring the police are for their people, but after hearing and seeing all the different resources in Dover, I am second guessing that reputation."



Officer Gore with residents of the Dover Housing Authority during the annual DHA Easter Egg Hunt.



Officer Gore meeting with the World Affairs Council, representing 21 different countries, in the Dover Police Community Room.

On May 28, Officer Gore attended a community resource fair and heritage celebration event at Woodman Park School. This event brings families together from a multitude of ethnic backgrounds in an effort to educate and eliminate negative stigma. Officer Gore met with several different families, passing out stickers, water bottles and educational information.

Officer Gore conducted several foot patrols in the downtown, community trail area and the Dover Housing Authority properties. Officer Gore continually speaks with local businesses addressing concerns of juveniles, speeding traffic, and transient activity. Officer Gore has been stopped a number of times on the foot patrols by the public who appreciate the presence in the areas, and his community policing approach.

Licensing Board

Permit applications submitted and reviewed through the Records Unit and the Police Chief during the month – most of which involve follow-up and logistical planning, included the following:

Permit Type	Number of Permits
Pistol Permit	05
Block Party	02
Road Race	01
Parade	01
Peddler License	01

On Thursday, May 14, 2026, Chief Terlemezian conducted the pledge of allegiance at the Woodman Park School. This is part of an annual tradition during National Police Week in which the police chief or a designee recites the pledge and answers questions about police work during the morning announcements.

Chief Terlemezian then visited several classrooms with Woodman Park School Principal, Patrick Boodey.



Chief Terlemezian at Woodman Park School with a young student

Standards Unit

Allison Parker began her career with the Dover Police Department on May 4, 2026 as a Dispatcher. Allison graduated summa cum laude in May 2025 from the University of New Hampshire, earning a Bachelor of Science degree in Homeland Security and Justice Studies, with a minor in Forensics. Allison also works as a research assistant for the University of New Hampshire Crimes Against Children Research Center. Allison lives in Rochester with her parents and two brothers.



Dispatcher Allison Parker

The Standards Unit continues to actively recruit for multiple vacant police officer positions, as well as other openings throughout the department. During the month of May, the Standards Unit administered one (1) entry-level police officer written exam, one (1) entry-level physical ability tests, and conducted one (1) oral board interview. Additionally, numerous students from UNH rode along with officers.

On May 4-8, Officer Stephanie Mikulski attended Advanced Crime Scene Photography held in Portland, Maine. This five day training provided instructions to permit the student to successfully document challenging photography situations that occur at crime scenes. The training consisted of lighting techniques, specific photography of bloodstain pattern and shooting scenes, low-light, chemiluminescent, forensic light source, footwear/tire track impressions, and fingerprint impressions. Mock scenes were also conducted, along with case presentations and course review.

On May 5, Lieutenant Alex Mitrushi and Dispatcher Jon Gustafson attended CISM First Responder Wellness Summit held in Salem, NH. This summit focused on equipping New Hampshire's First Responders with essential connections to manage stress and reactions to critical incidents. The summit provided training on decreasing stigma, normalizing stress responses, implementing strategies to minimize these effects, family support, lived experiences, suicide prevention, and identifying resources for seeking help when needed.

On May 7-8, Officer Ian LaBelle attended Advanced Roadside Impaired Driving Enforcement (ARIDE), held in Concord, NH. This training provided officers with knowledge and skills to recognize impairment caused by drugs, alcohol, or a combination, enhancing traffic safety and reducing impaired driving incidents and related crashes. Also included was instruction on drug and alcohol impairment, including signs, symptoms, and behavioral indicators; and practical exercises to observe identify, and articulate impairment in real-world scenarios.

On May 6, Lieutenant Brant Dolleman participated in a webinar entitled Interrupting the Pathway to Violence/Behavioral Threat Assessment for Law Enforcement. Topics covered in the webinar included the difference between targeted and affective violence and why it matters; foundational concepts of behavioral threat assessment, including leakage, grievance, and the pathway to violence; and the practical value of prevention work, illustrated through a real-world case study.

On May 8, Sergeant Bryon Gore attended Firearms Instructor Recertification, Part 1, held in Concord, NH. The instructor recertification course is required every second calendar year to maintain the officer's instructor certification.

On May 12, Multiple officers (15 total), attended Intoxilyzer Recertification held at the Dover Police Department. This recertification is mandatory annually in order to conduct breathalyzer tests.

On May 18-22, Sergeant Tim Keefe, Officer Luis Berdecia, and Officer Derek O'Neil attended a five day training on Police Cyclist. This training is designed for law enforcement officers who are or will be assigned to bike patrol. This training emphasized practical riding skills, safety, and tactical applications of bicycles in public safety operations. Students spend 20+ hours on the bike practicing maneuvers, obstacle negotiation, and patrol techniques.

On May 18-20, Sergeant Juel Cooper, Officer Bryon Gore, and Detective Carmen Cusick attended the New England Crisis Negotiators Conference held in Hyannis, MA. This annual conference, hosted by the New England Crisis Negotiators Association (NECNA) provides a variety of speakers and case studies.

On May 18-22, Officer Tim David attended Massachusetts Police Working Dog Association training held in Chicopee, MA. This one week course offered hands-on training and certification for K9 teams of all levels. Training included Narcotics Detection, Explosives Detection, Cadaver, and Tracking/Trailing.

On May 19, Sergeant Adam Gaudreault and Officer Erin Driscoll attended a virtual training entitled Device Triage Workshop. This six hour virtual workshop covered identification and expanded categorization of digital devices. Based on that categorization, how to then triage those devices to determine if electronic data is recoverable and the best process for extraction.

On May 21, Sergeants Chris Plummer and Matt Harnish attended Firearms Instructor Recertification, Part 2 held at PSTC in Concord, NH. This re-certification is mandatory every two years.

On May 21, Deputy Parking Manager Mike Cicchese and Parking Enforcement Officer Mike Mennelle attended De-Escalation Techniques: Dealing w/Difficult People. This training was hosted by Primex and held in Concord, NH. This training provided participants with essential tools to recognize, assess, and respond effectively to aggressive behavior in professional environments. The objectives of this class was to identify major triggers to aggression and early warning signs; differentiate between the levels of the verbal escalation continuum and appropriate responses at each level; and how to employ effective techniques and methods to manage and de-escalate verbal and physical aggression.

On May 21, Officer Mylinda Carlson attended SFST Refresher Training held in Alfred, Maine. This refresher training is intended to improve the overall consistency in the administration of SFSTs by individual officers and help them to recognize and interpret evidence of DWI; administer and interpret scientifically validated sobriety tests; describing DWI evidence clearly and convincingly; and reviewing updates in case law and research studies.

On May 21, Sergeant Adam Gaudreault attended a virtual workshop entitled Fundamentals of Connected Devices. This training provided an introduction to the fundamentals of connected devices, exploring the underlying technologies, protocols, and principles that enable devices to communicate and interact with the Internet of Things ecosystem. Students gained an understanding of hardware and software components, network architectures, security, and practical applications of connected devices.

On May 21, Sergeant Bryon Lynch and Officer Tim David attended Glock Armorer Re-certification. This re-certification is mandatory every three years to maintain active status.

On May 26-29, Detective Molly Jalbert attended the Juvenile Justice National Conference in Washington, D.C.

On May 27-29, Captain Mark Nadeau and Lieutenant Alex Mitrushi attended Daigle Law Group First Amendment Summit held in Connecticut. This summit is designed for law enforcement leaders and focused on the evolving challenges surrounding the First Amendment and policing, including public recording, protest response, employee speech, and the impact of emerging technology on constitutional rights.

On May 31, Chief David Terlemezian participated in online training entitled Police Chief training and Resources Series. These trainings are intended to provide clear, practical guidance on key administrative, reporting, and legal responsibilities under NH law and administrative rules.

Special Services Bureau

During the month of May 2026, seven registered sex offenders were processed by the Dover Police Department's Special Investigations Unit. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration, and can also include a change of address or other information that must be updated.

SIU detectives presented five investigations to a Grand Jury for indictment. All of the presentations resulted in a "true bill", meaning the Grand Jury determined that probable cause existed that the accused committed a crime. Cases presented to the Grand Jury are classified as a felony offense or a misdemeanor with an enhanced penalty.

During May 2026, SIU detectives investigated a murder-suicide that occurred on Dover Point Road in Dover.

SIU detectives investigated three other unattended deaths in May 2026.

SIU detectives attended one forensic interview at the Strafford County Child Advocacy Center. These interviews are designed to document detailed information about alleged crimes that were experienced or witnessed by children.

SIU detectives obtained seven search warrants to further ongoing criminal investigations.

SIU detectives referred seventeen police reports to the Division of Children, Youth and Families. These informational referrals are for incidents that officers responded to in which children witnessed or were alleged victims of criminal acts or other concerning conduct.

The Special Investigations Unit investigates Internet-based crimes occurring in Dover as assigned by the Internet Crimes Against Children (ICAC) Task Force. In May 2026, SIU detectives had five active ICAC cases.

During May detectives conducted two background investigations for potential DPD employment.

At the end of May detectives had thirty-five open investigations.

Parking Bureau

Parking Manager Bill Simons assisted a north-end fitness club get its ADA parking in line with state regulations after a call to his office.

ParkMobile fully rolled out as the city's Pay by Phone/Text option. The Flowbird app will still be available until the end of June to allow a smooth transition. The most common error on either system is customers not selecting the correct vehicle when buying a parking session. We have asked ParkMobile to add a screen asking users to confirm they have selected the correct plate.

Use of Pay by Phone/Text has climbed to 53% of all parking transactions in the city. As this percentage rises, it will allow the city to reduce the number of on-street meters, thus saving thousands of dollars during the planned meter upgrades. For example, where there used to be five meters between Orchard Street and First Street on the west side of Central Avenue, there are now three.

Parking Bureau staff posted the following parking restrictions during May:

- 19 locations for a variety of Community Service's projects including street sweeping and line painting.
- For the Moms on the Run, Spirit of Recovery, Captain Casey Memorial 5K, and the Soap Box Derby community events
- 7 locations posted for the SUR WATER PROJECT
- 4 locations to facilitate Eversource Power Company maintenance projects

May-26	May-26	May-25	May-24	Fiscal YTD 2026	FY 2025	FY 2024
Meter Activity - Total						
Meter Transactions	47,967	50,416	48,990	505,508	563,361	547,885
Income at Meters	\$114,908	\$124,557	\$98,172	\$1,249,615	\$1,298,991	\$1,127,158
Active Meter Days	25	26	26	277	302	301
Average Daily Meter Transactions	1,919	1,939	1,884	1,825	1,865	1,820
Meter Activity - Parking Garage						
Meter Transactions	1,997	2,328	2,471	27,313	29,917	29,338
Income from Meters	\$6,653	\$7,940	\$7,306	\$98,035	\$101,175	\$86,980
Active Meter Days	31	31	31	335	365	365
Average Daily Meter Transactions	64	75	80	82	62	87
Total Parking Permits Issued	787	812	815	8,983	9,891	9,743
Permit Income	\$15,859	\$26,604	\$23,413	\$391,905	\$424,938	\$381,967
Parking Ticket Activity						
Total Parking Tickets Issued	1,364	1,257	1,268	17,094	15,838	11,239
Parking Ticket Income	\$28,578	\$34,143	\$19,955	\$435,046	\$382,319	\$235,326
Number of times Stations Used	29	52	71	356	649	800

Administration & Programs

The Dover Public Library renovation project is nearing the end! The Library will be reopening on Friday, June 26th. After a ribbon cutting at 9am all are welcome to tour the building during an open house Friday, June 26th from 9 to 5 and Saturday from 9 to 1--patrons will be welcomed anywhere in the building to see the changes. Library staff can't wait to welcome everyone back!

Throughout the month of May, Dover Public Library's Teen & Information Services Librarian, Emily Ainaire, visited Dover High school on five occasions to promote library services and engage with students. On May 7 and 28, Emily worked with Dover High's Librarian, Kristin Whitworth, and Speech and Language Pathologist, Vani Krishnan, to assist with two thankfulness-themed storytimes and card making sessions for the Student Services program. On May 19, Emily visited for the monthly Books and Bites program, where 17 students attended to check out books, make a craft, and grab a snack. On May 28 and 29, Emily promoted the teen summer reading program with classroom visits and hosted a table in the cafeteria during lunches with information on how to register for the program and to give students a chance to spin the library's famous prize wheel to win candy, stickers, and other small prizes. Approximately 604 students were visited across the two day period.

On Saturday, May 16th the Dover Public Library took part in the Touch-A-Truck event at the Community Services facility on Mast Road. The Touch-A-Truck event is a yearly event sponsored by the City of Dover in celebration of Public Works Week (May 17th-23rd). Children's Room Library Assistant Inga Gardner and Library Page Kennedy Belair attended the event as representatives of the Dover Public Library. While there, they answered questions about the library's current hours, ongoing renovation, and upcoming opening. They promoted upcoming events and programming, and handed out brochures and a small, truck-themed grab-and-go craft project for the kids. In all, they communicated with about 150 people at this fun event. The event also offered a robotics demonstration, a paint-a-plow project, free ice cream, as well as the opportunity for children and families to explore various city and local business trucks, construction equipment, and emergency vehicles. This was an extremely successful outreach opportunity for the library, and we look forward to participating in it again next year!



On May 19th, the Dover Public Library made its monthly visit to Smart Start Learning Academy in Dover. This school has approximately 7 classrooms, accommodating children aged 0-6, with a variety of educational and fun activities. And they love their 'library days'. This visit included 2 Storytime sessions for 3-5 year olds and their teachers, where they were treated to books, songs and games about Gardens and Flowers. The children were fully engaged in their learning and asked many questions and had many observations for their storyteller based on the storybooks and songs presented

On Saturday, May 30 the Dover Public Library held a Pizza and Pages event at Otto Pizza in Dover. Any new patron that registered for a library card got a free small pizza, and everyone had a chance to spin the prize wheel. Visitors also participated in a book swap of both children and adult books. A pizza keychain craft and coloring sheets were also part of the fun. During the two hour period, there were forty-five participants and twelve people got library cards.



May library circulation totaled 10,685 items. (1,913 adult + 1,953 children's print items; plus 6,819 items downloaded including 5,930 audiobooks & eBooks, 522 Hoopla streaming music, movies, and books, and 367 Kanopy plays).

37 new library patrons registered; total active cardholders 13,392.

The Library offered 55 programs in May with 1,415 attendees.

The Library's museum passes were borrowed 73 times saving our community members approximately \$2,596.50 in admission fees.

36 new patrons registered for downloadable audiobooks/ eBooks via Overdrive (total = 8,817) and 22 registered for Hoopla (total = 3,325) and 14 registered for Kanopy (total 862).

The library's website statistics showed 87,484 page views by 25,787 users in 45,746 sessions.

The Dover Public Library has 7,170 subscribers to its two monthly e-newsletters—Children's and Adults.

Library staff made 9 homebound deliveries.

Library staff posted 80 items to its various social media platforms. Total social media platform followers = 12,164.

On Thursday, May 28th Dover Public Library Children's Room staff members Karin Mayer-Gottlob and Kyla Yoder took part in the Family Night/Community Fair event in the gym at Woodman Park Elementary School. They came prepared for the crowd with summer reading program brochures and a fun craft for the kids. Once families finished their pizza dinner in the cafeteria, The Dover Public Library table was extremely busy! The craft, which was pom pom launchers, was a tremendous hit; so much so that they ran out of cardboard tubes before the end. The kids who didn't get to make a pom pom launcher received a balloon and a pom pom as well as verbal instructions about how to make one at home. There were at least 124 attendees. Many of these attendees were familiar faces, who stopped by to say hello, enjoy the craft, get a piece of candy, pick-up SRP brochures, and of course, inquire about the reopening of DPL. This is always a successful and fun outreach opportunity every year, and the Dover Public Library looks forward to participating again next year!

Dover Public Librarian Rachel Gogan submitted a proposal for a class through UNH's Osher Lifelong Learning Institute. The course was approved and will run in November of 2026.

Course Title: Everything Old Is New Again: Re-Discover the Dover Public Library

Description: Have you visited the "new" Dover Public Library? Following its recent renovation, this beloved community space blends historic charm with updated spaces and services. Join us for a guided tour and learn about the library's history, including its beginnings as a Carnegie Library built in 1905. The visit also explores the evolving role of libraries today, the opportunities and challenges they face and the many resources and services available to the community. Whether a longtime library supporter or simply curious about what is new, participants are invited to rediscover the Dover Public Library.

The Dover Public Library welcomed 71 attendees to its All Abilities Club in April. During the renovation, Great Bay Services has been hosting the program and welcoming all members of the community.

The Dover Public Library staff made 21 visits to community members via the Homebound Delivery Service in April. Homebound Delivery is steadily growing and provides a vital link to Library services for those who cannot come to the physical building.

On May 18, the library held its annual Evening of Poetry to celebrate the 24th Annual Poetry Contest. 314 poems were submitted for this year's contest, and 73 contest participants and member of the public attended the Evening of Poetry, where contest participants were invited to share their poems with the audience and the winners received their prizes.



Evening of Poetry.

Administration

The permanent Welfare Director, Lily Hanscom, officially stepped into her role on June 1, 2026.

The incoming director is currently undergoing onboarding and training under the guidance of Interim Director Susan Gaston.

Financial Assistance Breakdown

During the month of May 2026, the Dover Welfare Department disbursed a total of \$21,416.43 in assistance. This represents a \$6,038.93 increase compared to April 2026. A review of monthly expenditure discrepancies reveals that this surge was primarily driven by a rise in security deposit approvals (whereas April only required a single security deposit).

Eviction Prevention: \$11,490.29

Combined Rent & Utility Assistance: \$3,623.14 (to prevent both eviction and utility terminations)

Note: Together, emergency rent and utility expenses totaled \$15,113.42 for the month.

Security Deposits: \$4,245.00

Emergency Lodging: \$1,503.00 (allotted to place or maintain 2 clients at the Greenwood Inn)

The department managed a total of 434 phone calls in May, averaging roughly 14 calls per day.

Inbound Calls: 220

Outbound Calls: 214

Client Intake & Case Load

Staff conducted 39 interviews over the course of the month, resulting in the following caseload and community metrics:

Total Active Cases: 39

New Cases (as of May): 13

Continuing Cases: 26

Client Contacts: 86 total touchpoints

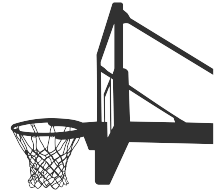
Individuals Assisted: 67 Dover residents served

Goals of Welfare Director:

- Analyze trends of expenditures to further understand the developing needs of Dover in the upcoming year. This month, security deposit spending was higher than previous months. Begin researching more resources to assist with this growing need.
- Establish community relationships and rapport as new welfare director.

Administration & Programs

ADMINISTRATION
& GYM
FACILITY



Spring sports are on-going. Cochecho Lacrosse is renting fields from Strafford County, Dover Baseball and Dover Youth Softball use a combination of their own fields and City/ School fields, Garrison City FC uses the Shaw's Lane, Dover Little Green Cheerleading uses the Gyms at DMS & DHS in addition to the field at Garrison School, Dover Men's Softball League uses Guppy Park.

Outdoor Pickleball courts continue to be popular – all 8 are often full on the weekends, especially in the mornings. Evenings have become extremely popular as the average age of players has decreased. Courts are open on a first come, first serve basis except for Tuesday & Friday mornings when they are reserved by the Dover Senior Center program. The Butterfield gym continues to be utilized during inclement weather for indoor pickleball on a reservation-only basis.

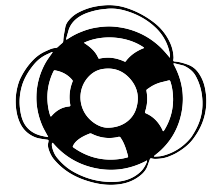
Summer Playgrounds Program at Horne Street is full, summer staff are hired, planning is on-going in addition to training new staff.

The Spring 30+ Basketball League continued Monday evenings in the Butterfield gym. There are 6 teams and they will play an 8-game regular season followed by single elimination playoffs, wrapping up June 15th. The Spring Junior High School Co-ed Basketball League concluded May 30th. The Black Team was crowned Champions while the seasons individual awards were given to Trevor Redman- Free Throw Champion, and Nathan Jandreau- Scoring Champion

The Spring High School Co-ed Basketball League had a bye-week May 9th due to Dover High School's Junior Prom. This league will conclude June 6th. Personal and small group basketball training with Colby "Bub" Conway continue at the Butterfield Gym and several young athletes continue working on their game in the off season. May 9th Recreation Staff attended Dover Youth Softball's Opening Day. Independence Day fireworks are scheduled for July 2nd and will be launched from Garrison Hill Park. Birthday Parties: 0



POOL FACILITY



The May lifeguard course certified 13 lifeguards and brought 2 new staff to Dover Recreation. Summer Swim Lessons registration for Dover Residents was May 6th and May 13th for Non-Residents. Classes will begin at the end of June. The Swim Team Prep program was added as a trial to the summer season and session 1 filled quickly. The lower-level classes are all full for session 1 and 2. Waitlists for some classes will be accommodated due to an increase in swim instructor availability.

The year-round Commonwealth Current North swim team is at the pool 6 days per week, and the Mighty Seals Special Olympics team practices on Sundays for one hour.

On Thursday, May 28, the Dover Indoor Pool experienced a mechanical failure that was ultimately traced to a crack in a 6-inch pipe connected to the flow control valve. Initial repair attempts were made by the Facilities and Grounds team and a contracted plumber; however, those efforts were unsuccessful in resolving the issue. On Wednesday, June 3, 2026, the Facilities Project Manager identified the exact source of the leak, secured the necessary parts, and completed the repair on-site. The pool reopened on its regular schedule on June 4, 2026. During the closure, pool staff completed a variety of maintenance and improvement projects, including work in the locker rooms and lobby area, as well as a deep cleaning of the pool deck. Lifeguards who wished to work during the shutdown also assisted at the Jenny Thompson Pool, helping clear areas in preparation for painting.

The final family float night of the school year, which was Star Wars themed, was canceled due to the Indoor Pool Mechanical Failure.

ARENA FACILITY



COED League Spring Session ended on May 12th. The Beginner Adult Skills is on Friday mornings. Chix with Stix ended Sunday sessions, May 10th. Great Bay Figure Skating Club was every Monday & Saturday for skating practices, and ended their season with spring competition. Public Skate ended for the season on May 10th. Spring 3-on-3 ended on May 8th. Off-Ice rentals of Foster continue with Dover Youth Softball & Cocheco Valley Roller Club. Rock Night returned May 9th. Maintenance on the building will occur during the month of June and the ice will be put in starting mid-June. Birthday Parties: 1. Adult and Youth Stick Practice: 161

SENIOR CENTER



This month the Senior Center continued to hold Chair Yoga, Yoga for Bone Strength, Tai Chi, Seated Tai Chi, dance class, line dancing, pickleball, as well as daily games and activities. The Senior Center held an information session on the 2027 trip to Croatia and hosted the Seacoast Wheelers, speaking about their adaptive biking program.

Keeping Dover Affordable & Growing, Starts with Housing

- Increase supply of new housing; specific priority on attainability.
- Incentivize and accelerate approval process for smaller infill.
- Establish coordinated housing education and data initiative.



On May 14, 2026, Ann Legere, Deputy Finance Director submitted the final loan application for the Drinking Water Infrastructure Project for the French Cross Road Water Treatment Plant in the amount of \$15,600,000.00. This project includes a building addition to house the Green Sand Plus filers.

Dover was one of 16 communities across the country selected to participate in Housing Supply Accelerator Challenge. A nationwide network launched by the National League of Cities (NLC) and the American Planning Association (APA), the Housing Supply Accelerator Challenge is designed to accelerate the implementation of proven and innovative housing strategies and expand the supply of housing in communities across the country.

On May 6, City Council held a housing workshop focused on current housing conditions, local initiatives, and progress toward recommendations from the Ad Hoc Committee to Address Community Needs report. Director Benton and Assistant City Planner Muirhead presented an update on Dover's ongoing efforts to encourage housing production through innovative zoning and planning strategies while maintaining neighborhood character and supporting long-term community goals.

Planning and Community Development staff are reviewing zoning definitions that would clarify uses and expand housing access for unhoused residents and those experiencing disabilities for the Planning Board to consider next year.

Quality of Life - Safe & Welcome

- Policing shall continue to provide for public safety.
- Partner with social service providers relative to mental health, substance abuse, homelessness.

Staff from Planning, Business Development, Community Services, and the Police Department have worked on a bicycle plan for the city to help ensure better bikeability throughout the city which was presented to the Transportation Advisory Committee. This topic will certainly be discussed further in the future, especially with the Transportation Chapter being the next Master Plan Chapter to be updated and a bid went out in December and the bid was awarded in March with a contract signed at the end of April. A kickoff meeting with staff and the consultant occurred in May with the first steering Committee was held May 27th as well.

Planning staff and Engineering staff have been working with a consultant to help design an implementation plan for the Downtown Pedestrian and Vehicular Access plan. While staff has 60% plans to review, city staff are putting together a plan to do a phase 1 of implementation this summer/fall to help with short term pedestrian, parking, lighting, and landscaping improvements. The first of the bump out site work started in March.

The Dover Public Library welcomed 71 attendees to its All Abilities Club in April. During the renovation, Great Bay Services has been hosting the program and welcoming all members of the community.

The Dover Public Library staff made 21 visits to community members via the Homebound Delivery Service in April. Homebound Delivery is steadily growing and provides a vital link to Library services for those who cannot come to the physical building

On May 1st, Sgt. Keefe and Officer O'Neil took the mobile radar unit out of storage and deployed it near the entrance of Portsmouth Christian Academy for the school's traffic awareness week. Sgt. Keefe and Officer O'Neil also moved the two portable traffic radar signs to Dover Neck Road to address complaints of speeding. On May 26th, the mobile radar unit was moved to Columbus Ave to reinforce the 35mph speed limit and the two portable traffic radar signs were moved to Glenwood Ave to address report of excessive speeding.

Invest in Infrastructure

- Maintain proactive data-driven Capital Improvements Program
- Incorporate environmental, social sustainability goals into planning.
- Strengthen operational reliability ensuring uninterrupted delivery of essential services.
- Consider residential, commercial development proposals with mobility and access in mind.



Community Services Staff, John Storer, Seth Thompson, Tim Puls and Matt Gibbons attended The NHDES Drinking Water Source Protection Conference on June 3rd. The conference focused on 3 separate learning paths; Land and Water Conservation, Land Use Management: Case Studies and Guidance, and Emerging Contaminants and Public Health. At the event the City of Dover graciously accepted the 2026 Source Water Sustainability Award. The award recognizes work that conserves and preserves the availability of source water in NH

Resilience Coordinator Merchant met with the Energy Commission Resilience subgroup to discuss updating the City's Resilience Plan.

Resilience Coordinator Merchant continued to draft a RFP for electric vehicle charging at the new Waterfront Development.

Resilience Coordinator Merchant continued to promote the Weatherize Dover outreach program encouraging residents to take advantage of a NH Saves reduced cost or free home weatherization program.

Resilience Coordinator Merchant onboarded the UNH Sustainability Fellow, Mykala McConaghy, who will assist with the greenhouse gas (GHG) inventory that will inform the updates to the Resilience Plan as well as the Climate Chapter of the Master Plan.

The Jenny Thompson pool renovation is moving forward with a projected opening date to the public of July 1st, pending good weather. The Jenny Thompson Pool is receiving a new chlorinator and new sand in all 4 filters. The inside of changing areas, the main entrance, and the Guard Office are all receiving fresh coats of paint as part of the renovation

City Government is Innovative, Forward-Thinking; invests in Human Capital

- Modern integrated technologies to improve operational efficiency, to include enhancing transparency.
- Invest in professional growth of employees and engage in proactive succession planning to maintain high-quality delivery of public services.



This month was busy with training for the Fire & Rescue Department. In total the department completed 1,445 hours of training. This was a combination of SOG review, technical rescue, boat and company operations at the training building.

Each month, the shifts are given a department SOG to review to improve and refresh knowledge on guidelines used during daily work activities or emergencies. This month shifts reviewed OPS-44 Rural Water Supply. As water is critical to being effective at fire control, the fire & rescue department being proactive, creates guidelines prior to the emergency. OPS -44 is a great example. OPS -44 reviews the process of providing water if a long large diameter hose lay or a tanker operation is needed. The department has marked out parcels and know when to use this operation due to a designation on the tablet map. This guideline is reviewed constantly throughout the year as firefighters being checked off on apparatus must review and test on the information contained.

Staff is working hard to train on technical rescue, being more proficient and familiar with the operations. Rope rescue was this month's topic, the shifts went to Garrison Tower and practiced repelling. Each station was required to set up a repel and belay line as they would in a simulated rescue. Shift members were then required to repel down the line and show familiarization with the equipment. The group then was tasked with setting up a 3:1 haul system using the equipment and operate as they would at a rescue and helping a climber who was caught and could not move. Each group did an excellent job showing an above average knowledge and ability to set up the equipment and perform the rescue as needed.

The Handtevy products were brought to the attention of Department Administration by the our CQI team, who saw the tool as a way to improve our overall patient care. Two of Dover Fire members FF/Paramedic Kayla Reno, and FF/Paramedic Brian Jacques lead the trainings for each shift to ensure everyone was ready to use the application out on the street.

Kaitlin and Lieutenant Matthew Travaglini participated in a Community Needs Assessment with Heather Conley of Pivotal Evaluation, on behalf of Community Partners.

National Emergency Medical Service Week was recognized this year from May 17th to May 23rd. The fire department recognized the week with training for each shift followed by a cookout with lunch provided by Chief Driscoll and Deputy Chief Nicholson. EMS is a large part of what our members do every day. Our members provide outstanding care to the residents of this City and The Chief and Deputy Chief were more than excited to be able to spend some time thanking them for their efforts and grill them lunch.

Dover is Informed and Civically Engaged

- Continue to improve citywide communications, remaining factual, clear and accessible.
- Strengthen connection and engagement between City and residents
- Increase voter registration, education and turnout through coordinated engagement strategies.



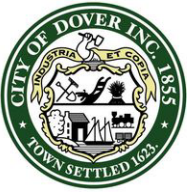
Dover NH Community Services now has a Facebook Page! We're excited to launch this page as another way to connect with residents, businesses, and visitors. Like and follow us for updates on Community Services projects, utilities, recycling services, road construction, community events, seasonal reminders, and much more. The department's goal is to keep you informed about the essential services that help keep Dover running every day. Whether it's a paving project, water system improvement, snow operations update, or a fun community event, you'll find the latest information on our page.

Throughout the month of May, Dover Public Library's Teen & Information Services Librarian, Emily Ainaire, visited Dover High school on five occasions to promote library services and engage with students. On May 7 and 28, Emily worked with Dover High's Librarian, Kristin Whitworth, and Speech and Language Pathologist, Vani Krishnan, to assist with two thankfulness-themed storytimes and card making sessions for the Student Services program. On May 19, Emily visited for the monthly Books and Bites program, where 17 students attended to check out books, make a craft, and grab a snack. On May 28 and 29, Emily promoted the teen summer reading program with classroom visits and hosted a table in the cafeteria during lunches with information on how to register for the program and to give students a chance to spin the library's famous prize wheel to win candy, stickers, and other small prizes. Approximately 604 students were visited across the two day period.

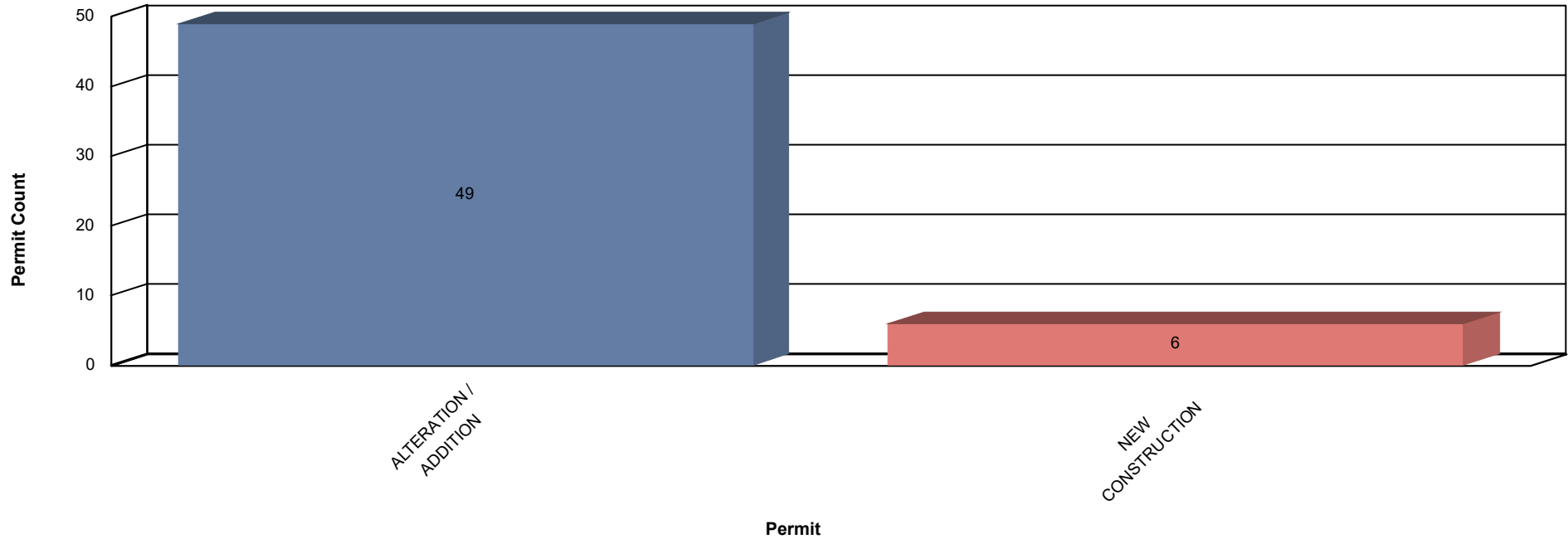
NAME	STREET NAME	Type	Total Units	Units Built*	Units left	Attainable Units	DATE OF PB APPROVAL	DATE OF PB SIGNATURE	SCRD DATE	PLANNING FILE #	MAP	L0T	EXPIRATION DATE	SCHOOL	Students**
Mixed Use															
Airey Row on Central LLC	376-378 Central Ave.	M	15	0	15	No	11/18/2025	12/15/2025	Site	SITE-2025-0014	2	79 & 80	12/15/2032	W	0.45
Brady Sullivan - Liberty Mutual Redev.	Waumbec Drive - 150 Liberty Way	M	245	0	245	No	9/3/2025	10/17/2025	Site	SITE-2025-0008	E	24	10/17/2032	H	7.35
Dover Development, LLC	Blazer Drive - 52 Old Rochester Road	M	44	0	44	44	8/26/2025	11/24/2025	Site	SITE-2024-0009	40	25	11/24/2032	H	1.32
Wooden Ruler	42-44 Third St	M	58	0	58	No	11/8/2022	6/27/2023	Site	P22-60	6	32 & 40	6/27/2028	H	1.74
Equine Properties	239 Knox Marsh Road	M	64	0	64	12	8/22/2023	9/26/2023	Site	SITE-2023-0010	H	37A	9/26/2028	W	1.92
VC Dover, LLC	30 Grapevine Drive	M	49	0	49	No	4/4/2024	4/19/2024	Site	SITE-2022-0017	H	3-2	4/19/2029	G	1.47
Redgate 47 Chestnut	47 Chestnut Street	A	173	0	173	No	5/10/2022	9/13/2022	Site	P21-84	31	5	9/13/2027	H	5.19
Cochecho Waterfront Development	River Street	M	419	263	156	No	6/14/2022	8/25/2022	Site	P21-69	22	1-2 & 1-4	8/25/2027	G	12.57
Downtown Dover Storage, LLC	14 Broadway	A	24	0	24	No	12/14/2021	9/13/2022	Site	P21-29	4	5	9/13/2027	H	0.72
Pointe Place Phase V	Northfield Drive	A	84	72	12	No	7/28/2020	10/13/2020	Site	P20-32	K	19	10/13/2025	G	2.5
Fakhoury	12 Preble Street	A	12	0	12	No	2/18/2019	9/23/2023	Site	P19-11	4	76	9/23/2028	H	0.4
Total: Mixed Use			1187	335	852	56									35.6
Multi-Family:															
Our Place, Inc	Durham Road	A	9	0	9	No	10/8/2024	12/10/2024	Site	SITE-2024-0004	H	6-4	12/10/2032	G	1.1
H.J. Stabile & Son, Inc.	Lenox Drive - Fisher St.	H	21	17	4	No	6/11/2024	7/23/2024	Site	SITE-2023-0015	15	40-A	7/23/2029	W	2.5
Robert Baldwin	Ember Drive/34 New Rochester	H	15	12	3	No	1/23/2024	5/6/2024	Site	SITE-2023-0007	39	103	5/6/2029	H	1.8
Knox Marsh Development LLC	757 Central Ave	M	7	1	6	No	7/26/2022	11/21/2022	Site	P22-15	28	7	11/21/2027	H	0.8
McIntosh Dover, LLC	23 Cataract	A	178	78	100	92	6/25/2024	8/13/2024	Site	WAIV-2024-0010	13	23 & 34	8/13/2029	W	21.4
Total: Multi-family			230	108	122	92									27.6
Subdivisions:															
Richardson Estates of Dover, LLC	Fawn Drive - 141 Sixth St	D	20	3	17	No	9/23/2025	1/26/2026	Site	SITE-2025-0010	34	64	1/26/2033	H	2.4
Sophie/Banner Part 2	Cold Springs/Sophie	H	8	1	7	No	5/27/2025	10/10/2025	Site	SITE-2024-0015	H	47-A	10/10/2032	W	1.0
210 Tolend Rd LLC	210 Tolend Road/Emerald Ln	H	32	1	31	No	5/13/2025	1/12/2026	Subdivision	SUBD-2025-0001	F	3	1/12/2033	W	3.8
Stonearch Development Corp	53 & 65 Tolend & 22 SunHawk	H	27	5	22	No	8/23/2023	6/26/2024	Subdivision	SUBD-23-0005	E	65 & 65-1	6/26/2031	W	3.2
Chinburg Development, LLC	Gulf Rd & Oak St.	H	11	5	6	No	6/27/2023	9/26/2023	10/25/2023	SUBD-23-0001	N	13-1	9/26/2028	H	1.3
Donnahue Realty Trust (Lawrence & Cheryl)	Stepping Stone Way (71 Glenwood Rd.)	H	7	0	7	No	4/27/2021	1/26/2021	4/27/2021	P20-18	D	20	4/27/2027	H	0.8
Porch Light Drive	Cataract Ave	H	18	16	2	No	3/8/2022	5/10/2022	5/11/2022	P19-80B	14	10-G	5/10/2027	W	2.2
Arch St	Fresian Drive	H	11	0	11	No	10/23/2012	7/30/2013	8/1/2013	P12-28	11	16	7/30/2018	W	1.3
Ayer	Eagan Drive	H	17	11	6	No	4/11/2017	11/17/2017	1/10/2018	P16-25	N	18	11/17/2022	G	2.0
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	4	5	No	10/23/2007	2/21/2008	2/21/2008	P07-43	N	8	2/21/2012	H	1.1
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	31	1	No	5/10/2005	6/6/2005	6/7/2005	P04-42	B	21	6/6/2009	H	3.8
Total: Subdivisions			192	77	115	0									23.0
Elderly:															
Arbor Woods Townhomes	Cielo Dr (Windsor Dr. Townhomes)	H	56	0	56	No	11/14/2023	12/29/2023	Site	P06-25F/SITE-2023-2016	H	4	12/29/2028	W	6.7
Arbor Woods	Cielo Dr	H	72	69	3	No	1/9/2007	2/20/2007	2/20/2007	P06-25	H	4	2/20/2011	W	8.64
Total: Elderly			128	69	59	0									15.4
TOTAL APPROVED UNITS			1737	589	1148	148									

* Built or permit issued and unit under construction

** Students are estimated based upon multipliers. THERE IS NO GUARANTEE TO THESE NUMBERS
A:Apt, H:House, C:Condo, M: Mixed Use



PERMITS ISSUED BY WORK CLASS (05/01/2026 TO 05/31/2026) FOR CITY OF DOVER, N.H.



Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Fee Total</i>	<i>Expiration Sq Ft</i>	Main Address <i>Last Inspection Valuation</i>	<i>Finaled Date Project Zone</i>	<i>Applied Online Assigned To</i>	Parcel
ALTERATION / ADDITION							
BLDM-2026-0228	Building - Minor 04/29/2026 R-20 Residential - Low	Alteration / Addition 05/06/2026 \$75.00	Issued 11/05/2026 2,900	29 Belanger Dr, Dover, NH \$30,000.00	Residential	None Yes Justin Corrow	L0045-014000
<i>Description: Remove all siding (clapboards), Install house wrap (Tyvek), Install vinyl siding on main house, including garage, add fascia and vinyl soffit.</i>							
BLDM-2026-0200	Building - Minor 04/20/2026 R-20 Residential - Low	Alteration / Addition 05/06/2026 \$0.00	Issued 11/05/2026 1,000	25 Alumni Dr, Dover, NH \$100,000.00	Residential	None Yes Jim Maxfield	H0012-000000
<i>Description: Install Athletic Equipment's associated footings for the High School Athletic Complex project. Including: goal posts, foul poles, ball netting, discus cage.</i>							
BLDM-2026-0168	Building - Minor 04/08/2026 R-12 Residential - Medi	Alteration / Addition 05/06/2026 \$179.00	Issued 11/05/2026 200	166 A Henry Law Av, A, Dover, NH \$14,500.00	Residential	None Yes Justin Corrow	K0002-D00000
<i>Description: Adding on to existing deck, replace decking and railings</i>							

PERMITS ISSUED BY WORK CLASS (05/01/2026 TO 05/31/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2026-0216	Building - Minor 04/25/2026 R-20 Residential - Low	Alteration / Addition 05/06/2026 \$278.00	Issued 11/05/2026 123	4 Melody Tr, Dover, NH \$22,671.00	Residential	None Yes Justin Corrow	G0024-J00115
Description: Remove existing deck and construct new 10'-4" x 10'-4" deck with 4' x 4' landing and 8-step staircase to grade. Install three new footings.							
BLDM-2026-0233	Building - Minor 05/04/2026 R-12 Residential - Medi	Alteration / Addition 05/07/2026 \$685.00	Issued 11/30/2026 333	106 Stark Av, Dover, NH \$60,000.00	Residential	None Yes Justin Corrow	17121-000000
Description: Updating kitchen and dining room, updates do not include any structural changes per contractor							
BLDM-2026-0237	Building - Minor 05/06/2026 R-40 Residential - Rura	Alteration / Addition 05/08/2026 \$124.00	Issued 11/07/2026 30	3 Toftree Ln, Dover, NH \$9,000.00	Residential	None Yes Justin Corrow	M0107-000000
Description: Replacing front stairway with granite steps and walkway							
BLDM-2026-0232	Building - Minor 05/04/2026 R-12 Residential - Medi	Alteration / Addition 05/08/2026 \$75.00	Issued 11/07/2026 3,300	33 Danielle Ln, Dover, NH \$26,343.25	Residential	None Yes Justin Corrow	I0049-016000
Description: rip and replace roof							
BLDM-2026-0110	Building - Minor 03/20/2026 R-40 Residential - Rura	Alteration / Addition 05/08/2026 \$1,785.00	Issued 11/07/2026 640	28 Cornerstone Dr, Dover, NH \$160,000.00	Residential	None Yes Justin Corrow	B0018-043000
Description: Construct a garage and mudroom addition attached to single family dwelling							
BLDM-2026-0226	Building - Minor 04/29/2026 R-12 Residential - Medi	Alteration / Addition 05/11/2026 \$278.00	Issued 11/10/2026 216	18 Middlebrook Rd, Dover, NH \$22,569.00	Residential	None Yes Justin Corrow	K0018-V00000
Description: Add insulation and drywall to existing rear shed to turn it into a 3 season recreation area & more secure storage space							
BLDM-2026-0195	Building - Minor 04/19/2026 R-40 Residential - Rura	Alteration / Addition 05/11/2026 \$91.00	Issued 11/10/2026 100	143 Littleworth Rd, Dover, NH \$6,000.00	Residential	None Yes Justin Corrow	F0017-D00000
Description: Deck							
BLDM-2025-0173	Building - Minor 04/22/2025 R-20 Residential - Low	Alteration / Addition 05/11/2026 \$135.00	Complete 11/09/2026 1,400	169 Spur Rd, Dover, NH \$10,000.00	Residential	None Yes	L0045-H00000
Description: Demolish 1400 square foot ranch house, stabilize site and fill hole after foundation removal. This permit is solely for the demolition of the SFD and any other work will require additional permits.							
BLDM-2026-0069	Building - Minor 03/02/2026 R-20 Residential - Low	Alteration / Addition 05/11/2026 \$80.00	Issued 11/10/2026 0	338 Dover Point Rd, Dover, NH \$5,295.00	Residential	None Yes Justin Corrow	L0055-A00000
Description: REMOVE AND REPLACE 4 WINDOWS. LIKE SIZES AND NO STRUCTURAL CHANGES.							
BLDM-2026-0204	Building - Minor 04/22/2026 RM-SU Residential - Su	Alteration / Addition 05/12/2026 \$1,018.00	Complete 12/07/2026 988	57 Dunn'S Bridge Ln, Dover 03820 \$44,286.00	Residential	None Yes Justin Corrow	I0019-000000
Description: AFTER THE FACT - Project scope is to repair damaged walls, doors, cabinets, floors and electrical devices							

PERMITS ISSUED BY WORK CLASS (05/01/2026 TO 05/31/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2026-0213	Building - Minor 04/24/2026 R-40 Residential - Rura	Alteration / Addition 05/13/2026 \$2,225.00	Issued 11/12/2026 1,410	22 Grandview Dr, Dover, NH \$200,000.00	Residential	None Yes Justin Corrow	F0043-008000
Description: Interior Remodel includes removal of load bearing walls, Installation of new Exterior doors and removal and replacement of new kitchen							
BLDM-2026-0242	Building - Minor 05/08/2026 R-12 Residential - Medi	Alteration / Addition 05/13/2026 \$135.00	Issued 11/12/2026 144	56 Prospect St, Dover, NH \$9,983.00	Residential	None Yes Justin Corrow	32068-000000
Description: replace existing deck wood deck with composite decking							
BLDM-2026-0203	Building - Minor 04/21/2026 R-40 Residential - Rura	Alteration / Addition 05/14/2026 \$80.00	Issued 11/13/2026 40	7 Banner Dr, Dover, NH \$4,700.00	Residential	None Yes Justin Corrow	H0050-009000
Description: Shortening the back deck to 4'x10' changing the placement of the stairs from the right side to the back of the deck it will be the same width as the deck 10'							
BLDM-2026-0220	Building - Minor 04/28/2026 IT Non-Residential - Inn	Alteration / Addition 05/15/2026 \$75.00	Issued 11/14/2026 500	408 Sixth St, Dover, NH \$8,000.00	Residential	None Yes Justin Corrow	E0027-C00000
Description: replace shingles							
BLDM-2026-0160	Building - Minor 04/06/2026 R-20 Residential - Low	Alteration / Addition 05/15/2026 \$465.00	Issued 11/14/2026 586	11 Boston Harbor Rd, Dover, NH \$40,000.00	Residential	None Yes Jim Maxfield	07008-000000
Description: Demolish existing 1 story portion of two family dwelling and repair/replace existing foundation in the same location. This permit is solely for demolition and foundation repair, additional permits required beyond said scope.							
BLDM-2026-0248	Building - Minor 05/11/2026 RM-U Residential - Urb	Alteration / Addition 05/15/2026 \$75.00	Issued 11/14/2026 1,700	2 1/2 Stark Av, 1/2, Dover 03820 \$34,738.00	Residential	None Yes Justin Corrow	19062-000000
Description: strip and re-roof with asphalt shingles (17 sq)-no structural work							
BLDM-2026-0249	Building - Minor 05/11/2026 R-12 Residential - Medi	Alteration / Addition 05/15/2026 \$685.00	Issued 11/24/2026 550	1101 Cocheco Ct, Dover, NH 05/28/2026 \$60,000.00	Mixed Use	None Yes Justin Corrow	20190-000000
Description: We are replacing the upper and lower deck on Building 4. Just the decks, no stairs. We will maintain egress each day for the residents.							
BLDM-2026-0251	Building - Minor 05/14/2026 R-12 Residential - Medi	Alteration / Addition 05/18/2026 \$564.00	Issued 11/17/2026 0	7 Benjamin Wy, Dover, NH \$49,457.42	Residential	None Yes Justin Corrow	I0047-014000
Description: REMOVE AND REPLACE 1 ENTRY DOOR; LIKE FOR LIKE SIZE; NO STRUCTURAL CHANGES							
BLDM-2026-0193	Building - Minor 04/17/2026 R-40 Residential - Rura	Alteration / Addition 05/18/2026 \$795.00	Issued 11/17/2026 490	630 Sixth St, Dover, NH \$70,000.00	Residential	None Yes Justin Corrow	B0008-R00000
Description: Add a gunite pool to the back yard pool sq ft 490 had a permit approved but it changed from fiberglass to gunite							
BLDM-2026-0252	Building - Minor 05/14/2026 R-12 Residential - Medi	Alteration / Addition 05/18/2026 \$344.00	Issued 11/17/2026 0	134 Henry Law Av, Dover, NH \$28,766.13	Residential	None Yes Justin Corrow	22041-A00000
Description: REMOVE AND REPLACE 3 WINDOWS, 1 PATIO DOOR, 1 ENTRY DOOR; LIKE FOR LIKE SIZE; NO STRUCTURAL CHANGES							

PERMITS ISSUED BY WORK CLASS (05/01/2026 TO 05/31/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2026-0231	Building - Minor 05/04/2026 R-12 Residential - Medi	Alteration / Addition 05/18/2026 \$1,015.00	Issued 12/07/2026 500	12 Carriage Hill Ln, Dover, NH 06/10/2026 \$90,000.00	Residential	None Yes Justin Corrow	A0015-003000
Description: Adding a dormer to an existing building above a garage. Bedroom is moving into the dormer we are NOT adding a bedroom to the house bedroom count is the same							
BLDM-2026-0224	Building - Minor 04/28/2026 HR Residential - Heritag	Alteration / Addition 05/18/2026 \$113.00	Complete 11/25/2026 96	17 Richmond St, Dover, NH 05/29/2026 \$7,500.00	Residential	None Yes	10144-000000
Description: Repair & replace the existing 5' x 10' exterior entry wall system at an existing porch/deck structure, including selective demo, installation of two new frost-depth concrete pier footings, structural framing repairs, support adjustments, installation of a new exterior entry door with associated interior/exterior finish repairs. Work is limited to localized structural and entry repairs and does not include a full porch rebuild.							
BLDM-2026-0234	Building - Minor 05/05/2026 R-12 Residential - Medi	Alteration / Addition 05/18/2026 \$157.00	Issued 12/07/2026 237	16 Prospect St, 1, Dover 03820 06/09/2026 \$12,000.00	Residential	None Yes Justin Corrow	32021-000000
Description: -Replace 6 x14 deck on side of house -Build new 10 x 14 (2x8 construction) roof deck above per attached plan Add 42 x 42 landing/ stairs on two sonotubes located on opposite side of house							
BLDM-2026-0244	Building - Minor 05/08/2026 R-40 Residential - Rura	Alteration / Addition 05/18/2026 \$223.00	Issued 11/17/2026 700	17 Schooner Dr, Dover, NH \$17,538.86	Residential	None Yes Justin Corrow	M0096-A00010
Description: Install 7 push piers to permanently stabilize perimeter foundation							
BLDM-2026-0254	Building - Minor 05/14/2026 R-40 Residential - Rura	Alteration / Addition 05/18/2026 \$179.00	Issued 11/17/2026 0	34 Isaac Lucas Cr, Dover, NH \$13,801.00	Residential	None Yes Justin Corrow	M0090-A00007
Description: REMOVE AND REPLACE 1 PATIO DOOR; LIKE FOR LIKE SIZE; NO STRUCTURAL CHANGES							
BLDM-2026-0257	Building - Minor 05/15/2026 R-12 Residential - Medi	Alteration / Addition 05/18/2026 \$58.00	Issued 11/17/2026 574	11 Kennedy Cr, Dover, NH \$3,019.94	Residential	None Yes Justin Corrow	32079-000000
Description: Weatherization, Insulation, Air Sealing							
BLDM-2026-0222	Building - Minor 04/28/2026 C Non-Residential - Cor	Alteration / Addition 05/18/2026 \$4,447.00	Issued 11/17/2026 5,726	232 Indian Brook Dr, Dover, NH \$402,500.00	Non-Residential	None Yes Justin Corrow	39009-000000
Description: Interior and exterior renovations/updates to existing Applebee's restaurant.							
BLDM-2026-0230	Building - Minor 04/30/2026 R-20 Residential - Low	Alteration / Addition 05/18/2026 \$223.00	Issued 11/17/2026 280	2 Chandler Wy, Dover, NH \$18,000.00	Residential	None Yes Justin Corrow	13016-A00000
Description: Remove preexisting 16x20 exterior deck Build new 14x20 exterior deck							
BLDM-2026-0255	Building - Minor 05/14/2026 R-40 Residential - Rura	Alteration / Addition 05/18/2026 \$630.00	Issued 11/30/2026 64	25 Fairway Dr, Dover, NH 06/01/2026 \$55,000.00	Residential	None Yes Justin Corrow	N0014-V00000
Description: Remodel existing 2nd floor bathroom. Strip bath of fixtures, sheetrock, finish flooring, and electrical. Install new fixtures and finishes.							

PERMITS ISSUED BY WORK CLASS (05/01/2026 TO 05/31/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2026-0250	Building - Minor 05/12/2026 R-12 Residential - Medi	Alteration / Addition 05/18/2026 \$80.00	Issued 11/17/2026 500	12 Middlebrook Rd, Dover, NH 05/21/2026 \$5,000.00	Residential	None Yes Justin Corrow	K0046-000000
Description: Take down water damaged walls and put new walls up in basement. Electrician and plumber to pull permit separately to replace old fixtures and plumbing.							
BLDM-2026-0247	Building - Minor 05/08/2026	Alteration / Addition 05/19/2026 \$366.00	Complete 12/01/2026 150	27 - 39 Sylvan Dr, building 21, Dover 03820 06/04/2026 \$31,180.00	Residential	None Yes	
Description: Bldg 21, units 27, 29, 31, 33, 35, 37, 39. Replace old windows with new harvey double hung. Windows are located in bedrooms and one in kitchen. No windows in bathrooms or stairwells.							
BLDM-2026-0246	Building - Minor 05/08/2026 RM-SU Residential - Su	Alteration / Addition 05/19/2026 \$366.00	Complete 12/01/2026 150	24 - 34 Adelle Dr, Building 15, Dover 03820 06/04/2026 \$31,180.00	Residential	None Yes	I0020-A00005
Description: Bldg 15, units 24, 26, 28, 30, 32, 34. Replace old windows with new harvey double hung. Windows are located in bedrooms and one in kitchen. No windows in bathrooms or stairwells.							
BLDM-2026-0221	Building - Minor 04/28/2026 CBD-G Central Busines	Alteration / Addition 05/19/2026 \$850.00	Issued 11/18/2026 912	182 Central Av, Dover 03820 \$75,000.00	Mixed Use	None Yes Justin Corrow	12025-000000
Description: Interior finish of existing shed buildings with r13 faced insulation, 1/2" drywall, electrical and future HVAC							
BLDM-2026-0245	Building - Minor 05/08/2026 RM-SU Residential - Su	Alteration / Addition 05/19/2026 \$366.00	Complete 12/01/2026 150	17 - 25 Sylvan Dr, Building 20, Dover 03820 06/04/2026 \$31,180.00	Residential	None Yes	I0020-A00005
Description: Resubmit for permit BLDM-2025-0138. Install replacement windows in the bedrooms and kitchen with new Harvey double hung windows. In units 17, 19, 21, 23, 25. No stairwells, no bathroom windows.							
BLDM-2026-0260	Building - Minor 05/19/2026 RM-U Residential - Urb	Alteration / Addition 05/20/2026 \$69.00	Issued 11/19/2026 100	640 Central Av, Dover 03820 \$3,500.00	Non-Residential	None Yes Justin Corrow	30132-000000
Description: Repair water damage under siding							
BLDM-2026-0258	Building - Minor 05/19/2026 R-20 Residential - Low	Alteration / Addition 05/20/2026 \$75.00	Issued 11/19/2026 27	12 Landing Wy, Dover, NH \$24,385.26	Residential	None Yes Justin Corrow	L0095-01C000
Description: Strip and re-roof							
BLDM-2026-0218	Building - Minor 04/27/2026 R-12 Residential - Medi	Alteration / Addition 05/20/2026 \$69.00	Issued 11/19/2026 1	56 Hough St, Dover, NH \$3,868.00	Residential	None Yes Justin Corrow	35008-000000
Description: REMOVE AND REPLACE 1 ENTRY DOOR. LIKE SIZES AND NO STRUCTURAL CHANGES.							
BLDM-2026-0261	Building - Minor 05/19/2026 IT Non-Residential - Inn	Alteration / Addition 05/22/2026 \$75.00	Issued 11/21/2026 1,570	15 Jacqueline Dr, Dover, NH \$12,680.00	Residential	None Yes Justin Corrow	M0004-000000
Description: HALF ROOF REPLACEMENT							

PERMITS ISSUED BY WORK CLASS (05/01/2026 TO 05/31/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	Applied Online Assigned To	Parcel
BLDM-2026-0208	Building - Minor 04/23/2026 R-12 Residential - Medi	Alteration / Addition 05/28/2026 \$300.00	Issued 11/27/2026 73	914 Central Av, Dover, NH \$25,000.00	Non-Residential	None Yes Jim Maxfield	38020-000000
Description: Construct a 6' 6" high retaining wall. Approximately 11 feet in length.							
BLDM-2026-0243	Building - Minor 05/08/2026 R-20 Residential - Low	Alteration / Addition 05/28/2026 \$58.00	Issued 11/27/2026 227	2 Lisa Beth Dr, Dover, NH \$3,000.00	Residential	None Yes Justin Corrow	H0044-000000
Description: Building a ground mount structure (out of PT lumber) to hold 16 300 Watt solar panels.							
BLDM-2026-0281	Building - Minor 05/27/2026 R-12 Residential - Medi	Alteration / Addition 05/28/2026 \$69.00	Issued 11/27/2026 61	19 Woodland Rd, Dover, NH \$3,500.00	Residential	None Yes Justin Corrow	17095-F00006
Description: Structural floor repairs to support new tub and interior kitchen wall.							
BLDM-2026-0263	Building - Minor 05/20/2026 R-12 Residential - Medi	Alteration / Addition 05/29/2026 \$36.00	Issued 11/28/2026 0	26 Hawthorn Rd, Dover 03820 \$1,300.00	Residential	None Yes Justin Corrow	K0018-A00034
Description: Replacing a door with a window							
BLDM-2026-0273	Building - Minor 05/26/2026 R-12 Residential - Medi	Alteration / Addition 05/29/2026 \$80.00	Issued 11/28/2026 693	20 Conifer Commons, Dover 03820 \$5,079.78	Residential	None Yes Justin Corrow	E0019-002000
Description: Water mitigation. Removal of wet carpet and pad, drywall walls, and insulation DEMO ONLY PERMIT							
BLDM-2026-0277	Building - Minor 05/27/2026 R-40 Residential - Rura	Alteration / Addition 05/29/2026 \$69.00	Issued 11/28/2026 141	22 Deerfield Dr, Dover 03820 \$3,557.03	Residential	None Yes Justin Corrow	I0022-000000
Description: Water mitigation. Removal of carpet, pad, and tack strip. DEMO ONLY PERMIT							
BLDM-2026-0274	Building - Minor 05/27/2026 R-12 Residential - Medi	Alteration / Addition 05/29/2026 \$223.00	Issued 11/28/2026 0	203 Henry Law Av, Dover, NH \$17,668.00	Residential	None Yes Justin Corrow	21026-033000
Description: TO REMOVE AND REPALCE (1) WINDOW, (1) ENTRY DOOR. LIKE FOR LIKE; NO STRUCTURAL ALTERATIONS.							
BLDM-2026-0269	Building - Minor 05/22/2026 RM-U Residential - Urb	Alteration / Addition 05/29/2026 \$75.00	Issued 11/28/2026 25,000	61 Locust St, Dover, NH \$690,000.00	Non-Residential	None Yes Justin Corrow	09057-000000
Description: Removal and Replacement of roofing EPDM							
SUBTOTALS FOR ALTERATION / ADDITION:			54,581 Sq Ft	\$2,602,746.67	Residential:	43	PERMITS ISSUED:
					Non-Residential:	4	
					Mixed Use:	2	

NEW CONSTRUCTION

PERMITS ISSUED BY WORK CLASS (05/01/2026 TO 05/31/2026)

Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Fee Total</i>	<i>Expiration Sq Ft</i>	Main Address <i>Last Inspection Valuation</i>	<i>Finaled Date Project Zone</i>	<i>Applied Online Assigned To</i>	Parcel
BLDG-2026-0042	Building - Major 04/02/2026 R-12 Residential - Medi	New Construction 05/07/2026 \$2,225.00	Issued 11/24/2026 635	12 Hull Av, Dover 03820 05/28/2026 \$200,000.00	Residential	None Yes Jim Maxfield	35038-000000
<i>Description: 22'8 x 28 foot addition creating a primary bedroom (~192sq.ft.), with primary bathroom (~60 sq.ft) and walk in closet (~53 sq.ft.) Media room (~272 sq.ft.) between primary suite and existing house.</i>							
BLDG-2026-0043	Building - Major 04/03/2026 R-12 Residential - Medi	New Construction 05/11/2026 \$3,930.00	Issued 11/10/2026 1,776	76 Fourth St, Dover 03820 \$355,000.00	Residential	None Yes Jim Maxfield	32002-000000
<i>Description: New construction single family dwelling unit. Including foundation, frame roof siding windows, mechanicals, finishes</i>							
BLDG-2026-0048	Building - Major 04/16/2026 R-20 Residential - Low	New Construction 05/11/2026 \$10,519.00	Issued 11/10/2026 4,770	14 Firefly Drive, Dover, NH \$954,000.00	Residential	None Yes Jim Maxfield	L0111-000000
<i>Description: Construct a two story two family dwelling with attached garages and unfinished basements and attics.</i>							
BLDG-2026-0049	Building - Major 04/16/2026 R-20 Residential - Low	New Construction 05/11/2026 \$10,541.00	Issued 11/10/2026 4,779	10 Firefly Drive, Unit 1 and Unit 2, Dover, NH \$955,800.00	Residential	None Yes Jim Maxfield	L0111-000000
<i>Description: Construct a two story two family dwelling with attached garages and unfinished basements and attics.</i>							
BLDG-2026-0050	Building - Major 04/16/2026 R-20 Residential - Low	New Construction 05/11/2026 \$16,437.00	Issued 11/10/2026 6,438	15 Firefly Drive, Dover, NH \$1,491,744.00	Residential	None Yes Jim Maxfield	L0111-000000
<i>Description: Construct 6438 SF single family home</i>							
BLDM-2026-0235	Building - Minor 05/05/2026 R-20 Residential - Low	New Construction 05/14/2026 \$0.00	Issued 11/13/2026 100	25 Alumni Dr, Dover, NH \$100,000.00	Residential	None Yes Jim Maxfield	H0012-000000
<i>Description: Backstop Foundation and installation of fence posts and fabric</i>							
SUBTOTALS FOR NEW CONSTRUCTION:			18,498 Sq Ft	\$4,056,544.00	Residential:	6	PERMITS ISSUED:
					Non-Residential:	0	
					Mixed Use:	0	
			73,079 Sq Ft	\$6,659,290.67	Residential:	49	GRAND TOTAL OF PERMITS:
					Non-Residential:	4	55
					Mixed Use:	2	

* Indicates active hold(s) on this permit

City of Dover
FY26 State of NH Aid/Grant Revenue

Aid By Category	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026		
Education														
Adequate Education			\$ 2,023,899.00											
Building Aid				\$ 184,360.00										
School Meals		\$ 36,595.67		\$ 86,184.14		\$ 133,528.20				\$ 4,911.95	\$ 135,236.43			
Special Education		\$ 175,533.05		\$ 62,392.30	\$ 74,062.55		\$ 5,296,460.48			\$ 10,769.15				
Tuition & Transportation		\$ 179,777.41			\$ 479,504.38									
Emergency Relief Funds														
Local Education Improvements	\$ 3,867.60	\$ 48,605.16	\$ 60,175.80	\$ 113,044.47	\$ 129,906.56		\$ 35,248.76	\$ 57,138.39	\$ 26,054.13	\$ 533,106.11	\$ 92,110.08			
Adult Education		\$ 36,812.17								\$ 237,557.70				
Total Education	\$ 3,867.60	\$ 477,323.46	\$ 2,084,074.80	\$ 445,980.91	\$ 683,473.49	\$ 133,528.20	\$ 5,331,709.24	\$ 57,138.39	\$ 26,054.13	\$ 786,344.91	\$ 227,346.51	\$ -	\$ 10,256,841.64	
Environmental														
State Aid Grants - Wastewater					\$ 24,697.00		\$ 57,927.00	\$ 57,927.00	\$ 8,273.00					
SRF - Chapel St. Revine				\$ 9,590.05				\$ 46,009.35						
SRF - River St Pump Station														
SRF - Secondary Clarifier			\$ 303,340.77		\$ 1,424,050.53		\$ 1,391,795.37				\$ 1,460,253.75			
SRF - Henry Law Park Stormwater								\$ 1,986.25						
SRF - Inflow & Infiltration							\$ 2,851.37				\$ 21,340.03			
Lead Service Line Grants							\$ 37,540.21	\$ 672,173.74	\$ 148,637.08					
FHWA Bellamy River Fish Passage								\$ 22,377.09	\$ 28,464.89	\$ 28,427.80				
Urban Core										\$ 57,267.86				
Pudding Hill Water Treatment														
Community Trail Land Improvements														
Total Environmental	\$ -	\$ -	\$ 303,340.77	\$ 9,590.05	\$ 1,448,747.53	\$ -	\$ 1,490,113.95	\$ 800,473.43	\$ 185,374.97	\$ 85,695.66	\$ 1,481,593.78	\$ -	\$ 5,804,930.14	
Other Gen. Funds														
Meals & Rooms Distribution						\$ 3,361,446.01								
InvestNH; HOP Housing Navigator														
InvestNH; HOP Grant Reimbursement														
Household Hazardous Waste Collection				\$ 7,966.00										
SCADA (ARPA)														
Opioid Settlement			\$ 53,074.21											
DRA Railroad Taxes	\$ 3,751.27													
Other	\$ 4,388.00		\$ 5,539.89				\$ 33,225.00	\$ 13,369.72	\$ 76,150.00					
Total Other Gen. Funds	\$ 8,139.27	\$ -	\$ 58,614.10	\$ 7,966.00	\$ -	\$ 3,361,446.01	\$ 33,225.00	\$ 13,369.72	\$ 76,150.00	\$ -	\$ -	\$ -	\$ 3,558,910.10	
Highway Funds														
Highway Block Grants							\$ 131,582.63	\$ 131,582.63						
Highway Construction Aid														
Municipal Bridge Aid														
Total Highway Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,582.63	\$ 131,582.63	\$ -	\$ -	\$ -	\$ -	\$ 263,165.26	
Public Safety Funds														
Overtime Reimbursemnt														
SOR Reimburse	\$ 90.00													
Safe Streets Grant														
Seabrook Drill Training			\$ 3,375.00								\$ 10,125.00			
Highway Safety Grant														
DRE Call Out														
NH Safe Streets														
DHHS - Coalition Support Srvs								\$ 32,487.25	\$ 3,836.12		\$ 3,226.63			
Granite Hammer Grant														
HSGP SWAT														
LETPA Grant			\$ 6,355.70											
FEMA Public Assistance Grant														
Total Public Safety	\$ 90.00	\$ -	\$ 9,730.70	\$ -	\$ -	\$ -	\$ -	\$ 32,487.25	\$ 3,836.12	\$ -	\$ 13,351.63	\$ -	\$ 59,495.70	
Grand Total	\$ 12,096.87	\$ 477,323.46	\$ 2,455,760.37	\$ 463,536.96	\$ 2,132,221.02	\$ 3,494,974.21	\$ 6,986,630.82	\$ 1,035,051.42	\$ 291,415.22	\$ 872,040.57	\$ 1,722,291.92	\$ -	\$ 19,943,342.84	

City of Dover

Revenues of Major Funds May 31, 2026

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 126,890,025	51,026,536	117,106,311	92.0%	\$ 9,783,714	\$ -	\$ 9,783,714	8.0%
Licenses & Permits	7,970,506	726,076	8,000,525	100.0%	(30,019)	-	(30,019)	0.0%
Intergovernmental	4,482,140	100	3,940,933	88.0%	541,207	-	541,207	12.0%
Charges for Services	6,970,119	554,118	8,048,236	115.0%	(1,078,117)	-	(1,078,117)	-15.0%
Miscellaneous Revenue	4,309,740	178,640	2,691,433	62.0%	1,618,307	-	1,618,307	38.0%
Education	20,245,801	147,462	19,573,934	97.0%	671,867	-	671,867	3.0%
Operating Transfers In	566,507	-	88,829	16.0%	477,678	-	477,678	84.0%
Other Financing Sources	660,200	-	110,000	17.0%	550,200	-	550,200	83.0%
Sub-total : 1000 General Fund	\$ 172,095,038	52,632,932	159,560,201	93.0%	\$ 12,534,837	\$ -	\$ 12,534,837	7.0%
3213 Parking Activity Fund								
Licenses & Permits	\$ 415,000	15,859	391,905	94.0%	\$ 23,095	\$ -	\$ 23,095	6.0%
Parking Income	1,145,264	79,270	1,229,161	107.0%	(83,897)	-	(83,897)	-7.0%
Parking Fines	225,000	33,694	440,162	196.0%	(215,162)	-	(215,162)	-96.0%
Other Financing Sources	0	-	-	0.0%	-	-	0	0.0%
Sub-total : 3213 Parking Activity Fund	\$ 1,785,264	128,822	2,061,227	115.0%	\$ (275,963)	\$ -	\$ (275,963)	-15.0%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 800,377	64,650	716,845	90.0%	\$ 83,532	\$ -	\$ 83,532	10.0%
Operating Transfers In	60,853	3,857	42,423	70.0%	18,430	-	18,430	30.0%
Sub-total : 3381 McConnell Center	\$ 861,230	68,507	759,268	88.0%	\$ 101,962	\$ -	\$ 101,962	12.0%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 458,600	27,342	327,803	71.0%	\$ 130,797	\$ -	\$ 130,797	29.0%
Miscellaneous Revenue	10,000	-	10,074	101.0%	(74)	-	(74)	-1.0%
Operating Transfers In	25,000	-	410	2.0%	24,590	-	24,590	98.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 493,600	27,342	338,288	69.0%	\$ 155,312	\$ -	\$ 155,312	31.0%
5300 Water Fund								
Intergovernmental	\$ 2,500	-	-	0.0%	\$ 2,500	\$ -	\$ 2,500	100.0%
Charges for Services	8,153,412	674,100	5,433,109	67.0%	2,720,303	-	2,720,303	33.0%
Miscellaneous Revenue	386,000	8,068	427,569	111.0%	(41,569)	-	(41,569)	-11.0%
Operating Transfers In	87,500	-	87,500	100.0%	-	-	-	0.0%
Other Financing Sources	-	-	809,650	0.0%	(809,650)	-	(809,650)	0.0%
Sub-total : 5300 Water Fund	\$ 8,629,412	682,168	6,757,829	78.0%	\$ 1,871,583	\$ -	\$ 1,871,583	22.0%
5320 Sewer Fund								
Intergovernmental	\$ 88,088	-	30,211	34.0%	\$ 57,877	\$ -	\$ 57,877	66.0%
Charges for Services	10,297,912	806,275	6,686,491	65.0%	3,611,421	-	3,611,421	35.0%
Miscellaneous Revenue	70,000	9,111	128,805	184.0%	(58,805)	-	(58,805)	-84.0%
Other Financing Sources	391,150	-	303,150	78.0%	88,000	-	88,000	22.0%
Sub-total : 5320 Sewer Fund	\$ 10,847,150	815,386	7,148,657	66.0%	\$ 3,698,493	\$ -	\$ 3,698,493	34.0%
6100 Dovernet Fund								
Charges for Services	\$ 2,053,796	169,812	1,867,954	91.0%	\$ 185,842	-	\$ 185,842	9.0%
Miscellaneous Revenue	50,000	2	25,002	50.0%	24,998	-	24,998	50.0%
Operating Transfers In	-	-	-	0.0%	0	-	0	0.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 6100 Dovernet Fund	\$ 2,103,796	169,814	1,892,956	90.0%	\$ 210,840	\$ -	\$ 210,840	10.0%
6310 Fleet Maintenance Fund								
Charges for Services	\$ 1,824,990	62,554	1,396,217	77.0%	\$ 428,773	\$ -	\$ 428,773	23.0%
Miscellaneous Revenue	25,000	33	9,909	40.0%	15,091	-	15,091	60.0%
Operating Transfers In	-	-	-	0.0%	0	-	0	0.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 6310 Fleet Maintenance Fund	\$ 1,849,990	62,587	1,406,126	76.0%	\$ 443,864	\$ -	\$ 443,864	24.0%
Total : REVENUES	\$ 198,665,480	54,587,557	179,924,552	91.0%	\$ 18,740,928	\$ -	\$ 18,740,928	9.0%

City of Dover

Expenditures of Major Funds

May 31, 2026

(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 707,566	\$ 14,610	\$ 536,281	76.0%	\$ 171,285	\$ 151,110	\$ 20,176	2.9%
Executive	2,632,223	196,159	2,086,453	79.0	545,770	212,763	333,007	12.7
Finance	2,971,903	210,955	2,554,383	86.0	417,520	208,942	208,578	7.0
Planning	2,565,058	239,246	1,907,606	74.0	657,452	262,266	395,186	15.4
Misc General Government	1,701,188	94,004	877,305	52.0	823,883	426,921	396,963	23.3
Police	12,147,344	782,122	10,374,229	85.0	1,773,115	741,014	1,032,102	8.5
Fire & Rescue	13,597,231	1,068,662	12,523,278	92.0	1,073,953	1,024,829	49,123	0.4
Community Service Public Works	14,157,251	724,459	9,150,591	65.0	5,006,659	3,155,349	1,851,311	13.1
Recreation	3,447,077	227,184	2,663,906	77.0	783,171	293,609	489,561	14.2
Public Library	2,001,997	155,579	1,665,408	83.0	336,589	172,680	163,909	8.2
Public Welfare	2,630,913	34,587	560,247	21.0	2,070,666	41,460	2,029,206	77.1
Debt Service	6,201,537	715,022	4,068,944	66.0	2,132,593	1,464,973	667,620.08	10.8
Other Financing Sources/Uses	4,647,478	134,844	4,512,634	97.0	134,844	-	134,844	2.9
School	90,989,019	6,888,875	67,926,034	75.0	23,062,985	20,318,341	2,744,644	3.0
Intergovernmental	11,848,376	-	11,848,376	100.0	-	-	-	0.0
Sub-total : 1000 General Fund	\$ 172,246,161	\$ 11,486,308	\$ 133,255,676	77.4%	\$ 38,990,484	\$ 28,474,256	\$ 10,516,229	6.1%
3213 Parking Activity Fund								
Police	\$ 1,785,264	\$ 105,407	\$ 1,434,174	80.0%	\$ 351,090	\$ 98,308	\$ 252,782	14.2%
Sub-total : 3213 Parking Activity Fund	\$ 1,785,264	\$ 105,407	\$ 1,434,174	80.3%	\$ 351,090	\$ 98,308	\$ 252,782	14.2%
3381 McConnell Center Fund								
Recreation	\$ 861,230	\$ 37,659	\$ 395,110	46.0%	\$ 466,120	\$ 239,058	\$ 227,062	26.4%
Sub-total : 3381 McConnell Center Fund	\$ 861,230	\$ 37,659	\$ 395,110	45.9%	\$ 466,120	\$ 239,058	\$ 227,062	26.4%
3410 Recreation Special Revenue Fund								
Recreation	\$ 510,107	\$ 17,790	\$ 231,258	45.0%	\$ 278,849	\$ 44,618	\$ 234,231	45.9%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 510,107	\$ 17,790	\$ 231,258	45.3%	\$ 278,849	\$ 44,618	\$ 234,231	45.9%
5300 Water Fund								
Community Service Public Works	\$ 9,055,462	\$ 507,266	\$ 7,289,929	81.0%	\$ 1,765,533	\$ 855,275	\$ 910,257	10.1%
Sub-total : 5300 Water Fund	\$ 9,055,462	\$ 507,266	\$ 7,289,929	80.5%	\$ 1,765,533	\$ 855,275	\$ 910,257	10.1%
5320 Sewer Fund								
Community Service Public Works	\$ 11,124,294	\$ 605,691	\$ 8,684,032	78.0%	\$ 2,440,262	\$ 750,470	\$ 1,689,792	15.2%
Sub-total : 5320 Sewer Fund	\$ 11,124,294	\$ 605,691	\$ 8,684,032	78.1%	\$ 2,440,262	\$ 750,470	\$ 1,689,792	15.2%
6100 Dovernet Fund								
Executive	\$ 2,746,781	\$ 116,948	\$ 1,582,445	58.0%	\$ 1,164,336	\$ 383,055	\$ 781,281	28.4%
Sub-total : 6100 Dovernet Fund	\$ 2,746,781	\$ 116,948	\$ 1,582,445	57.6%	\$ 1,164,336	\$ 383,055	\$ 781,281	28.4%
6310 Fleet Maintenance Fund								
Community Service Public Works	\$ 1,970,468	\$ 158,164	\$ 1,582,474	80.0%	\$ 387,994	\$ 175,860	\$ 212,134	10.8%
Sub-total : 6310 Fleet Maintenance Fund	\$ 1,970,468	\$ 158,164	\$ 1,582,474	80.3%	\$ 387,994	\$ 175,860	\$ 212,134	10.8%
Total : EXPENDITURES	\$ 200,299,767	\$ 13,035,232	\$ 154,455,098	77.1%	\$ 45,844,669	\$ 31,020,899	\$ 14,823,769	7.4%

City of Dover

Arena - General Fund
Revenue & Expenditure Report
(Including Arena Debt Service attributed to the General Fund)
May 31, 2026

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenues	1,140,085	49,696	1,145,578	100.5	(5,493)	0	(5,493)	(0.5)
Expenditures	1,493,689	91,683	1,194,605	80.0	299,084	140,326	158,758	10.6
Debt Service								
Principal	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-
	(353,604)	(41,987)	(49,026)	20.5	(304,578)	(140,326)	(164,251)	(11.1)



City Manager's Report

Executive Department

July 8, 2026

Reporting on: June 2026

J. Michael Joyal, Jr.
City Manager

Office of Business Development

Christopher Parker, Deputy City Manager; James Burdin, Business Development Coordinator; Reid Bickley, Business Development Specialist

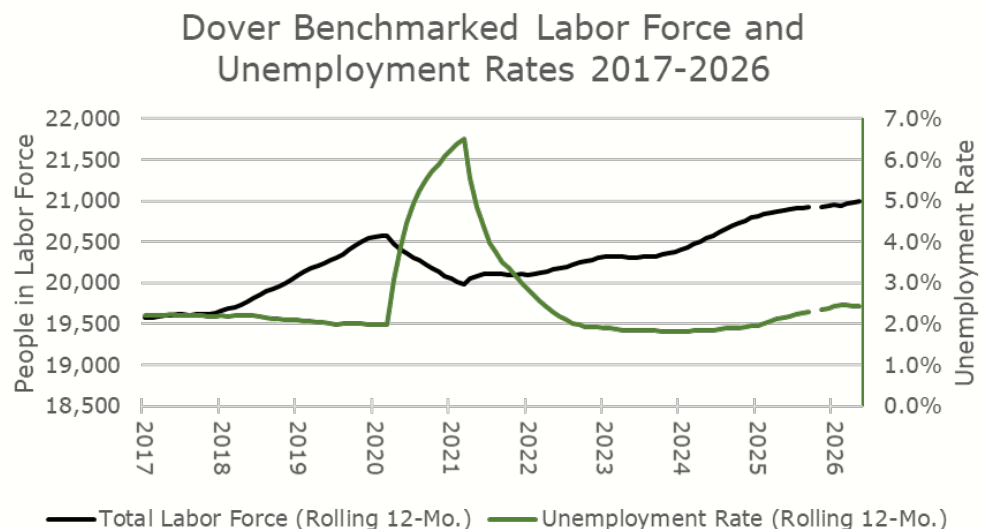
Monthly Business Assistance Comparison

Monthly Comparison	Businesses Reached Out for Assistance	Business Visitations Performed	Businesses Connected to Business Assistance Resources	New Businesses Contacted to Locate in Dover
January 2026	23	10	20	3
February 2026	38	13	42	5
March 2026	40	18	36	15
April 2026	29	13	34	18
May 2026	38	02	28	18
June 2026	32	09	30	18

ECONOMIC TRENDS & NEWS

Congress passed the bipartisan 21st Century ROAD to Housing Act on June 23. The bill is intended to update federal regulations, support existing housing programs, and provide new tools to make housing more affordable. OBD will seek additional information regarding the bill's implications for municipalities if it is signed into law.

Local Area Unemployment Statistics (LAUS) is "benchmarked" annually to enable better long-term data comparisons. The benchmarked estimates are typically slightly different from the original data release, and the latest benchmarked dataset supersedes all previously-released estimates. The chart below shows the 2026 benchmarked data for Dover's key labor indicators from 2017-2026 using 12-month rolling averages.



OTHER BUSINESS DEVELOPMENT ACTIVITIES

Dover was the subject of a feature article published on June 16 in the Northern New England section of AAA Explorer. Business Development staff have been communicating with AAA since early 2025 to introduce them to Dover’s vibrant business community and provide information for the article. This piece is the culmination of significant efforts since 2024 to improve our relationship with the NH Division of Travel and Tourism Development and better leverage their resources to promote Dover businesses.

OBD staff attended several notable events and training opportunities in June:

SRPC at 55: Rooted in History, Focused on the Future. Strafford Regional Planning Commission’s 2026 annual meeting featured a panel on advancing a shared state and regional vision for development consisting of the state Commissioners of the Dept. of Business and Economic Affairs, the Dept. of Transportation, and the Dept. of Environmental Services.

From Plans to Projects: Why Some Ideas Get Built. Presented by New Hampshire Housing and the Workforce Housing Coalition of the Greater Seacoast, explored the economics behind development decisions to understand how a community’s regulations can impact the economic viability of housing development.

Seacoast Housing Conversations: This is a new series presented by the UNH Cooperative Extension and the Workforce Housing Coalition of the Greater Seacoast intended to provide peer-learning opportunities for housing practitioners and decisionmakers. Deputy City Manager Chris Parker participated in a panel discussion focused on financing and incentive tools for housing development.

HOUSING MARKET

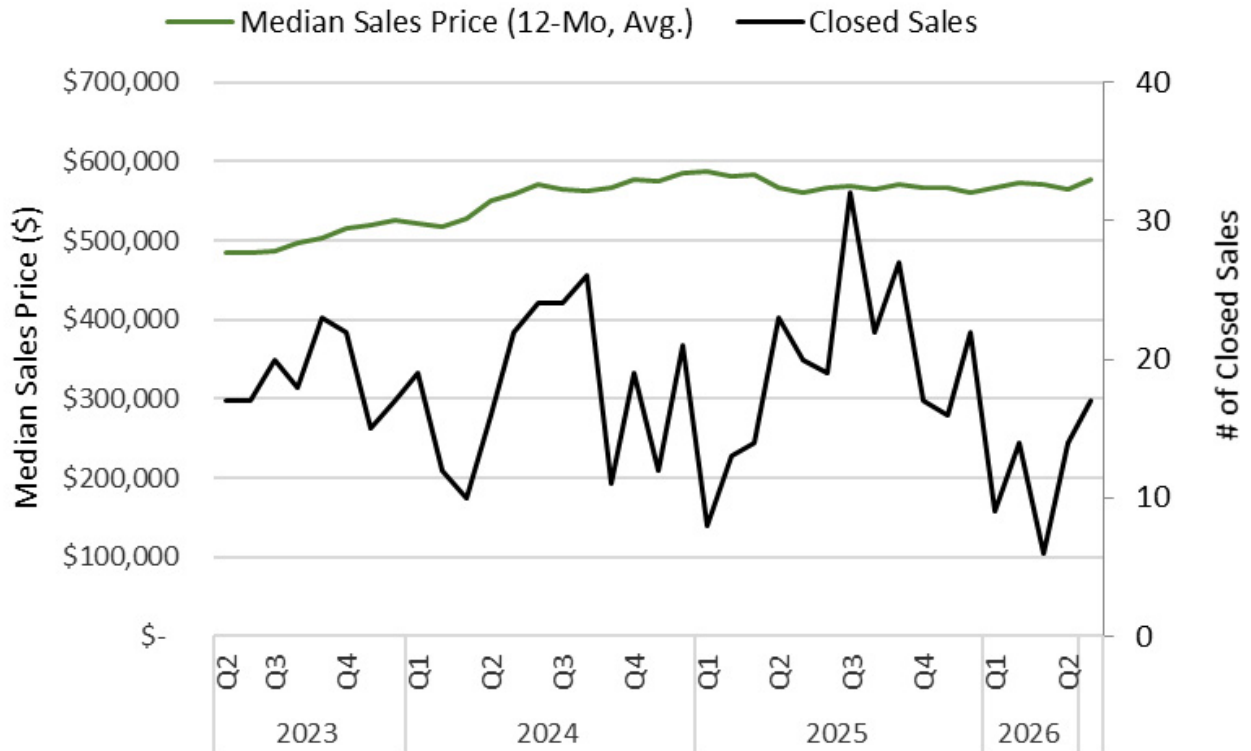
	February 2025	February 2026	12 Month Average
Median Sales Price	\$445,000	\$505,500	\$573,958
Days on the Market	20	19	25

	March 2025	March 2026	12 Month Average
Median Sales Price	\$602,000	\$591,750	\$571,188
Days on the Market	33	20	24

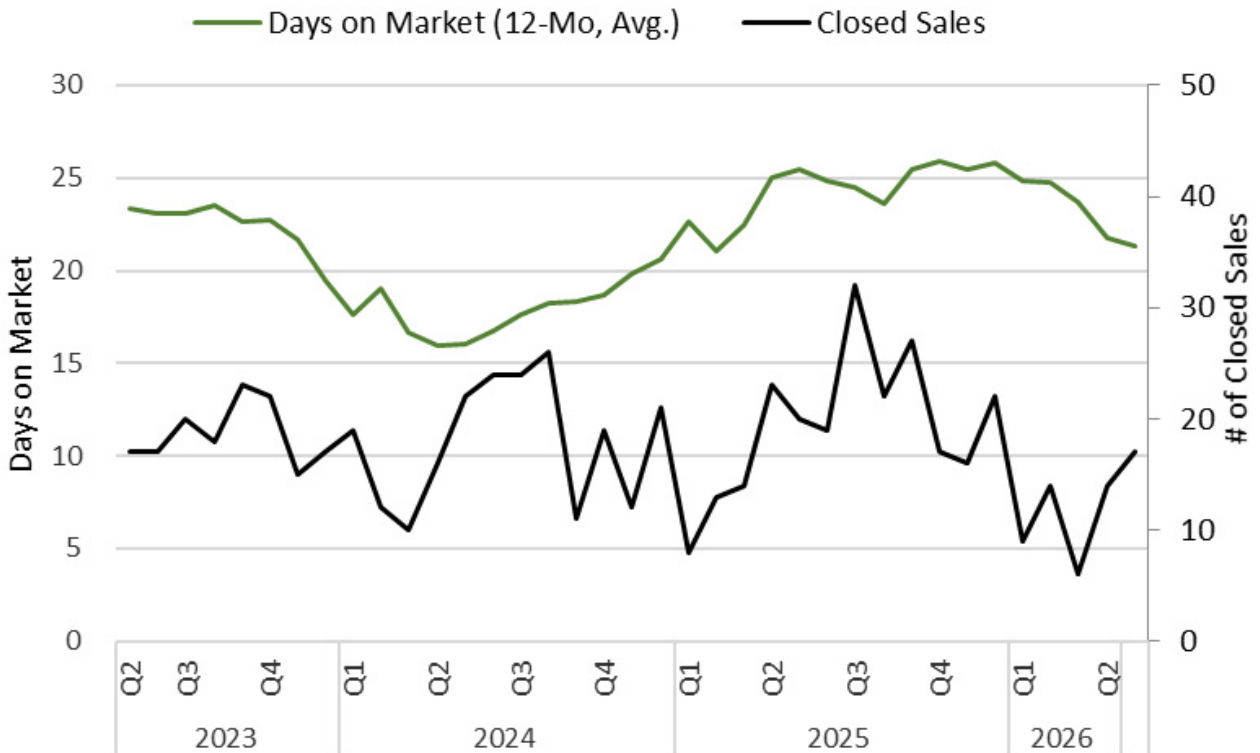
	April 2025	April 2026	12 Month Average
Median Sales Price	\$625,000	\$543,850	\$564,425
Days on the Market	36	13	22

	May 2025	May 2026	12 Month Average
Median Sales Price	\$521,000	\$680,000	\$577,675
Days on the Market	20	15	21

Median Home Sales Price (Single-Family)

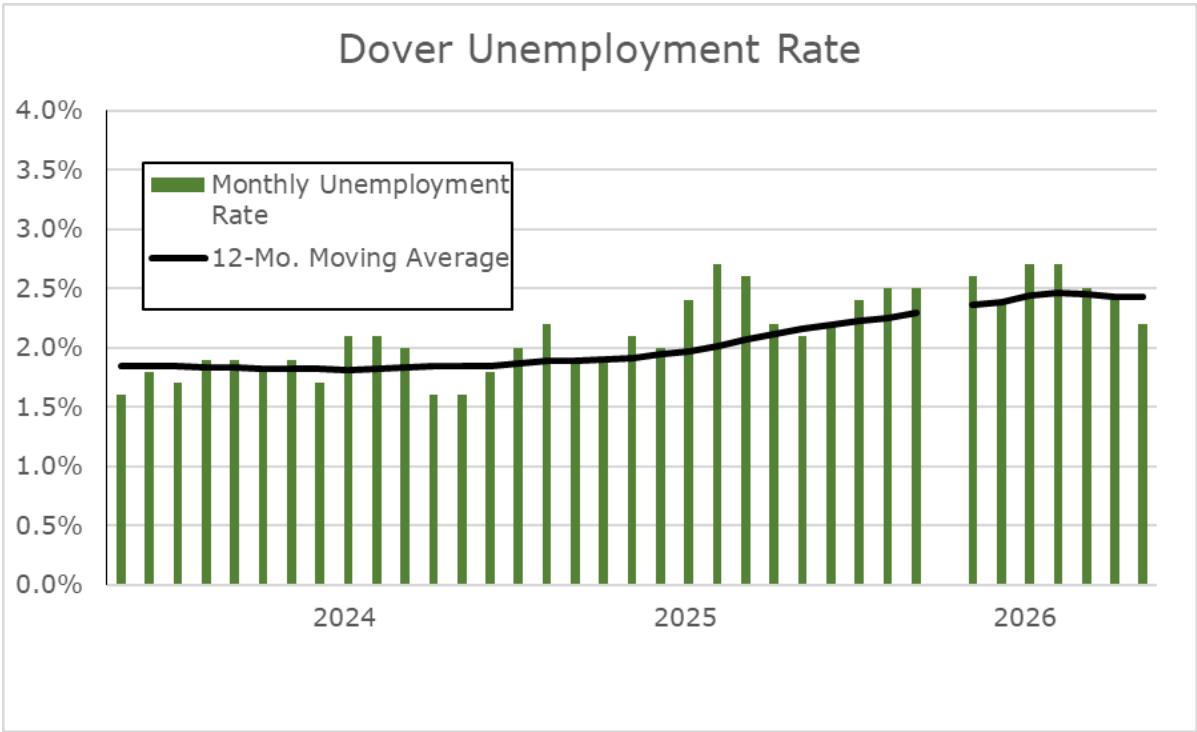
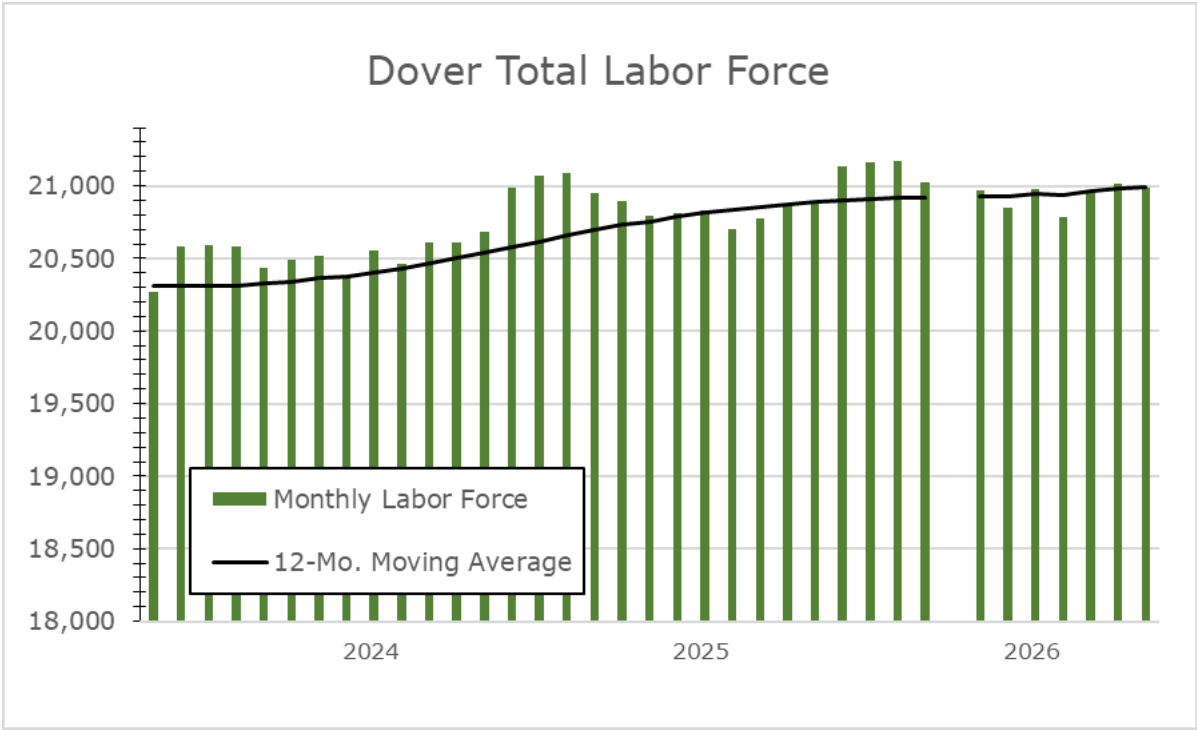


Mean Days on Market until Sale (Single-Family)



LABOR MARKET

	May 2025	May 2026	12-Mo. Avg.
Total Labor Force	20,873	20,990	20,993
Unemployment Rate	2.1%	2.2%	2.43%



The Waterfront

With Nebi Park being dedicated on July 14th at 5:30, June's work was focused on completing aspects of the Pavilion, public roadways and Nebi Park. What follows is a walk through of the major accomplishments towards the opening.

Pavilion Building & Plaza

Work within the Pavilion and plaza area entered its final stages as crews continued progressing through remaining punch list items and finishing details. Installation of fencing along the granite retaining wall and plaza moved forward, while all plaza pavers were installed. Landscaping throughout the plaza area neared completion, adding definition and character to the public space. In addition, the park's primary irrigation connections were finalized, and the system was calibrated to ensure optimal coverage and long-term performance.

Bulkhead Granite Toe Wall & Great Lawn

Along the waterfront, major progress was made on the project's living shoreline features. Coir logs and coco mats were fully installed, and all soil preparation work for shoreline plantings was completed, positioning the area for vegetation installation. Nearby, sod placement across the Great Lawn was completed, further defining the park's central open space. Final electrical connections throughout the area were also completed, and lighting fixtures were adjusted and aligned as the surrounding plaza landscaping became established.

Building F (43-Unit Condo Development)

Construction activity on Building F continued to advance steadily as the structure approached another major milestone. Wood framing on the fifth-floor neared completion, and crews officially began installation of the roof truss system. Site and civil work also progressed, with base paving completed within the garage area and the exterior parking lot graded in preparation for pavement installation. Construction of the concrete block retaining wall remained ongoing, while formal utility inspections proceeded as infrastructure systems moved toward final approval.

General Site Updates & Infrastructure

Across the broader project site, crews transitioned into the final stages of construction and closeout activities. Final paving operations occurred on June 29th along the majority of River Street and Seaport Way, marking another significant milestone toward completion. Cameron's civil team concentrated on finishing work, including sod touch-ups, seeding, and final landscape plantings throughout the area. At Nebi Park, ongoing landscaping adjustments and maintenance refinements helped establish long-term care standards for the new public spaces. Installation of park furnishings and accessories also continued, while the overall project punch list process officially commenced as the development moved toward final completion.

Media Services created a video showcasing the park's innovative stormwater infrastructure, the diverse range of spaces throughout Nebi Park, and the thoughtful design efforts made to ensure the park was welcoming and accessible to all members of the community, with careful attention given to accessibility and circulation throughout the site. It is online at: <https://www.youtube.com/watch?v=5a-7WijRjoM>



Office of the City Attorney

Joshua Wyatt, City Attorney; Jennifer Perez, Deputy City Attorney;
Patricia Moniello, Legal Assistant

The Office of the City Attorney provides legal support to City Council, City Manager, City staff and to volunteer boards, commissions and committees of the City of Dover to assist efforts to provide services to constituents/customers. In addition, legal support is provided to the Dover School District and its officials.

Legal support levels are tracked to the extent feasible. The tracking of legal support efforts revolves around “matters” (legal questions and issues raised by staff and all other sources warranting ongoing attention), litigation, legal documents created or reviewed (contracts, deeds etc.), resolutions, and responses to Right to Know requests. It is important to note, however, that not all activity each month results in a new “matter” being created, as a considerable number of tasks performed each month relate to preexisting, in-progress matters that span months (or longer).

The Office also conducted normal review of applicable decisions of the New Hampshire Supreme Court, the United States District Court for the District of New Hampshire, and the United States First Circuit of Appeals (our federal circuit), and the United States Supreme Court. Note that federal cases do affect City operations in a variety of ways, including interpretation of federal constitutional requirements and federal statutory and regulatory requirements relating to City operations. The Office reviewed professional journals such as the International Municipal Lawyers Association (IMLA), publications by NHMA, and periodic review of federal legal developments in the field of education, labor, and other matters. Cases of potential impact or relevance to City or School operations are timely provided to personnel along with explanation of the new legal development.

Tracked Utilization Data for the Month of June

	For Month	FY26 YTD	FY25	FY24	FY23
Legal Matters/Questions Handled	140	1,091	909	1,072	1,061
Review Existing Legal Contracts & Draft Memo	6	63	123	156	153
Legal Contracts/Memo Created	27	286	247	213	201
Right to Know Requests Processed	7	116	85	81	100
Resolutions	6	55	46	72	70
Ordinances	0	7	9	16	17
Leases	0	8	9	10	4
Primex Auto Claims Handled	3	96	49	59	80
Primex Liability Claims Handled	3	48	49	56	67
Primex Property Claims Handled	5	43	53	52	54

Pursuant to RSA 91-A, the following Right to Know requests were received:

Michael Mahoney Law Offices– Request for licenses, permits, inspection reports, code enforcement records, notices of violations, complaints, incident reports, accident reports, safety reports, fire inspection records, health inspection records, building records, ownership records relating to 547 Central Ave, Dover, NH.

Govly.com – Request for Dover School District’s purchasing records for dates 1/1/2024 to current.

Mackinac Center – Request for number of people (union members) who are having dues withdrawn from their paycheck and total number of people covered by collective bargaining agreements (union contracts).

Scott Schaier – Request for information/pictures related to a neighbor’s claim of unauthorized construction at my property. Neighbor is Carol Robinson of 47 Court Street.

Abe McGuire – Request for the name and/or names of employees that handle official City of Dover social media accounts for every department and all policies relating to the use of the City of Dover social media accounts and how they are handled for every department.

Allan Krans – Request for inspection of documents involved in the City contract for the project entitled “Court Street and Union Streets Reconstruction Project – B25014” to include the traffic control plan, documents and emails involving changes and amendments to the traffic control plan, documents and emails involving exceptions and waivers to the provision of the contract language that states “contractor shall provide one lane for passage within any work zone unless approved by the Owner” and documents and emails involving requests by the contractor for road closure pursuant to Summary of Work 3.4(E) of the contract.

Abe McGuire – Request for specific Facebook posts and comments from June 19, 2026 – June 28, 2026 on various subjects such as the newly renovated library, reopening of the Jenny Thompson Pool, pedestrian crossing upgrades, the City’s weekly question/polling re: community trail questions and post about members for racial equity and inclusion

Interdepartmental Assistance

Community Services Department: Assistance with temporary easement acquisitions. Assisted with property ownership research. Assisted with interacting with CSX in relation to Central Avenue water line replacement. Assisted with water monitoring contract review. Assisted with code enforcement efforts. Assisted with compliance questions. Assisted with personnel matters. Assisted with numerous tree-related questions.

Dover School District: Review of contracts. Assistance with ethics screening. Assistance with public records requests.

Executive Department: Assisted with updating administrative regulation.

Finance Department: Assisted with water/sewer administrative questions. Assisted with lien discharge questions. Assisted with discussions with state regulator regarding use of Guppey Trust funds for Strafford County’s future warming center. Assisted with tax deeding questions.

Planning Department: Assisted with code enforcement efforts. Assisted with plan/application review. Assistance with MOU for occupancy at new Dover High School Athletic Fields.

Police Department: Assisted with review of recent Court decisions and operations in light of same. Assistance with research into parking fines for unregistered vehicles. Assistance with other matters as requested.

Public Welfare: Respond to program questions.

Recreation: Assisted with lease administration question. Assist with third party use of City property.

Staff Development

The Office of the City Attorney places significant importance on professional development in areas germane to the City's needs. The City Attorney attended an IMLA webinar on Artificial Intelligence, as well as IMLA subgroups for specialty areas of municipal law. The City Attorney and Deputy City Attorney attended the NHMA Legislative Wrap Up webinar hosted by the New Hampshire Municipal Association. The office's Legal Assistant attended the 2026 Primex3 Risk Management Summit at the Mount Washington Hotel in Bretton Woods, NH.

Pending Litigation Updates

Opioid Epidemic Litigation

Retained services of Robbins Geller of Boca Raton, Florida for fraudulent marketing practices of pharmaceutical manufacturers. Suit filed in USDC in Concord. Case has been transferred to federal court in Ohio as part of a multi-district litigation consolidation. In 2021, the City received its first payment from the State of New Hampshire pursuant to RSA 126-A:83, II, by virtue of an opioid-related settlement entered into by the State of New Hampshire. A national settlement as to certain defendants was accepted in January 2022. Settlements or other payments in satisfaction of City claims may be forthcoming from other defendants, but would be required to be tendered to the State's Opioid Abatement Trust Fund per RSA 126-A:83, I. Certain of the City's opioid claims have become part of bankruptcy proceedings. Following is a list of remaining defendants with a brief note about status of each case:

- Purdue companies: Claims in bankruptcy; following a Second Circuit appeal ruling, the United States trustee has filed a motion to stay while seeking a writ of certiorari (i.e., acceptance of a discretionary appeal) from the United States Supreme Court. The United States Supreme Court has now granted certiorari and the appeal is believed to be in the briefing process. In June 2024, the United States Supreme Court issued an opinion affirming rejection of the proposed settlement and stating the Sacklers, as nondebtors, could not be discharged. In 2025, the City joined a national settlement proposal for Purdue Pharma and the Sackler family.
- Endo companies: Claims in bankruptcy, though a potential settlement may be underway.
- Mallinckrodt: Claims in bankruptcy, but money appears to have been distributed to the State of New Hampshire in January 2023.
- Sacklers (Individuals): See Purdue update above. In June 2024, the United States Supreme Court issued an opinion stating the Sacklers could not be discharged. In 2025, the City joined a national settlement proposal for Purdue Pharma and the Sackler family.
- Rite-Aid: Has now filed bankruptcy and this Office is working with the City's outside counsel to determine response options.
- Secondary Manufacturers: The City joint a national settlement for so-called Secondary Manufacturers, meaning generic opioid manufacturers separate from the large pharmaceutical companies.
- Six Remnant Defendants: City accepted a proposed settlement offered by so-called Six Remanent Defendants, after consultation with the New Hampshire Attorney General's Office and outside counsel.

NH Real Estate Comm. V. NE Coast to Country Realty Investments, LLC et al

In December 2023, the City received a notice of a new civil receivership action commenced by the State through its Real Estate Commission. The Court has appointed a receiver to take over the assets of a real estate agency who allegedly committed various unlawful acts. The City appears to have received the notification because one possible real estate asset of the company's principal is owned in Dover, for which water/sewer liens have been perfected. The City Attorney filed an appearance and is monitoring the docket. A claims submission process has now been established for filing claims against this estate. A motion to approve the sale of property in Dover has been submitted to the Court in February 2025. The Court Approved the sale of the Dover property on March 12, 2025.

Hilary Hamer and Merlin Mason v. City of Dover:

Two residents have appealed a January 2025 Planning Board decision approving a Transfer of Development Rights application. The appeal has been filed with the New Hampshire Housing Appeals Board. The City filed the Certified Record with the Board on March 31, 2025. The City filed the Answer with the HAB and a prehearing conference was held May 13. The City filed a Hearing Memorandum on May 27. Hearing on the Merits was held June 3, 2025. On August 5, 2025 the HAB issued an order affirming the decision of the Planning Board and awarded the City 50% of its attorney's fees. The Appellants filed a Motion for Reconsideration and the City Objected. The HAB denied the Appellants motion on October 30, 2025. The Appellants filed an appeal with the New Hampshire Supreme Court on November 14, 2025. Petitioner's brief was submitted on April 8, 2026. This appeal has been stayed to allow for Petitioner and Applicant to negotiate a settlement agreement. **It appears the settlement agreement has been executed and is being performed, but the litigation has not yet been dismissed.**

Richard Hamor & John Wyeth v. City of Dover:

Two residents have appealed a June 24, 2025 Planning Board decision approving a Transfer of Development Rights (TDR) project at 11 Roosevelt Avenue. The appeal has been filed with the New Hampshire Housing Appeals Board. A prehearing conference was held on July 31, 2025. The City will be filing its certified record and answer no later than August 14, 2025. The City has filed its certified record and answer with the NH Housing Appeals Board. A Hearing on the Merits has been scheduled for October 30, 2025. This appeal has been stayed to allow for the Project to continue through the Planning Board approvals process.

Kimberly R. Lyndes v. Dover School District and SAU #11, United States District Court, #1:25-cv-477-AJ:

A former school district employee has filed a disability discrimination suit in federal court against the Dover School District. In January 2026, the Dover School District filed its answer to the Complaint. The case is now expected to proceed into general discovery.

NEA-NH, Dover School District et al v. John Formella et al.:

This federal action challenges the constitutionality of recent state laws addressing diversity, equity, and inclusion ("DEI") initiatives. The Court issued a preliminary injunction in 2025. Over the ensuing months, the parties are expected to now engage in summary judgment briefing seeking final judgment on the merits.

Dover School District et al. v. New Hampshire School Health Care Coalition d/b/a SchoolCare, #219-2026-CV-00194:

In April 2026, the Dover School District and Dr. Christine Boston filed an action in Strafford County Superior Court seeking a preliminary injunction and permanent relief concerning SchoolCare's threat to stop paying covered health claims of the District's employees, spouses, dependents, and retirees. SchoolCare filed a motion to dismiss for lack of jurisdiction and an objection to the plaintiffs' motion for preliminary injunction. The New Hampshire Secretary of State filed a motion to intervene and a motion to dismiss for lack of jurisdiction. NEA-NH filed a motion to intervene on behalf of unionized school employees. The City of Portsmouth filed a motion for leave to file an amicus brief. HealthTrust filed a motion for leave to file an amicus brief. On April 24, 2026, the Superior Court (Curran, J.) held a preliminary injunction hearing. On April 30, 2026, the Court granted the plaintiffs' request for a preliminary injunction. The two motions to dismiss remain pending. In May 2026, the plaintiffs issued a set of discovery requests to SchoolCare and a set of discovery requests to the Secretary of State (intervenor). **In June 2026, the Court issued an Order denying the motion to dismiss filed by SchoolCare as well as the motion to dismiss filed by the New Hampshire Secretary of State (Intervenor).**

Hilary Hamer and Merlin Mason v. City of Dover Planning Board, #219-2026-CV-00190.

Two residents have appealed a March 2026 Planning Board decision approving a Site Plan that followed a January 2025 Transfer of Development Rights approval and subsequent appeal. The January 2025 appeal is stayed at the New Hampshire Supreme Court (see above). This appeal is stayed pending resolution of the prior appeal. **It appears the settlement agreement has been executed and is being performed, but the litigation has not yet been dismissed.**

Abatement for Tax Year 2024

Beverly A. Bruce Trust: A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. A Report of Settlement Meeting & Order received and meeting must take place by April 7, 2026. Report of Settlement was received on March 10, 2026 and was to be filed with the BTLA by Beverly A Bruce Trust. A hearing date is scheduled for November 18, 2026.

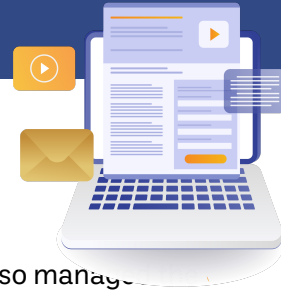
Dover Lodge of Elks #184: A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. A hearing has been scheduled for February 12, 2026. Motion to Continue filed on December 5, 2025. Joint Status Report to be filed by March 12, 2026 updating the Board on any settlement. If not resolved, Board will reschedule the hearing. The parties met twice in February 2026 to discuss possible settlement but were unable to private resolve the matter. A report of settlement meeting & order was filed with the BTLA on March 6, 2026 requesting the scheduling of a final hearing. A hearing is scheduled for August 20, 2026.

Round Eight Holdings, LLC: A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. A Report of Settlement Meeting & Order received and meeting must take place by April 7, 2026. Report of Settlement was received on March 10, 2026 and was to be filed with the BTLA by Round Eight Holdings, LLC. **Awaiting a hearing date.**

Zimmon Andrew J & Carmella C. Mutassi Trust: A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. A Report of Settlement Meeting & Order received and meeting must take place by April 7, 2026. Report of Settlement was received on March 10, 2026 and was to be filed with the BTLA by Andrew Zimmon & Carmella Mutassi Trust. **Awaiting a hearing date.**

Office of the City Manager

Michael Joyal, City Manager; Colleen Ahern, Executive Assistant



Beyond day-to-day operations and routine support for employees and citizens, the office staff also manages the following tasks this month:

The City Manager's Assistant handles the reporting of all Workers' Compensation Claims for the City. There were 8 workplace injuries in June which were a combination of medical, lost time and records only. The CMA continued to act as a liaison between the injured worker and Primex and to monitor and update all open claims. This fiscal year there were a total of 54 work comp claims which is 3 claims less than last year.

During the month, the City Manager's Assistant gathered information from various departments and processed 5 job postings on JazzHR. Part of this process is making sure the hiring teams for each posting are continuing to monitor applicants as they come in and that positions are being closed out properly when an applicant is hired. There were 139 applicants who applied for Dover's open positions during June, up a little bit over last month. At the time of this report there are 19 open positions that the City is recruiting for.

The City Manager's Assistant monitored new position and/or new hire physicals and background/motor vehicle checks for 16 employees, an increase of 10 over last month. This oversight ensures all eligible employees and/or applicants are able to move on in the hiring process with the Human Resources Division.

The CMA supported the Racial Equity & Inclusion Committee by working up and posting the agenda and minutes for their monthly meeting.

This month the CMA made up the brochure and coordinated a city wide City of Dover employee purchased apparel order. The CMA also coordinated the City Hall Spirit Week which will take place the first full week of July.

There was one Department Head meetings this month. Department Heads and executive division heads gather to update each other on significant happenings in their department/division. This meeting is crucial for staff to get first hand information and it allows collaboration between departments to take place.

The City Manager held one Coordinating meeting. This is a more technical project meeting where the City Manager is able to review projects with the Deputy City Manager, Planning Director, Community Services Director and City Engineer.

Other meetings that took place in the City Manager's Office this month were several department head evaluations, HR market analysis meeting, Welfare Director check in, athletic complex and a healthcare committee meeting.

The main focus currently is coordinating purchase orders and payments to close out FY2026 and begin the process of setting up purchase orders for FY2027 for all of the executive divisions except IT.

Office of Human Resources

Heather Worrall, Director of Human Resources; Jean Tsouramanis, HR Assistant;
Gwen Milliman, HR Office Assistant

Employee Anniversaries July 2026		
Employee Name	Department	Length of Service
Young, Melissa	Police	31
Mayer-Gottlob, Karin	Library	34
Joyal, J Michael Jr	Executive	33
Gould, Brad	Police	27
Powers, Patti	Police	25
Comeau, Craig	Fire	23
Gingras, Brenda	Recreation	23
Carney, Matthew	Fire	21
Jacques, Brian	Fire	21
Lynch, Daniel R	Finance	19
Cicchese, Michael	Parking	17
Schrempf, Derick	Fire	16
Adams, Matthew	Fire	13
Dunker, Susan	Library	12
Ambrose, Nicole	Fire	11
Benton, Donna	Planning	11
Murphy, Connie	Finance	11
Chase, Ryan	Fire	10
Storer, John	CS	9
Ryder, Bradley	Fire	7
Gunnison, Robert	CS	5



Employee Anniversaries July 2026		
Employee Name	Department	Length of Service
Mitchel, Matthew	CS	5
Rogers, Brian	CS	5
Eaton, Erika	Recreation	4
Moore, Michael	Recreation	4
Sawyer, Griffin	CS	3
Burian, Carmela	Recreation	1
Corrow, Justin	Planning	1
Morse, Jeremi	CS	1
Snyder, Shannon	Police	1
Tower, Benjamin	Recreation	1
Walker, Colby	CS	1

June Employment Statistics			
Employment Separations = 7		Employment New Hires = 7	
Community Services	3	Planning	1
Finance	1	Public Library	1
Fire	1	Public Welfare	1
Recreation	2	Recreation	4

Office of Information Technology

Annie Dove, Director of Information Technology; Kevin Foster, Deputy Director of IT; Kathleen Meyers, Asset Management Admin, Timothy Pine, Asset Management Tech; Zach Endres, Enterprise Systems Admin; Dave Peters, Systems Tech; Nathan Tong, Utility Systems Admin; TBD, Utility Systems Tech; Matt Faucher, Public Safety IT Admin; Kristofer Durham, Public Safety IT Tech



May 2026

Asset Management IT Admin continued support of Finance Assessing team with new CAMA application.

B26010, R-2026.04.22 Dispatch Alarm Modernization approved by City Council. Office of IT supported Purchasing Agent work with purchase order creation.

Office of Information Technology obtains quotes, cost for requested wiring and security system work and new Nebi Park Pavilion. Provides to the Office of Business Development.

Office of IT received or created 98 IT Support Requests in May 2026. The Dover Police and Dover Fire and Rescue departments had the most requests. The greatest category of was Client - Issue.

Asset Management team closes out recent work order application improvement project. Continued support of and work with field personnel planned.

Public Safety IT staff target remediation work based on new scheduled client vulnerability reports.

Deputy IT Director oversees wiring and telecommunications work at renovated Dover Public Library.

Continued client PC replacement for FY2026.

Asset Management IT Tech continued support of Water Service Line Inventory (WSLI) work.

Continued meetings with security vendor to complete camera installations at final facility, the McConnell Center.

Enterprise IT Admin updates Public Welfare application documentation.

Second set of first round interviews conducted for Utility Systems IT Technician position.

Office of Media Services

Michael Gillis, Director of Media Services; Brian Early, Media Services Admin;
Daniel Monchek, Media Services Tech; Lynn Clement, Media Services Tech



In June, Media Services provided numerous updates on a variety of city and school projects, public services, and current events. These included special events, weather updates, construction and infrastructure projects, and previews of upcoming meetings of public bodies. These initiatives directly support the City Council's goal ensuring Dover is informed and civically engaged by working to "improve citywide communications, remaining factual, clear and accessible".

A major highlight of the month was providing a live broadcast of the Dover High School graduation on June 4. Media Services executed extensive preparation and testing to stream the event live on DoverTV, ensuring family and friends who could not attend were still able to celebrate the milestone.

In support of the City Council's goal regarding "quality of life - safe and welcome," specifically focusing on "inclusiveness", Media Services also provided coverage of the Mayor's Juneteenth proclamation and flag-raising, and the Pride Month proclamation and flag-raising ceremony at City Hall.

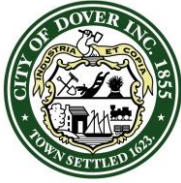
As part of our commitment to keeping the community informed about the Council's goal of maintaining a "quality of life - safe and welcome," Media Services provided updates and coverage of the city's new joint public safety training facility. The comprehensive coverage highlighted the innovative three-story structure, constructed from shipping containers, that facilitates critical search-and-rescue drills, threat simulations, and tactical training for Dover Fire and Rescue, the Police Department, and the regional SWAT unit. The reporting also emphasized the facility's role as a hands-on training site for Dover High School's firefighter program, showcasing the city's proactive investment in inter-agency preparedness and skill development.

With several major community projects concluding just in time for summer, Media Services produced comprehensive video tours to showcase these upgraded public spaces, highlighting the Council's goal to invest in infrastructure and ensure the uninterrupted delivery of essential services. We highlighted the highly anticipated reopening of the newly renovated Dover Public Library with an inside look at the \$7.1 million expansion. Additionally, ahead of its July 1 grand reopening, we produced a video tour of the Jenny Thompson Outdoor Pool following its \$3.5 million renovation.

June also marked the official launch of our new series of informational videos and related media titled "At Your Service". The new series highlights city services, programs, operations, staff, and initiatives. This initiative serves as a direct extension of the Council goal that City Government is Innovative, Forward-Thinking, specifically "enhancing transparency" and highlighting the "high-quality delivery of public services". The first episode explained downtown "bump-outs".

As part of its ongoing newsletter work, Media Services prepared and distributed the weekly Dover Download newsletter, keeping residents informed about major infrastructure projects like the ongoing Central Avenue and waterfront developments, as well as extensive summer paving operations. Media Services produced several episodes of the Dover Download podcast in June, which included "From Groundbreaking to Ribbon Cutting," focusing on the waterfront transformation; "Digging In," covering Dover's infrastructure projects; and an in-depth discussion on the Sky Hill development. Media Services also issued public service announcements regarding the Library's summer reading program kickoff, holiday facility closures, and a community feedback meeting regarding Morningside Park.

In addition, Media Services produces video previews of select public meetings, including the Planning Board. Media Services provided live and taped televised and/or multimedia coverage of 14 meetings in June, including the June 3 City Council Workshop addressing Great Bay Water Quality and the Tolend Landfill—topics closely tied to the Council's goal to invest in infrastructure by incorporating "environmental, social sustainability goals into planning".



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 3, 2026**
Meeting Time: **6:00 pm**

1. CALL TO ORDER

Mayor Shanahan called the meeting to order at 6:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Retrosi led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Carmichael, Councilor Retrosi, Councilor Cullen, Councilor Robison, Mayor Shanahan

Absent: Councilor Granfield (excused), Councilor Veitch (excused – arrived during workshop meeting), Deputy Mayor Williams (excused)

Also Present: Deputy City Manager Parker, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

5. PUBLIC HEARINGS

A. AUTHORIZATION FOR BONDING AND FY2024 CAPITAL IMPROVEMENTS APPROPRIATION FOR WATERFRONT TIF DEVELOPMENT SITE IMPROVEMENTS – VALIDATING, RATIFYING AND ADOPTING RESOLUTION R-2023.03.29-051 (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (VOTE TO OCCUR ON JUNE 10, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

6. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on the subject matter of the Special Meeting. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

7. NEW BUSINESS

A. CITY OF DOVER'S RESOLUTION IN SUPPORT OF HOUSE BILL 1491 CONCERNING GOVERNMENT RISK POOLS

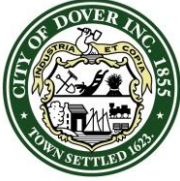
SPONSORED BY MAYOR SHANAHAN

Councilor Richer moved to approve the resolution, seconded by Councilor Carmichael.

Deputy City Manager Parker gave an overview of the resolution to the Council.

Mayor Shanahan stated that HB1588 should eliminate a significant amount of confusion in dealing with risk pools.

Roll Call Vote: 6-0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Special Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 3, 2026**
Meeting Time: **6:00 pm**

**B. CITY OF DOVER'S RESOLUTION IN OPPOSITION OF HOUSE BILL 1588
CONCERNING LOSS OF LOCAL CONTROL REGARDING ZONING
SPONSORED BY MAYOR SHANAHAN**

Councilor Richer moved to approve the resolution, seconded by Councilor Robison. Deputy City Manager Parker gave an overview of the resolution to the Council and answered questions.

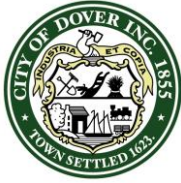
Roll Call Vote: 5-1, with Councilor Cullen opposed.

8. ADJOURNMENT

Councilor Carmichael moved to adjourn, seconded by Councilor Retrosi.

Vote: 6-0.

Meeting adjourned at 6:17 PM.



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Workshop Session**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 3, 2026**
Meeting Time: **To Immediately Follow Special Meeting**

1. CALL TO ORDER

Mayor Shanahan called the meeting to order at 6:18 PM.

2. ~~MOMENT OF SILENCE~~

3. ~~PLEDGE OF ALLEGIANCE~~

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Carmichael, Councilor Retrosi, Councilor Cullen, Councilor Robison, Councilor Veitch (arrived at 6:30 PM), Mayor Shanahan

Absent: Councilor Granfield (excused), Deputy Mayor Williams (excused)

Also Present: Deputy City Manager Parker, City Clerk Vansylyvong-Bizier, City Attorney Wyatt

5. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

6. DISCUSSIONS

A. GREAT BAY WATER QUALITY PERMITTING UPDATE

Community Services Director Storer presented a PowerPoint Presentation to the Council and answered questions.

Community Services Director Storer introduced Kalle Matso from PREP (Piscataqua River Estuaries Partnership). Mr. Matso presented a PowerPoint Presentation to the Council, and answered many questions.

B. TOLEND LANDFILL SUPERFUND SITE REMEDIATION UPDATE

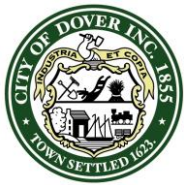
Dean Peschel, Environmental Consultant for the City and Christine Binger, from Verdantas Consulting firm, presented a PowerPoint Presentation to the Council. Ms. Binger & Mr. Peschel answered various questions from the Council.

7. ADJOURNMENT

Councilor Carmichael moved to adjourn, seconded by Councilor Veitch.

Vote: 7-0.

Meeting adjourned at 8:16 PM.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 10, 2026**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Shanahan called the meeting to order at 7:00 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cullen led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Carmichael, Councilor Cullen, Councilor Robison, Councilor Veitch, Deputy Mayor Williams, Mayor Shanahan

Absent: Councilor Retrosi (Excused), Councilor Granfield (Excused)

Also Present: City Manager Joyal, City Clerk Vansylyvong-Bizier, City Attorney Wyatt

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Williams moved to approve the agenda, seconded by Councilor Carmichael.
Vote: 7-0.

Deputy Mayor Williams moved to substitute item 13.A.5. in the whole, as well as move the item to 13.B.5., seconded by Councilor Cullen.

Vote: 7-0.

Deputy Mayor Williams moved to approve the amended agenda, seconded by Councilor Veitch.
Vote: 7-0.

7. PUBLIC HEARINGS

A. FY2026 GENERAL FUND UNASSIGNED FUND BALANCE TRANSFERS TO CERTAIN SPECIAL REVENUE AND CAPITAL PROJECT FUNDS TO ADDRESS FUND DEFICITS (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. AUTHORIZATION FOR BONDING AND FY2027 CAPITAL IMPROVEMENTS APPROPRIATION FOR DOVER MIDDLE SCHOOL HVAC UPGRADE IMPROVEMENTS (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (VOTE TO OCCUR JULY 8, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

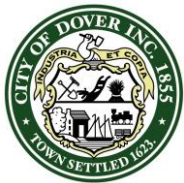
The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 10, 2026**
Meeting Time: **7:00 pm**

City Manager Joyal gave an overview of the report he submitted to the Council in writing. City Manager Joyal introduced Lily Hanscom to the Council, Ms. Hanscom is the new Welfare Director for the City.

Deputy Mayor Williams moved to accept the City Manager's report, seconded by Councilor Robison.

Vote: 7-0.

10. APPROVAL OF MINUTES

A. May 27, 2026 – Regular Meeting

Deputy Mayor Williams moved to approve the minutes, seconded by Councilor Carmichael.
Vote: 7-0.

11. MAYOR'S REPORT

Mayor Shanahan gave an overview of the meetings and events he attended over the last few weeks.

Deputy Mayor Williams moved to accent the Mayor's report, seconded by Councilor Carmichael.
Vote: 7-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. FY2026 GENERAL FUND UNASSIGNED FUND BALANCE TRANSFERS TO CERTAIN SPECIAL REVENUE AND CAPITAL PROJECT FUNDS TO ADDRESS FUND DEFICITS

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Carmichael.

City Manager Joyal gave an overview of the resolution to the Council. City Manager Joyal answered questions from the Council.

Roll Call Vote: 7-0.

2. AUTHORIZATION FOR BONDING AND FY2024 CAPITAL IMPROVEMENTS APPROPRIATION FOR WATERFRONT TIF DEVELOPMENT SITE IMPROVEMENTS – VALIDATING, RATIFYING AND ADOPTING RESOLUTION R-2023.03.29-051

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

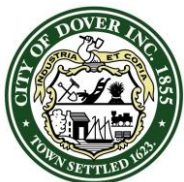
SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Veitch. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-0.

13. NEW BUSINESS

A. CONSENT CALENDAR



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 10, 2026**
Meeting Time: **7:00 pm**

- 1. APPROVAL OF ACCEPTING INSTALLATION OF UPSIZED WATER SERVICE IN DOWALIBY COURT IN LIEU OF WATER INVESTMENT FEES FOR STABLE HOMES AT SIXTH STREET, LLC**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
- 2. AUTHORIZATION TO PURCHASE TRAFFIC SIGNAL EQUIPMENT FROM COASTAL TRAFFIC, INC. UTILIZING STATE OF NH AGREEMENT**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
- 3. B26070 BULK OIL AND LUBRICANT PRODUCTS**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
- 4. B25036 WASTEWATER TREATMENT FACILITY (WWTF) BIOSOLIDS DISPOSAL SERVICES AUTHORIZATION TO APPROVE TONNAGE FEES INCREASE – RESOURCE MANAGEMENT INC.**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
This resolution was moved to item 13.B.5. during the approval of the agenda
- 5. B26064 LANDSCAPING FOR THE DOVER PUBLIC LIBRARY**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
- 6. B26057 SPECIALIZED MUNICIPAL LEGAL SERVICES**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
- 7. B25053 MUNICIPAL FACILITY WIRING – NEBI PARK PAVILION**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
- 8. B25008B MUNICIPAL SECURITY SYSTEMS – NEBI PARK PAVILION**
SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the Consent Calendar, seconded by Councilor Carmichael.

Mayor Shanahan asked if any Councilors wished to pull any items, Councilor Veitch and Councilor Richer asked to pull item 13.A.8.

Roll Call Vote on the remaining items: 7-0.

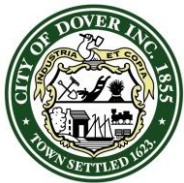
Deputy Mayor Williams moved to approve 13.A.8., seconded by Councilor Veitch.

City Manager Joyal answered questions from the Council and gave an overview of the resolution to the Council.

Roll Call Vote: 5-2, with Councilor Richer and Councilor Veitch opposed.

COMMITTEE REPORTS

- | | |
|--|---|
| 1. Arts Commission (Robison) | 13. Solid Waste Advisory Committee (Richer) |
| 2. Conservation Commission (Williams) | 14. Transportation Advisory Commission (Cullen) |
| 3. Library Board of Trustees (Richer) | 15. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 16. Board of Health (Veitch) |
| 5. Planning Board (Robison) | 17. Downtown TIF Advisory Board (Robison) |
| 6. School Board Liaison (Carmichael) | 18. Cochecho Waterfront Development Advisory Committee (Shanahan) |
| 7. Recreation Advisory (Retrosi) | 19. COAST (Shanahan) |
| 8. Energy Commission (Veitch) | 20. Waterfront TIF Advisory Board (Cullen) |
| 9. Parking Commission (Cullen) | 21. Dover Main Street |
| 10. Legislative Liaison (Shanahan) | 22. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Carmichael) | 23. Government Affairs (Shanahan) |
| 12. Ordinance Committee (Shanahan) | 24. Joint Building Committee – Athletic Complex (Cullen) |
| | 25. Cemetery Board (Veitch) |



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 10, 2026**
Meeting Time: **7:00 pm**

26. Dover Utilities Commission (Carmichael)

Mayor Shanahan gave an overview of updates from COAST.

Deputy Mayor Williams overview of the last Strafford Regional Planning Commission meeting.

Councilor Cullen gave an overview of the last couple of JBC-Athletic Complex meetings.

Councilor Carmichael gave an overview of the last DUC meeting.

Councilor Veitch informed the Council that there will be a presentation at the Energy Commission by Freedom Energy on Wednesday, June 17th, if any Councilors were interested in attending.

Councilor Richer gave an update on the library move, and commended the staff for their hard work during the move.

Councilor Carmichael gave an overview of the most recent School Board meeting.

B. RESOLUTIONS

1. APPROVAL OF NON-JUDICIAL SETTLEMENT AGREEMENT AND SEEKING JUDICIAL APPROVAL TO EXPEND FUNDS FROM THE GUPPEY TRUST IN SUPPORT OF CONSTRUCTION OF A NEW STRAFFORD COUNTY WARMING CENTER SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Robison. City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 6-1, with Councilor Cullen opposed.

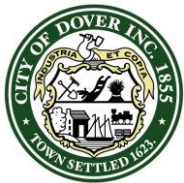
2. B26045 HVAC PREVENTIVE MAINTENANCE & REPAIR SERVICES SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Veitch. City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 7-0.

3. AMENDMENT OF FY2027 SCHEDULE OF FEES FOR CERTAIN PARKING RATES AND FEES (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON JULY 8, 2026) SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing, seconded by Councilor Carmichael.
Vote: 7-0.

4. APPROPRIATION OF DBIDA LAND SALE PROCEEDS FOR CULTURAL INFRASTRUCTURE PROJECTS AND AUTHORIZATION OF PAYMENT FOR LIGHT UP DOVER TO COMMUNITIVELY, INC. (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) (TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON JULY 8, 2026) SPONSORED BY MAYOR SHANAHAN BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 10, 2026**
Meeting Time: **7:00 pm**

Deputy Mayor Williams moved to refer the resolution to a public hearing, seconded by Councilor Carmichael.

Deputy City Manager Parker gave an overview of the resolution to the Council.

Vote: 7-0.

5. B25036 WASTEWATER TREATMENT FACILITY (WWTF) BIOSOLIDS DISPOSAL SERVICES AUTHORIZATION TO APPROVE TONNAGE FEES INCREASE – RESOURCE MANAGEMENT INC.

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Carmichael.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-0.

C. ORDINANCES IN 1ST READING

**1. CHAPTER 141, VEHICLES AND TRAFFIC, SECTIONS 48, 49, 52
(TO BE REFERRED TO A PUBLIC HEARING ON JULY 8, 2026)**

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the ordinance to a public hearing, seconded by Councilor Carmichael.

Vote: 7-0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Veitch relayed that a constituent asked about the future of parks in the City with the increase in building. City Manager Joyal explained that there are times contractors will improve or build new parks, and that it all boils down to funding.

Councilor Robison asked the City Manager if the City is involved in whether or not when a business buys a property.

Deputy Mayor Williams congratulated the music department and the students who participated.

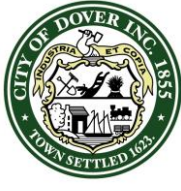
Councilor Carmichael congratulated the upcoming group graduating from the Dover Adult Learning Center, the graduation is taking place on June 16th at 6:30 PM.

16. ADJOURN

Councilor Carmichael moved to adjourn, seconded by Councilor Veitch

Vote: 7-0.

Meeting adjourned at: 8:42 PM

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Ordinance Number: O – 2026.06.10 – 3 Ordinance Title: Vehicles and Traffic Chapter: 141 Section: 48 Schedule I: No Parking at Any Time 49 Schedule J: Limited-Time Parking 52 Schedule M: Business Parking Permit Zones	Agenda Item#: 12.A.1.

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to amend the City’s Vehicles and Traffic Ordinance by approving and codifying recommended changes from the Parking Commission, as described in the background section of this ordinance.

2. AMENDMENT

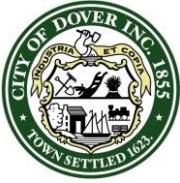
Chapter 141, entitled “Vehicles and Traffic”, is hereby amended by revising Section 48, “Schedule I: No Parking at Any Time” as follows:

a. THE FOLLOWING ARE AMENDED:

§ 141-48. Schedule I: No Parking at Any Time.

In accordance with the provisions of § 141-17, it shall be unlawful for the owner of any vehicle or any persons having custody or control of any vehicle to park it or permit it to be parked in the following locations within the City of Dover, and any vehicle found to be in violation of the aforementioned provisions may be towed by the direction of the Police Department and the expense of such towing borne by the owner of the vehicle:

Street or Location	Side or Area	Location/Date(s) If Applicable
Abbey Lane	Southerly	From the intersection with Rutland Street easterly to the end of said Abbey Lane
Abbott Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Mount Vernon Street
Academy Street	Both	Northerly for a distance of 100 feet starting at the intersection of Church Street
Adelle Drive	Southerly	Southerly side from the westerly outside edge (as posted) and including both sides of the traffic circle, easterly to the end of the road including the turnaround area; between December 1 and April 1



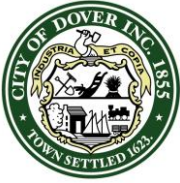
CITY OF DOVER

CITY OF DOVER - ORDINANCE

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 Chapter: 141
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Alumni Drive	Both	From the intersection with Bellamy Road easterly to the intersection of Durham Road
Angle Street	Northerly	From Academy Street to Central Avenue
Arch Street	Both	From the intersection with Silver Street northerly to the intersection of West Concord Street
Ash Street	Southerly	From intersection with Central Avenue westerly to the parking lot entrance in the rear of No. 678 Central Avenue
Atkinson Street	Easterly	From the intersection with Washington Street southerly to the intersection with Silver Street
Ayers Lane	Both	Entire length
Baker Street	Southerly	From the intersection of East Concord Street easterly for a distance of 300 feet
Baker Street	Northerly	From the intersection with East Concord Street, easterly to the intersection with Broadway, between December 1 and April 1
Belknap Street	Easterly	From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1
Belknap Street	Easterly	From the intersection with Washington Street to the intersection with St. Thomas Street
Belknap Street	Westerly	From the intersection with Silver Street northerly to the intersection with Washington Street, between December 1 and April 1



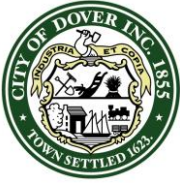
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Bellamy Road	Easterly	From Alumni Drive southerly for a distance of 440 feet
Bellamy Road	Easterly	From the intersection with Cataract Avenue southerly to Alumni Drive
Bellamy Road	Westerly	From the Bellamy River Bridge southerly to 200 feet beyond Lisa Beth Drive
Boyle Street	Northerly	From Court street Easterly for a distance of 200 feet
Brick Road	Northerly	From the intersection of Central Avenue easterly for a distance of 100 feet
Broadway	Easterly	From the PSNH Pole No. 114/25 (a point across from Florence Street) northerly to the intersection with Oak Street
Canney Lane	Northerly	Entire length
Central Avenue	Both	From the intersection with Back River Road easterly to the intersection with Stark Avenue
Central Avenue	Easterly	From the intersection with Ham Street northerly for a distance of 35 feet
Central Avenue	Easterly	From the intersection with Pierce Street northerly to the driveway of 547 Central Avenue (formerly Seacoast Savings Bank)
Central Avenue	Easterly	From the intersection with Indian Brook Drive southerly to the PSNH pole number 1/71
Central Avenue	Easterly	From the intersection with South Pine Street Southerly to the PSNH pole number 1/147



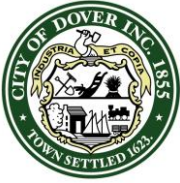
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Central Avenue	Easterly	From the PS Pole No. 1/1305 to the island of PS Pole No. 1/130A
Central Avenue	Easterly	From the south property line of 633 Central Avenue to the driveway of 655 Central Avenue
Central Avenue	Easterly	From the southerly driveway of 189 Central Avenue northerly to the intersection with George Street
Central Avenue	Easterly	From Washington Street north for a distance of 320 feet.
Central Avenue	Westerly	From Church Street to Silver Street, except during Sunday Religious Services at the First Parish Church
Central Avenue	Westerly	From the driveway to 146 Central Avenue southerly to a point 30 feet south of intersection with Trakey Street
Central Avenue	Westerly	From the intersection with Indian Brook Drive southerly to the intersection with Reservoir Street
Chapel Street	Both	From the intersection with Portland Avenue westerly to St. John Street
Chapel Street	Northerly	From the intersection with Main Street easterly to St. John Street
Charles Street	Northerly	From Central Avenue easterly for a distance of 150 feet
Charles Street	Southerly	From Central Avenue easterly for a distance of 240 feet
Charles Street	Southerly	From Mill Street westerly for a distance of 70 feet



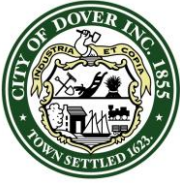
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Chestnut Street	Both	From the intersection with Washington Street southerly to the intersection with St. Thomas Street
Chestnut Street	Easterly	From the intersection with Washington Street northerly to the intersection with Third Street
Chestnut Street	Westerly	From the intersection with Washington Street northerly to the intersection with Orchard Street
Chestnut Street	Westerly	From the intersection with First Street northerly to the intersection with Third Street
Chestnut Street	Westerly	From the intersection with Fourth Street northerly for 50 feet
Church Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Locust Street, except for school buses and parents picking up or discharging students or during church services at the First Parish Congregational Church. When both student pick-up/discharge and church services occur at the same time, school buses alone shall take precedence
Clifford Street	Northerly	From the intersection with Towle Avenue easterly for a distance of 30 feet
Cochecho Street	Southeasterly	Southeasterly side from the intersection with Portland Avenue, northeasterly 200' to across from the City of Dover pumping station, 20 Cochecho Street, between December 1 and April 1
Court Street	Northerly	From Central Avenue to Boyle Street



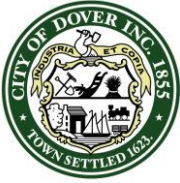
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Court Street	Northerly	From the intersection with Union Street easterly for a distance of 110 feet
Court Street	Southerly	From the intersection with Central Avenue to the intersection with Union Street
Court Street	Southerly	From South Pine Street westerly for a distance of 100 feet
Cushing Street	Easterly	The entire length, between December 1 and April 1
Dover Street	Northerly	From the easterly corner of the property at 18-20 Dover Street, westerly for a distance of 135 feet, from 7:00 a.m. to 5:00 p.m. Monday through Friday
Durham Road	Both	From the intersection of Back River Road to the intersection of Mast Road
Durrell Street	Northerly and westerly	The entire length from St. John's Street to Winter Street
East Watson Street	Both	From the intersection with Central Avenue easterly to the intersection with South Watson Lane
Elm Street	Westerly	From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1
Emerald Lane	Interior of circle	Even-numbered side, on the interior of the circle between 92 Emerald Lane and 216 Emerald Lane
Essex Street	Southwesterly	From the intersection with Portland Avenue northwesterly to the dead end, between December 1 and April 1



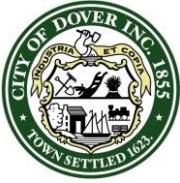
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Everett Street	Westerly	From the intersection with Baker Street, southerly to the intersection with Ham Street, between December 1 and April 1
Ezra's Way	Easterly	Entire length
Fern Court	Westerly	From the intersection with Folsom Street, northerly, and then westerly to the dead end
Fifth Street	Northerly	From the intersection with Central Avenue westerly to Chestnut Street,
Fifth Street	Northerly	From the intersection with Chestnut Street westerly to the intersection with Tammany Park, between December 1 and April 1
Fifth Street		
First Street	Northerly	From the westerly driveway of 1 First Street easterly to the intersection with Central Avenue
Folsom Street	Southerly	The entire length, between December 1 and April 1
Forest Street	Northwesterly	The entire length, between December 1 and April 1
Fourth Street	Southerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1



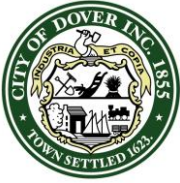
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Fourth Street	Southerly	From the intersection with Chestnut Street westerly for a distance of 100 feet
Fourth Street	Southerly	From the intersection with Chestnut Street easterly to Public Service Pole No. 53/1A
Fourth Street	Southerly	From the Cochecho River bridge easterly to the intersection of Frances Drive, a distance of 250 feet
Freeman Court	Northerly	Entire length; between December 1 and April 1
Gage Street	Northerly	Entire length
Gage Street	Southerly	From the intersection with New Rochester Road easterly for a distance of forty (40) feet
Garrison Road	Southerly	From the intersection with Shadow Drive easterly to the intersection with Meridian Drive
George Street	Northwesterly	From the intersection with Sonnett Street to the intersection with Henry Law Avenue, except where individual parking spaces are marked by the City
George Street	Southeasterly	From the northeast corner of the property line of 233 Central Avenue northeasterly to the intersection with Sonnett Street
Greenfield Drive	Northerly	From the intersection with Garrison Road easterly to the northwest corner of Greenfield Drive traffic circle



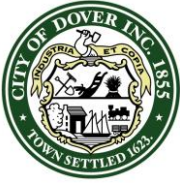
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Grove Street	Easterly side	Easterly side (odd numbered) from the intersection with Sixth Street, northerly to the intersection with Hough Street; between December 1 and April 1
Grove Street	Westerly side	Westerly side (even numbered) from the intersection with Hough Street, northerly to the intersection with Ash Street; between December 1 and April 1
Ham Street	Northerly	From Central Avenue to Park Street
Hampshire Circle	Northerly	From the southerly intersection with Whittier Street continuing around on that side of Hampshire Circle to the northerly intersection with Whittier Street
Hamilton Street	Northerly	From the intersection with Elm Street, westerly to the intersection with Belknap Street, between December 1 and April 1
Hancock Street	Southwesterly	The entire length, between December 1 and April 1
Hanson Street	Both	Entire length
Henry Law Avenue	Easterly	From the Maglaras Park entrance road to Browning Drive
Henry Law Avenue	Westerly	From the intersection of Browning Drive northerly for a distance of 75 feet
Henry Law Avenue	Westerly	From the intersection of George Street southerly to a point directly across from Towne Drive



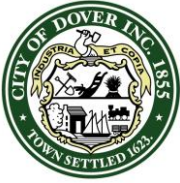
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Henry Law Avenue	Westerly	From the intersection with Williams Street southerly to the intersection with George Street
High Ridge Drive	Southerly	From the intersection with Floral Avenue easterly to the dead end, between December 1 and April 1
Horne Street	Westerly	From the intersection with Glencrest Avenue southerly to the driveway of 68 Horne Street
Industrial Park Drive	Easterly then southerly (inside of curve)	From the westernmost driveway from 89 Industrial Park Drive (Eversource Pole No. 305/12B) northerly, then easterly to the driveway of 115 Industrial Park Drive (Eversource Pole No. 305/15BS), from November 1 to April 1
Ivan's Lane	North	Entire length
Kirkland Street	Southerly	
Laura Lane	Easterly	From the intersection with Long Hill Road, northerly to the end of the street to include the parking pad at the end of the road
Laura Lane	Westerly	From the driveway of 18 Laura Lane, northerly to the end of the road
Lexington Street	Easterly	The entire length, between December 1 and April 1
Lincoln Street	Southerly	From the intersection with Chestnut Street, westerly to the intersection with Grove Street, between December 1 and April 1



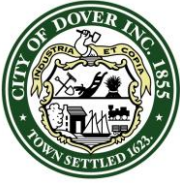
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Lisa Beth Drive		
Locust Street	Easterly	From the intersection with Silver Street southerly to the intersection with Central Avenue
Locust Street	Easterly	From the intersection with St. Thomas Street southerly to the intersection with Silver Street
Long Hill Road	Both	From the intersection with New Rochester Road (Route 108) westerly to the intersection with Old Rochester Road (Route 16B)
Main Street	Easterly	From the intersection with Washington Street northerly to the intersection with Chapel Street
Maple Street	Easterly	Easterly side (odd numbered) from the intersection with Sixth Street, northerly to the intersection with Ash Street; between December 1 and April 1
Mechanic Street	Both	From intersection of School Street northerly to the intersection of Chapel Street
Mill Street	Both	From a point 370 feet from Central Avenue easterly for a distance of 700 feet
Mineral Park Drive	Northerly	From the intersection with Washington Street to the intersection with Pleasant View Circle
Morin Street	Both	From the intersection with Central Avenue, westerly to PSNH Pole No. 1/ 18B



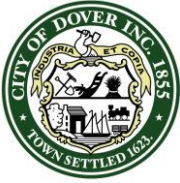
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Mt. Vernon Street	Easterly	From the intersection with Milk Street northerly to the intersection with Hough Street; between December 1 and April 1
Nantucket	Easterly	Easterly side from the intersection with Henry Law Avenue to the end and including the turnaround area, between December 1 and April 1
Nelson Street	Southerly	From the intersection with Atkinson Street westerly to the intersection with Belknap Street
Nelson Street	Southerly	From the intersection with Locust Street westerly to the intersection with Atkinson Street, between December 1 and April 1
New York Street	Both	From the intersection with Broadway to the intersection with East Street
New York Street	Southerly	From the intersection with Central Avenue easterly to the driveway between 25 and 27 New York Street; between December 1 and April 1
Northway Circle	Easterly	Northerly to the end, to include the turnaround area as posted; between December 1 and April 1
Northway Circle	Southerly	From the intersection with Plaza Drive easterly to the intersection with Princeton Way; between December 1 and April 1
Old English Village Road	Southerly	From the intersection with Central Avenue easterly to the Rollinsford Town Line



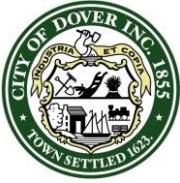
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Old Garrison Road	Both	Along the entire 510 foot frontage of Tax Map J, Lot 10-6, owned by State of New Hampshire Fish and Game Department
Old Rollinsford Road	Both	From the intersection with Central Avenue to the Wentworth Douglass Hospital
Orchard Street	Both	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Orchard Street Lot service road	Both	Entire length from its intersection with Orchard Street northerly, then westerly to its exit to Orchard Street Lot
Overlook Drive	Westerly	Entire length
Park Street	Easterly	From the intersection with Ham Street, northerly to the intersection with Hill Street
Park Street Park Parking Lot		No parking during the hours of 8:30 p.m. to 7:00 a.m. during the period of April 1 through September 30 and during the hours of 7:00 p.m. to 7:00 a.m. during the period of October 1 through March 31
Paul Street	Easterly	From the intersection with Henry Law Avenue, to the intersection with Wallingford Street
Pierce Street	Both	Entire length
Plaza Drive	Easterly	From the intersection with Glenwood Avenue northerly to the intersection with Northway Circle
Plaza Drive	Easterly	From the intersection with Northway Circle, northerly to the end of the Street, between December 1 and April 1



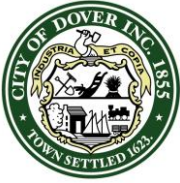
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49 Schedule J: Limited-Time Parking
52 Schedule M: Business Parking Permit Zones

Pleasant View Circle	Westerly	From the intersection with Washington Street northerly to the intersection with Whittier Street
Portland Avenue	Easterly	From the north boundary of 161 Portland Avenue southerly to the north boundary of 149 Portland Avenue
Portland Avenue	Northerly	From PSNH pole 119/3A to the entrance of the Portland Avenue Parking Lot
Portland Avenue	Northerly	From the intersection with Chapel Street to the entrance with Portland Avenue parking lot
Portland Avenue	Southerly	The intersection with Chapel Street easterly and westerly for a distance of 100 feet
Portland Avenue	Westerly	From the intersection of Oak Street southerly for a distance of 600 feet
Preble Street	Southerly	From the intersection with Central Avenue easterly then southerly along the westerly side to the intersection with Pierce Street
Quaker Lane	Westerly	Entire length
Richmond Street	Westerly	Entire length
River Street	Easterly	From the intersection with Henry Law Avenue northerly for a distance of 130 feet
River Street	Westerly	From the intersection with Henry Law northerly to Washington Street



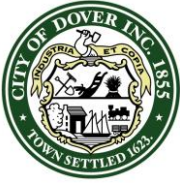
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2026.06.10 – 3**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: 48 Schedule I: No Parking at Any Time
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Rogers Street	Southwesterly	The entire length, between December 1 and April 1
Rogers Street	Westerly	From the intersection with Cochecho Street northerly for a distance of 400 feet
Roosevelt Avenue	Northerly	From the driveway of 15 Roosevelt Avenue, westerly to the intersection with Horne Street
Royer Lane	Both	Entire length
Sandpiper Drive	Southerly	From the intersection with Watson Road to the cul-de-sac
School Street	Southerly	From the westerly entrance to the School Street Parking Lot easterly to the intersection with Mechanic Street
Shaw's Lane	Easterly	Entire length from Garrison Road to Tideview Drive
Silver Street	North	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Silver Street	South	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Smith Well Road	Westerly	From Glenwood Avenue to Barry Street
Sonnet Street	Both	From the intersection with George Street easterly to the intersection with Hanson Street
South Pine Street	North	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street



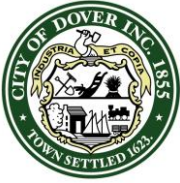
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South Pine Street	Southerly	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street excluding the area between public service pole 150/4 easterly to public service pole 150/7A
Spring Street	Northerly	From Central Avenue to Locust Street
Spruce Lane Park	All	All parking within this park, between December 1 and April 1
St. John Street	Easterly	From the intersection with Broadway southerly to the intersection with Chapel Street
St. Thomas Street	Both	From the intersection with Chestnut Street westerly to the property line between 25 and 33 St. Thomas Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday
St. Thomas Street	Southerly	The angled spaces between the McConnell Center and Atkinson Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday
St. Thomas Street	Northerly	From the intersection with Atkinson Street, westerly to intersection with Belknap Street, between December 1 and April 1
St. Thomas Street	Northerly	Two spaces in front of 33/35 St. Thomas Street, between December 1 and April 1



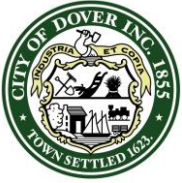
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Summer Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Belknap Street, between December 1 and April 1
Susannah's Crossing	Southerly	Entire length of publicly accepted portion of the street
Sylvan Drive	Northerly	Northerly side from the westerly outside edge (as posted) and including both sides of the traffic circle easterly to the end of the road including the turnaround area; between December 1 and April 1
Third Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Third Street	Southerly	From the intersection with Grove Street , westerly to the intersection with Frances Drive Chestnut Street westerly to the intersection with Grove Street , between December 1 and April 1
Third Street	Northerly	From the driveway of 33 Third Street westerly for 15 feet
Towle Avenue	Easterly	From the intersection with Clifford Street northerly for a distance of 30 feet
Towle Avenue	Westerly	From the intersection with Clifford Street northerly for a distance of 30 feet
Twombly Street	Northerly and easterly	From the intersection with Preble Street easterly and southerly to the intersection with Pierce Street
Union Street	Westerly	From the intersection with Court Street northerly to the intersection with Federal Street



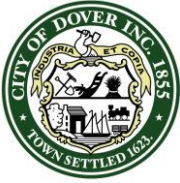
CITY OF DOVER

CITY OF DOVER - ORDINANCE

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Ordinance Number: **O – 2026.06.10 – 3**
 Ordinance Title: Vehicles and Traffic
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Washington Street	Easterly	Between the intersection with Pleasant View Circle northerly to the intersection with Mineral Park Drive
Washington Street	Southerly	From the intersection with Locust Street westerly for a distance of 56 feet
Washington Street	Southerly	From the easterly most driveway of 150 Washington Street to Atkinson Street
Washington Street	Westerly	From the intersection of Morrison Lane northerly for a distance of 150 feet
West Concord Street	Northerly	From the intersection with Lexington Street, westerly to the intersection with Arch Street, between December 1 and April 1
Western Avenue	Southerly	From the intersection with Westgate Drive easterly to the end at Footbridge Lane to include the turnaround area as posted; between December 1 and April 1
Westgate Drive	Westerly	From the intersection with Knox Marsh Road to the southerly end, including the traffic circle; between December 1 and April 1
Whittier Street	Both	From the intersection with Mineral Park Drive northerly to the Whittier Street Bridge
Wildewood Lane	Both	From the intersection of Cottonwood Drive to the beginning of the cul-de-sac
Wildewood Lane	Northeasterly	From Sixth Street to Cottonwood Drive
Williams Street	Both	From the intersection with Central Avenue easterly to the intersection with Henry Law Avenue



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Winter Street	Both	From the intersection with St. John Street easterly to the intersection with Durrell Street
Winter Street (formerly Cedar Street)	Northerly	From the intersection with Durrell Street easterly to the dead end
Young Street	Northerly	From the intersection with Main Street and Portland Avenue easterly to the Cochecho River
Young Street	Southerly	From the intersection of Main Street easterly to the Cochecho River, between December 1 and April 1

3. AMENDMENT

Chapter 141, entitled “Vehicles and Traffic”, is hereby amended by revising Section 49, “Schedule J: Limited-Time Parking” as follows:

a. THE FOLLOWING ARE AMENDED:

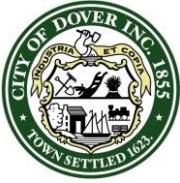
§ 141-49. Schedule J: Limited-Time Parking.

- A. Three-hour parking. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park for more than three hours per day in the following described locations:

Street	Side	Location
Central Avenue	Westerly	From the driveway between 642 and 648 Central Avenue northerly to the driveway between 652 and 660 Central Avenue

- B. Two-hour parking. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park for more than two hours in the following described locations:

Street	Side	Location
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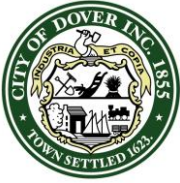
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Adelle Drive	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Bellamy Road	Both	From the intersection with Hartwood Road, southerly to the Bellamy Road split, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Broadway	Easterly	From the intersection with Florence Street northerly to the intersection with Oak Street, except as otherwise posted
Broadway	Northerly	From the intersection with St. John Street westerly to the PSNH Pole No. 114/A1
Broadway	Southerly	From the driveway between 3 and 7 Broadway easterly to the intersection with St. John Street
Central Avenue	Easterly	From the intersection of New York Street, southerly to the intersection with Fifth Street
Central Avenue	Westerly	From the driveway between 572 and 574 Central Avenue, southerly to the intersection with Fifth Street
Chestnut Street	Easterly	From the intersection with Fifth Street northerly to the intersection with Sixth Street
Chestnut Street	Westerly	From the intersection with Third Street northerly to the intersection with Sixth Street



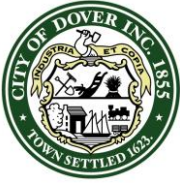
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Chestnut Street Lot		
Fairfield Drive	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Fourth Street	Both	From the intersection with Chestnut Street westerly to the intersection with Grove Street except as otherwise posted
Green Street	Northerly	From the intersection with Chestnut Street westerly to the intersection with Washington Street except as otherwise posted
Hartswood Road	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Kirkland Street	Northerly	From the intersection with Locust Street easterly to the intersection with Academy Street
Lisa Beth Drive	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Locust Street	Westerly	From the intersection with Hale Street, southerly to the intersection with Kirkland Street, unless otherwise posted
Plaza Drive	Westerly	Between exit and entrance to No. 307 Plaza Drive



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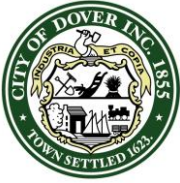
St. Thomas Street	Both	From the intersection with Chestnut Street westerly to the property line between 25 and 33 St. Thomas Street
St. Thomas Street	Southerly	Angled parking spaces between the McConnell Center and Atkinson Street
Sunset Drive	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Sylvan Drive	Both	For the entire length, between the hours of 8:00 a.m. and 2:00 p.m., Monday through Friday, between September 1 and June 15
Third Street	Both	From the intersection with Chestnut Street westerly to the intersection with Grove Street except as otherwise posted
Transportation Center Lot		Seven spaces, as posted, in the southwest corner, for use only while the vehicle occupants are actively using the Community Trail.

- C. One-hour parking. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park for more than one hour in the following described locations:

Street	Location
(Reserved)	

- D. Thirty-minute parking. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park for more than 30 minutes in the following described locations:

Street	Side	Location
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CITY OF DOVER

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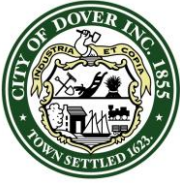
Church Street	Southerly	From the intersection with Locust Street, 3 spaces in an easterly direction
George Street	Easterly	2 spaces nearest Henry Law Avenue
Henry Law Avenue	Northerly	From George Street to River Street
Locust Street		All spaces adjacent to the traffic circle between the McConnell Center and Public Library, unless otherwise posted

- E. Fifteen-minute parking. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park for more than 15 minutes in the following described locations:

Street	Location
Green Street	2 spaces on northerly side in front of Waldron Towers
Orchard Street	2 posted spaces in front of 40 Chestnut Street (Cochecho Park Apartments)
Orchard Street	2 posted spaces in the northeast corner of the lot
Transportation Center Lot 33 Chestnut Street	6 spaces westerly from terminal building in the row closest to the railroad tracks

- F. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park in the following described locations between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday, between September 1 and June 30:

Street	Side	Location
Clifford Street	Northerly	From the intersection with Towle Avenue easterly to the intersection with Woodman Park Drive



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CITY OF DOVER - ORDINANCE

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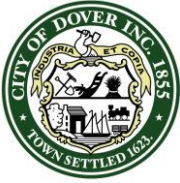
Garrison Road	Northerly	From Meridian Drive to Morningside Drive
Street	Side	Location
Horne Street	Westerly	From Glencrest Avenue to Roosevelt Avenue
Shaws Lane	Westerly	From the intersection of Garrison Road northerly for a distance of 180 feet
Towle Avenue	Easterly	From the intersection with Silver Street southerly to the intersection with Clifford Street
Towle Avenue	Westerly	From the northerly property line of No. 5 Towle Avenue southerly to the intersection with Clifford Street

- G. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park from 9:00 p.m. to 6:00 a.m. between April 1 and October 31 and from 5:00 p.m. to 7:00 a.m. between November 1 and March 31 in the following described locations:

Cemeteries	Location
Austin-Tuttle Cemetery	Old Dover Point Road and Gerrish Road
First Settler's Cemetery	Dover Point Road
Pine Hill Cemetery	Central Avenue
Pinkham Cemetery	Dover Point Road and Ayers Lane

- H. In accordance with the provisions of § 141-19, it shall be unlawful for the owner or operator of any vehicle to park in and upon the following streets and places between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday:

Street	Location
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CITY OF DOVER

CITY OF DOVER - ORDINANCE

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Ordinance Number: **O – 2026.06.10 – 3**
Ordinance Title: Vehicles and Traffic
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(Reserved)

4. AMENDMENT

Chapter 141, entitled “Vehicles and Traffic”, is hereby amended by revising Section 52, “Schedule M: Business Parking Permit Zones” as follows:

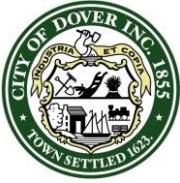
a. THE FOLLOWING ARE AMENDED:

§ 141-52. Schedule M: Business Parking Permit Zones.

The following parking lots/areas are authorized for permit parking as authorized by § 141-20, Business parking permit program, unless otherwise restricted:

Parking Lots	
Fourth Street Lot	
Orchard Street Lot	
Orchard Street Parking Garage	Spaces designated by the Chief of Police
Payne Street Lot	Easterly of Payne Street
Portland Avenue (Grimes) Lot	
Seaport Way Lot	
Third Street Lot	
Transportation Center Lot	

Parking Areas	Side	Location
Atkinson Street	Westerly	From the intersection with Washington Street, southerly to the intersection with St. Thomas Street
Chapel Street	Southerly	From the intersection of Main Street easterly to the intersection with Mechanic Street



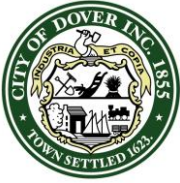
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Chestnut Street	Westerly	From the intersection with First Street southerly to the intersection with Orchard Street
Chestnut Street	Both sides (Easterly and Westerly)	Two-hour parking areas as designated by § 141-49(B), from the intersection with Third Street, northerly to the intersection with Sixth Street
First Street	Northerly	City-controlled areas
Fourth Street	Northerly	From the intersection with Chestnut Street, westerly to the intersection of Grove Street
Green Street	Both	From the intersection with Fayette Street westerly, then southerly to the intersection with Washington Street
Henry Law Avenue	Easterly	From Washington Street southerly to River Street
Kirkland Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Locust Street
Main Street	Westerly	From the intersection with Washington Street northerly to the intersection with School Street
Payne Street	Both	Entire length
River Street	Both	From the easterly intersection with Seaport Way, northerly
Seaport Way	Both	Entire length
School Street	Northerly	Northerly side angled spaces only
Second Street	Both	From the driveway between 20 and 22 Second Street westerly to Chestnut Street



CITY OF DOVER

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Third Street	Northerly	From the intersection with Chestnut Street, westerly to the intersection of Grove Street
Washington Street	Northerly	From the intersection with Chestnut Street, westerly to the intersection with Green Street

5. TAKES EFFECT

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

TO BE REFERRED TO PUBLIC HEARING ON JULY 8, 2026

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

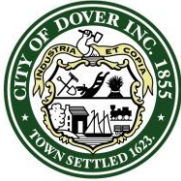
Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#: 12.A.1. Ordinance Number: O – 2026.06.10 – 3 Ordinance Title: Vehicles and Traffic Chapter: 141 Section: 48 Schedule I: No Parking at Any Time 49 Schedule J: Limited-Time Parking 52 Schedule M: Business Parking Permit Zones
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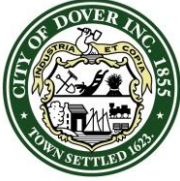
DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

On April 22, 2026, the amendments set forth in this ordinance were reviewed and approved by the Parking Commission. The amendments to Section 141-48 and 141-52 were at the request of Community Services to facilitate snow removal and improve the ability of emergency vehicles to access the roadways listed. The amendments to Section 141-49 are housekeeping changes deleting two listed streets, which have been made metered parking.

This ordinance advances City Council Goal #2, ensuring efficient and effective parking controls for public safety and quality of life.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.05.27- 205**

Resolution Re: Authorization for Bonding and FY2027 Capital
Improvements Appropriation For Dover Middle School
HVAC Upgrade Improvements

WHEREAS: The City Council desires to make public improvements and to finance these improvements with the sale of general obligation bonds.

WHEREAS: The City Council has adopted three resolutions for appropriations for the Dover Middle School Roof Repairs, Geothermal and HVAC Upgrades, as noted in the background of this resolution, with a current available amount of \$7,854,980.00; and

WHEREAS: Based on the work Dover School department has done with Energy Efficient Investments, Inc. to develop a comprehensive energy infrastructure modernization plan for the Dover Middle School for a cost proposal of \$10,288,048.00; and

WHEREAS: On Monday May 11, 2026 the Dover School Board adopted a resolution (copied attached to this resolution) to move forward with the comprehensive plan and seek an additional \$2,433,068.00 appropriation and authorization for bonding for the Dover Middle School Roof Repairs, Geothermal and HVAC Upgrades project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

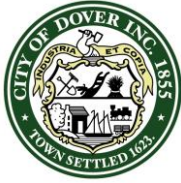
The following capital project funding is appropriated, with estimated useful lives in excess of the length indicated, as part of the FY2027 Capital Improvements Program:

Item #	Description	Proposed	Life/Yrs	Department	Fund
		Appropriations			
1	DMS Geothermal HVAC Upgrade & Parking Lot Repairs	2,433,068	15	Education	General
	Total	2,433,068			

AND FURTHER BE IT RESOLVED THAT:

To meet the appropriations of this resolution there is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the issuance and sale of general obligation bonds of the City of Dover in a principal amount equal to the total of the appropriations. The full faith and credit of the City is hereby pledged for the principal and interest on said bonds. The bonds are to be signed by the City Manager and countersigned by the City Treasurer, with the Finance Director and City Treasurer having the discretion of fixing the dates, maturities, denominations, place of payment, interest rate or rates and form, and to provide for the sale of the bonds.

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after public hearing.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.05.27- 205**

Resolution Re: Authorization for Bonding and FY2027 Capital
Improvements Appropriation For Dover Middle School
HVAC Upgrade Improvements

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk

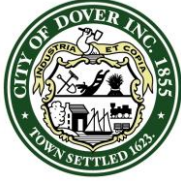
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.05.27- 205**

Resolution Re: Authorization for Bonding and FY2027 Capital
Improvements Appropriation For Dover Middle School
HVAC Upgrade Improvements

RESOLUTION BACKGROUND MATERIAL:

This resolution makes appropriations for the Dover Middle School Geothermal HVAC Upgrades & Parking Lot Repairs project as part of the FY2027 Capital Improvements Program financed by debt and authorizes the sale of bonds.

This resolution makes appropriations for the Dover Middle School Geothermal HVAC Upgrades & Parking Lot Repairs project which is scheduled to be completed during FY2027 and FY2028. The Finance Department will coordinate with the school department overseeing the project to submit cash flow requirements for the project. These cash flow projections are used to determine the amount for upcoming bond issuance. Those projects that are not financed or are only partially financed remain as authorized unissued debt and bonded (financed) when the cash need is determined.

On October 26, 2022 the City Council adopted resolution [R-2022.09.28-203](#) Appropriation for FY2024 Capital Improvements Program Non-Debt Financed projects, which contained project number 10 – DMS Roof Maintenance & Repairs for \$650,000.00 to be financed from the School Facilities Capital Reserve. Currently there is \$650,000.00 appropriation available from this authorization.

On July 12, 2023 the City Council adopted resolution [R-2023.05.24-090](#) for FY2024 Capital Improvements Program Appropriation for Dover Middle School HVAC and Authorization for Bonding in the amount of \$4,250,000.00. Currently there is \$3,631,000.00 appropriation available from this authorization.

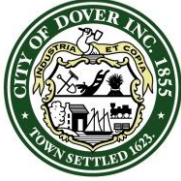
On October 22, 2025 the City Council adopted resolution [R-2025.10.22-67](#) Appropriation for FY2027 Capital Improvements Program and Authorization for Bonding, which contained project number 7 – DMS Geothermal HVAC Upgrade & Parking Lot Repairs for \$3,573,980. Currently there is \$3,573,980 appropriation available from this authorization.

This authorization seeks to appropriate \$2,433,068.00 and finance the appropriation through the issuance of Debt and make repayment of the debt over a term of 15 years.

Debt Authorization versus Debt Retirement

The following table compares the tentative authorization amount to the amount of debt being retired:

Description	School
This Authorization	2,433,068
FY27 Prior Authorized	3,573,980
FY2027 Retirement	3,771,199
Net Change	2,235,849



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.05.27- 205**

Resolution Re: Authorization for Bonding and FY2027 Capital
Improvements Appropriation For Dover Middle School
HVAC Upgrade Improvements

Legal Debt Limits

The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2026 and this authorization, against the legal debt limits.

Description	City	School	Water	Downtown TIF	Waterfront TIF	Exempt	Total
Debt Outstanding	55,745,459	70,788,459	30,967,504	6,635,000	11,238,457	26,222,753	201,597,632
Authorized - Unissued	32,444,310	26,246,980	40,450,287	3,300,000	19,212,500	28,883,965	150,538,042
Total Issued & Unissued	88,189,769	97,035,439	71,417,791	9,935,000	30,450,957	55,106,718	352,135,674
This Authorization	0	2,433,068	0	0	0	0	2,433,068
Grand Total	88,189,769	99,468,507	71,417,791	9,935,000	30,450,957	55,106,718	354,568,742
Legal Debt Limit	214,422,288	500,318,672	714,740,960	NA	NA	NA	
Unused Capacity	126,232,519	400,850,165	643,323,169				
Percent Unused	58.9%	80.1%	90.0%				

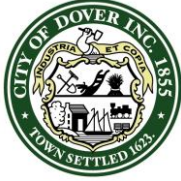
Notes: Legal debt limits are based on a percent of equalized assessed value. City 3%, School 7%, Water 10%
Exempt includes Parking, Sewer and Tolend Road Landfill debt.

Debt exempt from legal debt limits are Parking, Sewer, Tolend Road Landfill debt, Downtown TIF,
Waterfront TIF

Rate Impacts

The following tables summarize the change from year to year on the Property Tax Rate, net of existing debt service and aid, related to the project proposed to be bonded in FY2027. The top table reflects the impact of this authorization only; the second table reflects the combined impact of the new authorization and anticipated debt related to prior year authorizations.

This Authorization Only				Including Prior Year Authorizations			
Net Change in Property Tax Rates				Net Change in Property Tax Rates			
	2027	2028	2029		2027	2028	2029
City	0.00	0.00	0.00	City	0.34	0.08	0.01
School	0.04	0.04	0.03	School	0.37	0.18	0.03
Total Change	0.04	0.04	0.03	Total Change	0.71	0.26	0.04
Est Tax Rate	19.72	19.76	19.79	Est Tax Rate	20.39	20.65	20.69
% Change City	0.00%	0.00%	0.00%	% Change City	4.92%	1.10%	0.14%
% Change School	0.41%	0.41%	0.31%	% Change School	3.78%	1.77%	0.30%
% Change Total	0.20%	0.20%	0.15%	% Change Total	3.61%	1.28%	0.20%
Rate per \$1,000 of Assessed Value				Rate per \$1,000 of Assessed Value			



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2026.05.27- 205**

Resolution Re: Authorization for Bonding and FY2027 Capital
Improvements Appropriation For Dover Middle School
HVAC Upgrade Improvements

The table below reflects the net change from year to year, and the total change after 3 years, for an average single-family home for taxes based on the FY26 estimated assessed value at \$583,064.

Impact to Average Single Family Home				
				Change After
Description	Yr1	Yr2	Yr3	3 Years
CIP Only				
Property Tax	23	23	17	64
Total Avg SFH Impact	23	23	17	64
Including PY Authorizations				
Property Tax	414	152	23	589
Total Avg SFH Impact	414	152	23	589

Dover School Board (SAU #11)
Resolution Requesting Authorization for Additional Bonded Indebtedness and Related
Capital Improvements for Dover Middle School

WHEREAS, the Dover School District (District) has identified critical infrastructure and energy improvement needs at Dover Middle School (DMS) including HVAC modernization, geothermal conversion, rooftop solar generation, roofing restoration, and related site improvements; and

WHEREAS, the Dover City Council previously appropriated and/or authorized the following funding for Dover Middle School capital improvements:

1. DMS Building Improvements (Roof Maintenance & Repairs): \$650,000 financed through the School Facilities Capital Reserve;
2. DMS HVAC Improvements/Upgrades: \$3,631,000 financed through bonded indebtedness with a term not to exceed twenty (20) years;
3. DMS Geothermal HVAC Upgrades and Parking Lot Repairs: \$3,573,980 financed through bonded indebtedness with a term not to exceed fifteen (15) years; and

WHEREAS, the District has developed a comprehensive energy infrastructure modernization plan consisting of:

- A full-scale geothermal installation utilizing pioneering well technology developed by Dig Energy at an estimated project cost of \$8,360,000 and anticipated rebate and incentive revenues estimated at approximately \$3,015,400;
- A rooftop solar photovoltaic installation at an estimated project cost of \$1,255,526 and anticipated rebate and incentive revenues estimated at approximately \$426,879;
- Flat roof restoration work with an estimated twenty (20) year life expectancy at a projected cost of \$672,522; and

WHEREAS, the District further anticipates future parking lot and driveway restoration work following completion of the geothermal installation project for the Fiscal Year 2028 Capital Improvement Plan, to be financed through a combination of:

- \$200,000 from FY2025-2026 Facilities Maintenance Project #0711; and
- \$295,000 from the School Facilities Capital Reserve;

for a total local contribution of \$495,000; and

WHEREAS, after accounting for currently appropriated and available funding, the District estimates that approximately \$8,054,980 is available toward the geothermal and solar initiatives combined; and

WHEREAS, the Dover School Board recognizes that certain rebate, grant, tax credit monetization, and energy incentive revenues associated with these projects may not be received until after project completion and financing issuance; and

WHEREAS, it is in the best interest of the District and the taxpayers of the City of Dover to authorize financing in an amount sufficient to complete the projects in advance of reimbursement and rebate proceeds, while preserving the District's ability to apply such proceeds to offset project costs and/or reduce outstanding debt obligations;

NOW, THEREFORE, BE IT RESOLVED BY THE DOVER SCHOOL BOARD:

1. Project Authorization

The Dover School Board hereby requests that the Dover City Council authorize the issuance of bonds and/or notes, pursuant to applicable provisions of New Hampshire law, in an amount sufficient to finance the remaining costs associated with the Dover Middle School geothermal, solar, roofing, and related infrastructure improvement projects.

2. Purpose of Financing

Bond proceeds shall be used for:

- geothermal HVAC infrastructure and related well installation;
- rooftop solar photovoltaic improvements;
- flat roof restoration and associated building envelope work;
- engineering, design, permitting, project management, contingency, and related capital costs;
- temporary financing costs and bond issuance expenses as permitted by law.

3. Term of Indebtedness

Any bonded indebtedness authorized pursuant to this resolution shall be issued for a term determined by the Dover City Council and City finance officials in consultation with bond counsel, consistent with the useful life of the underlying improvements and applicable provisions of New Hampshire municipal finance law.

4. Application of Rebates and Incentive Revenues

Any rebates, grants, tax credit monetization proceeds, utility incentives, or other project-related reimbursements subsequently received by the District or City in connection with these projects may be applied:

- to reduce net project costs;
- to reimburse temporary financing;
- to retire outstanding principal;
- to offset future debt service obligations; and/or
- for any other lawful municipal finance purpose related to the authorized projects.

5. Parking Lot and Driveway Improvements

The Dover School Board acknowledges that parking lot and driveway restoration work associated with the geothermal project is anticipated to occur following project completion and is presently identified within the District's Fiscal Year 2028 Capital Improvement Plan utilizing previously appropriated local funding sources totaling \$495,000.

6. **Administration**

The Superintendent, Chief Financial Officer, and their designees are hereby authorized to work collaboratively with the Dover City Manager, Finance Department, bond counsel, and other municipal officials to finalize financing schedules, project sequencing, rebate administration, and all documents necessary to implement this resolution.

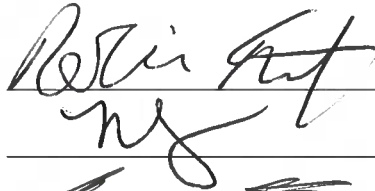
Superintendent:

Christine Boston



School Board Members:

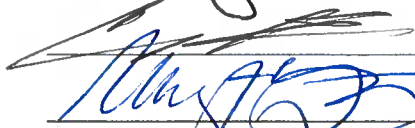
Robin Trefethen, Chairperson



Michelle Clancy, Vice-Chairperson



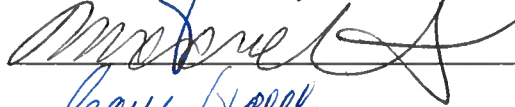
Craig Flynn, Secretary



Maggie Fogarty



Elizabeth Goldman

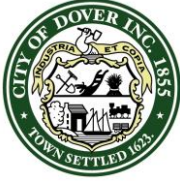


Micaela Demeter



Seana Hallberg





CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2026.06.10 – 218**

Resolution Re: Amendment of FY2027 Schedule of Fees for Certain Parking Rates and Fees

WHEREAS: The City adopted the FY2027 City of Dover Schedule of Fees on April 1, 2026, and;

WHEREAS: The Parking Commission voted on April 22, 2026 to amend Parking Permit Zones, adding Chestnut Street, and Washington Street; as presented in background section of this resolution, and;

WHEREAS: The City Council regulates parking rates and permit fees, and;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council authorizes changes to the Police Department Section of the approved FY2027 Schedule of Fees – Parking Meter Rates, Parking Monthly Permit Fees, and Parking Other Rates/Fees as noted in the Resolution Background Material section of this resolution.

NOTE: THIS RESOLUTION REQUIRES A PUBLIC HEARING AND 2/3 MAJORITY VOTE OF COUNCIL.

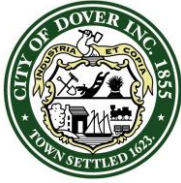
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vanslyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2026.06.10 – 218**
Resolution Re: Amendment of FY2027 Schedule of Fees for Certain Parking Rates and Fees

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The Parking Commission voted on April 22, 2026 to amend Parking Permit Zones, adding Chestnut Street, and Washington Street.

PARKING PERMITS

Amend 141-52. Schedule M: Parking Permits Zones

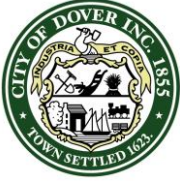
Add:

Chestnut Street – both sides, two-hour limit parking areas as designated by 141-49.B, from the intersection with Third Street, northerly to the intersection with Sixth Street.

Rate for above permits: \$35/Month

Washington Street – northerly side, from the intersection with Chestnut Street, westerly to the intersection with Green Street.

Rate for above permits: \$20/Month



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2026.06.10 – 219**

Resolution Re: Appropriation of DBIDA Land Sale Proceeds for Cultural Infrastructure Projects and Authorization of Payment for Light Up Dover to Communitively, Inc.

WHEREAS: The Dover Business & Industrial Development Authority (DBIDA), in accordance with RSA 162-G, manages Enterprise Park to include sale of available parcels of property for commercial and/or industrial development; and

WHEREAS: Over the past three and half years DBIDA has sold three parcels of property in Enterprise Park resulting net sale proceeds of \$743,025.00; and

WHEREAS: On April 1, 2025 DBIDA adopted their Strategic Intentions FY2026 – FY2029, which included goals to provide a variety of resources that will support existing Dover businesses or attract new businesses to Dover, and identify and implement effective strategies for communicating with target audiences to promote Dover's business community to a general public audience consisting of Dover residents, visitors, and tourism industry partners, and

WHEREAS: On June 2, 2026 DBIDA unanimously endorsed utilizing Enterprise Park property sale proceeds to fund \$125,000.00 in downtown cultural infrastructure projects, and request that City Council appropriate said funding for the projects identified in the background section of this resolution.

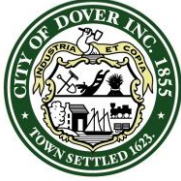
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The following amounts of funding are hereby appropriated for the purposes and projects identified in the background section of this resolution:

Appropriation Authorization:		
Account	Description	Appropriation
5650.1.450.46520.4730.00000.00.000.000.700	Improvements Other Than Buildings	65,000.00
5650.1.450.46520.4835.00000.00.000.000.800	DBIDA - Grants/Subsidy	60,000.00
	Total Appropriation	125,000.00

AND, FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Manager or designee is authorized to negotiate, finalize, and enter into an agreement with Light Up Dover and their fiscal agent Communitively, Inc. for the downtown light up Dover project on terms acceptable to all parties, including the terms outlined in the background section of this resolution. The Purchasing Agent is hereby authorized to issue a purchase order for the City's purchase of materials and contribution of funding, in an amount not to exceed \$60,000.00.

Financing				
Account	Description	Appropriation	Balance	Charge
5650.1.450.46520.4835.00000.00.000.000.800	DBIDA - Grants/Subsidy	60,000.00	60,000.00	60,000.00

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 12.C.3.	
Resolution Number: R – 2026.06.10 – 219 Resolution Re: Appropriation of DBIDA Land Sale Proceeds for Cultural Infrastructure Projects and Authorization of Payment for Light Up Dover to Communitively, Inc.		

Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the charter.

AUTHORIZATION

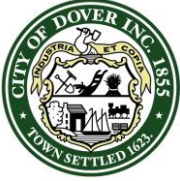
Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by: Mayor Dennis Shanahan By Request
Approved as to Legal Form and Compliance:	Joshua M. Wyatt City Attorney	
Recorded by:	Jerrica Vansylvong- Bizier City Clerk	

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R – 2026.06.10 – 219**

Resolution Re: Appropriation of DBIDA Land Sale Proceeds for Cultural Infrastructure Projects and Authorization of Payment for Light Up Dover to Communitively, Inc.

RESOLUTION BACKGROUND MATERIAL:

DBIDA's intent is to make a coordinated package of investments in downtown placemaking and cultural infrastructure - the spaces, platforms, and systems that support artistic creation, cultural consumption, and social engagement. These investments will activate public spaces, attract visitors, and create a cohesive downtown experience that will support economic activity in Dover. Targeting the downtown allows us to maximize the community and business benefits of these investments by supporting a larger number of individual businesses.

The \$125,000.00 appropriation requested in this resolution is for the following purposes:

1. \$60,000.00 for Dover Arts Commission sculpture base program
2. \$60,000.00 for Light Up Dover project
3. \$ 5,000.00 for Fish Ladder Park

The individual projects included in this proposal, which are still under development for final details, meet the following goals from Dover's master plan:

2020 Culture and Recreation Chapter

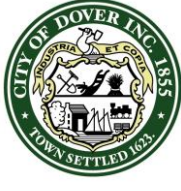
Integrate art, culture, and recreation into everyday public spaces
Use creative and innovative methods to engage residents and visitors
Support the creative economy and placemaking downtown
Leverage technology to connect people with place

2023 Vision Chapter

We are a city with emerging urban vibrancy
We have an attractive, thriving downtown, connected to a lively waterfront
Known as a destination for visitors, businesses, and community events
Support, attract, and expand business opportunities that foster community well-being
Outstanding cultural activities for all ages

The Dover Arts Commission sculpture program is conceived as an opportunity to install a series of sculpture bases that allow for commission, rental, or acquisition of rotating sculpture exhibits. Establishing specific bases and locations improve the efficiency of art installation by giving artists a clear and predictable set of installation criteria to accommodate in their design. Consistent base design also makes the sculptures interchangeable and allows the Arts Commission to plan for the rotation and curation of pieces that will continue to generate public interest and attention beyond the initial installation.

Light Up Dover is a volunteer community group that took over responsibility for planning Dover's holiday lighting in 2025, with Dover non-profit Communitively, Inc. acting as their fiscal agent/sponsor. The group has already made a significant investment in placement of lights throughout the downtown, and professionalization of the lighting installation simultaneously eliminated liability concerns associated with volunteer labor and improved the cohesiveness of the lighting design and installation. The City has already

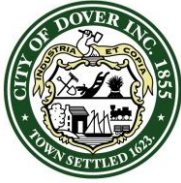
 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 12.C.3. Resolution Number: R – 2026.06.10 – 219 Resolution Re: Appropriation of DBIDA Land Sale Proceeds for Cultural Infrastructure Projects and Authorization of Payment for Light Up Dover to Communitively, Inc.
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received feedback that the first phase of lights contributed significantly to the attractiveness of the downtown and encouraged many people to spend time shopping locally for the holidays.

The Light Up Dover funds would allow the group to purchase additional inventory to expand the lighting installation to additional locations in the downtown, and to make permanent or semi-permanent improvements to the lighting placements and electrical access that will improve efficiency and safety of installation and reduce long-term costs. The City's investment will strengthen an effort that already has strong volunteer and community backing, and which up until now has primarily been supported through private donations. Cost estimates from Light Up Dover exceed the \$60,000 figure requested, but the group is confident in their ability to fundraise to cover the gap based on results of their success in 2025.

The Fish Ladder Park project funding is for the City's Community Services department to contract with a crane service to lay in place a granite block and old gear to complete the fit out of Fish Ladder Park. The City of Dover owns Central Falls Dam in downtown Dover, originally built for powering the mills. The City had to replace a failing brick and granite wall on the southern shore of the Cochecho River located directly along Fish Ladder Park and replace it with a new retaining wall structure. The old wall was determined to be in danger of failure. The wall that was replaced is approximately 160 feet long with heights varying from 15 feet to over 40 feet. During this project an old gear was found during excavation. The concept was to have the old gear cleaned up, and using one of the granite blocks from the former wall, to put the gear on display at Fish Ladder Park along with a short historical narrative.

Document Created by: Finance Department Document Posted on: July 1, 2026	R-2026.06.10 Appropriation of DBIDA Land Sale Proceeds for Cultural Infrastructure Projects and Authorization of Payment for Light Up Dover to Communitively, Inc. Page 4 of 4
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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2026.07.08 - 220**

Resolution Re: Authorizing Dog Warrant for Unlicensed Dogs

WHEREAS: Dog owners are required to license their dogs by May 1st of each year; and

WHEREAS: RSA 466:14 requires that the City Clerk thereafter seek authority from the City Council to issue a warrant to local law enforcement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The City Clerk is hereby authorized to issue the annual dog warrant for owners who have not properly licensed their dogs to date, and to proceed with civil forfeiture proceedings as provided for by State law.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk

DOCUMENT HISTORY:

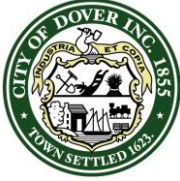
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

Document Created by: Joshua Wyatt, Esq.
Document Posted on: July 1, 2026

R-2026.07.08 Authorizing Dog Warrant for Unlicensed
Dogs
Page 1 of 2



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

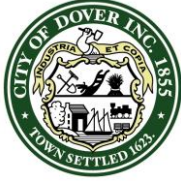
Resolution Number: **R – 2026.07.08 - 220**

Resolution Re: Authorizing Dog Warrant for Unlicensed Dogs

RESOLUTION BACKGROUND MATERIAL:

RSA chapter 466 contains annual time-based requirements for dog licensure. RSA 466:1 states that every owner or keeper of a dog over 4 months of age shall obtain a license, which remains in effect each year from May 1 to April 30. Failure to timely license or renew a license results in a forfeiture. *See* RSA 466:13. Thereafter, RSA 466:14 requires the City Clerk to obtain authority from the City council to issue a warrant to the appropriate local law enforcement officer to continue the annual process of collecting fees and fines for dog registrations. *See also* [Dover Code §§ 69-2 through 69-7](#).

This annual resolution, though required by law, does relate to City Council Goal #2 by ensuring that policing continues to provide for public safety and resident well-being.

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.A.2.	
Resolution Number: R – 2026.07.08 -221 Resolution Re: Approval of Amendments to Conservation Commission Bylaws		

WHEREAS: On May 11, 2026, the Conservation Commission held a meeting and approved a set of Operating Rules as set forth in the attachment to this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council approves the amendments to the Conservation Commission’s Operating Rules, as adopted by the Conservation Commission on May 11, 2026.

AUTHORIZATION

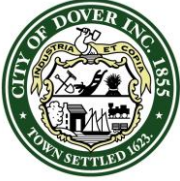
Approved as to Funding: Daniel R. Lynch Finance Director	Sponsored by: Mayor Dennis Shanahan By Request
Approved as to Legal Form and Compliance: Joshua M. Wyatt City Attorney	
Recorded by: Jerrica Vanslyvong-Bizier City Clerk	

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2026.07.08 -221**

Resolution Re: Approval of Amendments to Conservation Commission
Bylaws

RESOLUTION BACKGROUND MATERIAL:

Please see attached for background material.

City of Dover, New Hampshire Conservation Commission Bylaws

Amended as noted: 02/14/2000, 03/03/2003, 01/09/2006, 12/13/2010, and 02/12/2026

ARTICLE I Name

The name of this organization shall be *The Dover Conservation Commission*, of Dover, New Hampshire, hereinafter called THE COMMISSION.

ARTICLE II Purpose, Authority and Duties

Section I Purpose

The purpose of the Commission shall be to ensure the proper utilization and protection of the natural resources of Dover, to further an awareness of conservation practices and policies throughout the City, and to protect the watershed resources of the City. The Conservation Commission shall have the powers and duties established by state law pursuant to RSA 36-A and consistent with Dover ordinance Chapter 14.

Section II Authority

The Commission was created on February 14, 1973, by City Council Ordinance 2-73 pursuant to authority granted by Chapter 36-A of the New Hampshire Revised Statutes Annotated.

Section III Duties

The powers and duties of the Commission are described in RSA 36-A:4 as follows:

- A. The Commission shall prepare a program of conservation and a program of watershed and open space protection for the City of Dover and, in undertaking this program, shall conduct research into local natural resources, watershed areas and open spaces, along with evaluation of the uses thereof. It shall keep an index of the open areas, swamps, wetlands and areas of unique natural value of ecological importance within the city. The Commission shall coordinate its efforts with the activities of other official or unofficial bodies conducting studies, research and evaluations for similar purposes.
- B. The Commission shall prepare, adopt and, from time to time, review and amend a conservation and open space plan and shall submit said plan to the Planning Board for consideration as part of the Comprehensive Plan for the City of Dover. In preparation of said plan, the Commission shall also obtain information pertinent to the proper utilization of open areas in the city, including any lands owned by the city and by the state, and shall make recommendations for the better promotion, development or utilization of said natural resources and open areas in the city.

- C. The Commission shall inform itself of the ways and means by which its plans and programs may be achieved and shall advise municipal agencies, the City Council, private interests and the public of the manner in which these objectives may be accomplished. It may accordingly advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which in its judgment, it deems necessary for its work as defined herein.
- D. The Commission shall adopt bylaws and shall keep accurate records of its meetings and actions and shall file an annual report with the City Council which shall be included in the annual city report.
- E. The Commission may receive gifts of money and property, both real and personal, in the name of the city, subject to approval of the City Council; such gifts to be managed and controlled by the Commission for the purposes of this section. it may also, subject to approval of the City Council, acquire by gift, purchase, grant, bequest, devise, lease or otherwise the fee in such land or water rights or any lesser interest, development right, easement, covenant or other contractual right, including conveyances with conditions, limitations or revisions, as may be necessary to acquire, maintain, improve, protect or limit the future use of or otherwise conserve and properly utilize open spaces and other land and water areas within the city. The Commission shall manage and control such property in accordance with the purpose of this chapter, subject to the review of the City Council.
- F. Any moneys received by the Commission shall be placed in a conservation fund and allowed to accumulate from year to year, and such moneys may be expended from said fund for purposes consistent with this chapter. The city may also make appropriations to the Conservation Fund. All moneys maintained or expended by the Commission shall be recorded in accordance with city accounting procedures, and any matters relating to personnel shall be governed in a manner consistent with the pertinent requirements of the City Charter and appropriate city ordinances.

ARTICLE III Membership

Section I Official Members

The Commission shall consist of not fewer than three members and not more than seven regular members, all citizens of Dover and all appointed by the City Council. Pursuant to Chapter 5-20 of the Dover ordinances. One of the seven members may be a member of the Dover Planning Board.

Section II Alternate Members

The Commission shall additionally have two alternates pursuant to RSA 36-A with the same requirements as regular members. Alternates shall attend meetings and when a regular member is unable to attend a regular or special meeting, the alternate shall be empowered to review and vote upon any such issue as may come before the Commission.

Section III Attendance

Upon failure of any member to attend four consecutive meetings, the Chair shall notify the Dover City Council. The commission may recommend to the Dover City Council that the appointment of the member be terminated and the position be declared vacant.

ARTICLE IV Election of Officers

The Officers of the Commission shall consist of a Chairperson, a Vice-Chairperson, and a Secretary. These members will be appointed regular members and shall be elected by the Commission members at the annual meeting.

Section I Annual Meeting

An annual meeting will be held as part of the first meeting in January at which time nomination and election of officers will occur. Candidates for any office receiving a majority vote of the entire membership of the Commission shall be declared elected. The elected candidate shall take office immediately. Vacancies in offices shall be filled at the next regular meeting by the regular nomination/election procedure.

ARTICLE V Duties of Officers

Section I The Chairperson

The Chairperson shall set the agenda, preside at all meetings of the Commission having such powers and duties normally conferred by parliamentary usage on that office including directing the work of the Commission.

Section II Vice-Chairperson

The Vice-Chairperson shall function as the Chairperson, if the Chairperson is unable to be present with all powers and duties of the Chairperson.

Section III Secretary

The Secretary shall act as recorder and correspondent for the Commission; and shall keep accurate minutes of the meetings of the Commission and provide the City Clerk with a copy of "approved" minutes. It shall also be the duty of the secretary to post notices of meetings at least five days prior and to notify each member prior to each meeting. Correspondent duties shall also be to communicate to the various applicants and agencies actions taken in regard to cases reviewed.

ARTICLE VI Meetings and Conduct of Business

Section I Meetings

The Commission shall hold meetings at least once a month at a time and place designated by the Chairperson at least forty-eight (48) hours prior to the meeting time. From time to time the

Chairperson may also call special meetings to conduct application and/or site reviews to meet the scheduling requirements of applicants, the Dover Planning Board, or state agencies.

Workshop Sessions may be scheduled to be held as requested by the Chairperson. The purpose of workshop meetings is to allow in-depth evaluations of topics and issues significant to the training of Commission members.

Section II Quorum

A majority of the membership of the Commission shall constitute a Quorum. Whenever a quorum is not present at a regular meeting or special meeting, the meeting will be considered adjourned and will be rescheduled to the following month or to such other time and place as the Chairperson may deem appropriate.

Section III Conduct / Parliamentary Authority

The parliamentary authority for the **Commission** is *Robert's Rules of Order Revised, 12th ed*, except as provided by these rules or local, state or federal law. The order of business shall be as specified on the agenda but shall also make provision for new business that any member may introduce. Actions shall be taken on the basis of a motion duly seconded by a member of the Commission. **A vote is needed to hear items out of order on the agenda.**

Section IV Public Forum

To encourage and allow ongoing input and feedback from citizens, regular meetings shall include an opportunity for citizens to address the Commission on any items not having a public hearing and/or matters pertaining to the business of the Commission on the agenda.

- i. Speakers shall be residents of the City of Dover, property owners in the City of Dover, and/or designated representatives of recognized civic organizations or businesses located in the City of Dover or by a interested party if allowed by a two-thirds (2/3) vote of the sitting Commission;
- ii. Speakers shall address their comments to the Chair or Presiding Officer and the Commission as a body and not to any individual member;
- iii. Speakers shall first recite their name and address for the record;
- iv. Each speaker shall be provided a single opportunity for comment, limited to five (5) minutes with the five (5) minutes beginning after the obligatory statement of name and address by the speaker. The Chair (or designee) will keep time;
- v. Speakers requiring more than the allotted time are encouraged to submit their comments in writing to the Chair or Presiding Officer at the conclusion of their remarks;
- vi. Citizen Forum generally shall not be a two-way dialogue between speaker(s), Commission member(s), and/or City Staff. However, Commission members may, with permission from the Chair, ask questions of speakers, though such questions and the speaker's answers to same shall not extend the speaker's allotted time, unless a majority of voting members present vote to suspend the rules.

- vii. The Chair or Presiding Officer shall preserve strict order and decorum for and by all speakers appearing before the Commission.
- viii. The Chair or Presiding Officer shall declare when public forum is closed.

Article IX Public Hearings

To receive citizen input and feedback on certain specific matters that have been placed on the meeting agenda for consideration and action by the Commission, public hearing will be scheduled and held as required by law or as deemed advisable by the Commission. At the request of the Chair or Presiding Officer, items scheduled on an agenda for a public hearing will be briefly introduced with appropriate explanations by staff. Citizens will then have the opportunity to address the Commission speaking to specific item(s) subject to public hearing.

- i. All speakers shall be residents of the City of Dover, property owners in the City of Dover, and/or designated representatives of recognized civic organizations or businesses located in the City of Dover or by a interested party if allowed by a two-thirds (2/3) vote of the sitting Commission;
- ii. All speakers shall address their comments to the Chair or Presiding Officer and the Commission as a body and not to any individual member;
- iii. Speakers shall first recite their name and address for the record;
- iv. For each public hearing item, a speaker shall be provided a single opportunity for comment, limited to five (5) minutes. The Chair (or designee) will keep time;
- v. Speakers requiring more than the allotted time are encouraged to submit their comments in writing to the Chair or Presiding Officer at the conclusion of their remarks;
- vi. Public hearings are generally not intended to be utilized for a two-way dialogue between speaker(s), Commission Member(s), and/or City Staff. However, Commission members may, with permission from the Chair, ask questions of speakers, though such questions and the speaker's answers to same shall not extend the speaker's allotted time, unless a majority of voting members present vote to suspend the rules;
- vii. The Chair or Presiding Officer shall preserve strict order and decorum for and by all speakers appearing before the Commission;
- viii. Any correspondence received by the Chair and/or members of the Commission pertaining to a public hearing agenda item may be acknowledged at the time of the public hearing;
- ix. The Chair or Presiding Officer shall declare when a hearing is closed or adjourned.

Section V Minutes

Minutes shall be kept for all meetings of the Commission. The minutes shall include the names of the members in attendance, all actions, motions and resolutions coming before the Commission including the votes of the members, and a summary of all discussions. Draft minutes shall be provided to the City Clerk within five business days of each meeting for posting on the city website in draft form. Draft minutes shall be clearly marked "DRAFT". Draft minutes with or without revisions shall be approved by the Commission at the next meeting of the Commission, or as soon as possible. Final approved minutes shall be provided to the City Clerk for posting on the city website.

Section VI Recording of Meetings

Public meetings shall be recorded using audio equipment. All recordings shall be provided to the City Clerk within five business days of the meeting.

Section VII E-mail accounts

Commission members may obtain a City of Dover e-mail address to facilitate communications regarding meetings, agendas and the dissemination of information. Commission members shall refrain from using e-mail to discuss issues with other members where the e-mail discussion directly or indirectly involves a quorum of the Commission. In addition, Commission members shall refrain from conducting the official business of the Commission outside the view of the public and the press unless permitted by state law.

Section VIII Nonpublic meetings

The Commission shall conduct only nonpublic meetings pursuant to the laws of the State of New Hampshire. The Chair shall conduct nonpublic meetings utilizing the Checklist prepared by the City Attorney for nonpublic meetings.

ARTICLE VII Committees

Special purpose and study committees as the Commission may from time to time deem necessary in order to conduct its business effectively in accordance with its duties and responsibilities shall be appointed by the Chairperson. All members shall be subject to committee appointment from time to time.

ARTICLE VIII Amendments

The Commission may suspend any of these rules by a unanimous vote at any regular monthly or special meeting. These by-laws may be amended at any regular meeting of the Commission by a two-thirds vote of the entire regular membership. Amendments presented at any regular meeting may not be voted until the next regular meeting.



Agenda Item#: 13.A.3.

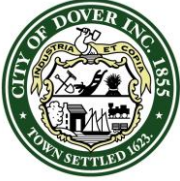
WHEREAS: On April 23, 2026, the Open Lands Committee held a meeting and approved a set of Operating Rules as set forth in the attachment to this resolution.

The City Council approves the amendments to the Open Lands Committee's Operating Rules, as adopted by the Open Lands Committee on April 23, 2026.

Approved as to Funding:	Daniel R. Lynch Finance Director	Sponsored by:	Mayor Dennis Shanahan By Request
Approved as to Legal Form and Compliance:	Joshua M. Wyatt City Attorney		
Recorded by:	Jerrica Vansylyvong- Bizier City Clerk		

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does	does not pass.	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2026.07.08 – 222**

Resolution Re: Approval of Amendment to Open Lands Committee
Bylaws

RESOLUTION BACKGROUND MATERIAL:

Please see attached for background material.

Bylaws

City of Dover, New Hampshire

Open Lands Committee

Revised February 11, 2026

ARTICLE I Name

The name of this board shall be *The Dover Open Lands Committee*, hereinafter called the Committee.

ARTICLE II Purpose

The purpose of the Committee shall be to foster and facilitate the protection and/or preservation of open space in the City of Dover. The Open Lands Committee is to identify lands which are environmentally sensitive, of historic importance or natural areas that are appropriate for conservation; once identified, these areas will be prioritized according to the following criteria: Contiguity and/or proximity to other protected areas, conservation attributes relative to forestry, agriculture, water supply, wildlife habitat, natural resource values, and potential for recreation usage or historic value.

The open space and recreation document adopted by the City of Dover Planning Board on 5/23/00 and the Conservation and **Open Space Chapter adopted by the City of Dover Planning Board in 2025** shall be used as a guideline to determine the appropriateness of areas under consideration for any of the above stated purposes, as well as additional considerations outlined in the open space and recreation document.

ARTICLE III Membership

The committee shall consist of up to twelve (12) members, all citizens of Dover and all appointed by the City Council. Members shall be appointed for three (3) year terms. All appointments to the board shall serve for the terms appointed and until a successor shall have been appointed and qualified, unless any board member is absent for four (4) consecutive meetings or four (4) regular meetings in a calendar year, whereby a vacancy shall be created in the position, and said vacancy shall be filled by the appointing authority. Appointments made to fill any vacancies shall be for full terms to begin the date of appointment by the appointing authority unless otherwise provided in state statute. Conditions for removal of any board member shall be defined by statute, ordinance or the Charter.

ARTICLE IV Election of Officers

The Officers of the Committee shall consist of a Chair, a Vice-Chair, a Treasurer, and a Secretary. These members shall be appointed regular members by the City Council, and office selection shall be by the Committee at the annual meeting.

Section I Annual Meeting

An annual meeting will be held in November, at which time nomination and election of officers will occur. Candidates for any office receiving a majority vote of the entire membership of the Committee shall be declared elected. The elected candidate shall take office at the first full committee meeting in the following January.

ARTICLE V Duties of Officers and Staffing

Section I The Chair

The Chair shall set the agenda, preside at all meetings of the Committee having such powers and duties normally conferred by parliamentary usage on that office including directing the work of the Committee, and represent the

interests of the committee to the greater Dover community. The Chair shall be the sole spokesperson of the Committee, unless this responsibility is delegated in writing.

Section II Vice-Chair

The Vice-Chair shall function as the Chair, if the Chair is unable to be present with all powers and duties of the Chair.

Section III Treasurer

The Treasurer shall receive the report of the City of Dover Financial Officer which specifies the current assets of the Conservation Fund and shall report the same at each meeting.

Section IV Secretary

The Secretary shall act as recorder and correspondent for the Committee; and shall keep accurate minutes of the meetings of the Committee and provide the City Clerk with a copy of “approved” minutes.

Section V Staff

The City of Dover may provide staff support to the board for meeting notification, typing, copying, and information gathering to the extent permitted by the city budget. All staff shall remain under the direction of the employer.

ARTICLE VI Rights, Powers and Duties

The members and officers of the Committee shall carry out their duties and responsibilities and exercise their powers as set forth in the enabling motion passed by the City Council at its regular meeting in November of 1999.

The members and officers of the Committee may by majority vote create subcommittees to carry out specific tasks.

ARTICLE VII Procedures

Section I Meetings

The Committee shall hold regular meetings as necessary at a time and place designated by the Chair. The business of the public shall be conducted in public session unless otherwise permitted by state law. All meetings of the Committee and subcommittees shall be posted to comply with state law. State law requires all meetings to be posted in two (2) places with a minimum of twenty-four (24) hours notice.

Section II Quorum

A majority of the membership of the Committee shall constitute a Quorum.

Section III Forum

To encourage and allow ongoing input and feedback from citizens, regular meetings shall include an opportunity for citizens to address the Committee on any items not having a public hearing and/or matters pertaining to the business of the Committee on the agenda.

- i. Speakers shall be residents of the City of Dover, property owners in the City of Dover, and/or designated representatives of recognized civic organizations or businesses located in the City of Dover or by a interested party if allowed by a two-thirds (2/3) vote of the sitting Committee;

- ii. Speakers shall address their comments to the Chair or Presiding Officer and the Committee as a body and not to any individual member;
- iii. Speakers shall first recite their name and address for the record;
- iv. Each speaker shall be provided a single opportunity for comment, limited to five (5) minutes with the five (5) minutes beginning after the obligatory statement of name and address by the speaker. The Chair (or designee) will keep time;
- v. Speakers requiring more than the allotted time are encouraged to submit their comments in writing to the Chair or Presiding Officer at the conclusion of their remarks;
- vi. Citizen Forum generally shall not be a two-way dialogue between speaker(s), Committee member(s), and/or City Staff. However, Committee members may, with permission from the Chair, ask questions of speakers, though such questions and the speaker's answers to same shall not extend the speaker's allotted time, unless a majority of voting members present vote to suspend the rules.
- vii. The Chair or Presiding Officer shall preserve strict order and decorum for and by all speakers appearing before the Committee.
- viii. The Chair or Presiding Officer shall declare when public forum is closed.

Section IV Parliamentary Authority

The parliamentary authority for the board is *Robert's Rules of Order Revised, 11th ed*, except as provided by these rules or local, state or federal law.

Section V Minutes

Minutes shall be kept for all meetings of the Committee. The minutes shall include the names of the members in attendance, all actions, motions and resolutions coming before the public body including the votes of the members, and a summary of all discussions. Draft minutes shall be provided to the City Clerk within five (5) business days of each meeting for posting on the city website in draft form. Draft minutes shall be clearly marked "DRAFT". Draft minutes with or without revisions shall be approved by the Committee at the next meeting of the Committee, or as soon as possible. Final approved minutes shall be provided to the City Clerk for posting on the city website.

Section VI E-Mail Accounts

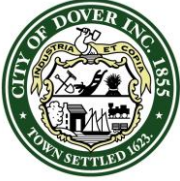
Committee members may obtain a City of Dover e-mail address to facilitate communications regarding meetings, agendas and the dissemination of information. Committee members shall refrain from using e-mail to discuss issues with other members where the e-mail discussion directly or indirectly involves a quorum of the Committee. In addition, Committee members shall refrain from conducting the official business of the Committee outside the view of the public and the press unless permitted by state law.

Section VII Nonpublic Meetings

The Committee may conduct nonpublic meetings pursuant to the laws of the State of New Hampshire. The Chair shall conduct nonpublic meetings utilizing the Checklist prepared by General Legal Counsel for nonpublic meetings.

ARTICLE VIII Amendments

The Committee may suspend or amend any of these rules by a unanimous vote at any regular monthly or special meeting. These by-laws may be amended at any regular meeting of the Committee by a two-thirds vote of the entire regular membership. Amendments presented at any regular meeting may not be voted until the next regular meeting.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R - 2026.07.08 – 223**
Resolution Re: Authorization to Execute Municipal Host Group Net Metering Membership Agreement Between Freedom Logistics, LLC and the City of Dover

- WHEREAS: Freedom Energy Logistics, LLC (FEL) is an energy supply and energy management company, that manages the City's group net metering accounts; and
- WHEREAS: The City changed the majority of group net metering accounts to Community Power Coalition of New Hampshire in 2025; and
- WHEREAS: Freedom Energy Logistics, LLC has agreed to continue to manage the two remaining group net metering accounts; and
- WHEREAS: The City's obligations will be generally limited to joining the net metering group. In return, the City would receive a periodic Default Service Reimbursement Payment based on the City's electric energy consumption in designated facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

On behalf of the City of Dover, the City Manager is authorized to execute a Municipal Host Group Net Metering Membership Agreement between Freedom Energy Logistics, LLC and the City of Dover. The City Manager is authorized to perform the City's obligations stated in the aforesaid agreement.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

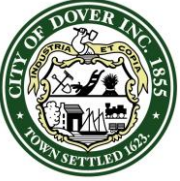
Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

R-2026.07.08 Authorization to Municipal Host
Group Net Metering Membership Agreement
Between Freedom Logistics, LLC and the City of

Document Created by: Jennifer Perez, Esq.
Document Posted on: July 1, 2026

Dover
Page 1 of 2

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.A.4. Resolution Number: R - 2026.07.08 – 223 Resolution Re: Authorization to Execute Municipal Host Group Net Metering Membership Agreement Between Freedom Logistics, LLC and the City of Dover
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DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Attached is a copy of a new Municipal Host Group Net Metering Membership Agreement between Freedom Logistics, LLC, and the City of Dover.

In essence, the transaction contemplated by this agreement is the sale of certain attributes of the City's electric power consumption, that are of use and value to the net metering group. This agreement does not impact the City's current electricity supply contractual arrangements. This agreement would only monetize currently attributes of the City's power consumption.

This transaction is expected to continue supporting renewable sources of energy (hydro power) by resulting in additional revenue to local producers of such renewable energy.

Document Created by: Jennifer Perez, Esq. Document Posted on: July 1, 2026	R-2026.07.08 Authorization to Municipal Host Group Net Metering Membership Agreement Between Freedom Logistics, LLC and the City of Dover Page 2 of 2
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Freedom Logistics, LLC

Standby Group Member Agreement

This Agreement is between Freedom Logistics, LLC, the Group Net Metering Administrator ("Admin"), and **The City of Dover** ("Group Member"), for the purposes of establishing and maintaining Group Net Metering between Host(s), Group Member(s) and Admin under NH RSA 362-A:1-a, II-c and Public Utility Commission Rule PUC 909. Host shall be defined as an eligible renewable generator under NH RSA 362-A:1-a, II-c. The effective date of this Agreement shall be **6/1/2026** or the date on which Group Member starts to accumulate rebate money, whichever comes first.

NOW, THEREFORE, in consideration of the premises and of the mutual agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Admin and Group Member (together referred to as the "Parties") hereby agree as follows:

I. **Contract Volume**

Group Member uses approximately **1,200,000** kwh per year among the LDC account number(s) listed in Schedule A and represents that 100% of its usage is available for Group Net Metering.

II. **Term of the Agreement**

This Agreement will be month to month. During this period Group Member shall not attempt to Group Net Meter with any other Group, Admin or Host for the LDC account numbers listed in Schedule A and shall make all of their associated usage available to the Group. Group Member acknowledges that rebates are not guaranteed and depend on availability of production, applicable rate class default service offer (as set by the NH PUC) and payment by Host to Admin for disbursement. In the event that Host does not make payment to Admin, Admin is not liable to Group Member for Group Member's share. Group Member or Admin may terminate this Agreement for any reason on thirty (30) days' notice. Any amounts owed to Group Member from any period prior to termination shall be paid, provided payment has been received by Admin from Host(s).

III. **Reporting Requirements and Registration**

The Admin will act for the Host and the Group Members and will be responsible for all registration and ongoing reporting requirements necessary to initiate and maintain a Group Net Metering arrangement pursuant to Part PUC 909.

Group Member shall provide Admin with monthly LDC invoices associated with the account #'s listed in Schedule A for the purposes of reporting requirements and verifying and remitting rebate amounts.

IV. **Payment to Group Member by Admin**

Group Member is entitled to a rebate amount of \$.002 per kwh, multiplied by the amount of Group Member usage utilized by the Group Net Metering Host(s). Admin shall pay Group Member within forty five (45) days of receipt of payment from Host(s). Hosts typically, but

not always, issue rebate payments to the Admin quarterly. Admin shall only pay Group Member their rebate amount of .002 per kwh for their share of usage used by Host(s).

V. **Movement Between Groups**

Due to the uncertainty surrounding production provided by Group Net Metering Hosts as a result of weather, maintenance, change of law, litigation, regulatory burdens, etc... Group Member authorizes Admin to move their account in between Group Net Metering groups at Admin's discretion.

VI. **No Guarantee**

Group Member acknowledges and understands that neither Admin or associated Hosts guarantee Host production/generation or the availability of rebates. Numerous factors beyond the control of the Admin may disrupt, terminate or suspend the availability of this program or the consideration contemplated.

VII. **Termination**

Any Group Member wishing to terminate this Agreement, shall provide thirty (30) days notice.

The Departure of a Group Member shall be effective on the Group Member's last meter read date immediately preceding the Group Member's date of departure.

VIII. **Disputes and Governing Law**

The Parties shall attempt in good faith to resolve all disputes arising under this agreement. In the event the parties are unable to resolve a dispute, controversy or claim arising under this agreement, then either party may give written notice to the other party of its intention to mediate. Any dispute arising under this agreement may be settled by mediation in the State of New Hampshire in accord with such procedures as may be acceptable to the parties.

(a) This Agreement and the rights and duties of Parties hereunder shall be governed by and construed, enforced and performed in accordance with the law of the state of New Hampshire.

(b) if the dispute has not been resolved through mediation within thirty (30) days after written notice beginning the mediation process (or a longer period, if the parties agree to extend the mediation), the mediation shall terminate and the parties shall be free to litigate the matter.

(c) in the event of litigation arising under this agreement, the prevailing party shall be entitled to collect all reasonable costs and fees associated with the litigation, including attorney's fees.

IX. **Assignment**

Neither party may assign this Agreement or its rights hereunder without the approval of the other Party, such approval shall not be unreasonably withheld. Freedom Logistics, LLC may assign this Agreement without Group Member's approval in connection with any financing arrangements or sale.



X. **Notices**

Notices shall be provided to Admin at the following address

Freedom Logistics, LLC

Attn: Group Net Metering Division

5 Dartmouth Dr

Suite 301

Auburn, NH 03032

Group Member Address for Notification

City Manager

288 Central Ave

Dover, NH

03820

SIGNATURES

Freedom Logistics, LLC (Admin)

Signed: _____

By: Bart Fromuth

Date: _____

_City of Dover, NH (Group Member)

Signed: _____

By: _____

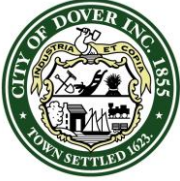
Date: _____



SCHEDULE A

1	Account #	56340094085
	Meter #	223003005
	Service Address	422 Rochester Neck Rd Pump, Rochester NH 03839
2	Account #	80006260162
	Meter #	
	Service Address	0 Portland Ave. Dover NH 03820
3	Account #	
	Meter #	
	Service Address	
4	Account #	
	Meter #	
	Service Address	
5	Account #	
	Meter #	
	Service Address	
6	Account #	
	Meter #	
	Service Address	

Expected TOTAL Annual Use: _1,200,000_ kwh



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2026.07.08 – 224**
Resolution Re: Authorization to Purchase Digital Information
Management System Replacement and Upgrade at Dover
Police Department via Linear Systems

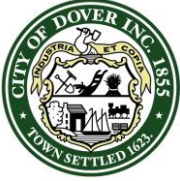
- WHEREAS: Sealed request for proposal B13029 was requested and received for the purchase a Digital Information Management System (DIMS) for the Dover Police Department on February 11, 2013. The bid opening was delayed one day to February 12, 2013 at 2:00pm; and
- WHEREAS: One response was received and the proposal was reviewed and evaluated. The proposal met the specifications of the request and was approved via Resolution [R-2013.03.27-18](#) to award to Linear Systems of Rancho Cucamonga CA in the amount of \$45,887.80; and
- WHEREAS: This original purchase was made possible by the city receiving a grant award from the Paul Coverdell Forensic Science Improvement Grant which awards grants units of local government to help improve the quality and timeliness of forensic science services; and
- WHEREAS: On January 30, 2020, the two new servers and a network attached storage (NAS) device were put into service to replace the servers purchased in 2013; and
- WHEREAS: Due to a water break in the server room at City Hall this past winter, the city received \$11,800.00 in insurance proceeds to assist in funding new and upgraded servers while the remaining cost will be covered under department capital outlay operating budget accounts for a total cost of \$28,850.00; and
- WHEREAS: This is the system which currently holds the police department's digital evidence. The department has used this vendor for a number of years and seeks to continue to use them and this system. These new servers and NAS are needed for the existing system; and
- WHEREAS: **Per Chapter 5, Administrative Code Article III Purchasing Procedure 5-29C Exemptions from Formal Bidding;** Sole-source purchases where the proposed purchase is manufactured or provided by only one entity, and/or the City has already committed to a certain product, manufacturer, brand, or service provider.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Linear Systems Inc, of Rancho Cucamonga CA in the amount of \$28,850.00. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing				
Account	Description	Appropriation	Balance	Charge
1000.1.190.41991.4529.00000.00	Insurance Proceeds	11,800.00	11,800.00	11,800.00
1009.1.210.42120.4745.00000.25	Police Computers-Communications	7,192.84	3,039.88	3,039.88
1009.1.210.42150.4745.00000.25	Police Computers-Communications	6,840.57	6,610.86	6,610.86
1009.1.210.42180.4745.00000.25	Police Computers-Communications	4,278.00	2,613.83	2,613.83
1000.1.210.42180.4745.00000.00	Police Computers-Communications	27,012.00	24,094.23	4,785.43



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2026.07.08 – 224**
Resolution Re: Authorization to Purchase Digital Information
Management System Replacement and Upgrade at Dover
Police Department via Linear Systems

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

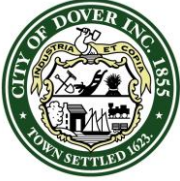
Recorded by: Jerrica Vanslyvong-Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2026.07.08 – 224**
Resolution Re: Authorization to Purchase Digital Information
Management System Replacement and Upgrade at Dover
Police Department via Linear Systems

RESOLUTION BACKGROUND MATERIAL:

In 2013, the City of Dover Police Department first purchased a system for the management of digital assets and evidence for the purpose of retaining evidence for criminal investigations. The system improved the timeliness and quality of digital evidence and storage. The Digital Information Management System (DIMS) system allows the police department to electronically store, view, transmit, and reproduce electronic media including photos, audio, and video recordings in a much more efficient manner.

The department has been and remains extremely satisfied with the product.

The system, which consists of two servers and a Network Attached Storage (NAS) device, was refreshed in January of 2020.

The department planned to replace and upgrade these devices in FY2028, however, one of the servers was damaged in a water break in the server room at City Hall. As a result, the City received funding to replace one of the servers and this request is to replace the other server and the NAS in order to replace all of the devices at once.

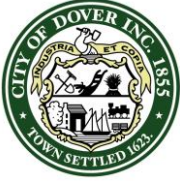
Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	186	Number of Responses:	1
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completed	Estimated Delivery:	ASAP
Recommended Award to:	Linear Systems Inc	Fund:	Police
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed \$25,000 requiring Council approval subsequent to a bid solicitation

[B13029 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2026.07.08 – 225**

Resolution Re: B26065 Dover Parks Barrier Project CDBG Award to William P. Davis Excavation, LLC.

WHEREAS: A Request for Bid B26065 was solicited and received on June 18, 2026 at 2:00 p.m., with a mandatory pre-meeting held on June 4, 2026, for the Dover Parks Barrier Removal; and

WHEREAS: The City is reconstructing parking areas and constructing accessible walkways for Woodman and Sullivan Park; and

WHEREAS: The City received two bid responses that were reviewed for necessary conformity to the bid specifications and requirements with the proposal deemed most advantageous to the City coming from William P. David Excavation, LLC at a total cost of \$99,165.00; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to William P Davis Excavation LLC, Hampton, NH for the Dover Parks Barrier Removal Project in the amount of \$99,165.00. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance	Charge
2100.1.180.46341.4835.06331.27	CDBG-City of Dover Parks Barrier Removal	105,340.00	105,340.00	99,165.00

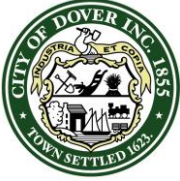
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2026.07.08 – 225**

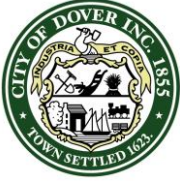
Resolution Re: B26065 Dover Parks Barrier Project CDBG Award to William P. Davis Excavation, LLC.

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2026.07.08 – 225**

Resolution Re: B26065 Dover Parks Barrier Project CDBG Award to William P. Davis Excavation, LLC.

RESOLUTION BACKGROUND MATERIAL:

The City of Dover is seeking sealed bids for Dover Parks Barrier Removal. The work includes reconstruction of parking areas and construction of bituminous accessible walkways for Woodman and Sullivan Park. Federal Labor Standards and Davis Bacon Wages apply to this project.

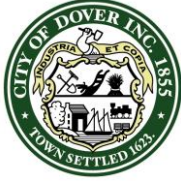
Woodman Park: Regrade, pave, and stripe the existing five-space parking area near the baseball field to provide one ADA-compliant stall and adjacent access aisle. Construct a 5-foot-wide bituminous pedestrian pathway from the parking area to the concession stand and along the backstop. The new walkway shall tie into the existing concession pad and be flush or nearly flush at transitions.

Sullivan Drive Park: Grade, pave, and stripe the existing gravel parking area near the baseball field and playground. Bring the existing accessible parking stall into compliance with ADA standards. Construct a 5-foot-wide bituminous pedestrian pathway from the parking area to the concession stand, spectator seating areas, and the first-base dugout gate, tying into existing accessible routes.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	477	Number of Responses:	2
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Until Delivery	Estimated Delivery:	Completion by 12/15/2026
Recommended Award to:	William P Davis Excavation, LLC	Fund:	CDBG
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.

[B26065 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2026.07.08 – 226**
Resolution Re: B25028 Electrical Contractor Services –Downtown
Decorative Street Lighting Project – NEGM Electric

WHEREAS: A sealed Request for Proposal #B25028 was issued and received for as needed Electrical Contractor Services on October 31, 2024 at 2:00 PM with rates to hold for (1) one year, with the option to renew for three (3) additional one-year terms subject to annual review, funding availability and vendor satisfaction; and

WHEREAS: The City received three (3) bid replies which were reviewed for necessary experience, technical and professional qualifications, as well as cost. It is the recommendation to accept the proposal deemed most advantageous to the City and with lowest offered rates from NEGM Electric, LLC. of Somersworth, NH which was approved via [R-2024.11.13-195](#); and

WHEREAS: On March 25, 2026, NEGM Electric provided a proposal for the installation of light poles and related electrical services on the Downtown Decorative Street Lighting Project (B26069), per labor rates approved via B25028, in the amount of \$ 29,600.00; and,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to NEGM Electric, LLC of Somersworth, NH, in the amount of \$ 29,600.00 for the Downtown Decorative Street Lighting Project. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance	Charge
4021.1.180.43122.4751.03340.21	Downtown Traffic Efficiency Improvement	\$382,491.21	31,23.75	\$29,600.00

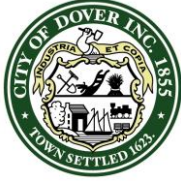
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal: Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

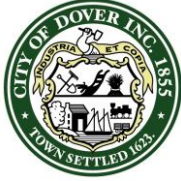
Resolution Number: **R – 2026.07.08 – 226**
Resolution Re: B25028 Electrical Contractor Services –Downtown
Decorative Street Lighting Project – NEGM Electric

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.7.

Resolution Number: **R – 2026.07.08 – 226**
Resolution Re: B25028 Electrical Contractor Services –Downtown
Decorative Street Lighting Project – NEGM Electric

RESOLUTION BACKGROUND MATERIAL:

NEGM Electric, the City pre-approved electrical contractor, will provide the following tasks as it relates to the Downtown Decorative Lighting Project:

- Assembly and installation of new light poles.
- Removing existing wires and conductors from the ground.
- Supplying and pulling new conductors.
- Rewiring the new light poles internally.
- Furnishing and installing new electrical junction boxes once the old bases are removed.
- Making final electrical connections for the new light poles.

Bid Information:

Sealed Request for Proposal #B25028 was issued and received for as needed Electrical Contractor Services on October 31, 2024 at 2:00 PM.

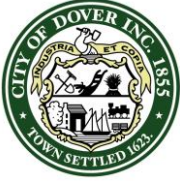
Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	107	Number of Responses:	3
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	One Year	Estimated Delivery:	As Needed
Recommended Award to:	NEGM Electric, LLC	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

[B25028 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.8.

Resolution Number: **R – 2026.07.08 – 227**
Resolution Re: B23004 Purchase of Direct Replacement Ultraviolet
Disinfection Equipment from Trojan Technologies – Sole
Source

WHEREAS: In 2005, Trojan Technologies provided an initial Ultraviolet Light Disinfection System at the Waste Water Treatment Plant at a cost of \$671,500.00; and

WHEREAS: In 2024, the City purchased a replacement and upgraded Ultraviolet (UV) Light Disinfection System from Trojan Technologies in the amount of \$769,419.00 which was approved via [R-2022-.07.27-164](#); and

WHEREAS: The UV System utilizes 312 individual UV bulbs, which have a life expectancy of 10,000 to 12,000 hours. On May 29, 2026, the City received a proposal from Trojan Technologies for a 100-pack of replacement UV replacement bulbs, with angle mounting bases in the amount of \$49,836.50; and

WHEREAS: Per 5-29.C, Exemptions to Formal Bidding, Formal bidding shall not apply to the following: Sole-source purchases where the proposed purchase is manufactured or provided by only one entity, and/or the City has already committed to a certain product, manufacturer, brand or service provider.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Trojan Technologies of Ontario Canada in the amount of \$49,836.50 for Ultraviolet Disinfections Equipment. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance	Charge
5320.1.300.43256.4652.00000	WWTP UV Equipment Upgrade	\$236,177.61	\$119,952.38	\$49,836.50

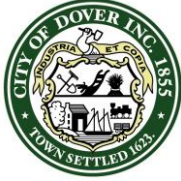
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk

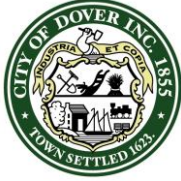
 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.A.8.	
Resolution Number: R – 2026.07.08 – 227 Resolution Re: B23004 Purchase of Direct Replacement Ultraviolet Disinfection Equipment from Trojan Technologies – Sole Source		

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.A.8. Resolution Number: R – 2026.07.08 – 227 Resolution Re: B23004 Purchase of Direct Replacement Ultraviolet Disinfection Equipment from Trojan Technologies – Sole Source	

RESOLUTION BACKGROUND MATERIAL:

In 2024, the City replaced the original Ultraviolet (UV) Light Disinfection System at the Wastewater Treatment Plant (WWTP) with a new Trojan System UV3000Plus system. The predecessor disinfection system dated back to 2005, so the system needed upgrading and replacement.

The UV system allows for non-chemical disinfection of any possible pathogens leaving the WWTP. The disinfection system relies on 312 separate and individual UV bulbs that have an integrated cleaning and wiping system to ensure maximum efficiency of the UV disinfection process. Bulbs are considered wear-items, with a typical life of approximately 10,000 to 12,000 hours. The UV system is in continuous 24/7 operation. WWTP routinely purchase a batch of replacement bulbs each year. However, in 2024 and 2025, with the new UV system being installed, no replacement bulbs were required. Currently, staff are requesting purchase of a batch of 100 replacement bulbs to have on-hand and to facilitate change-out of bulbs, as necessary.

Bid Information:

The competitive bid procedure may be waived by a majority vote of the City Council.

Award Information:

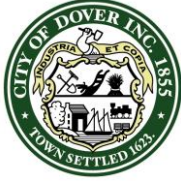
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completed	Estimated Delivery:	
Recommended Award to:	Trojan Technologies	Fund:	Police
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000

[B23004 Documents](#)

Document Created by: Purchasing Document Posted on: July 1, 2026	B23004 Purchase of Direct Replacement Ultraviolet Disinfection Equipment from Trojan Technologies – Sole Source Page 3 of 3
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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2026.07.08 – 228**

Resolution Re: B26068 Household Hazardous Waste Collection Services via
MXI Environmental Services, LLC

WHEREAS: A Sealed Request for Bid #B26068 was issued and received for Household Hazardous Waste Collection Services on May 28, 2026 at 2:00 p.m.; and

WHEREAS: One firm responded with unit pricing for different chemicals that the City anticipates will be collected for the project in its entirety. The collection day will be held on Saturday, October 17, 2026; and

WHEREAS: The one bid submitted by MXI Environmental Services, LLC of Abingdon, VA at varying rates for collection of various household hazardous waste chemicals. The estimated annual expenditure may exceed the \$25,000.00 threshold thereby requiring council approval.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to MXI Environmental Services, LLC of Abingdon, VA for Household Hazardous Waste Collection Services at given rates provided in conjunction with bid #B26068. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance	Charge
1000.1.300.43230.4421.00000	Waste Disposal Services FY27	\$457,680.00	\$457,680.00	50,000.00

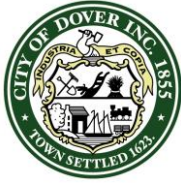
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2026.07.08 – 228**

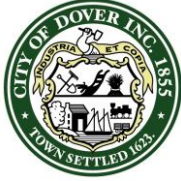
Resolution Re: B26068 Household Hazardous Waste Collection Services via
MXI Environmental Services, LLC

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.9.

Resolution Number: **R – 2026.07.08 – 228**

Resolution Re: B26068 Household Hazardous Waste Collection Services via MXI Environmental Services, LLC

RESOLUTION BACKGROUND MATERIAL:

The City requested proposals from qualified firms for Household Hazardous Waste Collection Services. The vendor will operate collection activities on site at the Community Services Garage on Saturday, October 17, 2026 from 8:30 a.m. to 12:30 p.m. All collected waste, equipment and related materials resulting from the operation of this collection will be removed from the site by the vendor no later than 7:00 p.m. on the day of the collection.

The prior year expense in August 2025 was \$54,090.00. Through a municipal cost-sharing arrangement, the Towns of Lee, Madbury and Rollinsford are allowed to participate and costs are allocated on a pro-rata share based on population.

Since 2019, only MXI Environmental Services, LLC and one other firm, Tradebe, have submitted bids on this service and the result has consistently been MXI as being more cost effective. Nevertheless, the Purchasing Agent (PA) reached out to Tradebe to determine why they didn't submit this year as they have the previously, but received no response.

Bid Information:

A Sealed Request for Bid #B26068 was issued and received for Household Hazardous Waste Collection Services on May 28, 2026 at 2:00 p.m.

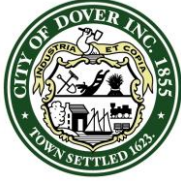
Award Information:

A purchase order will be issued to MXI Environmental Services, LLC selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	107	Number of Responses:	1
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Completion	Estimated Delivery:	10/17/2026
Recommended Award to:	MXI Environmental Services, LL	Fund:	Recycling Collections
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

[B26068 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R – 2026.07.08 – 229**
Resolution Re: B25037 RFP26-004 Dover Water and Sewer Hydraulic Modeling

WHEREAS: A sealed Request for Qualifications #B25037 was solicited and received for on-call specialized municipal engineering services on April 29, 2025 at 2:30 p.m. for services to commence on July 1, 2025 for a four-year period. FY2025-2030 period. Rates to be fixed for the first year and will not exceed Boston CPI for subsequent years thereafter; and

WHEREAS: Nineteen (19) statements of qualifications were received and a review of qualifications was conducted by the Community Services Department to assess each firm's expertise, project successes, and the specialized services offered and all 19 firms, including Underwood Engineers, were approved via [R-2021.07.28-135](#); and

WHEREAS: On May 14, 2026, the City solicited B25037 RFP26-004 Water and Sewer Hydraulic Modeling from all firms pre-approved to provide services relative to Water/Waste Water; and

WHEREAS: On June 2, 2026, the City received a proposal from Underwood Engineers in the amount of \$67,000.00 for Water Hydraulic Modeling.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Underwood Engineering for RFP26-004 Dover Water Hydraulic Modeling Services, hourly rates per B25037, in the amount not to exceed \$67,000.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance	Charge
5300.1.300.43320.4331.03570.25	Study Services	\$450,000.00	\$450,000.00	\$67,000.00

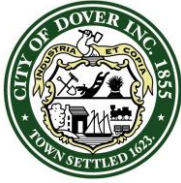
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal: Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

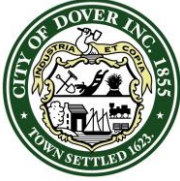
Resolution Number: **R – 2026.07.08 – 229**
Resolution Re: B25037 RFP26-004 Dover Water and Sewer Hydraulic Modeling

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R – 2026.07.08 – 229**

Resolution Re: B25037 RFP26-004 Dover Water and Sewer Hydraulic Modeling

RESOLUTION BACKGROUND MATERIAL:

The City requested proposals from qualified consulting engineering firms to provide professional services to calibrate, refine, and update the City's existing hydraulic water and sewer models. The City also seeks to have the selected consultant(s) develop a formal process to assess and confirm the City's ability to serve existing and potential customers of the water and sewer system. Underwood Engineers only provided a proposal to for Water Hydraulic Modeling. Scope of work involves:

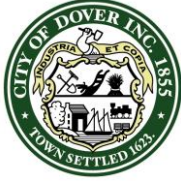
- Update the hydraulic model to include all nominal private and public pipe ≥ 4 inches, valves, hydrants, tanks, and pump stations.
- Calibrate the water model using available record information and field collected data (fire flow tests) to achieve a model that reflects actual pressure (± 5 psi) and flow ($\pm 10\%$).
- Consultant will be required to coordinate and perform fire flow tests, as may be necessary, to obtain updated data for model calibration.
- Define an "Ability to Serve" process to identify new user impacts to the system from future development and to determine ability to meet required demand.
- Perform a water system age analysis at twenty (20) unique points in the water system that would accurately reflect the quality of the water.
- Perform a fire flow analysis to verify compliance with ISO Public Protection Classification required fire flows.
- Prepare a Memorandum summarizing the following:
 - Modeling methodology
 - Findings of field investigations and gap analyses
 - Detailed recommendations to improve fire flow, ability to serve and water quality

Minimum Deliverable:

- Technical Memorandum for the Hydraulic Water Modeling

Task 3: Additional Requirements

- Perform a city-wide audit of water billing for the last 24 months, to assess accuracy, identify unaccounted-for water/losses, and compare actual usage against NHDES-permitted or default allowed consumption rates (where applicable per NHDES rules and permits).
 - Review water supply and sewer treatment capacity in comparison to current average day and maximum day usage. Clarify how supply and treatment capacity meet or supports existing demands.
 - Audit shall be desktop-based and exclude field meter testing, customer interviews, or legal determinations
- Lead a kick-off meeting with City staff to discuss scope, schedule, data needs, and constraints.
 - Data needs shall be provided in the proposal
- Virtually meet at least once per month with City staff to provide project update.
 - Monthly progress reports shall be submitted with invoices.
- Prepare one presentation that will be presented to City staff, the Utilities Commission, and City Council.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.10.

Resolution Number: **R – 2026.07.08 – 229**

Resolution Re: B25037 RFP26-004 Dover Water and Sewer Hydraulic Modeling

- Assume one (1) meeting for each of the three public bodies noted above.
- Develop automated/semi-automated processes for model updates from GIS with minimal staff involvement
- Provide comprehensive documentation sufficient for City staff to maintain without consultant.
- Provide in person training on water models (operation, updates, scenarios) for up to 8 City staff (e.g., multiple sessions totaling 16 hours).

Bid Information:

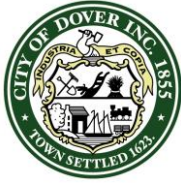
A sealed Request for Qualifications #B25037 was solicited and received for on-call specialized municipal engineering services on an as-needed basis on April 29, 2025 at 2:30 p.m. for services to commence on or about July 1, 2025 for a four-year period, FY2025 – FY2030. RFP26-004 was solicited on May 14, 2026 for Dover Water and Sewer Hydraulic Modelling

Award Information:

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	9	Number of Responses:	1
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	One Year	Estimated Delivery:	As needed
Recommended Award to:	Underwood Engineers	Fund:	Water
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

B25037 RFP26-004



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.11.

Resolution Number: **R – 2026.07.08 – 230**
Resolution Re: Environmental Projects Consulting Services Peschel Consulting LLC

WHEREAS: The City of Dover is owner of the Tolend Road Landfill Superfund site, and has a 42.68% cost share obligation as a Potentially Responsible Party (PRP) as part of collaborative effort of other PRP's identified as the Executive Committee of Work Settling Defendants, otherwise known as "Dover Group"; and

WHEREAS: The City of Dover's former employee, Dean Peschel, had been recognized by the US Environmental Protection Agency (EPA) and the Dover Group as the Project Manager for superfund remediation efforts, and Mr. Peschel is now retired from the City but providing technical consulting services through Peschel Consulting LLC (Dean Peschel); and

WHEREAS: The City is seeking authorization to continue to use Mr. Peschel's professional services in FY27 for construction of a new multipoint groundwater extraction system at the Tolend Landfill. Mr. Peschel had offered consulting services via Peschel Consulting LLC and maintained his previous hourly rate of \$250.00 on an as needed basis; and

WHEREAS: Per 5-28 B, Formal Bidding Purchases; Waiver: Formal bidding may be waived by a majority vote of the City Council, which may be done at the time of making the award.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Peschel Consulting LLC of Eliot, ME for as needed environmental consulting services at rates outlined in this resolution. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Account	Description	Appropriation	Balance
5320.1.300.43250.4341.00000.00	CS - Sewer - Technical Services FY27	149,150.00	149,150.00

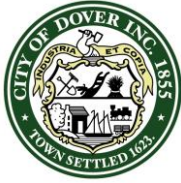
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.11.

Resolution Number: **R – 2026.07.08 – 230**
Resolution Re: Environmental Projects Consulting Services Peschel Consulting LLC

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Environmental matters involving the City of Dover create complex challenges and liabilities for the city. Institutional knowledge, experience and expertise in state and federal regulations and scientific knowledge are required to protect the interest of the city.

Tasks include, but are not limited to the following:

1. Act as Project Manager for the Dover Landfill Group
2. Provide insight and background on construction of a new multipoint groundwater extraction system.

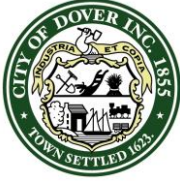
Existing City engineering staff may have inquiries or require assistance of Mr. Peschel related to historical environmental-related projects, staff may engage Mr. Peschel per an on-call, as needed basis; and

Bid Information:

Per 5-28 B, Formal Bidding Purchases; Waiver: Formal bidding may be waived by a majority vote of the City Council, which may be done at the time of making the award.

Award Information:

A purchase order will be issued to the Peschel Consulting LLC to authorize expenditures as outlined.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.12.

Resolution Number: **R – 2026.07.08 – 231**

Resolution Re: Operation and Maintenance of the Closed City of Dover
Landfill Superfund Site Lift Station, FY2027

WHEREAS: The former municipal landfill located on Tolend Road has a groundwater extraction system which discharges water to the city sewer system via a dedicated pump station and sewer force main which services the landfill and requires frequent cleaning and maintenance on a coordinated schedule with groundwater extraction system; and

WHEREAS: In 2017, the City received a proposal from CES Inc/Blue Granite Environmental Consultants, the contractor performing operations and maintenance at the Tolend Landfill remediation system, to perform operations and maintenance activities on the City's pump station and sewer force main that extends from Tolend Road to County Farm Cross Road and was awarded via council resolution [R-2017.06.28-073](#) in the amount of \$80,200.00; and

WHEREAS: The City extended the agreement via council resolutions throughout subsequent years, with the latest being FY26 via council resolution [R-2025.06.25-111](#); and

WHEREAS: The City again seeks to extend this agreement for the period of July 1, 2026 to June 30, 2027 in the amount of \$114,600.00 relative to tasks outlined in background. In an effort to improve the system performance and meet operation objectives, it is the recommendation to award the operation and maintenance activities of the pump station and sewer force main to Haley Ward, Inc., formerly known as CES, Inc., of Lewiston, ME in the amount of \$114,600.00; and

WHEREAS: Per 5-28.B. Formal bidding may be waived by the majority vote of the City Council, which may be done at the time of making the award.

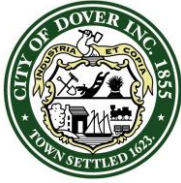
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Haley Ward, Inc. of Lewiston, ME for operation and maintenance services of the pump station and sewer force main for the period of July 1, 2026 to June 30, 2027 at a cost, not to exceed, \$114,600.00. The City Manager, or designee, is hereby authorized to finalize contract language with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance	Charge
5320.1.300.43250.4341.00000.00	CS-Sewer-Technical Svs, FY27	149,150.00	149,150.00	114,600.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.12.

Resolution Number: **R – 2026.07.08 – 231**
Resolution Re: Operation and Maintenance of the Closed City of Dover
Landfill Superfund Site Lift Station, FY2027

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

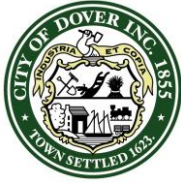
Recorded by: Jerrica Vansylyvong-Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.12.

Resolution Number: **R – 2026.07.08 – 231**

Resolution Re: Operation and Maintenance of the Closed City of Dover
Landfill Superfund Site Lift Station, FY2027

RESOLUTION BACKGROUND MATERIAL:

The former municipal landfill located on Tolend Road has a groundwater extraction system which discharges water into the city sewer system via a dedicated pump station and sewer force main which services the landfill and requires frequent cleaning and maintenance on a coordinated schedule with groundwater extraction system.

Haley Ward, Inc., formerly known as CES, Inc., now operates and maintains the sewer pump station and sewer force main that extends from the former municipal landfill on Tolend Road to County Farm Cross Road where it discharges into the city gravity sewer. The sewer force main carries groundwater from the landfill groundwater extraction system. The extracted groundwater has a very high iron content and when the groundwater comes in contact with the atmosphere, iron precipitation occurs. The accumulation of the iron precipitate in the pump station and the sewer force main requires periodic cleaning to restore capacity lost due to clogging. The landfill remediation system operation and maintenance contractor, Haley Ward, Inc., also performs similar cleaning activities on the remediation system throughout the year.

The proposal from the current contractor, Haley Ward, Inc. and Blue Granite Environmental Consultants, Inc., operating the landfill remediation system is desirable as they will perform the following tasks:

Task 1 – Cleaning the City Lift Station

Task 2 – Pigging of City Force Main

Task 3 – Routine Lift Station Pump Maintenance

Task 4 – Maintenance of Dewatering Basins.

The total cost to maintain the sewer pump station and sewer force main is \$114,600.00 for the period of July 1, 2026 to June 30, 2027.

Bid Information:

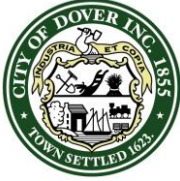
Per 5-28. B Formal bidding may be waived by the majority vote of the City Council, which may be done at the time of making the award.

Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	51	Number of Responses:	4 and 2 no bids
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	One Year, 6/30/2027	Estimated Delivery:	2026-2027
Recommended Award to:	Haley Ward, Inc.	Fund:	Sewer Fund
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring City Council approval.



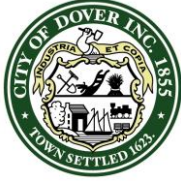
CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.12.

Resolution Number: **R – 2026.07.08 – 231**

Resolution Re: Operation and Maintenance of the Closed City of Dover
Landfill Superfund Site Lift Station, FY2027



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.13.

Resolution Number: **R – 2026.07.08 – 232**

Resolution Re: Authorization to Purchase Granular Activated Carbon Media Replacement for PFAS Filters at Pudding Hill Water Treatment Plant from Calgon Carbon Corporation

WHEREAS: The City of Dover, Pudding Hill Water Treatment Plant (WTP), was completed and became operational in May 2025. The WTP relies on granular activated carbon (GAC) for removal of any PFAS contamination; and

WHEREAS: Calgon Carbon Corporation is the manufacturer of the filter vessels currently used at the Pudding Hill WTP and in March of 2025 council approved via [R-2025.03.12-31](#) the purchase of Filtrasorb 400 pH in the mount of \$141,600.00 from Calgon Carbon Corporation; and

WHEREAS: On June 18, 2026, the City received a proposal from Calgon Carbon Corporation for Filtrasorb 400 Rx pH at a unit price of \$1.62/lbs. for 60,000 lbs. in the amount of \$97,200.00; and

WHEREAS: Per 5-29.C, Exemptions to Formal Bidding, Formal bidding shall not apply to the following: Sole-source purchases where the proposed purchase is manufactured or provided by only one entity, and/or the City has already committed to a certain product, manufacturer, brand or service provider.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Calgon Carbon Corporation of Moon Township, PA in an amount of \$97,200.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as to not exceed available funding.

Account	Description	Appropriation	Balance	Charge
5300.1.300.43320.4612.00000.00	CS-Water Operating Supplies FY26	\$542,753.57	\$57,164.16	\$57,164.16
5300.1.300.43320.4612.00000.00	CS-Water Operating Supplies FY27	\$449,500.00	\$449,500.00	\$40,035.84

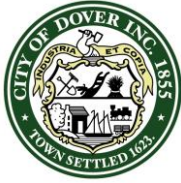
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: Deputy City Attorney

Recorded by: Jerrica Vanslyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.13.

Resolution Number: **R – 2026.07.08 – 232**

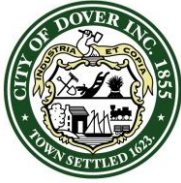
Resolution Re: Authorization to Purchase Granular Activated Carbon Media Replacement for PFAS Filters at Pudding Hill Water Treatment Plant from Calgon Carbon Corporation

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.13.

Resolution Number: **R – 2026.07.08 – 232**

Resolution Re: Authorization to Purchase Granular Activated Carbon Media Replacement for PFAS Filters at Pudding Hill Water Treatment Plant from Calgon Carbon Corporation

RESOLUTION BACKGROUND MATERIAL:

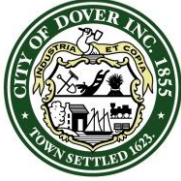
The Pudding Hill Water Treatment Plant (WTP) was completed and became operational in May 2025. The WTP relies on granular activated carbon (GAC) for removal of any PFAS contamination. The GAC media has a fixed and finite life depending on contamination levels, and must be periodically replaced. Utilizing GAC-filtration for PFAS removal was the primary treatment objective regarding the construction of the new WTP, which was authorized and approved as part of the FY2022 Capital Improvements Program project in the amount of \$17,400,000. The project was funded primarily by a \$12 million contribution from the responsible contaminating party, and a State of NH PFAS Remediation Grant in the amount of \$5.1 million.

Three public water supply wells for the City are located in the Pudding Hill aquifer. They are the Griffin Well, Ireland Well, and DPH-1 Well. The Pudding Hill aquifer has a permitted withdrawal capacity of 780 gallons per minute, or 1.12 million gallons per day, while operating any combination of the wells. This volumetric capacity exceeds 40% of the City's annual average daily demand. Due to PFAS contamination, the Griffin Well was voluntarily taken offline in December 2015, then the Ireland Well was taken offline in 2018, and lastly the DPH-1 Well was taken offline in 2020. But with the commissioning of the new WTP, both the Ireland and DPH-1 wells could be placed back into service. The Griffin Well was recently relicensed for use as a public water supply well.

PFAS removal at the WTP relies on GAC media contained within 6 different filter vessels. Each filter vessel is a cylindrical tank, approximately 10-feet in diameter and 18-feet tall. Each filter vessel is designed to hold 20,000 pounds of GAC media. The filters are operated in a series of two in a row, with a lead & lag filter, and then redundancy across three parallel trains of two filters each. City water operators and specialists from EPA's Division of Water Infrastructure have been sampling and monitoring migration of PFAS through the GAC filter media. Depending on flow rates and levels of contamination, the filter media may last up to 14 months. The intent is to pre-emptively change media on three primary, lead filter vessels, and then convert the three secondary, lag vessels to start acting as primary. To date the finished treated water has had "non-detects" of any regulated PFAS contaminant. For reference, NH has maximum contaminant levels (MCL's) as follows: Perfluorooctanoic acid (PFOA) – 12 ppt; Perfluorooctane sulfonic acid (PFOS) – 15 ppt; Perfluorohexane sulfonic acid (PFHxS) – 18 ppt; and Perfluorononanoic acid (PFNA) – 11 ppt.

Federal EPA has promulgated MCL's which will be more restrictive than NH's, as follows: PFOA – 4 ppt; PFOS – 4 ppt; PFHxS – 10 ppt; PFNA – 10 ppt. Additionally, there is an EPA MCL for HFPO-DA (commonly known as GenX Chemicals) – 10 ppt; and is there is any mixture or combination of multiple contaminants then a specialized assessment must be conducted.

The first media change out (addressing 3 of 6 filters) required the City to buy a load of new, unused, virgin media. During the first media change, one half of the existing media was extracted, which could be salvaged and regenerated. This process generated what was termed a "swing load", so the City has media in reserve with Calgon. We are now obtaining a load of pH-stabilized, regenerated media, which has a performance guarantee to match that of virgin media. The current GAC filter replacement media will cost \$97,200.00 for approximately 60,000 lbs of material. Spent media that is extracted will be taken by the supplier and put through a regeneration process for future re-use by the City. Due to the uncertainty of contamination levels



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.A.13.

Resolution Number: **R – 2026.07.08 – 232**

Resolution Re: Authorization to Purchase Granular Activated Carbon Media Replacement for PFAS Filters at Pudding Hill Water Treatment Plant from Calgon Carbon Corporation

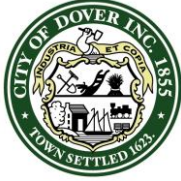
within the aquifer, the City Council is being asked to approve a future media replacement, as long as the unit which could occur during the latter part of FY27.

Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	N/A
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	As contracted	Estimated Delivery:	8-10 weeks
Recommended Award to:	Calgon Carbon Corporation	Fund:	Water Operating Supplies
Other Approvals Required:	No	References Checked:	
Previously Worked for City:	No	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.14.

Resolution Number: **R – 2026.07.08 – 233**

Resolution Re: Authorization to Purchase of a 2027 Ford F-350 Truck with Plow via McFarland Ford

WHEREAS: A sealed Request for Bid #3062-26 was solicited and received by the State of New Hampshire in October of 2025 for pricing of various 2026 model year vehicles. Contracts were awarded to several vendors, including McFarland Ford via State of NH Contract 8003761, for several different types of vehicles for 2025-2026; and

WHEREAS: Community Services Streets & Stormwater Division seeks a general-purpose pick-up truck, which can also be used for winter snow operations and not require a CDL-license to operate; and

WHEREAS: McFarland quote offers the state bid discount for One 2027 F-350 4x4 Regular Cab in the amount of \$47,030.00 plus a Fisher Plow and components in the amount of \$17,820.00 for a total cost of \$64,850.00; and

WHEREAS: Per 5-29A, Exemptions to Formal Bidding; Waiver. The Purchasing Agent may, with approval by the City Manager, waive bidding procedures when purchasing can be accomplished through the State of New Hampshire or at state bid prices, other governmental agencies or cooperative buying groups.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to McFarland Ford, of Exeter, NH for the purchase of one 2027 Ford F-350 Truck plus Plow and components in the total amount of \$64,850.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance	Charge
1000.1.300.43121.4742.00000.00	Streets- Light Vehicles	64,850.00	\$64,850.00	\$64,850.00

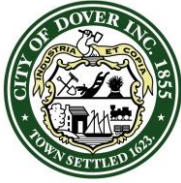
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.14.

Resolution Number: **R – 2026.07.08 – 233**

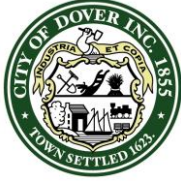
Resolution Re: Authorization to Purchase of a 2027 Ford F-350 Truck with
Plow via McFarland Ford

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.14.

Resolution Number: **R – 2026.07.08 – 233**

Resolution Re: Authorization to Purchase of a 2027 Ford F-350 Truck with Plow via McFarland Ford

RESOLUTION BACKGROUND MATERIAL:

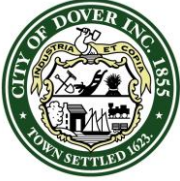
The Streets & Stormwater Division of Community Services needs a general, all-purpose pickup truck so staff can respond to small jobs, and not be required to utilize a full-size 6-wheel dump truck. The requested vehicle will be fitted with plow gear to allow for use in winter operations and not require an operator with a CDL-license for commercial vehicles.

The Streets & Stormwater Division has several new hires that are not yet all fully CDL-licensed or trained. These staff may be assigned daily task requiring just a basic pick-up truck, as opposed to a large, dump-truck style vehicle.

The intended purchase is part of the Department's ongoing Vehicle Replacement Program, and also helps meet one of the Departments Strategic Plan objectives for enhanced efficiency and optimization.

Purchasing Information:

Type:	Purchase Order	Advertised:	N/A
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	No
Prices will hold for:	Until Delivery	Estimated Delivery:	Fall of 2027
Recommended Award to:	McFarland Ford	Fund:	CS- Streets
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Waive competitive bidding.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.15.

Resolution Number: **R – 2026.07.08 – 234**

Resolution Re: B26078 Award of Bid for Medical Supplies As Needed to Various Vendors

WHEREAS: A sealed Request for Proposal #B26078 was issued and received for Medical Supplies on an as needed basis on June 18, 2026 at 2:30 p.m.; and

WHEREAS: The city provided a list of supplies commonly used and estimated quantities; and

WHEREAS: The city received four (4) replies (some offering pricing on all items and some offering only a select few items) from Bound Tree, Henry Schein and Life-Assist. The city currently utilizes three (3) of these vendors for supplies and has had great success getting items when needed and on time at bid pricing. It is the recommendation to award to the same vendors for as needed medical supplies.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue purchase order(s) to Bound Tree, Henry Schein, Life-Assist, as needed, in conjunction with B26078 bid pricing. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance	Charge
1000.1.220.42220.4635.00000	F&R Medical Supplies FY27	\$59,100.00	\$59,100.00	\$59,100.00

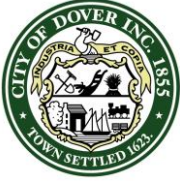
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.15.

Resolution Number: **R – 2026.07.08 – 234**

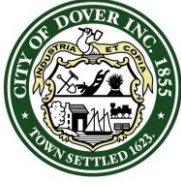
Resolution Re: B26078 Award of Bid for Medical Supplies As Needed to Various Vendors

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.A.15. Resolution Number: R – 2026.07.08 – 234 Resolution Re: B26078 Award of Bid for Medical Supplies As Needed to Various Vendors
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RESOLUTION BACKGROUND MATERIAL:

The City of Dover, requested pricing information and availability of various medical supplies used by the Dover Fire Department that are to be delivered on an as-needed basis. Pricing shall include delivery to Dover, NH.

This is a blanket bid request for the purchase of miscellaneous medical supplies to be ordered on an as-needed basis only. Items requested are commonly used items and may not necessarily be purchased. Other items not on the list may also be purchased as needed. While the City hopes to acquire all items from one vendor, it does reserve the right to split the award between several different vendors if it is financially advantageous to do so.

Pricing shall hold until June 30, 2027. Special charges, surcharges or fuel charges of any kind (by whatever name) may not be added on at any time. Any and all charges (including Delivery) must be built into your bid price at the time of bid.

Bid Information:

A sealed Request for Proposal #B26078 was issued and received for Medical Supplies on an as needed basis on June 18, 2026 at 2:30 p.m.

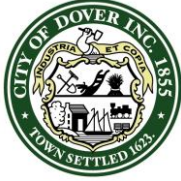
Award Information:

A purchase order will be issued to the vendors selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	109	Number of Responses:	4
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	6/30/2027	Estimated Delivery:	ASAP
Recommended Award to:	Bound Tree, Henry Schein and Life Assist	Fund:	Fire
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase expected to exceed the \$25,000

[B26078 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.16.

Resolution Number: **R – 2026.07.08 – 235**

Resolution Re: Authorization to Purchase Goods and Services via State of NH Contracts and Cooperative Programs for FY27

- WHEREAS: There are several contracts available for municipal use, which provide discounted rates with varying effective dates, through the State of New Hampshire and participating Cooperatives, i.e., Sourcewell, Massachusetts Higher Education Consortium (MHEC) and OMNIA; and
- WHEREAS: The City seeks authorization to utilizes these contracts for various purchases of good and or services throughout FY27 as needed; and
- WHEREAS: Per 5-29B, Exemptions to Formal Bidding; Waiver. The Purchasing Agent may, with approval by the City Manager, waive bidding procedures when purchasing can be accomplished through the State of New Hampshire or at state bid prices, other governmental agencies or cooperative buying groups.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue Purchase Orders to vendors identified in background of resolution for the purchase of goods and/or services. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance	Charge
6310.1.xxx.xxxxx.4895.xxxxx.xx.xxx.xxx.800	Fleet - Cost of Parts Sold	695,836.00	695,836.00	316,415.00
xxxx.1.xxx.xxxxx.4611.xxxxx.xx.xxx.xxx.600	Office Supplies	127,843.00	127,843.00	100,000.00
xxxx.1.xxx.xxxxx.4612.xxxxx.xx.xxx.xxx.600	Operating Supplies	1,350,896.00	1,350,896.00	199,800.00
xxxx.1.xxx.xxxxx.4652.xxxxx.xx.xxx.xxx.600	Maintenance Supplies - Improvements o/t Buildings	523,850.00	523,850.00	110,000.00
xxxx.1.xxx.xxxxx.4653.xxxxx.xx.xxx.xxx.600	Maintenance Supplies - Equipment	100,000.00	100,000.00	27,000.00
xxxx.1.xxx.xxxxx.4434.xxxxx.xx.xxx.xxx.300	Maintenance Charges - Vehicles	140,545.00	140,545.00	53,000.00
xxxx.1.xxx.xxxxx.4450.xxxxx.xx.xxx.xxx.300	Software Subscriptions & Licenses	565,000.00	565,000.00	80,000.00
xxxx.1.xxx.xxxxx.4745.xxxxx.xx.xxx.xxx.700	Computers & Communication Equipment	439,707.00	439,707.00	143,000.00
		<u>3,943,677.00</u>	<u>3,943,677.00</u>	<u>1,029,215.00</u>

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

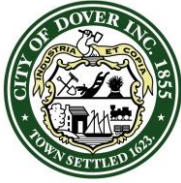
Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-Bizier
City Clerk

R-2026.07.08 Authorization to Purchase Good and Services via
State of NH Contracts and Cooperative Programs for FY27

Document Created by: Purchasing
Document Posted on: July 1, 2026

Page 1 of 4



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.16.

Resolution Number: **R – 2026.07.08 – 235**

Resolution Re: Authorization to Purchase Goods and Services via State of
NH Contracts and Cooperative Programs for FY27

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

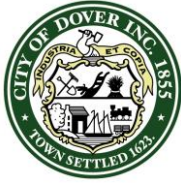
DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

R-2026.07.08 Authorization to Purchase Good and Services via
State of NH Contracts and Cooperative Programs for FY27

Document Created by: Purchasing
Document Posted on: July 1, 2026

Page 2 of 4



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.16.

Resolution Number: **R – 2026.07.08 – 235**

Resolution Re: Authorization to Purchase Goods and Services via State of NH Contracts and Cooperative Programs for FY27

RESOLUTION BACKGROUND MATERIAL:

There are several State of New Hampshire, and Cooperative contracts, for municipal use with vendors that participate in discounted pricing for various good and services. The City is seeking approval to purchase goods and services from the following vendors with the estimated annual expenditure based on historically usage.

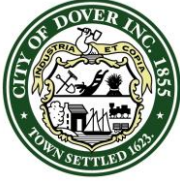
Vendor	Type of Service	Contract Number	Estimated annual expenditure
Allegiance Truck, LLC	Maintenance Supplies & Equipment	8003259	\$53,000
Dell Marketing	Computerized Communication Equipment	8003325	\$143,000
F.W. Webb	Plumbing Fixtures	8003339	\$27,000
Grainger	Industrial Supplies	8003596	\$98,500
Northeast Electrical	Electrical Lamps and Ballast	8003352	\$110,000
SHI International	Computer Software, Subscriptions and Licenses	8003473	\$80,000
Sanal/Napa	Automotive Parts	Contract Pending	\$141,270
Pete's Tire Barn	Firestone Tires	8003507	\$49,000
WB Mason	Office Supplies	8003592	\$100,000
ATG Manchester	Truck Replacement Parts	8003389	\$56,000
Elliott Auto Supply/dba Factory Motor Parts	Vehicle Parts	101520-FMP - Sourcewell	\$36,145
Portsmouth Ford	Truck Parts	101520-FMC - Sourcewell	\$34,000
Amazon	Office and Operating Supplies	LLC:F15 - MHEC	\$101,300

Per 5-29A Exemptions to Competitive Bidding of the Dover Purchasing Procedure, the Purchasing Agent may, with approval of the City Manager, waive bidding procedures when purchasing through the State of New Hampshire or at State bid prices and/or various Cooperatives. Per 5-32 Any individual purchases of \$25,000.00 or more shall be approved by majority vote of the City Council prior to award.

Purchasing Information:

Type:	Purchase Order	Advertised:	No
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes/State of NH
Prices will hold for:	Through various term dates	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.

R-2026.07.08 Authorization to Purchase Good and Services via
State of NH Contracts and Cooperative Programs for FY27



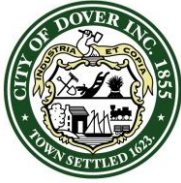
CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.16.

Resolution Number: **R – 2026.07.08 – 235**

Resolution Re: Authorization to Purchase Goods and Services via State of
NH Contracts and Cooperative Programs for FY27



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.17.

Resolution Number: **R – 2026.07.08 – 236**

Resolution Re: Professional Support Services for (SCADA) Supervisory Control and Data Acquisition - Woodard & Curran – On Call As Needed

WHEREAS: The City of Dover Community Services Department retained Woodard & Curran for (SCADA) Supervisory Control and Data Acquisition emergency support services; or for periodic control system maintenance on “as Requested” basis; and

WHEREAS: The City of Dover and Woodard & Curran have successfully engaged SCADA design, installation and upgrades since 1998 when the sealed Request for Proposal was released and awarded to Woodard & Curran. The City continues to require expert advice and services on matters involving the SCADA which can be procured in the form of support services from an outside consultant; and

WHEREAS: The “as requested” support services were approved by City Council per adopted resolution [R-2022.08.24-181](#) and the City would like to continue to use Woodard & Curran for various “as requested”; non-project related consulting services with rates ranging from \$120.00 to \$270.00 per hour depending on staff type and service for fiscal year 2027; and

WHEREAS: Per 5-28 B. Formal bidding may be waived by a majority vote of the City Council, which may be done at the time of making the award.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The Purchasing Agent is hereby authorized to issue a Purchase Order to Woodard & Curran of Portland, ME for on call; as needed support services at hourly rates outlined in this resolution. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4341.00000.00	CS - Sewer - Technical Services FY27	238,080.00	238,080.00
5300.1.300.43320.4339.00000.00	CS - Water - Consulting Services FY27	10,000.00	10,000.00

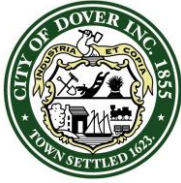
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vanslyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.17.

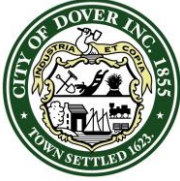
Resolution Number: **R – 2026.07.08 – 236**
Resolution Re: Professional Support Services for (SCADA) Supervisory Control and Data Acquisition - Woodard & Curran – On Call As Needed

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.17.

Resolution Number: **R – 2026.07.08 – 236**
Resolution Re: Professional Support Services for (SCADA) Supervisory Control and Data Acquisition - Woodard & Curran – On Call As Needed

RESOLUTION BACKGROUND MATERIAL:

The City of Dover relies on a computer-based supervisory control and data acquisition (SCADA) system to monitor, regulate and control its drinking water and sanitary sewer systems. SCADA allows for real-time monitoring of all operational parameters, and can be used for remotely controlling pumps, setpoints, and other critical operating parameters. SCADA capability eliminated the need for critical facilities to be staffed on a 24/7 basis.

Woodard & Curran (W&C) was the original outside consulting firm that guided the implementation and development of a SCADA system for the City's water and sewer systems. This dates back to 1998. W&C stayed engaged over the years, helping the City with subsequent improvements and upgrades. W&C last provided SCADA system as-built drawings and line diagrams in 2005, with updates in 2008. W&C has detailed institutional knowledge of the SCADA system architecture and function.

The On-Call; As Needed services are separate and not applicable to any project related agreements.

The City had retained an in-house SCADA administrator to help oversee the systems and provide for immediate emergency support services if any issues arose. However, that position is now vacant creating a need to rely on outside consultants to provide critical emergency support services. While our water and sewer operators can respond to any alarm conditions, there is highly technical specialized computer programming skills required to trouble-shoot and diagnose some of the computer systems. This support expertise is required to ensure the water and sewer system remain fully functional at all times and through all conditions.

W&C is the desired consultant to provide service given their familiarity and expertise with Dover's SCADA system, and they are also recognized as industry experts and maintain a 24/7 emergency on-call network in order to provide immediate after-hours support.

Bid Information:

Per 5-28 B. Formal bidding may be waived by a majority vote of the City Council, which may be done at the time of making the award.

Award Information:

A purchase order will be issued to Woodard & Curran to authorize expenditures as outlined in this resolution.

APPOINTMENTS COMMITTEE REPORT

July 8, 2026

New Appointments:

Joseph Greeley – Open Lands Committee – Regular Member (term: 7/8/2026 to 12/14/2028)

Brandon Edgerly – Recreation Advisory Board – Regular Member (term: 7/8/2026 to 8/10/2028)

Bob Silberblatt – Parking Commission – Regular Member (term: 8/1/2026 to 8/1/2029)

Resignations:

Sean Fitzgerald – Cochecho Waterfront Advisory Committee & Waterfront TIF Advisory Committee

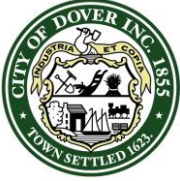
Christina Lawrence – Open Lands Committee

Anthony McManus – Parking Commission (term ends 8/1/2026)

Whitney Carrier – Racial Equity and Inclusion

Renewals

Perikilis Karoutas – Parking Commission



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2026.07.08 – 237**

Resolution Re: Approval of Cost Items Within Master Agreement – Dover Educational Office Personnel Union (“DEOP”)

WHEREAS: The Dover School Board and representatives of the Dover Educational Office Personnel Union have been involved in negotiations for a collective bargaining agreement to supersede the current Master Agreement which expires June 30, 2026; and

WHEREAS: The Dover School Board and DEOP have reached a tentative agreement as to the terms and conditions of a revised bargaining agreement and its cost items are set forth in the background of this resolution and the accompanying cost items summary; and

WHEREAS: The Dover School Board approved the tentative agreement on June 8, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The cost items in the DEOP tentative agreement are approved and the Dover School Board is hereby authorized to execute a two (2) year Master Agreement commencing on July 1, 2026 through June 30, 2028 with the Dover Educational Office Personnel Union.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

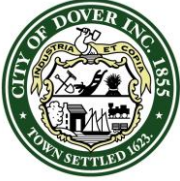
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		

Document Created by: Legal
Document Posted on: July 1, 2026

R-2026.07.08 Approval of Cost Items Within Master
Agreement – Dover Educational Officer Personnel Union
 (“DEOP”)
Page 1 of 2



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2026.07.08 – 237**

Resolution Re: Approval of Cost Items Within Master Agreement – Dover Educational Office Personnel Union (“DEOP”)

Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The Dover School Board and representatives of the Dover Educational Office Personal (DEOP) Union have been involved in negotiations. The Dover School Board and DEOP Union reached a tentative agreement, and the Dover School Board approved the tentative agreement on June 8, 2026.

Attached to this resolution and incorporated by reference is the cost summary for the Dover School District – DEOP (Dover Educational Office Personnel Union) tentative agreement. The numbers in the cost summary are approximate and could vary due to retirements, resignations and new hires. The City’s FY27 budget has been adopted by the City Council, however, adoption of this resolution does not increase any appropriations for FY27 for year one costs of the agreement.

This is a 2-year agreement effective as of July 1, 2026 and would continue in effect until and including June 30, 2028.

For reference, RSA 273-A requires as follows:

If the public employer is a local political subdivision with a city or town council form of government cost items shall be submitted within 30 days to the city council or aldermen or to the town council for approval. Within 30 days of the receipt of the submission, the city council, aldermen, or the town council shall vote to accept or reject the cost items. If the city council or aldermen or the town council rejects any part of the submission, or while accepting the submission takes any action which would result in a modification of the terms of the cost item submitted to it, either party may reopen negotiations on all or part of the entire agreement.

[RSA 273-A:3, II\(c\).](#)

The statute defines “cost item” as “any benefit acquired through collective bargaining whose implementation requires an appropriation by the legislative body of the public employer with which negotiations are being conducted.” RSA 273-A:1, IV.

City of Dover

Summary of Change - DEOP Cost Summary

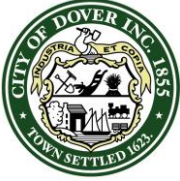
27 members

Summary By Union	Wage Amount	Medical	Retirement	Other Fringe	Total Fringe	Wage & Fringe		
FY27 Estimate								<u>Change from FY26 SQ</u>
DEOP	\$ 1,201,749.19	\$ 624,304.87	\$ 130,450.14	\$442,019.71	\$ 1,196,774.72	\$ 2,398,523.91	\$ 62,381	2.67%
FY28 Estimate							<u>Change from FY27 Estimate</u>	<u>Change from FY27 SQ</u>
DEOP	\$ 1,262,424.27	\$ 653,666.16	\$ 123,822.29	\$461,890.80	\$ 1,239,379.25	\$ 2,501,803.51	\$ 103,280 4.31%	\$ 161,201 6.89%
Totals	\$ 2,464,173.46	\$ 1,277,971.03	\$ 254,272.43	\$ 903,910.51	\$ 2,436,153.97	\$ 4,900,327.42		

Notes:

FY27: Wages amount includes estimated cost for base wages
Medical and Retirement based on actual rates.
Other Fringe includes estimated cost for FICA, Medicare, Dental, and other benefits.

FY28: Wages amount includes estimated cost for base wage.
Medical costs are based on an assumed 5% increase
Other Fringe includes estimated cost for FICA, Medicare, Dental and other benefits.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2026.07.08 – 238**

Resolution Re: Approval of Purchase and Sale Agreement Between City of Dover, Dover Business and Industrial Development Authority, and Pioneer REI, LLC (Tax Map D, Lots 7 and 14)

WHEREAS: The City and the Dover Business and Industrial Development Authority (“DBIDA”) have marketed and advertised parcels within Enterprise Park for purposes of economic development; and

WHEREAS: In 2026, City staff worked with representatives of Pioneer REI, LLC (the buyer) to negotiate a mutually beneficial purchase and sale agreement for two lots in Enterprise Park—Tax Map D, Lots 7 and 14— with a purchase price of \$1.00 accompanied by covenants to build on and develop the parcels within certain timeframes; and

WHEREAS: The City would also merge the two parcels as part of the sale process; and

WHEREAS: The Purchase and Sale Agreement accompanies this resolution and is contingent on various conditions, including DBIDA and City Council approval of the sale; and

WHEREAS: Pursuant to [Dover Code § 29-6\(f\)](#), the City Council may make exceptions to the normal process for disposing of City real estate.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The City Council approves the Purchase and Sale Agreement accompanying this resolution between the City of Dover, the Dover Business and Industrial Development Authority, and Pioneer REI, LLC.

AND, FURTHER BE IT RESOLVED;

On behalf of the City of Dover, the City Manager is authorized to execute the Purchase and Sale Agreement accompanying this resolution, to merge the lots referenced in the Purchase and Sale Agreement, to finalize the sale on terms deemed acceptable and consistent with the Purchase and Sale Agreement, as well as take and any all actions necessary to effectuate the sale and transfer described within the Purchase and Sale Agreement, including but not limited to executing a satisfactory deed and accomplishing filings with the Strafford County Registry of Deeds and New Hampshire Department of Revenue Administration.

AUTHORIZATION

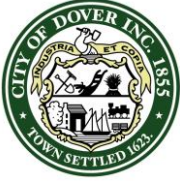
Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal Joshua M. Wyatt

Document Created by: Legal
Document Posted on: July 1, 2026

R – 2026.07.08 Approval of Purchase and Sale Agreement
Between City of Dover, Dover Business and Industrial
Development Authority, and Pioneer REI, LLC (Tax Map
D, Lots 7 and 14)
Page 1 of 4



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2026.07.08 – 238**

Resolution Re: Approval of Purchase and Sale Agreement Between City of Dover, Dover Business and Industrial Development Authority, and Pioneer REI, LLC (Tax Map D, Lots 7 and 14)

Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

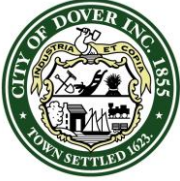
See attached Purchase and Sale Agreement, incorporated herein by reference.

The following summarizes the negotiated sale between the City of Dover/DBIDA and a developer called Pioneer REI, LLC to transfer about 30 acres of land in Enterprise Park near Venture Drive for industrial development.

The buyer, Pioneer REI, LLC, is an entity related to JSR, LLC, who is a merchandising company that currently owns Tax Map D, Lots 11-5 and 1-5SND in Enterprise Park, roughly adjacent to the lots being conveyed in this resolution. Those currently owned JSR lots are shown in green border below, whereas the two lots currently proposed to be sold to Pioneer REI, LLC are shown bordered in yellow and in orange:

Document Created by: Legal
Document Posted on: July 1, 2026

R – 2026.07.08 Approval of Purchase and Sale Agreement
Between City of Dover, Dover Business and Industrial
Development Authority, and Pioneer REI, LLC (Tax Map
D, Lots 7 and 14)
Page 2 of 4



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2026.07.08 – 238**

Resolution Re: Approval of Purchase and Sale Agreement Between City of Dover, Dover Business and Industrial Development Authority, and Pioneer REI, LLC (Tax Map D, Lots 7 and 14)



The City is offering the to sell the land noted above (Map D, Lots 7 and 14) below market value — \$1 per usable acre — but only if the developer completes a meaningful construction project on the project site.

Pioneer REI, LLC, the buyer, wants to build a phased industrial project totaling about 40,000 square feet with parking, loading areas, stormwater infrastructure, and utilities.

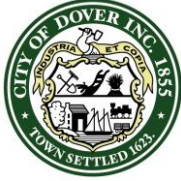
The sale is contingent upon the following conditions:

- The DBIDA and City Council both have to formally approve the agreement.
- The buyer has to get all the needed permits and site plan approvals.
- The parcels need to be merged together.
- The buyer has to figure out road access and utilities.
- The buyer can back out if inspections, environmental reviews, title issues, or utility costs don't work out.

As with similar arrangements in Enterprise Park, the agreement includes that the City doesn't want someone buying the land and land banking it. So we negotiated a "build or pay" system.

The developer has to:

1. Start with at least a 10,000 sq. ft. building,
2. Then expand by another 20,000 sq. ft.,

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.B.2. Resolution Number: R – 2026.07.08 – 238 Resolution Re: Approval of Purchase and Sale Agreement Between City of Dover, Dover Business and Industrial Development Authority, and Pioneer REI, LLC (Tax Map D, Lots 7 and 14)
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3. Then another 10,000 sq. ft. to reach 40,000 total.

If they fail to build each phase on time, they have to pay the City a PILOT (“Payment in Lieu of Taxes”) as if the missing building already existed. In other words, the City can still collect revenue even if the development stalls.

The buyer is also responsible for almost all development-related costs:

- surveys,
- engineering,
- permitting,
- road construction,
- utility extensions,
- environmental testing,
- legal/closing costs, etc.

The City keeps some protections too:

- it retains a utility easement through the property,
- the land stays subject to Enterprise Park protective covenants,
- the City is not promising future approvals automatically,
- and the buyer has to indemnify the City during inspections and due diligence.

The overall tone of the agreement is: “Dover wants this land developed for economic growth, but wants strong safeguards so the property actually gets built out and doesn’t become speculative vacant land.”

The proposed sale strongly advances several common City Council priorities for Dover, particularly around economic development, tax base expansion, infrastructure utilization, and responsible land management. It also aligns well with long-standing recommendations typically found in Dover’s Master Plan regarding industrial land use, employment growth, and strategic development within Enterprise Park. This sale directly advances City Council Goal #2’s desire for an economically-diverse community, as well as City Council Goal #3-D’s desire to plan the City’s future deliberately with economic growth in mind.

In broader terms, the sale advances recommendations from the City’s Master Plan through the economic development objective: using publicly controlled industrial land to generate long-term employment, taxable investment, and infrastructure-supported growth in an area already designated for that purpose.

The agreement is intentionally structured to ensure the property becomes an active economic asset rather than remaining underutilized land.

Document Created by: Legal Document Posted on: July 1, 2026	R – 2026.07.08 Approval of Purchase and Sale Agreement Between City of Dover, Dover Business and Industrial Development Authority, and Pioneer REI, LLC (Tax Map D, Lots 7 and 14) Page 4 of 4
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PURCHASE AND SALE AGREEMENT

by and between

**THE CITY OF DOVER (“City”), DOVER BUSINESS AND INDUSTRIAL
DEVELOPMENT AUTHORITY (“DBIDA”)**

And

**PIONEER REI, LLC
Executed as of July__, 2026**

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (the "Agreement") is dated as of the Effective Date, and is made by and between **PIONEER REI, LLC**, (the "Buyer") a New Hampshire limited liability company with an address at 5 Hutchings Drive, Hollis, NH, 03049, and the **CITY OF DOVER ("City")**, a New Hampshire municipal corporation, and **DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY ("DBIDA")**, a municipal authority organized under the laws of the State of New Hampshire, pursuant to NH RSA Chapter 162-G, each with an address of 288 Central Avenue, Dover, NH 03820 (collectively City and DBIDA are referred to as the "Seller").

RECITALS

The Seller is the owner of an approximately 25.0 acre parcel of real property in the City of Dover identified as Map D, Lot 7 being a portion of the premises conveyed to the DBIDA by The State of New Hampshire, dated April 15, 1994 and recorded at the Strafford County Registry of Deeds at Book 1739, Page 243, and DBIDA serving as the successor in interest to the Dover Industrial Development Authority by Release Deed dated March 28, 2016 and recorded at the Strafford County Registry of Deeds at Book 4368, Page 691;

The Seller is also the owner of an approximately 5.0 acre parcel of real property in the City of Dover identified as Map D, Lot 14 being a portion of the premises conveyed to DBIDA by The Margaret Rinden Kanost Revocable Living Real Estate Trust, dated September 9, 1999 and recorded at the Strafford County Registry of Deeds at Book 2140 Page 167, and DBIDA serving as the successor in interest to the Dover Industrial Development Authority by Release Deed dated March 28, 2016 and recorded at the Strafford County Registry of Deeds at Book 4368, Page 691;

Buyer has expressed interest in purchasing both parcels, in the area opposite Quality Way off Venture Drive, as will be defined in a forthcoming lot merger plan prepared by the Seller (the "Parcel"), Exhibit A.

Following due consideration, the Seller has, subject to the conditions and contingencies set forth below, determined that the proposal by Buyer is an appropriate proposal.

The Seller and the Buyer wish to enter into an agreement pursuant to which the Seller shall convey the Parcel to the Buyer.

NOW, THEREFORE, with the aforesaid recitals incorporated into the Agreement below, and for and in consideration of the mutual covenants and agreements contained herein, the receipt and adequacy of which is hereby acknowledged by both parties hereto, the Buyer and the Seller, intending to be and being bound, do hereby agree to the purchase and sale of the Parcel on the following terms and conditions:

ARTICLE I

DEFINITIONS

The following terms shall have the meanings ascribed to them in this Article I when capitalized elsewhere in this Purchase and Sale Agreement.

“Approval Deadline” means the date 365 days after the Effective Date.

“Buyer” means PIONEER REI, LLC, 17 Fosters Drive, Dover, NH 03820, or its Permitted Assignee.

“City” means the City of Dover, New Hampshire, including all municipal bodies, boards, and authorities, and their subcommittees or subdivisions, specifically including DBIDA.

“City Council” means the City Council for the City of Dover.

“Closing Date” means the date for conveyance of the Parcel as set forth in Section 4.02.

“Concept Plan” means the plan attached hereto as Exhibit B.

“Deposit” means the deposit paid by the Buyer to the Seller pursuant to Section 4.01.

“Effective Date” means the later date that the DBIDA and the City Council approve this Agreement pursuant to Section 2.01.

“Permitted Assignee” means any Person to whom Buyer assigns this Purchase and Sale Agreement in accordance with Section 5.05.

“Person” means an individual, a corporation, a limited liability company, a partnership, a limited liability partnership, an association, a joint stock company, a joint venture, a trust, an unincorporated organization or a government or any agency or political subdivision thereof.

“Parcel” means Map D, Lot 7 and Map D, Lot 14, on Venture Drive, to be combined into a single lot of approximately 30 acres as shown in the Concept Plan.

“Project” means a multi-phase build out substantially as shown on the Concept Plan, including a new structure/industrial facility of approximately 40,000 square feet to be located on the Parcel, along with associated parking, loading areas and stormwater management/utility infrastructure.

“Project Approvals” means all final, unappealed and unappealable federal, state and local permits, approvals, waivers, special exceptions, conditional use permits, and variances to be obtained by the Buyer as required for the construction and use of the Project, including, but not limited to, site plan approval from the Dover Planning Board, one or more conditional use permits from Dover Planning Board, and an Alteration of Terrain Permit from the New Hampshire

Department of Environmental Services (if necessary), all in form and content, and with conditions, satisfactory to the Buyer in its sole discretion.

"Project Plans" means the site and subdivision plans agreed to and approved by the parties pursuant to Section 2.03.

"Protective Covenants" means the terms and conditions set forth in the Declaration of Protective Covenants and Performance Standards for Enterprise Park dated April 3, 1992, recorded with the Strafford County Registry of Deeds at Book 1604, Page 625, as amended at Book 1654, Page 151, and as may have been further updated from time to time.

"Purchase and Sale Agreement" or *"Agreement"* means this Purchase and Sale Agreement, by and between the Buyer and the Seller, as amended or supplemented from time to time.

"Purchase Price" shall have the meaning set forth in Section 4.01 of this Purchase and Sale Agreement.

"Seller" means the City, a municipal corporation, and DBIDA, an industrial authority of the City, with an address at 288 Central Avenue, Dover, NH 03280.

"Transfer of Development Rights" means the process, outlined in Dover Code 170-27.2, whereby a lot is created with reduced frontage, minimum lot size and reduced setbacks.

"Usable Acreage" means the area of a site measured in acres that excludes wetlands, water bodies, slopes exceeding a grade of 20% and totaling more than 2,000 square feet of contiguous area, land used for septic systems, floodways, and floodway fringe within the 100-year floodplain as shown on the latest FEMA maps accepted by the City

ARTICLE II

CONDITIONS PRECEDENT AND CONTINGENCIES

This Agreement shall be fully contingent upon the satisfactory resolution of the conditions precedent listed below in this Article II.

Section 2.01 DBIDA and City Council Approval of Purchase and Sale Agreement.

The parties acknowledge that Seller cannot convey the Parcel unless and until DBIDA and City Council each approve this Purchase and Sale Agreement and authorize the completion of the process of conveying the Parcel. Seller must do so pursuant to duly noticed and authorized votes of the public bodies. If DBIDA or the City Council fail or refuse to approve this Purchase and Sale Agreement (and the Seller's conveyance of the Parcel as set forth in this Purchase and Sale Agreement), either party shall have the right to terminate this Agreement without further obligation or recourse except for Seller's obligation to return the Deposit pursuant to Section 4.01. Seller shall seek such approval promptly and diligently following the execution of this Purchase and Sale Agreement by all parties. If Seller has not obtained such approval within 90 days after the execution of this Purchase and Sale Agreement by all parties, Buyer shall have the right to terminate this Purchase and Sale Agreement by giving written notice to Seller, upon which Seller shall reimburse Buyer the deposit submitted with the purchase and sale. Buyer shall have the right to extend said ninety (90) day period for one additional period of thirty (30) days if it has not received said approval.

Section 2.02 DBIDA Architectural Review and Approval

The Protective Covenants require that DBIDA, as successor to Dover Industrial Authority, shall review and approve any and all construction and development in Enterprise Park, including on the Parcel. Buyer shall therefore use reasonable efforts to seek DBIDA's final approval(s) with respect to the improvements to be located on the Parcel as and to the extent required by the Protective Covenants. If Buyer fails, despite Buyer's reasonable efforts, to obtain the required final approval(s) of DBIDA by the Closing Date hereinafter stated, then Buyer may terminate this Agreement without further obligation and without recourse by the Seller, upon which the Deposit shall be immediately refunded to Buyer.

Section 2.03 Agreement on, and Final Approval of Site Plan

The parties acknowledge that the Parcel has yet to be improved and has not received any Site Plan approval. The Parcel will be shown in a Site Plan being prepared by the Buyer, subject to review and approval of the Seller (such approval not to be unreasonably withheld, conditioned or delayed), substantially as shown on the Concept Plan. If Seller fails to respond to Buyer's request for review and approval of the Site Plan within fifteen (15) days thereafter, Seller's approval shall be deemed granted. If the Seller and Buyer cannot agree on the Site Plan, then either party may terminate this Agreement without further obligation or recourse except for Seller's obligation to return the Deposit pursuant to Section 4.01. Furthermore, if the Buyer cannot obtain the Project Approvals on or before the Approval Deadline, then Buyer may terminate this Agreement without further obligation and without recourse by the Seller, upon which the Deposit shall be immediately refunded to. The City Council's approval of this Agreement shall constitute approval for City staff to seek or join in seeking any necessary land use approvals consistent with the Concept Plan. Seller shall provide reasonable cooperation and assistance with all of Buyer's permitting efforts. The Seller shall submit site plans for the Planning Board Site Plan review process within 180 days of the Effective Date.

Section 2.04 Intended Lot Merger Plan

The parties acknowledge that the Parcels have yet to be merged and once merged may be subdivided and laid out in the fashion intended by the Buyer. The Lot Merger Plan delineates a City Utility Easement within the parcel, centered upon the exiting waterline which runs between Venture Drive and the adjacent parcel to the east. Within forty-five (45) days of the Effective Date, the Seller will merge the parcels. At the same time the Buyer will engage a surveyor or engineer to design a future roadway or driveway (public or private) to access the Parcel (the "Future ROW"), which Future ROW shall be constructed by Buyer, or its designee, at no cost to the Seller. Upon completion, the Buyer, at its election, may petition the City to accept the roadway as a Public Right of Way, with the City Council having discretion whether to accept such roadway as a Public Right of Way. The Parcel and the Future ROW will be shown on the forthcoming Site and Subdivision plans being prepared by the Buyer. The layout of the Parcel shall include provision, that the water, sewer and other utilities, shall run along the south westerly side of the Future ROW, unless not feasible from an engineering standpoint, and such utilities shall be run to the Parcel by Buyer, or its designee at no cost to the Seller and expense contemporaneously with the construction of the Future ROW (which obligation shall survive Closing). If the Buyer cannot obtain the Planning Board's approval of the Site Plan on or before the Approval Deadline, with conditions of approval reasonably acceptable to both Buyer and Seller, then either party may terminate this Agreement without further obligation and without recourse by the Buyer or Seller, upon which the Deposit shall be immediately refunded to. Seller shall provide reasonable cooperation and assistance with all of Buyer's permitting efforts, and the foregoing Seller termination right shall only arise if the Seller has acted diligently and in good faith with respect to providing assistance to and cooperation with Buyer in connection with its permitting efforts. The City Council's approval of this Agreement shall constitute the City's approval for City staff to seek or join in seeking any necessary land use approvals consistent with the Concept Plan and this Agreement.

Section 2.05 Estimate of Utility Connection Fees Assessed to Buyer

The parties acknowledge that there is a need to determine what utility connection fees shall be assessed to Buyer in connection with any development and use of the Parcel. Seller shall advise Buyer of the amount of such fees within thirty (30) days after the Effective Date. If such determination is unsatisfactory to the Buyer for any reason, then the Buyer may terminate this Agreement without further obligation and without recourse by the Seller, upon which the Deposit shall be immediately refunded to.

Section 2.06 Transfer of Development Rights

The parties acknowledge that in 2005 when the Parcel was created, the Seller used the Transfer of Development Right's ordinance, to create a lot that was below the minimum lot size for the zone. In part this also allows that any subsequent development may have reduced setbacks to more efficiently utilize the upland on the parcel.

Section 2.07 State and Local Permitting

It shall be the duty of the Buyer to ascertain and obtain the Project Approvals. Satisfactory

issuance of the Project Approvals shall be a condition precedent to closing. If the Buyer cannot obtain the Project Approvals on or before the Approval Deadline, then Buyer may terminate this Agreement without further obligation and without recourse by the Seller, upon which the Deposit shall be immediately refunded to Buyer.

ARTICLE III

REPRESENTATIONS, WARRANTIES AND COVENANTS

Section 3.01 Representations, Covenants and Warranties of the Buyer.

The Buyer represents, warrants, and covenants as follows:

(a) *Organization.* The Buyer is a limited liability company, duly organized and validly existing under the laws of the State of New Hampshire and has the power and authority to own its properties and assets and to carry on its business in the State as now being conducted and as hereby contemplated.

(b) *Authority.* The Buyer has the power and authority to enter into and to perform its obligations under this Purchase and Sale Agreement, and has taken all action necessary to cause this Purchase and Sale Agreement to be executed and delivered, and this Purchase and Sale Agreement has been duly and validly executed and delivered by the Buyer.

(c) *Binding Obligation.* This Purchase and Sale Agreement is a legal, valid and binding obligation of the Buyer, enforceable against the Buyer in accordance with its terms, subject to bankruptcy and other equitable principles.

(d) *No Conflict.* The execution and delivery by the Buyer of this Purchase and Sale Agreement and compliance with the provisions hereof, do not and will not in any material respect conflict with or constitute on the part of the Buyer a breach or default under any agreement or instrument to which it is a party or by which it is bound.

(e) *Litigation.* As of the date of this Purchase and Sale Agreement, there is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, government agency, public board or body, pending or, to the best of its knowledge, threatened by or against the Buyer: (i) in any way questioning the due formation and valid existence of the Buyer; (ii) in any way contesting or affecting the validity of this Purchase and Sale Agreement or the consummation of the transactions contemplated hereby; (iii) which would have a material adverse effect upon the financial condition of the Buyer or any of its principals, or its ability to perform its obligations under this Purchase and Sale Agreement.

(f) *Compliance with Laws.* The Buyer shall not, with knowledge, commit, suffer or permit any act to be done in, upon the Parcel in violation of any law, ordinance, rule, regulation or order of any governmental authority or any covenant, condition or restriction now or hereafter affecting the Parcel.

Section 3.02 Representations, Covenants and Warranties of the Seller.

Seller represents, warrants, and covenants as follows, as of the Effective Date and as of the Closing Date, which representations, warranties and covenants shall survive Closing:

(a) *Organization.* The City is a municipal corporation. DBIDA is an authority of the City organized pursuant to RSA chapter 162-G. The City and DBIDA have the full legal right, power and authority to enter into this Purchase and Sale Agreement, and to carry out and consummate the transactions on Seller's part, subject to approval by DBIDA and City Council.

(b) *Authority.* Upon execution of this Purchase and Sale Agreement by Seller and subject to the contingencies and conditions precedent in Article II above, Seller, by all necessary official action thereof, shall have duly authorized and approved the adoption, execution and delivery by the City of, and the performance of, the obligations on its part contained in this Purchase and Sale Agreement, such authorizations and approvals shall be in full force and effect and shall not have been amended, modified or rescinded, and this Purchase and Sale Agreement shall have been duly executed and delivered and is enforceable against the Seller, subject to bankruptcy and other equitable principles.

(c) *Binding Obligation.* This Purchase and Sale Agreement is a legal, valid and binding obligation of the Seller, enforceable against the Seller in accordance with its terms, subject to bankruptcy and other equitable principles.

(d) *No Conflict.* The execution and delivery by the Sellers of this Purchase and Sale Agreement and compliance with the provisions hereof, do not and will not in any material respect conflict with or constitute on the part of either Seller a breach or default under any agreement or instrument to which it is a party or by which it is bound.

(e) *Litigation.* There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, government agency, public board or body, pending or, to the best of its knowledge, threatened by or against Seller in any way contesting or affecting the validity of this Purchase and Sale Agreement or the consummation of the transactions contemplated hereby, or which would have a material adverse effect upon either Seller's ability to perform its obligations under this Purchase and Sale Agreement.

(f) *Compliance with Laws.* All of the property ("Seller's Property") complies with all applicable laws, rules, regulations, and ordinances.

(g) *Parties in Possession.* There are no parties in possession of, or claiming any possession to, any portion of the Seller's Property as lessees, tenants at sufferance, trespassers or otherwise, nor has any other Person been granted the right to use or occupy any portion of the Seller's Property.

(i) *Options; Rights of First Refusal.* There are no outstanding options, rights of first offer or rights of first refusal to purchase or lease the Seller's Property, or any portion

thereof or interest therein, other than those set forth in this Agreement.

(j) *Service Contracts.* There are no service contracts, management agreements, operating agreements or any similar contracts or agreements relating to the Seller's Property that will survive Closing or otherwise be binding on Buyer subsequent to Closing.

(k) *Violations of Encumbrances.* Seller has not received any notice of violation of any Encumbrance Documents, and there is no basis for the issuance of any such notice or the taking of any action for such violation. "Encumbrance Document" as used herein means any easement, covenant, condition, restriction or similar provision in any recorded or unrecorded agreement affecting the Seller's Property.

(l) *Mechanic's Liens.* There is no amount due and payable to any architect, contractor, subcontractor, materialman, or other Person for work or labor performed for, or materials or supplies provided to, or in connection with, the Seller's Property or portion thereof which is delinquent. There is no work or labor being performed for, or materials or supplies being provided to, or in connection with, the Seller's Property or any portion thereof, or to be performed or supplied prior to the Closing, other than routine maintenance and repair work for which costs and expenses which shall be paid in full prior to the Closing.

(m) *Condemnation.* Seller has not received any written notice and has no knowledge of any pending or contemplated condemnation, eminent domain or similar proceeding with respect to all or any portion of the Parcel.

(n) *Environmental.* Seller has no knowledge of any release of any toxic or hazardous substances in, on, about or from the Parcel and no knowledge of the existence of any underground storage tanks or that any toxic or hazardous substances have been used, released, generated, stored, treated, disposed of, otherwise deposited, in, on, about or from the Parcel, including, without limitation, oil, asbestos, and/or chlordane.

(o) *Boundary Disputes.* Seller has no knowledge of any boundary disputes related to the Parcel or any encroachments of any improvements on, upon or under the property of any other person or entity or any encroachment by any building, structure or improvement of any kind belonging to any other person or entity upon or under the Parcel.

The truth, accuracy and completeness of each of the representations and warranties of Seller set forth in this Section 3.02 and based on Seller's knowledge as of the date hereof, and as of the Closing Date, will constitute a condition precedent to the obligations of Buyer hereunder, and shall survive the Closing for twelve (12) months. Seller agrees to defend, indemnify and hold harmless Buyer with respect thereto but only to the extent Seller misrepresented its knowledge as of the date hereof as to the matters set forth above.

Section 3.03 No Implied Approval; No Waiver of Ordinances, Statutes, Rules or Regulations.

Nothing herein shall be construed as affecting Seller's or the Buyer's rights or duties to perform their respective obligations and fulfill their respective responsibilities under any zoning ordinances, use regulations, building codes, or subdivision requirements, or any other laws, regulations, rules, codes or statutes relating to the Parcel, subdivision of the Parcel, the site of the Parcel, or any other such approvals.

Nothing contained in this Purchase and Sale Agreement shall constitute, be deemed to constitute or imply that the City Council, or any City board, department, office, or agency, officer, or employee of the City shall approve, authorize, or consent to any action or activity within or required for any future development or subdivision of the Parcel, including any land use approval, requirements for the provision of public utilities or services, or any administrative, judicial, quasi-judicial, or legislative action, unless and until such respective authorizations, approvals or consents are duly and properly issued by the City Council, and/or the City's respective board, department, office, agency, officer or employee.

ARTICLE IV

BUYER'S ACQUISITION OF PARCEL

Section 4.01 Acquisition Terms; Purchase Price; Deposit

Within five (5) business days following the Effective Date, the Buyer shall provide the Seller with a good faith deposit of Five Thousand Dollars even (\$5,000), to be held in escrow by Buyer's attorney, Orr & Reno, P.A., as escrow agent ("Escrow Agent"). The Deposit shall be refundable if the Seller breaches any covenants, representations or warranties contained in this Agreement, or as otherwise expressly set forth in this Agreement, including without limitation termination pursuant to Article II and Section 4.03. The purchase price for the Parcel shall be one Dollar and Zero Cents in United States currency (\$1.00) per Usable Acre, (the "Purchase Price"), to be paid at the Closing via a bank or certified check or wire or similar means. If, for example, the Usable Acreage is 2 acres, then the Purchase Price shall be \$2.00. The Deposit shall be refundable at Closing.

As part of the conveyance, Seller shall have the right to retain the Utility Easement delineated on the Lot Merger Plan as noted in Section 2.04 above.

As part of the conveyance, Seller shall have the right to include the following rights expressly stated, reserved, and created within the deed to the Buyer, with respect to the Parcel:

- (i) First Covenant to Build or Pay PILOT: Within one (1) year of the Closing, a building permit to construct a building comprised of at least 10,000 square foot as part of the Project shall be applied for, by the Buyer (or successor or assigns). If 18 months after the issuance of the building permit, the Buyer has not constructed and obtained a certificate of occupancy for the building, then Buyer (or successor or assigns) agrees to make an annual

Payment in Lieu of Taxes (“PILOT”) to the City for the unbuilt 10,000 square foot (invoiced in addition to normal real estate taxes on the land), to be calculated according to the City’s normal ad valorem property tax assessing as if the 10,000 square foot has been constructed and assuming construction of normal quality, construction, nature, and use (“the First Covenant to Build or Pay PILOT”). The City shall not withhold a final certificate of occupancy for any expansion or building except in accordance with applicable law. The First Covenant to Build or Pay PILOT shall immediately and automatically terminate if and when a final certificate of occupancy is issued for a 10,000 square building on the Parcel. The deed for the Parcel shall expressly recite the First Covenant to Build or Pay PILOT.

(ii) Second Covenant to Build or Pay PILOT: Within one (1) year of the issuance of a certificate of occupancy for the initial 10,000 square foot building, the Buyer shall request a building permit for an additional 20,000 square foot of building area. This may be an expansion on the original structure, or a separate structure or structures. If Buyer fails to timely obtain the building permit for an additional 20,000 square foot of building area or if 18 months after the issuance of the building permit for the new building or addition the Buyer has not constructed and obtained a certificate of occupancy for the new building(s) or addition, then Buyer (or successor or assigns) agrees to make an annual Payment in Lieu of Taxes (“PILOT”) to the City for the unbuilt 20,000 square foot expansion (invoiced in addition to normal real estate taxes on the land), to be calculated according to the City’s normal ad valorem property tax assessing as if the 20,000 square foot has been constructed and assuming an expansion of normal quality, construction, nature, and use (“the Second Covenant to Build or Pay PILOT”). The City shall not withhold a final certificate of occupancy for any expansion or building except in accordance with applicable law. The Second Covenant to Build or Pay PILOT shall immediately and automatically terminate if and when a final certificate of occupancy is issued for a total of at least 30,000 square feet of building area on the Parcel. The deed for the Parcel shall expressly recite the Second Covenant to Build or Pay PILOT.

(iii) Third Covenant to Build or Pay PILOT: Within one (1) year of the issuance of a certificate of occupancy for the 20,000 square foot building(s) or addition, the Buyer shall request a building permit for an additional 10,000 square feet of building area. This may be an expansion on the existing structure(s), or a separate structure or structures. If Buyer fails to timely obtain the building permit for an additional 10,000 square foot of building area or if 18 months after the issuance of the building permit for the new building or addition the Buyer has not constructed and obtained a certificate of occupancy for the new building or addition, then Buyer (or successor or assigns) agrees to make an annual Payment in Lieu of Taxes (“PILOT”) to the City for the unbuilt 10,000 square foot expansion (invoiced in addition to normal real estate taxes on the land), to be calculated according to the City’s normal ad valorem property tax assessing as if the 10,000 square foot has been constructed and assuming an expansion of normal quality, construction, nature, and use (“the Third Covenant to Build or Pay PILOT”). The City shall not withhold a final certificate of occupancy for any expansion or building except in accordance with applicable law. The Third Covenant to Build or Pay PILOT shall immediately and automatically terminate if and when a final certificate of occupancy is issued for a total of

at least 40,000 square feet of building area on the Parcel. The deed for the Parcel shall expressly recite the Third Covenant to Build or Pay PILOT.

As part of the conveyance, Buyer may at its election assign its right to receive title to a Permitted Assignee, who shall be bound to the same extent as the Buyer to the rights and obligations stated in this Agreement.

Buyer shall provide all necessary tax identification and other tax-related information as part of the Closing, including, if necessary, any subsidiary or related entity.

With respect to certain anticipated or potential closing costs, the parties agree as follows:

- Closing Attorney: The Buyer shall be solely responsible for any other fee due to the closing attorney's or agent's office, including the costs for escrow services, deed preparation, HUD-1 statement preparation, title review, and title insurance.
- Real estate agent/broker fees: Buyer shall be solely responsible for any fee due to its real estate broker or agent in connection with sale of the Parcel.
- Permitting and Land Use Fees: The Buyer shall be solely responsible for any surveying, consultant, permitting, site plan, or other such fees incurred with respect to any and all Project Approvals, except as otherwise provided herein in the event of termination of this Purchase and Sale Agreement. The Seller shall be solely responsible for any surveying, consultant, permitting, subdivision, or other such fees incurred with respect to any and all approvals related to the subdivision of the Parcel.

Seller shall convey the Parcel by quitclaim deed, conveying the Parcel "as is", "where is", and "with all faults", as to its physical condition, and free of any known liens, agreements, leases, restrictions, tenancies, parties in possession, assessments, mortgages and other encumbrances, except and subject to (i) any easements or encumbrances of record, including the Protective Covenants, to which Buyer does not object in accordance with Section 4.03(d) hereof; and (ii) the Protective Covenants, which shall be recited and imposed on the Parcel in the conveying deed, and/or (iii) retained or reserved rights or options of the Seller as provided for in this Agreement or as may reasonably be requested by the City as the project moves through permitting and/or (iv) any and all existing recorded use restrictions or provisions of applicable law, all subject however to Buyer's title review pursuant to Section 4.03(d) hereof.

Section 4.02 Closing Date and Location.

The closing for the conveyance of the Parcel (the "Closing") shall be at a date/time mutually agreed to by the parties and shall occur no later than Thirty-one days following the issuance of all Project Approvals and the satisfaction of all conditions precedent thereto, TIME BEING OF THE ESSENCE (the "Closing Date"). The Closing Date may only be extended by mutual agreement of the parties in writing. The Closing shall take place at a mutually agreeable location or shall be completed remotely via appropriate escrow arrangements.

Section 4.03 Other Closing Terms and Conditions.

(a) *Transfer Tax and Legal Review.* Seller believes the City and DBIDA are exempt for Seller's portion of any New Hampshire Real Estate Transfer Tax ("RETT") by virtue of RSA 78-B:2, I. The Buyer, however, shall be and remain fully responsible for any RETT return and payment incurred and owed by its purchase of the Parcel.

(b) *Survey and Deed.* The Buyer, at its sole cost, shall have the obligation to cause all surveys and other such services needed to prepare a final site plan and subdivision plan, and/or or other delineations in connection with land use approvals sought and the conveyance of the Parcel to the Buyer. The Buyer, at its cost, shall also generate a deed necessary for transfer of the Parcel, and Buyer shall bear the cost of recording of the deed. The final deed shall contain all retained rights of SELLER, recitation of the covenants to build or pay pilots specified above, and all operative protective covenants of Enterprise Park as may be applicable to the Parcel, which may include Declaration of Protective Covenants and Performance Standards for Enterprise Park dated April 3, 1992, recorded with the Strafford County Registry of Deeds at Book 1604, Page 625, as amended at Book 1654, Page 151, and as may have been further updated from time to time, exact title references to be recited in the final deed shall be determined by Seller prior to closing as set forth in Section 2.06 above.

(c) *Inspections.* The Buyer shall have the right, but not the obligation, to perform its due diligence review of the condition of the Parcel and the feasibility of its intended use and development of the Project, all in such manner as the Buyer determines but within 90 days of the Effective Date of this Agreement. During such time and through the Closing Date, as the Buyer determines reasonably necessary or desirable, the Buyer and its agents, designees, and employees shall have, and are hereby granted, the right, but shall have no obligation, to enter upon the Parcel to undertake such engineering studies, soils tests, subsurface tests, test borings, geotechnical studies, water surveys, percolation tests, boundary and topographical surveys, utility surveys, sewage disposal surveys, drainage determinations, inspections and tests, environmental assessments, tests for hazardous materials, including test pits and groundwater sampling and/or monitoring wells, traffic and road studies and such other investigations, tests and assessments as the Buyer shall desire, including, but not limited to, a Phase I Environmental Site Assessment. The Buyer shall have no obligation to purchase the Parcel if its inspections reveal unsatisfactory conditions or liabilities, or if the Parcel is unsuitable to Buyer for any or no reason, in Buyer's sole and absolute discretion. The Seller hereby grants the Buyer permission to enter the Parcel, at Buyer's sole risk, for purposes of said inspections, and agrees to cooperate in good faith to accommodate such inspections.

(d) *Title.* Though the Parcel is to be conveyed by Quitclaim deed, Buyer is entitled to conduct an examination of title prior to Closing. If the Buyer determines that there are any matters of title affecting the Parcel which are objectionable to Buyer, the Buyer shall provide prompt written notice to the Seller of the specific title matter(s) and any proposed resolution of the matter(s). Thereafter, the Seller shall have a reasonable period of time (not to exceed sixty (60) to cure such matter(s). If the matter cannot be satisfactorily cured by Seller during such period of time, then the Buyer shall have the option to terminate this Agreement without recourse or further obligation, upon which the Deposit shall be immediately refunded to Buyer. If the cure period

expires after the Closing Date, the Closing Date shall be automatically extended for such period of time. If the Seller elects not to undertake such cure or fails to effect a cure within such time period, then the Buyer may elect to (or not to) purchase the Parcel, and if Buyer elects not to proceed this Purchase and Sale Agreement shall terminate without further obligation other than return of the Deposit and without recourse by the Seller. The Seller shall convey the Parcel subject to all matters and requirements of title as of the expiration of the period for reviewing title. Notwithstanding anything herein to the contrary, Seller shall be obligated to eliminate prior to or as of the Closing whether or not included in Buyer's title objections, all mortgages and assignments of leases and rents, mechanic's liens, tax liens, assessment liens, judgment liens, attachments, mortgage liens, and other monetary liens affecting the Parcel.

(e) *Risk of Loss.* Until the Closing, the Seller shall bear all risk of loss to the Parcel, and all costs and liabilities arising from the ownership of the Parcel.

(f) *Other:* The conditions precedent and contingencies identified in Article 2 above are incorporated herein by reference.

ARTICLE V

MISCELLANEOUS

Section 5.01 Agreement Termination.

In the event a contingency or condition precedent cannot be satisfactorily cleared or addressed, and/or in the event the contingencies and conditions precedent listed in Article 2 or Section 4.03 above cannot be fulfilled, the party specified in Article 2 or Section 4.03 (as the case may be) shall have the right to terminate this Agreement with recourse or further obligation, except for the return of the Deposit pursuant to Section 4.01.

Section 5.02 Release and Indemnification.

The Buyer releases the City, the members of the City Council, DBIDA, the members of DBIDA, and the City's and DBIDA's respective officers, attorneys, agents and employees, from, agrees that the City, the members of the City Council, DBIDA, the members of DBIDA, and the City's respective officers, attorneys, agents and employees, shall not be liable for and indemnifies the City, the members of the City Council, DBIDA, the members of DBIDA, and the City's respective officers, attorneys, board members, agents and employees against, all liabilities, claims, costs and expenses, including out-of-pocket and incidental expenses and legal fees, imposed upon, incurred or asserted against the City, the members of the City Council, DBIDA, the members of DBIDA, and the City's respective officers, attorneys, agents and employees, arising, directly or indirectly, in whole or in part, out of the negligence or willful act or omission of the Buyer, its agents or anyone who is directly employed by Buyer, while on or about the Parcel in connection with any due diligence or inspections that the Buyer undertakes with respect to the Parcel until the Closing Date; provided that, such release and indemnification shall not apply to any actions or claims brought as a result of any material breach of this Purchase and Sale Agreement, negligence, willful misconduct or fraudulent action of the City, the members of the City Council, DBIDA, the

members of DBIDA, and/or the City's respective officers, attorneys, agents and employees.

In case any claim or demand is at any time made, or action or proceeding is brought, against or otherwise involving the City, any member of the City Council, DBIDA, any member of DBIDA, or any officer, attorney, board member, agent or employee of the City, in respect of which indemnity may be sought hereunder, the person seeking indemnity promptly shall give notice of that action or proceeding to the Buyer, and the Buyer upon receipt of that notice shall have the obligation and the right to assume the defense of the action or proceedings with counsel acceptable to both parties. An indemnified party may employ separate counsel and participate in the defense, but the fees and expenses of such counsel shall be paid by the indemnified party unless (i) the employment of such counsel has been specifically authorized by the Buyer in writing, or (ii) the Buyer has failed to assume the defense and to employ counsel or (iii) the named parties to any such action (including any impleaded parties) include both an indemnified party and the Buyer, and such indemnified party may have one or more legal defenses available to it which are different from or additional to those available to the Buyer, in which case, if the indemnified party notified the Buyer in writing that the indemnified party elects to employ separate counsel at the Buyer's expense, the Buyer shall not have the right to assume the defense of such action on behalf of such indemnified party and the Buyer shall be responsible for payment of the fees and expense of such separate counsel.

The indemnification set forth above is intended to and shall include the indemnification of all affected officials, attorneys, agents, board members, officers and employees of the City and/or DBIDA, respectively, and each and all of their successors and assigns. Those indemnifications and any other indemnifications provided for herein are intended to and shall be enforceable by each and every indemnified party to the full extent permitted by law and shall survive the termination of this Purchase and Sale Agreement.

Section 5.03 Notices.

Any notice, demand, request, or document required or permitted to be delivered by the terms hereof (a "Notice") shall be in writing, written in the English language, addressed to a party at the address set forth in this Section 5.03, and delivered by hand delivery, or sent by certified U.S. mail, return receipt requested, restricted delivery, or by a nationally known overnight delivery service, or by electronic mail. The date of receipt of a Notice shall be deemed to be: (a) if delivered by hand, the date on which delivery is actually made (or attempted if delivery is refused or rejected) as evidenced by a receipt issued by the delivery person or company; (b) if sent by certified mail, on the second day after being placed in the U.S. Mail; (c) if sent by nationally recognized overnight delivery service, on the second business day after deposit with the delivery service; or (d) if sent by electronic mail, on the date sent provided that a copy of the Notice is also delivered by a nationally known overnight delivery service within the next two (2) business days. Either party may change its address by giving notice of the change in accordance with this Section 5.03. If a Notice is sent to more than one party on behalf of the Buyer or the Seller (i.e., to the Seller and the Seller's counsel), delivery to either party shall be deemed delivery hereunder. Notices may be sent

by counsel for either party. A Notice shall be addressed as follows:

Seller: City of Dover & DBIDA
Attn: City Manager & DBIDA Chairperson
City Hall
288 Central Avenue
Dover, New Hampshire 03820-4169
Email:

With a copy to: City Attorney
City of Dover, New Hampshire
City Hall
288 Central Avenue
Dover, New Hampshire 03820-4169
Email:

Buyer: PIONEER REI, LLC
c/o Deane Navarolli
5 Hutchings Drive, Hollis, NH 03049
Email: deane@wrcr.com

and to Buyer's counsel:

Orr & Reno, P.A.
45 S. Main St.
Concord, NH 03301
Attn: John L. Arnold
jarnold@orr-reno.com

Section 5.04 Severability.

If any part of this Purchase and Sale Agreement is held to be illegal or unenforceable by a court of competent jurisdiction, the remainder of this Purchase and Sale Agreement shall be given effect to the fullest extent possible.

Section 5.05 Successors and Assigns.

This Purchase and Sale Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto. Buyer shall have the right to freely assign this Purchase and Sale Agreement to any individual or entity that is not exempt from ad valorem real estate taxation. In any event, any such assignment of this Agreement shall be in writing, shall clearly identify the scope of the rights and obligations assigned and shall not be effective until approved by the Seller.

Section 5.06 Waiver.

Failure by a party to insist upon the strict performance of any of the provisions of this

Purchase and Sale Agreement by the other party, or the failure by a party to exercise its rights upon the default of the other party, shall not constitute a waiver of such party's right to insist and demand strict compliance by the other party with the terms of this Purchase and Sale Agreement thereafter.

Section 5.07 Merger.

No other agreement, statement or promise made by any party or any employee, officer or agent of any party with respect to any matters covered hereby that is not in writing and signed by all the parties to this Purchase and Sale Agreement shall be binding.

Section 5.08 Parties in Interest.

Nothing in this Purchase and Sale Agreement, expressed or implied, is intended to or shall be construed to confer upon or to give to any Person other than the Seller and the Buyer any rights, remedies or claims under or by reason of this Purchase and Sale Agreement or any covenants, conditions or stipulations hereof, and all covenants, conditions, promises and agreements in this Purchase and Sale Agreement contained by or on behalf of the Seller or the Buyer shall be for the sole and exclusive benefit of the Seller and the Buyer.

Section 5.09 Amendment.

This Purchase and Sale Agreement may be amended, from time to time, by written supplement hereto and executed by both the Seller, through the authorized individual, and the Buyer.

Section 5.10 Time is Of the Essence.

The parties acknowledge that TIME IS OF THE ESSENCE in the timely performance of such duties and obligations under this Agreement.

Section 5.11 Force Majeure

In the event that either party hereto shall be delayed or hindered in or prevented from the performance of any act required hereunder by reasons of strikes, lockouts, inability to procure materials, loss of utility services, restrictive governmental laws or regulations, riots, insurrection, war, acts of God, disease, pandemic, epidemic, quarantine, public health crisis, state of emergency, or other reason of a like nature not the fault of the party delayed in performing work or doing acts required under the terms of this Agreement, then performance of any such act shall be extended for a period equivalent to the period of such delay.

Section 5.12 Counterparts and Electronic Signatures.

This Purchase and Sale Agreement may be executed in counterparts, each of which shall be deemed an original. The Seller and the Buyer each (a) has agreed to permit the use from time to time, where appropriate, of .pdf or other electronic signatures in order to expedite the transaction contemplated by this Agreement, (b) intends to be bound by its respective .pdf or other

electronic signature, (c) is aware that the other will rely on the .pdf or other electronically transmitted signature, and (id) acknowledges such reliance and waives any defenses to the enforcement of this Agreement and the documents affecting the transaction contemplated by this Agreement based on the fact that a signature was sent by electronic transmission only

Section 5.13 Effective Date.

This Purchase and Sale Agreement shall be effective on the Effective Date.

Section 5.14 Default.

In the event of a Seller default, the Buyer shall have any and all rights and remedies under this Agreement, at law or in equity, including without limitation the right of specific performance. In the event of a Buyer default, this Purchase and Sale Agreement shall terminate and the Deposit shall be retained by Seller and retention of the Deposit shall constitute Seller's sole and exclusive remedy, at law and in equity, for such a default, and shall serve as full liquidated damages for such a default in view of the impossibility of ascertaining the actual damages to Seller in the event of such a default by Buyer. Seller and Buyer hereby agree that the Deposit constitutes a reasonable forecast of the damages that would be sustained by Seller in the event of such a default here-under by Buyer.

Section 5.15 Broker.

Seller has not employed the services of a broker, agent, finder or other Person in connection with the transactions contemplated pursuant to this Purchase and Sale Agreement, as such, no compensation for brokerage shall be paid by the Seller. Seller is not responsible for any fees, expenses, or other amounts as may be due between the Buyer and any broker, agent, finder or other such Person. Seller shall indemnify and defend Buyer against any costs, claims or expenses, including attorneys' fees, arising out of the breach the foregoing representations, warranties or agreements contained in this Section 5.15. The representations and obligations under this Section shall survive the Closing or, if the Closing does not occur, the termination of this Agreement, for a period of twelve months.

Section 5.16 Encumbrance.

At no time prior to the Closing shall the Buyer or Seller in any way newly encumber the Parcel or the Future ROW, except with respect to the easements described in Section 4.01.

Section 5.17 Choice of Law.

This Agreement has been entered into in the State of New Hampshire and shall be interpreted under New Hampshire law without regard for conflict of law principles.

Section 5.18 Immunities

Nothing within this Agreement shall be deemed to constitute a waiver of any existing

immunity of the City, which immunities are hereby reserved to the City. This covenant shall survive the termination of this Agreement's conclusion.

Section 5.19 Right to Know

Confidentiality of any and all information/data held by the City under or related to this Agreement shall be governed by the provisions of New Hampshire RSA Chapter 91-A and applicable law. Seller makes no representations that this Agreement is confidential, or that the Seller regards this Agreement as confidential in any way.

Section 5.20 Joint and Several

The obligations of the Seller set forth in this Agreement are the joint and several obligations of the City and DBIDA.

Section 5.21 Escrow Provisions

The Escrow Agent shall be subject to the following terms and conditions:

- (a) The duties and obligations of Escrow Agent shall be determined solely by the express provisions of this Agreement and no implied duties or obligations shall be read into this Agreement against Escrow Agent. Further, Escrow Agent shall be under no obligation to refer to any other documents between Purchaser and Seller related in any way to this Agreement.
- (b) Escrow Agent shall not be liable to anyone by reason of any error of judgment, or for any act done or step taken or omitted by the Escrow Agent in good faith, or for any mistake of fact or law, or for anything which the Escrow Agent may do or refrain from doing in connection herewith, unless caused by or arising out of the actual and intentional misconduct of the Escrow Agent or any act of the Escrow Agent in willful disregard of this Agreement or involving gross negligence on the part of the Escrow Agent or any of its agents, representatives or contractors.
- (c) In the event of any disagreement between Buyer and Seller resulting in adverse claims and demands being made in connection with or against the funds held in escrow, or in the event that either of Buyer or Seller objects to any proposed disposition of the Deposit in accordance herewith, Escrow Agent shall have the right to do either of the following: (i) interplead the funds into a court of competent jurisdiction (the cost of doing so to be deducted from the funds but shared equally between the parties) and the parties shall thereafter be free to pursue their rights at law or in equity with respect to the disbursement of the funds and the Escrow Agent shall be fully released and discharged from its duties and obligations under this Agreement; or (ii) resign and transfer the funds to a replacement escrow agent reasonably satisfactory to Buyer and Seller. Upon the transfer of funds to such replacement escrow agent, the Escrow Agent shall thereupon be fully released and discharged from all obligations to further perform any and all duties or obligations imposed upon it by this Agreement.
- (d) Excluding any and all losses, liabilities, costs and other expenses incurred by Escrow Agent as a result of its' or any of its' agents', representatives' or contractors' gross negligence or willful

misconduct, Purchaser and Seller each agree to jointly and severally indemnify Escrow Agent against any and all losses, liabilities, costs (including reasonable attorney's fees) and other expenses in any way incurred by Escrow Agent in connection with or as a result of any disagreement between Buyer and Seller under this Agreement or otherwise incurred by Escrow Agent in any way on account of its role as escrow agent.

(e) Seller acknowledges and understands that the Escrow Agent is Buyer's attorney in this transaction. In the event of any dispute between Buyer and Seller arising out of this Agreement, Seller agrees that the Escrow Agent may represent the Buyer in connection with that dispute, provided that Escrow Agent interpleads the Deposit or resigns as Escrow Agent in accordance with subsection (c) above. In such event, Seller will not object to the Escrow Agent's representation of the Buyer because of any potential or actual conflict of interest arising due to the Escrow Agent's role as Escrow Agent under the terms of this Agreement.

(f) The provisions of this Section 5.21 shall survive any termination of the Agreement.

[Signature Page follows]

IN WITNESS WHEREOF, the parties have executed this Purchase and Sale Agreement as of the day and year first above written.

Dated: 6/26/2026

PIONEER REI, LLC

DocuSigned by:

By: _____

Deane Navaroli

Name: 8727779160C645B... Deane W Navaroli

Title: Manager

Duly Authorized

CITY OF DOVER

Dated: _____

By: _____

Name: J. Michael Joyal, Jr.

Title: City Manager

**DOVER BUSINESS AND INDUSTRIAL
DEVELOPMENT AUTHORITY**

Dated: _____

By: _____

Name: Sean O'Connell

Title: Chair

EXHIBIT C

Protective Covenants

“Protective Covenants” means the terms and conditions set forth in the Declaration of Protective Covenants and Performance Standards for Enterprise Park dated April 3, 1992, recorded with the Strafford County Registry of Deeds at Book 1604, Page 625, as amended at Book 1654, Page 151, and as may have been further updated from time to time.

004765

92 APR -6 PM 4: 18
REGISTER OF DEEDS
STRAFFORD COUNTY

DECLARATION OF PROTECTIVE COVENANTS
AND PERFORMANCE STANDARDS

4/1/92

ENTERPRISE PARK
Dover, New Hampshire

KNOW ALL MEN BY THESE PRESENTS:

This declaration is made this 3rd day of April, 1992 by Dover Industrial Development Authority, (hereinafter called DIDA).

ARTICLE I
Introduction

WHEREAS, DIDA, a New Hampshire corporation, is the owner, or agent of the owner, of certain lands and premises, situated in Strafford County, City of Dover, New Hampshire, and as hereinafter more particularly described in "Exhibit A" attached hereto, and hereinafter referred to as THE PARK and,

WHEREAS, DIDA desires to adopt, prescribe and impose certain protective covenants and standards so as to enhance the property and property value for owners within the Park and to assist property owners smoothly through Dover's land use regulatory process, as well as to provide a uniform plan of development and meeting City goals.

NOW THEREFORE, DIDA does hereby impose on the property the following conditions, covenants, and restrictions (hereinafter collectively called Protective Covenants), which shall be covenants running with the land and shall be binding upon any purchaser, grantee, owner or lessee of any land or building in The Park and their respective heirs, executors, administrators, devisees, successors and assigns.

The term DIDA as used herein, shall mean Dover Industrial Development Authority, or its successors, or any person, partnership, corporation, or other entity to which DIDA may convey all or substantially all of the land described in Exhibit "A" for purposes of continuing the development of said lands and to whom DIDA assigns in writing its rights hereunder. DIDA may at any time and from time to time, by instrument filed for record in the office of the Register of Deeds of Strafford County, New Hampshire, appoint any person, firm or corporation as agent and attorney-in-fact to act and perform any act, function or duty of DIDA hereunder. Except as specifically defined herein, all words used in this document have their customary dictionary definitions. Where differences may occur in definition of a particular word which pertains to development, construction, zoning, platting and/or building permits the definitions listed in the Zoning ordinances of the City of Dover, New Hampshire shall apply.

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**ARTICLE II
LAND USE RESTRICTIONS**

2.1 No use of any portion of The Park shall be permitted which in the opinion of DIDA is offensive or otherwise undesirable by reason of odor, fumes (noxious or toxic), dust, smoke, heat, vibration, illumination or glare, noise, pollution or by product, electrical disturbances, radiation, drainage, excavation or any use which is hazardous by reason of fire or explosion. DIDA shall not be liable to any person or entity as a result of DIDA approving or disapproving any uses within The Park or DIDA's failure to enjoin or prevent any use.

**ARTICLE III
ARCHITECTURAL AND AESTHETIC STANDARDS**

3.1 Landscaping. It shall be the property owner's responsibility to plan, provide and maintain landscaping on their property and within adjacent public rights-of-way.

3.2 Exterior Construction. All Buildings erected on the site shall be of masonry construction or its equivalent or better. All exterior walls visible from a street or right-of-way must be finished with concrete, brick, stone, glass or their equivalent. DIDA must approve the exterior elevations of all improvements constructed within The Park before construction of the improvements may commence.

3.3 Sign Restrictions.

A. No sign shall be erected or maintained on the property except in conformity with the City of Dover Sign Ordinance and the following, which ever is the more restrictive:

(1) Each building may erect one identification sign not to exceed thirty-two (32) square feet in size and six (6) feet in height if located fifty (50) or less feet from a right-of-way or fifty (50) square feet in size and eight (8) feet in height if located more than fifty (50) feet from a right-of way. This sign may be free-standing or wall mounted, but not projecting.

(2) In addition, each building adjoining the Spaulding Turnpike right-of-way may erect one identification sign to be viewed from this right-of-way not to exceed one hundred (100) square feet in size and ten (10) feet in height. This sign may be free-standing or wall mounted, but not projecting.

(3) In addition, for multi-tenant buildings, there may be one accessory wall sign identifying each tenant, not to exceed ten (10) square feet in size at that tenant's entry.

(4) Temporary construction signs identifying the architect owner contractor or others shall not exceed thirty-two (32) square feet on any face and eight (8) feet in height.

(5) DIDA's signs advertising The Park shall be permitted.

B. The name of The Park may not be used in the name of any building or project on the property or in the name of the Owner of any portion of the property in its advertising or other dealings with the public without the prior written consent of DIDA.

3.4 Accessory Outdoor Storage. No materials, supplies or equipment, including any trucks or trailers and garbage and refuse containers, shall be stored or parked in any area on the property other than areas which are screened from view from the streets by the buildings or screens and fences.

3.5 Fences and Walls. Fences enclosing portions of the property shall be permitted. Landscape material may be required to conceal such fencing. Perimeter fencing shall not be allowed.

3.6 Exterior Illumination. Illumination will be permitted on exterior walls facing streets, and for all parking areas, walkways and between buildings provided there is no unreasonable overlapping of light onto other property or disturbing glares.

3.7 Utilities. All "on site" electrical lines and connections, CTV and telephone lines and/or other utilities located within any lot shall be placed underground unless otherwise approved in writing by DIDA. Transformers and terminal equipment shall be visually screened from public streets.

ARTICLE IV APPROVAL OF PLANS AND CONSTRUCTION OF IMPROVEMENTS

4.1 Architectural Review and Approval. All construction and development in The Park, including parking areas, landscaping and signs, as well as any exterior changes to same, shall be submitted in writing to and approved by DIDA. DIDA shall in writing advise the party submitting the plans and specifications of (1) the approval thereof, (2) additional information required or (3) the segments or features which are deemed by DIDA to be inconsistent with or not in conformity with these Protective Covenants. In the event DIDA does not, within thirty (30) days after receipt of plans and specifications, give written notice of the disapproval, information need or objection to features thereof, the approval of DIDA shall be deemed to be given. All improvements within The Park shall be constructed in accordance with plans and specifications as the same may have been finally approved by DIDA. DIDA shall not, however, be liable to any person under any theory or under any circumstances in connection with its approval or disapproval of drawings and specifications, including without limitation, any liability based on soundness of construction, adequacy of drawings and specifications or otherwise.

ARTICLE V MAINTENANCE

5.1 Maintenance of Privately Owned Areas.

A. The owners or lessees, jointly and severally, of lots or tracts

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within The Park shall have the duty of and responsibility for keeping that portion of property, including the land, buildings, appurtenances, and landscaping owned or occupied in a well maintained, safe, clean and attractive condition at all times. Such maintenance shall include, but not be limited to, the following:

- (1) Prompt removal of all litter, trash and waste;
- (2) Lawn mowing, tree and plant trimming and pruning;
- (3) Watering of all lawns and garden areas and keeping the same alive and free of weeds;
- (4) Maintaining the exterior lighting and mechanical facilities in good working order;
- (5) Maintaining the parking areas, walks, driveways, and roads clean, appropriately marked and in good repair;
- (6) The repainting of all painted improvements so all such painting is maintained in a neat fashion;
- (7) Repairing of all exterior damage to any building, sign or other improvements from any cause whatsoever;
- (8) Maintain drainage canals, easements and rights-of-way, if any, which are adjacent to the owned or occupied lots or tracts. Maintenance is not intended to mean the construction or reconstruction of public roadways.

B. Enforcement. If, in the opinion of DIDA, any such owner or lessee fails to properly maintain any portion of The Park for which it is responsible, DIDA may give such Owner or Lessee, or both, notice of such fact; and such Owner and/or Lessee must, within ten (10) days of such notice, undertake the care and maintenance required to restore said Owner's or Lessee's property to a safe, clean and attractive condition. Should any such Owner and Lessee fail to fulfill this duty and responsibility after such notice, then DIDA shall have the right and power to perform such care and maintenance, and the Owner or Lessee (and both of them) of the property on which such work is performed by DIDA shall be liable for the cost of any such work and shall promptly reimburse DIDA for the cost thereof. If such Owner or Lessee shall fail to so reimburse DIDA within thirty (30) days after being billed therefor by DIDA then said cost shall be a debt of such Owner or Lessee (and both of them), payable to DIDA and shall be secured by a lien against any such Owner's and Lessee's property. Such lien shall be subordinate and inferior to all liens securing amounts due or to become due under any first lien mortgage (vendor's lien and/or deed of trust lien) held by a bonafide financial institution (i.e. state or federal bank or life insurance company) affecting the lot or tract subject to such charge which first lien mortgage has been filed for record in Strafford County, New Hampshire, prior to the date the charge of DIDA for maintenance or repairs becomes due and payable. Any foreclosure by the holder of such first mortgage liens, whether by power of sale as set out in the deed of trust or other security instruments, or through court proceedings, shall cut off and extinguish the liens in favor of DIDA securing charges which had become due and payable to DIDA prior to such foreclosure date, provided however, that such foreclosure shall not remove or

free any property from liens securing charges thereafter becoming due and payable under this paragraph nor shall the personal obligation to DIDA of any property Owner or Lessee foreclosed upon be extinguished by any foreclosure.

- C. DIDA may, upon the breach of these covenants by an Owner or Lessee of Owner, without being liable for trespass or other prosecution, or for any claim for damages, enter upon the property and do whatever the Owner or Lessee is obligated to do and the Owner and/or tenant, jointly and severally, agree to reimburse DIDA on demand for any expenses which DIDA may incur in effecting compliance of the Owner's or Lessee's obligations under these Protective Covenants. The Owner, and all Lessees of Owner, further agree that DIDA shall not be liable for any damages resulting to Owner or Lessees of the property arising from such action, whether caused by negligence of DIDA or otherwise.
- D. DIDA may, at anytime, assign the enforcement powers of the preceding section to the Property Owners Association within The Park or another group of property owners which includes The Park by executing and recording in the Strafford County Real Property Records an assignment of the enforcement powers.

5.2 Maintenance of Common Areas. DIDA may, at its option, maintain all of the common areas of the property including, for example all streets, sidewalks, lighting, medians, parkways, wetlands, drainage facilities, entrance and directional signs, and the costs thereof (excluding any costs of the initial construction of such subdivision improvements) shall be assessed to the Owner of portions of the property as set out below, and which assessments shall be secured by a lien upon the Property of each Owner, on the same terms as the liens set out in Section 5.1B of the Protective Covenants.

- A. "Common areas" and/or "common facilities" as used in this Section 5.2 and elsewhere in the covenants shall mean and include all streets, roads, alleys, and drainage easements of record within The Park (whether dedicated to the City or not) which may be owned by individual property Owners, all signs within The Park including entrance signs and traffic control devices, landscaped areas including the landscaped areas around the signs for The Park, and the medians, cul-de-sac and other structures located within the public rights-of-way in or adjacent to The Park, as designated by DIDA from time to time.
- B. DIDA shall maintain these common areas, including but not limited to, the prompt removal of all litter, trash and waste; mowing; tree and plant watering, fertilization, replacement, trimming and pruning; the lighting, striping, improving and maintenance of all streets, roads and their sanding, salting and snow plowing; maintenance of drainage facilities, medians, street signs and general signs of The Park; and the maintenance of the general mechanical facilities in good working order and the providing of such general security service as DIDA deems appropriate.

- C All costs of the common area maintenance and improvement, to enhance and beautify common areas and all other such similar expenses incurred by DIDA in its discretion, in good faith to maintain and beautify the common areas and carry out these Protective Covenants, shall be assessed to and shared by the owners as set out below:

(1) The common maintenance expenses shall be allocated between Owners of the Project in proportion to the "net area" owned by each Owner to the total "net area". DIDA shall pay the assessment for that net area of the project, subject to the assessment, owned by DIDA. The term "net area" shall mean the gross acreage owned by an Owner, less all roads, streets, alleys and drainage easements of record (whether dedicated or owned by DIDA or Owners), i.e. common areas. The total net area may be increased by the addition of other land within The Park by imposing similar maintenance obligations upon the additional land.

(2) DIDA shall first calculate the various "net areas". DIDA shall then estimate the annual expense for such maintenance and the Owners of property within The Park, and subject to these restrictions, shall remit one-twelfth (1/12) the amount of such estimate to DIDA monthly. On or before January 30 of each calendar year, DIDA shall provide each of the Owners with an itemized accounting of all common expenses incurred including a five (5%) percent administrative charge) by DIDA within the preceding 12 month period (from January 1 through December 31). Based upon said accounting, the Owners shall remit to DIDA the difference between the expenses allocated to said Owner's property and the sums actually paid for the preceding year, or the Owner shall be entitled to a credit against next succeeding monthly assessments for the amount of any surplus which may have been collected by DIDA. DIDA may increase or decrease the estimate of the annual maintenance charge at any time. The books and records of DIDA for the maintenance of the common areas shall be open to each Owner's inspection at reasonable business hours at DIDA's office on 48 hours written notice.

- D. All medians, streets, roads, drainage facilities and similar areas for the general use of the owners and tenants of the Project, i.e. common areas, shall be exempt from assessments and charges for common maintenance.
- E. If any Owner, or Lessee of such Owner shall fail to pay DIDA either the monthly assessment or the year-end adjustments, then the sums due DIDA shall be a debt of such Owner or Lessee (and both of them), payable to DIDA and shall be secured by a lien against any such Owner's or Lessee's property upon the same terms as the lien described in Article 5.1B of the Protective Covenants.
- F. Notwithstanding any obligations undertaken by DIDA to maintain the common areas, it shall be the obligation of the Owner of the property, of which a platted drainage easement is a part, to maintain the portion of the drainage easement owned by the

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individual Owner. DIDA shall have the right, but not the obligation, to maintain such common areas in whole or in part and all costs incurred in connection therewith shall be common area maintenance costs assessed to all Owners of property subject to these restrictions.

- G. Notwithstanding any obligations which may be assumed hereby, DIDA shall not be responsible for any damage, destruction, or deterioration of the common area which is caused by the negligence of the respective Owner thereof or for causes beyond the control of DIDA.

ARTICLE VI AMENDMENT AND ALTERATION OF COVENANTS

6.1 DIDA's Right to Alter Covenants. DIDA hereby expressly reserves the right and privilege to alter, change or amend any and all of the above mentioned covenants, standards, conditions or requirements at any time during their existence, except DIDA shall approve any such alteration, change or amendment at a regular board meeting by a 2/3 vote of the full board. Any alteration, modification or change in the restrictions by DIDA shall not affect any existing use of any part of the Property and shall be effective only as to lots then owned by DIDA and subsequent improvements and uses thereon.

6.2 Additions to the Property Subject to DIDA. DIDA may add additional property to The Park at any time by filing a record of Supplemental Declaration which will extend the scheme of the covenants and this declaration to such property, provided, however, such covenants and restrictions as applied to the property which is so added may be altered or modified by the Supplemental Declaration. Each such Supplemental Declaration shall include a geographical description of the property, and shall contain the additions, deletions or modifications from these covenants to which such property will be subject. All property subject to each Supplemental Declaration, at DIDA's option, shall be a part of The Park for all purposes under this declaration, except as expressly otherwise provided in the Supplemental Declaration.

ARTICLE VII INSPECTION AND ENFORCEMENT OF RESTRICTIONS

7.1 Inspection. DIDA may from time to time at any reasonable hour or hours, enter and inspect the improvements to ascertain compliance therewith upon proper written notice and, where required, only when accompanied by a representative of the Owner, tenant or occupant of any site on the property.

7.2 Enforcement. Violation of any Protective Covenant or conditions shall give to DIDA the right to enter upon the site and to summarily abate and remove, at the expense of the violator, any structure, thing or condition that may be or exists thereon contrary to the intent and meaning of the provisions hereof, or to prosecute a proceeding against

the violator who has or is attempting to violate any of these Protective Covenants and conditions to enjoin or prevent them from doing so, to cause said violation to be remedied or to recover damages for said violation, provided, however, DIDA shall give the Owner of the property and the offender, if not the Owner of the property, ten days prior written notice before instigating corrective actions and specifying in the written notice the nature of the violation.

7.3 No Waiver of Right to Enforce. Failure of DIDA or Owner of a site to enforce any of the Protective Covenants or conditions contained herein shall in no event be deemed to be a waiver of the right to do so for subsequent violations or of the right to enforce any other Protective Covenant or condition and DIDA or Owner of a site shall not be liable therefor.

7.4 Attorney's Fees. In any legal or equitable proceeding for the enforcement or to restrain the violation of the Declaration or any provision hereof, the losing party or parties shall pay the attorney's fees of the prevailing party or parties, in such amount as may be fixed by the Court in such proceedings. All remedies provided herein or at law or in equity shall be cumulative and not exclusive.

ARTICLE VIII TERMINATION, MODIFICATION AND PLATTING

8.1 Term and Modification. These restrictions and covenants are to run with the land and shall be binding on all persons claiming under them for a period of twenty-five (25) years from the date these restrictions and covenants are recorded, after which time said restrictions and covenants shall be automatically extended for successive periods of ten (10) years unless an instrument signed by a majority of the then owners of the lots in The Park as above described (including all additions under Section 6.2 hereof) has been recorded agreeing to change said restrictions and covenants in whole or in part. As long as DIDA owns any land within The Park (including additions thereto under Section 6.2), any amendment of the restrictions must be agreed to by DIDA. This right of amendment shall exist during the initial twenty-five (25) year term and any renewal term as above provided and the amendments shall be effective upon recordation in the appropriate Real Property Records of Strafford County, New Hampshire.

8.2 Platting. DIDA may at any time and from time to time hereafter, dedicate, alter, change or close, partially or completely, public areas, streets, rights-of-way or easements until such time as they are accepted by the City of Dover or another appropriate entity; and may therefore, execute, acknowledge and file for record in the Strafford County Register of Deeds office any and all plats or drawings of all or any portion of the property thereby dedicating all public areas, streets, rights-of-way, easements and other matters shown on said plats to public use and may indicate on each plat or drawing the building set-back lines applicable to the land covered by the plat. The consent of any and all owners of the portions of the property which by said plat is being dedicated to the public shall be required on the plats, but no other consents shall be required. Leasees and Grantees shall

not, without prior written consent of DIDA, grant any rights-of-way or easements upon their premises.

8.3 Effective Date of Modifications-Recordation. Any such amendment, modification, change or termination shall be effective upon filing of the appropriate document with requisite signatures in the Real Property Records of Strafford County, New Hampshire.

ARTICLE IX OWNER'S ASSOCIATION

9.1 DIDA shall cause an Owner's Association ("Association") to be organized and formed as a non-profit Corporation under the laws of the State of New Hampshire after ten (10) properties within the park have been sold, or at DIDA's option, at an earlier date. The purpose of this Association shall be to provide for the general maintenance, repair, preservation, upkeep and protection of the common areas of the Park, to collect the annual common area maintenance charges from the Owners and such other purposes as stated in the Articles of Incorporation consistent with the provisions of this Declaration and the amendments hereto.

9.2 DIDA shall be and remain a permanent member of the Association notwithstanding its property ownership; shall be represented by its Chairperson or designee; and shall have the right to veto actions of the Association. While a property owner, DIDA shall vote in accordance with its property ownership, per paragraph 9.5 below.

9.3 Each individual or entity who is a record owner of fee title to any portion of the property subject to these restrictions (herein referred to as an "Owner") shall upon and by virtue of becoming an Owner automatically become a member of the Association when such association is formed and shall remain a member thereof until his ownership ceases for any reason, at which time the individuals ownership in the Association shall automatically cease. Each Owner's membership in the Association shall be appurtenant to and shall automatically follow legal ownership of the property and may not be separated from such ownership. Whenever legal ownership or a portion of the property subject to these restrictions passes from one person or entity to another or where the lessee's interest in a ground lease is transferred, by whatever means, it shall not be necessary that an instrument provide for transfer of the membership in the Association, and no certificates of membership will be issued.

Each individual or entity who is a record owner or holder of a ground lease of wetlands, conservation land or other similar lands set aside and not intended for development shall not, by virtue of such ownership or lease, become members of the Association.

9.4 DIDA may retain legal title to all or portions of the common areas in The Park until such time as DIDA has completed improvements thereon and until such time as the Association has been formed and has assumed responsibility for the operational maintenance of the same or the same are dedicated to the public. Until the Association is formed and

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management responsibility for common areas is assigned to the Association, DIDA shall be entitled to exercise all the rights and privileges pertaining to the common areas.

9.5 Each Owner, in election of directors, and all other matters submitted to a vote by the members of the Association, shall be entitled to one vote for each acre, or major fraction thereof (rounding up to the nearest acre for any fractional acreage greater than or equal to one-half acre) of property within The Park subject to these restrictions in which such individual or entity holds the interest required for membership in the Association by this Declaration. When more than one person holds such interest or interests in the property, all such persons shall be members, and the votes for such portion of the property shall be exercised as they among themselves determine, but in no event, shall more than one vote be cast in respect to each acre of the property within The Park which is subject to these restrictions.

ARTICLE X MISCELLANEOUS

10.1 Severability. The invalidation of any one of the restrictions herein set forth or the failure to enforce any of said restrictions at the time of its violation shall in no event affect any of the other restrictions nor be deemed to be a waiver of the right to enforce the same thereafter.

10.2 Constructive Notice and Acceptance. Every person who now or hereafter owns or acquires any right, title or interest in or to any portion of the property is and shall be conclusively deemed to have consented and agreed to every covenant, condition and restriction contained herein, whether or not any reference to this declaration is contained in the instrument by which such person acquired an interest in said property.

10.3 Temporary Structures. No temporary building or structure shall be permitted on the property, except trailers, temporary buildings, barricades, and the like shall be permitted for construction purposes during the time of construction or improvements. Such structures shall be placed as inconspicuously as possible and cause no inconveniences to the general public, and shall be removed not later than thirty (30) days after the date of substantial completion of that construction.

10.4 Titles. The titles, headings or captions used in this instrument are for convenience only and are not to be used in construing this instrument or any part hereof.

10.5 Continuing Effect. These Protective Covenants shall run with the Property and be binding upon and inure to the benefit of all future owners, and/or tenants of all or any portion of the property, their heirs, executors, successors and assigns.

10.6 Definitions. As used in this Declaration (including all supplements and Amendments) the term "Owner" means and refers to the record Owner of a parcel of land or the Lessee of a ground lease from

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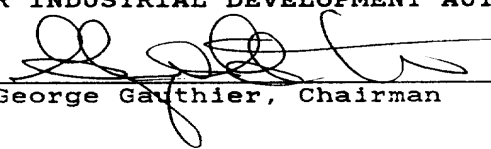
DIDA as Ground Lessor of a portion of The Park subject to the Protective Covenants, but notwithstanding any applicable theory, a mortgagee or beneficiary of a deed or trust or a collateral assignee of a ground lessee's interest in ground lease shall not be an "Owner" unless and until such mortgagee or assignee has acquired title to the land or ground lease pursuant to a foreclosure or by way of a deed in lieu of foreclosure.

IN WITNESS WHEREOF, the undersigned have executed this Declaration on the date first hereinabove written.

PROPERTY OWNER

DOVER INDUSTRIAL DEVELOPMENT AUTHORITY

By: _____

By: 
George Gauthier, Chairman

STATE OF NEW HAMPSHIRE
COUNTY OF STRAFFORD

SS: April 3 1992

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3
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8
9
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Personally appeared George Gauthier and _____
known to me, or satisfactorily proven to be the persons whose names are
subscribed to the foregoing instrument and acknowledged that they
executed the same for the purpose therein contained.

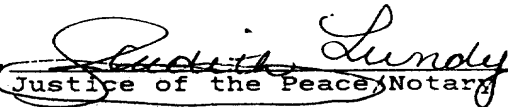
Before me 
Justice of the Peace, Notary Public

EXHIBIT "A"
ENTERPRISE PARK

A certain parcel of land of 91.95 acres $\pm$ shown on City of Dover Assessor's Map D as Lot 11 on the northerly side of Sixth Street in the City of Dover, County of Strafford, and as shown as "Parcel A," sheet 2 on the plan entitled "Lot Line Adjustment Plan prepared for White Enterprises and Dover Industrial Development Authority, Longhill Road, Dover, New Hampshire," prepared by McEneaney Survey Associates and recorded as plans numbered 39-37 and 39-38 recorded in the Strafford County registry of Deeds, more particularly bounded and described as follows:

Beginning at the most southerly point of Parcel D-11, at its intersection of D-14 and D-13-8, thence running S 42°-19'02" W a distance of 62.08', thence S 41°-38'24" W a distance of 314.31', thence S 42°-20'26" W a distance of 461.32', thence S 41°-19'01" W a distance of 564.83', thence turning West S 36°-04'58" E a distance of 340.87', thence S 38°-26'44" E a distance of 198.19', thence S 10°-49'21" E a distance of 34.81', thence turning Northeast S 54°-58'38" W a distance of 291.18', thence S 46°-29'43" W a distance of 94.10', thence S 52°-19'21" W a distance of 327.60', thence turning North S-17°-27'08" W a distance of 32.00', thence S 10°-47'03" E a distance of 29.88', thence S 12°-52'02" W a distance of 411.48', thence S 11°-21'38" W a distance of 128.07', thence S 10°-48'58" W a distance of 157.45', thence S 08°-18'18" W a distance of 109.47', thence S 14°-58'19" W a distance of 27.23', thence S 19°-38'54" W a distance of 112.53' to the Right-of-Way of the Spaulding Turnpike, thence Northwest along the Turnpike S 25°-12'30" E a distance of 234.13', thence turning South N 07°-37'57" E a distance of 399.40', thence N 01°-46'41" E a distance of 72.22', thence N 06°-28'08" W a distance of 106.68', thence N 18°-26'37" E a distance of 128.07', thence turning West N 89°-26'37" E a distance of 938.00', thence turning North S 01°-54'59" W a distance of 215.50', thence turning West N 88°-05'30" E a distance of 579.32', thence turning Northwest S 32°-18'34" E a distance of 272.16', thence S 39°-38'34" E a distance of 56.28', thence turning Southwest N 39°-07'26" E a distance of 479.71', thence N 34°-51'44" W a distance of 327.73', thence N 38°-38'19" E a distance of 244.92', thence N 34°-57'33" E a distance of 144.67', thence N 42°-27'23" E a distance of 185.68', thence turning Southeast N 36°-44'41" W a distance of 99.20', thence N 47°-17'49" W a distance of 229.03', thence N 48°-14'32" W a distance of 435.35', thence N 46°-44'20" W a distance of 122.30', thence N 49°-34'09" W a distance of 238.64', thence N 48°-57'48" W a distance of 123.03', thence turning Southwest N 42°-38'55" E a distance of 181.76', thence N 38°-04'16" E a distance of 180.57', thence turning Southeast N 44°-24'00" W a distance of 138.88', thence N 38°-16'36" W a distance of 98.37', thence N 37°-41'32" W a distance of 152.12', thence N 34°-02'41" W a distance of 94.64', thence N 48°-04'09" W a distance of 345.08', thence N 49°-32'59" W a distance of 135.01', to the point of beginning.

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RECEIVED
CLERK OF DEEDS
STRAFFORD COUNTY

DECLARATION OF PROTECTIVE COVENANTS
AND PERFORMANCE STANDARDS

ENTERPRISE PARK
Dover, New Hampshire

NOW ALL MEN BY THESE PRESENTS

This declaration is made this 10th day of December, 1992 by Dover Industrial Development Authority, (hereinafter called DIDA).

ARTICLE I
INTRODUCTION

WHEREAS, DIDA, a New Hampshire corporation, is the owner, or agent of the owner, of certain lands and premises, situated in Strafford County, City of Dover, New Hampshire, and as hereinafter more particularly described in "Exhibit A" attached hereto, and hereinafter referred to as THE PARK and,

WHEREAS, DIDA desires to adopt, prescribe and impose certain protective covenants and standards so as to enhance the property and property value for owners within the Park and to assist property owners smoothly through Dover's land use regulatory process, as well as to provide a uniform plan of development and meeting City goals.

NOW THEREFORE, DIDA does hereby impose on the property the following conditions, covenants, and restrictions (hereinafter collectively called Protective Covenants), which shall be covenants running with the land and shall be binding upon any purchaser, grantee, owner or lessee of any land or building in The Park and their respective heirs, executors, administrators, devisees, successors and assigns.

The term DIDA as used herein, shall mean Dover Industrial Development Authority, or its successors, or any person, partnership, corporation, or other entity to which DIDA may convey all or substantially all of the land described in Exhibit "A" for purposes of continuing the development of said lands and to whom DIDA assigns in writing its rights hereunder. DIDA may at any time and from time to time, by instrument filed for record in the office of the Register of Deeds of Strafford County, New Hampshire, appoint any person, firm or corporation as agent and attorney-in-fact to act and perform any act, function or duty of DIDA hereunder. Except as specifically defined herein, all words used in this document have their customary dictionary definitions. Where differences may occur in definition of a particular word which pertains to development, construction, zoning, platting and/or building permits, the definitions listed in the Zoning Ordinance of the City of Dover, New Hampshire shall apply.

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REGISTER OF DEEDS
STRAFFORD COUNTY

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**ARTICLE II
LAND USE REGULATIONS**

2.1 No use of any portion of The Park shall be permitted which in the opinion of DIDA is offensive or otherwise undesirable by reason of odor, fumes (noxious or toxic), dust, smoke, heat, vibration, illumination or glare, noise, pollution or by product, electrical disturbances, radiation, drainage, excavation or any use which is hazardous by reason of fire or explosion. DIDA shall not be liable to any person or entity as a result of DIDA approving or disapproving any uses within The Park or DIDA's failure to enjoin or prevent any use.

**ARTICLE III
ARCHITECTURAL AND AESTHETIC STANDARDS**

3.1 Landscaping. It shall be the property owner's responsibility to plan, provide and maintain landscaping on their property and within adjacent public rights-of-way.

3.2 Site Development. All buildings, parking and service areas shall be located on the site in a manner that maximizes the aesthetic quality of the site. Loading docks, storage and service areas shall be in the rear of buildings when possible. Natural vegetation and grade changes shall be used when possible to further minimize the visibility of loading docks, storage and service areas. Constructed screening or landscaped screening may be used when natural screening is not practical. Parking areas shall not consist of large expanses of pavement, but rather be decentralized into smaller areas with attractive landscaping. Parking areas shall be at least partially screened.

3.3. Exterior Construction. All buildings shall contain a main entrance clearly identified by design features, materials and placement. The architectural design and the use of multiple building materials shall be used to create and maintain an aesthetically pleasing facility. The use of unaltered stock designs from building manufacturers is strongly discouraged. The involvement of an architect on the planning/design team is strongly encouraged.

3.4 Sign Restrictions.

A. No sign shall be erected or maintained on the property except in conformity with the City of Dover Sign Ordinance and the following, which ever is the more restrictive:

(1) Each building may erect one identification sign not to exceed thirty-two (32) square feet in size and six (6) feet in height if located fifty (50) or less feet from a right-of-way or fifty (50) square feet in size and eight (8) feet in height if located more than fifty (50) feet from a right-of-way. This sign may be free-standing or wall mounted, but not projecting.

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right-of-way may erect one identification sign to be viewed from this right-of-way not to exceed one hundred (100) square feet in size and ten (10) feet in height. This sign may be free-standing or wall mounted, but not projecting.

(3) In addition, for multi-tenant buildings, there may be one accessory wall sign identifying each tenant, not to exceed ten (10) square feet in size at that tenant's entry.

(4) Temporary construction signs identifying the architect owner contractor or others shall not exceed thirty-two (32) square feet on any face and eight (8) feet in height.

(5) DIDA's signs advertising The Park shall be permitted.

B. The name of The Park may not be used in the name of any building or project on the property or in the name of the Owner of any portion of the property in its advertising or other dealings with the public without the prior written consent of DIDA.

3.5 Accessory Outdoor Storage. No materials, supplies, or equipment, including any trucks or trailers and garbage and refuse containers, shall be stored or parked in any area on the property other than areas which are screened from view from the streets by the buildings, grade changes, screens or fences.

3.6 Fences and Walls. Fences enclosing portions of the property shall be permitted. Landscape material may be required to conceal such fencing. Perimeter fencing shall not be allowed.

3.7 Exterior Illumination. Illumination will be permitted on exterior walls facing streets, and for all parking areas, walkways and between buildings provided there is no unreasonable overlapping of light onto other property or disturbing glares.

3.8 Utilities. All "on-site" electrical lines and connections, CTV and telephone lines and/or other utilities located within any lot shall be placed underground unless otherwise approved in writing by DIDA. Transformers and terminal equipment shall be visually screened from public streets.

ARTICLE IV APPROVAL OF PLANS AND CONSTRUCTION OF IMPROVEMENTS

4.1 Architectural Review and Approval. All construction and development in The Park, including parking areas, landscaping and signs, as well as any exterior changes to same, shall be submitted in to and approved by DIDA. The proposals shall include building elevations and other appropriate graphics to allow a full understanding of the proposal. DIDA shall advise in writing the party submitting the plans and specifications of (1) the approval thereof, (2) additional

information required or (3) the segments or features which are deemed by DIDA to be inconsistent with or not in conformity with these Protective Covenants. In the event DIDA does not, within thirty (30) days after receipt of plans and specifications, give written notice of the disapproval, information needed or objection to features thereof, the approval of DIDA shall be deemed to be given. All improvements within The Park shall be constructed in accordance with plans and specifications as the same may have been finally approved by DIDA. DIDA shall not, however, be liable to any person under any theory or under any circumstances in connection with its approval or disapproval of drawings and specifications, including without limitation, any liability based on soundness of construction, adequacy of drawings and specifications or otherwise.

ARTICLE V MAINTENANCE

5.1 Maintenance of Privately Owned Areas.

- A. The owners or lessees, jointly and severally, of lots or tracts within The Park shall have the duty of and responsibility for keeping that portion of property, including the land, buildings, appurtenances, and landscaping owned or occupied in a well maintained, safe, clean and attractive condition at all times. Such maintenance shall include, but not be limited to, the following:
- (1) Prompt removal of all litter, trash and waste;
 - (2) Lawn mowing, tree and plant trimming and pruning;
 - (3) Watering of all lawns and garden areas and keeping the same alive and free of weeds;
 - (4) Maintaining the exterior lighting and mechanical facilities in good working order;
 - (5) Maintaining the parking areas, walks, driveways, and roads clean, appropriately marked and in good repair;
 - (6) The repainting of all painted improvements so all such painting is maintained in a neat fashion;
 - (7) Repairing of all exterior damage to any building, sign or other improvements from any cause whatsoever;
 - (8) Maintenance of drainage canals, easements and rights-of-way, if any, which are adjacent to the owned or occupied lots or tracts. Maintenance is not intended to mean the construction or reconstruction of public roadways.
- B. Enforcement. If, in the opinion of DIDA, any such owner or lessee fails to properly maintain any portion of The Park for which it is responsible, DIDA may give such Owner or Lessee, or both, notice of such fact; and such Owner and/or Lessee must, within ten (10) days of such notice, undertake the care and maintenance required to restore said Owner's or Lessee's property to a safe, clean and attractive condition. Should any such Owner and Lessee fail to fulfill this duty and responsibility after such notice, then DIDA shall have the right and power to perform

such care and maintenance, and Owner or Lessee (and both of them) of the property on which such work is performed by DIDA shall be liable for the cost of any such work and shall promptly reimburse DIDA for the cost thereof. If such Owner or Lessee shall fail to so reimburse DIDA within thirty (30) days after being billed therefore by DIDA then said cost shall be a debt of such Owner or Lessee (and both of them), payable to DIDA and shall be secured by a lien against any such Owner's and Lessee's property. Such lien shall be subordinate and inferior to all liens securing amounts due or to become due under any first lien mortgage (vendor's lien and/or deed of trust lien) held by a bonafide financial institution (i.e. state or federal bank or life insurance company) affecting the lot or tract subject to such charge which first lien mortgage has been filed for record in Strafford County, New Hampshire, prior to the date the charge of DIDA for maintenance or repairs becomes due and payable. Any foreclosure by the holder of such first mortgage liens, whether by power or sale as set out in the deed or trust or other security instruments, or through court proceedings, shall cut off and extinguish the liens in favor of DIDA securing charges which had become due and payable to DIDA prior to such foreclosure date, provided however, that such foreclosure shall not remove or free any property from liens securing charges thereafter becoming due and payable under this paragraph nor shall the personal obligation to DIDA of any property Owner or Lessee foreclosed upon be extinguished by any foreclosure.

- C. DIDA may, upon the breach of these covenants by an owner or Lessee of Owner, without being liable for trespass or other prosecution, or for any claim for damages, enter upon the property and do whatever the Owner or Lessee is obligated to do and the Owner and/or tenant, jointly and severally, agree to reimburse DIDA on demand for any expenses which DIDA may incur in effecting compliance of the Owner's or Lessee's obligations under these Protective Covenants. The Owner, and all Lessees of Owner, further agree that DIDA shall not be liable for any damages resulting to Owner or Lessees of the property arising from such action, whether caused by negligence of DIDA or otherwise.
- D. DIDA may, at anytime, assign the enforcement powers of the preceding section to the Property Owners Association within The Park or another group of property owners which includes The Park by executing and recording in the Strafford County Real Property Records an assignment of the enforcement powers.

5.2 Maintenance of Common Areas. DIDA may, at its option, maintain all of the common areas of the property including, for example all or portions of private roads, sidewalks, lighting, medians, parkways, wetlands, drainage, facilities, entrance and directional signs, and the costs thereof (excluding any costs of the initial construction of such subdivision improvements) shall be assessed to the Owner of portions of the property as set out below, and which assessments shall be secured by a lien upon the Property of each Owner, on the same terms as the liens set out in Section 5.1B of the Protective Covenants.

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- A. "Common areas" and/or "common facilities" as used in this Section 5.2 and elsewhere in the covenants shall mean and include common wetland areas, general identification and directional signs for the Park, landscaped areas and walkways on common land and other facilities and land in or adjacent to The Park, as designated by DIDA from time to time.
- B. DIDA shall maintain these common areas and facilities, including but not limited to, the prompt removal of all litter, trash and waste; mowing; tree and plant watering, fertilization, replacement, trimming and pruning; maintenance of drainage facilities and general signs of The Park; and the providing of such general security service as DIDA deems appropriate.
- C. All costs of the common area maintenance and improvement, to enhance and beautify common areas and all other such similar expenses incurred by DIDA in its discretion, in good faith to maintain and beautify the common areas and carryout these Protective Covenants, shall be assessed to and shared by the owners as set out below:

(1) The common maintenance expenses shall be allocated between Owners of the Project in proportion to the land area owned by each Owner to the total buildable land area. DIDA shall pay the assessment for that area of the project, subject to the assessment, owned by DIDA. The total land area may be increased by the addition of other land within The Park by imposing similar maintenance obligations upon the additional land.

(2) DIDA shall first calculate the total buildable land area. Buildable land area excludes roads, streets and wetlands. Cross-country utility easements are included in the buildable land area. DIDA shall then estimate the annual expense for maintenance of the common areas/facilities, and the Owners of property within The Park, and subject to these restrictions, shall remit one-twelfth (1/12) the amount of such estimate to DIDA monthly. On or before January 30 of each calendar year, DIDA shall provide each of the Owners with an itemized accounting of all common expenses incurred including a five (5%) percent administrative charge by DIDA, within the preceding 12 month period (from January 1 through December 31). Based upon said accounting, the Owners shall remit to DIDA the difference between the expenses allocated to said Owner's property and the sums actually paid for the preceding year, or the Owner shall be entitled to a credit against next succeeding monthly assessments for the amount of any surplus which may have been collected by DIDA. DIDA may increase or decrease the estimate of the annual maintenance charge at any time. The books and records of DIDA for the maintenance of the common areas shall be open to each Owner's inspection at reasonable business hours at DIDA's office of 48 hours written notice.

- D. If any Owner, or Lessee of such Owner shall fail to pay DIDA

either the monthly assessment or the year-end adjustment, then the sums due DIDA shall be a debt of such Owner or Lessee (and both of them), payable to DIDA and shall be secured by a lien against any such Owner's or Lessee's property upon the same terms as the lien described in Article 5.1B of the Protective Covenants.

- E. Notwithstanding any obligations undertaken by DIDA to maintain the common areas and facilities, it shall be the obligation of the Owner of the property, of which a platted drainage easement is a part, to maintain the portion of the drainage easement owned by the individual Owner.
- F. Notwithstanding any obligations which may be assumed hereby, DIDA shall not be responsible for any damage, destruction, or deterioration of the common areas and facilities which is caused by the negligence of a land Owner or by causes beyond the control of DIDA.

ARTICLE VI AMENDMENT AND ALTERATION OF COVENANTS

6.1 DIDA's Right to Alter Covenants. DIDA hereby expressly reserves the right and privilege to alter, change or amend any and all of the above mentioned covenants, standards, conditions or requirements at any time during their existence, except DIDA shall approve any such alteration, change or amendment at a regular board meeting by a 2/3 vote of the full board. Any alteration, modification or change in the restrictions by DIDA shall not affect any existing use of any part of the Property and shall be effective only as to lots then owned by DIDA and subsequent improvements and uses thereon.

6.2 Additions to the Property Subject to DIDA. DIDA may add additional property to The Park at any time by filing a record of Supplemental Declaration which will extend the scheme of the covenants and this declaration to such property, provided, however, such covenants and restrictions as applied to the property which is so added may be altered or modified by the Supplemental Declaration. Each such Supplemental Declaration shall include a geographical description of the property, and shall contain the additions, deletions or modifications from these covenants to which such property will be subject. All property subject to each Supplemental Declaration, at DIDA's option, shall be a part of The Park for all purposes under this declaration, except as expressly otherwise provided in the Supplemental Declaration.

ARTICLE VII INSPECTION AND ENFORCEMENT OF RESTRICTIONS

7.1 Inspection. DIDA may from time to time at any reasonable hour or hours, enter and inspect the improvements to ascertain compliance therewith upon proper written notice and, where required, only when

accompanied by a representative of the Owner, tenant or occupant of any site on the property.

7.2 Enforcement. Violation of any Protective Covenant or conditions shall give to DIDA the right to enter upon the site and to summarily abate and remove, at the expense of the violator, any structure, thing or condition that may be or exists thereon contrary to the intent and meaning of the provisions hereof, or to prosecute a proceeding against the violator who has or is attempting to violate any of these Protective Covenants and conditions to enjoin or prevent them from doing so, to cause said violation to be remedied or to recover damages for said violation, provided, however, DIDA shall give the Owner of the property and the offender, if not the Owner of the property, ten days prior written notice before investigating corrective actions and specifying in the written notice the nature of the violation.

7.3 No Waiver of Right to Enforce. Failure of DIDA or Owner of a site to enforce any of the Protective Covenants or conditions contained herein shall in no event be deemed to be a waiver of the right to do so for subsequent violations or of the right to enforce any other Protective Covenant or condition and DIDA or Owner of a site shall not be liable therefore.

7.4 Attorney's Fees. In any legal or equitable proceeding for the enforcement or to restrain the violation of the Declaration or any provision hereof, the losing party or parties shall pay the attorney's fees of the prevailing party or parties, in such amount as may be fixed by the Court in such proceedings. All remedies provided herein or at law or in equity shall be cumulative and not exclusive.

ARTICLE VIII TERMINATION, MODIFICATION AND PLATTING

8.1 Term and Modification. These restrictions and covenants are to run with the land and shall be binding on all persons claiming under them for a period of twenty-five (25) years from the date these restrictions and covenants are recorded, after which time said restrictions and covenants shall be automatically extended for successive periods of ten (10) years. However, an instrument signed by a majority of the then owners of the lots in The Park as above described (including all additions under Section 6.2 hereof) may be recorded to change said restrictions and covenants in whole or in part. As long as DIDA owns any land within The Park (including additions thereto under Section 6.2), any amendment of the restrictions must be agreed to by DIDA. This right of amendment shall exist during the initial twenty-five (25) year term and any renewal term as above provided and the amendments shall be effective upon recordation in the appropriate Real Property Records of Strafford County, New Hampshire.

8.2 Platting. DIDA may at any time and from time to time hereafter, dedicate, alter, change or close, partially or completely, public areas, streets, rights-of-way or easements until such time as they are accepted by the City of Dover or another appropriate entity; and may

BK 1654 PG 0158

therefore, execute, acknowledge and file for record in the Strafford County Register of Deeds office any and all plats or drawings of all or any portion of the property thereby dedicating all public areas, streets, rights-of-way, easements and other matters shown on said plats to public use and may indicate on each plat or drawing the building set-back lines applicable to the land covered by the plat. The consent of any and all owners of the portions of the property which by said plat is being dedicated to the public shall be required on the plats, but no other consents shall be required. Leasees and Grantees shall not, without prior written consent of DIDA, grant any rights-of-way or easements upon their premises.

8.3 Effective Date of Modifications-Recordation. Any such amendment, modification, change or termination shall be effective upon filing of the appropriate document with requisite signatures in the Real Property Records of Strafford County, New Hampshire.

ARTICLE IX OWNER'S ASSOCIATION

9.1 DIDA shall cause an Owner's Association ("Association") to be organized and formed as a non-profit Corporation under the laws of the State of New Hampshire after ten (10) properties within the park have been sold, or at DIDA's option, at an earlier date. The purpose of this Association shall be to provide for the general maintenance, repair, preservation, upkeep and protection of the common areas of the Park, to collect the annual common area maintenance charges from the Owners and such other purposes as stated in the Articles of Incorporation consistent with the provisions of this Declaration and the amendments hereto.

9.2 DIDA shall be and remain a permanent member of the Association notwithstanding its property ownership; shall be represented by its Chairperson or designee; and shall have the right to veto actions of the Association. While a property owner, DIDA shall vote in accordance with its property ownership, per paragraph 9.5 below.

9.3 Each individual or entity who is a record owner of fee title to any portion of the property subject to these restrictions (herein referred to as an "Owner") shall upon and by virtue of becoming an Owner automatically become a member of the Association when such association is formed and shall remain a member thereof until his ownership ceases for any reason, at which time the individuals membership in the Association shall automatically cease. Each Owner's membership in the Association shall be to and shall automatically follow legal ownership of the property and may not be separated from such ownership. Whenever legal ownership or a portion of the property subject to these restrictions passes from one person or entity to another or where the lessee's interest in a ground lease is transferred, by whatever means, it shall not be necessary that an instrument provide for transfer of the membership in the Association, and no certificates of membership be issued.

BK 1654 PG 0159

Each individual or entity who is a record owner or holder of a ground lease of wetlands, conservation land or other similar lands set aside and not intended for development shall not, by virtue of such ownership or lease, become members of the Association.

9.4 DIDA may retain legal title to all or portions of the common areas and facilities in The Park until such time as DIDA has completed improvements thereon and until such time as the Association has been formed and has assumed responsibility for the operational maintenance of the same or the same are dedicated to the public. Until the Association is formed and management responsibility for common areas is assigned to the Association, DIDA shall be entitled to exercise all the rights and privileges pertaining to the common areas.

9.5 Each Owner, in election of directors, and all other matters submitted to a vote by the members of the Association, shall be entitled to one vote for each acre, or major fraction thereof (rounding up to the nearest acre for any fractional acreage greater than or equal to one-half acre) of property within The Park subject to these restrictions in which such individual or entity holds the interest required for membership in the Association by this Declaration. When more than one person holds such interest or interests in the property, all such persons shall be members, and the votes for such portion of the property shall be exercised as they among themselves determine, but in no event, shall more than one vote be cast in respect to each acre of the property within The Park which is subject to these restrictions.

ARTICLE X MISCELLANEOUS

10.1 Severability. The invalidation of any one of the restrictions herein set forth or the failure to enforce any of said restrictions at the time of its violation shall in no event affect any of the other restrictions nor be deemed to be a waiver of the right to enforce the same thereafter.

10.2 Constructive Notice and Acceptance. Every person who now or hereafter owns or acquires any right, title or interest in or to any portion of the property is and shall be conclusively deemed to have consented and agreed to every covenant, condition and restriction contained herein, whether or not any reference to this declaration is contained in the instrument by which such person acquired an interest in said property.

10.3 Temporary Structures. No temporary building or structure shall be permitted on the property, except trailers, temporary buildings, barricades, and the like shall be permitted for construction purposes during the time of construction or improvements. Such structures shall be placed as inconspicuously as possible and cause no inconveniences to the general public, and shall be removed not later than thirty (30) days after the date of substantial completion of that construction.

10.4 Titles. The titles, headings or captions used in this instrument

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are for convenience only and are not to be used in construing this instrument or any part hereof.

10.5 Continuing Effect. These Protective Covenants shall run with the Property and be binding upon and inure to the benefit of all future owners, and/or tenants of all or any portion of the property, their heirs, executors, successors and assigns.

10.6 Definitions. As used in this Declaration (including all supplements and Amendments) the term "Owner" means and refers to the record Owner of a parcel of land or the Lessee of a ground lease from DIDA as Ground Lessor of a portion of The Park subject to the Protective Covenants, but notwithstanding any applicable theory, a mortgagee or beneficiary of a deed or trust or a collateral assignee of a ground lessee's interest in ground lease shall not be an "Owner" unless and until such mortgagee or assignee has acquired title to the land or ground lease pursuant to a foreclosure or by way of a deed in lieu of foreclosure.

IN WITNESS WHEREOF, the undersigned have executed this Declaration on the date first hereinabove written.

PROPERTY OWNER

DOVER INDUSTRIAL DEVELOPMENT AUTHORITY

BY: _____

BY: *George Gauthier*
George Gauthier, Chairman

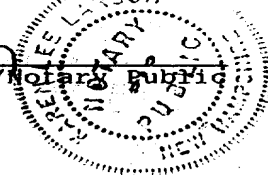
STATE OF NEW HAMPSHIRE
COUNTY OF STRAFFORD

SS: January 13 1993

Personally appeared George Gauthier and _____ known to me, or satisfactorily proven to be the persons whose names are subscribed to the foregoing instrument, and acknowledged that they executed the same for the purpose therein contained.

Before me, *Karen Lee Larson*
Justice of the Peace/Notary Public

KAREN LEE LARSON, Notary Public
My Commission Expires September 7, 1999



Leo Leonard
REGISTER OF DEEDS
STRAFFORD COUNTY

BK 1654 PGO 161

DECLARATION OF PROTECTIVE COVENANTS
AND PERFORMANCE STANDARDS

ENTERPRISE PARK
DOVER, NEW HAMPSHIRE

KNOW ALL MEN BY THESE PRESENTS this Declaration is made this 24th day of February, 1993 by Steven S. Parzych and Denise F. Parzych, husband and wife, both of 6 Foster Street, Merrimack, Hillsborough County, New Hampshire (hereinafter called "Declarants").

WHEREAS, Declarants are the owners of certain lands and premises situated in Strafford County, City of Dover, New Hampshire and as hereinafter more particularly described in "Exhibit A" attached hereto; and

WHEREAS, the Dover Industrial Development Authority, a nonprofit corporation organized pursuant to the laws of the State of New Hampshire (hereinafter called "DIDA") is the owner or agent of the owner of certain lands and premises adjacent to the premises described in Exhibit A, which lands and premises DIDA is developing as ENTERPRISE PARK (hereinafter called "The Park");

WHEREAS, DIDA has adopted, prescribed and imposed certain protective covenants and standards so as to enhance the property and property value for owners of land within The Park and to assist said property owners smoothly through Dover's land use regulatory process, as well as to provide a uniform plan for development of The Park; and

WHEREAS, the Declarants are desirous of adopting, prescribing and imposing said protective covenants and standards to their premises.

NOW THEREFORE, the Declarants do hereby impose upon the premises described in Exhibit A all those conditions, covenants and restrictions (hereinafter collectively called "Protective Covenants") contained in the Declaration of Protective Covenants and Performance Standards of DIDA dated December 10, 1992 and recorded in the Strafford County Registry of Deeds at Book 1654, Page 151. Said Protective Covenants shall run with the land and shall be binding upon any purchaser, grantee, owner or lessee of any land or building in Exhibit A and their respective heirs, executors, administrators, devisees, successors and assigns.

And Chrysler First Business Credit Corporation, owner and holder of one certain Mortgage and one certain Assignment of Leases and Rents, both by Steven S. Parzych and Denise F. Parzych, to the said Chrysler First Business Credit Corporation, dated December 17, 1990 and recorded in the Strafford County Registry of Deeds at Book 1536, Page 025 and Page 030, respectively, and holder of one certain Mortgage and one certain

1993 JUN -4 PM 12:30

REGISTER OF DEEDS
STRAFFORD COUNTY

007226

BK 1676 PG 0583

Assignment of Leases and Rents to the said Chrysler First Business Credit Corporation, of approximate even date and to be recorded herewith, does hereby join in and consent to the imposition of the within Protective Covenants and agrees that its Mortgages and Assignments of Leases and Rents shall hereinafter be subject to said Protective Covenants.

SIGNED AND SEALED IN THE
PRESENCE OF:

Sandra A. Caron
J. P. Bucksar

Steven S. Parzych
Steven S. Parzych
Denise F. Parzych
Denise F. Parzych

STATE OF NEW HAMPSHIRE
COUNTY OF

May
~~February~~ 10, 1993

Then personally appeared the above named Steven S. Parzych and Denise F. Parzych, and acknowledged the foregoing instrument to be their free act and deed, before me,



Sandra A. Caron
NOTARY PUBLIC/JUSTICE OF THE PEACE
SANDRA A. CARON, Notary Public
My Commission Expires March 11, 1997

SIGNED AND SEALED IN THE
PRESENCE OF:

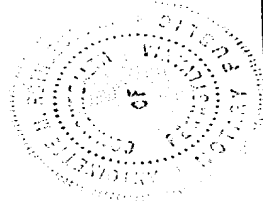
Ethel M. Gerancher
Ethel M. Gerancher, Asst. Secretary
STATE OF PENNSYLVANIA
COUNTY OF LEHIGH

CHRYSLER FIRST BUSINESS
CREDIT CORPORATION
By: *J. P. Bucksar*
J. P. Bucksar, Vice President
May 25, 1993

Then personally appeared the above named J. P. Bucksar, duly authorized officer of CHRYSLER FIRST BUSINESS CREDIT CORPORATION, and acknowledged the foregoing instrument to be its and his free act and deed, before me,

Antoinette M. Rothdeutsch
NOTARY PUBLIC/JUSTICE OF THE PEACE

NOTARIAL SEAL
Antoinette M. Rothdeutsch, Notary Public
Allentown, Lehigh County
My Commission Expires April 29, 1995



BK1676PG0584

EXHIBIT A TO
DECLARATION OF PROTECTIVE COVENANTS
AND PERFORMANCE STANDARDS

A certain tract or parcel of land located in Dover, County of Strafford and State of New Hampshire, on the northerly side of Sixth Street and described as follows:

Beginning at a point on the northerly side of Sixth Street at the southwesterly corner of the within conveyed lot 1 and the southeasterly corner of lot 2 as shown on plan entitled "Subdivision Plan of Land, Major Subdivision, Sixth Street, City of Dover, County of Strafford, State of New Hampshire, As Prepared For / Owner of Record, Upper Factory Road Realty Trust, Scale 1" = 100' dated October 15, 1990, and prepared by David M. O'Hara and Associates, Licensed Land Surveyors and recorded in the Strafford County Registry of Deeds as Plan No. 38-148", thence;

- 1) South 40° 12' 40" East a distance of 183.86 feet to a point along the northerly side of Sixth Street; thence
- 2) South 40° 44' 48" East, a distance of 216.14 feet to a point; thence
- 3) North 50° 40' 24" East, a distance of 224.85 feet to a point; thence
- 4) South 39° 28' 30" East, a distance of 124.79 feet to a point; thence
- 5) North 45° 51' 54" East, a distance of 74.54 feet to a point; thence
- 6) South 40° 26' 30" East, a distance of 120.38 feet to a point; thence
- 7) South 44° 57' 22" West, a distance of 302.98 feet to a point on the northerly side of Sixth Street; thence
- 8) South 43° 43' 53" East, a distance of 30.07 feet along Sixth Street to a point; thence
- 9) North 45° 53' 46" East, a distance of 232.50 feet to a point; thence
- 10) North 39° 51' 55" East, a distance of 77.44 feet to a point; thence
- 11) North 40° 58' 11" East, a distance of 73.72 feet to a point; thence
- 12) North 33° 56' 35" West, a distance of 109.9 feet to a point; thence

-1-

TAYLOR, KEANE, BLANCHARD, LYONS & WATSON, P.A. - ATTORNEYS AT LAW
ELDRIDGE PARK - CATE ST. - P.O. BOX 477 - PORTSMOUTH, NH 03802-0477

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13) North 33° 56' 35" West, a distance of 505.35 feet to a point; thence

14) North 28° 48' 36" West, a distance of 271.08 feet to a point; thence

15) South 61° 11' 24" West, a distance of 250 feet to a point; thence

16) South 30° 23' 52" East, a distance of 270.08 feet to a point; thence

17) South 49° 47' 20" West, a distance of 210 feet to the point of beginning.

The within conveyed lot is subject to a right of way as shown on said plan for a wood road reference note 9 of said plan.

The within conveyed lot is subject to a 30 foot wide drainage easement as shown on said plan.

The within conveyed lot is subject to all the building setbacks as shown on said plan.

The within conveyed lot is subject to a 30 foot wide utility easement as shown on said plan.

The within conveyed lot is subject to a 50 foot buffer or greenbelt area as shown on said plan, reference note 8 of said plan.

The within conveyed lot is subject to a right-of-way reserved to owners of lot D-13-E as shown on said plan with reference to Book 582, Page 67 in the Strafford County Registry of Deeds.

The within conveyed lot is subject to all notes and restrictions as contained on said plan.

The within conveyed lot is depicted and shown as lot number 1 containing 277,841 square feet as shown on plan entitled "Subdivision Plan of Land, Major Subdivision Sixth Street, City of Dover, County of Strafford, State of New Hampshire, As Prepared For / Owner of Record, Upper Factory Road Realty Trust, Scale 1" = 100' dated October 15, 1990, and prepared by David M. O'Hara and Associates, Licensed Land Surveyor and recorded in Strafford County Registry of Deeds as Plan Number 38-148".

AND

A certain tract or parcel of land located in Dover, County of Strafford and State of New Hampshire and described as follows:

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TAYLOR, KEANE, BLANCHARD, LYONS & WATSON, P.A. - ATTORNEYS AT LAW
ELDRIDGE PARK - CATE ST. - P. O. BOX 477 - PORTSMOUTH, NH 03802-0477

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Beginning at a point on the southerly side of road "B" as shown on plan entitled "Subdivision Plan of Land, Major Subdivision, Sixth Street, City of Dover, County of Strafford, State of New Hampshire, As Prepared For / Owner of Record, Upper Factory Road Realty Trust, Scale 1" - 100' dated October 15, 1990, and prepared by David M. O'Hara and Associates, Licensed Land Surveyors and recorded in the Strafford County Registry of Deeds as Plan No. 38-148" and at the northwesterly corner of the within conveyed lot 5 and the northeasterly corner of lot 4 as shown on said plan, thence;

Running generally southerly and easterly along the southerly side of Road B, a distance of 313.64 feet along a curve having a radius of 780.00 feet to a point; thence

South 61° 48' 22" East a distance of 86.36 feet to a point; thence

South 24° 57' 12" West, a distance of 625.56 feet to a point; thence

North 33° 56' 35" West, a distance of 505.35 feet to a point; thence

North 30° 42' 29" East, a distance of 451.03 feet to the point of beginning.

The within conveyed lot is subject to a right of way as shown on said plan for a wood road reference note 9 on said plan.

The within conveyed lot is subject to a 30 foot wide drainage easement as shown on said plan.

The within conveyed lot is subject to all the building setbacks as shown on said plan.

The within conveyed lot is subject to a 30 foot wide utility easement as shown on said plan.

The within conveyed lot is subject to a 50 foot buffer or greenbelt area as shown on said plan, reference note 8 of said plan.

The within conveyed lot is subject to all notes and restrictions as contained on said plan.

The within conveyed lot is shown and depicted as lot number 5 containing 218,229 square feet as shown on plan entitled "Subdivision Plan of Land, Major Subdivision, Sixth Street, City of Dover, County of Strafford, State of New Hampshire, As Prepared For / Owner of Record, Upper Factory Road Realty Trust, Scale 1" = 100' dated October 15, 1990, and prepared by David M. O'Hara and Associates, Licensed Land Surveyors and recorded in the Strafford County Registry of Deeds as Plan No. 38-148".

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BK1676PG0587

Excluding from the above tracts the following two parcels of land:

Parcel 1:

Beginning at the Northerly sideline of Sixth Street at a point at the Southeasterly corner of the land herein conveyed and thence running N 36° 25' 07" E a distance of 141.67' to a point; thence turning and running along a curve to the right having a radius of 460.00' a distance of 165.39' to a point; thence turning and running N 32° 58' 50" W a distance of 10.00' more or less to a point; thence turning and running N 57° 01' 10" E a distance of 125.14' more or less to a point; thence turning and running N 57° 01' 10" E a distance of 78.03' more or less to a point; thence turning and running along a curve to the left having a radius of 530.00' a distance of 239.04' more or less to a point; thence turning and running along a curve to the left having a radius of 530.00' a distance of 68.5' more or less to a point; thence turning and running N 23° 46' 24" E a distance of 43.77' more or less to a point; thence turning and running N 09° 26' 15" E a distance of 135.07' more or less to a point; thence turning and running N 77° 19' 19" W a distance of 27.06' more or less to a point; thence turning and running S 23° 46' 24" W a distance of 169.43' more or less to a point; thence turning and running along a curve to the right having a radius of 470.00' a distance of 272.72' more or less to a point; thence turning and running S 57° 01' 10" W a distance of 95.78' more or less to a point; thence turning and running S 57° 01' 10" W a distance of 107.39' more or less to a point; thence turning and running N 32° 58' 50" W a distance of 10.00' more or less to a point; thence turning and running along a curve to the left having a radius of 540.00' a distance of 194.16' more or less to a point; thence turning and running S 36° 25' 07" W a distance of 144.92' more or less to Sixth Street; thence turning and running S 55° 43' 37" E along said Sixth Street a distance of 52.91' more or less to a point; thence turning and running S 56° 15' 45" E along Sixth Street a distance of 27.15' more or less to the point of beginning.

Parcel 2:

Beginning at a point at the Southeasterly corner of the tract herein conveyed at other land of the Grantor; thence turning and running N 09° 26' 15" E along other land of the Grantee a distance of 140.25' more or less to a point; thence turning and running S 23° 46' 24" W along the right-of-way for Venture Road, so called a distance of 43.77' more or less to a point; thence turning and running along a curve to the right having a radius of 530.00' along said right-of-way a distance of 68.50' more or less to a point; thence turning and running S 34° 55' 32" E along other land of the Grantors a distance of 45.81' more or less to the point of beginning.

BK 1676 PG 0588

Said Parcels 1 and 2 are Parcels C, D and G on a certain plan entitled Lot Line Adjustment and Lot Consolidation Plan prepared for Dover Industrial Development Authority, et. al., Sixth Street, Dover, New Hampshire by McEneaney Survey Associates, Inc., dated December 23, 1992 and to be recorded in the Strafford County Registry of Deeds herewith.

Being a portion of the premises conveyed to Steven S. Parzych and Denise F. Parzych a/k/a Steven Parzych and Denise Parzych by Warranty Deed of Charles E. Howard, Trustee of Upper Factory Road Realty Trust, dated December 17, 1990 and recorded in the Strafford County Registry of Deeds at Book 1536, Page 0021.

Also describing and including two additional parcels of land lying northerly of Sixth Street in the City of Dover, County of Strafford, bounded and described as follows:

Parcel A:

Beginning at a point at the Northwesternly corner of the tract herein conveyed adjacent to other land of the Grantees designated as Lot 13-1 on Dover Tax Map; thence turning and running S 44° 19' 33" E along said other land of Grantees a distance of 228.79' more or less to a point; thence turning and running N 15° 11' 33" E along other land of the Grantees known as Lot 13-5 on said Dover Tax Map a distance of 451.03' more or less to a point; thence turning and running S 45° 40' 27" W along land of the Grantors a distance of 388.69' more or less to the point of beginning.

Containing 44,464 square feet (1.02 acres) more or less.

Parcel B:

Beginning in the Southeasterly corner of the tract herein conveyed adjacent to land now or formerly of Christine and Albert Estes; thence turning and running N 25° 27' 14" E along said Estes land a distance of 67.40' more or less to a point; thence turning and running N 22° 12' 41" E along said Estes land a distance of 21.03' more or less to a point; thence turning and running N 18° 17' 00" E along said Estes land a distance of 52.58' more or less to a point; thence turning and running N 15° 50' 52" E along said Estes land a distance of 127.99' more or less to a point at other land of the Grantor; thence turning and running N 34° 56' 09" W along said other land of the Grantor a distance of 198.84' more or less to a point; thence turning and running S 09° 26' 15" W along other land of the Grantees a distance of 350.24' more or less to a point; thence turning and running S 49° 27' 32" E along other land of the Grantees to the point of beginning.

Containing 39,295 square feet (0.90 acres) more or less.

BK 1676 PG 0589

Said Parcels A and B are also Parcels A and B on a certain plan entitled Lot Line Adjustment and Lot Consolidation Plan prepared for Dover Industrial Development Authority, et. al., Sixth Street, Dover, New Hampshire by McEneaney Survey Associates, Inc., dated December 23, 1992 and to be recorded in the Strafford County Registry of Deeds herewith.

Being the same premises conveyed to Steven S. Parzych and Denise F. Parzych by deed of the Dover Industrial Development Authority, of approximate even date and to be recorded herewith.

BK1676PG0590

-6-

TAYLOR, KEANE, BLANCHARD, LYONS & WATSON, P.A. - ATTORNEYS AT LAW
ELDRIDGE PARK - CATE ST. - P. O. BOX 477 - PORTSMOUTH, NH 03802-0477

Leo Leonard
REGISTER OF DEEDS
STRAFFORD COUNTY

Refer 1674-724

DECLARATION OF PROTECTIVE COVENANTS
AND PERFORMANCE STANDARDS

ENTERPRISE PARK
DOVER, NEW HAMPSHIRE

KNOW ALL MEN BY THESE PRESENTS this Declaration is made this 26th day of August, 1993 by Corey S. Kramer, Trustee for Ventura Realty Trust of PO Box 205, Dover, Strafford County, New Hampshire (hereinafter called "Declarant")

WHEREAS, Declarant is the owner of certain land situated in Strafford County, City of Dover, New Hampshire and as hereinafter more particularly described in "Exhibit A" attached hereto; and

WHEREAS, the Dover Industrial Development Authority, a nonprofit corporation organized pursuant to the laws of the State of New Hampshire (hereinafter called "DIDA") is the owner or agent of the owner of certain lands and premises adjacent to the premises described in Exhibit A, which land premises DIDA is developing as ENTERPRISE PARK (hereinafter called "The Park");

WHEREAS, DIDA has adopted, prescribed and imposed certain protective covenants and standards so as to enhance the property and property value for owners of land within The Park and assist said property owners smoothly through Dover's land use regulatory process, as well as to provide a uniform plan for development of The Park; and

WHEREAS, DIDA and the Declarant do hereby agree that the maximum occupant load of the structure located at the property described in Exhibit A will dictate the quantity of plumbing facilities installed in the structure. This modification is requested under the provision of Article 1, Section P-108-2 from the BOCA National Plumbing Code/1990. Based on the quantity of plumbing facilities in the structure, the maximum occupant load shall be one hundred thirty-five (135) people. In addition, should the above occupant load exceed one hundred thirty-five (135) people, sufficient plumbing facilities, as determined by the applicable provisions of the Plumbing Code, shall be installed.

1993 AUG 30 AM 9:22
REGISTER OF DEEDS
STRAFFORD COUNTY

011856

BK1693PG0731

WHEREAS, DIDA and the Declarant do hereby agree that the Park Association fees will not exceed \$300 per buildable acre per year, escalating at no more than 5% per year, for three (3) years or until DIDA no longer has control over the fees.

WHEREAS, the Declarant is desirous of adopting, prescribing and imposing said protective covenants and standards to their premises.

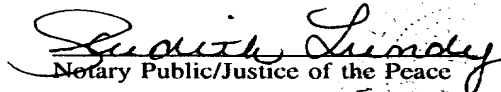
NOW THEREFORE, the Declarant does hereby impose upon the premises described in Exhibit A all those conditions, covenants and restrictions (hereinafter collectively called "Protective Covenants") contained in the Declaration of Protective Covenants and Performance Standards of DIDA dated December 10, 1992 and recorded in the Strafford County Registry of Deeds at Book 1654, Page 151. Said Protective Covenants shall run with the land and shall be binding upon any purchaser, grantee, owner or lessee of any land or building in Exhibit A and their respective heirs, executors, administrators, devisees, successors and assigns.


Signed & Sealed In The Presence Of


Corey S. Kramer, Duly Authorized

STATE OF NEW HAMPSHIRE
COUNTY OF STRAFFORD
August 26, 1993

Then personally appeared the above named Corey S. Kramer, and acknowledged the foregoing instrument to be their free act and deed before me,


Notary Public/Justice of the Peace

My Commission Expires April 6, 1997

BK 1693 PG 732

EXHIBIT A
DECLARATION OF PROTECTIVE COVENANTS
AND PERFORMANCE STANDARDS

A certain parcel of land located on Venture Drive in Dover, County of Strafford, State of New Hampshire, and being depicted on Tax Assessor's Map D, Lot 11-3 on a plan entitled "Boundary Line Consolidation, Dover Industrial Development Authority, Enterprise Park, Dover, New Hampshire", dated May 5, 1993, Scale 1"=40', prepared by Tritech Engineering Corporation, 86 Locust Street, Dover, New Hampshire 03820, recorded at the Strafford County Registry of Deeds and more particularly bounded and described as follow:

Beginning at a point in the easterly sideline of Venture Drive at the northwesterly corner of the lot herein conveyed and thence running;

- 1). South 55° 11' 42" East for a distance of 32.20' to a point; thence
- 2). South 52° 49' 55" East for a distance of 110.35' to a point; thence
- 3). South 52° 49' 55" East for a distance of 230.52' to a point; thence
- 4). South 24° 34' 03" West for a distance of 337.52' to a point; thence
- 5). Turning and running along a curve to the right having a radius of 1030.00' for a distance of 163.12'; thence
- 6). North 84° 54' 43" West for a distance of 110.72' to a point; thence
- 7). Turing and running along a curve to the right having a radius of 35.00' for a distance of 59.92' to a point; thence
- 8). Turning and running along a curve to the right having a radius of 870.00' for a distance of 69.78' to a point; thence
- 9). North 17° 46' 42" East for a distance of 346.86' to a point; thence
- 10). Running along a curve to the right having a radius of 720.00' for a distance of 57.33' to the point of beginning.

Leo Leonard
REGISTER OF DEEDS
STRAFFORD COUNTY

BK1693PG0733

DECLARATION AND PROTECTIVE COVENANTS
AND PERFORMANCE STANDARDS

ENTERPRISE PARK
DOVER, NEW HAMPSHIRE

KNOW ALL MEN BY THESE PRESENTS this Declaration is made this 21st day of February, 1995, by George J. Foster & Co., Inc. of 333 Central Avenue, Dover, County of Strafford and State of New Hampshire (hereinafter referred to as "Declarant").

WHEREAS, Declarant is the owner of certain land situated in Strafford County, City of Dover, New Hampshire and as hereinafter more particularly described in "Schedule A" attached hereto; and

WHEREAS, the Dover Industrial Development Authority, a nonprofit corporation organized pursuant to the laws of the State of New Hampshire (hereinafter called "DIDA") is the owner or agent of the owner of certain lands and premises adjacent to the premises described in Schedule A, which premises DIDA is developing as Enterprise Park (hereinafter called "The Park");

WHEREAS, DIDA has adopted, prescribed and imposed certain protective covenants and standards so as to enhance the property and property value for owners of land within The Park and assist said property owners smoothly through Dover's land use regulatory process, as well as to provide a uniform plan for development of The Park; and

WHEREAS, The Declarant is desirous of adopting, prescribing and imposing said protective covenants and standards to their premises.

NOW THEREFORE, the Declarant does hereby impose upon the premises described in Schedule A all those conditions, covenants and restrictions (hereinafter collectively called "Protective Covenants") contained in the Declaration of Protective Covenants and Performance Standards of DIDA dated December 10, 1992 and recorded in the Strafford County Registry of Deeds at Book 1654, Page 151. Said Protective Covenants shall run with the land and shall be binding upon any purchaser, grantee, owner or lessee of any land or building in Schedule A and their respective heirs, executors, administrators, devisees, successors and assigns.

GEORGE J. FOSTER & CO., INC.

Signed & Sealed in the
Presence Of

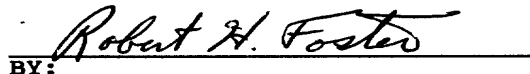
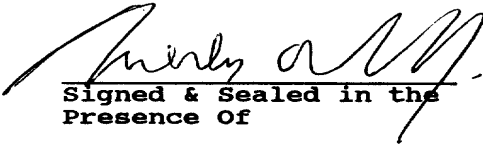
BY:

Duly Authorized

1995 FEB 21 PM 1:50
REGISTER OF DEEDS
STRAFFORD COUNTY

001776

BK 1790 PG 0586



STATE OF NEW HAMPSHIRE
STRAFFORD, SS.

Signed this 21st day of February,
1995, the above-named Robert H. Proctor personally
appeared, and acknowledged the foregoing instrument to be his
free act and deed before me,


Notary Public/Justice of the Peace

BK1790PG0587

SCHEDULE A

A certain parcel of land located on Venture Drive in Dover, County of Strafford, State of New Hampshire, and being depicted as a portion of Tax Assessor's Map D, Lots 7 and 11 on a plan entitled, "Subdivision of Land, Prepared for Dover Industrial Development Authority, Venture Drive, Dover, New Hampshire," dated August 4, 1994, Scale 1" = 100', prepared by McEneaney Survey Associates, Inc., P.O. Box 681, 17 Portland Street, Dover, NH 03820, to be recorded in the Strafford County Registry of Deeds. more particularly bounded and described as follows:

BEGINNING at the most southeasterly corner of the property along the cul-de-sac of Venture Drive at a set iron rod, thence running N 17° 46' 42" E for a distance of 25.84' to a point, thence continuing on a curve with a radius of 720.00' for a distance of 103.96' to a point, thence continuing N 26° 03' 04" E for a distance of 501.65' to an iron rod, thence turning and running S 21° 34' 21" E for a distance of 392.95' to an iron rod, thence continuing S 50° 13' 17" E for a distance of 150.00' to an iron rod, thence turning and running N 80° 12' 11" E for a distance of 650.23' to an iron rod, thence turning and running S 49° 57' 00" E for a distance of 378.66' to an iron rod, thence turning and running N 48° 02' 33" E for a distance of 280.37' to an iron rod, thence turning and running N 41° 57' 27" W for a distance of 988.34' to a NHHD concrete bound, thence turning and running N 41° 57' 27" W for a distance of 1028.48' to an iron pipe, thence continuing N 41° 57' 27" W for a distance of 158.00' to an iron pipe, thence continuing N 41° 57' 27" W for a distance of 234.13' to an iron pipe, thence turning and running S 09° 07' 00" E for a distance of 92.20' to an iron rod, thence continuing S 09° 07' 00" E for a distance of 307.20' to an iron pipe, thence continuing S 14° 58' 15" E for a distance of 72.40' along a stone wall to an iron pipe, thence continuing S 23° 13' 06" E a distance of 106.68' to an iron rod, thence turning and running S 01° 41' 40" W for a distance of 128.07' to an iron rod, thence turning and running S 72° 41' 40" W for a distance of 325.00' to an iron rod, thence turning and running S 36° 21' 40" E for a distance of 603.17' to an iron rod, thence continuing S 21° 34' 21" E for a distance of 38.86' to an iron rod, thence turning and running S 26° 03' 04" W for a distance of 556.39' to an iron rod, thence continuing on a curve with a radius of 780.00' a distance of 65.26' to an iron rod set in the sideline of the cul-de-sac of Venture Drive, thence continuing along a curve with a radius of 75.00' a distance of 101.24' to the point of beginning.

This conveyance includes all easements and rights of way in any manner belonging to or relating to the within premises.

BK 1790PG0588

Leo Lesau
 REGISTER OF DEEDS
 STRAFFORD COUNTY

**AFFIDAVIT
OF THE DOVER ECONOMIC DEVELOPMENT CORPORATION,
SUCCESSOR TO DOVER INDUSTRIAL DEVELOPMENT AUTHORITY**

I, Patrick Murray, hereby depose and say as follows:

1. I am current Chairman of the Dover Economic Development Corporation, which is the successor to the Dover Industrial Development Authority (DIDA).
2. DIDA is the developer of Enterprise Park in Dover, NH.
3. I am familiar with the Declaration of Protective Covenants and Performance Standards declared and recorded at the Strafford County Registry of Deeds by DIDA, encumbering Enterprise Park, specifically including:
 - a. Protective Covenants dated April 3, 1992, recorded at Strafford County Registry Book 1604, Page 625; and
 - b. Protective Covenants dated December 10, 1992, recorded at Strafford County Registry Book 1654, Page 151.

This second set of Protective Covenants referenced above (recorded at Book 1654, Page 151) was recorded with the intent of amending the former set of Protective Covenants, by way of replacing the former set of Protective Covenants in total, as allowed by paragraph 8.3 of the former Protective Covenants, specifically recorded at Strafford County Book 1604, Page 633.

4. I have recorded this Affidavit to make such intent clear, to clarify that wherever there are inconsistencies between the above cited sets of Protective Covenants, the latter (recorded at Strafford County Book 1654, Page 151) are controlling.

Signed on December 8, 1995.

DOVER ECONOMIC DEVELOPMENT
CORPORATION

Beth Thompson
Witness

By: Patrick Murray, Chairman

STATE OF NEW HAMPSHIRE
STRAFFORD COUNTY

December 8, 1995

Personally appeared the above-named Patrick Murray, in his capacity as Chairman of the Dover Economic Development Corporation, successor to the Dover Industrial Development Authority, and acknowledged the foregoing instrument to be true and accurate and to be its voluntary act and deed.

Before me,

Janice H. Robinson
Notary Public Commissioner of Deeds
My Commission Expires: 10/13/99

95 DEC 15 AM 11:00
REGISTER OF DEEDS
STRAFFORD COUNTY

015226

BK 1837 PG 0567

**SUPPLEMENTAL DECLARATION OF PROTECTIVE COVENANTS
AND PERFORMANCE STANDARDS**

**ENTERPRISE PARK
Dover, New Hampshire**

Now Come Dover Industrial Development Authority, a municipal corporation and agency of the City of Dover, New Hampshire of 288 Central Avenue, Dover, County of Strafford and State of New Hampshire (hereinafter referred to as "DIDA")

WHEREAS, on or about April 3, 1992 DIDA executed and caused to be recorded a certain Declaration of Protective Covenants and Performance Standards for Enterprise Park, Dover, New Hampshire which declaration was recorded on April 6, 1992 in the Strafford County Registry of Deeds at Book 1604, Page 625, and

WHEREAS, said Declaration submitted a certain parcel of real estate consisting of 91.95 acres +/- as shown on City of Dover Assessor's Map Deed, Lot 11 and as shown on Plan 39-90 recorded in the Strafford County Registry of Deeds, on the northerly side of Sixth Street in the City of Dover, County of Strafford and State of New Hampshire, and Parcel A, Sheet 2, as shown on a plan entitled "Lot Line Adjustment Plan Prepared for White Enterprises and Dover Industrial Development Authority, Longhill Road, Dover, N.H." prepared by McEneaney Survey Associates and recorded as Plan #39-37 and #39-38, in the Strafford County Registry of Deeds to the above referenced Declaration of Protective Covenants and Performance Standards; and

WHEREAS, under Article VI, Section 6.2 entitled "Additions to the Property Subject to DIDA", DIDA reserved the right to add additional property to Enterprise Park at any time by filing a record of Supplemental Declaration, and

WHEREAS, DIDA wishes to extend the scheme of covenants and performance standards and the Declaration of Protective Covenants and Performance Standards as respects Enterprise, Park above referenced to a certain tract or parcel of land shown as Tax Map D, Lot #11-2 on a plan entitled, "Subdivision Plan, Dover Industrial Development Authority, Venture Drive, Dover, New Hampshire" dated November 8, 1999 by TriTech Engineering Corporation, to be recorded in the Strafford County Registry of Deeds as Plan # 57-78.

NOW THEREFORE, in consideration of the powers reserved to DIDA under Article VI, Section 6.2 of the Declaration of Protective Covenants and Performance Standards of Enterprise Park, Dover, New Hampshire dated April 3, 1992:

1. DIDA hereby submits the parcel described in Exhibit A attached hereto and adds such described real estate to the Declaration of Protective Covenants and Performance Standards above referenced in order to extend the scheme of said Covenants and Declaration to the property described in Exhibit A hereto.

99 DEC 28 AM 10:33
REGISTER OF DEEDS
STRAFFORD COUNTY

024492

BK2166PG0705

2. The property described in Exhibit A shall be a part of Enterprise Park and shall be subject to the Declaration of Protective Covenants and Performance Standards of Enterprise Park, Dover, N.H., dated April 3, 1992 all of which are incorporated by reference herein and as may be further amended and modified subsequent to this date.

3. The within Supplemental Declaration of Protective Covenants and Performance Standards shall become a part of the original Declaration of Protective Covenants and Performance Standards above referenced and are supplemental thereto.

IN WITNESS WHEREOF, the undersigned have executed this Supplemental Declaration on the day and year first above written.

Witness:

Andrea S. Conley

Dover Industrial Development Authority

By

Robert Long
Robert Long, Chairman
Duly Authorized

STATE OF NEW HAMPSHIRE
Strafford, ss.

December 28, 1999

Personally appeared the above-named Robert Long and acknowledged himself to be the Chairman of the Dover Industrial Development Authority and that as such Chairman, being duly authorized to do so, executed the foregoing instrument for the purposes therein contained on behalf of Dover Industrial Development Authority.

Elizabeth A. Thompson
Notary Public/Justice of the Peace
Commissioner of Deeds
My Commission Expires: *1/6/04*

BK2166PG0706

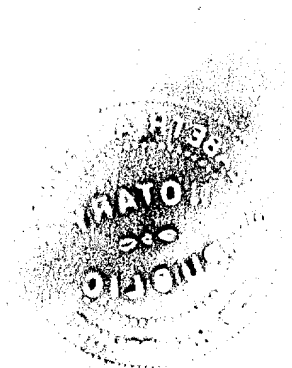


Exhibit A

A certain tract or parcel of land located on the westerly side of Venture Drive in the City of Dover, County of Strafford and State of New Hampshire, and shown as Lot #11-2, Tax Map D, on a plan entitled "Subdivision Plan Dover Industrial Development Authority, Venture Drive, Dover, N.H." dated November 8, 1999, revised December 3, 1999 by TriTech Engineering Corporation, and recorded in the Strafford County Registry of Deeds as Plan # **57-18**, said parcel being more particularly bounded and described as follows:

Beginning at a rebar found on the westerly side of Venture Drive at the northeasterly corner of land now or formerly of Gary and Timothy Lindsay designated on the above-referenced plan as Map D, Lot 13-4 and running along said Lindsay land, N 66° 13' 36" W a distance of 441.14 feet to a rebar found at land now or formerly of Park Nameplate, LLC and shown as Map D, Lot 13-3 on the above-referenced plan; thence running along said Park Nameplate, LLC land and in part along the Conservation District, N 13° 02' 03" E a distance of 115.59 feet to a rebar found; thence continuing along said Park Nameplate, LLC land, N 13° 02' 03" E a distance of 360.00 feet to a rebar with ID cap to be set at land now or formerly of Dover Industrial Development Authority identified as remaining land, Map D, Lot 11-1, on the above referenced plan; thence running along said Dover Industrial Development Authority land, S 88° 47' 46" E a distance of 373.17 feet to a granite bound found on the westerly side of Venture Drive; thence running along Venture Drive the following courses and distances: S 08° 26' 44" E a distance of 139.36 feet to a granite bound found; thence running along a curve to the right with a radius of 720 feet, a distance of 404.87 feet to a granite bound to be set; thence S 23° 26' 24" W a distance of 16.71 feet to a rebar found; thence S 23° 46' 24" W a distance of 92.00 feet to the point of beginning. Said parcel contains 5.667 acres, more or less.

Said parcel is conveyed together with the right in common with the grantor herein, to an access and utility easement giving the perpetual right and easement over Map D, Lot 13-4 to improve, utilize and maintain as a public or private right of way for the purposes of vehicular and pedestrian traffic along with the perpetual right and easement to inspect, install, construct, lay, relay, maintain, repair, rebuild, replace and remove any and all existing or future utilities, including, but not limited to, water, storm, sewer, electric lines, mains, manholes, conduits, wires, and appurtenant equipment and fixtures over, through under and across said easement areas from time to time with people and equipment for the purposes set forth above, and tunnel, trench, grade and/or backfill from time to time within and upon easement areas, and to trim, cut down and remove trees and bushes to the extent as in the reasonable judgment of the grantee, its successors and assigns, shall be necessary provided that the grantee, its successors and assigns shall (i) except under circumstances deemed to be an emergency by the grantee give reasonable notice to the owner of Lot 13-4, its successors and assigns, prior to each such entry, and (ii) exercise the rights granted hereunder in such manner as to cause a minimum of inconvenience to any uses being conducted upon the real estate owned by the owner of Lot 13-4. There shall be no structures or obstructions within the easement area which would prevent or interfere with the grantee's exercise of the rights granted by this easement. The access to Lot 11-2 conveyed herein shall be only from the easement above described and as shown on the above referenced plan and also as shown on Plan #51-78 Boundary Line Adjustment DIDA by Trittech Engineering Corporation dated March 19, 1998 and revised April 9, 1998 and April 15, 1998. There shall be no access from Venture Drive to the above described Lot 11-2.

Said parcel is conveyed subject to an easement for proposed water and sewer connection as shown on the above referenced plan.

Said parcel is further conveyed subject to a Conservation District Sending Area of 60,762 square feet as shown on the above referenced plan. See also plan notes 12 and 14 for further description of transfer development rights ordinance to which this lot is subject.

BK2166PG0707

**SUPPLEMENTAL DECLARATION OF PROTECTIVE COVENANTS
AND PERFORMANCE STANDARDS**

**ENTERPRISE PARK
Dover, New Hampshire**

Now Come Dover Industrial Development Authority (dba Dover Economic Development Corporation), a municipal corporation and agency of the City of Dover, New Hampshire of 288 Central Avenue, Dover, County of Strafford and State of New Hampshire (hereinafter referred to as "DIDA").

WHEREAS, on or about December 10, 1992 DIDA executed and caused to be recorded a certain Declaration of Protective Covenants and Performance Standards for Enterprise Park, Dover, New Hampshire which declaration was recorded on April 6, 1992 in the Strafford County Registry of Deeds as Book 1654, Page 151; and

WHEREAS, said Declaration submitted a certain parcel of real estate consisting of 91.95 acres +/- as shown on City of Dover Assessor's Map Deed, Lot 11 and shown on Plan #39-90 recorded in the Strafford County Registry of Deeds, on the northerly side of Sixth Street in the City of Dover, County of Strafford and State of New Hampshire and Parcel A, Sheet 2, as shown on a plan entitled "Lot Line Adjustment Plan Prepared for White Enterprises and Dover Industrial Development Authority, Longhill Road, Dover, N.H." prepared by McEneaney Survey Associates and recorded as Plan #39-37 and #39-38, in the Strafford County Register of Deed to the above referenced Declaration of Protective Covenants and Performance Standards; and

WHEREAS, under Article VI, Section 6.2 entitled "Additions to the Property Subject to DIDA", DIDA reserved the right to add additional property to Enterprise Park at any time by filing a record of Supplemental Declaration; and

WHEREAS, DIDA wishes to extend the scheme of covenants and performance standards and the Declaration of Protective Covenants as respects Enterprise Park above referenced to a certain tract or parcel of land shown as Tax Map D, Lot 13-2 on a plan entitled "Subdivision of Land Prepared for Dover Industrial Development Authority, Venture Drive and Production Drive, Dover, New Hampshire", dated September 18, 1997 by McEneaney Survey Associates recorded in the Strafford County Registry of Deeds as Plan #50-52.

NOW THEREFORE, in consideration of the powers reserved to DIDA under Article VI, Section 6.2 of the Declaration of Protective Covenants and Performance Standards of Enterprise Park, Dover, New Hampshire dated April 3, 1992:

1. DIDA hereby submits the parcel described in Exhibit A attached hereto and adds such described real estate to the Declaration of Protective Covenants and Performance Standards above referenced in order to extend the scheme of said Covenants and Declarations to the property described in Exhibit A hereto.

2001 OCT 22 PM 2:18
STRAFFORD COUNTY
REGISTRY OF DEEDS

022672

BK2395PG0189

2. The property described in Exhibit A shall be part of Enterprise Park and shall be subject to the Declaration of Protective Covenants and Performance Standards of Enterprise Park, Dover, New Hampshire, dated December 10, 1992 all of which are incorporated by reference herein and as may be further amended and modified subsequent to this date.
3. The within Supplemental Declaration of Protective Covenants and Performance Standards shall become a part of the original Declaration of Protective Covenants and Performance Standards above referenced and are supplemental thereto.

IN WITNESS WHEREOF, the undersigned have executed this Supplemental Declaration on the day and year first above written.

Witness:

Steven J. Bird

Dover Industrial Development Authority:

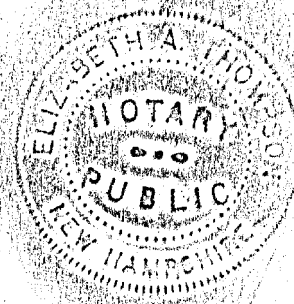
Scott Myers

STATE OF NEW HAMPSHIRE
Strafford, ss.

October 22, 2001

Personally appeared the above-named Scott Myers and acknowledged himself to be the Chairman of the Dover Industrial Development Authority and that such Chairman, being duly authorized to do so, executed the foregoing instrument for the purposes therein contained on behalf of Dover Industrial Development Authority.

Elizabeth A. Thompson
Notary Public
Commissioner of Deeds
My Commission Expires: Jan 8, 2004



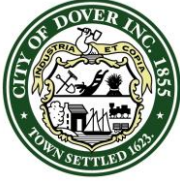
BK2395PG0190

Exhibit A

A certain tract or parcel of land located on the northeasterly side of Sixth Street, so-called, in Dover, County of Strafford and State of New Hampshire, and delineated as Lot 1 on a plan entitled "Subdivision of Land Prepared for Dover Industrial Development Authority, Sixth Street and Venture Drive and Production Drive," dated October 21, 1996 by McEneaney Survey Associates recorded in the Strafford County Registry of Deeds as Plan #49-08 (50-52) and further bounded and described as follows:

Beginning at a point on the northeasterly side of Sixth Street, so-called; thence running N 55° 43' 37" W along said Sixth Street a distance of 557.27 feet, more or less, to a point; thence turning and running along a curve to the right with a radius of 75.00 feet along a proposed 60' right-of-way as shown on the above-referenced plan a distance of 108.85 feet, more or less, to a point; thence running N 27° 25' 30" E along said right-of-way a distance of 509.39 feet, more or less, to a point; thence running N 26° 07' 12" E along said right-of-way a distance of 106.82 feet, more or less, to a point; thence turning and running S 63° 52' 48" E along Lot 2 as shown on the above-referenced plan a distance of 320.00 feet, more or less, to a point; thence turning and running S 26° 07' 12" W along said Lot 2 a distance of 25.00 feet to a point; thence turning and running S 63° 52' 48" E along said Lot 2 a distance of 263.67 feet, more or less, to a point; thence turning and running S 45° 40' 27" W along land now or formerly of Cramer Fabrics, Inc. a distance of 246.94 feet, more or less, to a point; thence turning and running N 44° 19' 33" W along said Cramer Fabrics, Inc land to a distance of 42.29 feet, more or less, to a point; thence turning and running S 45° 40' 27" W along said Cramer Fabrics, Inc. land a distance of 250.00 feet, more or less, to a point; thence turning and running S 45° 44' 49" E along said Cramer Fabrics, Inc. land a distance of 270.08 feet, more or less, to a point; thence turning and running S 34° 16' 23" W along said Cramer Fabrics, Inc. land a distance of 210.00 feet, more or less, to the point of beginning.

BK2395PG0191



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2026.07.08 - 239**
Resolution Re: B21048-RFP22-001 Construction Oversight Phase Services for the Henry Law Avenue & Payne Street Reconstruction-Kleinfelder Northeast, Inc

WHEREAS: A sealed (RFQ) Request for Qualifications #B21048 was solicited and received for on-call specialized municipal engineering services on an as-needed basis on May 13, 2021 at 3:00 p.m. for services to commence on or about July 1, 2021 for a four-year period. City Council approved to award to several vendors in various engineering service areas for on-call specialized municipal engineering services via resolution [R-2021.07.28-135](#); and

WHEREAS: A project was identified meeting the criteria of RFQ #B21048, a sealed Request for Proposal #B21048-RFP22-001 was solicited and received from the three firms selected under the Highway/Transportation Engineering service area. The winning proposal was submitted by Kleinfelder Northeast, Inc. in the amount not to exceed \$373,851.00 and work began on this project after Council approved via resolution [R-2021.10.27-180](#) for Consulting Design Services for the Henry Law Avenue and River Street Reconstruction Project; and

WHEREAS: The City qualified for \$3.5 million in State Revolving Loan (SRF) funds to specifically address stormwater infrastructure, and subsequently requested a scope increase with Kleinfelder, who submitted a proposed amendment in the amount of \$120,045.00 for design services to include Stormwater Best Management Practices (BMP), stabilization of Cocheco River Bank along River Street, and incorporation of parking lot at the site of the existing skate park which was approved via resolution [R-2023.09.27-148](#) and

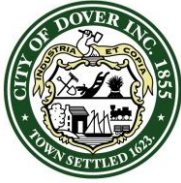
WHEREAS: The City is now seeking approval to award Kleinfelder Northeast, Inc the final phase of this project, construction oversight phase, in the amount of \$407,220.00. The scope includes construction administration, post construction services and additional permitting and design modifications.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order amendment to Kleinfelder Northeast, Inc. of Manchester, NH for Construction Oversight Services for the Henry Law Avenue and River Street Reconstruction Project in the amount not to exceed \$407,220.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing				
Account	Description	Appropriation	Balance	Charge
4021.1.300.43121.4751.03126.21	Street Reconstruction-Henry Law	1,252,601.74	741,996.38	407,220.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2026.07.08 - 239**
Resolution Re: B21048-RFP22-001 Construction Oversight Phase Services
for the Henry Law Avenue & Payne Street Reconstruction-
Kleinfelder Northeast, Inc

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

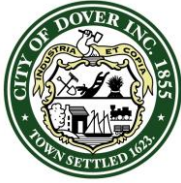
Recorded by: Jerrica Vansylyvong-Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2026.07.08 - 239**
Resolution Re: B21048-RFP22-001 Construction Oversight Phase Services
for the Henry Law Avenue & Payne Street Reconstruction-
Kleinfelder Northeast, Inc

RESOLUTION BACKGROUND MATERIAL:

The City solicited a Statement of Qualifications and Proposals [#B21048](#) from engineering firms, following the guidelines set forth by Purchasing Code 5-41 Professional Services, to establish on-call agreements with firms for five engineering service areas.

- 1) Highway/Transportation Engineering
- 2) Traffic Management
- 3) Water Supply, Treatment & Distribution Engineering
- 4) Wastewater Collection & Treatment Engineering
- 5) Dam & Structural Engineering

On July 28, 2021, City Council approved via resolution [R-2021.07.28-135](#), several firms in various service areas including the following for Highway/Transportation Engineering:

Kleinfelder Northeast, Inc. of Manchester, NH
Greenman-Pedersen, Inc. of Portsmouth, NH
Green International Affiliates, Inc of Westford, MA

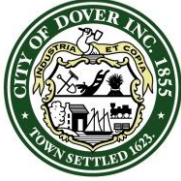
On September 3, 2021, the City requested proposals via RFP#B21048-RFP22-001 for consulting services for the Henry Law Avenue & River Street Reconstruction Project from the three firms selected for Highway/Transportation Engineering service area. The winning proposal was submitted by Kleinfelder Northeast, Inc. in the amount not to exceed \$373,851.00 and was approved for Consulting Design Services for the Henry Law Avenue and River Street Reconstruction Project on October 6, 2021 at 2:00 p.m. and work began on this project.

The City has received an additional scope of work in the amount not to exceed \$120,045.00 for additional work effort that involved design of a large-scale stormwater BMP within Henry Law park. The BMP provided pollutant removal and flow mitigation for the highly urbanized downtown area and could include up to 120 acres of contributing municipal, residential, and commercial properties with associated roadway networks, while also preparing for sea-level rise impacts and extreme high tide events. The construction of the BMP below grade will also preserve open space in the heavily used park.

On May 13, 2026, the City Council approved via resolution [R-2026.05.13-186](#) a construction contract to Northeast Earth Mechanics, LLC of Pittsfield, NH for Reconstruction of Henry Law Avenue and Payne Street in the amount of \$12,836,872.50.

The City now has received a proposal from Kleinfelder Northeast Inc, in the amount of \$407,220.00 for the final Construction Oversight phase of this project which includes:

Task 1	Construction Administration Sub-Tasks A-P	\$264,720.00
Task 2	Post-Construction Services Sub-Tasks A-C	\$ 22,500.00
Task 3	Record Drawings-by City	\$ 0
Task 4	Additional Permitting and 100% Design Plan Modifications	\$120,000.00
	Total	\$407,220.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2026.07.08 - 239**
Resolution Re: B21048-RFP22-001 Construction Oversight Phase Services
for the Henry Law Avenue & Payne Street Reconstruction-
Kleinfelder Northeast, Inc

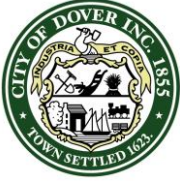
Award Information:

A purchase order amendment will be issued to Kleinfelder Northeast, Inc. to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	No/RFQ#B21048
Invitations Mailed:	3	Number of Responses:	3
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until Completion	Estimated Delivery:	As Needed
Recommended Award to:	Kleinfelder Northeast, Inc.	Fund:	FY22 CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

[B21048-RFP22-001 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2026.07.08 – 240**
Resolution Re: B25024 Jenny Thompson Pool Renovation Amendment # 5
– Northeast Earth Mechanics.

WHEREAS: A sealed Request for Proposals for the Renovation of the Jenny Thompson Outdoor Pool was issued and received on December 3, 2024 at 2:30 p.m., and

WHEREAS: Northeast Earth Mechanics, Pittsfield, NH was awarded via [R-2025.01.15-8](#) in the amount of \$3,585,124.00; and

WHEREAS: Northeast Mechanics had previously submitted Change orders #1, #2, #3 and #4, combined, for a total amount of \$20,975.90; and

WHEREAS: On June 1, 2026 the City received a proposal from Northeast Earth Mechanics in the amount of \$120,606.21 for additional scope of work identified in background.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to revise a purchase order to Northeast Earth Mechanics for the Jenny Thompson Pool Renovation in the amount, not to exceed, \$120,606.21 The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Account	Description	Appropriation	Balance	Charge
4026.1.350.45125.4725.05121.26	Building Improv - Thompson Pool	1,800,000.00	420,177.72	120,606.21

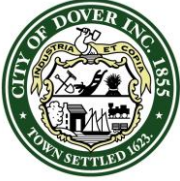
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

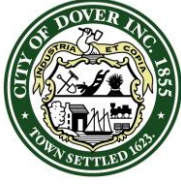
Resolution Number: **R – 2026.07.08 – 240**
Resolution Re: B25024 Jenny Thompson Pool Renovation Amendment # 5
– Northeast Earth Mechanics.

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.B.4. Resolution Number: R – 2026.07.08 – 240 Resolution Re: B25024 Jenny Thompson Pool Renovation Amendment # 5 – Northeast Earth Mechanics.
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RESOLUTION BACKGROUND MATERIAL:

The Jenny Thompson Pool is approximately 47 years old and in dire need of repairs and renovations. The foundation has significant structural cracking that leads to excessive water loss. The entire deck needs resurfacing, and the pumping and filtration equipment was last replaced about 25 years ago.

The City initiated a qualifications-based selection process in 2022 and retained Weston & Sampson to prepare plans and specifications. Weston & Sampson completed an assessment and developed a plan for renovations. Highlights of the proposed renovation work include the following:

- Structural repairs to foundation and restoration of water-tight liner
- Removal & replacement of perimeter decking and pool gutter system
- Removal & replacement of main drain assemblies, site piping, and both circulation & draw down pumps
- Replacement & updating of operational controls
- Electrical modifications to meet full life-safety code requirements
- General site improvements with new perimeter fence, ADA parking accommodations, and restorative landscaping

The project qualified for a \$500,000.00 grant through the Federal Land and Water Conservation Fund (LWCF) and the State of New Hampshire Department of Natural and Cultural Resources Division of Parks. The grant requires a 50% match which was already approved in the FY25 CIP.

On June 1, 2026, the City received a proposal from Northeast Earth Mechanics in the amount of \$120,606.11 for credits and additional scope of work which includes patching of collector tank, painting of both the pool hours and pump house, adding fence and removal of steel ports, repair of water line, door closers, installation of equipment pad, additional plaster demo and ledge removal.

Award Information:

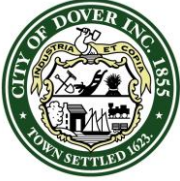
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	444	Number of Responses:	3
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completed	Estimated Delivery:	ASAP
Recommended Award to:	Northeast Earth Mechanics	Fund:	Multiple
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000

[B25024 Bid Documents](#)

Document Created by: Purchasing Document Posted on: July 1, 2026	R-2026.07.08 B25024 Jenny Thompson Pool Renovation Additional SOW Northeast Earth Mechanics Page 3 of 4
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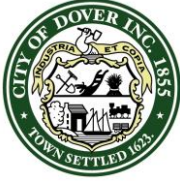
CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R – 2026.07.08 – 240**

Resolution Re: B25024 Jenny Thompson Pool Renovation Amendment # 5
– Northeast Earth Mechanics.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2026.07.08 – 241**

Resolution Re: Authorization for the Sale of Surplus City Property for the Dover Apportionment of County-Wide Warming Center Project

WHEREAS: On October 22, 2025 the City Council voted to enter into an agreement with Strafford County and the Cities of Rochester and Somersworth to contribute funds to create a County Wide Seasonal Warming Center on county owned land on County Farm Road as well to market for sale the existing Willand Warming Center property located at 30 Willand Drive Somersworth via [R-2025.10.08-53](#); and

WHEREAS: On November 20, 2025 the City Council received correspondence from the Strafford County Commissioners regarding the County-Wide Seasonal Warming Center project and requesting a commitment from the City to contribute an apportioned amount of \$1,698,878.00 towards the \$3.5 million estimated cost of the project which council voted to approve and appropriate the amount of \$1,698,878.00 via [R-2025.12.03-77](#); and

WHEREAS: The City is seeking authorization to sell surplus city property outlined in the background section of this resolution with proceeds to be used for the City of Dover share of the cost of the County-Wide Seasonal Warming Center construction. Per 29-4 Disposal of Surplus Property: The Purchasing Agent shall be empowered to take the measures outlined in the background section of this resolution concerning obsolete and excess property (non-real estate) reported per the Purchasing Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: Ordinance §29-4 establishes a structured process for the disposal of surplus City-owned property. The ordinance also provides flexibility for the City to convey property outside of standard bidding when doing so advances public purposes.

The City Manager is authorized to dispose of City owned surplus property as listed in the background section for the purpose of utilizing the proceeds to fund Dover's portion of contributing to Strafford County-Wide Seasonal Warming Center:

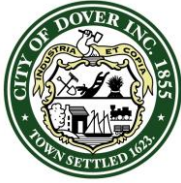
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Dennis Shanahan
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2026.07.08 – 241**

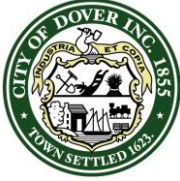
Resolution Re: Authorization for the Sale of Surplus City Property for the
Dover Apportionment of County-Wide Warming Center
Project

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Dennis Shanahan		
Deputy Mayor Lindsey Williams		
Councilor S. April Richer, Ward 1		
Councilor Lucas Veitch, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Timothy Granfield, Ward 4		
Councilor Richard Robison, Ward 5		
Councilor Fergus Cullen, Ward 6		
Councilor Bret Carmichael, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2026.07.08 – 241**
Resolution Re: Authorization for the Sale of Surplus City Property for the
Dover Apportionment of County-Wide Warming Center
Project

RESOLUTION BACKGROUND MATERIAL:

The Dover City Council approved entering into an agreement with Strafford County and the Cities of Rochester and Somersworth to contribute funds to create a new County-Wide Seasonal Warming Center on county owned land on County Farm Road.

In the letter from the Strafford County Commissioners, the county requested that the Dover City Council approves Dover's apportioned share of the warming center project cost. The county has determined the total cost for construction of the warming center to be \$3.5 million and Dover's share to be \$1,698,878.00.

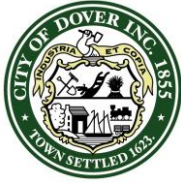
On October 22, 2025 in addition to the City Council approval, via [R-2025.10.08-53](#), of entering into the tri-city agreement for the County-Wide Seasonal Warming Center on county land, the City Council further approved the City Manager to market for sale the existing Tri-City Warming Center property located at 30 Willand Drive in Somersworth. The proceeds from the sale, minus expenses incurred by the City of Dover, will be utilized to fund Dover's portion of contributing to the Strafford County-Wide Seasonal Warming Center.

On November 24, 2025 the City of Dover sold a parcel of land located in Rollinsford that was bequeathed to the City by Jeremy Belknap Guppy. In the event the parcel was ever sold by the City of Dover, the proceeds from the sale of the property were to be deposited into the Jeremy Guppy Trust. The Jeremy Guppy Trust, as established by a bequest in Mr. Guppy's will, is to aid the worthy poor of the City. The sale of the parcel in Rollinsford resulted in sale proceeds of \$510,000.00 being placed into the trust.

The City Council via [R-2025.09.24-45](#) approved sale of the Guppy parcel in Rollinsford. On June 10, 2026 the City Council approved via [R-2026.06.10-216](#) for the City Manager to take action to obtain court approval to expend the \$510,000.00 for funding Dover's portion of contributing to Strafford County-Wide Warming Center.

The City is now seeking via this resolution, to dispose of City owned surplus property as listed below for the same purpose of utilizing the proceeds to fund Dover's portion of contributing to Strafford County-Wide Seasonal Warming Center:

1. 2020 Unex 28-foot Laundry Trailer vin # 56JTE280LA171716 purchase price of \$53,770.00
2. 2020 Cargo-mate Restroom/Shower Trailer Vin# 5NHUCN619MN105695 purchase price of \$37,400.00
3. 2019 Quality Trailer MFG 8x20 Kitchen Trailer Vin# 1zpz1ee20k1422046 purchase price of \$84,700.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2026.07.08 – 241**

Resolution Re: Authorization for the Sale of Surplus City Property for the
Dover Apportionment of County-Wide Warming Center
Project

§ 29-4 Disposal of surplus property.

A. The Purchasing Agent shall be empowered to take the following measures concerning obsolete and excess property (non-real estate) reported per the Purchasing Code:

- (1) Transfer property from one department to another.
- (2) Include surplus equipment as trades on replacement equipment.
- (3) Sell property by public auction or sealed bid. Said auction or sealed bid to be advertised seven days in advance.
- (4) Donate property to other organizations upon approval by the City Manager.
- (5) Sell for salvage or dispose of in an appropriate manner any items that are unsalable or unwanted.

Selling the Willand Drive property and the three trailers to fund the City's portion of the Strafford County-Wide seasonal warming center advances Dover City Council goals by promoting fiscal stewardship, public safety, and community resiliency. It also supports the Master Plan and Tri-City homelessness recommendations through strategic reinvestment in regional emergency shelter and vulnerable population services.