

CITY OF DOVER

DOVER UTILITIES COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, June 15, 2026**
Meeting Time: **6:00 pm**

Members: Vice Chair, Otis Perry; Debra Hackett; Council Liaison, Bret Carmichael

Alternate: Alex Richards

Excused Members Absent: Chair, Jay Stephens; Bill Davis; Douglas Lafleur

Unexcused Members Absent: Mark Moeller, Dennis Munson

Staff Present: Superintendent of Utilities, Dan Lynch; Meter Backflow Foreman, Bill Purpura;
Recording Secretary, Nancy Usbelger; Assistant City Engineer, Krystian Kozlowski

1. Call to Order

Meeting was called to order at 6:05 P.M.

Perry stated that a quorum was not reached and that the meeting was for discussion and information purposes only.

2. User's Forum - None

3. Approval of Minutes of May 18, 2026

Motion: made the motion to approve the minutes, seconded.

Vote: U/A

4. Abatement Requests - None

5. Reports

A. Abatement Review Team Report

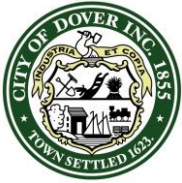
Lynch stated there were 6 that were submitted, and none were denied.

Hackett asked what determines if you get a water or sewer abatement?

According to Lynch, getting a water abatement is usually challenging because you have to pay for it if it passes through the water. If it's a sewer abatement, a resident can apply for it once if their basement sewer breaks or if they have a leaky pipe that doesn't travel via the sewer.

B. Utilities Report

Lynch promised to present a handout at the following meeting. In order to obtain new mains caps, Lynch brought up the Central Avenue project and the most recent overnight shutdown on Bradley Commons. The replacement mains will then be laid by the crew. In order to install new hydrants and valves, Court Street was also shut down. We assisted in



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cleaning the downtown historic fountain. Additionally, we installed a new filtration system and worked on Shaw's Field's new irrigation system.

C. Finance Report

Lynch shared the report that finance provided to him.

Motion: made the motion to approve the reports, seconded.
Vote: U/a

6. Old Business

Carmichael asked how the search for new water is going? Does it look like we will have a ban on water this summer?

According to Lynch, there is nothing new to report about the search for fresh water. Despite the drought, he said, the water levels are good.

There was a brief discussion about the memo meters and the process of how residents can obtain one.

7. New Business

8. Areas of Concern

9. Next Meeting Date

July 20, 2026

10. Adjournment

Motion: made a motion to adjourn at P.M., seconded.
Vote: U/a