

CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 22, 2026**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

Mayor Shanahan called the meeting to order at 7:02 PM.

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Retrosi led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Carmichael, Councilor Retrosi, Councilor Cullen, Councilor Granfield, Councilor Veitch, Deputy Mayor Williams, Mayor Shanahan

Absent: Councilor Robison (Excused)

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS – Cochecho Waterfront Development Advisory Committee & National Parents' Day

Mayor Shanahan presented three proclamations; a proclamation to recognize July 26 at National Parents' Day, a proclamation recognizing and congratulating the Portsmouth Christian Academy's Eagles Varsity Softball team for their outstanding season and championship, and a proclamation to the Cochecho Waterfront Development Advisory Committee for their dedication and work on the Waterfront development.

6. APPROVAL OF AGENDA

Deputy Mayor Williams moved to approve the agenda, seconded by Councilor Carmichael. Deputy Mayor Williams moved to amend the agenda to substitute in the whole, a revised item 13.B.1., and a scrivener's error in item 13.A.2. to be corrected, seconded by Councilor Carmichael.

Vote: 8-0.

Deputy Mayor Williams moved to approve the amended agenda, seconded by Councilor Carmichael.

Vote: 8-0.

7. PUBLIC HEARINGS

**A. AUTHORIZATION OF ANNUAL APPRAISAL OF REAL ESTATE FOR FISCAL YEAR 2027 (TAX YEAR 2026)
(REQUIRES A 2/3 MAJORITY VOTE)
(VOTE TO OCCUR AUGUST 26, 2026)
SPONSORED BY MAYOR SHANAHAN BY REQUEST**

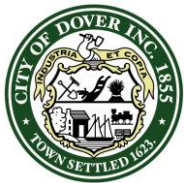
The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT



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City Manager Joyal gave a brief verbal report to the Council. Mr. Joyal stated that the Community Services Department held a job fair, and that turnout was good. Mr. Joyal reminded that Council and those listening that there would be a meeting on 7/23 at 6pm in the McConnell Center cafeteria, this meeting will go over the extensive Henry Law reconstruction project that will be taking place. The meeting will also be recorded for those to watch later.

10. APPROVAL OF MINUTES

A. July 8, 2026 – Regular Meeting & Non-Public Meeting

Deputy Mayor Williams moved to approve the minutes, seconded by Councilor Veitch.
Vote: 8-0.

11. MAYOR'S REPORT

Mayor Shanahan went over the events and meetings he attended over the last couple of weeks. Deputy Mayor Williams moved to accept the Mayor's report, seconded by Councilor Retrosi.
Vote: 8-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

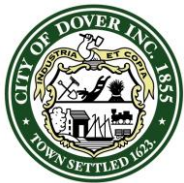
B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **SETTING VOTING HOURS FOR THE SEPTEMBER 8, 2026 STATE PRIMARY ELECTION AND THE NOVEMBER 3, 2026 STATE GENERAL ELECTION**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
2. **AUTHORIZATION TO AWARD B26069 DOWNTOWN DECORATIVE LIGHTING IMPROVEMENTS – INSTALLATION SERVICES TO TRUE NORTH MANAGEMENT, LLC**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
3. **AUTHORIZATION TO AWARD B26088 TREE REMOVAL AND OTHER RELATED TREE WORK SERVICES TO SAVATREE, LLC**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
4. **B14074 AMENDMENT NO. 3 CENTRAL AVENUE URBAN CORE (PHASE I) WATER TRANSMISSION PROJECT - CONSTRUCTION OVERSITE – UNDERWOOD ENGINEERS**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
5. **AUTHORIZATION TO AWARD B26084 CATCH BASIN CLEANING SERVICES TO BOSTON GREEN FUEL COMPANY, LLC**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
6. **AUTHORIZATION TO AWARD B26087 HOT BITUMINOUS CONCRETE (ASPHALT) PICKED UP TO BROX INDUSTRIES, INC.**
SPONSORED BY MAYOR SHANAHAN BY REQUEST



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- 7. AUTHORIZATION TO PURCHASE THREE NISSAN ROGUE AWD VEHICLES VIA STATE OF NH CONTRACT 8003754 FROM FLEET VEHICLE SOURCE, INC.**
SPONSORED BY MAYOR SHANAHAN BY REQUEST
- 8. AUTHORIZATION TO PURCHASE FLEET PARTS VIA STATE OF NH CONTRACT 8003556 – GRAPPONE FORD**
SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the Consent Calendar, seconded by Councilor Granfield.

Mayor Shanahan asked if any Councilors wished to pull any items.

Councilor Richer asked to pull item 13.A.1. and 13.A.3., Councilor Carmichael asked to pull item 13.A.2.

Roll Call Vote on remaining items: 8-0.

Deputy Mayor Williams moved to approve item 13.A.1., seconded by Councilor Richer. Councilor Richer asked that the time for the elections be amended to start at 6:00am. A lengthy discussed ensued regarding the feasibility of amending an earlier start time as four of the polling places are in schools and we would need to ask permission to get into the schools earlier than scheduled.

Councilor Richer moved to amend the resolution to reflect a start time of 6:00am for both elections, seconded by Councilor Retrosi.

Roll Call Vote: 1-7, with Councilor Carmichael, Councilor Retrosi, Councilor Cullen, Councilor Granfield, Councilor Veitch, Deputy Mayor Williams and Mayor Shanahan opposed. Motion Failed.

Councilor Carmichael moved to amend the time of the General Election to start at 6:00am, seconded by Councilor Veitch.

Roll Call Vote: 4-4, with Councilor Cullen, Councilor Granfield, Deputy Mayor Williams, and Mayor Shanahan opposed. Motion Failed.

Deputy Mayor Williams moved to approve the resolution as originally presented, seconded by Councilor Richer.

Roll Call Vote: 8-0.

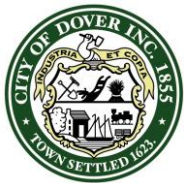
Deputy Mayor Williams moved to approve item 13.A.2., seconded by Councilor Retrosi. A lengthy discussed ensued in regards to the brightness of the lights being used for the decorative lighting. City Manager Joyal explained that there is a period where brightness may be able to be adjusted.

Roll Call Vote: 8-0.

Deputy Mayor Williams moved to approve item 13.A.3., seconded by Councilor Richer. Councilor Richer asked if she could get some more information on how trees to be removed are chosen.

Director Storer explained that the resolution is seeking services and it does not have a set list of trees to be taken down.

Roll Call Vote: 8-0.



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COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Robison) | 14. Transportation Advisory Commission (Cullen) |
| 2. Conservation Commission (Williams) | 15. Heritage Commission (Retrosi) |
| 3. Library Board of Trustees (Richer) | 16. Board of Health (Veitch) |
| 4. Appointments Committee (Williams) | 17. Downtown TIF Advisory (Robison) |
| 5. Planning Board (Robison) | 18. Cochecho Waterfront Advisory Committee (Shanahan) |
| 6. School Board (Carmichael) | 19. COAST (Shanahan) |
| 7. Recreation Advisory (Retrosi) | 20. Waterfront TIF Advisory Board (Cullen) |
| 8. Energy Commission (Veitch) | 21. Dover Main Street |
| 9. Parking Commission (Cullen) | 22. Strafford Regional Planning Commission (Williams) |
| 10. Legislative Liaison (Shanahan) | 23. Government Affairs (Shanahan) |
| 11. Committee for Racial Equity & Inclusion (Carmichael) | 24. Joint Building Committee – Athletic Complex (Cullen) |
| 12. Ordinance Committee (Shanahan) | 25. Cemetery Board (Veitch) |
| 13. Solid Waste Advisory Committee (Richer) | 26. Dover Utilities Commission (Carmichael) |

Councilor Carmichael gave an overview of the most recent meeting of the Committee for Racial Equity and Inclusion.

Mayor Shanahan gave an overview of the most recent meeting of the Legislative meetings.

Mayor Shanahan gave an overview of the most recent Ordinance Committee meeting.

Councilor Richer gave an overview of the most recent Solid Waste Advisory Committee meeting. Councilor Richer reminded everyone that there are composting bins at the Recycling Center available for anyone to use.

B. RESOLUTIONS

- 1. AUTHORIZATION TO APPROVE ADDITIONAL SCOPE OF WORK FOR B23006 COCHECHO WATERFRONT PUBLIC IMPROVEMENTS CONSTRUCTION – NORTHEAST EARTH MECHANICS**
SPONSORED BY MAYOR SHANAHAN BY REQUEST

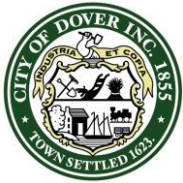
Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Veitch.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

- 2. AUTHORIZATION TO UTILIZE DIGITECH COMPUTER LLC FOR AMBULANCE REVENUE CYCLE MANAGEMENT SERVICES**
SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Carmichael.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

- 3. AUTHORIZATION TO CONTINUE TO UTILIZE THE NEW HAMPSHIRE PUBLIC RISK MANAGEMENT EXCHANGE (PRIMEX) FOR PROPERTY & LIABILITY AND WORKERS COMPENSATION INSURANCE**
SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Veitch.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.



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4. Q22-001 RENEWAL OF DEBT AND LEASE MANAGEMENT PROGRAM WITH FIFTH ASSET, INC DBA DEBTBOOK FY27-FY29

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to approve the resolution, seconded by Councilor Carmichael.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

5. PAYMENT IN LIEU OF PROPERTY TAX AGREEMENT BETWEEN THE CITY OF DOVER AND DEL SOL DOVER, LLC

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON AUGUST 12, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing, seconded by Councilor Carmichael.

Vote: 8-0.

6. AUTHORIZATION TO ACCEPT AND EXPEND NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON AUGUST 12, 2026)

SPONSORED BY MAYOR SHANAHAN BY REQUEST

Deputy Mayor Williams moved to refer the resolution to a public hearing, seconded by Councilor Retrosi.

Vote: 8-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Carmichael shared with the Council that he created a website with information about candidates running for office and who is on the ballot. Mr. Carmichael noted that the independent candidates will not be on the website. The website is dovernh.us/vote.

16. ADJOURN

Councilor Carmichael moved to adjourn, seconded by Councilor Granfield.

Vote: 8-0.

Meeting adjourned at 8:19 PM.