

CITY OF DOVER

TRANSPORTATION ADVISORY COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Police Department community room, 46 Chestnut Street
Meeting Date: **Monday, July 27, 2026**
Meeting Time: **6:00 pm**

Meeting called to order at 6:00 by Chairman Kean McDermott.

1. ROLL CALL

Members Present: Kean McDermott (chair), Dennis Munson (arrived 6:03), Donna Benton (Planning), Lt. Alex Mitrushi (Police), Jill Semprini (Community Services), Fergus Cullen (City Council)

Members Not Present (Excused): Elizabeth Goldman, Susan Tremblay

Members Not Present (Unexcused): Michael Williams (COAST)

Alternates Present: Peter Schmidt, Aaron Williams

Alternates Not Present: None

With two regular members not present, McDermott announced Schmidt and A. Williams would serve as voting members for tonight's meeting.

Schmidt left the meeting at 6:55.

Observing an unusually high turnout by members of the public, McDermott exercised his discretion to re-order the posted agenda, without objection, as a courtesy to attendees.

McDermott moved to move Public Forum up on the agenda. A. Williams seconded. Motion adopted unanimously.

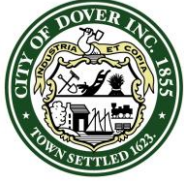
3. NEW BUSINESS

A. Cote Drive – request for stop signs (4 minute mark)

Sponsor Jayne Zemgulis, 9 Cote Drive, spoke to her request for two stop signs to be placed, one at the end of Cote Drive at Dover Point Road, and another on Dover Point Road northbound at Cote Drive. She commented that the area is impacted by a small parking area at the end of Dover Point Road typically used by pedestrians walking toward Hilton Park; drivers trying to find the DMV office; and a school bus stop.

Schmidt asked for clarification about the location, confirming the section of Dover Point Road in question is the sparsely traveled, dead-end section and not the heavily traveled section north of the intersection with the Spaulding Turnpike.

A. Williams asked for clarification about the location of the school bus stop. It is north of Center Drive. Semprini expressed support for the request on Cote Drive. Mitrushi did not object to the



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requests. A. Williams moved to recommend the two stop signs be placed as requested. Mitrushi seconded. Motion adopted unanimously.

B. South Pine Street – public hearing on a proposed ordinance change creating a “no parking” section (10 minute mark)

Brittany and Marco Castillo, 28 South Pine St, spoke to raise concerns the proposed “no parking” area would leave their property, a duplex with no dedicated off-street parking, without convenient parking. The proposal, which is intended to ease access for plows and sanitation trucks, affects an area long enough to accommodate approximately three cars across the street from the Castillo’s. Mrs. Castillo offered several alternatives, including limiting the affected area to two car lengths.

Leo Arel, 41 South Pine St, acknowledged the area is a tight turn and made some suggestions.

Mitrushi confirmed community services made the request in support of access for plows and sanitation. In response to an inquiry by McDermott, Semprini indicated Community Services is open to alternative suggestions.

Cullen asked for clarification on the length of the affected area. Mitrushi said it was approximately two spaces in front of 31-33 South Pine, and one in front of 29 South Pine, though he noted the proposal is tied to telephone poles, not existing driveways. Cullen asked the Castillos whether they could accept one spot being preserved for parking, and Mrs. Casillo indicated they could.

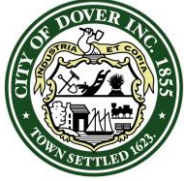
Munson moved to limit the eliminated spaces to two spaces in front of 31 South Pine Street. Mitrushi seconded. Motion adopted unanimously.

C. Upper Sixth Street – concern about speed and infrastructure (27 minute mark)

In absence of the sponsor, Mitrushi summarized a resident’s concerns about speed and traffic on upper Sixth Street. Mitrushi reported outreach to the resident and increased enforcement. A. Williams expressed support for traffic calming measures in the area and commented on accident data. No motion made.

4. PUBLIC FORUM (32 minute mark)

Allan Krans, Renaud Avenue, expressed concern the upcoming project on lower Central Avenue and Stark Avenue will cause traffic to be diverted into nearby residential streets, including his own. Schmidt interjected to point out this concern has been raised in recent days by a number of



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area residents and may be the result of misinformation; there are no plans to detour traffic through the neighborhood. Undeterred, Mr. Krans continued for more than six minutes.

Schmidt characterized the issue as a misunderstanding about plans for traffic control related to the project. Semprini confirmed the traffic control plan, which is still in development, is likely to rely on lane closures and flaggers, not involve detours into residential streets, and would be re-evaluated as the project proceeds.

5. STAFF UPDATES (47 minute mark)

B. Lower Central Avenue to Stark Avenue Construction Update

This item was addressed during public forum.

F. Lower Sixth Street – Speeding Concerns

Sandra Bickford, 119 Sixth Street, spoke to express concerns about speed and traffic on lower Sixth Street, and requested improved signage. Mitrushi expressed support for a fixed radar sign outbound on Sixth, near Horne Street. Schmidt said people drive faster today than they did in 1948. McDermott asked Mrs. Bickford if she would be OK with a fixed radar sign and she said she would. A. Williams, who lives in lower Sixth Street, reported 20 traffic incidents in the vicinity in recent years.

A. Transportation Master Plan Update

Benton reported plans for focus groups and a parking study in September which may require as many as 20 volunteers.

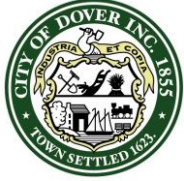
B. Governor Sawyer Lane – Speeding Concerns (PD Follow-Up)

Mitrushi reported follow-up with the provision of new traffic data to area residents.

C. Nantucket Court – One-Sided Parking Request (PD Follow-Up)

Mitrushi confirmed follow-up communication with the resident who made the request, who was satisfied the request had been put on the PD's radar.

D. Grapevine Drive – Traffic Concerns (PD Follow-Up)



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Mitrushi confirmed that, as a private drive, enforcement here was not a city responsibility. The resident who raised the concern had been directed to the property manager instead.

2. OLD BUSINESS (60 minute mark)

Schmidt departed just prior to Old Business, leaving seven voting members for the remainder of the meeting.

A. Review/approval of minutes from May 18, 2026.

Benton moved to approve as presented. Munson seconded. A. Williams suggested some corrections. Benton amended her motion to include the edits, Munson concurred. Motion adopted unanimously. *Cullen re-listened to the audio, made the changes confirmed by the recording, and re-submitted the corrected minutes to be posted.*

B. Operating Rules Changes

Munson moved to approve as presented. McDermott seconded. Motion adopted unanimously.

C. RRFB Location Recommendations

Semprini reported the staff recommendation is for placement of new RRFBs on Locust at Hale; Portland at Roger; and Silver at Belknap.

Munson moved to endorse the staff recommendations. Mitrushi seconded. Motion adopted unanimously.

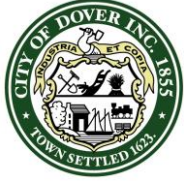
D. Fixed Radar Recommendations

Mitrushi reported the staff recommendation is for placement of new fixed radar signs on Sixth westbound near Horne; Glenwood eastbound near Redden; and Broadway westbound near Hill. There are 7 fixed radar signs placed now, and two mobile units.

Munson moved to endorse the staff recommendations. Benton seconded. Motion adopted unanimously.

6. MEMBER COMMENTS (69 minute mark)

A. Williams said he has drafted a crosswalk policy which he has circulated to staff. McDermott indicated it will come before the TAC at an upcoming meeting.



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McDermott discussed an inquiry for bicycle parking around Grove Street.

7. CONFIRM NEXT MEETING DATE Tentatively scheduled September 28 at 6:00 p.m.

8. ADJOURN – Meeting adjourned without opposition at 7:18 p.m.

Minutes prepared by Fergus Cullen on July 30, 2026