



DOVER SCHOOL DISTRICT

JOINT BUILDING COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: Superintendent's Office
Meeting Date: **Thursday, August 14, 2008**
Meeting Time: **5:00 pm**

MEETING # 56

CALL TO ORDER: A meeting of the Woodman Park Elementary School Addition & Renovations and SAU Retrofit Joint Building Committee was called to order on Thursday, August 14, 2008 at 5:00 p.m. at the Woodman Park School Library.

ROLL CALL: Present were Catherine Cheney, Karen Weston, Carolyn Mebert, Doris Grady, and Ray Bardwell. Also present were Laurie Verville, Business Administrator; Michael Bliss, Clerk of the Works; Gary Goudreau, Goodreau & Associates, Eric Cooper, Bonnette, Page & Stone, Project Superintendent, and Jim Kimball, Bonnette, Page, & Stone. Absent were John O'Connor, Superintendent, Patrick Boodey, Principal, WPS. Mark Geuther arrived at 5:25. Carolyn Mebert left at 5:30.

- I. Approval of Meeting Minutes for July 24, 2008 and July 31, 2008:** Ms. Cheney asked if there were any questions or comments. Hearing none, Karen Weston moved, Doris Grady, seconded. An oral Vote **Passed 5/0.**

Woodman Park Elementary School:

II. Approval of Payment:

a. Goudreau & Associates Architects, Invoice #2006.02-17 dated 7/31/08 for \$10,650.00. \$48,734 still owed to Goodreau and Associations. This payment is for \$10,000 as a regular payment and \$650 for Reading Recovery Room. This room is an easy fix because there is no HVAC that needs to be done. Both observation and reading rooms will be fully functional. Walls will be sound-proofed, but can be put between existing walls. There will need to be room darkening shades so that the one-way mirror can be used. Ray Bardwell moved, Doris Grady seconded. A Roll Call vote **PASSED: 5/0**

b. Bonnette, Page & Stone, Application #15 (Phase 2/3) dated 7/31/08 for \$375,341.78 (less retainage of \$18,595.25); amount being paid to Bonnette, Page & Stone \$356,746.53. Ray Bardwell moved, Carolyn Mebert seconded. A Roll Call vote **PASSED: 5/0.**

c. Air Quality Experts, Inc., Invoice #062308 dated 7/17/08 for \$20,000.00. This money was already obligated. Ray Bardwell asked if we would have a baseline report from RPF of air quality. There will always be some asbestos in steam tunnels, but it will be noted in the report. Mike Bliss said that there would be a report of abatement of asbestos. There has been extensive testing and the report will state what has been taken and what remains. Ray wanted to be sure that the baseline was included in the report to make sure the School District is covered in the future. He is concerned with the liability. Gary noted that the air is constantly change and the reports would differ each time. Ray Bardwell moved, Carolyn Mebert seconded. A Roll Call vote **PASSED: 5/0.**

- III. Michael Bliss—Clerk Report:** Mike has had email issues, but they are fixed now and will be able to send emails. The Reading Recovery Training changes to design are reducing price. The report will be ready for state approval. Mike is hopeful that it will be ready for school opening. He held up payment to Cyn Environmental. Curbing was damaged by the company and will cost approximately \$1500 to repair and replace. It was not the fault of the SAU, but Cyn would like the district to consider "helping them out" with the cost. Mike has spoken with Tri-State Curb, a local company, and they can do the job for us in about 30 minutes. It is not a big job and they can fit it in. Mike's recommendation is for us to get it



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fixed and deduct the cost from what we pay Cyn Environmental. The paving should be done on August 15, 2008. Other than that, we are happy with their work. Transformer kill switch was removed. Clean Harbors has cancelled two meetings with Mike. The oil-filled housing for switch contaminated soil. It needs to be scooped out and put in buckets. The cost is unknown at this time. PSNH said that it not their responsibility. Mike does not have an estimate at this time, but possibly will be a cost of \$1500.

IV. Bonnette, Page & Stone—Progress Report: Fire alarm was tested and accepted by the City of Dover Fired Department. The elevator will be tested Tuesday and should pass. All life safety issues will be inspected next week and no issues are foreseen. Night testing for egress lighting will be happening also. This shouldn't be an issue since most of the building has already been tested. Right now, there are small crews, so not too much disruption. Change orders were heavy over the summer, but they have come a long way. The punch list items will be the majority of the work. Serious items are only in the boiler room. The gym floor will be completed Wednesday. It will require 5 days to dry. The bleachers should be completed by the second day of school (8/28/08). At this point, most of the delays are because items are delivered with damages and then need to be returned. It was a tough summer for wood floors because of the humidity. Elements are difficult to control. They are using a new product to finish the floors that are not affected by humidity. However, the new product requires much more ventilation. It is a better product and will have more coats of finish. Mike Bliss noted that there is a small problem with the wood floors. At some point, bleeding occurred and faint lines can still be seen from different angles. There are ghost lines from previous striping. The floors can't be sanded again, because they only had two sandings left and anymore would reduce the life of the floor. The issue won't interfere with play in the gym. The lines should tend to disappear as layers are added. A concern that was brought up was that the gym floor is used for more than gym class. The floor takes a great deal of abuse because parents pick up students there and people walk on the floor after walking outside in the winter with sand on shoes. Doris commented that only sneakers should be allowed on the floor. Metal chairs also mark the floor. BPS recommended that money be put aside for walk off mats. This would reduce the wear of the floor. The mats could be picked up and taken to be cleaned. Laurie Verville suggested tarps on a roll similar to the ones used by Garrison School, might be an option. BPS also recommended that money be set aside for buffing and an extra coat of finish to be put on the gym floor each summer. It was also suggested that money be set aside each year for filters in roof top units. Laurie said that this is part of the Unicco contract. The outside cleanup continues. BPS is working with Unicco to get the schools ready for the beginning of the year.

V. Other

a. **Scoreboard (Tabled from the 7/24/08 meeting):** Catherine Cheney spoke with Coke about donating a scoreboard to WPS. They said that WPS only sold 148 cases of Coke product and they didn't even break even. They said they would give us \$250 toward the cost of the scoreboard and also give us their discount of 25-50% off the cost. Ray stated that if we wait until the first of the year, Pepsi will try to give us a scoreboard. Laurie asked if we could use the old one from DHS until we get a new one. Mike said that to change to wireless, would cost the same as purchasing a new one. Catherine will let Coke know that we are still looking and have not made a decision yet. Laurie wanted to be sure that we would not be obligated to buy Coke or Pepsi products if we went with either offer. This item is being left on the table no later than January 15, 2009.



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- b. Discussion to Expend Additional Monies for furniture: Patrick talked to Laurie about the possibility of needing new furniture for classrooms. He wanted to alert the JBC that some of the furniture in the trailers can not be used again. He will give counts as to how many chairs and desks are needed. Laurie will email requests to JBC committee members. Ray questioned as to why we didn't just throw them out at the time. We didn't know what we would have for finances at that time. There will still be a bid process, but there are no counts yet. Laurie said that the number used to furnish a classroom with chairs and desks is typically \$2200, however all rooms will not need everything. Karen Weston asked how much we have to spend. \$126,300 and Northern Utilities credit of \$26,000 and PSNH rebates of \$20,000. Contingencies are not taken into account with these numbers. Northern Utilities will give us a check at some point as long as we start using gas. It should be received sometime during this calendar year. Mark Geuther moved, Doris Grady seconded to handle these requests by email with the dollar amount being determined through the emails. An oral vote **PASSED 5/0**.
- c. **Discussion to Expend Monies for Stage Curtain:** Doris Grady made a motion to table until more important items are taken care of. Withdrew motion. Catherine asked what the cost would be and if we would get a quote. It was unanimously agreed that the JBC would table this item until definite numbers were received.
- d. **Other Discussion:** Mark Geuther asked if the computers had been purchased for rooms yet. Additional outlets weren't installed in rooms because purchase of new computers would make them unnecessary. Laurie will check with Chris Roberge and report back to JBC. Mike Bliss asked if gym coverage to the generator had been added. It was reported that it had been voted in previously. An additional security keypad for the entrance area was requested. Mark Geuther moved to add a second keypad to the entry, not to exceed \$2500. Ray Bardwell seconded. A roll call vote **PASSED 5/0**.

SAU Office:

XII. Approval of Payments:

- Strafford Appliance Company**, Invoice #4422 dated 7/18/08 for \$1,917.00. Mark Geuther moved, Doris Grady seconded. A roll call vote **PASSED 5/0**.
- Portsmouth Blind and Shade Co.**, Invoice #C08143 dated 7/28/08 for \$7,077.00. Mark Geuther moved, Ray Bardwell seconded. A roll call vote **PASSED 5/0**.
- Systematics, Inc.** Invoice #47352-2 dated 7/25/08 for \$2,736.50. Mark Geuther moved, Karen Weston seconded. A roll call vote **PASSED 5/0**.

XIII. Other:

Doris asked where we are on the shoring of the floor to support weight. Not more than \$17,500 will be expended.

There is a punch list that needs to be finished at the SAU, however, WPS is the priority and will be taken care of first. BPS has more pricing issues that will be added to next JBC meeting agenda.

XIV. Schedule of Next JBC Meeting: The next JBC meeting is scheduled for Thursday, August 28, 2008 at 5:00 p.m. at Woodman Park Elementary School Library.



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XV. Adjournment: Meeting was adjourned at 6:20 pm. A tour of WPS began at 6:20.

Respectfully submitted,

Catherine Cheney/rl

Catherine Cheney, Joint Building Committee, Chair
Joint Building Committee
CC/rl