



CITY OF DOVER

PARKING FACILITY COMMITTEE – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH 03820
Meeting Date: **Thursday, August 7, 2008**
Meeting Time: **6:00 pm**

Present: George Maglaras, Tony McManus, Michelle Sawyer, Pam Simpson, Joyce El-Kouarti (6:25)

Absent: Linda Hagan, Peter Schmidt, Cheryl Murphy

Staff Present: Bruce Woodruff, Mike Joyal

1. Public Comment -

Ray Dubois had some concerns about the fee structure. It was clarified that the permits would be the same rates across the board. Additionally, most off street lots are slated to become permit lots (although some might be a combination of permits and paid hourly).

2. Approval of Minutes from 7/24

Motion - Simpson, Seconded - Sawyer, Approved U/A

3. Discussion of Draft of Committee Report

Simpson requested clarification of the proposed assessment district square footage calculation. The consensus of the committee was to use the calculation on the tax card.

McManus questioned why an inventory of parking spaces was being completed, while we had the Rizzo and Lansing Melbourne Report. The inventory will give us an actual accounting of every space with a unique ID number. This ID can be used in financial calculations

Woodruff provided an update on the Pilot Program on Henry Law that was approved by the TAC. If all goes well it could be operational by the winter.

Debate ensued regarding the use of the term 'pilot' the committee's consensus was to term it Phase 1. This is intended to eliminate any doubt that paid parking is here to stay.

Sawyer provided commentary on the draft, clarifying Parking Division should be referred to as Parking Authority. She also asked for clarification regarding the recommendation to hire a Parking Manager. The city manager confirmed there is budgeted funds to accomplish this, right now it is being paid to the Police Department for the services of Sgt. Speidel.

Maglaras provided comments regarding the draft. He believed the content was good, but we needed to streamline the recommendations into fewer pages and take advantage of appendices. He believes the establishment of a Parking Authority is the most important recommendation of this committee, because then, the Authority can make the decisions regarding the implementation of the recommendations. The Authority should be made up of downtown stakeholders that can manage the parking system much like the Public Utilities Commission.



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He recommended making the recommendations simple yet with significant backup material as to the desires of our committee. Our committee should provide the recommendation and a proposed solution.

Schuman took the action to revise the draft based on the committee's feedback.

The next meeting will take place August 14th @ 6pm.

Motion to Adjourn – El-Kouarti, Seconded - Sawyer, U/A

Meeting Adjourned at 7:10.