



Meeting Type: Regular Meeting
Meeting Location: Conference Room – 271 Mast Road, Dover, NH 03820
Meeting Date: Thursday, September 18, 2008
Meeting Time: 6:00 PM

MEMBERS PRESENT: Dave Dinzeo – Chairman, Doug DeDe – Council Representative, Doug Kemp, Gary Gilmore, Joe Nicolella

MEMBERS ABSENT: Judy Mettee

STAFF PRESENT: Mike Moore – Solid Waste Coordinator, Meghan Moisan – SWAC Secretary

1. Approval of Minutes

A. July 17, 2008

Motion: Gary Gilmore made a motion to approve the minutes.

Second: Doug DeDe seconded the motion.

Vote: U/A

2. Monthly Update: Revenue and Expenditure Reports for July and August were distributed to the members and reviewed. Financial statements were also passed out to the members outlining Collection and Tipping Fees for FY08 and FY09. Members discussed possible explanations for a recent percent increase.

3. Recycling Center:

A. Construction Debris Multiple Visit Pass (ex. 10 visits for \$35; 100lb max/visit)

Members again discussed the possibility of creating a C&D Multiple Visit Pass; this would essentially allow residents to drop off 10 loads in the C&D bin for the price of 7 (assuming a minimum per-pound load). As discussed in the previous meeting, a sign was made at the Recycling Center asking residents their opinion of this pass. The employees at the Center received feedback from approximately 50 residents but overall there was no clear consensus. Mike agreed to look through slips at the Recycling Center to see if he could get an idea of the number of loads at the minimum rate.

B. Recycling Center Updates:

1. Fall Hours - With the new fall hours coming into effect, the Recycling Center will be reopening on Sundays (starting September 21, 2008 and running through November 16, 2008).

2. Household Hazardous Waste Collection – The annual Household Hazardous Collection Day was held on Saturday, September 6 at the Public Works Facility, with the towns of Madbury and Rollinsford also taking part. Mike was disappointed with this year's low turnout of 161 participants; these are believed to be the lowest numbers to date. Members discussed the elimination of the Community Notes from the budget as a possible contribution to the low numbers.

3. Dealing with Irate Citizens at the Center – Due to past incidences at the Recycling Center involving irate citizens abusing the attendants, a zero tolerance policy has taken effect. The employees previously met with members of the Police Department to discuss courses of action. Mike discussed certain proactive measures the employees are taking, such as installing a large piece of plexiglass in the recycling trailer as a physical barrier between the attendants and the residents.

4. Vehicle Permits – The Recycling Center employees have been actively walking the yard to check vehicles for permits. Mike suggested adding numbered permits to the budget; although it would cost a little more money, it would help them significantly. The idea of rearranging the set up of the Center so that vehicles would be forced to drive by the trailer was discussed. Possible implications this might have on the traffic flow, especially during busy hours, was brought up.

4. Curbside Collection:

A. Bag Price Increase – Discuss yearly increases via schedule of fees

As of October 1, 2008, the new price increase will go into effect for the City bags and tags. The commission discussed looking into a smaller yearly increase in order to keep funds in the reserve account. A fee schedule would have to be drafted and ready for approval by April 1, 2009 in order to be adopted by June 2009. Members agreed this was a good idea.

B. Trash to Curb Times Before Pick Up Ordinance – currently allowed day before City Ordinance Chapter 97 is in the process of being updated. These revisions are expected to go before the City Council in October and changes are anticipated to take effect on January 1, 2009.

C. Notice time for Illegally placed rubbish and fine increase

Members identified several areas where illegal dumping was taking place and they discussed possible ways to fix the problem, such as sending letters to property owners and expediting fines. It was agreed the current method of attempting to notify property owners and waiting 48 hours was too time consuming and a plan to eliminate this waiting period was discussed. Updates to City Ordinance Chapter 97 are expected to address fines and penalties.

5. Old Business: None

6. New Business: None

7. Adjournment

Motion: Doug DeDe made a motion to adjourn at 7:08 PM.

Second: Doug Kemp seconded the motion.

Vote: U/A.

Next Meeting: To accommodate member's schedules, the next meeting is scheduled for October 16, 2008 at 6:00 PM.