

MINUTES of the meeting of THE BOARD OF TRUSTEES of the DOVER PUBLIC LIBRARY
February 2, 2006

Attending: Chairperson Susan Story Galt, Arthur DuBois, Michael Egan and Assistant Library Director Sandra Erdmann. Unable to attend were Carol Boc, Arthur Corte and Library Director Cathleen Beaudoin.

Chairperson Susan Galt called the February meeting of the Board of Trustees of the Dover Public Library to order at 1:00pm on the 2nd. The minutes of the January meeting were accepted unanimously on a motion made by Mr. DuBois, seconded by Mr. Egan. Ms. Erdmann read the Report of the Library Director for the month of January. The Report was accepted unanimously on a motion made by Mr. Egan and seconded by Mr. DuBois.

Correspondence:

City Attorney Allan Krans sent a letter to all City boards and committees, introducing himself and noting that if he can be of any help Board members should contact him. A second letter was also received by Allan Krans reminding Board members that the Right to Know law requires posting of meetings and agendas.

Old Business:

Technology—Ms. Erdmann pointed out that this month's technology work centered around patron pre-overdue notices, which is the next item on the agenda.

Patron Pre-overdue Notices--- The "Item Due Prenotifier" program was successfully installed and has been running for 2 days. The first emailing garnered an immediate response by a couple of patrons raving about the new service. Approximately 1/3 of borrowers with items due 4 days out, received emails in the first 2 days. The emails are sent out automatically in batches on a daily basis about 1 a.m.

FY'07 budget—The budget that Mrs. Beaudoin turned in to the City Manager was a 7% increase over this year's budget due mainly to the increased costs of personnel, benefits, heat and electricity. Other than those increases the proposed budget calls for an increase of \$6000 in books, and about \$3000 in publications.

HB 1120 in NH Legislature---A hearing on this House Bill was to be held on January 5 but postponed. The bill purports to have public libraries in NH restrict Internet access to those under age 18 to certain approved websites only. As of this date there is no news about the status. Mrs. Beaudoin will keep the Board informed as to the bill's progress.

New Business:

Technology Plan—Ms. Erdmann has begun work on drafting a 5 year technology plan for the library. She has reviewed other library technology plans and is using the planning steps outlined for librarians on the Webjunction website. The plan will be based on the library's goals of meeting users' needs in a variety of areas.

Tax help—Once again the VITA group is offering free assistance with income tax preparation. They began their assistance program this week and will continue to offer the help on Tuesdays, Thursdays, and Saturdays from 9-noon through April 15. It is expected that the numbers of people seeking help will be greater than in past years due to the decrease in number of forms having been sent out to small libraries and to taxpayers. Also the Dover Post Office will not have tax forms this year.

Dover Reads---: *The Young Man and the Sea* by Rodman Philbrick is the book chosen for this year's program which will have a city-wide kick off on February 16.

Upcoming programs:

Weds., Feb 1: Foreign Film Night, 6:30pm (*Roads to Koktebel*)
Weds., Feb. 1: Great Stone Face Reviewers' Club, 2:45pm
Weds., Feb. 8: Meet the Artist, Cindy Lewis, Open House 6–7pm
Tues., Feb. 7: Craft Club for 3rd & 4th graders, 3:45pm
Tues., Feb. 21: Anime movie showing, 3pm (*Ah! My Goddess: Love Plus One*)
Weds., Feb. 15: "After School Wednesdays" movie, 3:45pm (*Ice Princess*)
Weds., Feb. 15 : Friends' program: James Farrell—*Writs of Assistance* 7pm
Thurs., Feb. 16: Dover Reads kickoff 4pm
Sat., Feb. 18: "Saturday Matinee", 2pm (*Corpse Bride*)
Mon., Feb. 20: Library closed for Presidents' Day
Weds., Feb. 22: "Rocky Shore Creatures" UNH Marine docents; 2–3pm K–4; 3–4pm Gr. 5–

8

Weds., Feb. 22: "Living with Learning Disabilities", Marcus Mann, 6:30pm
Sun., Feb. 26: Library Bookclub, 3:30pm (*The Other Boleyn Girl*)
Mon., Feb. 27: Storytime registrations
Art exhibit: Collage and watercolors by Cindy Lewis

Items of Concern: None

Adjournment: On a motion made by Mr. Egan and seconded by Mr. DuBois, the meeting adjourned at 1:40pm.

Next meeting date: Thursday, March 2, 2006 at 1pm.

For the Board,

Sandra Erdmann
Assistant Library Director