

MINUTES of the meeting of **THE BOARD OF TRUSTEES** of the **DOVER PUBLIC LIBRARY**
April 6, 2006

Attending: Chairperson Susan Story Galt, Arthur DuBois, Arthur Corte, Assistant Library Director Sandra Erdmann and Library Director Cathleen Beaudoin. Unable to attend were Carol Boc and Michael Egan.

Chairperson Susan Galt called the April meeting of the Board of Trustees of the Dover Public Library to order at 1:00pm on the 6th. The minutes of the March meeting were accepted unanimously on a motion made by Mr. DuBois and seconded by Mr. Corte. Mrs. Beaudoin read the Report of the Library Director for the month of March. The Report was accepted unanimously on a motion made by Mr. DuBois and seconded by Mr. Corte.

Correspondence:

The N.H. Library Trustees Association newsletter was received as well as announcement of the NHLTA Spring conference. Notice from the Attorney General's office about workshops on Trust Fund Administration was also received.

Old Business:

Technology – During March Ms. Erdmann met with the reference staff to direct them to investigate the possible use of social software and consumer technology in our library environment. She also talked about developing a customer technology survey so that any decision to involve the use of blogs, wikipedia, Instant Messaging, and/or RSS could be incorporated into a new upcoming technology plan. Ms. Erdmann reported that she has developed some new SQL queries that will help staff in cleaning up the database, most specifically in the area of authority files, and patrons with email addresses who are not yet set up to receive email.

McConnell Center construction/renovations—Ms. Beaudoin did a “show and tell” presentation about what’s currently happening with the construction next door, by having the group look out the windows over toward the construction. She explained the widening of the driveway would end up making the driveway almost twice its current size, and that new sewer pipes have already been installed out front of the library.

FY'07 budget—Mrs. Beaudoin met once again with the City Manager to go over the reductions he made to her proposed library budget. He ended up cutting about \$17,000 from the original budget proposal. Amongst the cuts he made were \$2,000 from overtime pay, \$3,100 from microfilming, some from operating supplies, minor equipment, maintenance, and books.

Public Library Assn conference, March 21-25—Seven staff members attended many different programs during the national conference at which there were about 11,000 librarians from all over the country. Staff came back with lots of ideas to enhance both the library and its programs.

Board term expiration dates—Trustee Board members Arthur DuBois and Michael Egan will both have their terms expire this year, in October and December respectively.

New Business:

Historic photographs collection—Mrs. Beaudoin met with local photographer Thom Hindle to decide on the fair use of the library's collection of historic photographs since Mr. Hindle brought up the copyright issue concerning his ownership of some of the glass negatives. As a result a notice will be inserted on the Library's Digital photographs' page directing the public who seek quality copies of some of the photos to Mr. Hindle. Mr. Hindle stated that he has no problem with the library using photos for which he may have the originals, but the problem arises when a copy gets sent to Foster's and then “lives” in their files -- the ownership issue then sometimes becomes clouded. Now that most of the library's photo collection is becoming digitized, photocopies of the originals are in a folder for public use and the originals are not put in the hands of patrons or let out of the building.

Public Library budget hearing May 17—Mrs. Beaudoin is scheduled to give a presentation about the library budget to the Council on this evening, after the larger departments present theirs.

Friends Booksale April 28—May 7—Due to the heavy volume of books in the annual October sale and the lack of room, the Friends are starting a second booksale to be held each Spring. This first

Spring sale will take place in the Lecture Hall and the area immediately outside of it. Children's books will be on sale on tables in the hall outside the Children's Room.

4th Annual Poetry Contest—The deadline for entrants from amongst city students K through grade 12 is April 20. The Friends have donated \$300 for this year's prizes to be awarded when the winners are announced on May 19. The contest usually draws about 400 entries.

Upcoming programs:

Weds., April 5: Great Stone Face Reviewers' Club, 2:45pm

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Sat., April 8: "Saturday Matinee", 2pm (*Chronicles of Narnia*)

Tues., April 11: Craft Club for 3rd & 4th graders, 3:45pm

Tues., April 11: Seacoast Jazz Society lecture: Charlie Jennison, saxophonist, 7:30pm

Weds., April 12: Friends of the Library meeting, 1:30pm

Mon., April 17: Storytime registration for session 5 (May 1—June 9)

Tues., April 18: Anime movie showing, 3pm (*Fruits Basket: Puddles of Memories*)

Weds., April 19 : Friends' program: Jim & Lisa Mastro---Antarctica, 7pm

Thurs., April 20: Poetry contest entry deadline

Sun., April 23: Library Bookclub, 3:30pm (*My Sister's Keeper*---*Jodi Picoult*)

Mon., April 24: "Fairy Houses" workshop---Tracy Kane, 10:30am

Weds., April 26: Craft Club for 1st & 2nd graders, 3:45pm

Art exhibit: Josh Doucette: charcoal and pastel drawings

Items of Concern – None

Adjournment -- The meeting was adjourned at 2 pm on a motion made by Mr. DuBois and seconded by Mr. Corte.

Next meeting date: Thursday, May 4, 2006 @ 1 PM

For the Board,

Sandra Erdmann
Assistant Library Director